	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) (Approved by Government of Tamil Nadu & Accredited by NAAC with A++ Grade (3 rd Cycle - 3.64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore - 641 048, Tamil Nadu, India Web : www.drngpasc.ac.in Email : info@drngpasc.ac.in Phone : +91-422-2369100	BoS
		20th

Department of Commerce in Business Process Services

Board of Studies Meeting

The minutes of the 20th meeting of Board of Studies held on 01.04.2026 at 10.30 am at the Board Room – C Block.

Members Present:

S. No.	Name	Position
1	Dr. S. Namasivayam	Chairman
2	Dr. D. Moorthy	VC Nominee
3	Lt. Dr. K. Vijayakumar	Subject Expert
4	Dr. V. Saravana Kumar	Subject Expert
5	Mr. A. Jagadeeswaran	Industrial Expert
6	Dr. N. Kuppuchamy	Co-opted Member
7	Dr. A. Hazel Verbina	Co-opted Member
8	Dr. R. Sowrirajan	Co-opted Member
9	Dr. M. Rathi	Co-opted Member
10	Dr. A. Nirmala	Co-opted Member
11	Dr. A.Y. Kettiramalingam	Member
12	Dr. J. Nithya	Member
13	Dr. D. Sujini	Member
14	Mrs. R. Janani	Member
15	Ms. Bowsana M	Student Representative

The HoD and Chairman of the department of Commerce in Business Process Services welcomed and introduced all the members and appreciated them for their continuous support, contribution for the development of academic standard and enrichment of the syllabus.

Further Chairman informed the four experts' absence to attend the meeting and requested to grant leave of absence.

1. Mr. Ravikumar Murthy - Industrial Expert
2. Mr. K.Mathivanan - Meritorious Alumni

After brief discussion the items of the agenda were taken one by one for discussion and the following resolutions were passed.

Item 20.1: *To review and approve the minutes of the previous meeting held on 11.11.2025.*

The Chairman of the Board presented the minutes of the previous meeting held on 11.11.2025 and requested the members to approve. After brief discussion the following resolution was passed.

Resolution:

The Board Resolved to approve the minutes of the previous meeting held on 11.11.2025.

Item 20.2: *To consider and approve the Regulation, Scheme and Syllabi for I Semester to the students admitted during the academic year 2026-2027.*

The Chairman presented the detailed *Regulation, Scheme and Syllabi* for the I Semester to the students admitted for the academic year 2026-2027. The members suggested to adopt the following changes.

New Course Introduced:

Course	Code	Semester
Core Practical: Computerized Accounting (Instead of Business Law)	26CRU2CA	II
Self-Study: Business Ethics (Instead of Brand Management)	26BPUSSA	III
IDC: Artificial Intelligence in Business Process (Instead of Industrial Internet of Things)	26CGU4IA	IV
Core: Legal Aspects of Business (Merged Business Law and Company Law)	26BPU5CC	V
GE: Business Data Analysis Using Spreadsheet (Instead of Banking Operations)	26BPU5GP	V

IDC Course:

Course	Code	Department
Business Mathematics	26MTU1IA	Mathematics

After discussion it is unanimously decided to adopt *the New Regulation, Scheme and Syllabi*.

Resolution:

The Board recommended to retain the existing framed Syllabus of 2025-26 batch with some modification for the students admitted from the academic year 2026-27.

Item 20.3: *To consider and approve the Scheme and Syllabi for III Semester to the students admitted during the academic year 2025-2026.*

The Chairman presented the detailed Scheme and Syllabi for the III Semesters for the students admitted during the academic year 2025–2026. The members reviewed the proposal and suggested continuing with the same Scheme and Syllabi.

New Courses:

Course	Code	Reason
Accounting Package (Instead of Auditing Practices).	25BPU3SP SEC Practical – I	To equip students with practical, industry-relevant skills in computerized accounting.

Courses Revised:

Course	Code	Changes	Reason
Supply Chain Management	25BPU3CA	Mr. A. Jagadeeswaran recommended to include the topic “AI in Warehouse Automation” in Unit V.	To help students understand how Artificial Intelligence is used in warehouse management for tasks like tracking stock, storing goods, and predicting demand.
Insurance for Business Process Services	25BPU3CB	Lt. Dr. K. Vijayakumar suggested to include the topic “Role of Artificial Intelligence in Insurance Process” in Unit V of the syllabus	To familiarize students with the emerging role of Artificial Intelligence in the Insurance sector and its applications in risk assessment, claim processing, and customer service.

IDC Offered:

Course	Code	Department
Corporate Culture	25BPU3IA	Computer Technology

After discussion it is unanimously decided to adopt the existing Syllabi of 2024-25 with inclusion of AI related topics in the following Courses.

Resolution:

The Board recommended to retain the existing framed Syllabus of 2024-25 batch with some modification for the students admitted from the academic year 2025-26.

Item 20.4: *To consider and approve the Scheme and Syllabi for V Semester to the students admitted during the academic year 2024-2025.*

The Chairman presented the detailed Scheme and Syllabi for the V Semesters for the students admitted during the academic year 2024–2025. The members reviewed the proposal and suggested continuing with the same Scheme and Syllabi.

Courses Revised with AI:

Course	Code	Changes	Reason
Managing Business Processes	24BPU5CA	Mr. A. Jagadeeswaran suggested to remove the topic “DPU/DPMO Calculations – FPY & COQ” from Unit II since it is repeating in the Unit IV. He is also recommended to include the topic “AI Enabled Process Workflow” in Unit I.	To provide students with knowledge on the application of Artificial Intelligence in business process automation and workflow management, enabling them to understand modern digital transformation practices in organizations.
Capital Market for Business Process Services	24BPU5CB	Dr. V. Saravana Kumar suggested to add the topic “AI Applications in Capital Market” in Unit I.	To enable students to understand the role of Artificial Intelligence in the Capital Market, particularly in areas such as algorithmic trading, market prediction, risk analysis, and investment decision-making in modern financial markets.
Company Law	24BPU5CC	Dr. V. Saravana Kumar suggested to include the topic “Future of Artificial Intelligence in Corporate Liquidation” in Unit V.	To provide students with insights into the emerging applications of Artificial Intelligence in the field of Corporate Liquidation, particularly in areas such as data analysis, insolvency prediction, and efficient asset resolution.

The following courses were presented under the Discipline Specific Electives (DSE) for the respective semesters:

Discipline Specific Electives I (V Semester):

Course Code	Course	Course offered by	Remarks
24CMU5DA	Financial Management	Department of Commerce with Computer Applications	The students of our department will select any one of the courses under Discipline Specific Elective - I offered by other departments.
24CIU5DA	E-Business Technology	Department of Commerce with Information Technology	
24COU5DA	Human Resource Management	Department of Commerce	
24BAU5DA	Service Marketing	Department of Commerce with Business Analytics	

Generic Elective Courses Offered:

Course Code	Course	Department
24BPU5GP	Banking Operations	To all UG Programme (other than Commerce)

After discussion the following resolution was passed with the above changes and modifications.

Resolution:

The Board recommended to retain the existing framed Syllabus of 2023-24 batch without any modification for the students admitted from the academic year 2024-25.

Item 20.5: To consider and approve the Students Skill Development Courses (SSDC).

The Board discussed the courses offered through NPTEL, SWAYAM Plus and other Vendors, which are intended to enrich the knowledge and practical skills of students under the Students Skill Development Course (SSDC). These courses aim to enhance students' industry-oriented competencies and support their overall academic and professional development.

S. No.	Course name
1	AI in Accounting/ AI in Marketing
2	AI in Human Resource Management
3	Supply Chain Analytics
4	Tally Level 2 & Advanced Excel Level 2
5	TCS iON-Soft skills Development

Resolution:

The Board Resolved to approve the Students Skill Development Course - SSDC.

Item 20.6: *To consider and approve the Self-Study Course offered in the III Semester for students admitted to the UG programme from the academic year 2025–2026 onwards.*

Course Code	Course
25BPUSSA	Brand Management
25BPUSSB	Business Intelligence

The Board discussed the Self-Study Course offered in the III Semester for students admitted to the UG programme from the academic year 2025–2026 onwards.

Resolution:

The Board resolved to approve the Self-Study Course offered in the III Semester for students admitted to the UG programme from the academic year 2025–2026 onwards.

Item 20.7: *To approve the panel of examiners for question paper setting and evaluation of answer scripts for the Odd Semester of the academic year 2026–2027.*

The Chairman presented the panel of examiners for question paper setting, question paper scrutiny, and the conduct of both practical and theory examinations. The panel has been submitted to the Controller of Examinations (CoE) for examination-related processes.

Resolution:

The Board resolved to approve the panel of examiners for question paper setting and evaluation of answer scripts for the Odd Semester of the academic year 2026–2027.

Finally, the Chairman expressed his gratitude to all the members for their valuable cooperation and contributions in enriching the syllabus through their active participation in the meeting. He encouraged the members to continue the same spirit of involvement in the future as well. The meeting concluded with a formal Vote of Thanks proposed by Dr. A.Y. Kettiramalingam.

Date: 01.04.2026



(Dr. S. Namasivayam)
BoS Chairman/HoD
Department of Commerce (BPS)
Dr. N. G. P. Arts and Science College
Coimbatore – 641 048

Syllabus

Faculty: Commerce

Board: Commerce in Business Process Services

Semester: III

Course Code: 25BPU3CA

Course Name: Supply Chain Management

Unit	Existing	Changes
I	An Overview to SCM Supply Chain Management – Meaning - Definition - Structure - Importance – Element's - Supply Chain Phases - Process views of Supply Chain - Technology Intervention in Supply Chain - Current Trend in SCM Outsourcing.	No Changes
II	Sourcing & Procurement Sourcing and Types of Sourcing - Components of Sourcing (Spend Analysis, RFx, Auction, Contract) - Understanding the Sourcing requirement - Procurement Practice - Procurement Life cycle - Receiving and Analyzing Purchase requirements - Establishing Specifications: Supplier Screening, Supplier Verification & Supplier selection - Manage contracts & Catalogs - Create Req. – Req. Workflow & Approval - PO Management - Spend Management - Technology Intervention in Sourcing and Procurement. Case Study on Procurement Life cycle.	No Changes
III	Contract Management & After Market Services Contract a Legal binding factor and the necessity - Request - Creation of Contract - Negotiate - Determine the Price, Terms and Condition - Approval - Obtaining necessary Legal and other approvals - Execute - Comply/Amend Technology Intervention in Contract Management - After Market Services Requirement - Meaning and Definition - Incident Management /Claims Processing - Warranty Eligibility Check Process - Annual Maintenance Contract/ Fault Management - Return Material Authorization - Parts Management/Repairs - Logistics Involvement.	No Changes
IV	Sales Order & Master Data Management Sales Order Management - Meaning and Definition - Inquiry to Order - Order Entry - Order Fulfillment - Electronic Data Interchange and Return Material Authorization – Reporting - Technology Intervention in SOM, How tools help Fasten/Automate the SOM process - Master Data Management - Types of Data Management (Item, Customer, Vendor and Supplier) - Data on boarding - Data Cleansing and Maintenance - Technology Intervention in MDM. Case Study on Technology Intervention in SOM.	No Changes
V	Warehouse & Inventory Management Logistics Fleet - Meaning, Definition and Benefits - Types of Fleet in Goods Transportation Warehouse Management - Meaning, Definition and Benefits - Functions and Benefits of Warehouse - - Technology Intervention in Logistics and Fleet management - Inventory Management - Meaning and Definition - Classification and Types of Inventory - Inventory Carrying Cost - Just in Time Inventory. AI in Warehouse Automation. Case Study on Just in Time Inventory.	Changes Made

Note: Case Study (Examined internal only).**PERCENTAGE OF SYLLABUS NEW COURSE: 0.5**

COURSE FOCUSES ON:

Skill Development

Entrepreneurial Development

Employability

Innovations

Intellectual Property Rights

Gender Sensitization

Social Awareness/ Environment

Constitutional Rights/ Human Values/
Ethics

Faculty: Commerce

Semester: III

Course Name: Accounting Package

Syllabus

Board: Commerce in Business Process Services

Course Code: 25BPU3SP

S. No.	Lists of Programme
1	Company Creation and Alteration.
2	Creating and Displaying Ledger.
3	Voucher Creation with GST.
4	Voucher Alteration and Deletion.
5	Inventory Information–Stock Summary.
6	Inventory Information–Godown Creation and alteration.
7	Final Accounts.

PERCENTAGE OF SYLLABUS NEW COURSE:100%

COURSE FOCUSES ON:

<input checked="" type="checkbox"/> Skill Development	<input type="checkbox"/> Entrepreneurial Development
<input checked="" type="checkbox"/> Employability	<input type="checkbox"/> Innovations
<input type="checkbox"/> Intellectual Property Rights	<input type="checkbox"/> Gender Sensitization
<input type="checkbox"/> Social Awareness/ Environment	<input type="checkbox"/> Constitutional Rights/ Human Values/ Ethics

Syllabus

Faculty: Commerce

Board: Commerce in Business Process Services

Semester: V

Course Code: 24BPU5CA

Course Name: Managing Business Processes

Unit	Existing	Changes
I	<p>Business Process Management Introduction to Process Management: Process Definition - Recognition of Business Processes - Core Processes Vs Support Processes - Components of Process Management - Understanding Internal customer Vs End User. BPS Overview: Outsourcing Environment - Need for Outsourcing - Business Processes outsourced to India. BPS Life Cycle: Sales/Solutioning - Transition - Steady State - Value Creation. Metrics Management: Service Level Agreements - Business Metrics Vs Operations Metrics - Target Setting. Process Mapping Techniques: Process Levels - Process Mapping – Symbols, SIPOC - Kanoo Model - SIPOC Fundamentals - Customer Expectations in Business Process Outsourcing. AI enabled process workflow. Case study on Outsourcing Environment.</p>	Changes made
II	<p>Quality Management Introduction to Quality Management: Quality Definition - Quality Control Vs Quality Assurance - International Quality Standards. Transaction monitoring Process: Sampling inspection - Transaction monitoring cycle – Inspection – Feedback – RCA- Assurance. Defects Management: Defect vs Defective - Opportunity Definition, DPU/DPMO calculations FPY & COQ Value Stream Mapping - Standard Operating Procedures</p>	No Changes
III	<p>Problem Solving Techniques Systematic Problem-solving basics (P D C A) - Problem Solving Tools: Brainstorming - Basic 7QC Tools: Histogram - Cause and Effect Diagrams - Check Sheets - Pareto Diagram - Graphs - Control Charts - Scatters Diagrams - Why Why Analysis - New 7QC Tools - FMEA (Process Failure Mode Effects Analysis). Case study on Process Failure Mode Effects Analysis.</p>	No Changes
IV	<p>Process Improvement Methods Need for Process Improvement - Kaizen - Setup/Changeover Time reduction - Visual Management - Just in Time - Kanban - Introduction to Lean Methodology - Introduction to Six Sigma methodology - History of Six Sigma - DMAIC - Six themes of Six Sigma. Case study on Six Sigma</p>	No Changes
V	<p>Risk Management What is Risk? - Risk Management - Risk Types - Legal Risk - Financial Reporting Risk - Credit Risk - Insurance Risk - Cross Border Risk - Market Risk - Operational Risk - Information Security Risk - Financial Risk - Strategic Risk - Risk Treatment - Risk Mitigation Plans</p>	No Changes

Note: Case Study (Examined internal only).

PERCENTAGE OF SYLLABUS NEW COURSE: 0

COURSE FOCUSES ON:

<input checked="" type="checkbox"/> Skill Development	<input checked="" type="checkbox"/> Entrepreneurial Development
<input checked="" type="checkbox"/> Employability	<input checked="" type="checkbox"/> Innovations
<input type="checkbox"/> Intellectual Property Rights	<input type="checkbox"/> Gender Sensitization
<input type="checkbox"/> Social Awareness/ Environment	<input type="checkbox"/> Constitutional Rights/ Human Values/ Ethics

Syllabus

Faculty: Commerce

Semester: V

Course Name: Capital Market for Business Process Services

Board: Commerce in Business Process Services

Course Code: 24BPU5CB

Unit	Existing	Changes
I	Overview of Securities Securities - Types of Securities - Equities - Fixed Income and Government Securities - Derivatives - OTC Products - Participants in a Trade and Global Financial Markets - Financial Markets – Exchange - OTC Products and Financial Markets - Participants in a Trade - Overview of regulators & important regulations. AI applications in Capital Market. Case Study on OTC Products.	Changes made
II	Investment Banking Basics of Investment Banking - Trade Life Cycle - Clearing and Settlement - Securities Lending - Prime Brokerage - Collateral Management - Corporate Actions - Mandatory and Voluntary - Corporate Actions: How they affect securities. Case Study on Investment Banking.	No Changes
III	Transactions in Mutual Funds Mutual Funds - Transactions in Mutual Funds - Fund Expenses - Transfer Agency Hedge Funds - Understanding Hedge Funds - Hedge Fund strategies.	No Changes
IV	Private Equity Operations Private Equity - Understanding Private Equity Operations - Fund Accounting and NAV Calculations - Performance Reporting - Reconciliations in Asset Management.	No Changes
V	Risk Management Counter party Credit Risk Management - Classification of Risks - Types of Risks - Market Risk Management - Financial Risk Management - Steps involved in Risk Management Function - Hedging Risk - Risks faced by the Banks. Case Study on Risk Management.	No Changes

Note: Case Study (Examined internal only).

PERCENTAGE OF SYLLABUS NEW COURSE: 0.5
COURSE FOCUSES ON:

<input checked="" type="checkbox"/> Skill Development	<input checked="" type="checkbox"/> Entrepreneurial Development
<input checked="" type="checkbox"/> Employability	<input checked="" type="checkbox"/> Innovations
<input type="checkbox"/> Intellectual Property Rights	<input type="checkbox"/> Gender Sensitization
<input type="checkbox"/> Social Awareness/ Environment	<input type="checkbox"/> Constitutional Rights/ Human Values/ Ethics

Syllabus

Faculty: Commerce

Board: Commerce in Business Process Services

Semester: V

Course Code: 24BPU5CC

Course Name: Company Law

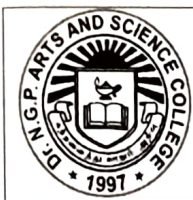
Unit	Existing	Changes
I	Introduction of Companies Act 2013 Companies Act 2013 – Definition of a Company, Characteristics of Company – Classification of Companies – Based on Incorporation, Liability, Number of Members, Control - Shares and Debentures.	No Changes
II	Registration of Companies Introduction - Contents of Memorandum - Form of Memorandum - Alteration - Doctrine of Ultra vires - Definition of Articles of Association - Contents - Difference between Memorandum and Articles of Association - Meaning of Prospectus - Contents of a Prospectus - Types of Prospectus. Case Law relating to Memorandum and Articles of Association.	No Changes
III	Company Management Meaning - Structure of Company Management - Shareholders - Board of Directors -Legal Position of Directors - Appointment - Removal - Remuneration - Independent Director - Qualification and Disqualification - Powers - Duties and Liabilities.	No Changes
IV	Company Meetings Company Meeting - Meaning - General objects and purpose of Meetings - Annual General meeting – Extra ordinary General meeting - Board of Directors Meeting – Agenda – Writing of Minutes - Resolution. Case Law relating to Exercising Powers of Director.	No Changes
V	Winding up of Company Meaning, Modes of Winding up – Compulsory Winding up by the court – voluntary Winding up – Types of Voluntary Winding up – Members voluntary Winding up – Creditors voluntary Winding up. Future of AI in Corporate Liquidation. Case Law in Winding up of Company.	Changes made

Note: Case Study (Examined internal only).

PERCENTAGE OF SYLLABUS NEW COURSE: 0.5

COURSE FOCUSES ON

<input checked="" type="checkbox"/> Skill Development	<input checked="" type="checkbox"/> Entrepreneurial Development
<input checked="" type="checkbox"/> Employability	<input checked="" type="checkbox"/> Innovations
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BoS

20th

ATTENDANCE OF THE TWENTIETH BOARD OF STUDIES MEETING

Faculty: Commerce

Board: Commerce (BPS)

Date: 01.04.2026

Time : 10.30 a.m.

Venue: Placement Board Room

The following members were present for the Board meeting.

S. No.	Name	Position	Signature
1	Dr. S. NAMASIVAYAM Professor & Head Department of Commerce (BPS) Dr. N.G.P. ASC, Coimbatore - 641048.	Chairman	
2	Dr. D. MOORTHY Head and Associate Professor Dept of Commerce (BPS) Sri Ramakrishna College of Arts and Science, Coimbatore - 641006.	Member (Subject Expert) VC Nominee	
3	Lt. Dr. K. VIJAYAKUMAR Assistant Professor of Commerce PG & Research, Department of Commerce, Jamal Mohamed College (Autonomous), Tiruchirappalli - 620020	Member (Subject Expert) Nominated by Academic Council	
4	Dr. V. SARAVANA KUMAR Professor & Program Manager, AIMS School of Business, AIMS Institutes, 1st Stage Cross, Peenya, Bangalore	Member (Subject Expert) Nominated by Academic Council	
5	Mr. RAVIKUMAR MURTHY Regional Head - Academic Alliances Group (AAG), TCS Limited, Chennai.	Member Industrial Expert	Absent
6	Mr. A. JAGADEESWARAN Assistant General Manager Transformation Lead - FAO Tata Consultancy Services, Chennai	Member Industrial Expert	Online
7	Mr. K. MATHIVANAN Senior Process Associate Tata Consultancy Services, Chennai One IT SEZ, MCN Nagar Extension, Thoraiyakkam, Tamil Nadu 600096.	Alumni	Absent
8	Dr. N. KUPPUCHAMY Associate Professor and Head Department of Tamil Dr. N.G.P. ASC, Coimbatore	Co-opted Member	

Cont...

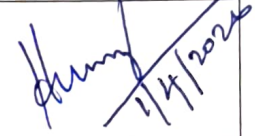






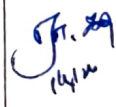
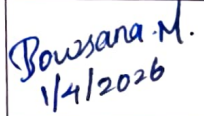


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20th

9	Dr. A. HAZEL VERBINA Professor and Head Department of English Dr. N.G.P. ASC, Coimbatore	Co-opted Member	 1/4/2026
10	Dr. R. SOWRIRAJAN Assistant Professor and Head, Department of Mathematics Dr. N.G.P. ASC, Coimbatore	Co-opted Member	
11	Dr. M. RATHI Professor and Head, Department of Computer Technology Dr. N.G.P. ASC, Coimbatore	Co-opted Member	
12	Dr. A. NIRMALA Professor and Head, Department of Computer Science with Cognitive Systems Dr. N.G.P. ASC, Coimbatore	Co-opted Member	 1/4/26
12	Dr. A.Y. KETTIRAMALINGAM Professor, Department of Commerce (BPS) Dr. N.G.P. ASC, Coimbatore	Member	 A.Y. Kettiramalingam 1/4/26
13	Dr. J. NITHYA Professor Department of Commerce (BPS) Dr. N.G.P. ASC, Coimbatore	Member	
14	Dr. D. SUJINI Associate Professor Department of Commerce (BPS) Dr. N.G.P. ASC, Coimbatore	Member	
15	Mrs. R. JANANI Assistant Professor Department of Commerce (BPS) Dr. N.G.P. ASC, Coimbatore	Member	 1/4/26
16	Ms. BOWSANA M II B. Com. (BPS) Dr. N.G.P. ASC, Coimbatore	Student Representative	 Bowsana M. 1/4/2026

01.04.2026


01/04/26

(Dr. S. Namasivayam)

BoS Chairman/HoD
Department of Commerce (BPS)
Dr. N. G. P. Arts and Science College
Coimbatore - 641 048