



# **Dr. N.G.P. Arts and Science College**

**(Autonomous)**

Coimbatore - 641 048

## **Hand Book & Calendar 2015 - 2016**





“The highest education is that  
which does not merely give us  
information, but makes our life  
in harmony with all existence”

- Rabindranath Tagore



# Dr. N.G.P. ARTS AND SCIENCE COLLEGE

## PERSONAL INFORMATION

### General

Name .....

Name of the Parent / Guardian .....

Course .....

Roll No. ....

Reg. No. ....

Date of Birth .....

Address for Communication .....

Residence Phone No. ....Contact No. ....

E - mail ID .....

Vehicle No.....Make.....

### Medical

Height : (cms) .....Weight : (kgs) .....

Emergency Contact No. / Report to : .....

Blood Group : .....

Medical Problem & Allergies : .....

Family Doctor : .....Phone No.....

## **VISION**

To instill Character in the minds of students by providing Value Based Education to manifest the perfection already in them and to enable them to excel by providing Quality Higher Education and Research opportunities on par with International standards.

## **MISSION**

1. To provide Quality Education, Training and Research facilities to the students of our nation and the world
2. To inculcate ethical, moral and social values in the minds of educators and students and also to motivate and nurture co-operation, tolerance and mutual respect in our nation of diversity.

## **QUALITY POLICY**

Dr.N.G.P. Arts and Science College is committed to provide quality education on par with the global standard by continually improving the infrastructure facilities and offering market-oriented, competency-based curriculum updated to match the industrial expectations.





## THE COLLEGE EMBLEM

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- The emblem is simple in form and gives the stamp of dignity to the college.
- The emblem bears a open book and lighted - lamp which is surrounded by the sun.
- The eternal quest for knowledge is signified by the open book. Learning process continues throughout one's life and it is open to all is indicated by this.
- The lighted - lamp is the symbol of the life. It indicates that life will be bright and beautiful when knowledge, both spiritual and mundane, and perseverance combined with hard work.
- The steady and straight flame indicates the controlled application of the senses intensifies us keenness and power.
- The rising sun symbolizes the prosperity attained in life
- The dictum "Kattrrunaithu Oorum Arivu" in Tamil indicates

**"Love worth Learning, Learn flawlessly, Live by that Learning thoroughly,**

**Knowledge will get improved who learns continuously"**

**Board of Trust Members**

Dr. Nalla G. Palaniswami	Chairman
Dr. Thavamani D. Palaniswami	Managing Trustee
Dr. Mohan S.P. Gounder	Trustee
Dr. Purani P. Palaniswami	Trustee
Dr. Arun N. Palaniswami	Trustee

**COLLEGE GOVERNING COUNCIL**

Dr. Nalla G. Palaniswami	Chairman
Dr. Thavamani D. Palaniswami	Secretary
Dr. P. R. Muthuswamy	Principal
Dr. K. Durairaj	Vice-Principal
Dr. S. Govindarajan	University Nominee
Dr. M. Aruchami	Member
Dr. Sirpi. P. Balasubramaniam	Member
Dr. M. Jayakumar	Member
Dr. P. Kandasamy	Member
Dr. P. Badri Sriman Narayanan	Member
Dr. O. T. Buvaneswaran - CEO	Member
Dr. S. Saravanan	Senior Faculty Member
Mr. S. Sambasivam	Senior Non-Teaching staff

## INSTITUTIONAL NARRATION

Name of the College & Full Postal Address	<b>Dr. N.G.P. Arts and Science College</b> (Autonomous) Dr. N.G.P. - Kalapatti Road Coimbatore - 641 048
Name of the Educational Bureau & Full Postal Address	<b>Kovai Medical Center Research &amp; Educational Trust</b> No 940/1A & B, Kovai Estate, Dr. N.G.P. -Kalapatti Road, Coimbatore-641 048
Trust Telephone Number	0422 - 2369321, 2369300
Fax Number	0422 - 2627196
E-mail	info@kmch.ac.in
Website	www.kmch.ac.in
Name of the Chairman	Dr. Nalla G. Palaniswami
Name of the Managing Trustee & Secretary of the College	Dr. Thavamani D. Palaniswami
College Telephone No	0422 - 2369100, 2369252, 2628944
Fax	0422 - 2369206
E-mail	drngparts@kmch.ac.in
Website	www.drngpasc.ac.in
Name of the Principal	Dr. P. R. Muthuswamy
Mobile Number	+ 91 82207 55533
Year of Establishment	1997
Affiliation	Bharathiar University, Coimbatore
G.O. No. Permitting the starting of the College	G.O. MS. No. 464 date August 27, 1997
NAAC Accreditation and Date of Accreditation	EC/54/A 7 A/05 dated January 8, 2011
UGC 2 (f) and 12B Certification	F.8-50/2003 (CPP-I) dated June 23, 2003



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Kovai Medical Center Research and Educational Trust is a non-profitable voluntary organization established in 1990. The goal of the trust is to render quality and character building education, training and research facilities to the youth of India and abroad. Dr.N.G.P. Arts and Science College is a unit of the trust which was established in the year 1997 with Dr.Nalla G. Palaniswami, as the Chairman and Dr.Thavamani D. Palaniswami, as the Managing Trustee.

The College has been approved by Government of Tamil Nadu (1996) and is affiliated to the Bharathiar University, Coimbatore - 641 046. The institution is accredited by NAAC from 2011. The College has been included under 2(f) and 12B of UGC Act, 1956. University Grants Commission, New Delhi has conferred Autonomous status for the College from the Academic year 2015-16 onwards. This facilitates the institution the freedom of designing the curricular and co-curricular activities to mould the students to meet the global standards. In the short span, the College has developed into a strong force to face the growing demand in the field of education. The infrastructural and instructional facilities are given due attention on par with global standards.

The College persistently adopts innovative methods to improve the quality of education on a consistent basis. Active networks are found by various forums in developing the professional skills of the student. Students from the heterogeneous social and cultural backgrounds live and study in harmony at Dr. N.G.P. Arts and Science College and develop the Knowledge and Skill expected by the industry today. Quality circles through student councils are conducted frequently to enrich the classroom output. Excellence in co-curricular, extra-curricular and extension activities are encouraged among students to mould them into full fledged personalities.

Every Student in the institution is encouraged and motivated to utilize every opportunity given to him/her to develop and grow as the best citizen. Dr. N.G.P. Arts and Science College expects each student to uphold the ideals and values of the institution, not only during their student days but also throughout their life. The spirit of Dr. N.G.P. Arts and Science College is truth, discipline, dedication to life service and devotion to God and one's country. It is for each NGPian to imbibe this spirit and emulate these ideals in all their actions.

"Discipline and Dedication" is the hallmark of Dr. N.G.P. Arts and Science College and should be reflected in their character, relationships and interactions, both within the college community and in society at large. An NGPian should be sensitive, courteous, caring and compassionate in order to uphold the virtues of honesty, respect for elders and kindness towards all.

Every NGPian should apply them to be regular, systematic and concentrated study. Such sustained efforts will ensure that they achieve a high level of academic excellence and overall development.

**By the very fact of joining the college, students agree to observe the rules and regulations of the college.**

**The decision of the Principal shall be final in all matters of discipline and enforcement of rules.**



## College Working System and Hours

- The Working day is divided into two sessions. The forenoon session has 3 periods (9.15 a.m. to 12.30 p.m.) and the afternoon session has 2 periods (1.30 p.m. to 3.30 p.m.)
- The College follows day order system. Days are denoted by Roman numerals such as I, II, III, IV, V and VI and the time table is followed accordingly. The first day order will be followed on the re-opening day. The second day order will be the next working day and so on.
- Student should not leave the class room during class hours and in case, should get prior permission from the concerned Department Head.

## Principal's Office

Students can meet the Principal before 9.15 am and during the interval and lunch hours and after 3.30 pm only. Students are restricted to meet the Principal during class hours. The Office will be working from 9.00 am to 5.30 pm and the lunch hour is from 12.30 pm to 1.30 pm.

## Admission Rules & Regulations

1. Application for admission should be submitted only in the prescribed form available in the college office.
2. All admissions are made as per the guidelines prescribed by the affiliating University and Government of Tamil Nadu.
3. Any student who is found to have obtained admission by false representation will be summarily expelled from the college and has to forfeit of all fees paid.
4. Any student leaves the college in the middle of any semester, whatsoever be the reason cannot claim remission of any portion of the fee paid in the College.

## **Attendance**

The guidelines of attendance requirement issued by Bharathiar University are adopted by the College. Attendance shall be consider semester wise not annually.

- The student has to secure not less than 75% of attendance for each semester in the total number of working days during the semester.
- Students with attendance between 55% and 64% are not eligible to appear for the current semester examinations and permitted to redo the semester.
- Students shall submit leave application for specific reasons.
- Leave application should be authorized by the parent/guardian/deputy warden/class advisor in advance.
- Students with Medical reason shall produce the Medical Certificate from a registered practitioner.

# CODE OF CONDUCT FOR STUDENTS

## Behaviour

- Any requisition or letter by the student to the Principal should come through the HOD or Class Advisor.
- Eve-teasers will be dismissed from the College.
- Students should refrain from participating in political or communal activities.
- Students are solely responsible for their own personal belongings.
- No meeting should be held in the campus without prior permission from the Principal.
- No donations should be collected from students by any student without prior permission from the Management.
- Two wheelers and four wheelers owned by the students should be parked in the appropriate place (Vehicles parking shed).

## Dress Code

Every student is expected to dress simply and modestly and observe the College dress code.

Girls are permitted to wear either Sari or Salwar Kameez

- **Sleeveless attire is not permitted**

Boys are permitted to wear properly ironed tucked – in shirt (half/ full sleeve), pants with belt and black shoes with socks.

- **Shirts should be buttoned properly**
- **T-shirts, jeans and casual wears are not allowed**
- **Proper hair dressing and well shaven face is mandatory**

Students should attend the assembly meeting every Friday in college uniform.

## College Uniform

**Under Graduate :** Boys - Plain black pant & Plain white shirt

Girls - Greenish blue saree.

**Post Graduate :** Boys - Plain pale ash colour shirt & grey colour pant

Girls - Greenish blue printed saree



## **Identity Card**

A Photographic ID Card with Principal Signature will be issued to the students. Students have to wear the ID Card all the time when they are in the Campus. Students should carry the ID Card at all times and they may be required to produce the ID Card for

- Access to Library, Laboratory, Bank and other office operations.
- Admission to examination.
- In the office to receive Scholarship, Certificates and other travel concessions and etc.

Students who have lost their ID card may obtain the Duplicate ID Card on Payment from the Administrative Office.

## **Disciplinary Code**

- Students should wear their ID card every day. ID Cards should be produced anytime when demanded.
- Students are strictly prohibited to enter into other class rooms.
- Smoking, use of drugs or liquor is strictly prohibited inside the campus and violators will be dismissed with immediate effect.
- The Students shall strictly have a driving license and wear helmet (both rider and pillion passenger) when they come to the college in two wheelers.
- Students are advised not to bring valuable things like ornaments, heavy cash, electronic gadgets etc. Management is not responsible for any theft or valuables or cash inside/outside the campus.
- Absolute silence should be maintained while moving from class room to laboratory/library/auditorium and also coming back to class rooms.
- Students are forbidden from writing, scribbling, painting on the walls, desks, etc.,
- Students found guilty of damaging, destroying college property shall replace the same at their own cost.
- Littering is prohibited. Students are expected to keep the campus neat and clean.

- Students found guilty of using foul language or behaving ugly towards the staff members, will be expelled from the college.
- In case, any criminal case is registered against a student by the law enforcing authorities, he/she should intimate the same within 24 hours to the Principal, failing which he/she is liable for disciplinary action leading to expulsion.
- Under Tamil Nadu Educational rules,

The Principal is empowered to inflict the following punishments in the interest of students or the institution concerned.

I. Fine

II. Loss of attendance

III. Loss of term certificate

IV. Suspension and

V. Expulsion

- The power to take disciplinary action against an erring student is inherent with the Principal.
- Any student found violating any of the rules and regulations of the college or found disturbing the peace in the campus as well as off the campus, will be liable for suspension by the Head of the Institution, who has the right to dismiss the student without any explanation or refund of fee and other charges remitted.

The students should adhere to the rules and regulations that may be issued from time to time.

## **RAGGING**

- Ragging is an offence. Ragging is strictly prohibited inside the college campus as well as outside the campus. Student involved in ragging will be dismissed from the college.
- The Prohibition of Ragging Act of the Tamil Nadu Legislative Assembly has received the consent of the Government on 14th February 1997 and is hereby published for general information. Act No. 7 of 1997 is an Act to prohibit ragging in educational institutions in the State of Tamil Nadu. Be it enacted by

Staff Name	Department	Contact Number	Email ID
Mr. S. Mohan	Management Studies	9843674545	smohan.mgt@gmail.com
Dr. S. Saravanan	Commerce (IT)	9942045221	drsaravanan1977@gmail.com
Dr. J. Rengaramanujam	Microbiology	9698180118	rengjeja@yahoo.co.in
Dr. V. Shanmugaraju	Biotechnology	9894092682	rajugenes@yahoo.co.in
Dr. K. Selvi	Tamil	9965156644	drselvik@gmail.com
Dr. M. Jayachandran	Tamil	9715439392	jcimstamil@gmail.com

## Examinations

- Students having a minimum of 75% of attendance in the practical classes alone will be eligible to submit their record note books and appear for the Practical Examinations. Students shall be permitted to appear for the Practical Examinations only with the submission of bonafide records.
- Hall Tickets** will be issued to students in their respective departments, a week before the commencement of the University Examinations.
- During Examinations** Candidates should bring the following without fail: **Hall Ticket and ID Card**. Those who fail to bring the above will not be allowed to enter the examination hall.
- Candidates may be permitted to enter the Hall till the expiry of 30 minutes from the commencement of the Examination. After the expiry of 30 minutes no student will be permitted to enter the Hall.

## Notice Board

Each Department has an official Notice Board where important information relevant to the students are displayed. In addition to this there is a notice board in front of the Principal's office. Students are expected to familiarize with the location of all the official notice boards.

## Mobile Phones

**The use of cell phones is banned on campus.** Students are not permitted to use cell phones at any time or in any place on the college campus. Violation of this rule will result in confiscation of the phone and a fine. Confiscated phones will be returned at the end of the semester on payment of a fine.



Staff Name	Department	Contact Number	Email ID
Mr. S. Mohan	Management Studies	9843674545	smohan.mgt@gmail.com
Dr. S. Saravanan	Commerce (IT)	9942045221	drsaravanan1977@gmail.com
Dr. J. Rengaramanujam	Microbiology	9698180118	rengieja@yahoo.co.in
Dr. V. Shanmugaraju	Biotechnology	9894092682	rajugenes@yahoo.co.in
Dr. K. Selvi	Tamil	9965156644	drsolvik@gmail.com
Dr. M. Jayachandran	Tamil	9715439392	jcimstamil@gmail.com

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## ACADEMIC PROGRAMMES

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The College was established with three under graduate programmes and currently it has 23 Under Graduate programmes and 14 Post graduate programmes. Eight Departments are recognized for Research activity leading to M.Phil, and Ph.D. Degrees. In addition to this the college offers Certificate courses and Post Graduate Diploma programmes as part of the curriculum.

With the introduction of the Choice Based Credit System (CBCS) in 1997, the college began offering new academic programmes, including interdisciplinary courses. The goals of the CBCS are as follows

- To provide a broad-based, liberal education for all students
- To provide them with greater flexibility in the choice of courses
- To enable them to choose courses at basic/advance levels
- To enable them to progress at their own pace
- To enable highly motivated students to go beyond minimum requirements and earn extra credits.

The minimum credits for the students to qualify for the respective degrees are as follows:

**Three Year UG programme : 140 Credits**

**Two Year PG programme : 90 Credits**

### Courses Offered

#### Under Graduate Programmes (3 Year Programme)

1. B.A.English Language and Literature (C.A.)
2. B. Sc.Mathematics
3. B.Sc. Mathematics (C.A.)
4. B. Sc. Physics
5. Bachelor of Commerce
6. Bachelor of Commerce (C.A.)
7. Bachelor of Commerce Corporate Secretaryship (C.A.)
8. Bachelor of Commerce Information Technology
9. Bachelor of Commerce Professional Accounting

10. Bachelor of Commerce Finance
11. Bachelor of Commerce Banking & Insurance
12. Bachelor of Business Administration (C.A.)
13. B. Sc. Microbiology
14. B. Sc. Biochemistry
15. B. Sc. Biotechnology
16. B. Sc. Clinical Laboratory Technology
17. B. Sc. Food Science and Nutrition (C.A.)
18. B. Sc. Costume Design and Fashion Technology
19. B. Sc. Catering Science and Hotel Management
20. B. Sc. Computer Science
21. Bachelor of Computer Applications
22. B. Sc. Information Technology
23. B. Sc. Computer Technology

**Post Graduate Programmes (2 Year Programme)**

1. M.A. English Language & Literature
2. M. Sc. Mathematics
3. Master of Commerce
4. Master of Commerce (C.A.)
5. Master of Corporate Secretaryship
6. M. Sc. Microbiology
7. M. Sc. Biochemistry
8. M. Sc. Biotechnology
9. M. Sc. Food Science and Nutrition
10. M. Sc. Computer Science
11. M. Sc. Information Technology
12. Master of International Business
13. Master of Hospital Administration
14. M. Sc. Medical Physics

## **RESEARCH PROGRAMMES**

### **Master of Philosophy (M.Phil.)**

1. Biochemistry
2. Biotechnology
3. Microbiology
4. Food and Nutrition
5. Hospital Administration
6. Computer Science
7. Corporate Secretaryship
8. Commerce

### **Doctor of Philosophy (Ph.D)**

1. Biochemistry
2. Biotechnology
3. Microbiology
4. Commerce

### **Post Graduate Diploma Courses**

1. Clinical Laboratory Technology
2. Clinical Research and Data Management
3. Bioinformatics
4. Hospital and Health Care Management
5. Imaging Technology (Radiology & Scan Technology)

### **Diploma Courses**

1. Office Administration
2. Hospital Records Management

### **Certificate Courses**

1. Communicative English
2. Business English Course (BEC)
3. MS - Office

## **STRUCTURE OF THE PROGRAMMES**

### **Under Graduate Programmes**

(B.A. / B.Sc. / B.Com / B.Com (CA) / B.C.A.)

The College follows the semester pattern requiring six semesters of study for Bachelor's degree. The duration of the semester is 90 working days. In the CBCS, each course offered in a semester is assigned a certain number of credits, depending on the quantum of work required of the student.

At undergraduate level a student must necessarily complete a minimum of 14 credits for Bachelor's Degree. The UG programme has the following components:

#### **Part - I**

Tamil or any one of the following modern/classical languages i.e. Malayalam, Hindi, French, German.

The subject shall be offered during the first four semesters with one examination at the end of each semester (4 courses – 16 credits).

#### **Part – II : English**

The subject shall be offered during the first four semesters with one examination at the end of each semester (4 courses – 16 credits). During second semester, part English shall be offered as Communication Skills.

#### **Part – III**

##### **Core Subject**

As prescribed in the scheme of examination.

Examination shall be conducted in the core subjects at the end of every semester. For the programmes with 4 semester languages : 15 core courses – 60 credits are to be offered



## Allied Subjects

As prescribed in the scheme of Examination, four subjects, one each in I, II, III and IV semester for a total of 16 credits are to be offered.

## Electives courses

Three elective courses with 12 credits are to be offered one in the V semester and two in the VI Semester. Elective subjects are to be selected from the list of electives prescribed by the Board of Studies concerned

## Part – IV

1(a) Those who have not studied Tamil upto X std / XII std and taken a non-Tamil language under Part-I shall take Tamil comprising of two courses with 2 credits each (4 credits). The course content of which shall be equivalent to that prescribed for the 6th standard by the Board of Secondary Education and they shall be offered in the third and fourth semesters.

There shall be no Comprehensive (University) Examinations and the students shall be assured as per the scheme of Continuous Assessment (CA) for the total marks prescribed.

(OR)

(b) Those who have studied Tamil upto XII std and taken a non-Tamil language under Part-I shall take Advanced Tamil comprising of two courses with 2 credits each (4 credits) in the third and fourth semesters.

(OR)

(c) Others who do not come under the above a+b categories can choose the following non-major electives comprising of two courses with 2 credits each (4 credits) in the third and fourth semesters.

1) Yoga for Human Excellence / Women's Rights / Constitution of India  
**(III semester.)**

2) General Awareness **(IV semester.)**

## 2. Skill Based Subjects:

All the UG programmes shall offer of four courses of Skill Based Subjects one each in III, IV, V & VI semester with 3 credits each (12 credits) for which examination shall be conducted at the end of the respective semesters.

### 3. **Environmental Studies:**

All the UG programmes shall offer a course in Environmental Studies subjects and it shall be offered in the first semester. Examination shall be conducted at the end of the semester (one course with 2 credits).

### 4. **Value Education :**

All the UG programmes shall offer a course in "Value Education – Human Rights" subject and shall be offered in the second semester. Examination shall be conducted at the end of the semester (one course with 2 credits).

The assessment for the category in Part – IV 1 (b) & (c) and 3, 4 subjects shall be through Comprehensive (University) Examination for the total marks prescribed. There shall be no Continuous Assessment (CA).

## **Part V: Extension Activities**

Every student shall participate compulsorily for period of not less than two years (4 semesters) in any one of the following programmes.

NSS

Sports

YRC

Other Extra curricular activities.

**Internship:** Internship is a specialized field training programme required to be attached to an industry as an in-house internee for a period prescribed by the Board of study concerned. At the end of the training Programme, each student should submit a "Internship Report" for examination

## **Post Graduate Programmes**

M.A. / M.Sc. / M.Com. / MIB

The Course of the Degree of Master of Science/Arts/Commerce shall be under the Semester System according to the Syllabus to be prescribed by university from time to time. The semester system consists of FOUR semesters of study. A student must necessarily complete a minimum of 90 credits for a M.A. / M.Sc. / M.Com. / MIB Degree.

The post graduate programme has the following components

- Core Courses

- Elective Courses
- Value Education
- Skill Based Subject
- Project & viva voce
- Industrial Training

**Project:** Each student admitted to the Programme of study shall take up a project work in lieu of three Elective courses. The report of the study should be submitted at the end of course of study certified by the supervisor and duly forwarded by the Head of the Department/Principal of the College.

The Head of the concerned department shall assign a project supervisor, whose intern to assign the topic and monitor the project work of the student.

## TESTING AND EVALUATION

Student has to stay compulsorily for the entire duration of the test/examination hours both for CA and CE

Evaluation of students for both UG and PG is based on both Continuous Assessment (CA) and Comprehensive Examination (CE) held at end of each semester. The weight of marks is indicated below:

Course	CA	CE
<b>Under Graduate Programme</b>		
Theory	25%	75%
Practical	40%	60%
<b>Post Graduate Programme</b>		
Theory	25%	75%
Practical	40%	60%

### Continuous Assessment (CA)

- CA will be carried out by the course teachers.
- A Students are expected to take all testing units that are administered to them i.e., 3 tests and additional third components which may include seminar/Assignment/Project work/any other.
- The testing units carry equal weight. Seminar / Paper presentation is a requirement at postgraduate level.



- There is no minimum mark required for passing in the Continuous Assessment.
- Retests will be given only for those students who have missed the tests because of participation in college-sponsored activities such as NSS Sports. These tests will be held before the commencement of the Comprehensive Examination.

### Comprehensive Examination

- Assessment will be in the form of a Comprehensive Examination in each course at the end of each semester.
- A student will be permitted to take the Comprehensive Examinations provided he/she has a minimum attendance of 75% and has completed the Continuous Assessment requirements of test/assignments/ seminars / project work, etc.
- The minimum mark required for passing in each course is as follows

Course	CE	Aggregate of CA & CE
<b>Under Graduate Programme</b>		
Theory	40%	40%
Practical	40%	40%
<b>Post Graduate Programme</b>		
Theory	50%	50%
Practical	50%	50%

### Marks and Grades

(a) Once the marks of the CA and CE for each of the course are available, they shall be added. The mark thus obtained shall then be converted to the relevant letter grade, grade point as per the details given below:

#### (I) For Undergraduate Programmes:

##### Conversion of Marks to Grade Points and Letter Grade (Performance in a Course/Paper)

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90-100	9.0-10.0	O	Outstanding
80-89	8.0-8.9	D+	Excellent
75-79	7.5-7.9	D	Distinction
70-74	7.0-7.4	A+	Very Good
60-69	6.0-6.9	A	Good



50-59	5.0-5.9	B	Average
40-49	4.0-4.9	C	Satisfactory
00-39	0.0-3.9	U	Re-appear
ABSENT	0.0	AAA	ABSENT

**(ii) For Postgraduate Programmes:**

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90-100	9.0-10.0	O	Outstanding
80-89	8.0-8.9	D+	Excellent
75-79	7.5-7.9	D	Distinction
70-74	7.0-7.4	A+	Very Good
60-69	6.0-6.9	A	Good
50-59	5.0-5.9	B	Average
00-49	0.0-4.9	U	Re-appear
ABSENT	0.0	AAA	ABSENT

**Calculation of grade point average semester-wise and part-wise is as follows:**

$$\text{GRADE POINT AVERAGE [GPA]} = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

$C_i$  = Credits earned for course  $i$  in any semester

$G_i$  = Grade Point obtained for course  $i$  in any semester

$n$  = refers to the semester in which such course were credited

Sum of the multiplication of grade points by the credits of the courses offered under each part.

GPA = .....

Sum of the credits of the courses under each part in a semester

**Calculation of Grade Point Average (CGPA) (for the entire programme):**

A candidate who has passed all the examinations under different parts (Part-I to V) is eligible for the following partwise computed final grades based on the range of CGPA.

$$\text{CUMULATIVE GRADE POINT AVERAGE [CGPA]} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

Sum of the multiplication of grade points by the credits of the entire programme under each part

CGPA = .....

Sum of the credits of the courses of the entire programme under each part

A candidate who passes all the examinations in Part I to Part V securing following CGPA and Grades shall be declared as follows **for Part I or Part II or Part III**:

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 – 10.0	O+	First Class – Exemplary *
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
4.5 and above but below 5.0	C+	Third Class
4.0 and above but below 4.5	C	

## ACADEMIC FACILITIES

### Computer Center

The campus is well equipped with LAN and WAN that connects administrative office, Principal's office, Finance section, Library, Examination cell, all the departments and student Laboratories to ease work of the day-to-day function. CCTV Camera (24x7hrs.) surveillances are available in the significant areas of the institution. The core features are

- 12 computer laboratories completely furnished and air conditioned.
- Over 1200 computers with high speed servers and 100 printers with latest configuration
- 6MPS Internet facilities to all the departments and hostels
- Separate Internet lab with 60 terminals
- Separate language lab with 60 terminals to enrich student communication skill
- Network security provided with higher end Sonic Firewall and Cisco Router to prevent data theft, downtime and mitigate Denial of service of attacks

- Equipped with teaching aids such as LCD and OHP projectors for modern teaching methodology and Smart class activities.

Computer center, a center of excellence, is now offering quality Online Education. We welcome each of our student to our 'Online Campus' where latest technology, innovative teaching methodologies and quality education are blended together to create a unique learning experience.

Reputed companies are in collaboration with our institution, and they also conduct online examinations.

## **LIBRARY**

All faculty members and students of the Institution are considered as the members of the Library. Alumni will be allowed for reference purpose only. The Members of the Library are advised to follow the following guidelines for the usage of Library.

## **LIBRARY COLLECTIONS**

<b>RESOURCES</b>	<b>TITLES</b>		<b>VOLUMES</b>		<b>NUMBER</b>
Books	13784		31560		31560
<b>Journals/ Magazines</b>	<b>Journals</b>		<b>Magazines</b>		205
	<b>Nat.</b>	<b>Intl.</b>	<b>Nat.</b>	<b>Intl.</b>	
	148	7	48	2	
<b>Back Volume of Journals</b>					3001
<b>Project Reports</b>					2801
<b>Newspapers</b>					12
<b>University Question Papers</b>					614
<b>E-resources</b>	CDs/DVDs				1650
	Database				6
	Online				16



Library is fully automated with a wide collection of the latest books, periodicals and CDs, expanded and updated every year. The open access system provides feasible reading and reference facilities for students and faculty. This collection is expanded and updated regularly every year. The library staff members are committed to using technology in efficient and innovative ways. The library maintains one server and over 35 PCs to support its various operations and services. Electronic databases are made available to the members of the library via internet and the college's intranet.

### **Electronic Resources and N-List**

Central Library has its own homepage ([www.drnrgpasclibrary.Pbworks.com](http://www.drnrgpasclibrary.Pbworks.com)) provides web-based access to its resources, procures over 96,607 electronic Books and 7,500 E-Journals and databases, supports on-line submission of theses and dissertations, and has set up an institutional repository of publications brought on by the Faculty community. The library maintains "National Library and information services infrastructure for scholarly content" (N-LIST), being jointly with UGC information digital library consortium. The staff and student community may use all services to obtain articles not owned by the central library.

Every student is required to attend an orientation programme "Know your library" immediately after admission.

### **Library Working Hours**

Library function from 8.00am to 8.00pm in all working days except on Sundays and Public holidays

Transaction time :	8.00 am - 6.00 pm
Book return time :	8.00 am - 11.30 am
Book reservation :	8.00 am - 1.15 pm
Book Issue time :	12.00 pm - 6.00 pm

### **Library Services**

- Online services
- Computerised subject bibliography
- Computerised reservation of book
- Electronic library services



- Compiling information for several journals
- Question Bank
- Database development and maintenance
  - EBSCO
  - N-List
  - CMIE
  - SPRINGER
  - ELSEVIER SCIENCE DIRECT
  - IEEE-ALL SOCIETY PERIODICALS

### **Lending Services**

Under Graduates	: 2 Books
Post Graduates	: 4 Books
Research scholars	: 5 Books
Staff	: 5 Books

### **Rules and Regulations**

- Students must produce their valid Bar-coded Identity Card while borrowing Library materials.
- On Completion of Course the students must get no due certificate from the librarian.
- Strict silence should be maintained in the library.
- Students are not allowed to bring any printed matter or files into the library.
- Books must not be marked or damaged in any manner
- Students must examine each book before borrowing and immediately report any damaged / missing pages to the Librarian.
- Students shall replace or pay for the cost of any book lost by them. If one book of a set is lost or damaged the whole set shall be replaced.
- A fine of Rs. 1/- is charged for each day a book is overdue.

- The student must return all books and cards and settle any outstanding dues prior to applying for the Transfer Certificate.

## **RESEARCH LABORATORIES**

The Research activities of the College were accelerated from the year 2002 onwards. Extensive research facilities were created to promote innovative research. The students and Staff are encouraged to innovate through quality research in emerging areas. Each department has its own laboratories and facilities, equipped to handle high-end research. The Research activities in the College include Academic Research and Funded Research Projects in the Faculties of Biological Science, Computer Science & Commerce.

The college has "Funded Research Projects" with 4 Major and 10 Minor research projects obtained from various funding bodies like UGC, DBT, DST, TNSCST, etc.

## **FIST LABORATORY**

With the aim of introducing Scientific Research on biological science, which would cater to the needs of teaching, research and Industrial applications, DST granted a fund to a tune of 33 Lakhs. DST also granted 44 Lakhs to establish Research Laboratory and infrastructure.

## **CENTER FOR VALUE EDUCATION**

The Center for Value Education (CVE) of our College was inaugurated on 12th January, 2015 in view of the 153rd birth anniversary of the great Indian patriot monk Swami Vivekananda. The CVE conduct Fresher Orientation on Life Values, Invited Lectures, Panel Discussions, Special Programs, Outreach Programs/Extension Activities.

### **Objectives of Center for Value Education**

- Sensitizing students towards value education and professional ethics.
- To realize the inner potential of mankind, through understanding of Indian Culture and Philosophy.
- To inculcate social ethics among youth and public, and make them noble citizens so as to contribute to the well being of the society.
- To encourage leadership qualities among students and offer a common platform to develop co-operative work culture.

- To propagate the philosophy and moral values of great personalities through spreading their doctrines.
- To introduce Personality Development, Patriotic values, Moral ethics through Certificate & Diploma courses and Higher Studies and Research.
- To spread the idea of the potential divinity of every being and how to manifest it through every action and thought.
- To stress the universal message of India of oneness, respect of diversity and immortality of soul in the words of Swami Vivekananda.
- To pursue the integrated study of philosophy and activities of great personalities in India as well as global reference.
- To undertake studies of different religions with an objective to spread the idea of harmony of religions.

## **TUTORIAL SYSTEM**

This is a unique system, which enables a closer contact between the students and the teacher. As per the system, the students are assigned to tutors. Students should send their leave letters and other correspondence to the authorities only through their respective tutors. Regular meetings with the tutors will help the students to get them adjusted to the academic and Personal life. Both the Tutor and Student are required to sign in the Tutorial and counseling record on the completion of each semester. They can always freely discuss their difficulties in studies and extracurricular activities with the tutors.

## **CONTROLLER OF EXAMINATION (CoE)**

Principal is the Chief Controller of Examination who is assisted by Controller, Assistant Controller and office Assistants. This section controls the entire Comprehensive Examination procedures and declares the results of the students.

## **EXAMINATION CELL**

The College has a separate examination cell which conducts Continuous Assessment tests, Model Examinations and other works related to Internal Assessment.

Examinations related to Bharathiar University shall be conducted separately by the Exam Cell and results will be published by the University.

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

As per guidelines of UGC, the IQAC cell is established with the following objectives:

1. To ensure continuous improvement in the entire functioning of the institution.
2. To ensure the stakeholders connected with the institution namely Parents Teachers, Staff, Funding Agencies and the Society in general, of its quality and probity.

The following are the members of the committee for internal quality assurance cell for the period of two academic years (2014-2015 and 2015-2016) for planning, guiding and monitoring quality assurance and quality enhancement activities for education in the institution.

### Head of the Institution

Dr. P. R. Muthuswamy

Chairperson

### One Member of the Management

Dr. Thavamani D. Palaniswami

Member

Secretary,

Dr. N.G.P. Arts and Science College

### Senior Teachers of the Institution

- |    |                     |        |
|----|---------------------|--------|
| 1. | Dr. K. Durairaj     | Member |
| 2. | Dr. N. Kannan       | Member |
| 3. | Dr. D. Geetharamani | Member |
| 4. | Dr. S. Saravanan    | Member |
| 5. | Dr. L. Usha         | Member |
| 6. | Dr. S. V. Ramesh    | Member |
| 7. | Dr. V. Shanmugaraju | Member |
| 8. | Mr. B. Subramani    | Member |

### Senior Administrative Officer

- |    |                        |        |
|----|------------------------|--------|
| 1. | Dr. O. T. Buvaneswaran | Member |
|----|------------------------|--------|



### **Three External Experts**

- |    |  |        |
|----|--|--------|
| 1. | Dr. M. Jayakumar<br>Professor & Head<br>Department of Extension<br>Career Guidance and Placements<br>Bharathiar University, Coimbatore | Member |
| 2. | Dr. Darius Gnanaraj<br>Dean of Research<br>Karunya University<br>Coimbatore  | Member |
| 3. | Mr. M. Settu<br>CEO, Syndicate Exports Ltd.,<br>Coimbatore   | Member |

### **Coordinator**

- |    |                       |                  |
|----|-----------------------|------------------|
| 1. | Mr. B. Satheesh Kumar | Member Secretary |
|----|-----------------------|------------------|

### **Functions of IQAC**

1. Design and implementation of annual plan for the institution.
2. To arrange feedback responses from students for quality related institutional process.
3. Development and applications of various quality benchmarks/Parameters for various academic and administrative activities of the institution.
4. Retrieval of information on various quality parameters and best practices followed by other educational institutions.
5. Organization of seminars and workshops and quality related themes.
6. Development and applications of innovative practices in various programmes for quality enhancement.
7. Creating a learner-centric environment for quality education.
8. To work for the development of quality enhancement policies and practices.
9. To prepare focused Annual Quality Assurance Report (AQARs).
10. Act as a nodal unit of the institution for quality related activities.

## MEMORANDUM OF UNDERSTANDING

The institution has signed MoU with many organizations, related to Science and Commerce for the Academic Year 2014 – 2015 onwards for improving the communication skill of the students and also for knowledge sharing. This MoU facilitates the students for placement opportunity and for individual skill development.

S.NO	Name of the Agency	Purpose	Academic Year
1	IIT Mumbai	Spoken Tutorial	2014-2015
2	Infosys BPO Limited	Student Employability	2014-2015
3	Tamil Nadu Agricultural University	Mushroom Cultivation Technology	2014-2015
		Apiculture Technology	
4	Teknoturf Info Service Private Limited	PHP ,ORACLE, C & C++ for Computer Science Branches	2014-2015
5	Vaanam Technology Private Limited	.NET	2014-2015
6	M/S Poras Technologies	Anroid with PHP	2014-2015
7	APEX Institute of Multimedia	Web Designing	2014-2015
8	IIHT Limited	CCNA	2014-2015
9	SRIKARA	Diploma in Computerized Accounting and Taxation with E-Filing	2014-2015
10	The Institute of Computer Accountants	Workshop on Advance Excel	2014-2015
11	Abbes Bio Tech	Training Programme and Seminars	2014-2015

## ACADEMIC COORDINATORS

Sl. No.	Subject	Name	Department
1.	NAAC/IQAC	Mr. B. Satheesh Kumar	Mathematics
2.	Curriculum Development Cell	Dr. S. S. Sudha	Microbiology
3.	Center for value Education	Dr. N . Kuppuchamy	Tamil
4.	Center for Research	Dr. D. Geetha Ramani	Microbiology
5.	Faculty Development Programme	Dr. L Usha	Commerce
6.	Center for Language Learning	Mr. S. Abubacker Siddiq	English
7.	Value Added Courses	Mr. B. Subramani (Computer Courses)	IT
		Dr. M. S. Ranjith Kumar (Non-Computer Courses)	Commerce (C.A.)
8.	ICT Academy	Mr. B. Narasimhan	Computer Technology
9.	Center for E-Learning	Mr. R. Rajesh Kanna	Computer Application
10.	Entrepreneurship Development Cell	Mr. B. Narasimhan	Computer Technology
11.	Institute, Industry Interaction Cell	Mr. S. Mohanraj	MIB
12.	Students Counsellor	Mrs. N. Mangaleshwari Manjari	Counselling
13.	Anti Ragging and Discipline	Mr. S. Mohan	Management Studies
14.	Parent-Teacher Association	Mr. S. Senthil Prabhu	Microbiology
15.	Alumni Association	Mr. P. Arun	Biotechnology
16.	Friday Assembly	Mr. S. Prathap	Physical Education
		Mr. R. Manoj Kumar	MIB
17.	Chairman, Secretary, Faculty Meetings and other Meetings	Ms. K. Manju Kumari	English

18.	Center for Women Development	Dr. S. Meenakshi Saratha	Commerce PA
19.	NSS Unit – I Unit – II Unit - III	Dr. S. Namasivayam Ms. S. Nithya Mr. B. Narasimhan	Commerce (C.A.) English Computer Technology
20.	YRC	Dr. S. Thangamanikandan	Tamil
21.	RRC	Dr. S. Namasivayam	Commerce (C.A.)
22.	Fine Arts	Mr. V. S. Jagadeeswaran	Information Technology
23.	Drama Club	Ms. Dorothy Catherine	English
24.	Eco Club	Dr. J. Karthikeyan	Biochemistry
25.	Journal Club	Dr. D. Parasakthi	Commerce Finance
26.	Citizen Consumer Club	Mr. S. Mohan	Management Studies
27.	Extension Activities	Mrs. P. A. Vasundradevi	Biochemistry
28.	International Student forum	Dr. S. V. Ramesh	Commerce
29.	Youngistan Club	Mr. Anton Pushparaja. M	English
30.	College Calendar	Mr. E. Kumaran	Microbiology
31.	College Newsletter	Ms. V. Chitra	English
32.	Website Development	Mr. T. R. Anand	Computer Technology
33.	Intranet service	Mr. N. Kumar	Computer Science
34.	Timetable	Dr. A. R. Kanagaraj Mr. S.Mohan	Corporate Secretarys Management Studies
35.	Student attendance	Mr. B. Subramani	Information Technolo
36.	LOG Book Verification	Dr. K. Selvi	Tamil
37.	Stock Verification	Dr. Jaiganesh	Computer Science



38.	Hostel Advisory Committee Boys Hostel Girls Hostel	Mr. R. Rukhmathan Dr. K. Durairaj	Management Studies Vice - Principal
39.	Identity Card	Mr. S. Saravanan	Office
40.	Staff Grievance and Redressal	Prof. R. Kandhasamy	Maths
41.	Student Development Cell	Dr.P.Jayasubramanian	Commerce (C.A.)
42.	College Functions	Dr.V.Shanmugaraju	Biotechnology
43.	College Magazine Committee	Dr.N.Kuppuchamy	Tamil
44.	Sports Advisory Committee	Dr.J.Renga Ramanujam	Microbiology

## PLACEMENT SERVICES

The Training and Placement Cell of the College is headed by a Placement Coordinator. The Cell has Student representatives from all Classes, among whom a student coordinator is elected. The Student Coordinator interacts with the Placement Coordinator for the daily functioning of the Cell.

The College aims to give the Students fine tuning required for Placements and other employability enhancement activities such as life skilled development sessions, GD, Workshops, Mock tests and discussion. The Cell also organizes informal interactive sessions with the corporate professional and Alumni.

### Role of the placement cell

- To look after the Training and Placement activities of students.
- To have close liaison with the Industry for Placement of Students.
- To collect feedback from the Companies coming for Placement.
- To organize the Entrepreneurship workshops.
- To identify relevant Placement Organizations for the Student Internship programme.
- To act as the primary contact between employer and the student.

### **Our major recruiters are**

- ◆ Aagna Web Soft Pvt. Ltd.
- ◆ All Sec Technologies
- ◆ Aircel Limited
- ◆ Aspire Technologies
- ◆ Aosta Software Technologies India Pvt. Ltd.
- ◆ Biocon
- ◆ C-cube
- ◆ Cognizant Technologies
- ◆ Digital Nirvana
- ◆ Ernst & Young
- ◆ Ex-l-nt Tution Center
- ◆ Ford Business Service
- ◆ Garnest & Young
- ◆ HSBC
- ◆ HCL Technologies
- ◆ I Gate
- ◆ I Notics
- ◆ Issm
- ◆ Infosys
- ◆ KGISL
- ◆ Keane Technologies
- ◆ Mahindra
- ◆ Minyle
- ◆ Octavo Solutions Pvt. Ltd.
- ◆ Point Perfect transcription Service
- ◆ Sathyam
- ◆ Syntel Inc.
- ◆ Sakthi Finance
- ◆ Sutherland
- ◆ Tata Consultancy Service
- ◆ UST Global Service
- ◆ VWR Lab Products
- ◆ Verizon
- ◆ Wipro Wista
- ◆ Wipro Technologies
- ◆ Wipro Wase
- ◆ Wipro Infotech
- ◆ Zifo Technologies Pvt. Ltd

## **STUDENT ASSOCIATIONS**

The student association of the college functions with the following student office bearers:-

Chairman, Vice chairman, Secretary, Joint Secretary. The student office bearers will be elected by the electors of the students, council member and class representatives.

## **DEPARTMENT ASSOCIATIONS**

Every Department in the College has an Association with a view to encourage the students to face real life situations and to develop group dynamics.

The activities of the associations are to conduct Guest lectures, Seminars, Management games, Computer games, Cultural programmes and organisation of audio-visual programmes.

- |   |                               |
|---|-------------------------------|
| 1. Tamil Literary Association             | - Tamil Mandram               |
| 2. English Literary Association           | - Eruditica                   |
| 3. Mathematics Association                | - Sigma                       |
| 4. Biochemistry Association               | - Biozenith                   |
| 5. Biotechnology Association              | - Zenith                      |
| 6. Microbiology Association               | - Louis Pasteur Memorial Club |
| 7. Food Science & Nutrition Association   | - Nutrizeal                   |
| 8. Costume Design and Fashion Association | - SUVAE                       |
| 9. Catering Sci. & Hotel Mgt. Association | - Chef's Zone                 |
| 10. Information Technology Association    | - Spazios                     |
| 11. Computer Technology Association       | - Cyber Dynorz                |
| 12. Computer Science Association          | - Flips                       |
| 13. Computer Application Association      | - Bloggers                    |
| 14. Commerce Association                  | - Syn-Com                     |
| 15. Commerce (CA) Association             | - Comrade                     |
| 16. Corporate Secretary Association       | - Marshal                     |

17. Management Studies Association	- Manifest
18. International Business Association	- Sui Generis
19. Hospital Management Association	- Health Symbiotes
20. Commerce IT	- COM-TEC
21. Medical Physics	- ROENGTEEN
22. Commerce (PA)	- Warrior
23. Commerce Finance	- Finer
24. Physics Association	- Panorama
25. Commerce Banking & Insurance	- Bancassurance

## **ALUMNI ASSOCIATION**

Every graduate of the college is encouraged to become a member of the Alumni Association.

### **Objectives of the Alumni Association**

- To foster fellowship among Alumni and maintain continued contact with their Alma matter.
- To facilitate creative involvement in the progress and activities of the college.
- To encourage joint endeavor in the building of the community and society.

## **PARENT – TEACHER ASSOCIATION (PTA)**

PTA is a formal association with parents and teachers intended to facilitate parent participation in the college development. The PTA is to make the parents understand the challenges in education and to develop a close relationship with teachers. This shall facilitate the parents to know about the students' achievements and improvements. PTA also creates an opportunity to meet other parents and teachers, building rapport and discussing issues about their ward. The parent teacher Association is conducted to meet the parents once in every semester.

## **CO-CURRICULAR ACTIVITIES**

### **The College Magazine**

The College Magazine is annually published and carries literary and research articles in Tamil / English contributed by students and staff. Important photographs



memorable events, occasions and functions pertaining to the activities of the college and students are included besides brief information on the College Council, Students' Association and Faculty Associations.

### **Journal Club**

To inspire innovation and to motivate public speaking, this club has been functioning effectively every Wednesday between 11.30 am and 12.30 pm. Each student of final undergraduate and post graduate studies should deliver a talk on his / her area of interest, apart from his/her regular text book syllabi, followed by deliberations.

### **Youngistan Club**

The club organizes meeting to exchange the views and reviews of the readers of some popular books in English Literature. It ignites the participants' knowledge by offering sensible remarks on famous authors. The club meetings are well attended by some of the experts in their subjects.

### **ECO Club**

It was started in the year 2007 with a motto "To save our Mother Nature and to make Students realize and participate in conserving our environment". The club arranged various activities like,

- (I) Throw light to reduce global warming.
- (ii) Create awareness on clean & green environment.
- (iii) Lectures by eminent environmentalist.
- (iv) Tree plantation campaign
- (v) Trekking trip to the Western Ghats.

### **Sports Club**

The club actively functions by motivating and promoting the talented students in sports. It encourages the students to take part in intercollegiate/Inter zonal/ zonal games and sport meets apart from the annual sports meet in college and other intramural events.

### **National Service Scheme**

NSS is a two year programme. It is an All India Organization for the Students. The college has 3 NSS units and headed by 3 programme Coordinators.

Besides involving in various service activities, it also organizes special camps. The students who are willing to go for social service and help the society are encouraged

to join the NSS. Nationally recognized Certificate will be issued at the end of the Second year.

### **Youth Red Cross (YRC)**

A unit of Youth Red Cross having affiliation to the Tamil Nadu Youth Red Cross Society gives opportunity to the students to serve the public. YRC promotes national friendship and service to less fortunate. The Students learn disaster Management, First Aid, Road Safety, Fire fighting services, Family Welfare and Blood Donation.

### **Red Ribbon Club (RRC)**

A Unit of Red Ribbon club has been functioning in the college. The club's function is to create AIDS awareness among society by conducting awareness campaigns, lectures & seminars etc.

### **Citizen Consumer Club**

Citizen consumer club was inaugurated on 17.02.2015 jointly with Tamil Nadu Consumer Association, Bureau of Indian Standards (BIS), Coimbatore and Federation Consumer Organization Tamilnadu & Pondicherry. The motto is to spread awareness on consumer rights amongst all consumer segments especially among college students, to sensitize manufacturers, service providers on consumer rights and quality and to promote sustainable consumption.

### **Blood Donors Club**

"DONATE BLOOD SAVE LIFE" is the main motto of the club. It is actively functioning to create awareness on blood related disease and organizing free blood group identification camps for both students and general public.

## **BEST PRACTICES**

### **Weekly Assembly Meetings**

The College has weekly assembly meetings on every Friday from 9.15am to 10am in the college campus under the leadership of the Principal. The winners of various competitions and tournaments conducted inside and outside the college are honoured and recognized in this meeting. The Principal normally speaks on moral growth of the students in the meeting.

### **Language lab**

Language lab is an additional facility for the students to improve the communication skills in English. Through this lab the students learn advance levels of English including Listening, Pronunciation, Grammar, Soft Skills, Comprehension, Inter Cultural skills, behaviors, Reading Skills, Videos and Speaking test, Academic study skills and

business writing. Through this communicative class, the students overcome their inhibitions of speaking a Foreign Language.

### **Communicative English Program**

This is a unique program which was introduced in the academic year 2009-10 exclusively for the first year UG students. It is to train the students to inculcate and impart the knowledge in Vocabulary, Grammar Structure, Group Discussion, Functional English, Resume Writing, Facing Interviews and public speaking. They are specially trained in effective communication and they are also taught how to respond to real life situations.

### **Faculty Development Program (FDP)**

Faculty development programmes are organized and conducted by the Principal periodically. This forum frequently organizes various faculty development programs to enhance the communicative skills and teaching abilities of the members of the staff.

### **Student Development Program (SDP)**

This forum regularly conducts student development programmes which help to hone the skills of the students with the help of various professionals from reputed institutions. The cell conducts various workshops and seminars through Saturday forums in the area of communicative English, assertiveness, personality development, creativity and group discussions.

### **Dr. NGP IAS Academy**

Dr. N.G.P. IAS Academy is a unique feat of Dr.N.G.P. Educational Institutions whose role is to mould and channelize the Civil Service aspirants of our college.

The academy is on a pilot-project to support the students from poor socio-economic background by providing them special coaching to compete and come out successfully in the examinations conducted by the Union Public Service Commission, Public sector enterprises and State Service Commission.

The academy has an exclusive library with latest study materials that is required to gear up an assortment of skills they have gathered to excel in the competitive examinations.

### **NGP CONCESSIONS**

In the absence of Government scholarships, the management is profoundly philanthropic to give concessions and privileges to sports persons, meritorious students and downtrodden.



## **SCHOLARSHIP**

Scholarships offered by Adi-Dravidar welfare Department:

- Students belonging to Scheduled Castes/Tribes, whose parents annual income does not exceed Rs. 2,50,000/- p.a. are eligible for Scholarships.
- Students whose parents convert to Christianity and whose annual income does not exceed Rs.2,00,000/- are eligible for Scholarships.
- Students belonging to Scheduled Castes/Tribes, whose parents are converted to Christianity and who are residing in the College Hostel are eligible for Scholarship.

Students should follow the under mentioned procedures while applying for scholarship or fee concession:

Students of First year undergraduate classes should produce the following documents to the college office for Scholarship and Fee Concession.

- Attendance certificate from HSS
- Parents Income Certificate
- Community Certificate
- Students should apply only in the prescribed form obtained from the office.

### **Scholarship to the Physically Handicapped Students**

Prescribed forms of application can be had from the Director of Social welfare Anna Salai, Nandanam, Chennai - 600 035, on requisition with self - addressed stamped envelope.

### **Scholarship to the Children, Grand Children of Freedom Fighters**

The students who are the children or grandchildren of freedom fighters, whose monthly income does not exceed Rs. 560/- can apply for this scholarship.

### **Defense Service Personnel's Children**

Children of defense service personnel and ex-service persons can apply for 25% concession.

### **Scholarship to Children of Ex-serviceman**

Children of Ex-serviceman can contact the District Soldiers, Sailors and Airmen Board Office for supply of application form.



### **Minority Scholarship**

Children of Christians, Muslims, Sikh, Parsi & Buddhist whose family income does not exist Rs. 2,00,000/- annum can apply for this scholarship.

### **Center for Women Empowerment**

Women's Forum conducts several activities for the welfare of the women students and members of staff. Guest lectures were organized and the girl students are made to participate in the programmes on "Student Entrepreneurship Meetings" in the College and also off Campus.

### **Tamil Osai**

Tamil Osai, a Tamil Magazine is being published from 1998. The students and members of staff are encouraged to contribute articles for the Magazine. It is published by the Department of Tamil.

### **Tamil Archives**

Ancient archives expressed in wooden boards on mathematical signs and symbols and ancient Tamil names of warfare and arithmetic expressions are exhibited to the students in the Department of Tamil.

### **Part time Jobs**

To encourage the skill development and job culture of the students, the students are permitted to undertake part-time jobs outside the college. Some of the teachers are also involved in part-time jobs to upgrade their knowledge in various handicrafts. The outcome of this part-time job is to reduce the students' monetary burden and boost their self-respect to pursue their studies.

### **Center for E – Learning**

Personality and Aptitude of a student is best judged by his mastery over the recent happenings in his/her area, apart from his/her textbooks. To motivate the same, our institution has entered with an MoU with Max Value, Chennai that offers various courses on online mode at nominal charges to the students. The internet facilities for the same is offered free of cost to the students those who have registered for the course.

### **Counselling Center**

There is a counselling center in the college to solve the personal problems of the

students. Mrs. N. Mangaleshwari Manjari offers counselling twice a week for 2 hours to the needy students. The counselling record is kept confidential and the problems are solved by the psychologist whenever necessary.

### **60/60 Programme**

This Programme is to nurture the students to speak in front of crowd/audience, gives platform to manage the inhibitions through their speech on themselves, their interest, career expectation, personality and their weakness. It is conducted once a week - Monday, Tuesday & Thursday from 3.30 pm to 4.30 pm with the strength of 60 boys and 60 girls.

## **COLLEGE FACILITIES**

### **Fitness Center**

For students to stay fit and healthy, the college is equipped with gym and fitness centre facilities - treadmill, exercise bikes, body building equipments and more of latest fitness equipment. All gyms and fitness centers are open both in the morning and evening hours.

### **Seminar & Conference Center**

As an inevitable requirement the college has 4 Seminar and Conference Centers with all multimedia facilities to accommodate more than 1,500 spectators in different blocks. The Seminar Halls have been designed to suit for all latest audio and video technology with online facilities.

### **Coffee Shop & Restaurant**

To cater to the refreshment needs of the students and staff, the campus has Coffee shop and Restaurant. They provide hygienic food items and refreshments throughout the day to the student community at affordable prices.

### **Hostel**

On campus Hostel facilities are provided for men and women with preferred food and accommodation. Hostels are provided with separate study rooms, internet center, stationery and general stores, indoor games, recreation rooms and shuttle collection. Fully secured campus with 250 KVA power generator assures round the clock power back-ups. Male and Female students are provided optional room facilities including air conditional rooms.

## **BANK AND POST BOX**

The Branch of Indian Bank is functioning in the campus with the ATM facility in the Main Entrance of the College. A Post Box is kept in front of the Main Entrance by the Indian Postal Authority.

## **COLLEGE FEES**

Every student shall be liable to pay the whole fee for each semester during any part of which him/her name is on the rolls. The fees shall be paid before the commencement of the semester. Students who have not paid the fees within the due date will pay the fees with a fine of Rs.10/- per day upto 10 working days. Absence from the college, whether with leave or without leave, forms no ground for exemption from the enforcement of the rule.

Students Name, who has not paid the fees before the commencement of the semester shall be deleted from the nominal roll of the College.

Holders of scholarships are bound by all the above regulations.

## **FACULTY**

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The faculty members uphold the ideals and standards of the college and strive earnestly to achieve the goals and objectives of higher education in Dr.N.G.P. ASC. Through their efficient academic work, guidance and supervision of curricular work, involvement in extracurricular activities and mentoring, they contribute towards the all-around development of students. They are conscious of the ideals of **"DISCIPLINE AND DEDICATION"** in all their endeavours.

The staff council comprises the Secretary, the Principal, the Vice-Principal, the Controller of Examination, the Associate Controller of Examination, the Dean of Academic Affairs, the Heads of Departments, the IQAC Coordinator, the Value Education Coordinator, the Librarian, the Physical Directress, the NSS Coordinator, Dean of Research, Office Superintendent and the Administrator.

## Principal

Dr. P. R. Muthuswamy, M.A., MBA, Ph.D., FDP, (IIM-A), PGDMM.

## Vice Principal

Dr. K. Durairaj, M.Com., M.Phil., Ph.D.

## Dean, Academic Affairs

Dr. N. Kannan, Ph.D.,

## Department of Tamil

1	Dr. K. Selvi, M.A.,M.Phil., Ph.D.	HoD/Associate Professor
2	Dr. N. Bhagavathiammal, M.A.,M.Phil.,Ph.D.	Associate Professor
3	Dr. S. Thangamanikandan, M.A.,M.Phil.,Ph.D.	Assistant Professor
4	Ms. M. Malarselvi, M.A.,M.Phil.	Assistant Professor
5	Dr. T. Sivakumar, M.A.,Ph.D.	Assistant Professor
6	Dr. M. Jayachandran, M.A.,Ph.D.	Associate Professor
7	Dr. N. Kuppuchamy, M.A.,M.Phil.,Ph.D.	Associate Professor
8	Mr. N. Paramasivam, M.A.,M.Phil.,Ph.D,	Assistant Professor
9	Dr. S. Anusuya, M.A.,Ph.D,	Assistant Professor
10	Ms. R. Veeramani, M.A.,M.Phil.	Assistant Professor
11	Dr. K. Murugesan, M.A.,M.Phil.,Ph.D.	Assistant Professor
12	Mr. N.Krishnaraj, M.A.,M.Phil.	Assistant Professor
13	Ms. V.Sentamil Selvi, M.A., M.Phil.	Assistant Professor

## Department of English

14	Mrs. Sarah Vimala Kurian, M.A.,M.Phil.	Assistant Professor (S)
15	Dr. B. Poorna Sathya Prabha, M.A.,M.Phil.,Ph.D.	Associate Professor
16	Mrs. V.K. Shanmugapriya, M.A.,M.Phil.	Assistant Professor
17	Ms. M. Jayamani, M.A.	Assistant Professor
18	Ms. G. Hemalatha, M.A.,B.Ed.	Assistant Professor
19	Ms. K. Nagalakshmi, M.A., M. Phil.	Assistant Professor
20	Ms. S. Nithya, M.A.,B.Ed.	Assistant Professor
21	Ms. C.M. Kanchana, M.A.,B.Ed.	Assistant Professor
22	Ms. M. Sindhuja, M.A.	Assistant Professor
23	Ms. V. Chitra, M.A.	Assistant Professor



24	Mr. S. Abubacker Siddiq. M.A.,M.Phil.	Assistant Professor
25	Ms. A. Patricia Romalia, M.A., M.Phil.,	Assistant Professor
26	Ms. Dorothy Catherine, M.A. (Eng),M.A.(Ling.)	Assistant Professor
27	Ms. Manju Kumari, M.A.,M.Phil.	Assistant Professor
28	Ms. V. Ritu Priyadharshini, M.A.,M.Phil.	Assistant Professor
29	Mr. M. Anton Pushparaja, M.A.,	Assistant Professor
30	Mrs. G. Ramya, M.A.	Assistant Professor
31	Ms. K. Elansuriya, M.A., M.Phil.	Assistant Professor
32	Ms. D. Sakthi Brinda, M.A., M.Phil.	Assistant Professor
33	Ms. S. Aishwarya, M.A.	Assistant Professor
34	Ms. S. Nithya Devi, M.A.	Assistant Professor
35	Mrs. S. Sudha, M.Sc., M.Phil.,	Assistant Professor

### Mathematical Studies

36	Prof. R. Kandasamy, M.Sc.,M.Phil.	Director
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### Department of Mathematics

37	Mr. B. Satheesh Kumar, M.Sc.,M.Phil., MBA, PGDCA,PGDORA	HoD/Asst. Professor(SG)
38	Ms. S. Gokilamani, M.Sc.,M.Phil.,PGDCA	Assistant Professor
39	Mrs. S. Manimekalai, M.Sc.,M.Phil.,	Assistant Professor
40	Mrs. M. Revathy, M.Sc., M.Phil.	Assistant Professor
41	Ms. R. Anandhi, M.Sc., M.Phil.	Assistant Professor
42	Mr. S. Eswaramoorthi, M.Sc.,M.Phil.	Assistant Professor
43	Mrs. V. Vimala, M.Sc.,M.Phil.,PGDCA	Assistant Professor
44	Ms. G. Nagalakshmi, M.Sc., M.Phil.	Assistant Professor
45	Mr. D. Ramesh Kumar, M.Sc.,M.Phil.	Assistant Professor
46	Ms. K. Vidhyapraba, M.Sc.,M.Phil.	Assistant Professor
47	Mr. M. Santhosh Kumar, M.Sc.,M.Phil.	Assistant Professor
48	Mr. S. Ramesh Kumar, M.Sc.,M.Phil.	Assistant Professor
49	Mrs. V. Renukadevi, M.Sc.,M.Phil.	Assistant Professor
50	Ms. Tessy Cardoz, M.Sc.,M.Phil.	Assistant Professor
51	Mrs. P. Malarvizhi, M.Sc.,M.Ed., M.Phil.	Assistant Professor
52	Mr. S. Mathan Kumar M.Sc.,M.Phil.	Assistant Professor
53	Mr. C. Sivakumar, M.Sc.,	Assistant Professor
54	Ms. M. Lavanya, M.Sc., M.Phil., B.Ed.,	Assistant Professor

### Department of Physics

- 55 Dr. M. Jagadesh, M.Sc., M.Ed., Ph.D.  
56 Mr. P.P. Rejith, M.Sc., M.Phil.,  
57 Ms. A. Saravana Priya, M.Sc., M.Phil.,  
58 Mrs. S. Bhagyalakshmi, M.Sc., M.Phil.,

Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor

### Department of Chemistry

- 59 Mrs. V. Nijarubini, M.Sc., M.Phil.

Assistant Professor

### Commerce Studies

- 60 Dr. L. Usha, MCS, M.Com., M.Phil, Ph.D, MBA.

Director

### Department of Commerce

- 61 Dr. S.V. Ramesh, M.Com., M.Phil, Ph.D.  
62 Mr. C. Karthick, M.Com., M.Phil.  
63 Mrs. M. Banu Rekha, M.Com., M.Phil.  
64 Mrs. S. Gandhimathi, M.Com., M.Phil., B.Ed.  
65 Mr. P. Vimal Kumar, M.Com., MBA  
66 Ms. J. Sathya, M.Com., M.Phil., PGDCA  
67 Dr. S. Gomathi, M.Com., M.Phil., Ph.D, PGDCA,  
68 Ms. B. Saranya, M.Com., M.Phil.  
69 Mr. R. Sakthi Prasath, M.Com., M.Phil, MBA,  
70 Ms. M. Akila, M.Com., M.Phil.  
71 Ms. K. Ramya, M.Com., MBA.  
72 Dr. S. Kamalaveni, M.Com., M.Phil., Ph.D.  
73 Dr. M. Kalimuthu, M.Com., M.Phil., Ph.D.

HoD/Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor

### Department of Commerce with Computer Applications

- 74 Mr. M. Prakash, M.Com., M.Phil., MBA., PGDCA.  
75 Dr. S. Namasivayam, M.Com., M.Phil., Ph.D, MBA, PGDCA,  
76 Dr. M.S. Ranjith Kumar, M.Com., M.Phil., Ph.D., PGDCA,  
77 Dr. B. Thangaraj, M.Com.(C.A.), M.Phil., MCS, Ph.D., MBA.  
78 Ms. N. Renuga Devi, M.Com., M.Phil., MBA., PGDCA.  
79 Mrs. M. Shanthini Devi, M.Com., M.Phil., PGDCA.  
80 Mrs. S. Arunpriya, M.Com., M.Phil., MBA.  
81 Mr. C. Eahambaram, M.Com.(CA), PGDCA.  
82 Ms. N. Priya Nandhini, M.Com.(CA), M.Phil., MBA.

HoD/Asst.Professor(S  
Professor  
Professor  
Associate Professor  
Asst. Professor (SG)  
Asst. Professor (SG)  
Assistant Professor  
Assistant Professor  
Assistant Professor

83	Mrs. T. Snekalatha, M.Com.,M.Phil.,MBA.	Assistant Professor
84	Mrs. T.Girija, MCA, M.Phil.	Assistant Professor
85	Ms. Ms.K.Kalaivani, M.Sc.,M.Phil.	Assistant Professor
86	Ms. H. Shanu, M.Com.(CA), M.Phil.,MBA.,	Assistant Professor
87	Ms. V. Jayasree, MCA, M.Phil.,	Assistant Professor
88	Dr. A. Lakshmi Priya, M.Com.,M.Phil., Ph.D.	Assistant Professor

#### Department of Corporate Secretaryship

89	Mrs. P.R. Kousalya, MCS,M.Com.,M.Phil.,PGDCA.	Assistant Professor
90	Dr. A.R. Kanagaraj, MCS.,M.Com.,M.Phil.,Ph.D.	Professor
91	Ms. G. Geetha, M.Com.(CS),M.Phil., PGDFT.	Assistant Professor
92	Mrs. J. Princy, M.Com.(CS),M.Phil.,PGDFT.	Assistant Professor
93	Mr. D. Senthilnathan, M.Com.(CS), M.Phil.	Assistant Professor
94	Mr. K. Mahendran, M.Com.(CS), M.Phil.,Dip.Ins.	Assistant Professor
95	Mr. S. Yuvaraj, M.Com.(CS), ACS (Inter)	Assistant Professor
96	Ms. C. Pramila, M.Com. (CS), M.Phil., DOA.	Assistant Professor
97	Ms. P. Manochithra, M.Com. (CS)(CA), M.Phil., DOA.	Assistant Professor
98	Ms. K. Malathy, M.Com.(CS).	Assistant Professor
99	Mrs.A.C.Deepa, MCS., M.Phil.	Assistant Professor
100	Ms.T.Christy Cresida, M.Com.(CS)(CA),M.Phil,	Assistant Professor

#### Department of Commerce(IT)

101	Dr. S. Saravanan, M.Com.,M.Phil.,Ph.D.MBA(HR & FM), PGDCA,	HoD/Professor
102	Mrs. D. Vanisree, M.Com.(CA), M.Phil.,DCAIT	Assistant Professor
103	Ms. P. Kiruthika, MCA.	Assistant Professor
104	Ms. S. Shanmuga Priya, M.Com.,(CA),	Assistant Professor
105	Mr. S. Dinesh Kumar, MCA.	Assistant Professor
106	Mrs. L. Priya, M.Com (CA), M.Phil.,	Assistant Professor

#### Department of Commerce with Professional Accounting

107	Dr. P. Jayasubramanian, M.Com.,M.Phil. Ph.D.,MBA,PGDCA.	HoD/Professor
108	Dr. M. Meenakshi Saratha, M.Com.,M.Phil.,Ph.D. MBA,MBA,PGDCA.	Professor
109	Mrs. Linda Mary Simon, M.Com.,M.Phil.,PGDCA.	Assistant Professor
110	Ms. N. Ramya, MBA,PGDRM.	Assistant Professor

- 111 Mrs. D. Sivasakthi, M.Com., M.Phil., MBA.  
 112 Mr. P. Kanagaraj, M.Com., M.Phil., MBA.

Assistant Professor  
 Assistant Professor

### Department of Commerce with Finance and Banking & Insurance

- 113 Dr. P.B. Banudevi, M.Com., M.Phil., Ph.D., MBA, PGDCA.  
 114 Dr. D. Parasakthi, M.Com., MCA, M.Phil., PGDCA.  
 115 Ms. A. Meharaj, M.Com., M.Phil.  
 116 Mr. L. Senthilkumar, M.Com., M.Phil.  
 117 Mrs. R. Dhanalakshmi, M.Com., M.Phil.  
 118 Mrs. P. Revathi, M.Com., M.Phil.

HoD/ Professor  
 Associate Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

### Department of Management Studies

- 119 Mr. S. Mohan, MBA, M.Phil., PGDCA.  
 120 Dr. B. Subramani, MBA., FDP (IIM-A), Ph.D.  
 121 Mr. R. Venkatesan, MBA, M.Phil., PGDED.  
 122 Mrs. V. Akila, MBA.  
 123 Mrs. K. Vanitha Devi, MBA, HDCA.  
 124 Ms. B. Gokila Devi, MBA.  
 125 Ms. T. Shobana, M.Sc.,  
 126 Ms. K.E. Hemapriya, MCA.  
 127 Ms. M. Iswarya M.Com. (CA).  
 128 Mr. R. Rukmathan, MBA.  
 129 Ms. D. Geethamani, M.Sc.

HoD/Asst. Professor (S)  
 Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

### Department of Microbiology

- 130 Dr. S.S. Sudha, M.Sc., Ph.D., MBA, PGDBI  
 131 Mrs. N. Vidhya, M.Sc., M.Phil.  
 132 Mr. E. Kumaran, M.Sc., M.Phil., PGDBI  
 133 Dr. J. Renga Ramanujam, M.Sc., M.Phil., Ph.D., PGDBI.  
 134 Mr. S. Senthil Prabhu, M.Sc., M.Phil., PGDCRDM  
 135 Dr. D. Geetha Ramani, M.Sc., M.Phil., Ph.D.  
 136 Mrs. C. Sasikala, M.Sc., M.Phil.  
 137 Mrs. Nisha Jayasankar, M.Sc.

HoD/Professor  
 Asst. Professor (SG)  
 Asst. Professor (SG)  
 Professor  
 Assistant Professor  
 Professor  
 Assistant Professor  
 Assistant Professor

### Department of Biochemistry

- 138 Dr. J. Karthikeyan M.Sc., M.Phil., Ph.D.,  
 139 Dr. N. Kannikaparameswari, M.Sc., M.Phil., Ph.D., PGDBI.

HoD/Asso. Professor  
 Associate Professor



- 140 Dr. S. Gowri, M.Sc.,M.Phil., Ph.D., PGDBI.  
 141 Dr. C. Venkatesan, M.Sc., M.Phil., Ph.D.  
 142 Mrs. T. Indhumathi, M.Sc.,M.Phil.  
 143 Mrs. P.A. Vasundra Devi, M.Sc.,M.Phil.  
 144 Ms. K. Rajathi, M.Sc.,M.Phil.  
 145 Mr. M. Siva Ganesh M.Sc.,M.Phil., PGDHT.

Assistant Professor  
 Associate Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

### Department of Biotechnology

- 146 Dr. V. Shanmugaraju, M.Sc.,M.Phil., Ph.D, MBA.,PGDBI.,  
 PGDCRDM.

- 147 Mr. P. Arun, M.Sc.,M.Phil.,MBA.,PGDCRDM.  
 148 Dr. P. Chidambara Rajan, M.Sc.,M.Phil.,Ph.D.  
 149 Dr. K. Arungandhi, M.Sc.,M.Phil.,Ph.D.  
 150 Ms. M. Yamuna, M.Sc.,M.Phil.  
 151 Mrs. M. Shanmugavadivu, M.Sc.,M.Phil.  
 152 Dr. L. Nivetha M.Sc., Ph.D.  
 153 Dr. M. Poongothai, M.Sc., Ph.D.

HoD/Professor  
 Assistant Professor  
 Associate Professor  
 Asst. Professor (SG)  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

### Department of Clinical Lab Technology

- 154 Dr. C. Sowmia, M.Sc.,M.Phil.,Ph.D.,PGDMB.  
 155 Mrs. S. Divya Priya, M.Sc.,M.Phil.  
 156 Mrs. S. Sasikala, M.Sc.,M.Phil.  
 157 Ms. M. Thiruselvi, M.Sc.,M.Phil.  
 158 Dr. E. Nithya, M.Sc.,M.Phil.,Ph.D.

HoD/Asso.Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

### Department of Food Science & Nutrition

- 159 Dr. D. Sridevi, M.Sc.,M.Phil.,Ph.D.,PGDHM.  
 160 Dr. M. Guhapriya, M.Sc.,Ph.D.  
 161 Dr. K. Arulmozhi, M.Sc.,M.Phil.,Ph.D.  
 162 Mrs. S. Sheela, M.Sc.,M.Phil.  
 163 Mrs. V. Krishna Prabha, M.Sc.,M.Phil.,PGDCND.  
 164 Ms. S. Sindhu, M.Sc.,M.Phil.  
 165 Dr. B. Prema Gowri, M.Sc.,M.Phil.,Ph.D.

HoD/Asso. Professor  
 Associate Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

### Department of Costume Design & Fashion

- 166 Mrs. V. Kavitha, M.Sc.,M.Phil.,EXIM,Q.C.,DRM.  
 167 Mrs. R. Malathy, M.Sc., EXIM,Q.C.

HoD/Asst.Professor(SG)  
 Assistant Professor

- 168 Ms. R. Vijayalakshmi, M.Sc.,MBA.  
 169 Ms. R. Saranya, M.Sc., PMIR.  
 170 Mrs. G. Malarvizhi, M.Sc.,M.Phil.

### Department of Catering Science & Hotel Management

- 171 Mr. S. Vijayakumar, B.Sc.,MBA.  
 172 Mr. V.S.S. Srinivasan, DHMCT, MTM.  
 173 Mr. M. Venkateswaran, M.Sc.

### Computer Science

- 174 Dr. B. Roseline Geetha, MCA, M.Phil, Ph.D.  
 175 Dr. Chitra Kandasamy, M.Sc., M.Phil, Ph.D.

### System Management

- 176 Mr. K. Jayabalan, M.Sc.,M.Phil.

### Department of Computer Science

- 177 Mr. K. Khumaravel, MCA.,M.Phil.,  
 178 Mrs. P. Usha, M.Sc.,M.Phil.  
 179 Dr. V. Jai Ganesh, MCA.,M.Phil., Ph.D, MBA.,  
 180 Mrs. M. Savithri, MCA.,M.Phil.  
 181 Mrs. N. Tamil Selvi, M.Sc.,M.Phil.  
 182 Mrs. V. Shobana, MCA.,M.Phil.  
 183 Mr. M. Suresh Kumar, MCA.,M.Phil.  
 184 Ms. S. Saranya, M.Sc.,MCA.,M.Phil.  
 185 Ms. M. Rajeswari, MCA.,M.Phil.  
 186 Mr. K.G. Nandha Kumar, MCA.,M.Phil.  
 187 Mr. N. Kumar, M.Sc.,M.Phil.  
 188 Mrs. S. Maheshwari, MCA.,M.Phil.  
 189 Mrs. S. R. Kalaiselvi, MCA.,M.Phil.  
 190 Mrs. V. Usharani, MCA.,M.Phil.  
 191 Ms. P. Samundeeswari, M.Sc.,

### Department of Computer Application

- 192 Mrs. R. Kousalya, MCA.,M.Phil.  
 193 Mrs. A. Nirmala, MCA.,M.Phil.  
 194 Mr. P. Dinesh Kumar, MCA.,M.Phil.

Assistant Professor  
 Assistant Professor  
 Assistant Professor

HoD/Assistant Professor  
 Asst. Professor (SG)  
 Assistant Professor

Co-ordinator (CS & CT)  
 Co-ordinator (BCA & IT)

Co-ordinator

HoD/ Asst. Professor (S)  
 Assistant Professor  
 Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

HoD/ Asst. Professor (S)  
 Asst. Professor (SG)  
 Assistant Professor

- 195 Mrs. C. Kumuthini, MCA.,M.Phil.  
 196 Mrs. K. Gomathy, MCA.,M.Phil.  
 197 Mrs. Bharathi Anbarasan, MCA.,M.Phil.  
 198 Mrs. V. Sridevi, MCA.,M.Phil.  
 199 Mrs. B. Ramya, MCA.,M.Phil.  
 200 Mr. R. Rajesh Kanna, MCA.,M.Phil.  
 201 Mr. S. Poorana Senthil Kumar, MCA.,M.Phil.  
 202 Ms. K. Suguna, MCA.  
 203 Dr. D. Devi Aruna, MCA.,M.Phil.,

Assistant Professor  
 Assistant Professor  
 Asst.Professor (SG)  
 Asst.Professor (SG)  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

#### Department of Information Technology

- 204 Mr. B. Subramani, M.Sc.,MCA.,M.Phil.,B.Ed.,PGDCA.  
 205 Mr. V.S. Jagadeeswaran, M.Sc.,M.Phil.  
 206 Mrs. V. Vinodhini, M.Sc.,M.Phil.  
 207 Mrs. P. Menaka, MCA.,M.Phil.  
 208 Mrs. K. Geetha, M.Sc.,M.Phil.  
 209 Mrs. S. Revathi, M.Sc.,M.Phil.  
 210 Ms. S. Rekha, M.Sc.  
 211 Mr. C. Prakash, MCA.,M.Phil.  
 212 Mr. P. Praseethan, M.Sc.,M.Phil, MBA.  
 213 Mrs. B. Sivaranjani, M.Sc.,M.Phil.  
 214 Mr. R. Balakrishnan, M.Sc.,M.Phil.  
 215 Mr. G. Karthikeyan, MCA.  
 216 Mrs. N. Vanitha, MCA.  
 217 Dr. R. Gopinath, MCA, Ph.D.  
 218 Mrs. S. Amirtham, MCA, M.Phil.,

HoD/Asst.Professor(SG)  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Asst. Professor (SG)  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Asst. Professor (SG)  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

#### Department of Computer Technology

- 219 Mrs. D. Maheshwari, M.Sc.,M.Phil.  
 220 Mrs. N. Ananthi, M.Sc.,M.Phil.  
 221 Mrs. R.S. Padmapriya, M.Sc.,M.Phil.  
 222 Mr. B. Narasimhan, M.Sc.,M.Phil.  
 223 Mr. T.R. Anand, MCA.  
 224 Mr. M. Kannan, MCA., M.Phil  
 225 Mrs. A. Priyadharshini, MSc.,M.Phil.  
 226 Mrs. S. Jothimani, MCA, M.E.,  
 227 Ms. V. Manimekalai, MCA, M.Phil.,

HoD/ Asst. Professor (SG)  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor  
 Assistant Professor

### **Department of Medical Physics**

228 Mrs. S. Jayanthi, M.Sc.

229 Ms. M. Navitha, M.Sc.

HoD/Asst. Professor  
Assistant Professor

### **Department of Hospital Administration**

230 Mr. A. Sunil Franklin, B.Sc. (Radiography), MBA, M.Phil.

231 Ms. P. Anitha, M.Sc.(HA), M.Phil.

232 Mrs. D. Malleeswari, MBA, PGDECM

233 Dr. V.P. Saranya, MBA, Ph.D.

234 Mrs. Neha Chalasani, MHM, M.Phil.

HoD/Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor

### **Department of International Business**

235 Mr. S. Mohan Raj, MIB, M.Phil., MBA, PGDEM.

236 Mrs. K. Bagyalakshmi, MIB.

237 Ms. R. Karthika, M.Com.(IB), M.Phil.

238 Mr. R. Manoj Kumar, M.Com.(IB), PGDSM.

HoD/Assistant Professor  
Assistant Professor  
Assistant Professor  
Assistant Professor

### **Placement**

239 Mr. G. Balaji, MBA.

Co-ordinator

### **Department of Physical Education**

240 Mr. S.Prathap, M.P.Ed.

241 Mrs.N.Savitha, M.P.Ed.

Director  
Directress

### **Library**

242 Mr. M. Muthu Krishnan, M.L.I.Sc., M.Phil., PGDCA.

243 Mr. R. Senthil Kumar, M.Com., M.L.I.Sc., M.Phil., PGDCA.

244 Mr. C. Chaloosh, M.L.I.Sc.

Librarian  
Assistant Librarian  
Assistant Librarian



## LIST OF NON TEACHING STAFF

### Administrative Staff

1	Mr. S. Sambasivam, M.A.,M.Phil.,MBA.	Administrative officer
2	Mr. J. Thirumalai Rajan, MBA, PGDCA,NCFM.	Public Relation officer
3	Mrs. M. Ezhil Malar, M.A.,DOA.	P.A. to the Secretary
4	Mrs. S. Kamalam, M.A., MBA,DCA.	P.A. to the Principal
5	Mr. R. Palaniswamy, B.Com.	Accountant
6	Mrs. V. Easwari, B.Com.,DCA.	Accounts Assistant
7	Ms. P. Kanchana, M.Com.	Accounts Assistant
8	Mrs. S. Kavithaa, M.Com.	Accounts Assistant
9	Mrs. K. Shanmugasundari, MBA, DCAM.	Office Assistant
10	Ms. G. Anjana Devi, B.Com. (CA).	Office Assistant
11	Mrs. P. Vasanthi, MBA. PCP	Office Assistant
12	Ms. D. Jaya, B.A.	Office Assistant
13	Ms. U. Radha, MBA.	Office Assistant
14	Mrs. V. Kavitha MBA, PGDCA.	Office Assistant
15	Mr. Kesavachandran, B.Com.	Office Assistant
16	Mrs. M. Dhanalakshmi, M.Com	Office Assistant
17	Ms. R. Bagyam, B.Com (CA)	Office Assistant
18	Mrs. D. Subashini B.Sc.,	Office Assistant
19	Mrs. M.Aruna, MBA.	Office Assistant
20	Mrs. B. Jeyalakshmi B.Lit.	Office Assistant
21	Ms. A. Radhika B.Sc. (CT).	Office Assistant
22	Mr. O.R. Ramesh, M.Sc.	Office Assistant

### Office Attenders

- 23 Mr. S. Karuppasamy, BBA.
- 24 Mr. R. Pushparaj.

### Computer Lab Technicians

- 25 Mr. S. Karthik, DCE.
- 26 Mr. N. Saravanakumar, DCE.
- 27 Mr. N. Viswanathan, B.Sc.,CMT,MBA
- 28 Mr. M. Bharathi Raja, BCA.
- 29 Mr. D. Navaneetha Krishnan, BCA.

- 30 Mr. M. Boopathi Raja, DCA, ITI, CCNS, MCSE.
- 31 Mr. K. Prabhu, DCSE.
- 32 Mr. P. Job Jayakumar, DCS
- 33 Mr. M. Sethumanikandan, DCT, MCSE
- 34 Mr. N. Mohanasundaram, DCT, MCSE
- 35 Mr. C. Thiruvenkatasamy, DCS
- 36 Mr. S. Arun Kumar, B. Sc.
- 37 Ms. D. Maheswari, DCE, BCA.
- 38 Mr. R. Sathish Kumar, MCA.

#### Lab Assistants

- 39 Mr. R. Selvaraj, B.A.
- 40 Mrs. M. Gomathi, BBA.
- 41 Mrs. T. Gayathri, B.Lit.
- 42 Mrs. A. Lalithamani, B.Sc.,
- 43 Mrs. S. Dhanalakshmi, B.Sc.
- 44 Mrs. A. Muthukumari
- 45 Mrs. S. Maheswari
- 46 Mrs. A. Sankaravadivoo
- 47 Mrs. K. Pitchammal
- 48 Mr. C. Arun, DCH, BCA.
- 49 Ms. G. Bhuvaneshwari, B.Sc.,

#### Department

Biochemistry  
Biochemistry  
Microbiology  
Microbiology  
Biotechnology  
Biotechnology  
Chemistry  
Costume Design  
Food Science  
Catering Science  
Physics

#### College Stores

- 50 Mrs. T. Malathi, DEE.
- 51 Ms. K. Sivagamipriya, M.Sc.,

Store Keeper  
Store Assistant

#### Library

- 52 Mr. K.T. Balasubramaniam, CLIS.
- 53 Mr. V. Rajendran, M.A., B.Ed., BLISC.
- 54 Mrs. Viji Santhana Mari

Library Assistant  
Library Assistant  
Reprographer

#### CoE Office

- 55 Dr. N. Kannan, Ph.D.
- 56 Dr. A. R. Kanagaraj, Ph.D.

Controller  
Asst. Controller

#### Exam Cell

- 57 Mr. R. Venkatesan, MBA, M.Phil, PGDED.
- 58 Ms. J. Malarvizhi, B. Tech

Co-ordinator  
Assistant

# தமிழ்த்தாய் வாழ்த்து

(Approved as the official Tamil anthem by the Tamil Nadu Govt. in June 1970)

நீரூங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீரூம் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!  
தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே!  
வாழ்த்துதுமே ! வாழ்த்துதுமே !

- 'மனோன்மனீயம்' பெ. சுந்தரம்பிள்ளை  
(April 4, 1855 - April 26, 1897)

## நாட்டுப்பண்

ஐன கண மன அதிநாயக ஐய ஹே  
பாரத பாக்ய விதாதா  
பஞ்சாப ஸிந்து குஜராத மராட்டா  
திராவிட உத்கல பங்கா  
விந்திய ஹிமாசல யமுனா கங்கா  
உச்சல ஜலதி த ரங்கா  
தவ சுப நாமே ஜாகே  
தவ சிப ஆசிஸ மாகே  
காஹே தவ ஐய காதா  
ஐன கண மங்கள தாயக ஐய ஹே  
பாரத பாக்ய விதாதா  
ஐய ஹே ஐய ஹே ஐய ஹே  
ஐய ஐய ஐய ஐய ஹே!

- மகாகவி இரவீந்திரநாத் தாகூர்  
(May 7, 1861 - August 7, 1941)

## List of Holidays for 2015 - 2016

18.07.15	Saturday	Ramzan*
15.08.15	Saturday	Independence Day
28.08.15	Friday	Thiruvonam*
05.09.15	Saturday	Krishna Jayanthi
17.09.15	Thursday	Vinayagar Chathurthi
24.09.15	Thursday	Bakrid*
02.10.15	Friday	Gandhi Jayanthi
21.10.15	Wednesday	Ayudha Pooja
22.10.15	Thursday	Vijayadasami
23.10.15	Friday	Muharram*
10.11.15	Tuesday	Deepavali
23.12.15	Wednesday	Milad-Un-Nabi*
25.12.15	Friday	Christmas
01.01.16	Friday	New Year
14.01.16	Thursday	Bogi
15.01.16	Friday	Pongal
16.01.16	Saturday	Thiruvalluvar Thinam
17.01.16	Sunday	Uzhavar Thinam
26.01.16	Tuesday	Republic Day
23.03.16	Wednesday	Holi*
25.03.16	Friday	Good Friday
08.04.16	Friday	Ugadi
14.04.16	Thursday	Tamil New Year
19.04.16	Tuesday	Mahavir Jayanthi*
01.05.16	Sunday	May Day

\*Subject to change as per Tamil Nadu Government Holiday Notifications



## Academic Year Working Days Odd semester 2015-2016

Month	No. of working Days
June - 2015	23
July - 2015	26
August - 2015	25
September - 2015	23
October- 2015	11
<b>Total Working Days</b>	<b>108</b>

## Even semester 2015 - 2016

Month	No. of working Days
December - 2015	24
January - 2016	22
February - 2016	25
March - 2016	27
<b>Total Working Days</b>	<b>98</b>



*Diary*  
*2015 - 2016*

# ODD SEMESTER

June 2015

Day	Date	Particulars	Day Order	Total No of Working Days
MON	1			
TUE	2			
WED	3			
THU	4	College Reopens (UG II & III & PG II)		
FRI	5			
SAT	6			
SUN	7	Holiday		
MON	8			
TUE	9			
WED	10			
THU	11			
FRI	12			
SAT	13	Holiday		
SUN	14			
MON	15			

*Pray for Knowledge and light, every other prayer is selfish – Swami Vivekananda*



# June - 2015

Day	Date	Particulars	Day Order	Total No of Working Days
TUE	16			
WED	17			
THU	18			
FRI	19			
SAT	20			
SUN	21	Holiday		
MON	22			
TUE	23			
WED	24			
THU	25			
FRI	26			
SAT	27			
SUN	28	Holiday		
MON	29			
TUE	30			

**No. of Working days =**

*No great work can be done without sacrifice – Swami Vivekananda*

## July 2015

Day	Date	Particulars	Day Order	Total No of Working Days
WED	1			
THU	2			
FRI	3			
SAT	4			
SUN	5	Holiday		
MON	6			
TUE	7			
WED	8			
THU	9			
FRI	10			
SAT	11			
SUN	12	Holiday		
MON	13			
TUE	14			
WED	15			

*The very essence of education is concentration of mind, not the collecting of facts –*

*Swami Vivekananda*

July 2015

Day	Date	Particulars	Day Order	Total No of Working Days
THU	16			
FRI	17			
SAT	18	Holiday - Ramzan*		
SUN	19	Holiday		
MON	20			
TUE	21			
WED	22			
THU	23			
FRI	24			
SAT	25			
SUN	26	Holiday		
MON	27			
TUE	28			
WED	29			
THU	30			
FRI	31			
No. of Working days =				

*We must work and this cannot be done by merely sitting idle – Swami Vivekananda*

# ODD SEMESTER

August 2015

Day	Date	Particulars	Day Order	Total No of Working Days
SAT	1			
SUN	2	Holiday		
MON	3	1 <sup>st</sup> Internal Examination (FN & AN)		
TUE	4	1 <sup>st</sup> Internal Examination (FN & AN)		
WED	5	1 <sup>st</sup> Internal Examination (FN & AN)		
THU	6			
FRI	7			
SAT	8			
SUN	9	Holiday		
MON	10			
TUE	11			
WED	12			
THU	13			
FRI	14			
SAT	15	Holiday (Independence Day)		

*We need a heart to feel, a brain to conceive and a strong arm to do the work -*

*Swami Vivekananda*



# August 2015

Day	Date	Particulars	Day Order	Total No of Working Days
SUN	16	Holiday		
MON	17			
TUE	18			
WED	19			
THU	20			
FRI	21			
SAT	22			
SUN	23	Holiday		
MON	24			
TUE	25			
WED	26			
THU	27			
FRI	28	Holiday - Thiruvonam*		
SAT	29			
SUN	30	Holiday		
MON	31			
<b>No. of Working days =</b>				

*We must have life building, man making, character making assimilation of ideas –  
Swami Vivekananda*

# ODD SEMESTER

September 2015

Day	Date	Particulars	Day Order	Total No of Working Days
TUE	1			
WED	2	II <sup>nd</sup> Internal Examination (FN / AN)		
THU	3	II <sup>nd</sup> Internal Examination (FN / AN)		
FRI	4	II <sup>nd</sup> Internal Examination (FN / AN)		
SAT	5	Holiday - Krishna Jayanthi, Teachers' Day		
SUN	6	Holiday		
MON	7			
TUE	8			
WED	9			
THU	10			
FRI	11			
SAT	12			
SUN	13	Holiday		
MON	14			
TUE	15			

*We need require bold men in this world to tell us bold words about truth –*

*Swami Vivekananda*

# September 2015

Day	Date	Particulars	Day Order	Total No of Working Days
WED	16			
THU	17	Holiday - Vinayagar chathurthi		
FRI	18			
SAT	19			
SUN	20	Holiday		
MON	21			
TUE	22			
WED	23			
THU	24	Holiday - Bakrid*		
FRI	25			
SAT	26			
SUN	27	Holiday		
MON	28			
TUE	29			
WED	30			

**No. of Working days =**

*A thing of beauty is joy for ever – John Keats*

# ODD SEMESTER

October 2015

Day	Date	Particulars	Day Order	Total No of Working Days
THU	1			
FRI	2	Holiday - Gandhi Jayanthi		
SAT	3			
SUN	4	Holiday		
MON	5	III - Model Examination		
TUE	6	III - Model Examination		
WED	7	III - Model Examination		
THU	8	III - Model Examination		
FRI	9	III - Model Examination		
SAT	10	III - Model Examination		
SUN	11	Holiday		
MON	12			
TUE	13			
WED	14	Last working day		
THU	15			

*There will never be a civilised country until we expend more money for books than we do for Chewing Gum – Elbert Hubbard*



# October 2015

Day	Date	Particulars	Day Order	Total No of Working Days
FRI	16			
SAT	17			
SUN	18	Holiday		
MON	19			
TUE	20			
WED	21	Holiday - Ayudha pooja		
THU	22	Holiday - Vijayadasami		
FRI	23	Holiday - Muhharam*		
SAT	24			
SUN	25	Holiday		
MON	26			
TUE	27			
WED	28			
THU	29			
FRI	30			
SAT	31			

**No. of Working days =**

*Children are like wet cement; whatever fall on them marks an impression – Halm Ginot*

# November 2015

Day	Date	Particulars	Day Order	Total No of Working Days
SUN	1	Holiday		
MON	2			
TUE	3			
WED	4			
THU	5			
FRI	6			
SAT	7			
SUN	8	Holiday		
MON	9			
TUE	10	Holiday - Deepavali		
WED	11			
THU	12			
FRI	13			
SAT	14			
SUN	15	Holiday		

*The scholar who cherishes the love of comfort is not fit to be deemed a scholar-Confucious*

# November 2015

Day	Date	Particulars	Day Order	Total No of Working Days
MON	16			
TUE	17			
WED	18			
THU	19			
FRI	20			
SAT	21			
SUN	22	Holiday		
MON	23			
TUE	24			
WED	25			
THU	26			
FRI	27			
SAT	28			
SUN	29	Holiday		
MON	30			

*It is sweet and glorious to die for one's country – Horace*

# EVEN SEMESTER

December 2015

Day	Date	Particulars	Day Order	Total No of Working Days
TUE	1			
WED	2	College reopens		
THU	3			
FRI	4			
SAT	5			
SUN	6	Holiday		
MON	7			
TUE	8			
WED	9			
THU	10			
FRI	11			
SAT	12			
SUN	13	Holiday		
MON	14			
TUE	15			

*Custom is the principal magistrate of man's life – Francis Bacon*



## December 2015

Day	Date	Particulars	Day Order	Total No of Working Days
WED	16			
THU	17			
FRI	18	N.G.P. Fest		
SAT	19			
SUN	20	Holiday		
MON	21			
TUE	22			
WED	23	Holiday - Milad-Un-Nabi*		
THU	24			
FRI	25	Holiday - Christmas		
SAT	26			
SUN	27	Holiday		
MON	28			
TUE	29			
WED	30			
THU	31			

**No. of Working days =**

*The test of democracy is freedom of criticism – David Ben Gurion*

# EVEN SEMESTER

January 2016

Day	Date	Particulars	Day Order	Total No of Working Days
FRI	1	New Year Holiday		
SAT	2			
SUN	3	Holiday		
MON	4			
TUE	5			
WED	6			
THU	7			
FRI	8			
SAT	9			
SUN	10	Holiday		
MON	11			
TUE	12			
WED	13			
THU	14	Holiday - Bogi		
FRI	15	Holiday - Pongal		

*My political ideal is democracy. Let every man be respected as an individual and no man idolized – Albert Einstein*

## January 2016

Day	Date	Particulars	Day Order	Total No of Working Days
SAT	16	Holiday - Thiruvalluvar thinam		
SUN	17	Holiday - Uzhavar Thirunal		
MON	18			
TUE	19			
WED	20			
THU	21			
FRI	22			
SAT	23	Exotica - 2016		
SUN	24	Holiday		
MON	25			
TUE	26	Holiday - Republic Day		
WED	27	I <sup>st</sup> Internal Assessment Examination		
THU	28	I <sup>st</sup> Internal Assessment Examination		
FRI	29	I <sup>st</sup> Internal Assessment Examination		
SAT	30			
SUN	31	Holiday		
<b>No. of Working days =</b>				

*All human activity is prompted by desire – Bertrand Russell*

## February 2016

Day	Date	Particulars	Day Order	Total No of Working Days
MON	1			
TUE	2			
WED	3			
THU	4			
FRI	5			
SAT	6			
SUN	7	Holiday		
MON	8			
TUE	9			
WED	10			
THU	11			
FRI	12			
SAT	13			
SUN	14	Holiday		
MON	15			

*Restless is discontent - and discontent is the first necessity of progress. Show me a thoroughly satisfied man – and I will show you a failure – Thomas Alva Edison*



## February 2016

Day	Date	Particulars	Day Order	Total No of Working Days
TUE	16			
WED	17			
THU	18			
FRI	19			
SAT	20			
SUN	21	Holiday		
MON	22	II – Internal Assessment Examination		
TUE	23	II – Internal Assessment Examination		
WED	24	II – Internal Assessment Examination		
THU	25			
FRI	26			
SAT	27			
SUN	28	Holiday		
MON	29			
<b>No. of Working days =</b>				

*Experience is mother of prudence – Stevenson*

## EVEN SEMESTER

**March 2016**

Day	Date	Particulars	Day Order	Total No of Working Days
TUE	1			
WED	2			
THU	3			
FRI	4			
SAT	5			
SUN	6	Holiday		
MON	7			
TUE	8			
WED	9			
THU	10			
FRI	11			
SAT	12			
SUN	13	Holiday		
MON	14			
TUE	15			

*Face is the Image of Soul – Cicere*

# March 2016

Day	Date	Particulars	Day Order	Total No of Working Days
WED	16			
THU	17			
FRI	18			
SAT	19			
SUN	20	Holiday		
MON	21	III – Internal Assessment Examination		
TUE	22	III – Internal Assessment Examination		
WED	23	III – Internal Assessment Examination		
THU	24	III – Internal Assessment Examination		
FRI	25	Holiday – Good Friday		
SAT	26	III – Internal Assessment Examination		
SUN	27	Holiday		
MON	28	III – Internal Assessment Examination		
TUE	29			
WED	30			
THU	31	Last working day		
<b>No. of Working days =</b>				

*There can be two good things in life – freedom of thought and freedom of action –  
Somerset Maugham*

# EVEN SEMESTER

April 2016

Day	Date	Particulars	Day Order	Total No of Working Days
FRI	1			
SAT	2			
SUN	3	Holiday		
MON	4			
TUE	5			
WED	6			
THU	7			
FRI	8	Holiday - Ugadhi		
SAT	9			
SUN	10	Holiday		
MON	11			
TUE	12			
WED	13			
THU	14	Holiday - Tamil New Year		
FRI	15			

*An injury is much sooner forgotten than an insult – Earl of Chester Field*



# April 2016

Day	Date	Particulars	Day Order	Total No of Working Days
SAT	16			
SUN	17	Holiday		
MON	18			
TUE	19	Holiday - Mahavir Jayanthi*		
WED	20			
THU	21			
FRI	22			
SAT	23			
SUN	24	Holiday		
MON	25			
TUE	26			
WED	27			
THU	28			
FRI	29			
SAT	30			
No. of Working days =				

Everyman who expresses an honest thought is a soldier in the army of intellectual liberty  
 – Robert Green Ingersou

# May 2016

Day	Date	Particulars	Day Order	Total No of Working Days
SUN	1	Holiday - May Day		
MON	2			
TUE	3			
WED	4			
THU	5			
FRI	6			
SAT	7			
SUN	8	Holiday		
MON	9			
TUE	10			
WED	11			
THU	12			
FRI	13			
SAT	14			
SUN	15	Holiday		

*Patience is bitter but its fruit is sweet – Rousseau*

May 2016

Day	Date	Particulars
MON	16	
TUE	17	
WED	18	
THU	19	
FRI	20	
SAT	21	
SUN	22	Holiday
MON	23	
TUE	24	
WED	25	
THU	26	
FRI	27	
SAT	28	
SUN	29	Holiday
MON	30	
TUE	31	

*Peace cannot be kept by force. It can only be achieved by understanding – Albert Einstein*

# TIME TABLE

## ODD SEMESTER

Hour Day Order	1	2
	9.15 -10.15	10.15 -11.15
I		
II		
III		
IV		
V		
VI		

BREAK 11.15 - 11.30

3
11.30 -12.30

LUNCH BREAK 12.30 - 01.30

4	5
01.30 -02.30	02.30 -03.30

## EVEN SEMESTER

Hour Day Order	1	2
	9.15 -10.15	10.15 -11.15
I		
II		
III		
IV		
V		
VI		

BREAK 11.15 - 11.30

3
11.30 -12.30

LUNCH BREAK 12.30 - 01.30

4	5
01.30 -02.30	02.30 -03.30



**NOTES**

**NOTES**

## NOTES

**NOTES**



# ACADEMIC CALENDAR 2015 -2016

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



Government Holidays



Continuous Assessment



## **Dr. N.G.P. ARTS AND SCIENCE COLLEGE**

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