

Dr. N.G.P. ARTS AND SCIENCE COLLEGE

CSACD

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

AY 2023 - 24

Name of the Centre: Centre for Student Academic and Career Development (CSACD)

Academic Year

: 2023 - 24

Meeting No

:1

Date & Time

: 08.08.2023 & 02.00 PM

Venue

: Central Library, D1 Block

MINUTES OF THE MEETING

"Overseas Higher Education and IELTS Guidance" meeting was held in the Central library, D1 Block on 08.08.2023 at 02.00 PM

The following members were present:

- 1. Dr.K.Arungandhi, CSACD Coordinator
- 2. Dr.V.Abirami, CSACD Coordinator
- 3. All the other CSACD members

The following agenda was discussed in the meeting:

| Agenda | Decision Taken | Responsible Person |
|---------------------------------------|--|--|
| Sharing news with everyone on campus. | To notify everyone through Circular | Dr.K.Arungandhi and Dr.V.Abirami |
| Programme schedule | To formulate the agenda | Mrs.S. Divyapriya |
| Stage setup and décor | To arrange the stage requirements. | Mrs.R. Revathi and Dr.G.Angeline Prasanna |
| Involvement and evaluation | To record the student attendance | Mr.M.A.Prasad and Mr.D.Shanmugavadivel |

| Master of Ceremony and Report | To arrange the students for | Dr.M.Kowsalya and |
|-------------------------------|------------------------------|---------------------|
| Drafting | master of ceremony. | Mr.S.Dhanush Venkat |
| | 그 스트로 보기 때문 그는 그는 것 같아 그는 경험 | |

The following members were present:

| S. No. | Name | Signature |
|--------|------------------------|---------------|
| 1 | Dr.K.Arungandhi | W. Orson |
| 2 | Dr.V.Abirami | V. Bury |
| 3 | Mr.M.A.Prasad | - Jan |
| 4 | Dr.D.Shanmugavadivel | D. Smy |
| 5 | Dr.G.Angeline Prasanna | a July. |
| 6 | Mrs.R. Revathi | Se |
| 7 | Dr.M.Kowsalya | M. karlelyer. |
| 8 | Mrs.S. Divyapriya | 032 |
| 9 | Mr.S.Dhanush Venkat | 277 |

(Dr. K. Arungandhi/ Dr. V. Abirami) Centre Coordinators (Dr.S.Saravanan)

Vice-Principal

08/08/23

(Prof. Dr. K. Ramamurthi)

Principal



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AY 2023 - 24

Name of the Centre : Centre for Student Academic and Career Development (CSACD)

Academic Year

: 2023 - 24

Meeting No

: 9

Date & Time

: 04.12.2023 & 10.00 AM

Venue

: Center for research room, C1 Block

MINUTES OF THE MEETING

Career Awareness Programme on Overseas Education – Challenges and Opportunities related committee meeting was held on 04.12.2023 at 10.00 AM in Center for research room, C1 Block.

The following members were present:

- 1. Dr.K.Arungandhi, CSACD Coordinator
- Dr.V.Abirami, CSACD Coordinator
- 3. All other CSACD members

The following agenda is discussed in the meeting:

| Agenda | Decision Taken | Responsible Person |
|--|--|--|
| Communication to all the staffs and students | To circulate the Circular | Dr.K.Arungandhi and Dr.V.Abirami |
| Event itinerary | To prepare the agenda | Mrs.S.Divyapriya |
| Stage design and layout | To procure and present suitable gifts for the Chief Guest. | Mrs.R.Revathi and Dr.G.Angeline Prasanna |
| Participant input | To gather student opinions | Mr.M.A.Prasad and |

| | | | | Mr.D.Shanmugavadivel |
|------------|---------|-----|--------------------------------|----------------------|
| Program | Hosting | and | To designate students to serve | Dr.M.Kowsalya and |
| Documentat | ion | | as masters of ceremony. | Mr.S.Dhanush Venkat |

The following members were present:

| S. No. | Name | Signature |
|--------|------------------------|------------|
| 1 | Dr.K.Arungandhi | & Olom |
| 2 | Dr.V.Abirami | V. Shirt |
| 3 | Mr.M.A.Prasad | *** |
| 4 | Dr.D.Shanmugavadivel | D.5-1 |
| 5 | Dr.G.Angeline Prasanna | C. Mil |
| 6 | Mrs.R. Revathi | &re) |
| 7 | Dr.M.Kowsalya | M. Goselya |
| 8 | Mrs.S.Divyapriya | 2/ |
| 9 | Mr.S.Dhanush Venkat | 902 |

(Dr. K. Arungandhi/ Dr. V. Abirami) Centre Coordinators (Dr.S.Saravanan)

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AY 2023 - 24

Name of the Centre: Centre for Student Academic and Career Development (CSACD)

Academic Year : 2023 - 24

Meeting No :

Date & Time : 29.01.2024 & 03.00 PM

Venue : Reception, A1 Block

MINUTES OF THE MEETING

Vibedu's Study Abroad Education Expo related committee meeting was held on 29.01.2024 at 03.00 PM in Reception, A1 Block

The following members were present:

- 1. Dr.K.Arungandhi, CSACD Coordinator
- 2. Dr.V.Abirami, CSACD Coordinator
- 3. All other CSACD members

The following agenda is discussed in the meeting:

| Agenda | Decision Taken | Responsible Person | |
|-------------------------------------|-------------------------------------|---|--|
| Informing all faculty and students. | To notify everyone through Circular | Dr.K.Arungandhi and Dr.V.Abirami | |
| Program timeline | Agenda Preparation | Mrs. S.Divyapriya | |
| Stage planning | To determine stage necessities | Mrs.R. Revathi and Dr.G.Angeline Prasanna | |
| Collaboration and response | To procure student responses | Mr.M.A.Prasad and Mr.D.Shanmugavadivel | |

| Event Facilitation and Report Compilation | To establish a roster of students for the master of ceremonies | Dr.M.Kowsalya and Mr.S.Dhanush Venkat |
|---|--|---------------------------------------|
| Compliation | position | Mr.S.Dhanush Venkat |

The following members were present:

| S. No. | Name | Signature |
|--------|------------------------|---------------|
| 1 | Dr.K.Arungandhi | be Deane |
| 2 | Dr.V.Abirami | V. Jasot |
| 3 | Mr.M.A.Prasad | 1 |
| 4 | Dr.D.Shanmugavadivel | D.5-7 |
| 5 | Dr.G.Angeline Prasanna | C. July . |
| 6 | Mrs.R. Revathi | do |
| 7 | Dr.M.Kowsalya | M. Kenlalyer. |
| 8 | Mrs.S.Divyapriya | |
| 9 | Mr.S.Dhanush Venkat | 27 |

(Dr. K. Arungandhi/ Dr. V. Abirami) Centre Coordinators

(Dr.S.Saravanan)

Vice-Principal

(Prof. Dr. K. Ramamurthi)

Principal