Department of Costume Design and Fashion

Board of Studies Meeting

The minutes of the 22nd meeting of Board of Studies held on 27.10.2026 at 10.30 am at Illustration Lab - A1 Block.

Members Present:

S.No	Name	Category
1	Dr.V. Kavitha Professor and Head,	Chairman
2	Dr.I Jayalakshmi, Associate Professor, Department of Costume Design and Fashion Chikkanna Govt. Arts College, Tiruppur	University Nominee
3	Dr.R.Divya, Head of The Department, Department of Costume Design and Fashion PSGR Krishnammal College for Women, Coimbatore.	Subject expert
4	Dr.K. Kalaiarasi, Assistant Professor, Department of Textiles and Clothing, Avinashilingam University Coimbatore.	Subject expert
5	Mr. Karthikeyan S.B, 2/1053, Goundampalayam road, Rayarpalayam, Palladam, Tiruppur- 641664.	Industrial Expert
6	Ms. V. Subathra, Designer, VELJO Boutique, Tailoring and Embroidery Training Center, Coimbatore.	Alumni
7	Mrs. S. Vijayalakshmi Assistant Professor	Member
8	Ms. M. Subhikshaa Assistant Professor	Member
9	Ms. N. Kalaiyarasi Assistant Professor,	Member
10	Mrs. R. Malathy Assistant Professor	Member
11	Mr. V Varadharaja Perumal Assistant Professor	Member

12	Dr.N.Kuppuchamy Department of Tamil.	Co-opted Member
13	Dr. A. Hazel Verbina Department of English	Co-opted Member
14	Ms. P. Devayani. III B. Sc CDF Student	Student representative
15	Ms. R. Nithyashree II B.Sc CDF Student	Student representative

The HoD and Chairman of the Department of Costume Design and Fashion welcomed and introduced all the members and appreciated them for their continuous support and contribution for the development of academic standard and enrichment of the syllabus.

After brief discussion the items of the agenda were taken one by one for discussion and the following resolutions were passed.

Item 22.1: *To review and approve the minutes of the previous meeting held on 02.04.2026*

The Chairman of the Board presented the minutes of the previous meeting held on 02.04.2026 and requested the members to approve. After brief discussion, the following resolution was passed

Resolution:

Resolved to approve the minutes of the previous meeting held on 02.04.2026

Item 22.2: *To consider and approve the scheme, syllabi for the II Semester, for the students admitted during the academic year 2026-2027.*

The Chairman presented the detailed scheme and syllabi for the students admitted from the academic year 2026-27 onwards and syllabus for the II semester.

As per the discussion there are no changes in the syllabus for 2026-2027.

After discussion the following resolution was passed.

Resolution:

Resolved to approve the syllabus for students admitted for the academic year 2026-27 without any modification.

Item 22.3: *To review and approve the syllabus for the IV Semester for the students admitted in UG for the academic year 2025-2026.*

The Chairman presented the detailed syllabus for the IV semester for the students admitted during the academic year 2025-2026. As per the requirement of the current scenario and stake holder's feedback in the curriculum, new topics are introduced. 2025-2026.

Changes Made:

Code	Course Name	Changes and Reason
25CFU4CQ	Women's Apparel	Dr. R. Divya suggested to add Cigarette pant- front zipper, button closure and waist band.
25CFU4CA	Wet Processing	Dr. I Jayalakshmi suggested to add the Spray dyeing Technology in unit IV.

Resolution:

Resolved to approve the syllabus for the IV Semester for the students admitted in UG during the academic year 2025-2026.

Item 22.4: *To review and approve the syllabus for the VI Semester for students admitted in UG from the academic year 2024-25.*

The Chairman presented the detailed syllabus for the VI semester for the students admitted during the academic year 2024-2025. As per the requirement of the current scenario and stake holder's feedback in the curriculum, new topics are introduced. The details of changes made also presented as follows.

Changes Made:

Code	Course Name	Changes and Reason
24CFU6CB	Organisation of Garment Unit	Dr. I Jayalakshmi suggested to add the topic of Unit V Green Factory Architecture, Automated Material Handling (AMH), Digital Product Passports
24CFU6SP	Fashion Draping	Dr. R. Divya Suggested to add the practical experiments like– Raglan sleeve, Kangroo Pocket and Create an innovative design of full garment.
24CFU6DD	Export And Import Documentation	Dr. I Jayalakshmi suggested to add the topic of Unit IV ICEGATE Portal, Marine Insurance - Types of Marine Insurance Policies. CTPAT documentation.

Discipline Specific Elective Courses

The following Discipline Specific Elective Courses are available to our students:

Code	Course
24CFU6DA	Garment Quality and Cost Control
24CFU6DB	Principles of Textile Testing
24CFU6DC	Boutique Management

Code	Course
24CFU6DD	Export and Import Documentation
24CFU6DE	Sustainable Eco Textiles
24CFU6DF	Fashion Branding and Communication

After discussion, the following resolution were passed with the above changes and modifications

Resolution:

Resolved to approve above modification and adopt the revived syllabi for student admitted in UG during the academic year 2024-2025.

Item 22.5: To review and approve the Domain Specific Skill Oriented courses, Diploma, Certificate, NCVRT, to be offered during the academic year 2026-27.

List of Skill Course offered by department

1. Saree Draping
2. Aari embroidery

Certificate courses offered to other department students:

Code	Course
26CCIE1A	Certificate course in Embroidery
CUT- 552	Certificate in Dress designing (NCVRT)

Item 22.6: ***To approve the panel of examiners for question paper setting and evaluation of answer scripts for the odd semester during the academic year 2026-2027.***

The Chairman presented the panel of examiners for question paper setting and evaluation of answer scripts for the odd semester during the academic year 2026-2027.

Resolution:

Resolved to approve the panel of examiners for question paper setting and evaluation of answer scripts for the odd semester during the academic year 2026-2027.

Finally, the Chairman thanked all the members for their cooperation and contribution in enriching the syllabus with active participation in the meeting and sought the same spirit in the future also. The meeting was closed with formal vote of thanks proposed by the chairman.

Date: 28.10.2026

(Dr.V.Kavitha)

Dr.V.KAVITHA,M.Sc.,M.Phil.,Ph.D.
Professor / Head,
Dept. of Costume Design & Fashion,
Dr. N.G.P. Arts and Science College
Kalapatti, Coimbatore - 641 048

Syllabus Revision

Faculty: BAS **Board: Costume Design and Fashion**

Programme: B.Sc. Costume Design and Fashion **Semester: VI**

Course Code/ Name: 25CFU4CQ- Women's apparel

S No	Existing	Changes
1	Saree petticoat– six panels, decorated bottom	
2	Skirts-Circular/ Pleated	
3	Blouse-front open, fashioned neck, waist band at front, with sleeve	
4	Salwar- Churidhar/Parallels/Bell bottom/ Palazzo	
5	Kameez-with or without slit, flare, opening, panels, yoke	
6	Nightwear-Nightie/Nightgown, Sleep Shirt/Night Shirt with pant	
7	~~Short kurta or top-Boat Neck, Checked Bell Sleeve~~	Cigrette Pant - front zipper, button closure and waistband.
8	Kafthan	
9	Short kurta /Crop top	
10	Full gown	

PERCENTAGE OF SYLLABUS REVISED: 10%

Syllabus Revision

Faculty: BAS **Board: Costume Design and Fashion**

Programme: B.Sc. Costume Design and Fashion **Semester: IV**

Course Code/ Name: 25CFU4CA– Wet Processing

Unit	Existing	Changes
I	**Preparatory Process** Preparatory process of fabric- singeing- types of singeing- plate singeing, roller singeing, gas singeing, desizing – hydrolytic method – rot steep, enzymatic steep, acid steep. Oxidative method- chlorine, chlorite, bromite. Scouring- methods and equipment used. Advantages of preparatory process.	
II	**Fabric Pretreatment Process** Bleaching- hypochlorites- hydrogen peroxide- sodium chlorite. Equipment and chemicals of bleaching. Advantages and disadvantages of bleaching. Mercerization-- effects of mercerization, process of mercerization Advantages of mercerization. Wool carbonizing. Silk weighting.	
III	**Types of Dyes** Dyeing- classification of dyes- natural dyes- plant, invertebrates, and minerals. Manmade dyes - direct dye, sulphur dyes, vat dyes, disperse dyes, reactive dyes, acid dyes, basic dyes. Fastness properties of dyes.	
IV	**Dyeing Machineries** Stages of dyeing - fiber, yarn, fabric and garment dyeing. Working process of dyeing machines - loose stock fiber bale, hank package, jigger, winch, beam, jet, padding mangles, garment dyeing, piece dyeing, dip dyeing, Various defects in dyeing.	Spray dyeing technology
V	**Enzymatic Textile Processing and Eco Testing** Enzymes-Types, uses, application of enzymes in textile processing. Textile effluents treatments. Need for eco-testing-toxicity of dyes and chemicals.	

PERCENTAGE OF SYLLABUS REVISED: 05%

Syllabus Revision

Faculty: BAS **Board: Costume Design and Fashion**

Programme: B.Sc. Costume Design and Fashion **Semester: VI**

Course Code/ Name: 24CFU6CB – Organisation of Garment Unit

Unit	Existing	Changes
I	**Principles of Management and Organisation Structure** Definition and importance of Management, Management as a process -Planning, Organising, Directing, Controlling, and Co-ordination. Types of management- top, middle, and lower management. Introduction-Types of organisation structures: line, staff, committee, project/matrix, and functional-Organisation.	
II	**Organisation Design and Marketing** Design and restructuring- Organisational change and development. Marketing management market research, sales services, and distribution logistics - Functional management- Human resource management: management resource strategy and HR policies.	
III	**Functional Management** Financial management- accounting practice, budgetary technique, and financial analysis - Production management production process, technology adopted, and quality control. Purchasing functions materials purchased, suppliers of materials, purchasing decision- Warehousing/inventory management function.	
IV	**Principles of Costing** Principles of costing-requirements of good costing system, cost estimation of yarn and fabric, cost estimation of dyeing, printing, embroidery, cutting, stitching, checking, packing, final inspection, shipping and insurance.	

V	**Factory Design** Factory design and layout-importance of factory design, factors affecting factory design, types of building, single and multi-story – advantage and limitation. Factory layout- process, product and combined layout design requirements relating to health, safety and welfare.	Green Factory Architecture, Automated Material Handling (AMH), Digital Product Passports

PERCENTAGE OF SYLLABUS REVISED: 11%

Syllabus Revision

Faculty: BAS **Board: Costume Design and Fashion**

Programme: B.Sc. Costume Design and Fashion **Semester: VI**

Course Code/ Name: 24CFU6SP – Fashion Draping

Unit	Existing	Changes
1	Basics - Bodice front and back	
2	Basics – Dart Manipulation of Skirt front and back	
3	Basics - Plain sleeve, puff, bell	Raglon
4	Skirts- Dirndl, Peg, Circular, Pleated, Straight	
5	Necklines - Sweetheart, Scooped, Scalloped, Boat, V and U neck and Round-Halter	
6	Yokes - Bodice-midriff, Skirt-gathered, Bodice-shoulder	
7	Collars - Convertible, Mandarin, Peter pan, Shawl, Cowls	
8	Pockets – Basic, Patch, Pargo	Kangaroo
9	~~Top- one design of full front and back bodice~~	Create an innovative design of full garment- Men
10		Create an innovative design of full garment- Women

PERCENTAGE OF SYLLABUS REVISED: 20%

Syllabus Revision

Faculty: BAS **Board: Costume Design and Fashion**

Programme: B.Sc. Costume Design and Fashion **Semester: VI**

Course Code/ Name: 24CFU6DD – Export and Import Documentation

Unit	Existing	Changes
I	**Preliminaries for Exports and Imports** Meaning and Definition of Export – Classification – Strategy and Preparation for Export Marketing – Registration Formalities – IEC – RCMC – Export Licensing – Selection of Export Product – Identification of Markets – Methods of Exporting – Pricing Quotations – Payment Terms – Letter of Credit. Liberalization of Imports – Negative List for Imports – Categories of Importers – Special Schemes for Importers	
II	**Export Procedure** Steps in Export Procedure – Export Contract – Forward Cover – Export Finance – Institutional framework for Export Finance – Excise Clearance – Pre-shipment Inspection – Methods of Pre-shipment Inspection – Marine Insurance – Role of Clearing and Forwarding Agents.	
III	**Import Procedure** Pre-Import Procedure – Steps in Import Procedure – Legal Dimensions of Import Procedure – Customs Formalities for Imports – Warehousing of Imported goods – Exchange Control Provisions for Imports – Retirement of Export Documents.	
IV	**Export and Import Documentation** Aligned Documentation System – Commercial Invoice – Shipping Bill – Certificate of Origin – Consular Invoice – Mate's Receipt – Types of Marine Insurance Policies. Import Documents – Transport Documents – Bill to Entry – Certificate of Inspection – Certificate of Measurements – Freight Declaration.	ICEGATE Portal, Marine Insurance - Types of Marine Insurance Policies. CTPAT documentation.
V	**Policy for Exports and Imports** Trade Policy – Highlights – Special Focus and Initiatives –Sustainable-OCI, BCI, SAC, GOTS, OEKO TEX standards, Introduction, Importance, ASIDE – MAI and MDA – Star Export House. Incentives for Exporters, Import Promotion council.	

PERCENTAGE OF SYLLABUS REVISED: 10%

TWENTY SECOND BOARD OF STUDIES MEETING ATTENDANCE

Faculty: Basic and Applied Science **Board: Costume Design and Fashion**

Date: 27.10.2026
Time: 10.30 a.m. Online Mode
Venue: ILLUSTRATION LAB - A 1 Block

The following members were present for the Board of Studies meeting

S.NO	NAME & ADDRESS	DESIGNATION	ATTENDANCE STATUS
1	Dr.V.Kavitha HOD/ Professor	Chairman	PRESENT
2	Dr.I Jayalakshmi, Associate Professor, Department of Costume Design and Fashion Chikkanna Govt. Arts College, Tiruppur	Vice Chancellor Nominee	PRESENT
3	Dr.R.Divya, Head and Assistant Professor, Department of Costume Design and Fashion PSG College of Arts and Science, Coimbatore.	Subject Expert	PRESENT
4	Dr.K. Kalaiarasi, Assistant Professor, Department of Textiles and Clothing, Avinashilingam University Coimbatore	Subject Expert	ABSENT
5	Mr. Karthikeyan, General Manager, Heinrich cycling and Sportswear Pvt Ltd, 2/1053, Goundampalayam road, Tiruppur	Industry Expert	ABSENT
6	Ms. Subathra, Designer, VELJO Boutique, Tailoring and Embroidery Training Center, Coimbatore.	Alumni	PRESENT
7	Mrs. S. Vijayalakshmi Assistant Professor	Member	PRESENT
8	Ms. M. Subhikshaa Assistant Professor	Member	PRESENT

9	Ms. N. Kalaiyarasi Assistant Professor,	Member	PRESENT
10	Mrs. R. Malathy Assistant Professor	Member	PRESENT
10	Mr. V. Varadharaja Perumal Assistant Professor	Member	PRESENT
11	Ms.P.Devayani. III B.Sc CDF Student,	Student Representative	PRESENT
12	Ms. R. Nithyashree II B.Sc CDF Student	Student Representative	PRESENT

28/10/2022

Date: 28.10.2026

(Dr.V.Kavitha)

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