

Dr.N.G.P Arts and Science College (Autonomous), Coimbatore – 48

Department of Corporate Secretaryship with Computer Application

Board of Studies Meeting Minutes

The following are the Suggestions proposed by the Subject Experts

First Semester

- Resolved to exclude “Accommodation Bill” in Unit-IV in the Financial Accounting-I paper.
- Resolved to include “Barriers of Communication” in Unit-IV and exclude “Theories of Management” in Business Management paper.
- Resolved to exclude the topic “Generation of Computers” in Unit-I and include the topic “Mail Merge” and “Usage of various short cut keys” in Unit-II in Computer Application in Corporate Office paper.

Third Semester

- Resolved to incorporate the topic “Companies Act 2013” and “Key Managerial Personnel of a Company” in Unit-I and Unit-II respectively and dispense with the topic “Mortgage, Charges and Methods of Borrowings” in Unit-V in Company Law and Secretarial Practice-I paper.

Fourth Semester


- Resolved to elaborate the contents of Corporate Accounting-I paper.
- Resolved to incorporate the topic “National Company Law Tribunal” and “Appellate Tribunal in Unit-V in Company Law and Secretarial Practice-II paper.
- Resolved to include the topic “Bombay Online Trading System (BOLT)” in Unit-IV in Financial Markets Paper.

Fifth Semester

- Resolved to incorporate “Basics of Cost Accounting Standards” in Cost Accounting paper.
- Resolved to exclude “New Companies Bill” in Unit-IV in Corporate Governance paper.
- Resolved to include the topic “Social Media” in Management Information System paper.

Sixth Semester

- Resolved to change the title of the paper “Corporate Laws” as “Economic and Other Legislations”.
- Resolved to dispense with the topic “Marginal Costing” in Unit-IV in Management Accounting paper.
- Resolved to incorporate the topic “Service Tax” and Road map to GST” in Unit-V and exclude “Wealth Tax” in Unit-V in Taxation-II (Indirect taxes) paper.


Chairman (BOS)

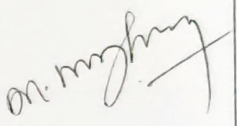
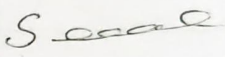
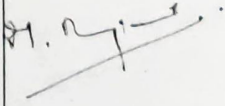
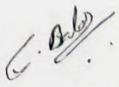
Board of Studies Meeting Minutes

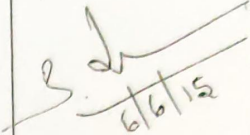
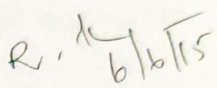
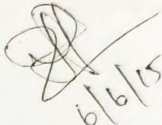
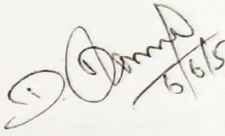
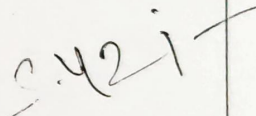


Date : 06.06.2015

Time: 10.00 AM

Venue: Dr.N.G.P. Arts and Science College, Coimbatore (Board Room)

The following members were present for the meeting

S.No	Name	Designation	Signature
1.	Dr.A.R Kanagaraj Professor Department of Corporate Secretaryship Dr.N.G.P Arts and Science College Coimbatore.	Chairman	
2.	Dr. S. Devaki Head, Assistant Professor Department of Corporate Secretaryship Vellalar College for Women (Autonomous) Erode-638012.	VC Nominee	
3.	Dr..P.Sushama Rajan, Associate Professor & Head Department of Corporate Secretaryship Loyola College Chennai.	Academic Council Member	—
4.	Dr.M.Rangarajan Associate Professor Department of Corporate Secretaryship P.S.G. College of Arts and Science Coimbatore.	Academic Council Member	
5.	Mr.G.Balasubramaniam Company Secretary Roots Multi Clean Ltd Coimbatore	Member Representing Corporate / Industry	

6.	Mr. B.Sathish Kumar Associate Professor & Head Department of Mathematics Dr.N.G.P Arts and Science College Coimbatore	Co-opted Member	 6/6/15
7.	Mrs R.Kowsalya Associate Professor & Head Department of Computer Application Dr.N.G.P Arts and Science College Coimbatore	Co-opted Member	 6/6/15
8.	Mrs J.Princy Assistant Professor Department of Corporate Secretaryship Dr.N.G.P Arts and Science College Coimbatore	Member	 6/6/15
9.	Mr D.Senthilnathan Assistant Professor Department of Corporate Secretaryship Dr.N.G.P Arts and Science College Coimbatore	Member	 6/6/15
10.	Mr S,Yuvaraj Assistant Professor Department of Corporate Secretaryship Dr.N.G.P Arts and Science College Coimbatore	Member	 6/6/15
11.	Ms P.Manochithra Assistant Professor Department of Corporate Secretaryship Dr.N.G.P Arts and Science College Coimbatore	Member	 6/6/15
12.	Mrs A.C Deepa Assistant Professor Department of Corporate Secretaryship Dr.N.G.P Arts and Science College Coimbatore	Member	 6/6/15

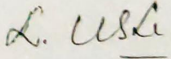
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Department of Corporate Secretaryship

Board of Studies Meeting Minutes for M.Com (cs)

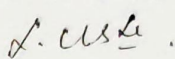
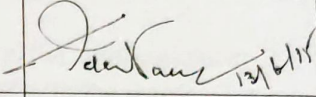
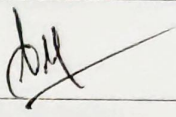
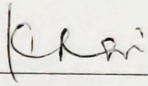
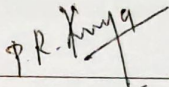
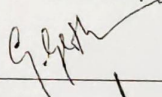
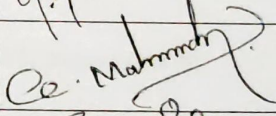
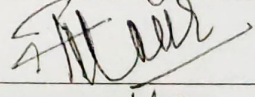
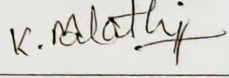
The following are the Suggestions proposed by the Subject Experts

- Resolved to reshuffle few papers in all semesters.
- Resolved that in semester II, the title of the paper Industrial Law has been renamed as Industrial Labour Legislations.
- Resolved to remove the paper Corporate Governance and Business Ethics from Semester III and instead a new paper Managerial Economics has been included in semester II.
- Resolved that the students will undergo Internship Programme during the vacation for a period of one month at the end of semester II.
- Resolved that the topic Right to Information Act, 2005 from General Law is shifted to Economic and Other Legislations in unit II.
- Resolved to include Business Research Methods paper in Semester III.
- Resolved to include Project Work for students during semester IV.


Chairman (BOS)

MINUTES OF BOARD OF STUDIES - M. Com CS

The PG Board of Studies in Corporate Secretaryship discussed the syllabus and necessary changes. The Board resolved to approve the eligibility, course structure and the Syllabi of First to Fourth Semester of the M.Com (Corporate Secretaryship) Programme which comes into force from the Academic year 2015-16

S.No	Name	Designation	Signature
1.	Dr.L.Usha	Chairman	
2.	Dr. R. Thanigaivel	VC Nominee	—
3.	Dr. V. Balachandran	Academic council Member	
4.	Dr. Sahul Hameed	Academic council Member	
5.	Mr. K. Ravi	Member Representing Corporate / Industry	
6.	Mrs. S. Jagatheeswari	Meritorious Alumni	—
7.	Mrs. P. R. Kousalya	Member	
8.	Mrs. G. Geetha	Member	
9.	Mr. K. Mahendran	Member	
10.	Ms. C. Pramila	Member	
11.	Ms. K. Malathi	Member	
12.	Ms. T. Christy Cresida	Member	