

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2<sup>nd</sup> Cycle)

Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.

Web; www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

#### **CIRCULAR**

Date: 25.11.2020

#### CENTER FOR TEACHING LEARNING

It is proposed to convene a meeting for the Centre for Teaching Learning 27.11.2020 at 03.00 p.m. in the Library Hall

The following are the agenda for the meeting:

- 1. Preparation of Course Material
- 2. Course Material Template.

All the members of the teaching learning center are requested to attend the meeting without fail.

Co-ordinator



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Name of the Committee : Center for Teaching Learning

Academic Year

: 2020-21

Meeting No.

: 01

Date & Time

:27.11.2020

Venue

: Library Hall

#### MINUTES OF THE MEETING

The Center for Teaching Learning meeting was held on 27.11.2020 at 03.00 p.m. in the Library hall

Meeting Chair: Prof Dr. V. Rajendran- Principal

- 1. Dr. D. Geetharamani
- 2. Mrs. V.Shobana
- 3. Mrs. S. Maheshwari
- 4. Mrs. S. Gokilamani
  - 5. Mrs. R.Prabha
  - 6. Dr.R.Prema
  - 7. Ms. S. RajaRajeshwari
  - 8. Mr. S. Muruganantham
  - 9. Mrs. D. Geethamani
  - 10. Ms. K. Nagalakshmi

Agenda	Decision Taken
Preparation of Course Material	The course material for different courses has to be prepared and the same has to be collected from all departments.
Template for course material	The course material template has been discussed and it has been submitted for approval.

Dean Academics

The following members were present:

S. No.	Name	Signature
1.	Dr. D. Geetharamani	D . 12 11
2.	Mrs. V.Shobana	8m/
3.	Mrs. S. Maheshwari	Cahe
4.	Mrs. S. Gokilamani	3. youde.
5.	Mrs. R.Prabha	RMY
6.	Dr.R.Prema	Joseph Deposit
7.	Ms. S. RajaRajeshwari	Reposit
8.	Mr. S. Muruganantham	for RNV
9.	Mrs. D. Geethamani	(Coo
10.	Ms. K. Nagalakshmi	Karj

ern(()rr Principal



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#### **CIRCULAR**

Date: 30.11.2020

### CENTER FOR TEACHING LEARNING

It is proposed to convenea meeting for the Centre for Teaching Learning 01.12.2020 at 03.00 p.m. in the Library Hall

The following are the agenda for the meeting:

- 1. Collection of Course Material
- 2. Video Lecture Preparation.

All the members of the teaching learning center are requested to attend the meeting without fail.

Co-ordinator



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Name of the Committee : Center for Teaching Learning

Academic Year : 2020-21

Meeting No. : 02

Date & Time : 01.12.2020

Venue : Library Hall

## MINUTES OF THE MEETING

The Center for Teaching Learning meeting was held on 01.12.2020 at 03.00 p.m. in the library hall.

Meeting Chair: Prof Dr. V. Rajendran- Principal

- 1. Dr. D. Geetharamani
- 2. Mrs. V.Shobana
- 3. Mrs. S. Maheshwari
- 4. Mrs. S. Gokilamani
- 5. Mrs. R.Prabha
- 6. Dr.R.Prema
- 7. Ms. S. RajaRajeshwari
- 8. Mr. S. Muruganantham
- 9. Mrs. D. Geethamani
  - 10. Ms. K. Nagalakshmi

Agenda	Decision Taken
Course Material Collection	Individual department wise collection of course material has to be followed and incharges for that has been allotted.
Preparation of Video Lectures	The mode of recording the videos has been discussed and software's has been identified for that.

Dean Academics

The following members were present:

S. No.	Name	Signature
1.	Dr. D. Geetharamani	p-48/12
2.	Mrs. V.Shobana	Sm
3.	Mrs. S. Maheshwari	Joseph
4.	Mrs. S. Gokilamani	8. Golde
5.	Mrs. R.Prabha	kny
6.	Dr.R.Prema	of Person
7.	Ms. S. RajaRajeshwari	Q Person
8.	Mr. S. Muruganantham	for RNY
9.	Mrs. D. Geethamani	w .
10.	Ms. K. Nagalakshmi	KANY

Principal Principal



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#### **CIRCULAR**

Date: 18.02.2021

## CENTER FOR TEACHING LEARNING

It is proposed to convenea meeting for the Centre for Teaching Learning 19.02.2021at 03.00 p.m. in the Library Hall

The following are the agenda for the meeting:

- 1. Status of Course Material Preparation- Faculty wise
- 2. Preparation of Video Lectures.

All the members of the teaching learning center are requested to attend the meeting without fail.

Co-ordinator



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Name of the Committee : Center for Teaching Learning

Academic Year : 2020-21

Meeting No. : 03

Date & Time : 19.02.2021

Venue : Library Hall

### MINUTES OF THE MEETING

The Center for Teaching Learning meeting was held on 19.02.2021at 03.00 p.m. in the Library hall

Meeting Chair: Prof Dr. V. Rajendran- Principal

- 1. Dr. D. Geetharamani
- 2. Mrs. V.Shobana
- 3. Mrs. S. Maheshwari
- 4. Mrs. S. Gokilamani
- 5. Mrs. R.Prabha
- 6. Dr.R.Prema
- 7. Ms. S. RajaRajeshwari
- 8. Mr. S. Muruganantham
- 9. Mrs. D. Geethamani
- 10. Ms. K. Nagalakshmi

Agenda	Decision Taken
Status of Course Material Preparation- Faculty wise	Need to collect all course materials and format for the same has to be clearly verified.
Preparation of Video Lectures	Monitoring the quality of the video lecture and the complete within the allotted time.

Dean Academics

The following members were present:

S. No.	Name	Signature
1.	Dr. D. Geetharamani	P th
2.	Mrs. V.Shobana	8m/
3.	Mrs. S. Maheshwari	Bouhe
4.	Mrs. S. Gokilamani	3. Gorale
5.	Mrs. R.Prabha	RNY
6.	Dr.R.Prema	10 mech
7.	Ms. S. RajaRajeshwari	D Jonna
8.	Mr. S. Muruganantham	HINX
9.	Mrs. D. Geethamani	
10.	Ms. K. Nagalakshmi	KANY

Principal Principal



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#### **CIRCULAR**

Date: 08.04.2021

## CENTER FOR TEACHING LEARNING

It is proposed to convene a meeting for the Centre for Teaching Learning 10.04.2021 at 11.00 a.m. in the Library Hall

The following are the agenda for the meeting:

- 1. Schedule allotment for Preparation of Video Lectures.
- 2. Completing and uploading of Video Lecture

All the members of the teaching learning center are requested to attend the meeting without fail.

Co-ordinator



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Name of the Committee : Center for Teaching Learning

Academic Year : 2020-21

Meeting No. : 04

Date & Time : 10.04.2021

Venue : Library Hall

#### MINUTES OF THE MEETING

The Center for Teaching Learning meeting was held on 10.04.2021 at 11.00 a.m. in the Library hall

Meeting Chair: Prof Dr. V. Rajendran- Principal

- 1. Dr. D. Geetharamani
- 2. Mrs. V.Shobana
- 3. Mrs. S. Maheshwari
- 4. Mrs. S. Gokilamani
- 5. Mrs. R.Prabha
- 6. Dr.R.Prema
- 7. Ms. S. RajaRajeshwari
- 8. Mr. S. Muruganantham
- 9. Mrs. D. Geethamani
- 10. Ms. K. Nagalakshmi

Agenda	Decision Taken
Video Lecture Schedule - Faculty	Allotment of Computer Labs for the video lecture
wise	preparation Faculty wise.
Completing and uploading of	Submission of the Videos and uploading in
Video Lecture	YouTube on the allotted time schedule

Dean Academics

The following members were present:

S. No.	Name	Signature
1.	Dr. D. Geetharamani	019
2.	Mrs. V.Shobana	Sm
3.	Mrs. S. Maheshwari	Joaher
4.	Mrs. S. Gokilamani	s. Govole
5.	Mrs. R.Prabha	RMY
6.	Dr.R.Prema	Joah-
7.	Ms. S. RajaRajeshwari	poperast
8.	Mr. S. Muruganantham	Jehny
9.	Mrs. D. Geethamani	
10.	Ms. K. Nagalakshmi	Kong

Principal Principal