

# QUALITY POLICY

## CURRICULUM DEVELOPMENT





## Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution Affiliated to Bharathiar University Coimbatore)  
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2<sup>nd</sup> Cycle)  
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Q.P

Curriculum  
Development

# CURRICULUM DEVELOPMENT POLICY

## A. Purpose

This document describes Curriculum Design and Development policies which measures for conducting their processes and activities in curriculum development method in progress.

## B. Background

Curriculum Development cell of Dr. N. G. P. Arts and Science College prepares the common curriculum structure and regulation for all programmes. The cell implements the guideline of UGC, Tamilnadu State Council for Higher Education and Parent University (Bharathiar University), Local and Global needs.

## C. Policy

Curriculum Design and Development policy is committed to obtain suggestions and feedback from the subject experts, industrial experts, Alumni and students representative after designing the curriculum.

Curriculum Design and Development policy has the following significant attributes:

- Conducting meeting in the respective departments
- Feedback collected from Student, Parent and Teachers
- Prepare the syllabus content for the new courses
- Identify the revision required in existing course content
- Identify the course material, teaching method, practical exposures, recent textbooks, time duration for the completion of syllabus for the new courses

## D. Responsibilities:


### a) Previous Board of Studies feedback and external expert feedback

- Experts feedback about the previous curriculum design for incorporating new courses in the syllabi
- Commanded about introducing syllabi for industrial needs

### b) Pre-Board of Studies

- Discussion on the first draft of syllabus content making
- Making changes in the syllabus as per the suggestion received in the department meeting



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### c) Board of Studies

- Inferring the draft, making necessary revision by getting suggestions from the University nominee, Subject Expert and Industry Experts
- Opportunity is given for alumni and student representative to share their insights in designing curriculum
- BoS encourages Internal experts: Co-opted Members, Internal Faculty Members to extend their opinion on curriculum designing
- Retaining the syllabus after the approval of BoS external members

### d) Syllabus Validation:

- The department reviews the modification and revision of syllabus by considering the suggestion of the external experts
- Syllabi have been validated with the implication received from the subject experts from both National and International honorary subject experts

### e) Standing Committee on Academic Affairs

- The standing committee on Academic Affairs meeting verify, modify and revise the syllabi
- Syllabi has been finalized in the standing committee meeting

### f) Academic Council

- Involves University Nominee, Academic Expert, and Industry Experts
- HoDs, Administrative Staff Nominee and Student representative play a vital role in the council
- Approves the curriculum and the syllabus

### g) Governing Body

- Governing Body approves the regulation and syllabus







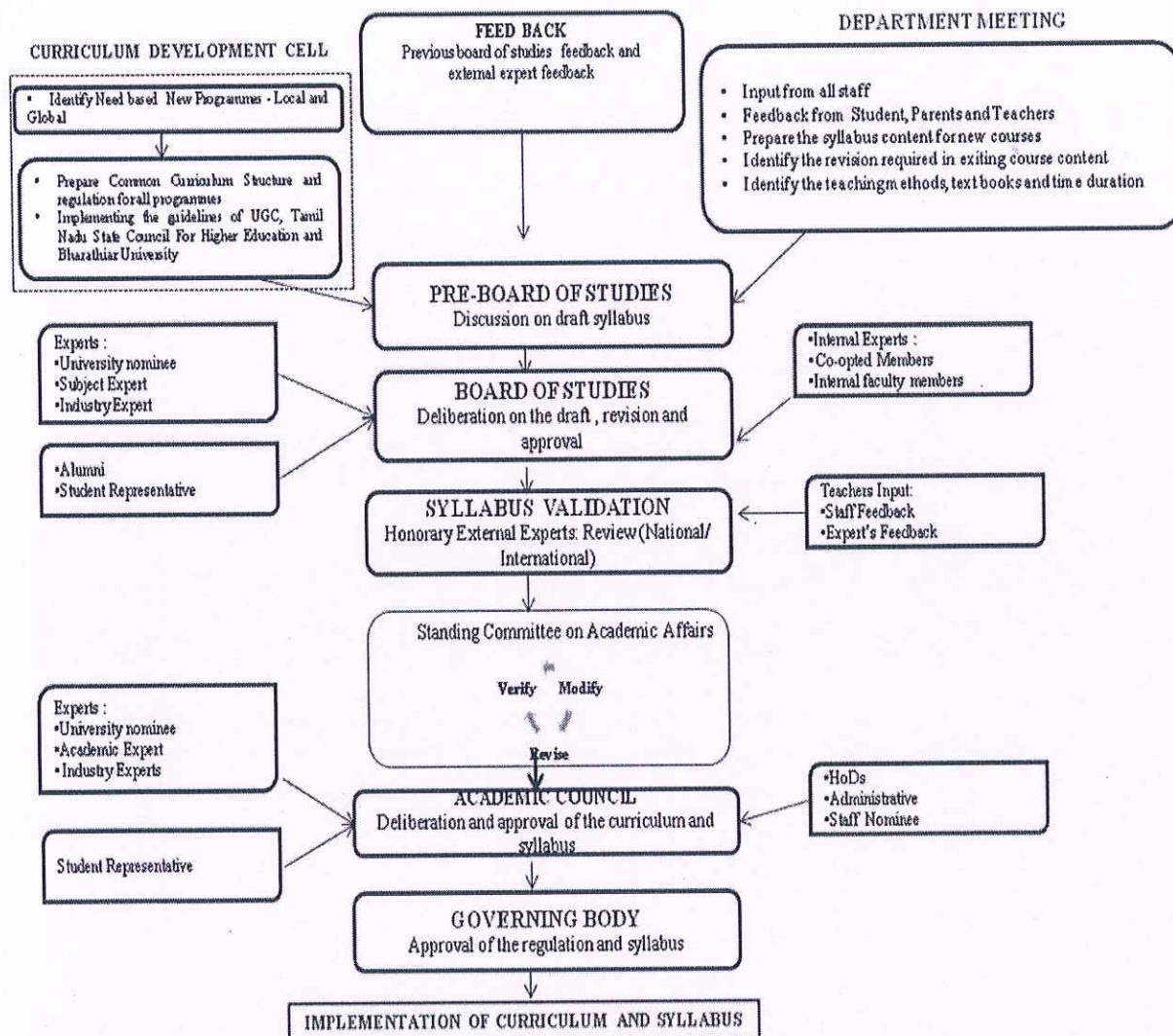
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## Curriculum Development Process Model



(Prof. Dr. V. Rajendran)  
Principal





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