



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu & Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA)

Dr. N.G.P.- Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.

Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

BoS

20th

BOARD OF STUDIES MEETING

DEPARTMENT OF COMMERCE WITH INFORMATION TECHNOLOGY

The minutes of the 20th meeting of Board of Studies held on 10.11.2025 at 10.30 am at D1 Block Room No. 406.

Members Present:

S.No	Name	Category
1	Mr. G. Sethuraman	BOS Chairman
2	Dr. E. Mythily	University Nominee
3	Dr. K. Balaji	Subject Expert
4	Dr. Durga Karthik	Subject Expert
5	CA B.A. Shankar	Industrial Expert
6	Mr. S. M. Kesavan	Alumini
7	Dr. N. Kuppuchamy	Co – opted Member
8	Dr. A. Hazel Verbina	Co – opted Member
9	Dr. R. Sowrirajan	Co – opted Member
10	Dr. S. Mohan	Co – opted Member
11	Dr. J. Lilly	Member
12	Dr. P. Kannan	Member
13	Dr. D. Suresh Kumar	Member
14	Dr. M. Jayanthi	Member
15	Dr. V. Sengani	Member
16	Dr. N. Deepa	Member
17	Dr. D. Malarvizhi	Member
18	Mrs. R. Anitha	Member
19	Ms. M. Varshini	Student Member

The HoD and Chairman of the Department of B. Com IT welcomed all the members and requested them for their support, contribution for the development of academic standard and enrichment of the syllabus.

After brief discussion the items of the agenda were taken one by one for discussion and the following resolutions were passed.

Item 20.1

To review and approve the minutes of the previous meeting held on **28.06.2025**

The chairman of the Board presented the minutes of the previous meeting held on **28.06.2025** and requested the members to approve. After brief discussion the following resolution was passed.

Resolution:

Resolved to approve the minutes of the previous meeting held on 28.06.2025.

Item 20.2: To consider and approve the syllabi for II semester for the students admitted during the academic year 2025-2026.

The chairman presented the detailed scheme and Regulation for the students admitted from the academic year 2025-26 onwards and syllabus for the II semester. The members deliberated in detail about the modification required. After discussion it is unanimously decided to adopt the following changes.

New Course Introduced:

Code	Course	Reason
25CIU2CP	Accounting Software	To familiarize students with industry-relevant accounting software like Tally which is widely used in business organizations.

Changes Made:

Code	Course	Reason
25CIU2CA	Fundamentals of Information Technology	Dr. Durga Karthik suggested to include Applications of AI in MS Excel in Unit IV

After discussion the following resolution was passed.

Resolution:

Resolved to approve the syllabus for the II semester for the students admitted from the academic year 2025-26.

Item 20.3: To consider and approve the syllabi for IV semester for the students admitted during the academic year 2024-2025.

The chairman presented the detailed scheme and syllabus for the IV semester for the students admitted from the academic year 2024-2025. The members deliberated in detail about the modification required. After discussion it is unanimously decided to adopt the following changes.

New Course Introduced:

Code	Course	Reason
24CIU4CA	Banking Law and Practice	To enhance and update the knowledge of students in Banking laws, related services, and technology driven banking services
24CIU4CB	Business Intelligence	To help the students to understand how data can be transformed into useful insights for better business decisions
24CIU4SP	Business Intelligence (Lab)	To gain hands-on skills in analyzing data, using BI tools, and making better business decisions

After discussion the following resolution was passed.

Resolution:

Resolved to approve the syllabus for the IV semester for the students admitted from the academic year 2024-25.

Item 20.4 : To consider and approve the changes, if any, in the syllabi for VI semester for the students admitted during the academic year 2023-2024.

The Chairman presented the detailed syllabus for the VI semester for the students admitted from the academic year 2023-2024. The members deliberated in detail about the modification required. After discussion it is unanimously decided to follow the syllabus without any changes.

Resolution:

Resolved to approve the syllabus for the VI semester for the students admitted from the academic year 2023-24.

Item 20.5 : To consider and approve the syllabus of self-study for the III semester to the students admitted for the academic year 2025-2026.

The Chairman presented the detailed syllabus of self-study for the III semester to the students admitted for the academic year 2025-2026

Course Code	Course Name
25CIUSSA	Life Insurance Principles and Practice
25CIUSSB	Data Analytics

After discussion, the board approved the syllabus.

Resolution:

Resolved to approve the syllabus and accepted to adopt it in the III semester to the students admitted for the academic year 2025-2026.

Item 20.6: To discuss the various options for extra credits

Dr. K. Balaji suggested to have extra real time projects as an option. Dr. Durga Karthik advised to have Studio-based activities involving visual- or aesthetic-focused experiential work.

Resolution:

Resolved to include extra real time projects and Studio Activities among the components to avail extra credits.

Item 20.7: To approve the panel of examiners for question paper setting and evaluation of answer scripts for the Even semester of the academic year 2025-2026.

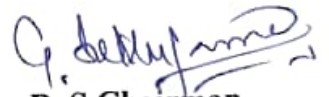
Panel of Examinations for QP setting, QP Scrutiny and conduct of practical and theory examinations are submitted to COE for Exam related work.

The Chairman presented the panel of examiners for question paper setting and evaluation of answer scripts for the Even semester of the academic year 2025-2026.

Resolution:

Resolved to approve the panel of examiners for question paper setting and evaluation of answer scripts for the Even semester of the academic year 2025-2026.

Finally, the Chairman thanked all the members for their cooperation and contribution in enriching the syllabus with active participation in the meeting and sought the same spirit in the future also. The meeting was closed with formal vote of thanks proposed by Mr. G. Sethuraman, Head and Chairman – Commerce with Information Technology.



BoS Chairman

BoS Chairman/HoD
Department of Commerce (IT)
Dr. N. G. P. Arts and Science College
Coimbatore – 641 048



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BoS

20th

SYLLABUS

Faculty: Commerce
Semester: II

Board: Commerce with Information Technology

Course Code/ Name: 25CIU2CP / Core Practical: ACCOUNTING SOFTWARE

Ex. No.	List of Programmes
1	Creating a company profile with basic details.
2	Creation of Accounting Ledgers and its alteration and preparation of Trial balance.
3	Inventory Master Creation: Stock Group, Stock Item, Stock Category, Units of measurement.
4	Posting accounting vouchers.
5	Generation of Day Book and other MIS Reports.
6	Creating and Tracking Purchase and Sales orders.
7	Generating financial reports.
8	Preparing Final accounts for a given Trial balance
9	Creation of Cost centers, categories and budget preparation.
10	Generating inventory reports
11	Entering the components of GST.
12	Recording TDS based transactions.

PERCENTAGE OF SYLLABUS REVISED (NEW) : 100%

COURSE FOCUS ON:



Skill Development



Entrepreneurial Development



Employability



Innovations



Intellectual Property Rights



Gender Sensitization



Social Awareness/ Environment



Constitutional Rights/ Human Values/ Ethics



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20th

SYLLABUS

Faculty: Commerce

Board: Commerce with Information Technology

Semester: II

Course Code/ Name: 25CIU2CA / FUNDAMENTALS OF INFORMATION TECHNOLOGY

Unit No.	List of Contents	Changes made
I	Computer Organization Introduction: Components of Information Technology - Types of Information Systems- Hardware and Software - Types of Software - Programming language: machine- assembly and high-level languages - Language Processors: Assemblers - Interpreters - Compiler and Editors- Number System: Binary- Octal- Decimal and Hexadecimal number systems and their conversion Case Study on Fundamentals of Computer	-
II	Fundamentals of Computer network Introduction - Features - Architecture of computer networks - Components of network - computer network types - Topologies - Transmission modes - Network security: Introduction - Aspects of network security - Security - Privacy - Digital signature Case Study on Networking Concepts	-
III	Introduction to Internet Introduction to Internet -Intranets and Extranets – Working of Internet - Modes of connecting to Internet - Internet Terminologies - WWW - Search engine - Wireless System – Web Hosting Overview of E-Mail - E-Mail Message Components - Message composition - E-mail inner workings - E-mail management - MIME types - Newsgroups - Mailing lists.	-
IV	Office Automation MS Word – Creating a new document – Editing – Working with margins - Pages and line spaces -Adding Headers, Footers and Page numbering – Printing documents - MS Excel – Creating a new workbook – Entering data into the worksheets – Editing worksheets – Adding Cell borders and shading working with ranges – Managing and printing workbook – Simple calculations – Copying formulas – Creating charts - AI applications in Excel	The concept related to “AI applications in Excel” has been included
V	Data Handling MS PowerPoint – Creating a new presentation – working with slides in different views– Printing presentations - Inserting, Deleting and copy slides – Rearranging slides – adding and modifying slide text - Adding graphics to slide - MS Access Creating a new database creating and editing table – Entering and editing data in table – Creating relationships between tables – Creating and modifying a form Case Study on MS Access DB Connectivity.	

PERCENTAGE OF SYLLABUS REVISED (NEW) : 0.5%



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20th

SYLLABUS

Faculty: Commerce

Board: Commerce with Information Technology

Semester: IV

Course Code/ Name: 24CIU4CA/ BANKING LAW AND PRACTICE

Unit No.	List of Contents
I	Introduction to Banking System – Components – Phases of Development – Banking structure in India – Classification of Banks – Banking Regulation Act 1949 – Nationalisation of Banks: Need and Importance. Banking System: Unit Banking – Branch Banking – Universal Banking – Correspondent Banking – Pure Banking – Mixed Banking. Role of Banks in Economic Development
II	RBI and Commercial Banks Central Banking: Origin – RBI - History – Functions – Role of RBI in regulating and controlling banks. Commercial Banks: Functions of Modern Commercial Banks – SBI and its subsidiaries: Origin – Functions – Services provided – Payment Banks – Non – Banking Financial Corporations (NBFC): Origin and functions. Commercial banks and rural financing – Regional Rural Banks: Origin – Functions. Co-operative Banks: Origin – Types – Functions. NABARD: History – Features – Functions.
III	Banker and Customer Relationships Definition of Banker and Customer – Accepting Deposits – Various types of Accounts: Savings, Current, Fixed Deposit, Recurring Deposit, Public Provident Fund Account. Bank Lending: Lending sources – Lending Principles – Forms of Lending – Securities of lending. Re – KYC. Banker and Customer Relationship: General and Special. Special types of Bank Customers: Minor – Lunatic – Partnership firm – Joint Stock Company – Drunkard – Married women.
IV	Negotiable Instruments Meaning – Definition – Features – Types – Cheques: Meaning – Features – Essential of valid cheques – Types – Crossing of Cheques: Meaning – Types. Payment of cheques – Statutory protection to the paying banker – Refusal of payment of cheques – Collection of cheques – Statutory protection to collecting banker – Dishonour of cheques. Endorsement: Meaning – Features – Kinds. Customer Grievances Redressal and Banking Ombudsman Scheme 2021
V	Technology in Banking Digital Banking system: Meaning – Origin – Electronic Banking: Meaning – Features – Advantages – Challenges faced – Various services provided – Electronic Fund Transfer: Meaning – Types: UPI – NEFT – RTGS – IMPS – Difference between E – Banking and Traditional Banking – ATM cards and Credit cards: Need and Features – Cardless Banking – Mobile Banking: Meaning – Features – Services Offered – Role of Block Chain in Banking – Implementation of Robotic Process Automation in Banking – Application of Artificial Intelligence in Banking sector – Frauds in Banking technology – Types – Need of Cyber Law

PERCENTAGE OF SYLLABUS REVISED (NEW) : 100%



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BoS

20th

COURSE FOCUS ON:

☒

Skill Development

☒

Entrepreneurial Development

☒

Employability

☒

Innovations

☐

Intellectual Property Rights

☐

Gender Sensitization

☐

Social Awareness/ Environment

☐

Constitutional Rights/ Human Values/ Ethics



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BoS

20th

SYLLABUS

Faculty: Commerce

Board: Commerce with Information Technology

Semester: IV

Course Code/ Name: 24CIU4CB / BUSINESS INTELLIGENCE

Unit No.	List of Contents
I	Introduction to Business Intelligence- Meaning, evolution, and scope of Business Intelligence. Distinguishing between Data, Information, and Knowledge- The BI Landscape: BI components (Data Warehouse, ETL, OLAP, Reporting, Data Mining), BI applications across different business functions-Finance, Marketing, HR, Operations- BI Framework and Architecture: Understanding the key layers: Data Sources, Data Staging Area -ETL, Data Storage -Data Warehouse/Data Marts-, Data Analysis, and Presentation/Visualization- BI Users and Benefits.
II	Data Warehousing (DW) and Data Modelling- Data Warehouse (DW) Concepts: Definition, characteristics, and necessity of a Data Warehouse. Differences between Operational Database (OLTP) and DW (OLAP)- Data Modelling: Introduction to Dimensional Modeling- Fact Tables, Dimension Tables- Schemas- Star and Snowflake Schemas - Data Marts- Data Governance and Data Quality: Importance of data accuracy, consistency, and security in the BI environment. Case Study on Data Modelling
III	ETL and Online Analytical Processing (OLAP)- Extraction, Transformation, and Loading (ETL)- Introduction to OLAP: Definition, features, and why it is critical for business analysis -OLAP Operations: Understanding key analytical operations: Slice, Dice, Drill Down, Drill Up, and Pivot (Rotation)-Types of OLAP: Study of ROLAP (Relational OLAP), MOLAP (Multidimensional OLAP), and HOLAP (Hybrid OLAP).
IV	Data Mining and Analytics Techniques- Data Mining Concepts: Definition, Knowledge Discovery in Databases (KDD) process and tasks -Prediction, Classification, Clustering, Association- Clustering: Identifying natural groupings in data, Introduction to the K-Means algorithm- Classification: Building models to predict categorical labels, Introduction to Decision Trees -Association Rule Mining: Discovering relationships between variables, Introduction to the Apriori algorithm -Introduction to Predictive Analytics: Concepts of time-series analysis and regression. Practical examples in commerce. Case study on Data Mining
V	Reporting, Visualization, and BI Implementation- Enterprise Reporting and Presentation: Designing effective reports. Dashboards and Scorecards: Difference between dashboards -operational/analytical and scorecards-strategic- Key performance indicators- BI Tools Overview: Introduction to popular BI tools like Tableau, Power BI, and Excel for data visualization and analysis- BI Project Implementation: The BI project lifecycle-Strategy, Planning, Design, Development, Deployment, Maintenance -Future Trends in BI: Brief overview of Big Data, AI/Machine Learning in BI and Mobile BI.

PERCENTAGE OF SYLLABUS REVISED (NEW) : 100%

COURSE FOCUS ON:



Skill Development



Entrepreneurial Development



Employability



Innovations



Intellectual Property Rights



Gender Sensitization



Social Awareness/ Environment



Constitutional Rights/ Human Values/ Ethics



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20th

SYLLABUS

Faculty: Commerce

Board: Commerce with Information Technology

Semester: IV

Course Code/ Name: 24CIU4SP / Core Practical: BUSINESS INTELLIGENCE

Ex. No.	List of Programmes
1	Load raw sales data into spreadsheet and use the FILTER function to detect data inconsistencies using the phase of ETL
2	Create a Pivot Table from the cleaned data different dimensions and simulate a Data Cube structure.
3	Use the Pivot Table's built-in functionality to perform a Drill Down and Roll Up operations.
4	Apply multiple filters in the Pivot Table to perform Slice and dice operations
5	Construct an interactive Dashboard by creating two linked Pivot Tables.
6	Create a Pivot table to perform a Multi-Factor Analysis by evaluating more than one measurable value.
7	Prepare an HR Data Mart Report that analysis employee distribution across departments using a Pivot Table.
8	Load customer data into WEKA, apply the Simple KMeans algorithm (K=3), and analyze the cluster means to profile and name the resulting Customer Segments.
9	Use WEKA to build a predictive model for loan default by applying the J48 Decision Tree algorithm on a simplified credit dataset and visualizing the generated tree structure.
10	Analyze the WEKA Confusion Matrix output from the J48 model, calculating overall Accuracy and discussing the specific business cost associated with a False Negative prediction.
11	Run the Apriori algorithm in WEKA on a transactional dataset, setting a minimum Confidence of 70% to discover actionable Market Basket Association Rules.
12	Apply a Linear Regression model in WEKA on a numeric class attribute to perform Predictive Analytics and interpret the resulting linear equation's coefficients in business terms.

PERCENTAGE OF SYLLABUS REVISED (NEW) : 100%

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BoS

20th

ATTENDANCE OF 20th BOARD OF STUDIES MEETING

Faculty : Commerce

Board: Information Technology

Venue : D1 Block Room No. 406 – Google Meet - (meet.google.com/beu-caah-cnX)

Date : 10.11.2025

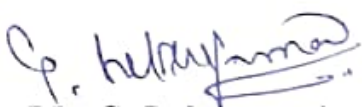
Time : 10.30 am

S.No.	Category	Name	Designation & Address	Attendance Status
1	Chairman	Mr. G. Sethuraman	Head i/c Assistant Professor Dept. of Commerce IT Dr. N.G.P. Arts and Science College Coimbatore – 641048	Present
2	VC – Nominee	Dr. E. Mythily	Associate Professor & Head Department of Commerce (Cost & Management Accounting), PSG College of Arts and Science, Coimbatore	Present
3	Subject Expert	Dr. K. Balaji	Chairperson Department of Commerce & Management Studies, Amrita Vishwa Vidyapeetham, Mysuru, Karnataka	Present
4	Subject Expert	Dr. Durga Karthik	Assistant Professor-III, Department of Computer Science, Srinivasa Ramanujan Centre, SASTRA Deemed University, Kumbakonam 612001	Present
5	Industry Expert	CA B. A. Shankar	Partner, V. Verma & Co, Salem	Present
6	Alumini Expert	Mr. S. M. Kesavan	Financial Associate & Ops Associate, Accenture Solutions Pvt. Ltd.	Present

			(CDC5) No.&, Divyasree Point, OMR service Road, Laxmi Nagar Extension, Sholinganallur, Chennai - 119	
7	Co-Opted Member	Dr. N. Kuppuchamy	Professor and Head Dept. of Tamil Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
8	Co-Opted Member	Dr. A. Hazel Verbina	Professor and Head Dept. of English Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
9	Co-Opted Member	Dr. R. Sowrirajan	Assistant Professor and Head Dept. of Mathematics Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
10	Co-Opted Member	Dr. S. Mohan	Professor and Head Dept. of Management Studies Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
11	Co-Opted Member	Dr. J. Lilly	Professor Dept. of Commerce IT Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
12	Co-Opted Member	Dr. P. Kannan	Associate Professor Dept. of Commerce IT Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
13	Co-Opted Member	Dr. D. Suresh Kumar	Associate Professor Dept. of Commerce IT Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
14	Co-Opted Member	Dr. M. Jayanthi	Associate Professor Dept. of Commerce IT Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
15	Co-Opted Member	Dr. V. Sengani	Assistant Professor Dept. of Commerce IT Dr. N.G.P. Arts and Science	Present

			College, Coimbatore – 641048	
16	Co-Opted Member	Dr. N. Deepa	Associate Professor Dept. of Commerce IT Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
17	Co-Opted Member	Dr. D. Malarvizhi	Assistant Professor Dept. of Commerce IT Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
18	Co-Opted Member	Mrs. R. Anitha	Assistant Professor, Dept. of Commerce IT Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present
19	Student Representative	Ms. M. Varshini	Dept. of Commerce IT Dr. N.G.P. Arts and Science College, Coimbatore – 641048	Present

Date: 10.11.2025


(Mr. G. Sethuraman)
Chairman, BoS Commerce IT

BoS Chairman/HoD
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