



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A++' Grade (3rd Cycle 3.64 CGPA)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2362100

Disaster Management Committee

Minutes of Meeting AY 2024-25 (Meeting No.1)

Date: 21.08.2024

Time: 2.30-3.00 p.m.

- I. **Opening Statement:** The Disaster Management Committee (odd semester) aims to examine the events of the last academic year and plan the events for the odd semester of the academic year 2024-25.
- II. **List of Members present:**
 1. Mrs. S. Divyapriya
 2. Dr. M. Sathana Priya
 3. Dr. S. Saranya
 4. Dr. J. Saranya
 5. Dr. S. Shanthini
 6. Ms. P.M. Neetu
- III. **List of Members Absent:** Mrs.S.Rithiya
- IV. **Agenda:**
 1. Discussion on the objective of the committee
 2. Assessment on the growth and progression of the committee
 3. Delegation of the responsibilities to all members
 4. Discussion on the first program to be conducted
- V. **Brief summary on the points/ decision made:**

The meeting was held in the reception area of the administrative block. The club coordinator welcomed everyone and spoke on the aims of the committee. The members were

assigned duties for the forthcoming semester. Dr.S.Shanthini was given the responsibility of invitation, circular and Agenda; meeting minutes was designated to Mrs.S.Rithiya; Feedback and attendance to Ms.P.M.Neetu; Report was assigned to Dr.S.Saranya and letter in and out along with photography to Dr.J.Saranya; Communication letter was assigned to Mrs.S.Divyapriya and establishment was designated to Dr.M.Sathana Priya. Discussions were made regarding the first event. It was concluded that the theme of the event will be about fire accident. Instruction was given by the club coordinator to execute their duties well and coordinate in the success of the upcoming activities and programs



Minutes prepared

(Mrs. S. Rithiya)



Committee Coordinators

(Mrs. S. Divyapriya &

Dr. M. Sathana Priya)



Vice Principal

(Dr.S.Saravanan)



Principal

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	IQAC 2024-25
---	---	--

DISASTER MANAGEMENT COMMITTEE

MEETING NOTICE

The second meeting of the Disaster Management Committee is scheduled on 01/10/2024 from 2:30 - 3:00 pm in the administration block reception.

AGENDA

1. To discuss about the date, time and venue of the poster presentation competition.
2. To decide on the judges for the event.
3. To instruct the members regarding the smooth conduct of the competition.

All the members are requested to make it convenient to attend the meeting.



(Mrs. S. Divyapriya & Dr. M. Sathana Priya)
Committee members

CC:

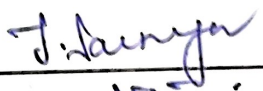
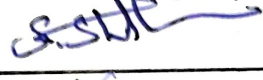
The principal

All student members of Disaster Management Committee

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (1st Cycle-3 64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100	IQAC 2024-25
---	---	--

The minutes of the second meeting of the Disaster Management Committee held on 01/10/2024 from 2:30 - 3:00 pm in the administration block reception.

Members Present:

S.No.	Name	Designation	Signature
1.	Mrs.S.Divyapriya	Assistant Professor, Department of Biochemistry	
2.	Dr.M.Sathana Priya	Assistant Professor, Department of B.Com CSCA	
3.	Dr.S.Saranya	Assistant Professor, Biotechnology, Faculty of Biosciences.	
4.	Dr.J.Saranya	Assistant professor, Chemistry, Faculty of Applied Sciences	
5.	Dr.S.Shanthini	Information Technology, Faculty of Computer Science	
6.	Ms.P.M.Neetu	Assistant Professor, B.Com CA, Faculty of Commerce	
7.	Mrs.S.Rithiya	Assistant Professor, English, Faculty of Humanities	

The coordinator of the Disaster Management committee commenced the meet and discussed about the activities of the committee.

1.1 To discuss about the date and venue of the poster presentation competition

The committee coordinators along with the members discussed about the date and venue on which the competition will be held.

After discussion, the following resolution was passed.

Resolved that the poster presentation competition will be held on 08/10/2024 in the commerce lab.

1.2 To decide on the judges for the programme

The members of the committee discussed on whom to invite as judges for the competition.

After discussion, the following resolution was passed.

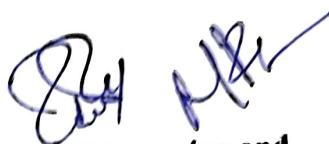
Resolved that the judges for the event will be Dr.J.Saranya, Assistant professor, Chemistry, Faculty of Applied Sciences and Dr.Vennila Gopal, Faculty of Commerce.

1.3 To instruct the members regarding the smooth conduct of the competition

The members of the committee decided that they will render their utmost cooperation regarding the smooth conduct of the competition.

After discussion, the following resolution was passed.

Resolved that the members will actively give their support in the success of the event.



Mrs. S. Divyapriya and

Dr. M.Sathana Priya

(Committee co-ordinators)


(Principal)

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.dnrgpsc.ac.in Email: info@dnrgpsc.ac.in Phone: +91-422-2369100	IQAC 2024-25
---	--	--

DISASTER MANAGEMENT COMMITTEE

MEETING NOTICE

The third meeting of the Disaster Management Committee is scheduled on 04/10/2024 from
 2:30 - 3:00 pm in the administration block reception.

AGENDA

1. To discuss about the date, time and venue of the awareness programme.
2. To discuss and fix the guest speaker for the awareness programme.
3. To delegate responsibilities to the members of the committee.

All the members are requested to make it convenient to attend the meeting.




(Mrs. S. Divyapriya & Dr. M. Sathana Priya)

Committee members

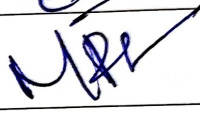
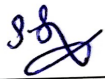
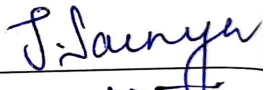
CC:

The principal

All student members of Disaster Management Committee

The minutes of the third meeting of the Disaster Management Committee held on 04/10/2024 from 2:30 - 3:00 pm in the administration block reception.

Members Present:

S.No.	Name	Designation	Signature
1.	Mrs.S.Divyapriya	Assistant Professor, Department of Biochemistry	
2.	Dr.M.Sathana Priya	Assistant Professor, Department of B.Com CSCA	
3.	Dr.S.Saranya	Assistant Professor, Biotechnology, Faculty of Biosciences.	
4.	Dr.J.Saranya	Assistant professor, Chemistry, Faculty of Applied Sciences	
5.	Dr.S.Shanthini	Information Technology, Faculty of Computer Science	
6.	Ms.P.M.Neetu	Assistant Professor, B.Com CA, Faculty of Commerce	
7.	Mrs.S.Rithiya	Assistant Professor, English, Faculty of Humanities	

The coordinator of the Disaster Management committee started the meeting and discussed about activities of the committee.

1.1 To Discuss about the date and venue of awareness programme

The committee coordinators along with the members discussed about the date and venue on which awareness programme will be held.

After discussion, the following resolution was passed.

Resolved that the awareness programme will be held on 10/10/2024 in Seminar hall IV.

1.2 To Discuss and fix the guest speaker for the awareness programme

The members of the committee discussed on whom to invite for the awareness programme.

After discussion, the following resolution was passed.

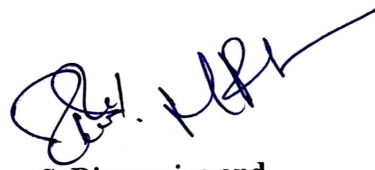
Resolved that the guest speaker to be invited will be A.D.Anandhan , Director Training, 3S Fire & Safety Equipments, Coimbatore.

1.3 To Delegate responsibility to the members of the committee

The members of the committee discussed the persons in charge of photography and master of ceremony.

After discussion, the following resolution was passed.

Resolved that Ms. K. Deepika and Mr. S. Ahamed, student volunteers of the committee will be photography and Mrs. Rithiya will be in charge of master of ceremony for the awareness programme.



Mrs. S. Divyapriya and

Dr. M.Sathana Priya

(Committee co-ordinators)


(Principal)

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.dnrgpsc.ac.in Email: info@dnrgpsc.ac.in Phone: +91-422-2369100	IQAC 2024-25
---	---	--

DISASTER MANAGEMENT COMMITTEE

MEETING NOTICE

The fourth meeting of the Disaster Management Committee is scheduled on 25/03/2025 from

2:30 - 3:00 pm in the administration block reception.

AGENDA

1. To discuss about the date, time and venue of the awareness programme on “Survive and Thrive – Disaster Management Tips for Students”.
2. To decide on the speaker for the programme.
3. To instruct the members regarding the successful conduct of the programme.

All the members are requested to make it convenient to attend the meeting.



 (Mrs. S. Divyapriya & Dr. M. Sathana Priya)
 Committee members

CC:

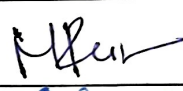
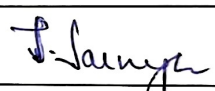
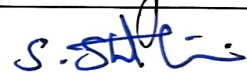
The principal

All student members of Disaster Management Committee

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3 rd Cycle-3.64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.dnrgpasc.ac.in Email: info@dnrgpasc.ac.in Phone: +91-422-2369100	IQAC
		2024-25

The minutes of the fourth meeting of the Disaster Management Committee held on 25/03/2025 from 2:30 - 3:00 pm in the administration block reception.

Members Present:

S.No.	Name	Designation	Signature
1.	Mrs.S.Divyapriya	Assistant Professor, Department of Biochemistry	
2.	Dr.M.Sathana Priya	Assistant Professor, Department of B.Com CSCA	
3.	Dr.S.Saranya	Assistant Professor, Biotechnology, Faculty of Biosciences.	
4.	Dr.J.Saranya	Assistant professor, Chemistry, Faculty of Applied Sciences	
5.	Dr.S.Shanthini	Information Technology, Faculty of Computer Science	
6.	Ms.P.M.Neetu	Assistant Professor, B.Com CA, Faculty of Commerce	
7.	Mrs.S.Rithiya	Assistant Professor, English, Faculty of Humanities	

The meeting was commenced by the coordinators, followed by discussion regarding the event to be planned.

1.1 To discuss about the date and venue of the awareness programme

The committee coordinators along with the members discussed about the date, time and venue by which the event will be held.

After discussion, the following resolution was passed.

Resolved that the awareness programme will be held by 1.10 pm to 2.30 pm, on 27/03/2025 at AV hall, A1 block.

1.2 To decide on the speaker for the programme

The committee members discussed on whom to invite as speaker for the programme.

After discussion, the following resolution was passed.

Resolved that the speaker for the event will be Dr.R.Madhulaa, Assistant Professor& Head (i/c), Department of Social Work.

1.3 To instruct the members regarding the successful conduct of the programme

The members of the committee decided that they will conduct the event with utmost fervour and cooperation.

After discussion, the following resolution was passed.

Resolved that the members will actively give their support in the progress of the event.



Mrs. S. Divyapriya and

Dr. M. Sathana Priya

(Committee coordinators)


(Principal)

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3 rd Cycle-3.64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.dnrgpasc.ac.in Email: info@dnrgpasc.ac.in Phone: +91-422-2369100	IQAC
		2024-25

DISASTER MANAGEMENT COMMITTEE

MEETING NOTICE

The fifth meeting of the Disaster Management Committee is scheduled on 31/03/2025 from
2:30 - 3:00 pm in the administration block reception.

AGENDA

1. To discuss about the date, time and venue of the awareness programme titled, " Resilience and Disaster Risk Management ".
2. To discuss and fix the guest speaker for the awareness programme.
3. To delegate responsibilities to the members of the committee.

All the members are requested to make it convenient to attend the meeting.



 (Mrs. S. Divyapriya & Dr. M. Sathana Priya)
 Committee members

CC:

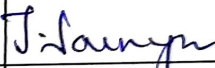
The principal

All student members of Disaster Management Committee

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.dnrgpasc.ac.in Email: info@dnrgpasc.ac.in Phone: +91-422-2369100	IQAC 2024-25
---	--	--

The minutes of the fifth meeting of the Disaster Management Committee held on 31/03/2025 from 2:30 - 3:00 pm in the administration block reception.

Members Present:

S.No.	Name	Designation	Signature
1.	Mrs.S.Divyapriya	Assistant Professor, Department of Biochemistry	
2.	Dr.M.Sathana Priya	Assistant Professor, Department of B.Com CSCA	
3.	Dr.S.Saranya	Assistant Professor, Biotechnology, Faculty of Biosciences.	
4.	Dr.J.Saranya	Assistant professor, Chemistry, Faculty of Applied Sciences	
5.	Dr.S.Shanthini	Information Technology, Faculty of Computer Science	
6.	Ms.P.M.Neetu	Assistant Professor, B.Com CA, Faculty of Commerce	
7.	Mrs.S.Rithiya	Assistant Professor, English, Faculty of Humanities	

The coordinator of the Disaster Management committee started the meeting and discussed about the activities of the committee.

1.1 To Discuss about the date and venue of awareness programme

The committee coordinators along with the members discussed about the date, time and venue by which the awareness programme will be held.

After discussion, the following resolution was passed.

Resolved that the awareness programme will be held from 1.30 pm to 2.30 pm on 02/04/2025, at Commerce Lab, D1 block.

1.2 To Discuss and fix the guest speaker for the awareness programme

The members of the committee discussed on whom to invite for the awareness programme.

After discussion, the following resolution was passed.

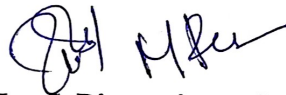
Resolved that the guest speaker to be invited will be Dr. R. Latha, Associate Professor, Department of Management Studies.

1.3 To Delegate responsibility to the members of the committee

The members of the committee discussed the persons in charge of feedback, attendance and master of ceremony.

After discussion, the following resolution was passed.

Resolved that Ms.P.M.Neetu, will prepare for feedback and attendance and Dr.S.Shanthini will be in charge of master of ceremony for the awareness programme.



Mrs. S. Divyapriya and

Dr. M. Sathana Priya

(Committee coordinators)


(Principal)