# Annual Quality Assurance Report (AQAR)

**JUNE 2017 – MAY 2018** 

# Submitted by

**Internal Quality Assurance Cell** 



Dr. N.G.P. Arts and Science College (Autonomous)

Affiliated to Bharathiar University, Coimbatore

&

Approved by the Govt. of Tamil Nadu Re-accredited by NAAC with "A" Grade

Dr. N.G.P. Nagar, Kalapatti Road, Coimbatore – 641048

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# The Annual Quality Assurance Report (AQAR) of the IQAC

#### Part - A

# 1. Details of the Institution Dr. N.G.P. Arts and Science College 1.1 Name of the Institution (Autonomous) Dr. N.G.P. Nagar 1.2 Address Line 1 Kalapatti Road Address Line 2 Coimbatore City/Town Tamil Nadu State 641048 Pin Code drngparts@kmch.ac.in Institution e-mail address 0422 2369220, 2369262, 2369253 Contact Nos. Prof. Dr. V. Rajendran Name of the Head of the Institution: 0422 - 2369220 Tel. No. with STD Code: 96263 12233 Mobile: Name of the IQAC Co-ordinator: Dr. B. Rosiline Jeetha Mobile: 9842870107 IQAC e-mail address: iqac@drngpasc.ac.in

1.3 <b>NA</b>	1.3 NAAC Track ID (For ex. MHCOGN 18879)				TNCOGN14167			
(For Ex	xample EC C no. is av	Itive Comi C/32/A&A/I ailable in th a's Accredia	43 dated 3 he right co	3-5-2004. orner- bot		EC(SC)/1: 17,2016	3/A&A/63.2 dated M	Iarch
1.5 We	bsite addre	ess:				http://www	v.drngpasc.ac.in/iqac	e.php
Web-li	ink of the	AQAR: [	http://wv	vw.drngpa	asc.ac	:.in/iqac.php/	AQAR 2016-17.pdf	
1.6 Acc	creditation	Details						
	Sl. No.	Cycle	Grade	CGPA		Year of creditation	Validity Period	
	1	1 <sup>st</sup> Cycle	В	2.76		2011	5 years	
	2	2 <sup>nd</sup> Cycle	A	3.17		2016	5 years	
1.8 AQ 1.9 Det Accred i. AQ ii. AQ iii. AQ iv. AQ v. AQ	AR for the ails of the itation by AR 2011-AR 2013-AR 2014-AR 2015	previous y	ear's AQA or example od to NAA od to NAA od to NAA ted to NAA	AR submit AQAR 20 C on 13-0 C on 27-0 C on 29-0 C on 01-1 AC on 19-	otted to 010-1 07-201 01-201 09-201 0-201 09-20	o NAAC afte Isubmitted to 12 14 14 15 016	25/2/2011  or the latest Assessment of NAAC on 12-10-20	
1.10 Ins	stitutional	Status						
	University	y S	tate	Centr	al	Deer	ned Private	✓
Af	filiated Co	ollege		Y	es	✓ No	0	
Cor	nstituent C	College		`	Yes		No 🗸	
Aut	tonomous	college of I	JGC	•	Yes	✓ N	No 💮	

Regulatory Agency approved Institution Yes	3	No 🗸	
(eg. AICTE, BCI, MCI, PCI, NCI)			
Type of Institution Co-education	Men	Women	
Urban	Rural	Tribal	
Financial Status Grant-in-aid	UGC 2(f)	✓ UGC 12B ✓	
Grant-in-aid + Self Financing	Tota	ally Self-financing	
1.11 Type of Faculty/Programme			
Arts Science Commerce	Law	PEI (Phys E	du)
TEI (Edu) Engineering Hea	alth Scien	ce Management	✓
Others (Specify) . NIL			
1.12 Name of the Affiliating University (for the Col	leges)	Bharathiar University, Coimbatore	
1.13 Special status conferred by Central/ State Gove	ernment	NA	
UGC/CSIR/DST/DBT/ICMR etc			
Autonomy by State/Central Govt. / University	<b>✓</b>		NA
University with Potential for Excellence	NA	UGC-CPE	1111
DST Star Scheme	✓	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	✓
UGC-Innovative PG programmes	NA	Any other (Specify)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities						
2.1 No. of Teachers	8+1 (Principal) +1(IQAC Coordinator) =10					
2.2 No. of Administrative/Technical staff	1					
2.3 No. of students	Nil					
2.4 No. of Management representatives	2					
2.5 No. of Alumni	1					
2. 6 No. of any other stakeholder and Comm	unity representatives 2					
2.7 No. of Employers/ Industrialists	1					
2.8 No. of other External Experts	3					
2.9 Total No. of members	9					
2.10 No. of IQAC meetings held	7					
2.11 No. of meetings with various stakeholde	ers: No. 2 Faculty 14					
Non-Teaching Staff Students 2	Alumni 1 Others 2 PTA					
2.12 Has IQAC received any funding from U	GC during the year? Yes No					

2.13 Seminars and Conferences (only quality related)

If yes, mention the amount

 $(i)\ No.\ of\ Seminars/Conferences/\ Workshops/Symposia\ organized\ by\ the\ IQAC$ 

Total No. 2 International - National - State - Institution Level 2

(ii) Themes Rubrics Assessment

NA

### 2.14 Significant Activities and contributions made by IQAC

- Preparation of AQAR
- Preparation of IQAC newsletter
- Implementation of Outcome Based Education (OBE)
- Rubrics Assessment
- SWOC Analysis and evaluation of the departments
- Conduct of Value Added Courses
- Implementation of ICT Learning methods intensively
- Conduct of Academic Audit and Social Audit
- Establish of MOOC, Vocational Educational Centre
- IQAC and Department Newsletter.
- Maintenance of data.
- Guidelines for department activities
- Feedback
- Participation in NIRF and ranked 91st among college category in 2018.
- Nodal resource centre, Spoken Tutorial, IIT Bombay
- NPTEL Local Chapter Establishment.
- Value virtual lab- Amrita University.
- Introduction of diploma courses.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements			
To implement rubrics assessment in	Implemented rubrics in internals			
internal marks				
Planned to implement one of the	Implemented.			
rubrics assessments as online.	Impremented.			
To conduct General Awareness	Achieved.			
exam through online.	Achieved.			
To orient teachers for using flipped	Orientation has been given. Staff members			
class rooms	have used one chapter in all courses as			
Class foolis	flipped class room teaching			
	Non-teaching staff were given training.			
Orientation for non-teaching staff	Course in Accounting and Tally. This			
	enabled them to manage all the accounts			

	efficiently
Initiation of new programmes	B. Sc. Chemistry, Ph. D. Mathematics, Ph. D. Tamil
Strengthening placement and career Counseling.	Soft skill training programmes were conducted.  More students were placed
Planned to certify more no. of Staff and Students in NPTEL certifications.	359 NPTEl certificate are completed by Students and Staff

* /	Attach	the	Academic	Calendar	of	the	year	as	Annexure.
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2.16 Whether the AQAR was j	placed in statutory body	Yes 🗸 No
Management	✓ Syndicate	Any other body
Provide the details of	of the action taken	
The Internal Quality Assurance	ce Cell has been instrumental	in carrying out the action plan
chalked out at the beginning	g of the academic year. Ma	jority of the plans have been
executed successfully by the e	end of the academic year.	

# Part - B

# Criterion - I

# 1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D	10	1	10	-
PG	14	1	14	-
UG	26	1	26	1
PG Diploma	5	3	5	-
Advanced Diploma	-	-	-	-
Diploma	7	5	7	-
Certificate	6	2	6	-
Others	-	-	-	-
Total	68	11	68	-
Interdisciplinary	_	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: **CBCS** 
  - (ii) Pattern of programmes:

Pattern	Number of programme
Semester	74
Trimester	
Annual	

	Parents Employers - Students	_
(On all aspects)		
Mode of feedback : Online	Manual ✓ Co-operating schools (for PEI)	

### \*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.
  - In Outcome Based Education, the Rubrics assessment in internal component was added
  - The online exam was conducted for general awareness
  - The revision in extra credits was made
- 1.5 Any new Department/Centre introduced during the year. If yes, give details.
  - B.Sc. Chemistry
  - Ph. D. Mathematics
  - Ph. D. Tamil

# Criterion – II 2. Teaching, Learning and Evaluation

# 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others	
294	258	10	26	-	

2.2 No. of permanent faculty with Ph.D.

56

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors			ociate essors	Prof	essors	Oth	ners	То	tal
R	V	R	V	R	V	R	V	R	V
223	-	22	-	19	-	ı	ı	264	-

- 2.4 No. of Guest and Visiting faculty and Temporary faculty: NIL
- 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	56	142	26
Presented	42	154	18
Resource	NII.	0	20
Persons	NIL	9	20

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT – Information and Communication Technology

2.7 Total No. of actual teaching days:

180

During this academic year

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
  - Online examination in multiple Choice questions were implemented.
  - Photocopy of answer script are issued to students on request.
- 2.9 No. of faculty members involved in curriculum Restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All the faculty members are involved in the curriculum restructuring and syllabi revision

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the	Students		Di	vision		
Programme	appeared	<b>Distinction %</b>	I %	II %	III %	Pass %
UG	1657	275	857	359	19	91.76
PG	345	109	204	11	0	93.91

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
- The Internal Quality Assurance Cell has been instrumental in carrying out the action plan chalked out at the beginning of the academic year.
- Conducting unannounced tests, announced test, Model exam, seminar and PPT presentation as per benchmark defined by the academic council
- Using of Modern Teaching Methods
- Identifying slow learners and guiding
- Monitoring is done through staff appraisal and students feedback

#### 2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	16
Faculty exchange programme	2
Staff training conducted by the university	
Staff training conducted by other institutions	14
Summer / Winter schools, Workshops, etc.	45
Others	

### 2.14 Details of Administrative and Technical staff

Category	No. of Permanent Employees	No. of Vacant Positions	No. of permanent positions filled during the Year	No. of positions filled temporarily
Admin Staff	32	Nil	Nil	Nil
Technical Staff	37	Nil	Nil	Nil

#### Criterion - III

# 3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
  - To initiate further Research activities through the Centre for Research.
  - To encourage faculty to produce for number of Major and Minor projects.
  - To encourage faculty for consultancy work
- 3.2 Details regarding major projects

	Completed	Ongoing	Sanctione d	Submitted
Number	11	2	-	-
Outlay in Rs. Lakhs	4600000	2800000	160000	-

# 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	10	5	-	-
Outlay in Rs. Lakhs	195000	2635000	-	200

# 3.4 Details on research publications

	International	National	Others
Peer Review Journals	45	11	-
Non-Peer Review Journals	-	-	-
e-Journals	35	12	-
Conference proceedings	5	16	12

3.5	Details	on Ir	npact 1	factor o	f pub	lications

Range	0.9812	Average	3.01	h-index	-	Nos. in SCOPUS	5
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 yrs	ICMR	28,00,000	-
Minor Projects	1 yr	DST, UGC	13,15,000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by	-	TNSCST	70,000	70,000

the Universit	<u>v)</u>										
Any other(Sp	•	-	-	-	-						
Total				41,85,000	70,000						
	,	With ISBN No.  Without ISBN No.  Its receiving funds	-	ers in Edited E	Books -						
UGC-SA -	CAS -	DST-FIST 1	DPE -	DBT Sch	eme/funds						
3.9 For colleges	Autonomy	Yes CPF	E _	DBT Star Sch	ieme _						
_	INCDIDE		<u> </u>	Any Other (c)	⊢ hecify) □						
	INSTINE		' [-	Any Other (sp	INSPIRE _ 1 CE _ Any Other (specify)						
3.10 Revenue ge	enerated through	consultancy	72850								
3.11 No. of conf	ferences organize	ed by the Institution	on	Universit	v College						
3.11 No. of conf		ed by the Institution  National	on State	University	y College						
3.11 No. of conf	ferences organize	ed by the Institution	on	University - -	y College -						
Level Number Sponsoring Agencies  3.12 No. of facus 3.13 No. of collaborations.	International	National  Solf Funding  Deerts, chairpersons  International	State  1 ICSSR	rsons 12	y College any other						
Level Number Sponsoring Agencies  3.12 No. of facu 3.13 No. of colla	International  -  -  -  -  -  -  -  -  -  -  -  -  -	National  Solf Funding  Deerts, chairpersons  International	on  State  1  ICSSR  or resource pe  Nation	rsons 12	-						
Level Number Sponsoring Agencies  3.12 No. of facu 3.13 No. of colla 3.14 No. of links	International	National  S ICSSR, Self Funding  Deerts, chairpersons International ing this year or current year in langer than the second content of the second content	on  State  1  ICSSR  or resource pe  Nation	rsons 12	any other						

3.16 No. of patents received this

Type of Patent	Year	Number
National	Applied	Nil
INational	Granted	Nil
International	Applied	Nil
International	Granted	Nil
Commercialised	Applied	Nil
Commerciansed	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
6		2	4			

	10001		1 (444)	State	Chitching	2250	conege	
	6		2	4				
		alty from the Instinct		110	. Guides 56			
3.19 No	3.19 No. of Ph.D. awarded by faculty from the Institution:  45							
3.20 No	o. of Res	earch scholars rec	ceiving the F	ellowsh	ips (Newly em	olled +	existing or	nes)
	JRF	- SR	F - P	roject Fe	ellows 1	Any	other	-
3.21 No	o. of stud	lents Participated	in NSS ever	nts:				
	Universi	ty level 1	05	State	level 4			
	Natio	nal level 1	Inter	national	level -			
3.22 No	of stude	ents participated	in NCC even	its:		$\neg$		
	Unive	ersity level	-	State	level -			
	Nati	ional level	1 Inte	rnationa	ıl level			
3.23 No	o of Awa	rds won in NSS:						
	Univ	ersity level	2	State le	evel			
	Natio	onal level		ernation				
3.24 No	o. of Awa	ards won in NCC	:		Г	-		

University level		State level	l			
National level -		International	level	-		
3.25 No. of Extension activities orga	anized:					
University forum	-	College fo	orum	35		
NCC	-	NSS	22	Any other	-	

- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
  - ➤ Health awareness programmes and camps
  - ➤ Traffic Control through Road Safety Patrol (RSP)
  - ► Blood Donation through Youth Red Cross (YRC)
  - Awareness programmes through Rallies
  - Talking book library for the benefit of the visually challenged

# Criterion - IV

# 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.41	-	-	-
Class rooms	116	16	-	133
Laboratories	22	1	-	23
Seminar Halls	5	5	-	10
No. of important equipments purchased (≥ 1-0 lakh) during the current year	-	4	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	1747546	Management	1747546
Others	-	-	-	-

# 4.2 Computerization of administration and library

- Fully Computerized (Administration) and
- Fully Computerized (Library)
- Orientation programme of usage of interactive with white board

# 4.3 Library services:

	Exis	sting	Newly a	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	29806	9388856	1442	711932	31248	10100788	
Reference Books	2010	3392221	110	165217	2120	3557438	
e-Books		3100000	0+ e books &	s & 6000+ e journals			
Journals	224	402241	Subscriptio n Renewed	402241	224	402241	
Digital Database	1	200000	1	800000	2	10,00000	
CD & Video	1457	-	200	-	1657	-	
Others (specify)							

# 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Dept.
Existing	1117	14	15 Mbps	1		2	27
Added	250		35 Mbps				09
Total	1367	14	50 Mbps	1			36

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

On line test for rubrics assessment and general awareness course

4.6 Amount spent on maintenance in lakhs:

i) ICT 67.37

ii) Campus Infrastructure and facilities 627.42

iii) Equipments 45.13

iv) Others

739.81

# $\label{eq:continuous} Criterion - V \\ \textbf{5. Student Support and Progression}$

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
  - IQAC providing guidelines for the enrichment of academic development through to conduct **7 FDPs** on all faculty members.
  - Orientation is given to the first year students by the IQAC Co-ordinator on all the students support services
  - Feedback is collected from students on various students support services at the end of the year due consideration
  - Remedial coaching is given to slow learner
- 5.2 Efforts made by the institution for tracking the progression
  - Collecting Feedback mechanism from Students, Parents, Alumni and to conduct exit interview for the outgoing students. After that their views implemented immediately for the next academic year by the regular follow up for Principal.
- 5.3 (a) Total Number of students

89

UG	PG	Ph. D.	Others(M. Phil)
5681	781	110	57

(b) No. of students outside the state

138

(c) No. of international students

07

No	%	
3014	45	Men

No % 3615 55

Women

age 17

	Last Year(2016-2017)							T	his Yea	r(2017-2	2018)		
Gen	SC	ST	OBC	Other	Physically Challenged	Tot	Gen	SC	ST	OBC	Other	Physically Challenged	Tot
534	101	2	28	1766	2	2433	186	113	06	2293	16	2	2614

Demand ratio: 1:1 Dropout: 2.29%

- 5.4 Details of student support mechanism for coaching for competitive examinations (If any)
  - Exclusive coaching is given to UPSC aspirants through IAS Academy
  - On-line model banking exams are conducted for students through Centre for E-learning
  - Departments conduct special coaching classes for students at sixth hours
  - Dlagament call arganized various activities regularly

No. o	f students beneficiar	ries 823		
5.5 No	o. of students qualif	ied in these examina	ations	
N	NET -	SET/SLET	1 GATE	- CAT -
IAS	/IPS etc -	State PSC	_ UPSC	Others _
5.6 D	etails of student cou	inselling and career	guidance:	
	Individual attenmoral values.	ation provided for all	students to enrich	the academic and
	• Career guidance the students.	e Programme conduc	cted periodically fo	or the development of
	o. of students benef			
	- The property of the property			0000
		On campus		Off Campus
	Number of	Mumbanof	Mumbanof	Number of Ctudents
	Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
	Organizations	Students		
	Organizations Visited  35  etails of gender sense	Students Participated 5769 sitization programme	Students Placed 928 es	Placed 161
Γ,	Organizations Visited  35  etails of gender sens  Women's Forum	Students Participated 5769 sitization programme conducted awarenes	Students Placed 928 es s programmes regr	Placed 161
,	Organizations Visited  35  etails of gender sens  Women's Forum  Collaboration with	Students Participated 5769 sitization programme	Students Placed 928 es s programmes regulates	Placed  161  ularly.
,	Organizations Visited  35  etails of gender sens  Women's Forum  Collaboration with  We conducted aw	Students Participated 5769  sitization programme conducted awarenes th Rotary Club and N	928 es es programmes regulates about Drug abuses	Placed  161  ularly.
,	Organizations Visited  35  etails of gender sens  Women's Forum  Collaboration with  We conducted aw	Students Participated 5769 sitization programme conducted awarenes th Rotary Club and Nareness programme	928 es es programmes regulates about Drug abuses	Placed  161  ularly.
,	Organizations Visited  35  etails of gender sens  Vomen's Forum  Collaboration with  We conducted aw  A Week program  audents Activities	Students Participated 5769 sitization programme conducted awarenes th Rotary Club and Nareness programme	928 es es programmes regulates about Drug abuses breastfeeding awar	Placed  161  ularly. s. eness
5.9 St	Organizations Visited  35  etails of gender sens  Vomen's Forum  Collaboration with  We conducted aw  A Week program  audents Activities	Students Participated 5769  sitization programme conducted awareness h Rotary Club and N vareness programme me is conducted on l articipated in Sports	928 es es programmes regulates about Drug abuses breastfeeding awar	Placed  161  ularly. s. eness
5.9 St	Organizations Visited  35  etails of gender sens Vomen's Forum Collaboration wit We conducted aw A Week program  cudents Activities  No. of students p  State/ University	Students Participated 5769  sitization programme conducted awareness h Rotary Club and N vareness programme me is conducted on l articipated in Sports	928 es es es es es programmes regulates about Drug abuses breastfeeding awar  , Games and other onal level 30	Placed  161  ularly. s. reness
5.9 St	Organizations Visited  35  etails of gender sens Vomen's Forum Collaboration wit We conducted aw A Week program  cudents Activities  No. of students p  State/ University	Students Participated 5769  sitization programme conducted awarenes th Rotary Club and N vareness programme me is conducted on l articipated in Sports level 180 Nati	928 es es es es es programmes regulates about Drug abuses breastfeeding awar  , Games and other onal level 30	Placed  161  ularly. s. reness

	State/ University level National	al level	Int	ternational level	
5.9.2	No. of medals /awards won by students in	Sports, Games	and o	ther events:	
	Sports: State/ University level 35	National level	5	International level	1
	Cultural: State/ University level 30	National level	Nil	International leve	Nil
5.10 \$	Scholarships and Financial Support			_	
	Source of fund	Number of students	f	Amount	
	Financial support from institution	2324		15532203	
	Financial support from government	154		572620	
	Financial support from other sources				
	Number of students who received International/ National recognitions	-		-	
5.11	Student organised / initiatives	_			
Fairs	: State/ University level	ational level		International level	
Exhib	oition: State/ University level	Vational level	-	International level	-
5.12	No. of social initiatives undertaken by the	students 21			
5.13 1	Major grievances of students (if any) redres	ssed:			
•	The Class Committee Meeting convened	twice in every S	Semes	ter enables to take s	teps
	relating to courses and grievances of the	students.			
•	Suggestions on curriculum and teaching	g –learning-eva	luatio	n are obtained thro	ugh
	interaction and constructively used in	future. The c	ommi	ttee takes initiative	e to
	implement the appropriate suggestion of	the students to	serve	the students in the	best
	possible way				

#### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

#### Vision

➤ To instil character in the minds of the students by providing Value Based Education to manifest the perfection already in them and to enable them to excel by providing Quality Higher Education and Research opportunities on par with International standards.

#### Mission

- ➤ To provide Quality Education, Training and Research facilities to the students of our nation and the world.
- ➤ To inculcate ethical, moral and social values in the minds of educators and students and also to motivate and nurture co-operation, tolerance and mutual respect in our nation of diversity
- 6.2 Does the Institution has a management Information System

Yes (Computer automated)

6.3 Quality improvement strategies adopted by the institution for each of the following:

# 6.3.1 Curriculum Development

- ➤ Value Added Courses are conducted for students
- > Focusing on Skill Development of students
- > Imparting Soft Skills for Employment

#### 6.3.2 Teaching and Learning

➤ As per University and UGC norms

#### 6.3.3 Examination and Evaluation

- ➤ ICT enabled learning
- ➤ Group Discussions, Debates, Seminars, Quiz are conducted
- ➤ Library Assignments are given

# 6.3.4 Research and Development

- Research activities are promoted through Centre for Research
- > FDPs / Orientation programmes are conducted frequently
- ➤ Received Grants for Major/ Minor projects from various funding bodies
- Financial Assistance is provided to Faculty by the Management
- ➤ Wi-Fi connection is provided
- Lab and Library are upgraded with new software and systems

0.5.0 Human Resource Management	6.3.6	Human	Resource	Managemen
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Faculty Members are involved in various teaching and administrative
activities

# 6.3.7 Faculty and Staff recruitment

- > As per UGC guidelines
- Management recruits faculty as per the need and demand

### 6.3.8 Industry Interaction / Collaboration

- ➤ MoUs signed
- ➤ Alumni placed in industry are invited to campus

#### 6.3.9 Admission of Students

As per University guidelines

6.4

	Fee concessions for the wards of staff
	Maternity leave
Teaching	Staff tour once in a year
	> 50% Concessions in
	<ul><li>Kovai Medical Centre Hospital(our sister concern)</li></ul>
	Free Transportation
Non	➤ EL
teaching	> 50% Concessions in
	<ul><li>Kovai Medical Centre Hospital(our sister concern)</li></ul>
	➤ Accidental Insurance for the students
Students	Fee concessions for meritorious students
	Fee concessions for Sports Students

Welfare schemes for

6.5	Total	l corpus	fund	generated	ı

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

? 🗸

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	
Administrative	No		Yes	

6.8 Does the University/ Autonomous College declare results within 30 days?				
For UG Programmes Yes ✓ No				
For PG Programmes Yes Volume				
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?				
<ul> <li>Outcome based Education was introduced</li> <li>Rubrics based Internal Assessment pattern is followed</li> </ul>				
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?				
Facilitates to get autonomy				
6.11 Activities and support from the Alumni Association				
<ul> <li>Alumni Association Endowment – 1,94,453</li> <li>Alumni Meet is conducted every year</li> <li>Career counseling and placement training for motivating students to pursue higher studies, research and placement</li> </ul>				
6.12 Activities and support from the Parent – Teacher Association				
Parent Teachers Meet conducted two times every year				
6.13 Development programmes for support staff				
<ul> <li>Orientation programme on basic communication skills</li> <li>Awareness programme on Health and Nutrition</li> </ul>				
6.14 Initiatives taken by the institution to make the campus eco-friendly				
➤ Initiatives are taken for Green Campus				
➤ Functioning of Eco Club				
➤ Plantation of Saplings				
➤ Conducted awareness programme through NSS in collaboration				

#### Criterion – VII

#### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.
  - ➤ Entrepreneur Development Cell is established to guide and assist prospective entrepreneurs on various aspects such as preparing project reports, obtaining project approvals, loans and facilities from agencies of support system, information on technologies, etc.
  - ➤ Centre for E-Learning offers online courses and services to the students & teachers.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
  - Conducted Community Engagement Programmes on Health awareness.
  - Created awareness on E-Waste Management and solar energy.
  - Aptitude Coaching for the final year students on a continuous basis
- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
  - Friday Assembly
  - Flipped Class Room

#### \* Provide the details in Annexure I

7.4 Contribution to environmental a	awareness /	protection
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•	Green Campus initiatives through Eco club and NSS	

7.5 Whether environmental audit was conducted? Yes ✓ No -

7.6 Any other relevant information the institution. (For example SWOC Analysis)

#### **Strengths – Achievements**

- ➤ A Center for Research has been established in order to help the faculty to get financial assistance from funding agencies such as UGC, DRDO, ICMR, ICSSR, CSIR, DST, DBT and TNSCST
- ➤ Bridge courses and remedial teaching sessions are conducted for the students to improve academic performance.
- Regular orientation programs for staff and students are conducted.

- ➤ The College encourages the faculty to attend seminars, workshops, conferences and faculty development programs and extends financial assistance for the same.
- ➤ The college provides state-of-the-art infrastructural facilities with adequate class rooms fully equipped labs, well stocked library with sufficient data bases of periodicals reference books, text books, journals, magazines, online resources, back volumes and e-learning facilities.
- Networks with Professional Bodies and Chapters are established for the active participation of students and faculty members for enhancement of their knowledge.

#### Weaknesses

- ➤ Difficulties arise in getting more paid consultancy assignments from the Institution.
- Lack of sufficient Patents and Copy Rights for the research work.

# **Opportunities**

- Consistent Management support.
- ➤ Introduction of more courses with industry certification.
- > Autonomy for product diversity.
- > To revamp infrastructure periodically to meet growing student strength and additional programmes.
- Opportunities to have more intellectual and infrastructural facilities.
- ➤ Better placement opportunity since Coimbatore is an industrial hub.

# **Challenges**

- To promote awareness intellectual property rights.
- > To control the dropout rate.
- > To obtain more funded projects.
- To develop the communicative skill and assertiveness among students.
- ➤ To instil virtual learning and to attract more international students.

#### **BEST PRACTICE**

#### 1. FRIDAY ASSEMBLY

# **Objectives of the Practice**

To act as an institutional mechanism for providing various platforms including information on all aspects towards holistic growth of the Students

#### **Evidence of Success**

- ➤ The Students are encouraged to come in uniform on all Fridays.
- ➤ Students are given opportunities to cultivate the habits such as Punctuality, Uniformity, Speaking Skills etc.,
- > State, National and International news are read during the Assembly
- > Every department is given opportunity to conduct assembly ever week

#### 2. FLIPPED CLASS ROOM

The main goal of a flipped classroom is to enhance student learning and achievement by reversing the traditional model of a classroom, focusing class time on student understanding rather than on lecture. This allows class time to be devoted to expanding on and mastering the material through collaborative learning exercises, projects, and discussions. Essentially, the homework that is typically done at home is done in the classroom, while the lectures that are usually done in the classroom are viewed at home.

#### **Self-paced learning**

When students prepare their class, they can work whenever they want and take whatever time it takes to finish (as long as it's before the deadline).

#### Dive deeper into subject

When students have a basic knowledge about a certain subject, you can dive deeper into the learning material. You can offer more learning material to students who are looking for a challenge.

#### Better prepared (you know the results and statistics)

Students can follow courses where teachers put on homework students have to prepare. Teachers are able to track the progress of students and view their results. This makes it possible to have a clear idea of what the struggles are of your students and see what students struggle the most. Furthermore, it allows teacher to identify errors in thinking or concept application.

#### Lectures can be reused

It can take a lot of time to prepare homework for students. But once you got it all, it's easy to re-use your lectures for next year.

# 8. Plans of institution for next year

- To implement the suggestions provided by the NAAC Peer Committee.
- To obtain NIRF ranking 2018 in top 50.
- To start M. Sc. Physics in 2018-19.

Signature of the Coordinator, IQAC

Dr. N.G.P Arts and Science College Kalapath Road, Coimbatore 641 048 Signature of the Chairperson, IQAC

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# **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission