

**Dr. N.G.P. ARTS AND SCIENCE COLLEGE (*AUTONOMOUS*),
COIMBATORE – 641 048**

(An Autonomous Institution, Affiliated to Bharathiar University Coimbatore AND Approved by UGC, New Delhi)

The meeting of the Board of Studies is held as given below:

Name of the Body : BoS – Department of Management Studies

Meeting No. : Five

Date and Time : 16.04.2018, 11.00 a.m

Venue : Room No.504
Dr. N.G.P. Arts and Science College

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Minutes of Board of Studies (BoS) Meeting

The Meeting of Board of Studies (BoS) was held as given below:

Name of the Body	BoS – Department of Management Studies
Meeting No.	5
Date & Time	16.04.2018
Venue	Room No.504 Dr. N.G.P. Arts and Science College

The list of members attended the meeting is given in Annexure – I.

The Agenda discussed is given below:

AGENDA	
1.	Curriculum Discussion
2.	Decided to increase the credit structure of the course in the area of students completion such as British English Council, Typewriting, Diploma/Certificate/ NPTEL Courses and Sports Representation
3.	Discussion of Question Paper pattern and Panel of examiners
4.	Discussion regarding visiting professors
5.	Discussion of existing scheme of examination and syllabus for the batch 2016-2019 and 2017-2020
6.	The Board suggestions

The Chairman of Board of Studies (BoS) welcomed all members for the meeting. Then, the items listed in the Agenda were taken for discussion one by one. The minutes of the meeting are as follows:

Item 1:

Implemented Multimedia Theory and Practical in the Semester VI instead of RDBMS and Oracle Theory and Practical Subject

S.No.	Course Code and Course Name	Changes suggested
1.	18UBM63B - Core XVI- Multimedia	Implemented Multimedia Theory in the Semester VI instead of RDBMS and Oracle Theory
2.	18UBM63P - Core Lab- IV: Multimedia Lab	Implemented Multimedia Practical in the Semester VI instead of RDBMS and Oracle Practical Subject

The syllabus is finalized and is given **Annexure II**. It is resolved to submit the syllabus with above changes to Academic council for approval.

Decided to Implement Management Information System instead of Multimedia in Elective III

S.No.	Course Code and Course Name	Changes suggested
1.	18UBM6EF- Management Information System	Implementation of Management Information System course instead of Multimedia course in Elective III

The syllabus is finalized and is given **Annexure II**. It is resolved to submit the syllabus with above changes to Academic council for approval.

Item 2:

Decided to increase the credit structure of the course in the area of student's completion such as British English Council, Typewriting, Diploma/Certificate/ NPTEL Courses and Sports Representation

Item 3:

Question Paper pattern and panel of examiners are discussed and approved by the board

Item 4:

Decided to have visiting professor for atleast 15 hours for each semester

Item 5:

There is no change in the existing scheme of examination and syllabus for the batch 2016-2019 and 2017-2020

There is no change in the syllabus for Diploma in Office Administration for the students admitted during 2018-2019.

Item 6:

The Board suggestions

- To incorporate case based learning for all subjects.
- To give additional institutional training for the outstanding students in the academic records.
- To introduce library hours in the regular schedule.
- To have atleast 7 years of teaching experience in the examiners panel

Item 7: Any other matter:

General Recommendations:

It is resolved to submit the proposal to Academic Council for approval

The Chairman of Board of Studies (BoS) thanked all the members for their active participation and cordially invited them for the next meeting.

Date: 16.04.2018


-16/04/18

Chairman - BoS

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