



## Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)  
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)

### CIRCULAR

Date: 12-06-2019

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for the current academic year 2019-2020(Odd Semester) on 14-06-2019 at 2.00 P.M in library hall. The Committee members are requested to attend the meeting.

#### Agenda

1. Discussion in regard to conduct awareness programme on wellness and health values.
2. Scheduling the counseling programme for the students.
3. Discussion on miscellaneous affairs.

Co-Ordinator(s)

Dean- Student Affairs

Principal



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**Name of the Committee** : Student Counseling Cell  
**Academic Year** : 2019-2020  
**Meeting No.** : 1  
**Date & Time** : 14-6-2019  
**Venue** : Library Hall

### MINUTES OF THE MEETING

The Student Counseling cell meeting was held on 14-06-2019 at 3.30 pm in Library Hall.

Meeting Chair: Prof.Dr.V.Rajendran, Principal

The following members were present:

1. Dr.M.Shanthini Devi, Assistant Professor,
2. Mr. K.Mahendran, Assistant Professor,
3. Dr.D.Devi Aruna, Assistant Professor,
4. Dr. K.Rajathi, Professor,
5. Dr.K.Selvi, Associate Professor
6. Mrs.K.C.Radhamani, Assistant Professor
7. Mr.R.Sakthiprasath, Assistant Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken	Role & Responsibilities
1.Discussions in regard to conduct awareness programme on wellness and health values.	Programme was finalized with the guest Mrs. Mangaleshwari Manjari.N, Psychologist.	All Members
2.Scheduling the counseling programme for the students.	Scheduled the visit of weekly twice by the External Counselor.	All Members
3.Discussion on miscellaneous affairs.	Planned to prepare Circular to intimate about the visit of external counselor.	Dr. K.Rajathi,

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List of Committee members participated:

S. No.	Name	Signature
1.	Dr.M.Shanthini Devi	M.S.D.
2.	Mr. K.Mahendran	K.Mahendran
3.	Dr. K.Rajathi	K.Rajathi
4.	Dr.Selvi	Selvi
5.	Dr.D.Devi Aruna	D.Devi Aruna
6.	Mrs.K.C.Radhamani	K.Radha
7.	Mr.R.SakthiPrasath	Sakthi

M.S.D.  
Co-Ordinator(s)

K.Mahendran  
Dean- Student Affairs

K.Rajathi  
Principal



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### CIRCULAR

Date: 24-09-2019

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for the current academic year 2019-2020(Odd Semester) on 27-09-2019 at 3.30 pm in Library Hall. The Committee members are requested to attend the meeting.

#### Agenda

1. Review & confirmation of the previous meeting
2. Discussion in regard to the arrangement of Guest lecture.
3. Discussion in regard to allotment of responsibilities.

  
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**Name of the Committee** : Student Counseling Cell  
**Academic Year** : 2019-2020  
**Meeting No.** : 2  
**Date & Time** : 27-9-2019  
**Venue** : Library Hall

### MINUTES OF THE MEETING

The Student Counseling cell meeting was held on 27-09-2019 at 3.30 pm in Library hall.

Meeting Chair: Prof.Dr.V.Rajendran, Principal

The following members were present:

1. Dr.M.Shanthini Devi, Assistant Professor,
2. Mr. K.Mahendran, Assistant Professor,
3. Dr.D.Devi Aruna, Assistant Professor,
4. Dr. K.Rajathi, Professor,
5. Dr.K.Selvi, Associate Professor
6. Mrs.K.C.Radhamani, Assistant Professor
7. Mr.R.Sakthiprasath, Assistant Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken	Role & Responsibilities
1.Review & confirmation of the previous meeting	Due to less response from students, it is planned to intimate the HODs about the visit of External counselor.	All Members
2.Discussion in regard to the arrangement of Guest lecture.	Finalized the Guest Lecture on the topic of "Mind your Mind, An Orientation towards Mental Health" on 1.10.2019.	All Members
3.Discussion in regard to allotment of responsibilities.	1. Invitation & MOC 2.Photo Snaps 3. Feedback & Attendance	Mrs.K.C.Radhamani, Ms.S.Rekha Ms.U.Suji

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List of Committee members participated:

S. No.	Name	Signature
1.	Dr.M.Shanthini Devi	M.S.D.
2.	Mr. K.Mahendran	K.Mahendran
3.	Dr. K.Rajathi	K.Rajathi
4.	Dr.Selvi	Selvi
5.	Dr.D.Devi Aruna	D.Devi Aruna
6.	Mrs.K.C.Radhamani	K.C.Radhamani
7.	Mr.R.SakthiPrasath	Sakthi

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### CIRCULAR

Date: 03-01-2020

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for the current academic year 2019-2020(Odd Semester) on 06-01-2020 at 3.30 pm in Library Hall. The Committee members are requested to attend the meeting.

#### Agenda

1. Discussion with committee members to organize the Guest lecture.
2. Planning for guest lecture with Event Management Club.
3. Schedule for department wise awareness programme.
4. Committee members' responsibilities were discussed.

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Name of the Committee : Student Counseling Cell  
Academic Year : 2019-2020  
Meeting No. : 3  
Date & Time : 06-01-2020  
Venue : Library Hall

### MINUTES OF THE MEETING

The Student Counseling cell meeting was held on 06-01-2020 at 3.30 pm in Library hall.

Meeting Chair: Prof.Dr.V.Rajendran, Principal

The following members were present:

1. Dr.M.Shanthini Devi, Assistant Professor,
2. Mr. K.Mahendran, Assistant Professor,
3. Dr.D.Devi Aruna, Assistant Professor,
4. Dr. K.Rajathi, Professor,
5. Dr.K.Selvi, Associate Professor
6. Mrs.K.C.Radhamani, Assistant Professor
7. Mr.R.Sakthiprasath, Assistant Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken	Role & Responsibilities
1. Discussion with committee members to organize the Guest lecture.	Finalized the topic of Promotion of Mental Health and Suicide Prevention on 9.1.2020 with B.Sc. (Bio-technology) department.	All Members
2. Planning for guest lecture with Event Management Club	Guest lecture on Healthy Mind with Effective Time Management on 8.2.2020.	All Members
3. Schedule for department wise awareness programme.	Discussed and finalized the schedule of department wise awareness.	All Members
4. Committee members' responsibilities were discussed.	1. Invitation & Agenda 2. Stage Arrangements & Photographs 3. Feedback and Attendance	Dr.D.Devi Aruna, Mr.R.Sakthiprasath Mrs.K.C.Radhamani,

  
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List of Committee members participated:

S. No.	Name	Signature
1.	Dr.M.Shanthini Devi	M.S.D.
2.	Mr. K.Mahendran	K.Mahendran
3.	Dr. K.Rajathi	K.Rajathi
4.	Dr.Selvi	Selvi
5.	Dr.D.Devi Aruna	D.Devi Aruna
6.	Mrs.K.C.Radhamani	K.Radhamani
7.	Mr.R.SakthiPrasath	SakthiPrasath

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### CIRCULAR

Date: 07-04-2020

#### STUDENT COUNSELING CELL.

It is proposed to conduct the meeting for the current academic year 2019-2020(Odd Semester) on 10-04-2020 at 3.30 pm through Google Meet. The Committee members are requested to attend the meeting.

#### Agenda

1. Discussion with committee members about previous meeting.
2. Events for even semester discussion.

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**Name of the Committee** : Student Counseling Cell  
**Academic Year** : 2019-2020  
**Meeting No.** : 4  
**Date & Time** : 10-04 -2020  
**Venue** : Google Meet

### MINUTES OF THE MEETING

The Student Counseling cell meeting was held on 10-04-2020 at 3.30 pm through Google meet.

Meeting Chair: Prof.Dr.V.Rajendran, Principal

The following members were present:

1. Dr.M.Shanthini Devi, Assistant Professor,
2. Mr. K.Mahendran, Assistant Professor,
3. Dr.D.Devi Aruna, Assistant Professor,
4. Dr. K.Rajathi, Professor,
5. Dr.K.Selvi, Associate Professor
6. Mrs.K.C.Radhamani, Assistant Professor
7. Mr.R.Sakthiprasath, Assistant Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken	Role & Responsibilities
1. Discussion with committee members about previous meeting.	Two guest lectures were organized, since, Discussion made to conduct more seminars, orientation programmes in forthcoming period.	All Members
2. Planning for Even semester programmes.	1. Monthly once seminar or guest lecture. 2. Mind oriented competitions. 3. Physical exercise for healthy life.	All Members

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3.	Dr. K.Rajathi	
4.	Dr.K.Selvi	
5.	Dr.D.Devi Aruna	
6.	Mrs.K.C.Radhamani	
7.	Mr.R.Sakthiprasath	

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