	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC A++ Grade (3rd Cycle- 3.64 CGPA) Dr. N.G.P.-Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">BoS</p> <hr/> <p align="center">4th</p>
---	--	--

Board of Studies Meeting

Department of Social Work

The minutes of the 4th meeting of Board of Studies held on 11.11.2025 at 10.30 am at D1-Block, Room No. 412.

Members Present:

S.No.	Name	Category
1	Dr. R. Madhulaa	Chairman
2	Dr. R. Arjunan Associate Professor, Department of Social Work Bharathiar University, Coimbatore.	University Nominee
2	Dr. R. Mangaleswaran, Professor, Department of Social Work, Bharadhidasan University, Trichy.	Subject Expert
3	Dr. A. Alagarsamy, Professor and Head, Department of Social Work, Sri Krishna Arts and Science College, Coimbatore.	Subject Expert
4	Ms. S. Kavitha, Counsellor, Family Court & Trustee - Akam Psychiatric Rehabilitation Centre, Tiruppur.	Industrial Expert
5	Dr. D. Senthilnathan, Assistant Professor, Dept. of Corporate Secretaryship, Dr. N.G.P. Arts and Science College, Coimbatore.	IDC Member
6	Dr. L. Esther Shalini	Member
7	Ms. S. Dharshini	Member
8	Mr. P. Srivenkatesan - II MSW	Student Member

The HoD and Chairman of the Department of Social Work welcomed all the members and appreciated them for their continuous support, contribution for the development of academic standard and enrichment of the syllabus.

Item 4.1: *To review and approve the minutes of the 3rd BoS meeting held on 28.06.2025.*

The chairman of the Board presented the 3rd BoS meeting minutes held on 28.06.2025 and requested the members to approve. After a brief discussion, the following resolution was passed:

Resolution:

Resolved to approve the minutes of the meeting held on 28.06.2025.

Item 4.2: *To consider and approve the Syllabus for II Semester for the students admitted in PG from academic year 2025-26 onwards.*

The Chairman presented the detailed syllabus for the II semester for the students admitted from the academic year 2025-26 onwards and the changes were made after the following discussions:

Changes Made:

Master of Social Work		
Course	Code	Reason
Human Resource Management	24SWP4DB	<ul style="list-style-type: none">• In Unit I Management: Concept – Principles – Functions were removed.• The Unit II was shifted to Unit V and the other units III and IV were moved forward for better thematic alignment.

Resolution:

Resolved to approve the syllabus for the II semester for the students admitted from the academic year 2025-26 onwards.

Item 4.3: *To consider and approve the syllabus for IV semester for the students admitted during the academic year 2024-25.*

The Chairman presented the detailed syllabus for the IV semester for the students admitted from the academic year 2024-25 onwards. The details of changes made also presented as follows.

Changes Made:

Master of Social Work		
Course	Code	Reason
Therapeutic Interventions in Social Work	24SWP4DB	<ul style="list-style-type: none"> In Unit I Counselling: counseling process, Values & Ethics in Counselling, History of psychotherapy. Phases of therapy: Early, Middle and Final Therapy were removed and these topics Nature – History and evolution – Scope. Ethical issues and cultural considerations in therapeutic practice. Skills required for therapeutic engagement were added. In Unit III Couple Therapy and Psychodrama were removed and Expressive therapy was added. In Unit IV topic Current Techniques was replaced with topic on Emerging Healing Approaches and Neurolinguistic Programming, Positive Imaging, Visualization were added. In Unit V the topic Rehabilitation were replaced with the topic Psycho Social Intervention. Rehabilitation: Definition, principles, need and importance were removed. Psycho Social Intervention: At Individual level, family level, community level – Caregiver burden were added.
NGO Management	24SWP4DC	<ul style="list-style-type: none"> In Unit II Topic NGO Registration process was replaced with Establishment of NPOs & NGOs: DARPAN Registration Process were added. In Unit III topic Governance of NGOs was replaced with Project Identification, Budgeting and Financial Management. Preparation of Project Proposals and Project Implementation were added. In Unit IV Strategic planning: Vision, Mission, Goal, Objective and activities were removed and Donor Consortium Approach; Crowd Funding were added. In Unit V Internal Source of Fund, External Source of Fund, Foreign Source and FCRA were removed. Logical Frame Analysis (LFA); SWOC; 360 Degree evaluation in NGOs were added.

New Courses Introduced:

Semester	Course	Code
IV	Block Placement	24SWP4CT

After discussion the following resolution was passed with the above changes and modifications.

Resolution:

Resolved to approve the syllabus for the IV semester for the students admitted from the academic year 2024-25 onwards.

Item 4.4: *To approve the panel of examiners for question paper setting and evaluation of answer scripts for the even semesters of the academic year 2025-26.*

The Chairman presented the panel of examiners for question paper setting and evaluation of answer scripts for the even semesters of the academic year 2025-26.

Resolution:

Resolved to approve the panel of examiners for question paper setting and evaluation of answer scripts for the even semesters of the academic year 2025-2026.

Item 4.5: *To consider and approve any other item brought forward by the Chairman and the members of the board.*

Item 4.5 (a): *To consider and approve the courses offered by NPTEL that are equivalent to the courses offered in our curriculum.*

The board discussed the courses offered by NPTEL that are equivalent to the courses offered in our curriculum.

Resolution:

Resolved to examine and approve the NPTEL courses that are equivalent to the courses in our curriculum.

Item 4.5(b): *To consider and approve the Interdisciplinary Research work in the final semester student project.*

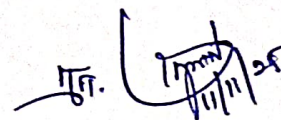
The board discussed the importance of offering interdisciplinary research to address complex societal issues to align with both academic and practical outcomes in the field of social work.

Resolution:

Resolved to approve the inter-disciplinary research projects in Social Work.

Finally, the Chairman thanked all the members for their cooperation and contribution in enriching the syllabus with active participation in the meeting and sought the same spirit in the future also. The meeting was closed with formal vote of thanks proposed by Dr. R. Madhulaa, Head and Chairman- Master of Social Work BoS.

Date: 11.11.2025



(Dr. R. Madhulaa)

BoS Chairman/HoD
Department of Social Work
Dr. N.G.P. Arts and Science College
Coimbatore - 641 048.

Syllabus Revision

Faculty : Management

Board : Social Work

Semester : II

Course Code : 25SWP2DA

Course Name : Human Resource Management

Unit	Existing	Changes
I	Concept of Human Resource Management (HRM) Management: Concept—Principles—Functions. Human Resource Management: Concept – Definitions – Importance - Scope - objectives. Organization Structure and Functions – Line and staff relations of Human Resource Management. Importance of Employee Portal.	
II	Current Trends in HRM Human resource management and human resource development: concept, meaning, philosophy, components, functions - HRD scene in India - Current trends: TEI – TQM – TBM - ISO. Qualities - Roles – responsibilities - challenges of HR manager. Digital Transformation in HR. Management Techniques: Job rotation – job enlargement - Job enrichment - Competency mapping	
III	Functions and Strategies of HRM Human resource planning – meaning – need – process - HR policies forecasting human resource - HR Business Partnering. Recruitment – meaning – source - methods. Selection – meaning – steps - use of psychological test. Placement and Induction. Concept of lean management and outsourcing. Promotion – transfer – redeployment - retirement. Retention and talent management.	-
IV	Training and Development Training and Development – meaning, need, objectives	-

	and importance; types of training – methods and techniques of training – Training need assessment - organizing training programmes – Training evaluation - Career planning and Development strategies - importance – objectives - principles.	
V	Compensation and HR Audit Wage and salary administration – New concepts -profit sharing – performance linked compensation- compensation packages-succession planning – registers and records - HR audit - HR research - Ethical issues – Data privacy- HR score card employees’ satisfaction and measures for improving employees counselling.	-

Percentage of syllabus revised: 6%

Course focuses on

<input type="checkbox"/>	Skill Development	<input checked="" type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability	<input checked="" type="checkbox"/>	Innovations
<input type="checkbox"/>	Intellectual Property Rights	<input type="checkbox"/>	Gender Sensitization
<input type="checkbox"/>	Social Awareness/ Environment	<input type="checkbox"/>	Constitutional Rights/ Human Values/ Ethics

Syllabus Revision

Faculty : Management

Board : Social Work

Semester : IV

Course Code : 24SWP4DB

Course Name : Therapeutic Interventions in Social Work

Unit	Existing	Changes
I	Introduction and Overview Counselling: counseling process, Values & Ethics in Counselling. Therapy: Meaning – Definition. History of psychotherapy. Phases of therapy: Early, Middle and Final Therapy. Goals of the Therapeutic Process.	Nature – History and evolution – Scope. Ethical issues and cultural considerations in therapeutic practice. Skills required for therapeutic engagement.
II	Psycho- Social Therapies Psycho-Social Therapies: Definition – Types - Emerging Trends in Holistic treatment. Psychoanalytic and psychodynamic therapies: Jungian therapy – Psychoanalysis - Psychoanalytic therapy - Psychodynamic therapy.	
III	Humanistic and Other therapies Humanistic therapies: Existential therapy - Gestalt therapy – Existential therapy - Client-centered therapy - Rational Emotive Behavior Therapy (REBT). Art – Music Drama therapy. Other therapies: Couple Therapy, and Psychodrama.	Expressive therapy
IV	Indigenous and Current Techniques Indigenous techniques in therapeutic practice: Yoga – Meditation - Relaxation Therapy. Emerging Healing Approaches: Transactional Analysis. Role of Social Worker in Therapeutic settings.	Emerging Healing Approaches Neurolinguistic Programming, Positive Imaging and Visualization.
V	Rehabilitation Rehabilitation: Definition, principles, need and	Psycho Social Intervention Psycho Social Intervention: At

	importance. Psycho Social Competence – Stress management – Suicide prevention - Interdisciplinary care – Psycho Social aspects of vulnerable groups – Motivational Interviewing – Motivation Enhancement Therapy.	Individual level, family level, community level – Caregiver burden.
--	---	---

Percentage of syllabus revised: 22%

Course focuses on

<input checked="" type="checkbox"/>	Skill Development	<input checked="" type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability	<input checked="" type="checkbox"/>	Innovations
<input type="checkbox"/>	Intellectual Property Rights	<input type="checkbox"/>	Gender Sensitization
<input type="checkbox"/>	Social Awareness/ Environment	<input type="checkbox"/>	Constitutional Rights/ Human Values/ Ethics

Syllabus Revision

Faculty : Management
Semester : IV
Course Name : NGO Management

Board : Social Work
Course Code : 24SWP4DC

Unit	Existing	Changes
I	Fundamentals of Management Management: Definition, Nature, Functions (Planning, Organizing, Staffing, Directing, Leading, Controlling and Coordination), Levels of Management – Top, Middle and low level and Market). Managerial skills: Conceptual, Technical and Human Relation Skills. Introduction to NGO management: Concepts, History and Characteristics and categories of NGO and Difference between the profit and non-profit organisation.	
II	NGO Registration Procedure Registration Societies Registration Act 1860, Trust Act Indian Trust (Amendment) 2016, Company Act (Sec.25) 2013 – Cooperative Societies Act 1912; Memorandum of Association and Articles of Association; Legal Status of NGO; Monitoring Mechanism adopted by Governments- FCR Act, 1986; NGO- Administration; Aims and Objectives of the NGO; Rights, Power and Duties of Executive committee.	Establishment of NPOs and Establishment of NPOs & NGOs: DARPAN Registration Process:
III	Governance of NGOs Project Identification and Feasibility Studies: Base Line Surveys; Project Formulation; Planning and Policy-making; Strategy Formation Budgeting: Meaning, Steps and Important Items in Budget; Resource Mobilization: Central and State Government Assistance and other Assistance; Fund Raising: Meaning, Techniques and Income Generation Programmes (IGP); Financial Management; Financial Collaboration between Funding Organization and Non-Profit Organizations; Sustainability of NGOs	Project Identification, Budgeting and Financial Management Preparation of Project Proposals and Project Implementation.

IV	Funding of NGOs Sources of Funding: Government Grants, Foreign Aid, Donations, Membership fees and NGOs Contribution; Project Approach to Funding; Strategic planning: Vision, Mission, Goal, Objective and activities. NGO income tax 12A, 80G, 35CC; NGO auditing, Funding Criteria and Conditionality; Managing Relationships with Donors; Working with Governments; Networking Strategies for funding.	Donor Consortium Approach; Crowd Funding.
V	Management of NGOs and Role of NGOs Internal Source of Fund, External Source of Fund, Foreign Source and FCRA. Training: Meaning, Need, Importance, Purpose, Significance and Training Needs; Health, Rural Development, Child Health and Welfare, Women Welfare, Youth Welfare and Welfare of the elderly people; Role of NGOs in Administering the Social Welfare Programmes; Project Evaluation and Monitoring: Aims, Objectives, steps and Creating Management Information System; Participatory Rural Appraisal (PRA): Principles, Methods of PRA and Network Analysis; Documentation and reporting; Public Relations in NGOs.	Functions NGO functions in different Fields. Project Appraisal: Meaning and Techniques; Logical Frame Analysis (LFA); SWOC; 360 Degree evaluation in NGOs.

Percentage of syllabus revised: 23%

Course focuses on

☒

Skill Development

☒

Employability

☐

Intellectual Property Rights

☐

Social Awareness/ Environment

☒

Entrepreneurial Development

☒

Innovations

☐

Gender Sensitization

☐

Constitutional Rights/ Human Values/ Ethics

New Syllabus Introduced

Faculty : Management
Semester : IV
Course Name : Block Placement

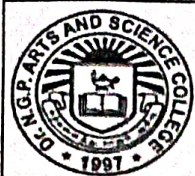
Board : Social Work
Course Code : 24SWP4CT

S.No	List of Programs
1	<p>Block Placement</p> <p>Students must place in an organisation for 21 days as block field work to complete their professional course. Through this block field work they will once again practice their knowledge and skill which they acquire thought out their study period. Block field work training will finally shape their professional talents. Through this training period they will be motivated to excel in their carrier. Block placement training is essential for social worker students to strengthen them before getting an employment in their respective areas</p> <p>The programme aims to facilitate learning experience through practical exposure It provides an opportunity to the students to acquire a pre-employment training.</p>
2	<p>Skills Focus to Develop</p> <p>Rapport building with the organisation, Observation, Critical thinking, Facilitation (Group discussion), Organize, developing an action plan, Evaluation, Documentation and Specialization based practice of social work methods.</p>

Percentage of syllabus: 100 %

Course focuses on

<input checked="" type="checkbox"/>	Skill Development	<input type="checkbox"/>	Entrepreneurial Development
<input checked="" type="checkbox"/>	Employability	<input type="checkbox"/>	Innovations
<input type="checkbox"/>	Intellectual Property Rights	<input type="checkbox"/>	Gender Sensitization
<input type="checkbox"/>	Social Awareness/ Environment	<input type="checkbox"/>	Constitutional Rights/ Human Values/ Ethics



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC A++ Grade (3rd Cycle- 3.64 CGPA)

Dr. N.G.P.-Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

BoS

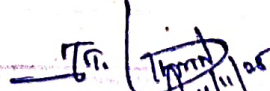
4th

Board of Studies Meeting

Department of Social Work

The attendance of 4th Board of Studies held on 11.11.2025 at 10.30 am.

S.No.	Name	Category	Attendance Status
1	Dr. R. Madhulaa Head	Chairman	Present
2	Dr. R. Arjunan Associate Professor, Department of Social Work Bharathiar University, Coimbatore.	University Nominee	Present
2	Dr. R. Mangaleswaran, Professor, Department of Social Work, Bharadhidasan University, Trichy.	Subject Expert	Present
3	Dr. A. Alagarsamy, Professor and Head, Department of Social Work, Sri Krishna Arts and Science College, Coimbatore.	Subject Expert	Present
4	Ms. S. Kavitha, Counsellor, Family Court & Trustee - Akam Psychiatric Rehabilitation Centre, Tiruppur.	Industrial Expert	Present
5	Dr. D. Senthilnathan, Assistant Professor, Dept. of Corporate Secretaryship, Dr. N.G.P. Arts and Science College, Coimbatore.	IDC Member	Present
6	Dr. L. Esther Shalini Assistant Professor	Member	Present
7	Ms. S. Dharshini Assistant Professor	Member	Present
8	Mr. P. Srivenkatesan - II MSW	Student Member	Present


BoS (Dr. R. Madhulaa)
Department of Social Work
Dr. N.G.P. Arts and Science College
Coimbatore - 641 048.