



Dr.N.G.P. ARTS AND SCIENCE COLLEGE (AUTONOMOUS)

Approved by Government of Tamil Nadu & Affiliated to Bharathiar University

Dr. N.G.P. - Kalapatti Road, Coimbatore

Re-Accredited by NAAC with 'A' Grade | DBT Star College| DST FIST

MINUTES OF SEVENTH BOARD OF STUDIES (BoS) MEETING

The Meeting of Board of Studies (BoS) was held as given below

Name of the Body	Board of Studies (BoS)
Department	Commerce with Corporate Secretaryship
Meeting No.	7
Date and Time	04/04/20189, 10.00 a.m
Venue	Board Room
Members Attended	The details are given in the ANNEXURE -I

AGENDA

1	Discussion on Syllabus for Fourth semester of B.Com. CS CA for the Batch: 2018-19
2	Discussion on Syllabus for Fourth semester of M.Com. CS for the Batch: 2018-19
3	Discussion on B.Com. CS CA Curriculum & First semester syllabus for 2019-20
4	Discussion on M.Com. CS Curriculum & First semester syllabus for 2019-20
5	Discussion on Syllabus for Certificate Courses 2019-20
6	Any other Matters

The Chairman of BoS welcomed all the Panel members for the meeting. The items listed in the agenda were taken for discussion.

The minutes of the meeting are as follows:

Item - 01	Discussion on Syllabus for Fourth semester of B.Com. CS CA for the Batch: 2018-19
Discussion	<p>17UCR43B- Company Law and Secretarial Practice -II CS Arjun and Dr.Sushama rajan suggested to include Appointment of Key Managerial Personnel in Unit-II. Dr.Vethirajan and CS Arjun suggested to include Rotation of Auditors in Unit –III.</p> <p>17UCR4SA - Financial Markets CS Arjun suggested to include Rematerialization of shares in Unit-V</p> <p>17UCR43P : C Programming Dr.Alaguappan suggested to include the following exercises and replaced the existing</p> <ul style="list-style-type: none"> • Program to print ASCII value for a given character. • Program to make simple calculator using switch statement <p>17UCR43Q - Corporate Practicals –IV Mr. Ashok suggested to introduce Secretarial Standards Dr.Vethirajan suggested to exclude types of banks (exercise no. 10) and Introduce Secretarial Standards.</p>
Resolution	The Board resolved to approve the above changes
Item-02	Discussion on Syllabus for Fourth semester of M.Com. CS for the Batch: 2018-19
Discussion	<p>17PCR43A- Company Secretarial Practice CS Arjun suggested to include Rotation of Auditor in Unit-III Dr.Sushama rajan suggested to include Procedure for appointment of Secretarial auditor in Unit –III.</p> <p>17PCR43D - Secretarial And Management Audit</p>

	Dr.Vethirajan and Dr.Alaguappan suggested to include Procedure for appointment of internal auditor in Unit- V
	CS Arjun suggested to include Internal audit as per provisions of Companies Act, 2013
Resolution	The Board resolved to approve the above changes
Item-03	Discussion on B.Com. CS CA Curriculum & First semester syllabus for 2019-20
Discussion	<p>The syllabi for following courses were framed after due deliberations by BoS:</p> <ul style="list-style-type: none"> • 195CR1A1CA - Financial Accounting-I • 195CR1A1CB - Business Management • 195CR1A1CP - Lab: Office Automation-I • 195CR1A1CQ - Corporate Practicals-I <p>The BoS Subject experts Dr.Vethirajan, Dr.Alaguappan and Dr.Sushama rajan allocated content delivery hours for each unit for each course.</p>
Resolution	The Board resolved to approve the above changes
Item-04	Discussion on M.Com. CS Curriculum & First semester syllabus for 2019-20
Discussion	<p>The BoS suggested and approved the following new courses for semester I</p> <ul style="list-style-type: none"> • 195CR2A1CA - Advanced Company Law and Practice • 195CR2A1CB - Advanced Company Accounts -Theory and Practice <p>The syllabi for following courses were framed after due deliberations by BoS:</p> <ul style="list-style-type: none"> • 195CR2A1CC - Securities Laws and Financial Markets • 195CR2A1CD - Industrial and Labour Legislations <p>The BoS Subject experts Dr.Vethirajaan, Dr.Alaguappan and Dr.Sushama rajan allocated content delivery hours for each unit for each course.</p> <p>The BoS suggested and approved the following new courses as</p>

	elective for the Batch 2019-20 <ul style="list-style-type: none"> • Ethics Governance and Sustainability • Corporate Social Responsibility • Corporate Compliance Management and Due Diligence • Drafting, Appearances and Pleadings
Resolution	The Board resolved to approve the above changes
Item-05	Discussion on Syllabus for Certificate Courses 2019-20
Discussion	The Board suggested the following certificate courses: <ul style="list-style-type: none"> • Goods and Services Tax • Setting- up of Business entities • Intellectual Property Rights
Resolution	The Board unanimously approved the above certificate courses
Item-06	Any other Matters – Examinations
Discussion	The BoS resolved to approve the panel of question paper setters and Examiners for evaluation in B.Com. CS CA and M.Com. CS
Resolution	The BoS unanimously approved the above changes

The chairman of Board of Studies (BoS) thanked all the members for their active participation and cordially invited them for the next meeting.

Date :04/04/2019

(Handwritten Signature)
24/5/19

Chairman

BoS Commerce with Corporate Secretaryship

DEPARTMENT OF CORPORATE SECRETARYSHIP
Dr. N.G.P. Arts & Science College
COIMBATORE-35.

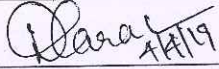
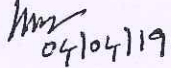
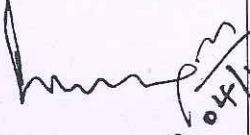
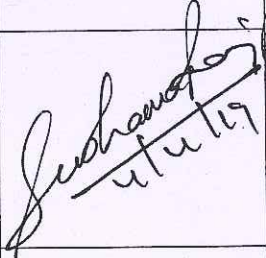
DR.N.G.P. ARTS AND SCIENCE COLLEGE (AUTONOMOUS)
FACULTY OF COMMERCE
DEPARTMENT OF COMMERCE WITH CORPORATE
SECRETARYSHIP
BOARD OF STUDIES MEETING

VENUE : Board Room

DATE : 04.04.2019

TIME : 10.A.M.

The following members were present for Board of Studies meeting

S.No.	Name	Position	Signature
1.	Dr.D.Parasakthi	Chairman	
2.	Dr .K.K.A.Alaguappan Associate Professor Department of Corporate Secretaryship Kongu Arts and Science College Nanjanapuram Erode 638107	Member (Subject Expert) (Nominated by Vice Chancellor)	
3.	Dr .C.Vethirajan Professor Department of Corporate Secretaryship School of Management Alagappa University Karaikudi 630003	Member (Subject Expert) (Nominated by Academic Council)	
4.	Dr.P.Sushama Rajan Professor Department of BBA & B.Com Corporate Secretaryship Loyola College Chennai 600034	Member (Subject Expert) (Nominated by Academic Council)	
5.	C.Ashok Assistant Manager Deloitte Haskins and sells LLP Sampangi Rama Nagar Bengaluru Karnataka 560001	Member (Industrial Expert)	PARTICIPATED THROU SKYPE
6.	Arjun NA Arjun & Co., Company Secretaries (Bangaluru) Vasavi pawn brokers 52 Majeeth street Denkanikottai Tamilnadu 635107	Alumni	N.A Arjun. 04/04/2019.

7.	S.Gughapria (UG) N.Pavithra Priyadharsini (PG)	Student Representative	S. Gughapria N. Pavithra
8.	Part I (Two Semester Language)	Co-opted Member	
9.	Part II (Two Semester Language)		
10.	Allied		
11.	Dr.A.R.Kanagaraj Professor	Member	Dr. Kanagaraj 21/1/19
12.	Mrs.J.Princy Assistant Professor	Member	Mrs. J. Princy 21/1/19
13.	Dr.A.C.Deepa Assistant Professor	Member	Dr. A.C. Deepa 21/1/19