



Dr.N.G.P. ARTS AND SCIENCE COLLEGE (AUTONOMOUS)
Approved by Government of Tamil Nadu & Affiliated to Bharathiar University
Re-Accredited by NAAC with 'A' Grade | DBT Star College | DST-FIST
Dr. N.G.P. - Kalapatti Road, Coimbatore - 641048

MINUTES OF SEVENTH BOARD OF STUDIES (BoS) MEETING

The Meeting of the Board of Studies was held as given below:

Name of the Body	Board of Studies (BoS)
Department	Business Administration with Computer Applications - UG
Meeting No.	7
Date and Time	13/04/2019, 10.00 am
Venue	Library Hall
Members attended	The details are given in ANNEXURE - I

AGENDA

1.	Discussion on Syllabus for Fourth Semester of B.B.A. (CA). 2018-19
2.	Discussion on B.B.A. (C.A) Curriculum & First Semester Syllabus for 2019 - 20
3.	Discussion on Syllabus for Diploma in Office Administration 2019-20
4.	Discussion on Syllabus for Certificate Courses 2019-20
5.	Any other matters

The Chairman of BoS welcomed all the Panel members for the meeting. The items listed in the agenda were taken for discussion.

The minutes of the meeting are as follows:

Item 01	Discussion on Syllabus for Fourth Semester of B.B.A. (CA). 2018-19
	SEMESTER-IV
	<p>17UBM43A : Human Resource Management</p> <p>Mr.Saravanan Natrajan suggested to include the topics “Employee attrition and retention” in Unit –II, ”Benefits of wages and salary administration, Awareness of HR software” in Unit-IV.</p> <p>17UBM43B : Insurance Principles and Practice</p> <p>Dr.Palanivelu suggested to include “Role of Third-Party Administrator in healthcare Delivery” in Unit-V.</p> <p>17UBM43C : Advertising and Sales Promotion</p> <p>Mr.Ajil suggested to include a topic “Social media” in Unit-II.</p> <p>17UBM4AA : Taxation Law and Practice</p> <p>Dr.Palanivelu suggested to incorporate the topics “Income from other sources, Computation of total income” in Unit-III and he also suggested to include “Indirect Taxes: Concept of Indirect Tax, Administration of Indirect Taxation in India, Constitutional Framework of GST, GST Model , CGST , IGST , SGST , UTGST” in Unit-IV.</p> <p>17UNM44T : NMEC - Basics of Entrepreneurship</p> <p>Mr.Ajil suggested to include “MSME, Awareness on Industrial Associations: CODISSIA, CII, CPC” in Unit-III.</p>
Discussion	
Resolution	The Board resolved to approve the above changes.
Item 02	Discussion on B.B.A. (C.A) Curriculum & First Semester Syllabus for 2019 – 20
Discussion	The curriculum and contents have been discussed and designed according to the recent trends. The subjects such as Business Analytics, Digital Marketing and Financial Technology were incorporated in the curriculum based on the feedback

	received from Alumni Students, Industrial Experts and PTA meeting.
Resolution	The Board resolved to approve the above changes.
Item 03	Discussion on Syllabus for Diploma in Office Administration 2019-20
Discussion	<p>Diploma in Office Administration</p> <ul style="list-style-type: none"> • Computer Applications in Corporate Office is introduced as a practical instead of theory paper and content revamping is done for the same.
Resolution	The BoS approved the above course.
Item 04	Discussion on Syllabus for Certificate Courses 2019-20
Discussion	<p>The BoS suggested the following certificate courses:</p> <ul style="list-style-type: none"> • Entrepreneurial Development • Digital Marketing
Resolution	The BoS approved the above courses and the syllabus.
Item 05	Any other matters
Discussion	<ul style="list-style-type: none"> • To give additional institutional training for the outstanding students. • Industrial Visit can be arranged for the subject area.
Resolution	The suggestions will be taken into consideration.

The Chairman of Board of Studies (BoS) thanked all the members for their active participation and cordially invited them for the next meeting.

Date: 13/04/2019


(Dr.S.MOHAN)

Chairman

BoS [Management Studies]

Dr.S.MOHAN M.A., M.Phil., PGDCA, Ph.D.,
Head-Management Studies
Dr.N.G.P. Arts and Science College
Kaiapatti Road, Colmbatura - 641 048.

DR.N.G.P. ARTS AND SCIENCE COLLEGE (AUTONOMOUS)

FACULTY OF MANAGEMENT

DEPARTMENT OF MANAGEMENT

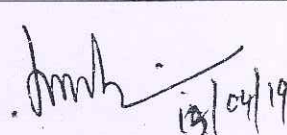
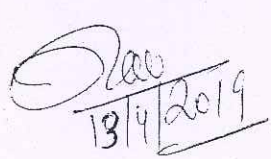

BOARD OF STUDIES MEETING


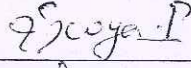

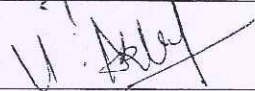
VENUE: Board Room

DATE: 13/04/2019

TIME: 10:00 AM

The following members were present for the Board of Studies meeting

S.NO.	NAME	POSITION	SIGNATURE
1.	Dr.S.Mohan Professor & Head	Chairman	 13/04/19
2.	Dr.S.Kanthimathi Professor & Head, Department of Management Studies, Sri Ramakrishna College of Arts and Science for Women , Coimbatore-44.	Member (Nominated by Vice Chancellor)	ABSENT
3.	Dr.S.Kumar Chandar Associate Professor, Department of Management, Christ University, Bengaluru	Member (Subject Expert) (Nominated by Academic Council)	ABSENT
4.	Dr.V.R.Palanivelu Professor, Periyar Institute of Management Studies, Periyar University, Salem.	Member (Subject Expert) (Nominated by Academic Council)	 13/4/2019
5.	Mr.Saravanan Natrajan, Assistant Officer – HR, Larsen & Toubro Limited, Coimbatore	Member (Industrial Expert)	

	Mr.K.Ajil, Nodal Co-coordinator, Pradhan Mantri YUVA Yojana (PM-YUVA), Ministry of Skill Development & Entrepreneurship, Government of India , Nodal E-Hub, Kerala, Kochi, Kerala, India - 682022	Alumni	
6.			
7.	Ms.P.Santhiya	Student Representative	
8.	Dr.S.Muruganandam Professor	Member	
9.	Dr.V.Abirami Professor	Member	
10.	Mrs.T.Nithya Assistant Professor	Member	