



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC A++ Grade (3rd Cycle- 3.64 CGPA)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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BoS

19th

Department of Catering Science and Hotel Management

Board of Studies Meeting

The minutes of the 19th meeting of Board of Studies held on 28.06.2025 in B1- 1103 – Training Restaurant Lab at 10.30 am.

Members Present:

S. No.	Name	Category
1.	Mr. R. Prasanth	Chairman
2.	Dr. T.Milton, Dean, Professor, Saveetha School of Hospitality and Tourism, Chennai.	University Nominee
3.	Mr. V N Balraj Head Of the Department Annai Fathima College of Arts and Science Fathima Nagar, Madurai	Subject Expert
4.	Mr. Murugesan.V Group Executive Chef, Ikon By Annapoorana, Coimbatore.	Industrial Expert
5.	Mr.Nathish.S Guest house in charge, Dr.N.G.P Arts and Science College, Coimbatore	Alumni
6.	Mr.M.Venkateswaran	Member
7.	Mr. M. Santhosh	Member
8.	Ms. M. Magalakshmi	Member
9.	Dr.N.Kuppuchamy	Co-opted Member
10.	Dr.A. Hazel Verbina	Co-opted Member
11.	Mr. Harris Haggai	Student Representative

The HoD and Chairman of the Department of Catering Science and Hotel Management welcomed and introduced all the members and requested them for support and contribution for the development of academic standard and enrichment of the syllabus.

Further, the chairman informed about the absence of the following members to attend the meeting and requested to grant leave of absence.

1. Dr. T.Milton - University Nominee
2. Mr. Murugesan.V - Industrial expert

After brief discussion the items of the agenda were taken one by one for discussion and the following resolutions were passed.

Item 19.1: *To review and approve the minutes of the previous meeting held on 09.11.2024*

The chairman of the Board presented the minutes of the previous meeting held on 09.11.2024 and requested the members to approve. After brief discussion the following resolution was passed.

Resolution:

Resolved to approve the minutes of the previous meeting held on 09.11.2024.

Item 19.2: *To consider and approve the syllabi for I semester for the students admitted in UG during the academic year 2025-26 onwards.*

The chairman presented the detailed scheme and Regulation for the students admitted from the academic year 2025-26 and the syllabus for I Semester. The members deliberated in detail about the modification required. After discussion it is unanimously decided to adopt the following changes.

New paper:

B.Sc. Catering Science and Hotel Management		
Course Code	Course	Change and Reason
25CHUIIA	IDC: Travel and Tourism Management	Mr. Balraj VN suggested including Travel and Tourism Management s an IDC paper in semester-I, in place of Hotel Accounting.

After discussion the following resolution was passed.

Resolution:

Resolved to approve the above modification and adopt the revised syllabus for students admitted for the academic year 2025-26.

Item 19.3: *To review and approve the scheme, regulation and syllabus for the III semester for the Students admitted in UG for the academic year 2024-25 onwards.*

The chairman presented the detailed syllabus for the III semester for the students admitted during the academic year 2024-25. As per the discussion there are no changes in the syllabus 2024-2025.

Resolution:

Resolved to retain the existing syllabus of 2023-2024 batch without any modification for the students admitted during the academic year 2024-2025.

Item 19.4: To review and approve the syllabus for the V semester for the students admitted during the academic year 2023-2024.

The chairman presented the detailed syllabus for the V semester for the students admitted during the academic year 2023-2024 the details of changes made.

The details of changes made also presented as follows.

Changes Made:

B.Sc. Catering Science and Hotel Management		
Code	Course	Reason
232CH1A5CA	Travel and Tourism Management	Mr. Balraj VN suggested to include Indian Knowledge System (IKS) - Ancient, Medieval and Modern tourism is included.
232CH1A5DA	Room Division Management	Mr. Balraj VN suggested to include Application of AI in yield management.

After discussion the following resolution was passed with the above changes and modifications.

GE Offered:

Course Code	Course	Department
232CH1A5GA	Basics of Cookery	To all UG Students

Resolution:

Resolved to approve the syllabus for the Semester for the students admitted for the academic year 2023-2024.

Item 19.5: To consider and approve the self study course to earn extra credits in III semester for the students admitted in academic year 2024-2025.

The chairman presented the self study course to earn extra credits in III semester for the students admitted in academic year 2024-2025.

Course Code	Course Name
24CHUSSA	Hotel Engineering
24CHUSSB	Food Preservation

Resolution:

Resolved to approve the self study course for the III semester of the academic year 2025 - 26.

Item 19.6: *To consider and approve the SSDC course on Hospitality Personality Development and Baking and Confectionary brought forward by the chairman and members of the board.*

Resolution:

Resolved to approve the suggested SSDC courses for the academic year 2025-2026

Item 19.7: *To approve the panel of examiners for question paper setting and evaluation of answer scripts for the even semester of the academic year 2025 - 2026.*

The Chairman presented the panel of examiners for question paper setting and evaluation of answer scripts for the even semester of the academic year 2025 - 26.

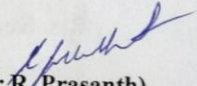
Resolution:

Resolved to approve the panel of examiners for question paper setting and evaluation of answer scripts for the even semester of the academic year 2025 - 26.

Item 19.8: *To consider and approve the any other item brought forward by the chairman and the members of the board.*

Finally the Chairman thanked all the members for their cooperation and contribution in enriching the syllabus with active participation in the meeting and sought the same spirit in the future also. The meeting was closed with formal vote of thanks proposed by Mr. R.Prasanth, Head and Chairman - Catering Science and Hotel Management.

Date: 28.06.2025


(Mr.R.Prasanth)

BoS Chairman/HoD
Department of Catering Science & Hotel Mgt.
Dr. N.G.P. Arts and Science College
Coimbatore - 641 048.

Syllabus revision

Faculty: Basic Applied Science

Department: B.Sc. Catering science and hotel management

Semester: I

Course Code/ Name: 25CHU11A / IDC I : TRAVEL AND TOURISM MANAGEMENT

Unit	IDC I – New Paper
I	<p>Introduction to Tourism Definition and Tourism through Centuries, Ancient, Medieval and Modern History of Tourism – Factors influencing the Growth of Tourism in India and Global - Significance of Tourism (Social, Economic and Cultural).</p>
II	<p>Forms of Tourism Definition of Travel, Traveler, Visitor, Excursionist, Tourist, Picnic – Concept, Leisure and Business – Forms of Tourism – International, Inbound, Outbound, Domestic, National and Business, Leisure, Heritage and Cultural, Sustainable, Educational, Ecotourism, Adventure, Religious, Medical, Cruise and other forms.</p>
III	<p>Tourism an Overview Components (5 A's Attraction, Accessibility, Accommodation, Amenities and Activities) – Characteristics of Tourism (Intangibility, Perishability, Variability, Heterogeneous, Multitude of Industry, Competitiveness/Flexibility).</p>
IV	<p>Introduction to Tourism Industry India and International – Travel Agency, Tour Operators, Accommodation Industry, Souvenir Industry, Shopping, Transportation (Air, Water, Land) – Role of Transportation in Tourism (Airlines, Railways, Cruises, Coaches, Car Rentals) – Tourism in Tamil Nadu Overview.</p>
V	<p>Special Interest Tourism Definition - Adventure Tourism – Beach and Island Tourism – Health Tourism – Wildlife Tourism - Sports Tourism.</p>

PERCENTAGE OF SYLLABUS REVISED: 100 %

COURSE FOCUS ON:

<input checked="" type="checkbox"/>	Skill Development	<input checked="" type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

Syllabus Revision

Faculty: Basic Applied Science
Semester: I

Department: B.Sc. Catering science and hotel management

Course Code/ Name: 25CHU1CQ / CORE PRACTICAL II: BASICS OF FOOD AND BEVERAGE SERVICE

New Paper

S.No	List of Programs
1	Appraising and drawing of cutlery, crockery, glassware and miscellaneous equipments
2	Serviette folds.
3	Laying and relaying of table cloths.
4	Cleaning and polishing / wiping of cutlery, crockery and glassware.
5	Carrying a heavy tray.
6	Carrying a light tray.
7	Carrying glasses.
8	Handling cutlery and crockery.
9	Manipulating service spoon and fork.
10	Service of water.
11	Arrangement of sideboard.
12	Table d'hôte cover laying.
13	A la carte cover laying.

PERCENTAGE OF SYLLABUS REVISED: 100 %

COURSE FOCUS ON:

<input checked="" type="checkbox"/>	Skill Development	<input checked="" type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability	<input checked="" type="checkbox"/>	Innovations
	Intellectual Property Rights		Gender Sensitization
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Syllabus Revision

Faculty: Basic Applied Science

Department: B.Sc. Catering science and hotel management

Semester: V

Course Code/ Name: 232CH1A5DA / DSE – I : ROOM DIVISION MANAGEMENT

Exercise no.	Existing	Changes
1.	<p>Unit I ROOM DIVISION MANAGEMENT Room Division Management: Introduction, Organization of Hotel, Organization Chart of Room Division. Duties and Responsibilities of Room Division Department staffs. Guest Services: Various Guest Services- Handling Guest Mail, Message Handling, Guest paging, Safe Deposit Locker, Guest Room Change Procedure, Left Luggage Handling Procedure, Wakeup call. Odd Cupboard items”, “Single lady amenities” and “The Procedure for collecting guest laundry from guest.</p>	
2.	<p>Unit II Room Division Communication Introduction to communication, Communication Process, Seven Cs of Communication, Importance of Communication, Types of Communication-Oral Communication, Written Communication, Communication. Non-Verbal Interdepartmental Communication: Housekeeping, Food and Beverage service, Sales and Marketing Department, Engineering and Maintenance, Security, Human Resource, Banquets.</p>	
3.	<p>Unit II Room Division Accounting Introduction, Types of Accounts, Types of Vouchers, Guest Folios, Cash and Credit control. Night Auditing: Introduction, meaning of transcript, preparation and its uses, Night Auditor, Duties of Night Auditor, Night Audit Process, Preparing Reports, Updating System.</p>	
4.	<p>Unit IV Evaluating Hotel Performance Evaluating Hotel Performance: Methods of Measuring Hotel Performance, Occupancy Ratio, Average Daily Rate, Average Room Rate per guest, Revenue per Available Room. Room Tariff: Introduction, Room Tariff Fixation, Cost Based pricing, Rule of Thumb Approach, Hubbart’s Formula, Market based pricing</p>	
5.	<p>Unit IV Yield Management: Introduction, Element of Yield Management, Benefits of Yield management, <u>Application of AI in Yield management</u>, Strategies, Challenges or problems in Yield Management. Forecasting: Introduction, Benefits of Forecasting, Forecasting room availability. Note: Case studies related to the above topics to be discussed(Examined internal only)</p>	<p>Application of AI in yield management is included.</p>

PERCENTAGE OF SYLLABUS REVISED: 2 %

COURSE FOCUS ON:

<input checked="" type="checkbox"/>	Skill Development	<input checked="" type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability	<input checked="" type="checkbox"/>	Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

Syllabus revision

Faculty: Basic Applied Science

Department: B.Sc. Catering science and hotel management

Semester: V

Course Code/ Name: 232CH1A5CA / CORE-V: TRAVEL AND TOURISM MANAGEMENT

Unit	Existing	Changes
1	Unit I: TRAVEL AND TOURISM MANAGEMENT Introduction to Tourism, Definition and Tourism through Centuries, Ancient, Medieval and Modern History of Tourism. Indian Knowledge System (IKS) - Ancient, Medieval and Modern tourism, Factors influencing the Growth of Tourism in India and Global. - Significance of Tourism (Social, Economic and Cultural).	Indian Knowledge System (IKS) - Ancient, Medieval and Modern tourism is included.
2	Unit II Forms of Tourism Definition of Travel, Traveler, Visitor, Excursionist, Tourist, Picnic – Concept, Leisure and Business – Forms of Tourism – International, Inbound, Outbound, Domestic, National and Business, Leisure, Heritage and Cultural, Sustainable, Educational, Ecotourism, Adventure, Religious, Medical, Cruise and other forms.	
3	Unit III Tourism an Overview Attraction, Accessibility, Accommodation, Amenities and Activities) – Characteristics of Tourism (Intangibility, Perishability, Variability, Heterogeneous, Multitude of Industry, Competitiveness/Flexibility).	
4	Unit IV Introduction to Tourism Industry India and International – Travel Agency, Tour Operators, Accommodation Industry, Souvenir Industry, Shopping, Transportation (Air, Water, Land) – Role of Transportation in Tourism (Airlines, Railways, Cruises, Coaches, Car Rentals) – Tourism in Tamil Nadu Overview.	
5	Unit V Special Interest Tourism Definition - Adventure Tourism – Beach and Island Tourism – Health Tourism – Wildlife Tourism - Sports Tourism	

PERCENTAGE OF SYLLABUS REVISED: 2 %

COURSE FOCUS ON:

<input checked="" type="checkbox"/>	Skill Development	<input checked="" type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability	<input checked="" type="checkbox"/>	Innovations
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19th

ATTENDANCE OF THE NINETEENTH BOARD OF STUDIES MEETING

Faculty: Basic and Applied Sciences

Name of the Board: Catering Science & Hotel Management

Venue: Training Restaurant Lab

Date: 28.06.2025

Time: 10:30 AM

The following members were present for the board of studies meeting

S.NO	NAME	DESIGNATION	SIGNATURE
1.	Mr.R. Prasanth Assistant Professor & Head Dept. of CS & HM Dr.N.G.P. ASC	Chairman	
2.	Dr. Milton.T Professor in school of hospitality, Saveetha university, Thandalam, chennai	V C Nominee	— ABSENT —
3.	Mr. V N Balraj Head of the Department Annai Fathima College of Arts and Science	Subject Expert	
4.	Mr. Murugesan.V Group Executive Chef, Ikon By Annapoorana,	Industrial Expert	— ABSENT —
5.	Mr.Nathish.S- Guest house in charge, Dr.N.G.P Arts and Science College, Coimbatore	Alumni	
6.	Dr.N.Kuppuchamy Associate Professor & Head Dept. of Tamil Dr.N.G.P. ASC	Co-opted Member	 28/06/25
7.	Dr.A.Hazel Verbina Professor & HOD (i/c) Dept. of English Dr.N.G.P. ASC	Co-opted Member	
8.	Mr.M.Venkateswaran Assistant Professor(SG)& Head Dept. of CS & HM Dr.N.G.P. ASC	Member	
9.	Mr.M.Santhosh Assistant Professor Dept. of CS & HM Dr.N.G.P. ASC	Member	



Dr.NGPASC

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BoS

19th

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10.	Ms.Magalakshmi M Assistant Professor Dept. of CS & HM Dr.N.G.P. ASC	Member	<i>M. Magalakshmi</i>
11.	Mr. HARISH HAGGAI N. III B.Sc. CS & HM Dr.N.G.P. ASC	Student Representative	<i>N. Harish Haggi</i>

Date: 28.06.2025

(Mr.R.Prasanth)
Chairman, BoS- CS & HM

BoS Chairman/HoD
Department of Catering Science & Hotel Mgt.
Dr. N.G.P. Arts and Science College
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