

**Dr. N.G.P. ARTS AND SCIENCE COLLEGE (AUTONOMOUS),**

**COIMBATORE – 641 048**

**(An Autonomous Institution, Affiliated to Bharathiar University Coimbatore AND  
Approved by UGC, New Delhi)**

The meeting of the Board of Studies is held as given below:

Name of the Body : Hospital Administration

Meeting No. : 05

Date and Time : 19/04/2018 and 10.00 AM

Venue : B-1418

Dr. N.G.P. ARTS AND SCIENCE COLLEGE (*AUTONOMOUS*), COIMBATORE – 641 048

(An Autonomous Institution, Affiliated to Bharathiar University Coimbatore AND  
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**Minutes of Board of Studies (BoS) Meeting**

The Meeting of Board of Studies (BoS) was held as given below:

Name of the Body	Hospital Administration
Meeting No.	05
Date & Time	19/04/2018 and 10.00 AM
Venue	B-1418

The list of members attended the meeting is given in Annexure – I. The Agenda discussed is given below:

AGENDA	
1.	To verify the syllabus for the academic year 2018-19
2.	To analyze the contents of the syllabus and provide input for the courses of the academic year 2018-19
3.	To implement the changes as discussed in the board of studies in the curriculum for the academic year 2018-19

The Chairman of Board of Studies (BoS) welcomed all members for the meeting. Then, the items listed in the Agenda were taken for discussion one by one. The minutes of the meeting are as follows:

**Item 1:**

S.No.	Course Code and Course Name	Changes suggested
1.	17PHM33B - Human Resources Management and industrial relations	The board resolved to include evolution of HRM and remove significance of HRM in unit I, remove strategic planning, meaning and objectives, benefits, factors affecting, process, demand forecasting, supply forecasting, action plan, problems and recent trends from unit II and add manpower requirement analysis in unit II, remove selection, management of changes, technology changes, managing changes, resistant to change, approach to organizational changes, organization development and organizational culture from unit III, Remove unit IV completely and include Factories Act, 1948 - Maternity Benefit Act, 1961 (with latest amendments) - Employee State Insurance Act, [ESI] 1948 - Employees' Provident Fund Scheme, 1952 - Payment of Bonus Act, 1965 - Workmen's Compensation Act, 1923 - Apprentices Act, 1961 - Contract Labour Act (R&A), 1970 - Introduction to payment of wages act 1936 - KRA / KPA, remove Introduction to payment of wages act 1936 - KRA / KPA from unit V of Human Resource Management and Industrial Relations for the candidates admitted from 2017 -18 batch

		onwards.
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The syllabus is finalized and is given **Annexure II**. It is resolved to submit the syllabus with above changes to Academic council for approval.

S.No.	Course Code and Course Name	Changes suggested
2.	17PHM33C - Research Methodology	The board resolved to interchange unit II and unit III in Research Methodology for the candidates admitted from 2017 -18 batch onwards.

**Item 2:**

S.No.	Course Code and Course Name	Changes suggested
3.	17PHM33D - Hospital Information System	The board resolved to remove accounting, insurance, blood less surgery, computer assistance surgery, laser surgery, drug trials, computerized pharmacy, tele pharmacy in unit V of Hospital Information System for the candidates admitted from 2017 -18 batch onwards.

**Item 3:**

S.No.	Course Code and Course Name	Changes suggested
4.	17PHM33E - Quality Management in Healthcare	The board resolved to replace Individual standards with ISO standards in unit V of Quality Management for the candidates admitted from 2017 -18 batch onwards.

The syllabus is finalized and is given **Annexure II**. It is resolved to submit the syllabus with above changes to Academic council for approval.

**Item 4:** The board resolved increase Project 160 marks and viva 40 marks to 17PHM43V Project Work and increase the credits from 4 to 8 credits

**Item 5:** The Board discussed the rubrics for Assessment.

**Item 6:** Question Paper pattern was discussed by the board.

**Item 7: Any other matter:**

**General Recommendations:**

It is resolved to submit the proposal to Academic Council for approval

The Chairman of Board of Studies (BoS) thanked all the members for their active participation and cordially invited them for the next meeting.

Date: 19/4/2012

  
Chairman - BoS

Dr.N.G.P Arts and Science College (Autonomous), Coimbatore – 641048

Department of Hospital Administration (PG)

Board of Studies Meeting Minutes


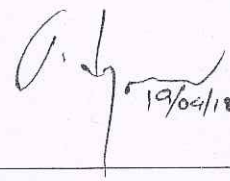
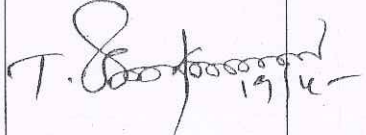

Venue: Department of Hospital Administration Faculty Room

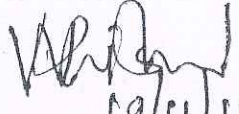
Date: 19.04.2018

Time: 10:00 AM

The following members were present for the meeting

**Board of Studies Members**

S.No	Name	Designation	Signature
1	Mr.A.Sunil Franklin Assistant Professor & Head Department of Hospital Administration Dr.NGP Arts and Science College Coimbatore-48	Chairman	
2	Dr. S. Franklin John Professor and Principal, Nehru College of Management, Nehru Gardens, T. M. Palayam (Post), Coimbatore - 641 105	VC Nominee	- Absent -
3	Prof Jeyarajasekar Principal College of Hospital Administration Dr Somervell Memorial CSI Medical College Karakonam, Thiruvananthapuram 695 504	Subject Expert	 19/04/18
4	DR.Shobhana.N, Associate Professor, Department of Management Studies, M.A.M. College of Engineering, Trichy.	Subject Expert	- Absent -
5	DR.T.Jayakumar Sr.Manager - HR, KMCH, Coimbatore	Representative from Industry/ Corporate sector	 19/4-
6	Gautham Kumar. R Manager – Quality Assurance Aravind Eye Hospital, 4/146 (C), FKC Garden, Bharathi Nagar, Palladam Road, Veerapandi (PO), Tirupur-641605.	Alumni	 19/4/18

7	Mrs.D.Malleeswari Assistant Professor Department of Hospital Administration Dr.N.G.P Arts and Science College Coimbatore - 48	Member	- Absent -
8	Ms. V.Rajshree Assistant Professor Department of Hospital Administration Dr.N.G.P Arts and Science College Coimbatore - 48	Member	 19/4/18
9	Ms.Gowthami.M Assistant Professor Department of Hospital Administration Dr.N.G.P Arts and Science College Coimbatore - 48	Member	