



## **Dr. N.G.P. ARTS AND SCIENCE COLLEGE**

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)  
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2<sup>nd</sup> Cycle)  
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.  
Website: [www.drngpasc.ac.in](http://www.drngpasc.ac.in) | Email: [info@drngpasc.ac.in](mailto:info@drngpasc.ac.in) | Phone: +91-422-2369100

### **CIRCULAR**

**Date: 23.08.2021**

#### **Parents Teachers Association**

It is proposed to convene the PTA committee meeting on 24.08.2021 at 10.30 am in Library Hall.

The following are the agenda for the meeting:

1. Discussion on organizing PTA meeting for academic year 2021-22 through online mode.
2. Roles and responsibilities for upcoming Meeting.

All the committee members are requested to attend the meeting without fail.

  
Co-ordinator  
23/8/21.

  
Dean – Student Affairs



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<b>Name of the Committee</b>	<b>: Parents Teachers Association</b>
<b>Academic Year</b>	<b>: 2021-2022</b>
<b>Meeting No.</b>	<b>: 01</b>
<b>Date &amp; Time</b>	<b>: 24.08.2021 &amp; 10.30 am</b>
<b>Venue</b>	<b>: Library Hall</b>

### **MINUTES OF THE MEETING**

The PTA Committee meeting was held on 24.08.2021 at 10.30 am in Library Hall.

Meeting Chair: Prof. Dr. V. Rajendran - Principal

The following members were present:

1. Dr. S. Saravanan
2. Dr. J. Rengaramanujam
3. Dr. D. Pradeepa
4. Mrs. S. Maheshwari
5. Dr. C. M. Kanchana
6. Dr. V. Gurumoorthi

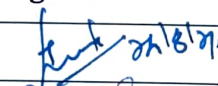



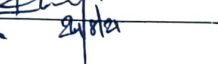
The following agenda is discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Schedule for Organizing PTA meeting	Discussed the date and time for organizing PTA	-
Following of Covid protocol and parents consent for offline Classes	Orientation on following of SOP and obtaining parents consent on conducting offline classes	-
Report Collection – Faculty wise	Collecting report from departments	Dr. D. Pradeepa Faculty of Bio Science, Faculty of BAS
		Mrs. S. Maheshwari Faculty of Computer Science
		Dr. V. Gurumoorthi Faculty of Commerce, Faculty of Management
		Dr. C. M. Kanchana Faculty of Humanities
Final Report Preparation	Consolidated Report to be prepared after collecting Faculty-wise	Dr. C. M. Kanchana Department of English

  
Co-ordinator 24/8/21

  
Dean – Student Affairs

List of Committees members participated:

S. No.	Name	Signature
1.	Dr. J. Rengaramanujam	
2.	Dr. D. Pradeepa	
3.	Mrs. S. Maheshwari	
4.	Dr. C. M. Kanchana	
5.	Dr. V. Gurumoorthi	

  
Principal 24/8/21



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### **CIRCULAR**

**Date: 24.11.2021**

#### **Parents Teachers Association**

It is proposed to convene the PTA committee meeting on 26.11.2021 at 03.30 p.m.in Library Hall.

The following are the agenda for the meeting:

1. Discussion on organizing Department Level PTA meeting for academic year 2021-22 through online mode.
2. Roles and responsibilities for upcoming Meeting.

All the committee members are requested to attend the meeting without fail.

  
Co-ordinator 24/11/21.

  
Dean – Student Affairs



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**Name of the Committee** : Parents Teachers Association  
**Academic Year** : 2021-2022  
**Meeting No.** :02  
**Date & Time** :26.11.2021 &03.30 p.m.  
**Venue** :Library Hall

### **MINUTES OF THE MEETING**

The PTA Committee meeting was held on 26.11.2021 at 03.30 p.m.in Library Hall.

Meeting Chair: Prof. Dr. V. Rajendran - Principal

The following members were present:

1. Dr. S.Saravanan
2. Dr. J. Rengaramanujam
3. Dr. D. Pradeepa
4. Mrs.S.Maheshwari
5. Dr. C. M. Kanchana
6. Dr. V. Gurumoorthi



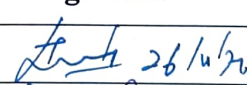
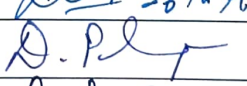
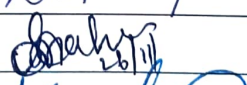
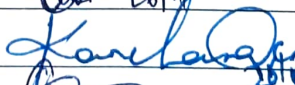
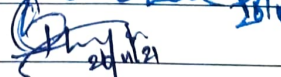
The following agenda is discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Schedule for Organizing PTA meeting	Discussed the date and time for organizing PTA	-
Points to be discussed with parents about the curriculum and Teaching Learning Process followed.	Collecting Feedback on the Parents consent on Teaching Learning process and the Curriculum.	-
Report Collection – Faculty wise	Collecting report from departments	Dr. D. Pradeepa Faculty of Bio Science, Faculty of BAS
		Mrs. S. Maheshwari Faculty of Computer Science
		Dr. V. Gurumoorthi Faculty of Commerce, Faculty of Management
		Dr. C. M. Kanchana Faculty of Humanities
Final Report Preparation	Consolidated Report to be prepared after collecting Faculty-wise	Dr. C. M. Kanchana Department of English

  
Co-ordinator 26/11/21

  
Dean – Student Affairs

List of Committee members participated:

S. No.	Name	Signature
1.	Dr. J. Rengaramanujam	
2.	Dr.D.Pradeepa	
3.	Mrs.S.Maheshwari	
4.	Dr. C. M. Kanchana	
5.	Dr. V. Gurumoorthi	

  
Principal