

Dr.N.G.P. Arts and Science College (Autonomous), Coimbatore – 641048

Department of Management Studies

Board of Studies - Meeting Minutes

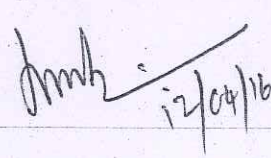
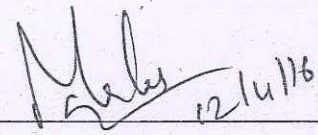
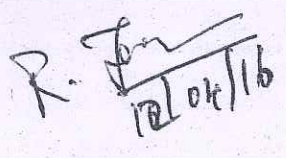

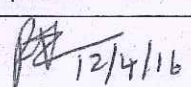
Venue: Board Room

Date: 12.04.2016

Time: 10:30 AM

The following members were present for the meeting

Board of Studies Members

S.No.	Name	Designation	Signature
1.	Mr.S.Mohan Head, Department of Management Studies, Dr.N.G.P. Arts and Science College(Autonomous), Coimbatore-48	Chairman	 12/04/16
2.	Dr.K.Malarmathi, Professor,BSMED Bharathiyar University,Coimbatore-46	Member (Nominated by Vice Chancellor)	 12/4/16
3.	Dr.M.P.Pandikumar, Professor, Layola Institue of Business Adminstration, Layola College, Chennai-34	Member (Nominated Academic Council Member)	—
4.	Dr.R.Jagajeevan, Associate Professor, PSG Institute of Management Studies, Coimbatore-04	Member (Nominated Academic Council Member)	 12/04/16
5.	Mr.P.Kanagaraj	Co-opted Member (Nominated by Principal)	
6.	Mr.R.Venkatesan	Member	 12/4/16

7.	Mrs.V.Akila	Member	Ab 12/9/16
8.	Mrs.K.Vanitha Devi	Member	12/9/16
9.	Ms.B.Gokila Devi	Member	12/9/16
10.	Mr.R.Rukmathan	Member	P. Humaly 12/4/16
11.	Ms.M.Ishwarya	Member	12/4/16
12.	Ms.D.Geethamani	Member	12/14/16
13.	Mr.S.N.Selvaraj	Member	12/4/16
14.	Mr.S.Muruganandam	Member	12/4/16
15.	Mrs.T.Nithya	Member	T.Nithya 12/4/16
16.	Mrs.S.Revathi	Member	S.Revathi 12/9/16

DR.N.G.P. ARTS AND SCIENCE COLLEGE (AUTONOMOUS)

Department of Management Studies

Minutes of BOS Meeting

Venue: Board Room

Date: 12.04.2016

Time: 10:30 AM

The meeting was started by the welcome address given by Mr. S.Mohan Head and chairman of BOS, Department of Management Studies. Board of studies of Department of Management Studies unanimously resolved and approved the syllabus for the students those who join in the academic year 2016-2017 batch and onwards.

1. The board has decided and replaced Industrial Relations and Labour Laws (Elective II) with Banking Law and Practice.
2. The board has decided to introduce 15 - 30 days Institutional Training for Students during IV Semester Summer Vacation. They may visit each department and a report should be submitted. Evaluation of the Report done by the Internal and external Examiner in the V Semester. Based on their performance Grade will be awarded as A to C.

A- 75 Marks and above

B- 60-74 Marks

C- 40-59 Marks

Below 40 Marks - (RA)

3. Resolved to introduce and approve by the board for earning extra credits (Maximum 5 Credits) for the UG students admitted from 2016-2017 batch onwards

Subject	Papers	Credit	Total credits
BEC/ Self study Paper	1 paper	1	1
Hindi / French/ Other foreign Language approved by certified Institutions	1 Course	1	1
Type Writing / Short Hand Course	1 Course	1	1
Diploma/certificate/CPT/ ACS Inter/ NPTEL Course	1 Course	1	1
Representation- Academic/Sports /Social Activities/ Extra Curricular / Co-Curricular activities at University/ District/ State/ National/ International	1	1	1
Total			5

4. The board planned to offer two Self Study papers for earning extra credits

S.No	Semester	Subject Code	Name of the Subject	Maximum Marks	Total Credits
1.	I Sem to V Sem	16UBMSS1	Export Import Procedure	50	01
2.		16UBMSS2	Event Management	50	01

5. No change in the existing scheme of examination and syllabus (2015-2016) of BBA(CA)
6. Resolved to approve the panel of question paper setters and examiners for evaluation in UG Management studies.
7. Resolved and approved pattern of Question paper.
8. The board authorizes the chairman to make any necessary change, if requires.

The board has resolved and approved Diploma in Office Administration syllabus for the students those who join in the academic year 2016-2017 batch and onwards.

1. The board has decided and approved to add Basics of Tally in Computer applications in Corporate Offices subject in Unit V.
2. Resolved and approved revised Business Communication paper.

Chairman (BoS)