



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA)
Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnmpasc.ac.in | Email: info@drnmpasc.ac.in | Phone: +91-422-2369100

Institution
Publication
Committee
(Magazine)

2023-24

Date: 01.03.2024

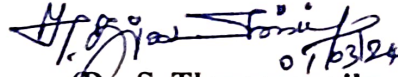
INSTITUTION PUBLICATION COMMITTEE (MAGAZINE)

MEETING NOTICE

The second meeting of Institution Publication Committee (Magazine) is scheduled to be held on 04.03.2024 at 2.30. P.m. at Seminar Hall II. All designated members are kindly requested to attend without fail.

AGENDA

- 2.1 Finalization of Content Submission Deadlines and Periodic Review Sessions
- 2.2 Standardized Protocol for Magazine Content Submission
- 2.3 Review and Ratification of the Action Taken Report for Magazine (AY 2023-24).


01/03/24

(Dr. S. Thangamanikandan & Dr.M.Marimuthu)

Co-ordinators



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Institution
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2023-24

MINUTES OF INSTITUTION PUBLICATION COMMITTEE (MAGAZINE)

The minutes of second meeting of the Institution Publication Committee (Magazine) was conducted on 04.03.2024 at 2.30. p.m. at Seminar Hall II.

Dr. M. Marimuthu, Committee Coordinator, inaugurated the proceedings with a courteous welcome and reiterated the core objectives and duties assigned to committee members. The agenda items were examined through collaborative deliberation.

Members Present:

S.No.	Name	Designation
1	Dr. S. Thangamanikandan	Associate Professor
2	Dr. M. Marimuthu	Assistant Professor
3	Dr. Gogul	Assistant Professor
4	Dr. R. Dilip	Assistant Professor
5	Mr. K. Ponnumani	Assistant Professor

Item 2.1: Finalization of Content Submission Deadlines and Periodic Review Sessions

The final deadline for departmental submissions toward the approved Magazine (2023-24) shall be fixed at two months prior to the commencement of final activities. Additionally, periodic coordination meetings with departmental Magazine representatives will be organized to monitor progress and ensure adherence to timelines.

Resolution:

Resolved that the proposed submission timeline and the schedule for recurring coordination sessions with department-level Magazine coordinators.

Item 2.2: Standardized Protocol for Magazine Content Submission

A structured submission pathway was endorsed:

- Departmental coordinators shall forward proofread content to their respective Faculty-level Magazine Coordinator

- Faculty Coordinators will consolidate submissions and seek formal clearance from the concerned Dean
- Upon Dean's approval, compiled materials shall be routed to the Central Committee Coordinators for final processing and production.

Resolution:

Resolved that the proposed multi-tier submission and approval procedure for Magazine content.

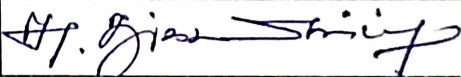
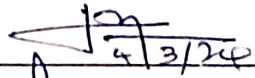
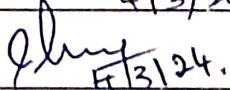
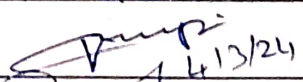
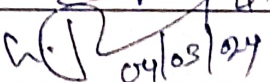
Item 2.3: Review and Ratification of the Action Taken Report for Magazine (AY 2023-24)


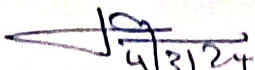
The Committee reviewed the cumulative progress and implementation status of Magazine-related activities for the academic year 2023-24. Following evaluation of the documented workflow, the Action Taken Report was presented for formal acceptance.


Resolution:


Resolved to approve the Action Taken Report pertaining to Magazine initiatives for AY 2023-24.

With all agenda items duly addressed and no further matters tabled, the session was formally closed. The Coordinators extended heartfelt gratitude to all participants for their constructive engagement and looked forward to continued collaboration in future committee meetings.

S. No.	Name	Designation	Signature
1	Dr. S. Thangamanikandan	Associate Professor	
2	Dr. M. Marimuthu	Assistant Professor	
3	Dr. Gogul	Assistant Professor	
4	Dr. R. Dilip	Assistant Professor	
	Mr. K. Ponnumani	Assistant Professor	



 (Dr. S. Thangamanikandan & Dr.M.Marimuthu)
 Coordinators


 (Dr. S. Saravanan)
 Vice-Principal

	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">Institution Publication Committee (Magazine)</p> <p style="text-align: center;">2023-24</p>
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Date: 12.07.2023

INSTITUTION PUBLICATION COMMITTEE (MAGAZINE)

MEETING NOTICE

The first meeting of Institution Publication Committee (Magazine) is scheduled to be held on 14.07.2023 at 2.30 p.m. at Seminar Hall II. All the members are informed to attend the meeting without fail.

AGENDA

- 1.1 Review and endorsement of the Annual Operational Strategy for the College Magazine (AY 2023-24).
- 1.2 Proposed Schedule for Magazine Compilation and Release.
- 1.3 Request for Financial Allocation from Institutional Funds.


(Dr. S. Thangamanikandan & Dr.M.Mavinmuthu)
Co-ordinators



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**Institution
Publication
Committee
(Magazine)**

2023-24

MINUTES OF INSTITUTION PUBLICATION COMMITTEE

The minutes of first meeting of the Institution Publication Committee (Magazine) was convened on 14.07.2023 at 2.30 p.m. at Seminar Hall II.

Dr. S. Thangamanikandan, Committee Coordinator, opened the session with a warm welcome and outlined the key duties and expectations for each member and facilitated introductions among attendees to foster collaborative engagement. Subsequently, the items in the agenda point were systematically addressed through group deliberation.

Members Present:

S.No.	Name	Designation
1	Dr. S. Thangamanikandan	Associate Professor
2	Dr. M. Marimuthu	Assistant Professor
3	Dr. Gogul	Assistant Professor
4	Dr. R. Dilip	Assistant Professor
5	Mr. K. Ponnumani	Assistant Professor

Item 1.1: *1.1 Review and endorsement of the Annual Operational Strategy for the College Magazine (AY 2023-24).*

The coordinators presented a structured workflow for magazine development during the academic year and invited feedback:

- Obtain formal clearance from the Secretary
- Disseminate official communication to Departmental Magazine Coordinators and HODs
- Consolidate final content submissions through Faculty-level Coordinators
- Secure approval from the respective Dean
- Forward compiled material to the Central Magazine Coordinator for production and distribution

Resolution:

Resolved to approve the proposed Annual Operational Strategy for the College Magazine (AY 2023-24).

Item 1.2: 1.2 Proposed Schedule for Magazine Compilation and Release.

- It was proposed that the institutional magazine for 2023-24 be compiled as a unified volume and released upon conclusion of the academic year.

Resolution:

Resolved to publish the magazine as a consolidated edition at the end of AY 2023-24.

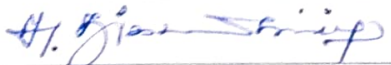
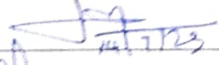


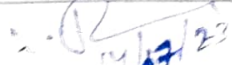
Item 1.3: 1.3 Request for Financial Allocation from Institutional Funds


A budgetary proposal of ₹15,000 was submitted to cover editorial design, layout, and printing costs for five archival copies of the magazine in bound format.

Resolution:

Resolved to forward the budget request to the Management for necessary sanction and approval.

Following comprehensive discussion on all agenda points and with no further business to address, the meeting was adjourned. The Coordinators expressed sincere appreciation to all members for their valuable contributions and extended an invitation for continued participation in forthcoming sessions.

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	Mr. K. Prannavani	Assistant Professor	


(Dr. S. Thangamanikandan & Dr. M. Marimuthu)
Coordinators


(Dr. S. Saravanan)
Principal i/c