



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

BoS

10th

MINUTES OF THE TENTH BOARD OF STUDIES MEETING

Faculty: Commerce

Board: Commerce with Corporate Secretaryship

Name of the Body	Board of Studies
Department	Commerce with Corporate Secretaryship (CA)
Meeting No.	10
Date and Time	25.11.2020 at 11.00 a.m.
Venue	Google Meet (efc-vkva-awg)
Members Attended	The details are given in the ANNEXURE -I

AGENDA

1	Discussion on Syllabus for Fourth semester of B.Com CS CA for the Batch: 2019-20
2	Discussion on Syllabus for Second semester of B.Com. CS CA for the Batch: 2020-21
3	Discussion on Syllabus for Fourth semester of M.Com. CS for the Batch: 2019-20
4	Discussion on Syllabus for Second semester of M.Com. CS for the Batch: 2020-21
5	Any other Matters





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Faculty: Commerce

Board: Commerce with Corporate Secretaryship

The Chairman of BoS welcomed all the Panel members for the meeting. The items listed in the agenda were taken for discussion. The following are the minutes of the meeting:

Item - 01	Syllabus for IV Semester B.Com. CS CA	Batch: 2019-20
Discussion	<p>The Board approved the syllabus framed for Fourth semester of B.Com. CS CA Batch 2019-20.</p> <ul style="list-style-type: none">• 195CR1A4CA - CORPORATE ACCOUNTING – II The BoS approved the syllabus without any change.• 195CR1A4CB - COMPANY LAW AND SECRETARIAL PRACTICE –II CS Arjun N.A suggested to include the topics Insolvency Resolution Process for corporate person, Role of Insolvency Professional & Liquidation process in Unit V.• 195CR1A4CC - PROGRAMMING IN C As per the suggestions and feedback received from the Alumni and Recruiters, the topics Structures and pointers are included in Unit V.• 195CR1A4CP - C PROGRAMMING As per the suggestions and feedback received from the Alumni and Recruiters, Display pattern, Pointer and Structure programs are included in syllabus.• 195CR1A4SA - FINANCIAL MARKETS The BoS approved the syllabus without any change.• 195CR1A4CQ - CORPORATE PRACTICALS – IV The BoS approved the syllabus without any change.• 195CR1A4GA – TAXATION Dr.S.Devika suggested to include ITR forms in Unit IV.	

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Resolution	The Board unanimously approved the syllabus without any changes.
Item - 02	Syllabus for II Semester B.Com. CS CA Batch: 2020-21
Discussion	<p>The syllabi for following courses were framed after due deliberations by BoS:</p> <ul style="list-style-type: none">• 205CR1A2CA - FINANCIAL ACCOUNTING – II The BoS approved the syllabus without any change.• 195CR1A2CB - BUSINESS LAW The BoS approved the syllabus without any change.• 205CR1A2CP - OFFICE AUTOMATION – II As per the suggestions given by the subject handling staff and feedback from the students, Working with multiple worksheets program is included in the syllabus.• 205CR1A2CQ - CORPORATE PRACTICALS – II The BoS approved the syllabus without any change.
Resolution	The Board resolved to approve the above changes.
Item-03	Syllabus for IV Semester M.Com. CS Batch: 2019-20
Discussion	<p>The Board approved the syllabus framed for Fourth semester of M.Com. CS Batch 2019-20.</p> <ul style="list-style-type: none">• 195CR2A4CB - TAX LAW - II (GST AND CUSTOMS)• 195CR2A4CC - SECRETARIAL AND MANAGEMENT AUDIT The BoS approved the syllabus without any change. <p>The syllabi for following Elective courses were framed and approved by BoS:</p> <ul style="list-style-type: none">• 195CR2A4DA - FOREIGN EXCHANGE MANAGEMENT• 195CR2A4DB - PORTFOLIO MANAGEMENT• 195CR2A4DC - DRAFTING, PLEADINGS AND APPEARANCES
Resolution	The Board resolved to approve the above changes.

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Item-04	Syllabus for II Semester M.Com. CS CA	Batch: 2020-21
	<p>The syllabi for following courses were framed after due deliberations by BoS:</p> <ul style="list-style-type: none">• 195CR2A2CA – GENERAL LAW AND PRACTICE Dr. K.M. Kumaraguru suggested including Case studies for few topics.• 195CR2A2CB – CORPORATE FINANCIAL MANAGEMENT• 195CR2A2CC - MANAGERIAL ECONOMICS• 195CR2A2CD – TAX LAW – I The BoS approved the syllabus without any change.• 205CR2A2CP - FINANCIAL MODELING IN ADVANCED EXCEL A new course introduced as per the suggestions and feedback received from the Alumni and Recruiters.	
Discussion	<p>The syllabi for following Elective courses were framed and approved by BoS:</p> <ul style="list-style-type: none">• 195CR2A2DA – IMPORT TRADE PROCEDURE The BoS approved the syllabus without any change.• 195CR2A2DB - INDIAN STOCK MARKET OPERATIONS Dr. Vethirajan and Mr. N. A. Arjun suggested to include DEMAT account Introduction in Unit V.• 195CR2A2DC - CORPORATE SOCIAL RESPONSIBILITY Dr. Sushama Rajan suggested to include Corporate Sustainability is included in Unit II. Dr. Vethirajan and Dr. K.M. Kumaraguru suggested appending few case studies in the course. Dr. Vethirajan and Dr. Sushama Rajan suggested adding recent case studies for few topics.	
Resolution	The Board resolved to approve the above changes.	

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Item-05	Any other Matters
Discussion	<ul style="list-style-type: none">The BoS suggested updating with new edition text books and reference books.The BoS suggested updating the amendments in Companies Act.The BoS in Commerce with Corporate Secretaryship (CA) recommends the committee of Panel of Experts for examination purposes as per the guidelines of the institution.
Resolution	The BoS unanimously approved the above changes.

The chairman of Board of Studies thanked all the members for their active participation and cordially invited them for the next meeting.

Date: 25/11/2020

(Dr.D.Parasakthi)

BoS Chairman/HoD
Department of Corporate Secretaryship
Dr. N. G. P Arts and Science College
Coimbatore – 641 048





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ATTENDANCE OF THE TENTH BOARD OF STUDIES MEETING

Faculty: Commerce

Name of the Board: Commerce with Corporate Secretaryship

Venue: Google Meet (efc-vkva-awg)

Date: 25/11/2020

Time : 11.00 a.m.

The following members were present for the board of studies meeting

S. No.	NAME	DESIGNTION	SIGNATURE*
1	Dr. D. Parasakthi Professor & Head, Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Chairman	Present
2	Dr. K.M. Kumaraguru Associate Professor Kongu Arts and Science College, Erode - 638 107.	VC nominee	Present
3	Dr. C. Vethirajan Professor, Department of Corporate Secretaryship School of Management, Alagappa University Karaikudi – 630003.	Subject Expert	Present
4	Dr. P. Sushama Rajan Professor, Department of BBA & B.Com Corporate Secretaryship Loyola College, Chennai – 600034.	Subject Expert	Present
5	Dr.S. Devika Associate Professor & Head, Vellalar College for Women (Autonomous), Thindal.	Subject Expert	Present
6	Mr. C. Ashok Assistant Manager, Deloitte Haskins and sells LLP, Sampangi Rama Nagar, Bangaluru, Karnataka – 560001.	Industrial Expert	Present

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7	CS Arjun N.A, Practising Company Secretary Arjun & Co., Company Secretaries (Bengaluru).	Alumni	Present
8	Dr. N. Kuppuchamy Associate Professor & Head Department of Tamil, Dr. N.G.P. ASC	Co-opted Member	Present
9	Dr. R. Vithya Prabha Professor & Head Department of English, Dr. N.G.P. ASC	Co-opted Member	Present
10	Dr. R. Sowrirajan Assistant Professor & Head Department of Mathematics, Dr. N.G.P. ASC	Co-opted Member	Present
11	Dr. A.R. Kanagaraj Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
12	Dr. K. Senthilkumar Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
13	Dr. S. Kowsalya Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
14	Mrs. J. Princy Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present

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15	Mr. D. Senthilnathan Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
16	Dr. S. Jagatheeswari Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
17	Mr. R. Suresh (Comp.) Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
18	Mr. K. Mahendran Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
19	Mr. S. Yuvaraj Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
20	Dr. T. Christy Cresida Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
21	Mrs. S. Archana Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present

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22	Mrs. G. Ilakkia Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
23	Mr. R. Suresh (CS) Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
24	Ms. S. Priyadarshini Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present
25	Ms. I. Surutilaya Assistant Professor Department of Commerce with Corporate Secretaryship Dr. N.G.P. ASC	Member	Present

*Virtual Meeting – Signature not required

Date: 25/11/2020

(Handwritten Signature)
25/11/20

(Dr.D.Parasakthi)

BoS Chairman/HoD
Department of Corporate Secretaryship
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