



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

BoS

9th

MINUTES OF THE NINTH BOARD OF STUDIES MEETING

Faculty: Management

Name of Board: Business Administration with Computer

Applications

The Meeting of Board of Studies (BoS) was held as given below:

Name of the Body	BoS
Department	Business Administration with Computer Applications
Meeting No.	9
Date and Time	16.05.2020, 10.30 a.m.
Venue	Webinar
Members Attended	The details are given in ANNEXURE - I

AGENDA

1	Discussion on Third Semester Syllabus for the Batch : 2019 – 20
2	Curriculum design and Syllabus of B.B.A. (C.A) Semester-I for the Batch: 2020 - 21
3	Discussion on Job oriented Certificate Programmes for the Academic year 2020 - 21
4	Discussion on List of examiners and Question paper setters for the academic year 2020 - 21
5	Any other matters





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The Chairman of BoS welcomed all the Panel members for the meeting. The items listed in the agenda were taken for discussion.

The following are the minutes of the meeting:

Item 01	Third Semester syllabus for the Batch: 2019-20
Discussion	SEMESTER-III
	196BM1A3CA : Marketing Management Dr.KumarChandar suggested to include the topics "Targeting and Positioning" in Unit-II, to enhance the marketing skills for the better scenario. Dr.Parthiban and Dr.Jayanthi suggested to change the entire Unit V as Promotion Mix instead of Branding.
	196BM1A3CB : Organisational Behaviour Dr.Parthiban suggested to interchange Unit II and Unit III. Dr.Muthuswamy suggested to include a topic Situational Theory in Unit IV, in order to utilize the present situation.
	196BM1A3CC: Financial Accounting Dr. Palanivelu suggested to shift "Accounting standards" from Unit V to Unit I and he also suggested to remove the topics "Purchase and Sales book" from Unit I. Dr.Viswanathan suggested to shift "Depreciation Methods" from Unit IV to Unit II and he also suggested to remove the topics related to "Trial Balance" and "Rectification of Errors and BRS" from Unit II.

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	<p>Dr.Palanivelu suggested to remove “Depreciation adjustments” in Unit III” and he also suggested to include the topics “ Characteristics of Non trading institutions and Differences between Trading and Non trading institutions” in Unit IV.</p> <p>Dr.Viswanathan suggested to include “Differences between Single entry system and Double entry system” in Unit V and he also suggested to remove the topic “Causes of incomplete records” from Unit V, for the updation of the current knowledge.</p> <p>196BM1A3CP: Practical- Accounting Software</p> <p>Dr.Viswanathan suggested to remove the “Bank Reconciliation Statement” and to include “Ratio Analysis” in Exercise 11, in order the enhance the practical ability of the Accounting software.</p> <p>196BM1A3SV : Articulation Skills</p> <p>Dr.Muthusamy suggested to refer the book “Speak with Impact” by Meenakshi Sharma.</p> <p>Mr.Ajil suggested to refer Google Podcasts, Spotify, Learn English Podcasts- British Council, Audible and Castbox to enhance the Communication skills.</p>
Resolution	The Board resolved to approve the above changes.
Item 02	Curriculum design and Syllabus of B.B.A. (C.A) Semester-I for the Batch: 2020 - 21.
Discussion	SEMESTER-I The curriculum and contents have been discussed and designed according to the recent trends. For semester I, the board suggested to follow the syllabus of 2019-20 batch without any change.
Resolution	The Board resolved to approve the above changes.
Item 03	Discussion on Job oriented certificate Programmes for the Academic year 2020 – 21.
Discussion	The board members discussed about the job oriented certificate programmes related to industry requirements, the board planned to introduce the certificate programme on “Marketing and Selling Skills”.
Resolution	The BoS approved the above discussion.
Item 04	Discussion on List of examiners and Question paper setters for the Academic year 2020-21

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Discussion	Board of Studies in the Department of Management recommends the committee of panel of experts for examination purpose.
Resolution	The BoS approved the above discussion.
Item 05	Any other matters
Discussion	The following suggestions were given by the Parents, Alumni and Students. <ul style="list-style-type: none"> • Quality of projects to be improved according to the present scenario. • Skill based programmes like entrepreneurial camp, Marketing skills should be organized.
Resolution	The suggestions will be taken into consideration.

The chairman of Board of Studies (BoS) thanked all the members for their active participation and cordially invited them for the next meeting.

Date: 16/05/2020

(Handwritten signature)
16/05/2020

(Dr.S.Mohan)

**BoS Chairman/HoD
Department of Management Studies
Dr. N. G. P. Arts and Science College
Coimbatore – 641 048**





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ATTENDANCE OF THE NINTH BOARD OF STUDIES MEETING

Faculty: Management

Name of Board: Business Administration with Computer

Applications

Date : 16/05/2020

Time : 10:30 Am

Venue : Webinar

S.NO.	NAME	POSITION	SIGNATURE *
1	Dr.S.Mohan Professor &Head Department of Management Studies Dr.N.G.P.Arts and Science College Coimbatore	Chairman	Present
2	Dr.M.Viswanathan Associate Professor & Head Department of BBA CA Kongu Arts and Science College Erode.	Member (Nominated by Vice Chancellor)	Present
3	Dr.S.Kumar Chandar Associate Professor Department of Management Christ University Bengaluru.	Member (Subject Expert) (Nominated by Academic Council)	Present
4	Dr.V.R.Palanivelu Professor Periyar Institute of Management Studies Periyar University Salem.	Member (Subject Expert) (Nominated by Academic Council)	Present
5	Mr.Saravanan Natrajan Assistant Officer – HR Larsen & Toubro Limited Coimbatore.	Member (Industrial Expert)	Present

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6.	Mr.K.Ajil Nodal Co-coordinator, PradhanMantri YUVA Yojana (PM-YUVA), Ministry of Skill Development & Entrepreneurship, Government of India ,Nodal E-Hub, Kerala, Kochi, Kerala, India – 682022.	Alumni	Present
7	Dr.S.Parthiban Assistant Professor Department of Management Gobi Arts and Science College Gobichettipalayam	Member (Subject Expert) (Nominated by Academic Council)	Present
8	Dr.G.Jayanthi Professor & Head Department of BBA & BBA(CA) Sri Ramakrishna College of Arts and Science, Coimbatore	Member (Subject Expert) (Nominated by Academic Council)	Present
9	Dr.P.R.Muthusamy Director – Academics Dr.N.G.P.Educational Institutions Coimbatore	Special Invitee(Honorary Expert)	Present
10	Dr.N.Kuppuchamy Department of Tamil Dr.N.G.P.Arts and Science College Coimbatore	Co-opted Member	Present
11	Dr.R.VithyaPrabha Professor & Head Department of English Dr.N.G.P.Arts and Science College Coimbatore	Co-opted Member	Present
12	Dr.M.Sangeetha Professor Department of Mathematics Dr.N.G.P.Arts and Science College Coimbatore	IDC Member	Present
13	Dr.P.B.Banudevi Professor & Head Department of B.Com (Finance) Dr.N.G.P.Arts and Science College Coimbatore	IDC Representative	Present

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14	Ms.Sathasivam Birundika Dr.N.G.P.Arts and Science College Coimbatore	Student Representative	Present
15	Dr.V.Abirami Professor Dr.N.G.P.Arts and Science College Coimbatore	Member	Present
16	Mrs.T.Nithya Assistant Professor Dr.N.G.P.Arts and Science College Coimbatore	Member	Present

***Virtual meeting – Signature not required**

Date: 16/05/2020

(Handwritten Signature)
16/05/2020

(Dr.S.Mohan)

**BoS Chairman/HoD
Department of Management Studies
Dr. N. G. P. Arts and Science College
Coimbatore – 641 048**



