



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21


From Dr.P.Jayasubramanian The Co-Ordinator Time Table Committee	Through Dr.S.Saravanan Dean - Administration	To Prof.Dr.V.Rajendran Principal
--	--	--


CIRCULAR

It is proposed to conduct Timetable committee meeting for the current academic year 2020-2021 (ODD Semester) on May 22, 2020 at 10 a.m. through Google meet. The Committee members are requested to attend the meeting.

Agenda

1. Verification of Workload for Department / Individual staff Members
2. Verification (or) Allocation of Placement /lab/ Project hours
3. Time Schedule for online class
4. Allocation of Advanced Tamil and Basic Tamil hours
5. Any other matters.


Dr.P.Jayasubramanian
Co-Ordinator


Dr.S.Saravanan
Dean – Administration


Prof. Dr. V. Rajendran
Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21

Name of the Committee	:	Timetable
Academic Year	:	2020-21
Meeting No.	:	1
Date & Time	:	22-05-2020
Venue	:	Google Meet

MINUTES OF THE MEETING

The timetable committee meeting was held on 22-05-2020 at 10.00 am through online.

Meeting Chair: **Prof. Dr. V.Rajendran**, Principal

The following members were present:

1. Dr.S.Saravanan, Dean Administration
2. Dr.P.Jayasubramanian, Professor
3. Ms. V.Manimekalai, Asst. Professor
4. Dr. R. Senthilkumar, Asst. Professor
5. Dr. M. Sangeetha, Associate Professor
6. Dr. S. Kathiravan, Asst. Professor
7. Dr. V. Gopalakrishnan, Associate Professor
8. Dr. K. Sankar, Asst. Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken
1. Verification of workload for Department/Individual staff members	The workload for department and individual staff members were verified for any other discrepancy.
2. Verification of the placement/lab/project hours distribution	The instruction hours to be allotted for placement, lab and project were discussed and finalized.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)

Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.

Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM


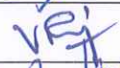


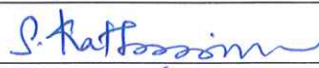


AY 2020-21

3. Time schedule for online class	The altered time schedule for the online classes were finalized and conveyed to the members.
4. Allocation of Advanced Tamil and Basic Tamil hours	The instruction hours for Advanced Tamil and Basic Tamil were allotted and informed.
5. Any other matter	Clarifications raised by the members were got cleared.


Co-ordinator(s)


Dean-Admin

List of Committees Members Participated:

S. No.	Name	Signature
1	Dr.P.Jayasubramanian	
2	Ms. V.Manimekalai	
3	Dr. R. Senthilkumar	
4	Dr. M. Sangeetha	
5	Dr. S. Kathiravan	
6	Dr. V. Gopalakrishnan	
7	Dr. K. Sankar	


Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21


From Dr.P.Jayasubramanian The Co-Ordinator Time Table Committee	Through Dr.S.Saravanan Dean - Administration	To Prof.Dr.V.Rajendran Principal
--	--	--

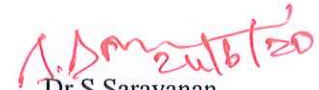
CIRCULAR


It is proposed to conduct Timetable committee meeting for the current academic year 2020-2021 (ODD Semester) on June 04, 2020 at 11.00 a.m. Through Google meet. The Committee members are requested to attend the meeting.

Agenda

1. Verification of Workload for individual Staff member
2. Allocation of Advanced Tamil, Basic Tamil and Generic Elective hours
3. Alteration of online class Time Schedule
4. Any other matters.


Dr.P.Jayasubramanian
Co-Ordinator


Dr.S.Saravanan
Dean – Administration


Prof. Dr. V. Rajendran
Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE
(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21

Name of the Committee	:	Timetable
Academic Year	:	2020-21
Meeting No.	:	2
Date & Time	:	04-06-2020
Venue	:	Google Meet

MINUTES OF THE MEETING

The timetable committee meeting was held on 04-06-2020 at 11.00 a.m. through online.

Meeting Chair: **Prof. Dr. V.Rajendran**, Principal

The following members were present:

1. Dr.S.Saravanan, Dean Administration
2. Dr.P.Jayasubramanian, Professor
3. Ms. V.Manimekalai, Asst. Professor
4. Dr. R. Senthilkumar, Asst. Professor
5. Dr. M. Sangeetha, Associate Professor
6. Dr. S. Kathiravan, Asst. Professor
7. Dr. V. Gopalakrishnan, Associate Professor
8. Dr. K. Sankar, Asst. Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken
1. Verification of workload for individual staff member	The individual staff workload of theory hour, lab hour and project hour in each department was verified and approved.
2. Allocation of Advanced Tamil, Basic	The time table for Advanced Tamil, Basic Tamil



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)

Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.

Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM


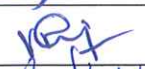


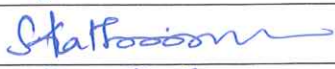


AY 2020-21

Tamil and Generic Elective hours	and Generic Elective courses were framed, verified and approved.
3. Alteration of online class time schedule	The timetable for online classes was discussed, finalized and approved
4. Any other matters	Members asked about the PPT format and recording of the online class.


Co-ordinator/s


Dean-Admin

List of Committees Members Participated:

S. No.	Name	Signature
1	Dr.P.Jayasubramanian	
2	Ms. V.Manimekalai	
3	Dr. R. Senthilkumar	
4	Dr. M. Sangeetha	
5	Dr. S. Kathiravan	
6	Dr. V. Gopalakrishnan	
7	Dr. K. Sankar	


Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)

Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.

Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21

Ref No:TCM/20-21/3		Date:21.12.2020
From Co-Ordinator Time Table Committee	To Committee Members	Copy to: The Principal

CIRCULAR

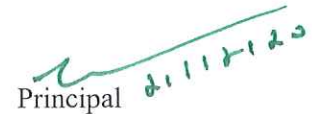
It is proposed to conduct Timetable committee meeting for the current academic year 2020-2021 (Even Semester) on Dec 22, 2020 at 10 a.m. in the library Hall. The Committee members are requested to attend the meeting.

Agenda

1. Verification of Workload for Department / Individual staff Members
2. Verification (or) Allocation of Placement /lab/ Project hours
3. Time Schedule for online class
4. Any other matters.


Co-Ordinator


Dean - Administration


Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21

Name of the Committee	:	Timetable
Academic Year	:	2020-21
Meeting No.	:	1
Date & Time	:	22-12-2020
Venue	:	Library Hall

MINUTES OF THE MEETING

The timetable committee meeting was held on 22.12.2020 at 10.00 am in Library Hall.

Meeting Chair: **Prof. Dr. V.Rajendran**, Principal

The following members were present:

1. Dr. S. Saravanan, Dean Administration
2. Dr. P. Jayasubramanian, Professor
3. Ms. V. Manimekalai, Asst. Professor
4. Dr. R. Senthilkumar, Asst. Professor
5. Dr. M. Sangeetha, Associate Professor
6. Dr. S. Kathiravan, Asst. Professor
7. Dr. V. Gopalakrishnan, Associate Professor
8. Dr. K. Sankar, Asst. Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken
1. Review of the previous meeting	Since no issues it was accepted and finalized the matters were discussed the last meeting
2. Checking of each Department workload and individual hour allocations	The allotments were checked and forwarded for further action
3. Verifying the distribution of placement hours	It was fixed 2 hours per week for placement, communicated to concerned cell



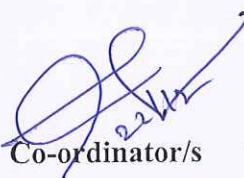
Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drnpsc.ac.in | Email: info@drnpsc.ac.in. | Phone: +91-422-2369100

TCM

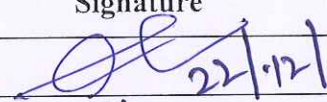



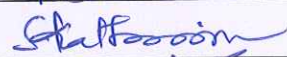

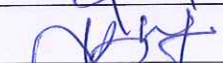
AY 2020-21

4. Verifying the prepared timetable for online class	Due to certain clash the online timetable was asked to prepare again
5. Discussed relevant matters	Members asked about the hour allocation for lab and non lab.


Co-ordinator/s


Dean-Admin

List of Committees Members Participated:

S. No.	Name	Signature
1	Dr.P.Jayasubramanian	
2	Ms. V.Manimekalai	
3	Dr. R. Senthilkumar	
4	Dr. M. Sangeetha	
5	Dr. S. Kathiravan	
6	Dr. V. Gopalakrishnan	
7	Dr. K. Sankar	


Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE
(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100


TCM

AY 2020-21

Ref.No:TCM/2020-21/4		Date: 4/01/2021
From Co-Ordinator Time Table Committee	To Committee Members	Copy to: The Principal
<u>CIRCULAR</u>		
<p>It is proposed to conduct Timetable committee meeting for the current academic year 2020-2021 (Even Semester) on Jan 05, 2021 at 10.00 a.m. in the Library Hall. The Committee members are requested to attend the meeting.</p>		
<p><u>Agenda</u></p> <ol style="list-style-type: none">1. Verification of Workload for individual Staff member2. Verification of Project Hours3. Alteration of online class Time Schedule4. Any other matters.		


Co-Ordinator


Dean - Administration


Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)

Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.

Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21

Name of the Committee	:	Timetable
Academic Year	:	2020-21
Meeting No.	:	2
Date & Time	:	05-01-2021
Venue	:	Library Hall

MINUTES OF THE MEETING

The timetable committee meeting was held on 05.01.2021 at 10.00 am in Library Hall.

Meeting Chair: **Prof. Dr. V.Rajendran**, Principal

The following members were present:

1. Dr. S. Saravanan, Dean Administration
2. Dr. P. Jayasubramanian, Professor
3. Ms. V. Manimekalai, Asst. Professor
4. Dr. R. Senthilkumar, Asst. Professor
5. Dr. M. Sangeetha, Associate Professor
6. Dr. S. Kathiravan, Asst. Professor
7. Dr. V. Gopalakrishnan, Associate Professor
8. Dr. K. Sankar, Asst. Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken
1. Review of the previous meeting	For lab activities it was set certain days in programme wise, accordingly students came and completed their works. Regarding online class timetable the re-prepared timetable was checked, accepted and forwarded for implementation
2. Verifying the individual hour allocations	The individual hour allocation was checked and forwarded for further process



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21

3. Checking the hour allotment for projects	For online class no project hour so it was advised to allot for regular class hours
4. Checking the timetable for online class	It was accepted
5. Discussion for relevant matters	Members are asked about the Saturday timetable, it is taken to the concerned desk. And, regarding webinar the members also asked clarification, this is also sent to concerned desk.

Co-ordinator(s)

Dean-Admin

List of Committees Members Participated:

S. No.	Name	Signature
1	Dr.P.Jayasubramanian	
2	Ms. V.Manimekalai	
3	Dr. R. Senthilkumar	
4	Dr. M. Sangeetha	
5	Dr. S. Kathiravan	
6	Dr. V. Gopalakrishnan	
7	Dr. K. Sankar	

Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21

Ref.No:TCM/2020-21/05

Date: 03/02/2021

From

To

Copy to:

Co-Ordinator

The Committee Members

The Principal

Time Table Committee

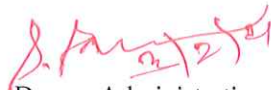
CIRCULAR

It is proposed to conduct Third Timetable committee meeting for the current academic year 2020-2021 (Even Semester) on Feb 04, 2021 at 02.00 P.M. in the Library Hall. The Committee members are requested to attend the meeting.

Agenda

1. Verification of Tamil and English hours for individual department
2. Verification of Placement hours, Project hours and Lab hours
3. Verification of Workload for individual Staff member
4. Alteration of class Time Schedule
5. Allocation of library /HoD hours
6. Verification/Allocation of Student's/ Department Seminar hours and Guest Lectures
7. Verification of Saturday timetable for extension/club/cell activities
8. Any other matters.


Co-Ordinator


Dean - Administration


Principal



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)

Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.

Website: www.dnrgpasc.ac.in | Email: info@dnrgpasc.ac.in. | Phone: +91-422-2369100

TCM

AY 2020-21

Name of the Committee	:	Timetable
Academic Year	:	2020-21
Meeting No.	:	3
Date & Time	:	04-02-2021
Venue	:	Library Hall

MINUTES OF THE MEETING

The timetable committee meeting was held on 04.02.2021 at 2.00 pm in Library Hall.

Meeting Chair: **Prof. Dr. V.Rajendran**, Principal

The following members were present:

1. Dr. S. Saravanan, Dean Administration
2. Dr. P. Jayasubramanian, Professor
3. Ms. V. Manimekalai, Asst. Professor
4. Dr. R. Senthilkumar, Asst. Professor
5. Dr. M. Sangeetha, Associate Professor
6. Dr. S. Kathiravan, Asst. Professor
7. Dr. V. Gopalakrishnan, Associate Professor
8. Dr. K. Sankar, Asst. Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken
1.Verification of Tamil and English hours for Individual department	The individual Department Tamil and English hours was checked and Accepted
2.Verification of placement hours, Project hours and Lab hours	The individual Department Placement hour, Lab hours and allocation of project hours was checked and forwarded for further process
3.Verification of workload for individual staff hours	The individual Staff members Theory hours, Lab hours and project hours was checked and accepted



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.
Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

TCM

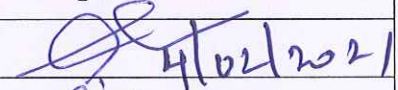
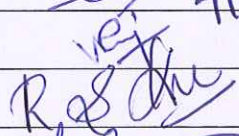
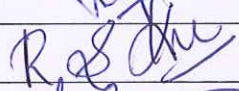
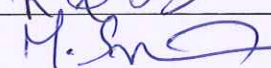
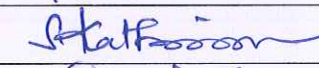
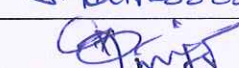

AY 2020-21

4. Alteration of class time schedule	After verification it was accepted
5. Allocation Library /HOD hours	Talked with the librarian and concerned HoDs and finally accepted
6. Verification /Allocation of student's /Department Seminar hours and guest lectures	Verified and it was forwarded to further action
7. Verification of Saturday Time Table for extension activities/ Club activities/Cell activities	Verified and it was forwarded to further action
8. Other Matters	-


Co-ordinator(s)


Dean-Admin

List of Committees Members Participated:

S. No.	Name	Signature
1	Dr.P.Jayasubramanian	
2	Ms. V.Manimekalai	
3	Dr. R. Senthilkumar	
4	Dr. M. Sangeetha	
5	Dr. S. Kathiravan	
6	Dr. V. Gopalakrishnan	
7	Dr. K. Sankar	


Principal