



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with A++ Grade (3rd Cycle - CGPA 3.64)

Dr. N.G.P. - Kalapatti Road, Coimbatore - 641 048, Tamil Nadu, India

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IQAC

2025-26

Cyber Security Cell - Meeting Minutes

The minutes of the 2nd meeting of the Cyber Security Cell held on 21-08-2025 at 02.15 P.M. in the A1-315.

Members Present:

1. Dr. S. Saravanan, Convener
2. Dr.D.Malarvizhi, Coordinator
3. Dr.V.Malathi, Coordinator
4. Mrs.C.Mercy Praba, Member
5. Mrs.M.Subhiksha, Member
6. Mrs.Anitha, Member
7. Mr.R.Thamaraikannan, Member

2.1 To confirm and approve minutes of the previous meeting held on 30-06-2025.

The meeting began with a warm welcome by Dr. D. Malarvizhi. The minutes of the 1st meeting held on 30/06/2025 was presented and approved unanimously without modifications.

Resolution: Resolved, that the minutes of the previous meeting held on 30/06/2025 was confirmed and be approved.

2.2 To finalize the Student Development Programme event and assign the roles and responsibilities scheduled to be conducted on 23.08.2025.

The proposed date for the Student Development Programme was reviewed and confirmed. Members discussed about speakers, promotional strategies. Roles and responsibilities for organizing the event were also assigned to ensure smooth execution.

Resolution: Resolved that the Student Development Programme will be held on 23-08-2025, and promotional materials will be circulated by 20-08-2025. Further resolved that Dr.V.Malathi will serve as the event coordinator and oversee all arrangements related to

the event, including speaker coordination, venue setup, and student engagement be approved.

2.3 To frame the title for Guest Lecture and assign the roles and responsibilities scheduled to be conducted

The Committee discussed to conduct a **Guest Lecture** by an external expert/professional from the field of Cyber Security to provide students with practical insights on the latest threats and protective measures. Roles and responsibilities were assigned to ensure smooth planning and execution.

Resolution: Resolved that Guest Lecture on Cyber Security to be conducted in the month of September. Resource person to be finalized by Dr.D.Malarvizhi. Further resolved that Dr.V.Malathi will serve as the event coordinator and oversee all arrangements related to the event, including speaker coordination, venue setup, and student engagement be approved.

2.4 Any other matters

The committee discussed the need for a **Student Awareness Programme** covering: Cyber Crime, Safe Browsing, Social Media Safety, Phishing, Malware, and Ransomware Awareness. Secure Digital Transactions, Digital Etiquette and Responsible Usage.

Resolution: Resolved to conduct a **Student Awareness Programme** to enhance the cyber security awareness and technical skills of students to safeguard from cyber threats.

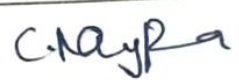
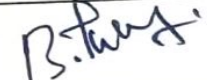
2.5 Confirm date and agenda for Meeting 3

The Committee planned to conduct the next meeting in the month of December 2025. The members were asked to give suggestions for the upcoming event workshop and Poster Presentation.

Resolution: Decided to host a Workshop and a Poster Presentation.

The vote of thanks was delivered by Dr.V.Malathi, who acknowledged the enthusiasm and contributions of all members.

Signatures of Members:

S.No.	Name	Designation & Role	Signature
1.	Dr. S. Saravanan	Convener	
2.	Dr.D.Malarvizhi	Coordinator	
3.	Dr.V.Malathi	Coordinator	
4.	Mrs.C.Mercy Praba	Member	
5.	Mrs.M.Subhiksha	Member	
6.	Mrs.Anitha	Member	
7.	Mr.R.Thamaraikannan	Member	


Co-ordinator


Dean Academics


Principal



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2025-26

CYBER SECURITY CELL

The minutes of 1st meeting of the Cyber Security Cell held on 30.06.2025 at 2:00 pm in the C1 block, Hall No. 202 is as follows:

Members ~~List~~ ^{Present}:

S.No.	Name	Designation	Signature
1	Dr.D.Malarvizhi	Co-ordinator	
2	Dr.V.Malathi	Co-ordinator	
3	Mrs.C.Mercy Praba	Member	
4	Mrs.M.Subhikshaa	Member	
5	Mrs.Anitha	Member	
6	Mr.R.Thamaraikannan	Member	

Members Absent: Nil

Proceedings:

1.1 Welcome Address

The coordinator of the committee welcomed and introduced all the members. The coordinator further stated the objectives, functions, roles and responsibilities of the Cyber Security Cell. The meeting then proceeded with discussions as per the agenda.

1.2 Discussion on Proposed Plans for 2025-26

The coordinator and members are proposed to conduct various events like

- Conducting a guest lecture related to cyber security
- Conducting a workshop
- Conducting an awareness programme and competition for the student

1.3 Resolutions Passed

Resolved to conduct the guest lecture, awareness programme, workshop and competitions as per the schedule given below along with the staff in-charge

S. No.	Name of the Programme	Staff In-charge	Date
1	Guest Lecture	Dr.D.Malarvizhi & Mrs.C.Mercy Praba	August 2025
2	Awareness Programme	Dr.V.Malathi & Mrs.Anitha	September 2025
3	Workshop	Mrs.M.Subhikshaa & Mr.R.Thamaraikannan	January 2026
4	Competition	Dr.D.Malarvizhi & Dr.V.Malathi	February 2026

Vote of Thanks

The coordinators suggested to organize the activities as per the schedule. After the brief discussion the meeting was concluded with a vote of thanks delivered by coordinator, expressing appreciation to all members for their active engagement and contribution towards Cyber Security Cell.


(Dr.D.Malarvizhi/
Dr.V.Malathi)
Co-ordinators


(Prof.Dr.K.Ramamurthi)
Dean – Academics


(Prof.Dr.S.Saravanan)
Principal