



# Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)  
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A++' Grade (3<sup>rd</sup> Cycle-3.64 CGPA)  
Dr. N.G.P. - Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.  
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

Committee  
Name

AY 2023-24

## CENTER FOR PROFESSIONAL DEVELOPMENT

### Minutes of Meeting AY 2023-24

(Meeting No. 2)

**Date :** 14.02.2024

**Time :** 03.15 p.m.

**Venue :** A1 Block - Room No.117

**I.** Meeting is scheduled to plan the activities for this ODD Semester and meeting was convened by **Dr.S.Kowsalya, Coordinator, Center for Professional Development.**

**II. List of Members Present**

1. Dr. S.Arunpriya
2. Dr.S.Kowsalya
3. Dr.R.Rukmadhan
4. Mr.K.Chandrabose
5. Dr.R.Mahendiran
6. Dr.R.Suganthi
7. Mrs.P.Kavitha
8. Mrs.J.Karthika

**III. List of Members Absent - Nil**

**IV. Agenda**

**To discuss the role of each member for the forth coming Faculty Development program**





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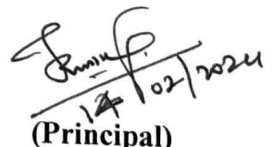
## V. Briefly summarize the points/decision made

| S.No | Agenda                    | Decision Taken   | Responsible Person                   |
|------|---------------------------|--|--------------------------------------|
| 1.   | Plan for sessions         | Cyber Security Awareness   | Dr. S. Arunpriya<br>Dr. S. Kowsalya  |
|      |                           | Graphic Design Using Canva   |                                      |
|      |                           | Key Issues in NAAC   |                                      |
|      |                           | NAAC Reforms 2024: Binary Accreditation for Colleges   |                                      |
|      |                           | Sustainable Community Development: Integrating Resource Management and Social Impact Initiatives |                                      |
| 2.   | Date and Venue            | The above titles were finalized and fixing of dates and venue were discussed                     | Dr. R. Mahendiran                    |
| 3.   | Schedule preparation      | Allotment of schedule for staff  | Mrs. P. Kavitha<br>Dr. R. Suganthi   |
| 4.   | Preparation of Invitation | Design of Invitation, agenda, Certificates and attendance  | Mr. K. Chandrabose                   |
| 5.   | Stage Committee           | Make stage arrangement including Audio, photographs etc.,  | Dr. R. Rukmadhan                     |
| 6.   | MOC                       | Co-ordinating the overall event  | Dr. S. Arunpriya<br>Mrs. J. Karthika |

Minutes prepared by

  
(Center Coordinator)

Minutes approved by

  
(Principal)



Dr.NGPASC  
COIMBATORE |INDIA