



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpsc.ac.in | Email: info@drngpsc.ac.in. | Phone: +91-422-2369100

BoS

15th

MINUTES OF THE FIFTEENTH BOARD OF STUDIES MEETING


Faculty: Commerce

Board: Commerce Finance

The Meeting of Board of Studies (BoS) was held as given below:

Name of the Body	Board of Studies
Department	Commerce Finance
Meeting No.	15
Date and Time	13.06.2023 @ 10.00 a.m.
Venue	Board Room: 01
Members Attended	The details are given in the ANNEXURE -I

Item	AGENDA
1.	Discussion on UG syllabi Part III - Core Courses for Third semester for 2022-25 Batch
2.	Discussion on UG syllabi for Part III – Skill Enhancement Courses for Third semester 2022-25 Batch
3.	Discussion on Part I (Tamil/Hindi/French/Malayalam) offered by Language Department for Third semester Batch 2022-25
4.	Discussion on Part II (English) offered by English Department for Third semester Batch 2022-25
5.	Discussion on syllabus for Part III - Inter Disciplinary Course (IDC-III Business Mathematics) offered by Department of Mathematics for Third semester Batch 2022-23
6.	Discussion on Extra Credit Course (Self Study) Third semester Batch 2022-25
7.	Discussion on UG Curriculum for 2023-26 Batch adopting R5 guidelines
8.	Discussion on Value Added Certificate Course (VACC)
9.	Any other matter

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		15 th

MINUTES OF THE FIFTEENTH BOARD OF STUDIES MEETING

Faculty: Commerce

Board: Commerce Finance

The Chairman of BoS welcomed all the Panel Members for the Meeting. The items listed in the Agenda were taken for Discussion.

The following are the Minutes of the Meeting:

Item - 01	Discussion on syllabi for Part III - Core Courses for Third Semester UG - 2022-25 Batch
Discussion	<p>225FI1A3CA/225FI1A5CB : Financial Management</p> <ul style="list-style-type: none"> • Mr. K. Annamalai, Industrial expert suggested to change the title as Working Capital for Unit IV and Dividend Policy for Unit V instead of Capitalisation and Receivables management respectively. • Dr. P. Maheswari suggested to remove capitalization in unit IV and to include the same in unit III. <p>225CM1A3CA : Cost Accounting</p> <ul style="list-style-type: none"> • The unified syllabi approved by the Board of Studies in Department of Commerce with Computer Applications were placed for endorsement. <p>225BI1A3CB : Company Law</p> <ul style="list-style-type: none"> • The unified syllabi approved by the Board of Studies in Department of Commerce with Banking and Insurance were placed for endorsement.
Resolution	The Board members approved the syllabi for the above courses
Item - 02	Discussion on UG syllabi for Part III – Skill Enhancement Courses for Third semester 2022-25 Batch
Discussion	<p>225FI1A3SP : Financial Analysis</p> <p>Dr. Raja Rajeswari suggested to remove Depreciation methods</p>
Resolution	The Board members approved the syllabi for the above courses
Item - 03	Discussion on Part I (Tamil/Hindi/French/Malayalam) offered by Language Department for Third semester Batch 2022-25
Discussion	<p>221TL1A3TA:Part I:Tamil-III</p> <p>221TL1A3HA:Part I:Hindi-III</p> <p>221TL1A3MA:Part I:Malayalam –III</p> <p>221TL1A3FA:Part I:French-III</p> <p>The unified syllabi approved by the Board of Studies in Language department were placed for endorsement.</p>
Resolution	The Board members approved the Syllabi for the above courses.

Cont'd...



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Item - 04	Discussion on Part II (English) offered by English Department for Third Semester Batch 2022-25
Discussion	221EL1A3EA: Part II: Professional English III <ul style="list-style-type: none">The unified syllabus approved by the Board of Studies in English was placed for endorsement.
Resolution	The Board unanimously approved the syllabus.
Item - 05	Discussion on syllabus for Part III - Inter Disciplinary Course (IDC-III Business Mathematics) offered by Department of Mathematics for Third semester Batch 2022-23
Discussion	222MT1A3IA: Business Mathematics <ul style="list-style-type: none">The unified syllabus approved by the Board of Studies in Mathematics was placed for endorsement.
Resolution	The Board unanimously approved the IDC Syllabus.
Item - 06	Discussion on Extra Credit Course (Self Study) Third semester Batch 2022-25
Discussion	225FI1ASSA : Competitive Examination for Commerce <ul style="list-style-type: none">Mr. K. Annamalai, Industrial expert suggested to move the topic fiscal policy to Unit II from Unit III and also suggested to add recent applications of Tax instead of latest development in Taxes and Duties in Unit III 225FI1ASSB : Personal Finance <ul style="list-style-type: none">Dr. P. Maheswari suggested to include the term Investment in Unit I
Resolution	The Board unanimously approved the Self Study Syllabus.
Item - 07	Discussion on UG Curriculum for 2023-26 Batch adopting R5 guidelines
Discussion	<ul style="list-style-type: none">Under regulation R5, the UG Curriculum for 2023-26 Batch was presented for discussion.
Resolution	The Board unanimously approved the Curriculum

Cont'd...



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Item - 08	Discussion on Value Added Certificate Course (VACC)
Discussion	<ul style="list-style-type: none">• Stock Trading Strategies The Course in collaboration with Annamalai Capital Services (P) Ltd., for 2022 - 2025 batch was approved by the Board• Introduction to Capital Markets & Investment Banking Operations The unified syllabus - VAC Course for 2021-24 batch was approved by the Board of Studies in Commerce with Computer Applications was placed for endorsement.• GST Skills Acquisition The unified syllabus - VAC Course for 2021-24 batch was approved by the Board of Studies in Commerce with Accounting and Taxation was placed for endorsement.
Resolution	The Board members approved the VAC Course
Item - 09	Any other matter
Discussion	<ul style="list-style-type: none">• The board members discussed and suggested the Panel of Examiners.
Resolution	The Board recommended the external experts.

The chairman of Board of Studies (BoS) thanked all the members for their active and valuable participation.

Date: 13/06/2023

(Dr.S.Arunpriya)

Dr.S. Arunpriya
Chairman of Board of Studies
Dr. N.G.P. Arts and Science College
Coimbatore - 641 048

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Syllabus Revision

Faculty: Commerce

Board: Commerce Finance


Semester: III

Course Code/ Name: 225CM1A3CA/ Cost Accounting

Unit	Existing	Changes
I	Cost Accounting Definition– Meaning and Scope – Concept and Classification –Costing an aid to Management – Types and Methods of Cost – Elements of Cost - Preparation of Cost Sheet and Tender.	Cost concept and Cost sheet Nature - Differences between Cost and Financial Accounting Case study on Concept and Classifications.
II	Material Control Levels of material Control – Need for Material Control –Economic Order Quantity – ABC analysis – Perpetual inventory – Purchase and stores Control: Purchasing of Materials – Procedure and documentation involved in purchasing – Requisition for stores – Stores Control – Methods of valuing material issue – LIFO – FIFO.	Material control and Issue Techniques of inventory control- EOQ- Stock Level-ABC Analysis - Simple Average - Weighted Average Case study on ABC Analysis.
III	Labour System of wage payment – Idle time – Control over idle time – Labour turnover – Methods of Remuneration and incentive systems – Halsey Plan –Rowan Plan only – Overhead – Classification of overhead – Allocation of overhead and Absorption of overhead .	Labour and Overheads Cost Primary and Secondary distribution methods–Overhead rates - Computation of Machine Hour Rate Case Study on Methods of Remuneration.
IV	Process costing Features of process costing – process losses, wastage, scrap, normal process loss – abnormal loss, abnormal gain (Excluding inter process profits and equivalent production) - Standard Costing (Theory Only)	
V	Contract costing Meaning and Features of Contract Costing, Contract v/s Job Costing , Treatment of Profit on Incomplete Contracts as Credited Profit and Reserve Profit, Value of Work in progress and Practical Problems on Preparation of Contract Account and Balance Sheet. Reconciliation of Cost and Financial accounts.	Operating costing and Reconciliation statements Operating Costing- Meaning- Features- Cost Unit in Operating Costing- Transport Costing- Need- Reasons for disagreement in Profit- Procedure of Reconciliation.


Note: Distribution of Marks: 20% theory and 80% problems
Case study (Examined Internal only)

PERCENTAGE OF SYLLABUS REVISED: 43 %

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COURSE FOCUSES ON

- | | |
|--|--|
| <input checked="" type="checkbox"/> Skill Development | <input checked="" type="checkbox"/> Entrepreneurial Development |
| <input checked="" type="checkbox"/> Employability | <input checked="" type="checkbox"/> Innovations |
| <input type="checkbox"/> Intellectual Property Rights | <input type="checkbox"/> Gender Sensitization |
| <input type="checkbox"/> Social Awareness/ Environment | <input type="checkbox"/> Constitutional Rights/ Human Values/ Ethics |

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Syllabus Revision


Faculty: Commerce

Board: Commerce Finance

Semester: III

Course Code/ Name: 225FI1A3CA / Financial Management

Unit	Existing	Changes
I	Financial Function (Theory Only) Financial Management - Importance - Functions of finance Evolution and objectives of financial management - Scope and importance - Financial Decisions Profit Maximization Vs Wealth Maximization -- Organization of finance function – Time value of money	Financial Function (Theory Only) Financial modeling
II	Working capital management (Theory Only) Classification of working capital – Operating cycle – Management of cash and Marketable securities: Motives, managing cash flow and models – Receivable management – Forming of credit policy, executing the credit policy – Inventory management – Motives, objectives, tools and techniques of inventory management	Capital Budgeting (Theory and Problem) Capital Budgeting – Kinds and Process of Capital Budgeting – Methods of Capital Budgeting (Traditional and Modern methods only). Cost of Capital – Meaning – Significance – Classification of Cost – Computation of Cost of Capital: Cost of Debt, Preference, Equity, Retained Earnings and Weighted average Cost of Capital. (Case Study on Cost of Capital.)
III	Cost of capital (Theory and Problem) Cost of different sources of finance - Computation of specific cost of capital - Weighted average cost of capital – Marginal cost of capital ; Leverages - operating, financial and combined leverages.	Capital Structure (Theory and Problem) Capital Structure – Impacts of Financial Leverage - Significance and Limitations - Capitalisation - Theories of Capitalisation. (Case Study on Theories of Capital Structure.)
IV	Capital structure (Theory and Problem) Points of indifference – Optimum capital structure – Theories: Net Income approach - Net operating income approach - Traditional and M.M. Approach - Factors determining capital structure.	Working Capital Management (Theory and Problem) Working Capital Cycle – forecasting of working capital requirement - Factors Determining the Working Capital Requirements – Management of Working Capital – Methods of Estimating Working Capital Requirements. Working Capital Policy & estimation of net working capital: Estimation of net working capital, Cash and Liquidity Management, Cash budget- Credit Management -Inventory Management - Sources of Short term Working Capital finance.
V	Dividend (Theory and Problem) Determinants of dividend policy - Types of dividend policies - Theory of irrelevance concept: MM models - Relevance concept: Gordon's models and Walter's models	Dividend Policy (Theory and Problem) Dividend Policy - Concept, Advantages and Disadvantages of Stable Dividend Policy. Case Study on Dividend Models.


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Note: Distribution of Marks: 40% theory and 60% problems
Case study (Examined Internal only)

PERCENTAGE OF SYLLABUS REVISED: 63 %

COURSE FOCUSES ON

- | | |
|--|--|
| <input checked="" type="checkbox"/> Skill Development | <input checked="" type="checkbox"/> Entrepreneurial Development |
| <input checked="" type="checkbox"/> Employability | <input checked="" type="checkbox"/> Innovations |
| <input type="checkbox"/> Intellectual Property Rights | <input type="checkbox"/> Gender Sensitization |
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Syllabus Revision


Faculty: Commerce
Semester: III

Board: Commerce Finance
Course Code/ Name: 225BI1A3CB / Company Law

Unit	Existing	Changes
I	Company Definition & Features Distinction between Company and Partnership Kinds of Companies Difference between Private and Public Company Incorporation of a Company Certificate of Incorporation Online Incorporation of Company.	Introduction Companies Act 2013 – Characteristics of Company – Lifting or Piercing the Corporate Veil – Formation and Promotion of a Company - Based on Incorporation, Liability, Number of Members, Control.
II	Memorandum of Association Content–Alteration of Memorandum- Doctrine of Ultra Vires - Articles of Association– Content - Alteration of Articles – Difference between Memorandum of Association and Articles of Association -Doctrine of Constructive Notice & Indoor Management.	Registration of Companies Introduction - Provision for Retrenchment - Shares and Debentures. Case Law relating to Memorandum and Articles of Association
III	Prospectus Contents Shelf Prospectus Red Herring Prospectus Deemed Prospectus Abridged Prospectus Liabilities in case of Misstatement of Prospectus Concept of Dematerialized Shares Book Building.	Company Management Meaning- Structure of Company Management – Shareholders - Legal Position of Directors - Composition of the Board of Directors - Number of Director - Removal - Independent Director - Corporate Governance. Case Law relating to Exercising Powers of Director
IV	Company Meetings Company Meetings – Kinds – Statutory Meeting, Annual General Meeting – Extraordinary General Meeting– Board Meeting - Resolutions, Minutes, Quorum and Proxy.	Drafting of Correspondence relating to the meetings – Notices - Agenda – Chairman’s speech – Writing of Minutes-Resolution.
V	Company Management Board of Directors – Appointment – Qualifications – Powers – Duties – Liabilities – Managing Director & Manager – Managerial Remuneration – Company Secretary – Appointment, Qualification, Powers and Duties.	Winding up of Company Meaning, Modes of Winding up – Compulsory Winding up by the court – voluntary Winding up – Types of Voluntary Winding up – Members voluntary Winding up – Creditors voluntary Winding up – Winding up subject to supervision of the court – Consequences of Winding up (General). Case Law in Winding up of Company


Note: Case study (Examined Internal only)

PERCENTAGE OF SYLLABUS REVISED: 69 %

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COURSE FOCUSES ON

- | | |
|--|--|
| <input checked="" type="checkbox"/> Skill Development | <input checked="" type="checkbox"/> Entrepreneurial Development |
| <input checked="" type="checkbox"/> Employability | <input checked="" type="checkbox"/> Innovations |
| <input type="checkbox"/> Intellectual Property Rights | <input type="checkbox"/> Gender Sensitization |
| <input type="checkbox"/> Social Awareness/ Environment | <input type="checkbox"/> Constitutional Rights/ Human Values/ Ethics |

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Syllabus New Course

Faculty: Commerce

Board: Commerce Finance


Semester: III

Course Code/ Name: 225FI1A3SP / Financial Analysis

E. No	Content
1	Prepare using an Annuity Functions: a) Present value b) Future value c) PMT d) NPER e) RATE
2	Using an Investment Analysis Functions Prepare: a) Payback period b) Net present value method c) Profitability index d) Internal rate of return
3	Calculate bond valuation & risk and return for securities market.
4	Prepare cost of debt financing. Include Issued at par, premium, and discount.
5	Calculate weighted Average Cost of Capital.
6	Calculation of Risk Adjusted Rate.
7	Calculation of Leverage.
8	Designing Capital Structure.
9	Prepare inventory management for ABC analysis in Excel Sheet.
10	Using Ratio analysis for dividend policy.
11	Prepare EBIT-EPS Analysis.
12	Financial Statements Analysis

PERCENTAGE OF SYLLABUS (NEW): 100%
COURSE FOCUSES ON

<input checked="" type="checkbox"/>	Skill Development	<input checked="" type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability	<input type="checkbox"/>	Innovations
<input type="checkbox"/>	Intellectual Property Rights	<input type="checkbox"/>	Gender Sensitization
<input type="checkbox"/>	Social Awareness/ Environment	<input type="checkbox"/>	Constitutional Rights/ Human Values/ Ethics

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Syllabus New Course

Faculty: Commerce

Board: Commerce Finance

Semester: III


Course Code/ Name: 225FI1ASSA / COMPETITIVE EXAMINATIONS FOR COMMERCE

Unit	Content
I	Banking Banking functions - types of accounts – cheques – cards - Functions of RBI – Role of – E banking and its services.
II	Economics Economic system - Industrial Policies - monetary and - inflation – deflation business cycle - balance of trade - balance of payment - types of demand and supply. Market structure and price decisions - perfect competition - monopoly oligopoly - monopolistic competition - fiscal policy.
III	Investment Investment avenues shares, debentures, bonds - Money market – Capital market SEBI - NSE - Insurances – types - Recent applications of Tax- Taxation policy.
IV	Numerical Ability Numerical ability- BODMAS- ratio and percentage- calculation of selling price- marked price - profit & loss-simple interest- compound interest-basic logarithm – HCF – LCM – GCD time -speed and distance.
V	Reasoning Ability Reasoning ability – Direction - blood relation - English comprehensive - spot the error – articles – preposition - essay writing.

PERCENTAGE OF SYLLABUS (NEW): 100%

COURSE FOCUSES ON

<input checked="" type="checkbox"/>	Skill Development	<input checked="" type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability	<input type="checkbox"/>	Innovations
<input type="checkbox"/>	Intellectual Property Rights	<input type="checkbox"/>	Gender Sensitization
<input checked="" type="checkbox"/>	Social Awareness/ Environment	<input type="checkbox"/>	Constitutional Rights/ Human Values/ Ethics

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Syllabus Revision

Faculty: Commerce
Semester: III

Board: Commerce Finance
Course Code/ Name: 225FI1ASSB/ PERSONAL FINANCE

Unit	Content
I	Financial Planning Meaning – Objectives – Importance of financial planning-Steps of financial planning- Investment - Types of personal finance/loan: Personal loan, Educational loan, Housing loan, Vehicle loan.
II	Financial Environment Meaning - Importance - Financial system – Inflation Vs Interest Rates – Business cycle.
III	Tax Planning Objectives of tax planning – Importance – Tax avoidance Vs Tax evasion – Tax exemptions – List of Deductions for individuals.
IV	Cash Management Types of deposits – Types of Financial institution – selecting a bank –Financial planning for future - Importance of Cash Management.
V	Credit Management Credit card vs Debit card– Card management - Protection against credit card fraud– Resolving credit problems- Do's and Don'ts with card.

PERCENTAGE OF SYLLABUS REVISED: 100 %

COURSE FOCUSES ON

<input checked="" type="checkbox"/> Skill Development	<input checked="" type="checkbox"/> Entrepreneurial Development
<input checked="" type="checkbox"/> Employability	<input checked="" type="checkbox"/> Innovations
<input type="checkbox"/> Intellectual Property Rights	<input type="checkbox"/> Gender Sensitization
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ATTENDANCE OF THE FIFTEENTH BOARD OF STUDIES MEETING

Faculty: Commerce

Board: Commerce Finance

Date: 13.06.2023

Time: 10.00.am.

Venue: Board Room - I

The following members were present for the meeting

S. No	Name	Designation	Signature
1.	Dr.S.Arunpriya Associate Professor & Head Department of Commerce Finance Dr.N.G.P. Arts and Science College Coimbatore	Chairman	
2.	Dr.M.Raja Rajeswari Assistant Professor Department of Commerce PSGR Krishnammal College for Women Coimbatore - 641 004.	VC Nominee	
3.	Dr.S.Yuvaraj Assitant Professor Department of Commerce Madras University Chennai - 600 005.	Subject Expert	ABSENT
4.	Dr. P. Maheshwari Assistant Professor and Head Department of Commerce with CA VLB Janakiammal College of Arts & Science Kovaipudur, Coimbatore 641042	Subject Expert	
5.	Mr.K.Annamalai Managing Director Annamalai Capital Services (P) Ltd 14, Arts College Road, Coimbatore - 641018.	Industry Expert	
6.	R S Aadharsh Chief Executive Officer Aarudhraa Associate 159, Sullivan Street Gandhi Park, Coimbatore- 641001.	Alumni	



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7.	Mr. B.Sujith Department of Commerce Finance Dr.N.G.P. Arts and Science College Coimbatore	Student Representative	B. S. 13/6/23
8.	Dr.N.Kuppchamy Associate Professor & Head Department of Tamil Dr.N.G.P. Arts and Science College Coimbatore	Co-opted Member	N.K. 13/6/23
9.	Dr.R.Vithyaprabha Professor & Head Department of Commerce Finance Dr.N.G.P. Arts and Science College Coimbatore	Co-opted Member	R.V. 13/6/23
10.	Dr.M.Sangeetha Professor Department of Mathematics Dr.N.G.P. Arts and Science College Coimbatore	Co-opted Member	M.S. 18/6/23
11.	Dr.C.Kandasamy Associate Professor Department of Commerce Finance Dr.N.G.P. Arts and Science College Coimbatore	Internal Member	C.K. 18/6/2023
12.	Dr.R.Chandrasekaran Associate Professor Department of Commerce Finance Dr.N.G.P. Arts and Science College Coimbatore	Internal Member	R.Ch. 13/6/23
13.	Dr.V.Sengani Assistant Professor Department of Commerce Finance Dr.N.G.P. Arts and Science College Coimbatore	Internal Member	V.S. 13.6.23

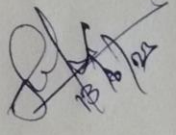
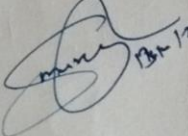


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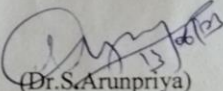
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Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

BoS

15th

14.	Mr.S.Vinothkumar Assistant Professor Department of Commerce Finance Dr.N.G.P. Arts and Science College Coimbatore	Internal Member	
15.	Mr.S. Muruganatham Assistant Professor Department of Commerce Finance Dr.N.G.P. Arts and Science College Coimbatore	Internal Member	

Date: 13.06.2023


(Dr.S.Arunpriya)
BoS, Chairman/HoD
Department of Commerce (Finance)
Dr. N. G. P. Arts and Science College
Coimbatore - 641 048