

Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A++' Grade (3rd Cycle - 3.64 CGPA)
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Research
Advisory
Committee

AY 2024-25

Research Advisory Committee (RAC)

1st Meeting Minutes

Date: 9th September 2024

Time: 2:30 PM

Venue: Centre for Research

Agenda:

- Introduction of RAC Members
- Discussion on Roles and Responsibilities of RAC
- Discussion on Ph.D. Discontinuation letter submitted by Mrs. S.Santhiya
- Other points

RAC Members

S. No.	Name	Position
1.	Prof. Dr. K. Ramamurthi	Chairperson, Principal
2.	Prof. Dr. S. Saravanan	Vice Chairperson, Vice Principal
3.	Prof. Dr.K. Kalimuthu	Convener, Dean, R & D
4.	Dr. M. N. Kathiravan	Coordinator, Professor, Department of Biotechnology
5.	Dr. R. Suganthi	Coordinator, Professor, Department of CS with Data Analytics
6.	Dr. R. Renuga Devi	Member, Assistant Professor, Department of Tamil
7.	Dr. R. Vithya Prabha	Member, Professor, Department of English
8.	Dr. S. Manimekalai	Member, Associate Professor, Department of Mathematics
9.	Dr. V. Gopala Krishnan	Member, Professor, Department of Physics
10.	Dr. R. Mahenthiran	Member, Assistant Professor, Department of Microbiology
11.	Dr. S. Maheshwari	Member, Assistant Professor, Department of CS
12.	Dr. S. Renugadevi	Member, Professor, Department of Commerce (CSCA)
13.	Mr. S. Baskaran	Student Member, Research Scholar, (Reg. No. 214MA001)
14.	Ms. Kavya	Student Member, Research Scholar, (Reg. No. 224CO002)
15.	Ms. R. Ramakrishna Veni	Student Member, Research Scholar, (Reg. No. 224CS002)
16.	Mr. S. Pukazhenth	Student Member, Research Scholar, (Reg. No. 234BC004)

Meeting Discussions

- **Welcome and Introduction of Members**
 - Dr. M. N. Kathiravan, Coordinator - RAC, warmly welcomed all members and introduced the newly formed RAC members. Each member briefly introduced themselves and shared their area of expertise.
- **Discussion on Roles and Responsibilities of RAC**
 - Dr. K. Kalimuthu, Convener - RAC, Dr. M. N. Kathiravan, Coordinator - RAC & Dr. Suganthi, Coordinator - RAC provided an overview of the RAC's core responsibilities, emphasizing the need to:
 - Review all research projects conducted at Dr. NGPASC, irrespective of the funding agency

- Uphold ethical principles including autonomy, beneficence, non-maleficence, and justice in all stages of research
- Review proposals and monitor projects from initiation to completion, ensuring adherence to regulatory guidelines
- Provide a grievance redressal mechanism for research scholars and ensure prompt resolution
- Empower researchers through workshops, seminars, and skill development programs
- Facilitate networking opportunities with academia and industry experts
- Conduct regular meetings to discuss, evaluate, and finalize research policies, strategies, and funding allocations
- **Ph.D. Discontinuation of Mrs. S. Santhiya**
 - Mrs. S. Santhiya, a research scholar under the guidance of Dr. M. Poongothai, Professor, Department of Biotechnology, requested to discontinue her Ph.D. due to personal responsibilities, specifically the need to care for her baby.
 - The RAC discussed the issue (Under Sections 5.1 & 7.2 of RAC Roles & responsibilities) and, after careful consideration, accepted her discontinuation letter.
 - The assessment decision was taken by RAC on 09.09.2024 & the same was formally forwarded to the Chairperson through the Convener, Vice President of RAC, for final approval.
- **Future Meetings Schedule**
 - The committee agreed to meet quarterly to review progress and evaluate ongoing projects. The next meeting was tentatively scheduled for 25th October 2024.
- **Additional Points Discussed**
 - The RAC members agreed to organize a workshop titled **“Research Paper Writing for Effective & Reputed Journal Publications.”** This workshop will aim to enhance the writing skills of research scholars, ensuring their work is well-positioned for publication in high-impact journals.

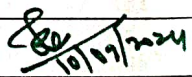
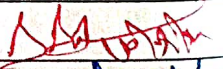
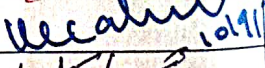
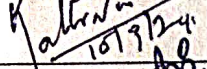

Action Items

- Guest Speaker and Date Arrangement for Workshop: Assigned to Dr. R. Suganthi, Coordinator - RAC

Adjournment:

The meeting concluded at 3.45 PM. The Convener thanked all members for their participation and contributions.

1st RAC Meeting Attendance on 09.09.2024

S. No.	Name	Position	Signature
1.	Prof. Dr. K. Ramamurthi	Chairperson, Principal	
2.	Prof. S. Saravanan	Vice Chairperson, Vice Principal	
3.	Prof. K. Kalimuthu	Convener, Dean, R & D	
4.	Dr. M. N. Kathiravan	Coordinator, Professor, Department of Biotechnology	
5.	Dr. R. Suganthi	Coordinator, Professor, Department of CS with Data Analytics	

6.	Dr. R. Renuga Devi	Member, Assistant Professor, Department of Tamil	<i>[Signature]</i> 10/9/24
7.	Dr. R. Vithya Prabha	Member, Professor, Department of English	<i>[Signature]</i> 10/9/24
8.	Dr. S. Manimekalai	Member, Associate Professor, Department of Mathematics	<i>[Signature]</i> 10/9/24
9.	Dr. V. Gopala Krishnan	Member, Professor, Department of Physics	<i>[Signature]</i> 10/9/24
10.	Dr. R. Mahenthiran	Member, Assistant Professor, Department of Microbiology	<i>[Signature]</i> 10/9/24
11.	Dr. S. Maheshwari	Member, Assistant Professor, Department of Computer Science	<i>[Signature]</i> 10/9/24
12.	Dr. S. Renugadevi	Member, Professor, Department of Commerce (CSCA)	<i>[Signature]</i> 10/9/24
13.	Mr. S. Baskaran	Student Member, Research Scholar, (Reg. No. 214MA001)	<i>[Signature]</i>
14.	Ms. Kavya	Student Member, Research Scholar, (Reg. No. 224CO002)	
15.	Ms. R. Ramakrishna Veni	Student Member, Research Scholar, (Reg. No. 224CS002)	
16.	Mr. S. Pukazhenthir	Student Member, Research Scholar, (Reg. No. 234BC004)	<i>[Signature]</i>

Minutes prepared by: Dr.M.N.Kathiravan & Dr. ~~R~~. Suganthi
 Coordinators - RAC
 Dr.N.G.P Arts and Science College, Coimbatore - 48


Date of Circulation: 10.09.2024

[Signature]
10/9/24
Coordinators

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Convenor

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Vice Chairperson


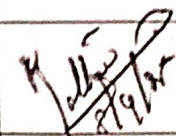
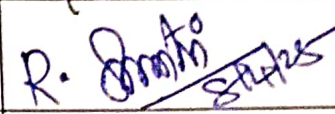
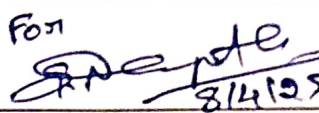
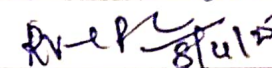
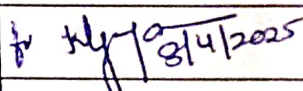
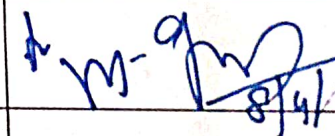
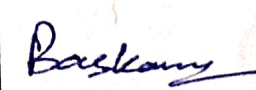
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10/9/24
Chairperson

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Research Advisory Committee

The minutes of Secondnd Research Advisory Committee meeting held on 5.4.2025 at 2.30 PM in the Centre of research is as follows:

Members List:

S. No.	Name	Designation	Signature
1.	Prof. Dr. S. Saravanan	Chairperson, Principal	
2.	Prof. Dr. K. Kalimuthu	Convener, Dean, R & D	
3.	Dr. M. N. Kathiravan	Coordinator, Professor, Department of Biotechnology	
4.	Dr. R. Suganthi	Coordinator, Professor, Department of CS with Data Analytics	
5.	Dr. R. Renuga Devi	Member, Assistant Professor, Department of Tamil	For  8/4/25
6.	Dr. R. Vithya Prabha	Member, Professor, Department of English	 8/4/25
7.	Dr. S. Manimekalai	Member, Associate Professor, Department of Mathematics	
8.	Dr. V. Gopala Krishnan	Member, Professor, Department of Physics	 8/4/2025
9.	Dr. R. Mahenthiran	Member, Assistant Professor, Department of Microbiology	
10.	Dr. S. Maheshwari	Member, Assistant Professor, Department of Computer Science	 8/4/25
11.	Dr. S. Renugadevi	Member, Professor, Department of Commerce (CSCA)	
12.	Mr. S. Baskaran	Student Member, Research Scholar, (Reg. No. 214MA001)	
13.	Ms. Kavya	Student Member, Research Scholar, (Reg. No. 224CO002)	

14.	Ms. R. Ramakrishna Veni	Student Member, Research Scholar, (Reg. No. 224CS002)	
15.	Mr. S. Pukazhenth	Student Member, Research Scholar, (Reg. No. 234BC004)	

1. Approval of Minutes of the previous meeting held on 5.9.2024

In the previous meeting, RAC-Co-Ordinator Dr. R.Suganthi welcomed all the RAC members to this end of the meeting for the year 2024-2025 and thanked them for their support and cooperation in executing all the activities successfully in the annual report for the year 2024-2025. Discussions were made regarding the first event that on Guest lecture in association with Department of Bio Technology. Instruction was given by the committee coordinator to execute their duties well and coordinate in the success of activities and programs.

Resolution:

Resolved, that the minutes of the 5.9.24 was confirmed and be approved.

2. Action Taken Report based on previous meeting

The Research Advisory Committee successfully completed the planned activities for the previous academic year and planned to conduct more programs for research scholars.

Resolution:

Resolved that the actions taken based on the suggestions given by the members in the previous meeting held on 5.9.2024 be approved

3 Discussion of Agenda point wise

After the discussion following resolution was passed.

The RAC achievements for the academic year 2024–2025 were reviewed and discussed.

Conducted a Guest lecture in association with the Department of Bio technology

1. To enhance research output, it was recommended to conduct internal programs for research scholars across all disciplines. Planned to conduct more internal programs for full time and part time research scholars with in Research board room like Knowledge sharing program, Lecture on new innovations in their core fields.
2. Research scholars were encouraged to publish more articles in reputed indexed journals.


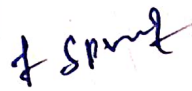
Suggested to take initiative steps for publishing more research articles in the academic year of 2024-2025


3. It was decided to conduct domain-wise meetings for scholars to improve research engagement.
4. Partial claims were discussed for eligible publications, if any.
5. It was proposed to organize more research-related programs in collaboration with various departments.
6. Planning activities for the upcoming academic year was taken up and discussed.
7. Staff members were motivated to focus on interdisciplinary publications, project proposals, and patent filings. It was noted that claims can be made after uploading to the KAPILA portal.
8. The committee reviewed the number and total value of project and seminar proposals submitted.
9. RAC members were requested to plan and arrange programs focusing on publications and patents in the upcoming months

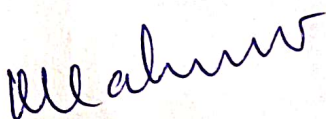
Resolution:

Resolved that the members are assigned with their duties and responsibilities to conduct the events in the successful manner.

Attendance: (mention the names of members who are absent)

S. No.	Name	Designation	Signature
1.	Mr. S. Baskaran	Student Member, Research Scholar, (Reg. No. 214MA001)	
2.	Ms. Kavya	Student Member, Research Scholar, (Reg. No. 224CO002)	
3.	Ms. R. Ramakrishna Veni	Student Member, Research Scholar, (Reg. No. 224CS002)	
4.	Mr. S. Pukzhenthi	Student Member, Research Scholar, (Reg. No. 234BC004)	


Co-coordinator




Principal