



Dr.N.G.P. ARTS AND SCIENCE COLLEGE

An Autonomous Institution, Affiliated to Bharathiar University,
Coimbatore

Approved by Government of Tamilnadu & Re-accredited by NAAC with 'A' Grade
DST FIST| DBT STAR COLLEGE SCHEME

SEVENTH ACADEMIC COUNCIL MEETING

AGENDA & NOTES

27.05.2019

10.00 AM

Dr. N.G.P. Arts and Science College
An Autonomous Institution Affiliated to Bharathiar University
Kalapatti Road, Coimbatore – 641 048

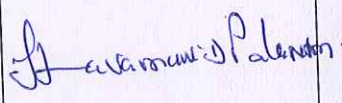





SEVENTH MEETING OF ACADEMIC COUNCIL
ACADEMIC COUNCIL MEMBERS 2018-19

Date: 27.05.2019

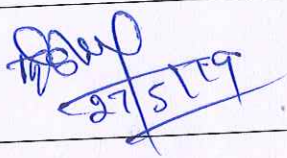
Time: 3.00 PM


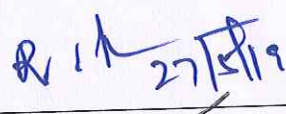
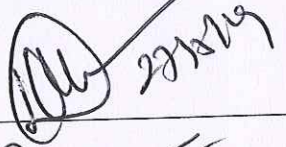
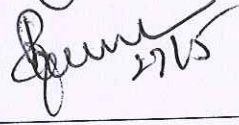

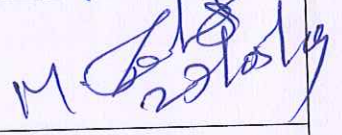

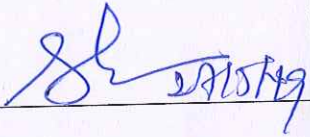
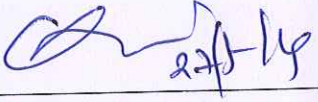

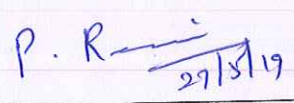
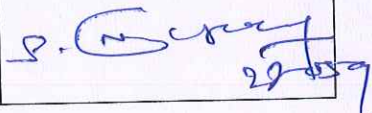
Venue: Library Hall

Members Present:

S.No	Name	Designation	Signature
1.	Dr.Thavamani D.Palaniswami	Management Representative and Secretary	
2.	Dr. V.Rajendran Principal, Dr. N.G.P Arts and Science College Coimbatore – 641 048	Chairman	
3.	Dr. O.T. Buvaneswaran CEO, KMCRET Coimbatore	GC Nominee	
4.	Mr.A.Mohan Advocate and Notary	GC Nominee	
5.	Mr. K. R. Parthiban MD, Fisher pumps, Coimbatore	GC Nominee	
6.	Mr. A. M. Palaniswamy Director, Aero Space, Coimbatore	GC Nominee	

7.	Dr.V. Vijaya Padma Professor & Head Department of Biotechnology Bharathair University Coimbatore – 641046.	VC Nominee	-
8.	Dr. K.Vivekanandan Professor & Director BSMED Bharathiar University Coimbatore – 641046 M.No:9843249890	VC Nominee	-
9.	Dr. A.Rajendran Professor & Head, Department of Botany Bharathiar University Coimbatore-641046 M.No: 9443587698	VC Nominee	-
10.	Dr. D. Geetha Ramani Dean – Academics	Member	<i>D. Geetha Ramani</i> 27/5/19
11.	Dr. S. Balasubramanian Dean – Research & Development	Member	<i>S. Balasubramanian</i> 27/05/19
12.	Dr. S. Saravanan Dean – Administration	Member	<i>S. Saravanan</i> 27/5
13.	Dr. V. Shanmugaraju Dean – Student Affairs	Member	<i>V. Shanmugaraju</i> 27/05/19
14.	Dr. M. Ashok Kumar Controller of Examinations	Controller of Examinations	<i>M. Ashok Kumar</i> 27/5/19
15.	Dr. A. R. Kanagaraj Assistant Controller of Examinations	Member	<i>A. R. Kanagaraj</i>

16.	Dr. N. Kuppusamy Head, Department of Languages (Tamil, French, Malayalam)	Member	 27/5/19
17.	Dr. R. Vithya Prabha Department of English	Member	R.V. - P.P.R. 27/5/19
18.	Dr. C. Selvakumar Department of Physics	Member	C.S. 27/05/19
19.	Dr. S. Sathiyaraj Department of Chemistry	Member	S. Sathiyaraj 27/5/19
20.	Dr. R. Sowrirajan Department of Mathematics	Member	R.S. 27/5/19
21.	Mr. S. Vijayakumar Department of Catering Science and Hotel Management	Member	S. Vijayakumar 27/05/19
22.	Mrs. V. Kavitha Department of Costume Design and Fashion	Member	V.K. 27/5/19
23.	Dr. S. Gowri Department of Biochemistry	Member	S. Gowri 27/5/19
24.	Mrs. S. Kokila Department of Clinical Lab Technology	Member	S. Kokila 27/5/19
25.	Dr. P. Chidambara Rajan Department of Biotechnology	Member	P. Chidambara Rajan 27/5/19
26.	Dr. J. Rengaramanujam Department of Microbiology	Member	J. Rengaramanujam 27/5/19
27.	Dr. D. Sridevi Department of Food science and Nutrition	Member	D. Sridevi 27/5/19

28.	Dr. B. Rosiline Jeetha Department of Computer Science	Member	 27/5/19
29.	Dr. R. Kousalya Department of Computer Applications	Member	 27/5/19
30.	Mrs. D. Maheswari Department of Computer Technology	Member	 27/5/19
31.	Dr. R. Rajesh Kanna Department of Information Technology	Member	 27/5
32.	Dr. N. Renuga Devi Department of Commerce	Member	 27/5/19
33.	Dr. M. Prakash Department of Commerce with CA	Member	 27/5/19
34.	Dr. P. Parasakthi Department of Corporate Secretaryship	Member	 27/5/19
35.	Dr. S. Kamalaveni Department of Commerce with IT	Member	 27/5/19
36.	Dr. K. Vanaja Department of Commerce with Professional Accounting	Member	 27/5/19
37.	Dr. P.B. Banudevi Department of Commerce with Finance	Member	 27/5/19
38.	Dr. P. Revathi Department of Commerce with Banking and Insurance	Member	 27/5/19
39.	Dr. S. Namasivayam Department of Commerce with Business Process Services	Member	 27/5/19

40.	Dr. M. S. Ranjith Kumar Department of Business Analytics	Member	M.S. Ranjith Kumar 27/5/19
41.	Dr. S. Mohan Raj Department of Commerce with International Business	Member	S. Mohan Raj 27/5/19
42.	Mr. G. Sethuraman Department of Accounting with Taxation	Member	G. Sethuraman 27/5/19
43.	Dr. S. Mohan Department of Management	Member	S. Mohan 27/5/19
44.	Dr. D. V. Uma Department of Hospital Administration	Member	D.V. Uma 27/5/19
45.	Dr. M. Muthu Krishnan Librarian	Member	M. Muthu Krishnan
46.	Mr.K.Abhishek Rao Department of Commerce Finance	Student Representative	K. Abhishek Rao
47.	Ms.P.Gayathri Department of Biotechnology	Student Representative	P. Gayathri
48.	Mr. S. Saravana kumar Administrative Officer	Member	S. Saravana Kumar 27.5.19
49.	Mr.A.Thansingh Head , Department of Physical Education	Member	A. Thansingh 27/5/19
50.	Dr. S.S. Sudha CDC Coordinator	Member Secretary	S.S. Sudha 27/5/19



To,
Submitted to
man secretary
for approval,
[Signature]

Dr. N.G.P. ARTS AND SCIENCE COLLEGE (Autonomous)
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Re-accredited by NAAC with 'A' Grade | DST FIST | DBT Star College Scheme
Coimbatore - 641048, Tamil Nadu, India

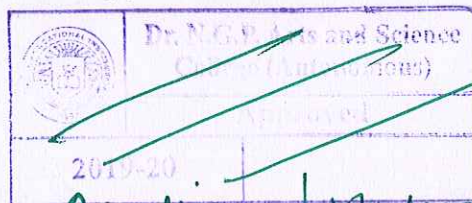
MINUTES OF THE 7th ACADEMIC COUNCIL MEETING

The 7th Academic Council meeting was held on 27.05.2019 Monday, 3.00 pm in the Library Hall. The following members are present:

S. No.	Name	Designation
1.	Dr. Thavamani D. Palaniswami	Management Representative and Secretary
2.	Dr. V. Rajendran Principal, Dr. N. G. P. Arts and Science College, Coimbatore - 641 048	Chairman
3.	Dr. O.T. Buvaneshwaran CEO, KMCRET, Coimbatore.	GC Nominee
4.	Dr. D. Geetha ramani Dean Academics	Member
5.	Dr. S. Balasubramanian Dean, Research & Development	Member
6.	Dr. S. Saravanan Dean - Administration	Member



Seventh Academic Council Meeting Agenda & Minutes, 27th May 2018
Dr.N.G.P. Arts and Science College (Autonomous), Coimbatore - 641048.



[Handwritten initials]

To, Dean Academics | *[Signature]*

7.	Dr. V. Shanmugaraju Dean - Student Affairs	Member
8.	Dr. M. Ashok Kumar Controller of Examinations	Member
9.	Dr. A. R. Kanagaraj Assistant Controller of Examinations	Member
10.	Dr. N. Kuppuchamy Head of Department of Languages (Tamil, French, English)	Member
11.	Dr. R. Vithya Prabha Department of English	Member
12.	Dr. C. Selvakumar Department of Physics	Member
13.	Dr. S. Sathiyaraj Department of Chemistry	Member
14.	Dr. R. Sowrirajan Department of Mathematics	Member
15.	Mr. S. Vijayakumar Department of Catering Science and Hotel Management	Member
16.	Mrs. V. Kavitha Department of Costume Design and Fashion	Member
17.	Dr. S. Gowri Department of Biochemistry	Member
18.	Mrs. S. Kokila Department of Clinical Lab Technology	Member
19.	Dr. P. Chidambara Rajan Department of Biotechnology	Member



20.	Dr. J. Rengaramanujam Department of Microbiology	Member
21.	Dr. D. Sridevi Department of Food Science and Nutrition	Member
22.	Dr. B. Rosiline Jeetha Department of Computer Science	Member
23.	Dr. R. Kousalya Department of Computer Applications	Member
24.	Mrs. D. Maheswari Department of Computer Technology	Member
25.	Dr. R. Rajesh Kanna Department of Information Technology	Member
26.	Dr. N. Renuga Devi Department of Commerce	Member
27.	Dr. M. Prakash Department of Commerce with CA	Member
28.	Dr. D. Parasakthi Department of Corporate Secretaryship	Member
29.	Dr. S. Kamalaveni Department of Commerce with IT	Member
30.	Dr. K. Vanaja Department of Commerce with Finance	Member
31.	Dr. P.B. Banudevi Department of Commerce - Finance	Member
32.	Dr. P. Revathi Department of Commerce Banking & Insurance	Member
33.	Dr. S. Namasivayam Department of commerce in Business Process	Member



34.	Dr. M. S. Ranjith Kumar Department of Commerce Business Analytics	Member
35.	Dr. S. Mohan Raj Department of International Business	Member
36.	Mr. G. Sethuraman Department of Accounting and Taxation	Member
37.	Dr. S. Mohan Department of Management	Member
38.	Dr. V. Uma Department of Hospital and Administration	Member
39.	Dr. M. Muthu Krishnan Librarian	Member
40.	Mr. K. Abhishek Rao Department of Commerce - Finance	Student Representative
41.	Ms. P. Gayathri Department of Biotechnology	Student Representative
42.	Mr. S. Saravana Kumar Administrative Officer	Member
43.	Mr. A. Thanasingh Head, Department of Physical Education	Member
44.	Dr. S. S. Sudha CDC Coordinator	Member Secretary



S. No.	Name	Designation
1.	Mr. K. R. Parthiban Managing Director, Fisher pumps Coimbatore	GC Nominee
2.	Mr. A. Palaniswamy Director Aero Space Coimbatore	GC Nominee
3.	Mr. A. Mohan Advocate and Notary	GC Nominee
4.	Dr. V. Vijaya Padma Professor & Head Department of Biotechnology Bharathiar University Coimbatore - 641 046	VC Nominee
5.	Dr. K. Vivekanandan Professor & Director BSMED Department of Biotechnology Bharathiar University Coimbatore - 641 046	VC Nominee
6.	Dr. A. Rajendran Professor & Head Department of Botany Bharathiar University Coimbatore - 641 046	VC Nominee



The agenda for the discussion is given below:

ITEM	AGENDA
i)	<i>Welcoming the Members</i>
ii)	<i>A Brief note about the College</i>
iii)	<i>Confirmation of the minutes of the sixth Academic Council meeting held on 22.12.2018</i>
iv)	<i>Confirmation of the minutes of the Eighth SCAA meeting held from 08.05.2019 to 09.05.2019</i>
v)	<i>Confirmation of the status of the college by MHRD –NIRF Ranking April, 2019</i>
1.	1.01 To approve the change in the college timings from the academic year 2019-20 and onwards.
	1.02 To approve the academic calendar 2019-20.
	1.03 To approve the formation of NAAC Committee and report of e-governance
	1.04 To approve the formation of Student Induction Programme (SIP) committee.
	1.05 To approve the staff applying for higher studies under Faculty Improvement Programme (FIP).
	1.06 To approve the formation of Academic Career Development Cell (ACDC).
	1.07 To approve the shifting of COE office to the new block.
	1.08 To approve the formation of Institutional Ethical Committee and Institutional Biosafety Committee.
	1.09 To approve the change in the name of Dr. Thavamani. D. Palanisami Research Awards (Nalla Gounder Research Awards).
	1.10 To approve the Guidelines for Research Reports/Papers Publication.
	1.11 To approve the guidelines for the implementation of UG / PG projects.
	1.12 To approve the guidelines for Student Summer Training.



	1.13	To approve the introduction of courses directed by Ministry of Human Resource And Development (MHRD) from the academic year 2019-20 and onwards.
	1.14	To approve the minutes of various Board of Studies Meeting held during the month of April, 2019 for UG and PG programmes.
	1.15	To approve Regulation - 2019 - 20, Extra Credits , Rubrics, Placement Training , Introduction of new nomenclature of UGC - Inter Departmental Course (IDC), Discipline Specific Elective (DSE), Skill Enhancement Course(SEC), Generic Elective(GE) & Ability Enhancement Compulsory Course (AECC), Lab On Project (LOP) and Advance Learners Course (ALC) from the A.Y 2019-20 and onwards.
	1.16	To approve Part IV Courses AECC - Environmental Studies, Human Rights, Women's Rights, General Awareness, Research Methodology, Innovation, IPR & Entrepreneurship. To approve the syllabus of environmental studies for all UG programmes.
	1.17	To approve new Programme Code and Course Code from the A.Y. 2019-20 and onwards.
	1.18	To approve to start the following programmes in the A.Y.2019-20. <ul style="list-style-type: none"> ▪ M.Sc. Chemistry ▪ B.Sc. Computer Science with Data Analytics ▪ M.Sc. Computer Science with Data Analytics
	1.19	To approve the introduction of Certificate Programmes and Job Oriented Courses from the academic year 2019-20 and onwards.
2		To approve the corrections/ changes in the syllabi / regulations for all the UG and PG and to authorize the Chairman for empowering the Heads / Chairperson of the various boards for implementing the changes made.
3		To approve the results of April 2019 comprehensive examinations.
4		To ratify and approve the charges for the issue of transcript.
5		To approve and ratify question paper grievance committee and examination disciplinary action committee meeting held on Saturday April 27, 2019.



6	To approve Rajam Enterprises to dispose used answer scripts and examination related materials instead of TNPL.
7	To approve the term End Semester Examination (ESE) instead of Comprehensive Examinations. w.e.f 2019-20 onwards.
8	To approve the Guidelines for Practical Examinations.
9	To approve to permit candidates to appear for Practical Examinations / Project Viva Voce in the supplementary examinations in April 2019 only.
10	To approve to declare the results of the Industrial Training Report/ Summer Internship carried out during vacation for the candidates who do not meet the required percentage of attendance in the ensuing semester, for the Students 2017-19 batch only.
11	To approve the changes in the examination policy from the A.Y. 2019-20 and onwards.
12	To ratify and approve the appointment of Chief examiners and to approve the roles and responsibilities of chairman and chief examiner of valuation board.
13	Any other matter

The Chairman of the Academic Council, The Principal extended a warm welcome and thanked all the members for sparing their valuable time to make it possible to attend this meeting. Then, the items listed on the Agenda are taken for discussion one by one.



The minutes of the meeting are as follows:

Item - 01 (1.1-1.19)	<p>Discussion</p> <p>The Chairman of Academic Council emphasized the achievements of the College with regard to academics, co-curricular, and extra-curricular activities:</p> <ul style="list-style-type: none"> • It is proposed to follow the Calendar Day Order from the Academic Year 2019-20. • The total number of Instructional Hours/ Week will be 6, each with 50 minutes duration. • All the Extracurricular activities which are beyond the curriculum such as, Certificate, Diploma, Job Oriented, Vocational Courses , NPTEL, Club Activities, Extension activities/Out Reach Programmes and Ability Enhancement Compulsory Courses such as Environmental Science, Women's Rights, Human Rights and General Awareness shall be planned only on Saturday. <p>Revised Time Schedule of Instructional Hours</p> <table border="1" data-bbox="323 981 1552 1182"> <thead> <tr> <th>I h</th> <th>II h</th> <th>III h</th> <th>Tea Break</th> <th>IV h</th> <th>Lunch</th> <th>V h</th> <th>VI h</th> </tr> </thead> <tbody> <tr> <td>8.45am</td> <td>9.35 am</td> <td>10.25am</td> <td>11.15am</td> <td>11.30am</td> <td>12.20pm</td> <td>1.20pm</td> <td>2.10pm</td> </tr> <tr> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>9.35am</td> <td>10.25am</td> <td>11.15am</td> <td>11.30am</td> <td>12.20pm</td> <td>1.20 pm</td> <td>2.10pm</td> <td>3.00pm</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • NAAC Committee, SIP Committee, Institutional Ethical Committee and Institutional Biosafety Committee were framed for smooth functioning of the college activities. • Mr. A. M. Palaniswamy appreciated various committees framed for the functions of the college effectively. • Dr. Thavamani D. Palaniswami, Madam Secretary recommended not to add clinicians for institutional Bio safety committee. <p>Academic initiatives in the design and the development of Curriculum for the A.Y. 2019-20 batch:</p> <ul style="list-style-type: none"> • Incorporation of new courses like Innovation, IPR, and Entrepreneurship by the guidance of MHRD. • Introducing Lab on Project (LoP), Advanced Learner Course (ALC) both in India and in abroad, and Inter Disciplinary Course (IDC) to integrate the insights of 	I h	II h	III h	Tea Break	IV h	Lunch	V h	VI h	8.45am	9.35 am	10.25am	11.15am	11.30am	12.20pm	1.20pm	2.10pm	-	-	-	-	-	-	-	-	9.35am	10.25am	11.15am	11.30am	12.20pm	1.20 pm	2.10pm	3.00pm
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	<p>students through construction of more comprehensive perspectives.</p> <ul style="list-style-type: none"> To start three new Programmes B. Sc. Computer Science (Data Analytics), M. Sc. (Data Analytics), and M.Sc. (Chemistry).
Resolution	<p>The AC Members unanimously approved and passed the minutes of the last meeting held on 22.12.2018.</p> <p>The Chairman approved to implement the above said suggestions given by AC members.</p>
Item-02	
Discussion	<p>The Chairman of the respective 30 Board of Studies moved the approval for their third semester syllabi of both UG and PG. The members appreciated and gave valid suggestions.</p> <ul style="list-style-type: none"> Mr. A. Mohan advised not to repeat the certificate program offered by different faculty and must be checked thoroughly before implementation. Dr.Thavamani D. Palaniswami said not to start too many certificate program. Mr. A. M. Palaniswamy opined to offer valid certificate programs by all the departments. Online E-Filing can be offered as training not as certificate program.
Resolution	<p>The AC Members unanimously approved the first and fourth semester syllabi of both UG and PG of 2019-20 and 2018-19 respectively.</p>
Item-03	
Discussion	<p>Mr. A. M. Palaniswamy and Mr. A. Mohan discussed on Evaluation of Answer Scripts, and appreciated for hundred percent External valuations and suggested to include at least 10-20% Internal examiners for valuation.</p>
Resolution	<p>The Chairman of Academic Council resolute to have hundred percent External valuation and there is no moderation.</p> <p>The results were placed and approved by the members of the AC.</p>
Item-04	
Discussion	<p>It is proposed to issue official transcript for the current students and (upto V semester) and for the students who have completed their UG Programme upon request and payment of Rs. 1000/- towards the processing fees.</p>
Resolution	<p>The AC members approved to implement the same.</p>
Item-5	



Discussion	Exams were conducted for Regular and arrear courses during April 2019 for which Question Paper Grievance Committee were met to address the discrepancies in question papers.
Resolution	The reforms suggested by the Examination Reforms Committee was placed and approved by the AC members.
Item- 06	
Discussion	Discussion made on the disposal of used answer scripts and examination related materials to Rajam Enterprises instead of TNPL.
Resolution	The AC Members collectively approved.
Item-07	
Discussion	The change in nomenclature of "Comprehensive Examination" as "End Semester Examination" was placed before academic council. w.e.f 2019 batch and onwards,
Resolution	It is resolved to approve of the moves.
Item-08	
Discussion	The guideline for practical examinations was discussed.
Resolution	It was appreciated and approved by AC Members.
Item-09 & Item -10	
Discussion	Dr. Thavamani. D. Palanisami , Secretary insisted the regularity of the students and there should not be any compromise in the attendance to appear for the exams by candidates.
Resolution	The AC Members collectively approved.
Item-11	
Discussion	<ul style="list-style-type: none"> ▪ Theory : 100 Marks <ul style="list-style-type: none"> ❖ Internal : 25 Marks <ul style="list-style-type: none"> ➤ CIA I & II : 15 Marks ➤ Rubrics Assessment : 10 Marks



	❖ External : 75 Marks ➤ Online Examination : 10 Marks ➤ Written : 65 Marks (3hrs Exam for 100 marks)
Resolution	The AC Members unanimously approved and appreciated
Item-12	
Discussion	In order to obtain zero percent error in the evaluation and to strengthen the evaluation process it is proposed to appoint One Chief Examiner for every five examiners appointed for evaluation.
Resolution	It was appreciated and approved by AC Members
Item-13	Any other matter
Discussion	NIL

The Principal thanked all the members for their active participation.

Date: 27.05.2019

27/5/19
Chairman-Academic Council

