



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamilnadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.- KalapattiRoad, Coimbatore-641048, Tamilnadu, India
Web: www.drngpasc.ac.in |Email: info@drngpasc.ac.in | Phone: +91-422-2369100

CIRCULAR

Date: 08.07.2019

Parents Teachers Association

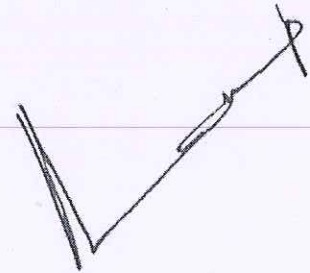
It is proposed to convene the PTA committee meeting on 13.07.2019 at 10.30 am in Library Hall.

The following are the agenda for the meeting:

1. Discussion on organizing PTA meeting for academic year 2019-20.

All the committee members are requested to attend the meeting without fail.


Co-ordinator



Dean – Student Affairs



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Name of the Committee	: Parents Teachers Association
Academic Year	: 2019-2020
Meeting No.	:01
Date & Time	: 13.07.2019&10.30 am
Venue	:Library Hall

MINUTES OF THE MEETING

The PTA Committee meeting was held on 13.07.2019at10.30 am in Library Hall.

Meeting Chair: Prof. Dr. V. Rajendran - Principal

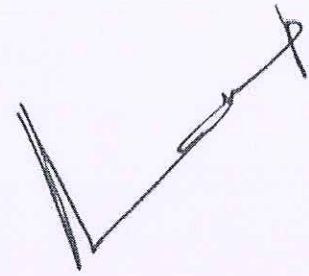
The following members were present:

1. Dr. V. Shanmugaraju,
2. Dr.P.B.Banudevi
3. Mrs.BharathiAnbarasan
4. Mr.D.Ramesh Kumar
5. Mr.K.Mahendran
6. Dr.D.Pradeepa
7. Mr.S.Vinoth Kumar

The following agenda is discussed in the meeting:

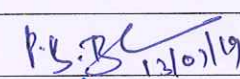
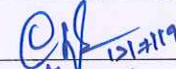
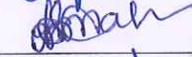
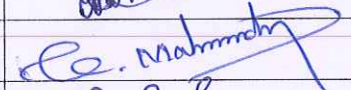
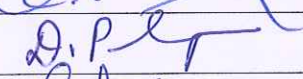
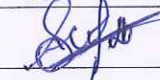
Agenda	Decision Taken
Schedule for Organizing PTA meeting	Discussed the month and date for organizing PTA
Approval for conducting PTA	Submission of approval letter



Co-ordinator



Dean – Student Affairs

List of Committees members participated:

S. No.	Name	Signature
1.	Dr. P. B. Banudevi	
2.	Mrs. Bharathi Anbarasan	
3.	Mr. D. Ramesh Kumar	
4.	Mr. K. Mahendran	
5.	Dr. D. Pradeepa	
6.	Mr. S. Vinoth Kumar	


Principal



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CIRCULAR

Date: 02.09.2019

Parents Teachers Association

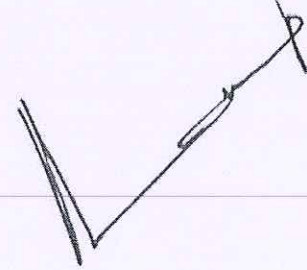
It is proposed to convene the PTA committee meeting on 05.09.2019 at 11.00 am in Library Hall.

The following are the agenda for the meeting:

1. Review & confirmation of the previous meeting.
2. Roles and responsibilities for upcoming PTA.

All the committee members are requested to attend the meeting without fail.


Co-ordinator



Dean – Student Affairs



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Name of the Committee	: Parents Teachers Association
Academic Year	: 2019-2020
Meeting No.	: 02
Date & Time	: 05.09.2019 & 11.00 am
Venue	: Library Hall

MINUTES OF THE MEETING

The PTA Committee meeting was held on 05.09.2019 at 11.00 am in Library Hall.

Meeting Chair: Prof. Dr. V. Rajendran - Principal

The following members were present:

1. Dr. V. Shanmugaraju,
2. Dr.P.B.Banudevi
3. Mrs.BharathiAnbarasan
4. Mr.D.Ramesh Kumar
5. Mr.K.Mahendran
6. Dr.D.Pradeepa
7. Mr.S.Vinoth Kumar

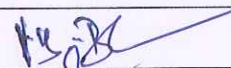
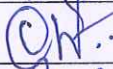
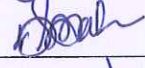
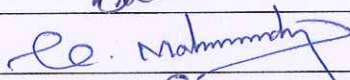

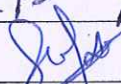
The following agenda is discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Hall Arrangements	Discussed on Hall booking and Stage arrangement	Dr.S.Anusuya, Department of Tamil
Invitation	Invitation Preparation and Communication to all departments	Mrs.BharathiAnbarasan, Department of Computer Applications
Photograph and Press Communication	Video Screening, Report Preparation for press after Meeting	Mr.D.Ramesh Kumar, Department of Mathematics
Lunch and Refreshment	Discussed on the items and letter to be submitted for approval	Mr.K.Mahendran, Department of Corporate Secretaryship
Report Preparation	Report to be prepared Faculty-wise after meeting	Dr.D.Pradeepa, Department of Biochemistry
Communication letter, Registration Forms, Feedback forms	Collecting Forms Faculty-wise	Mr.S.Muruganantham, Department of Commerce (PA)
Registration, Discipline and volunteer Coordination	Registration and Discipline coordination	Mr.S.Vinoth Kumar Department of Commerce (Finance)


Co-ordinator


Dean – Student Affairs

List of Committees members participated:

S. No.	Name	Signature
1.	Dr. P. B. Banudevi	
2.	Mrs. Bharathi Anbarasan	
3.	Mr. D. Ramesh Kumar	
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Principal