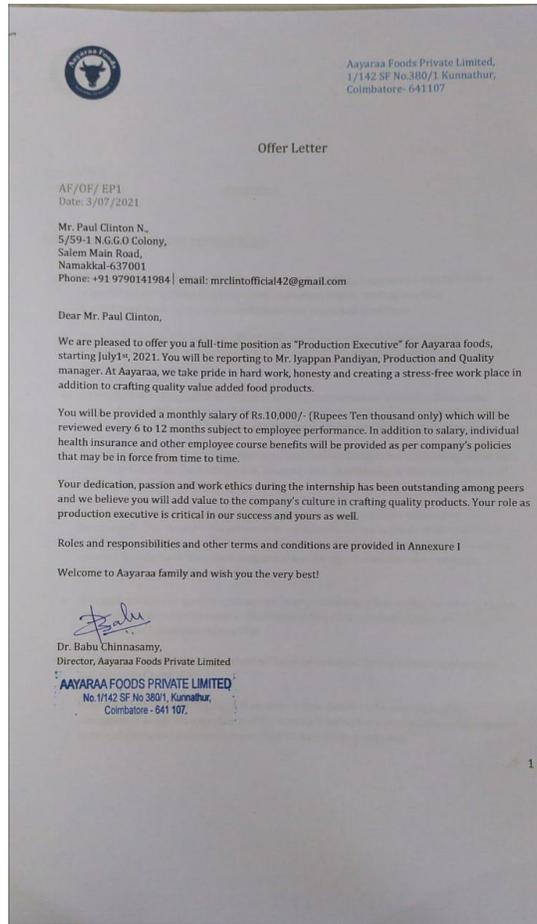


	<h2 style="margin: 0;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</h2> <p style="margin: 5px 0;">(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100</p>	<p style="margin: 0;">NAAC 3rd Cycle</p> <hr/> <p style="margin: 0;">Criterion V Metric 5.2.1</p>
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AY 2020-21 : Offer Letters

PAUL CLINTON N- AAYRAA FOODSS





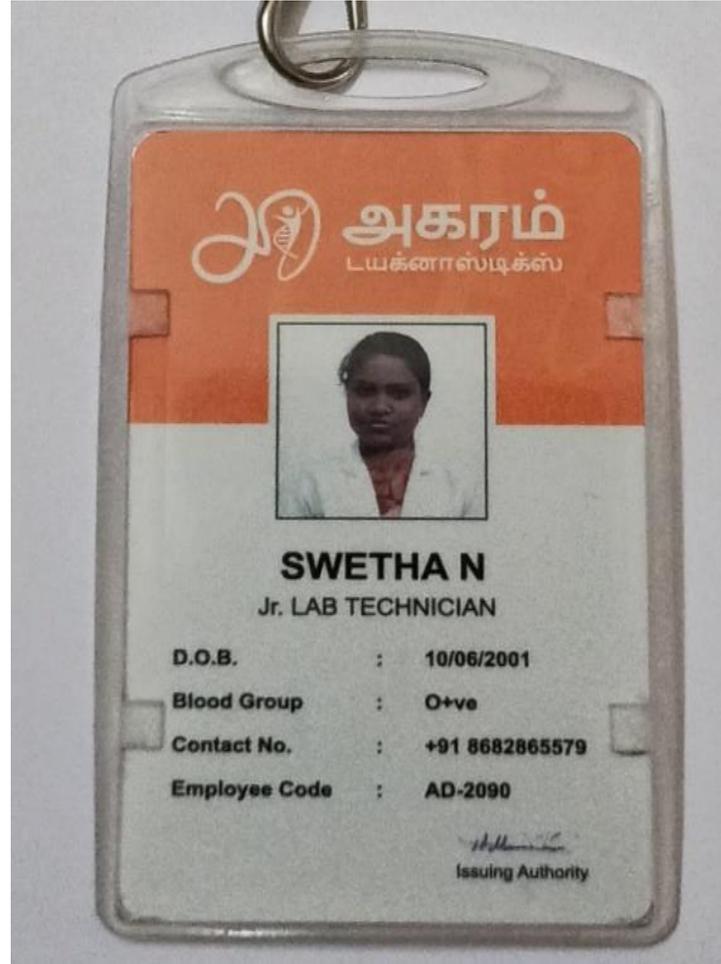
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Criterion V
Metric 5.2.1

SWETHA N – AGARAM DIAGNOSTICS





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Criterion V
Metric 5.2.1

GAYATHRI M – AGARAM DIAGNOSTICS

 **AGARAM
DIAGNOSTICS**

APPOINTMENT ORDER

TO
Gayathri M
5/32 A, Nanjappa street, Maruthapuram
Navavoor
Coimbatore-641046

Dear, Ms. Gayathri M

DESIGNATION
We are in receipt of your application for the post of LAB TECHNICIAN. We are happy to inform you that our organization has found you eligible for the profile described.

SALARY
Your salary will be 7500/PM and other allowance will be fixed according to your performance.

DUTY TIMING
You are requested to report at AGARAM DIAGNOSTICS on 21/07/2021 at 09.00AM. Your duty timing will be 08.00AM TO 08.00PM

PROBATION PERIOD
As per our policy, you will be a Trainee for a period of 1 year and then, based on your performance and review you will be taken to the next level of employment in the organization.

LEAVE POLICY
During your probation period you are entitled take the leaves as per your leave policy. In case of emergency for any extra leave requests however the decision will be upon the management.
We hope to have a long successful professional relationship with you and wish you all the very best.

Yours,
HR Department


*Accepted by
M. Gony*

#649, Sathy Road, Gandhipuram - 641 012. (Next to GP hospital)
agaramdiagnostics@gmail.com | +91 8489 365247 | +91 9943 365247

365247 - 365 Days | 24/7 Services





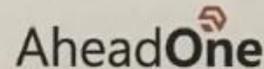
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
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BOOPATHI M-AHEAD ONE TECHNOLOGIES



Monday, September 6, 2021

Dear Boopathi Murugesan,

With reference to the discussions that we had with you, we are pleased to offer you the role of **'Marketing Coordinator'** in **AheadOne Technologies Private Limited** (a **StayAhead, LLC** company headquartered at 10260, SW Greenburg Road, Ste 400, Portland, OR 97223, United States of America) referred in this document as "AheadOne".

In India **StayAhead, LLC** operates under the registered name of **AheadOne Technologies Private Limited**.

Your Annual Total Compensation will be **Rs.3,06,824**. This includes an annual incentive indication of **Rs.25,000**. This amount may vary, depending on AheadOne's performance and your overall performance. We would like to inform you that AheadOne has considered your experience as relevant, which would be updated in our records. Your place of posting will be Coimbatore.

The other details about your compensation are presented in **Annexure A**.

Your appointment will be governed by the terms and conditions of employment presented in Annexure A. You will also be governed by the rules, regulations and practices in vogue and those that may change from time to time. Your compensation details and related are *highly confidential* and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before **Sep 15, 2021**.

Please note:

- This offer from AheadOne is valid for 90 calendar days only from the date of offer, any extension in said validity shall be at the discretion of the company and shall be communicated to you in writing
- Prior to commencing employment with AheadOne you must provide AheadOne with evidence of your right to work in India and other such documents as AheadOne may request
- This appointment is subject to satisfactory professional reference checks and any certifications requested within the stipulated timeframe of 90 days from receiving this offer to prove your proficiency in specific skills and technological tools.
- If any information provided by you during the interview, selection process or during your employment tenure with AheadOne found to be false, incorrect and misleading, AheadOne reserves all rights to take necessary actions including immediate termination your employment.

We look forward to you joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours sincerely,

For AheadOne Technologies Pvt Ltd

Gerard J Paulraj
Chief Executive Officer

I have read the offer, understood and accept the above-mentioned terms and conditions.

Signature: M.Boopathi

Date: 07/09/2021

Write to: careers@theadone.com

AheadOne Technologies Pvt Ltd
CR: U72900T22021PTC036394





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Annexure A

Description	Per Month	Per Annum
Basic Salary	7,850	94,200
House Rent Allowance	4,710	56,520
Telephone and Internet Reimbursement	1,250	15,000
Conveyance Allowance	1,400	16,800
Medical Allowance	2,500	30,000
Bonus	3,500	42,000
Employer Contribution of PF	942	11,304
Gross Compensation	₹ 22,162	₹ 266,824
Incentive Indication (per annum)		25,000
Annual Total Compensation		₹ 290,824
Company's contribution towards benefits (Healthcare and Accidental Insurance)		16,000
Annual Total Remuneration		₹ 306,824

As an associate of AheadOne you are also entitled to the following additional benefits:

- Floating medical insurance coverage
- Personal accident insurance coverage

* PF is contributed at a maximum of 12% of your basic salary.

** Advance Statutory Bonus is in line with the provisions of Payment of Bonus Act, 1965.

*** Incentive Indication: Incentive amount may be higher, lower or nil as per the terms described herein. The incentive program is discretionary, subject to change, and based on individual and company performance. It is pro-rated to the duration spent with AheadOne for the calendar year and will be paid to you only if you are active on AheadOne's payroll on the day the incentive is paid.

Note:

- Any statutory revision of Provident Fund/ESI Contribution or any other similar statutory benefits will result in a change in the Net take home salary and the Annual Gross Compensation will remain the same.
- AheadOne has made this offer in good faith after expending significant time and resources in the hiring process. We hope you will join us, but appreciate your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at AheadOne. If you renege on the commitment and decide not to join us after signing the offer letter, AheadOne reserves the right to not consider you for future career opportunities in the company. We look forward to welcoming you to AheadOne.

I have read the offer, understood and accept the above-mentioned terms and conditions.

Signature: M. Raghav

Date: 07/07/2021

Write to: careers@theadone.com

AheadOne Technologies Pvt Ltd
CIN: U72900T2021PTC036384



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KATHIREWARAN V – AIRLIFT TRANS OCEANIC PRIVATE LIMITED





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1

Date of Birth : 24.06.1998

Blood Group : O+ve

Emg. Contact: 9488678018

Address :

10/59, SATHIYAVANI MUTHU (ST)
RATHINAPURI,
COIMBATORE-641027

If found this card please return to

Airlift Trans Pacific Pvt. Ltd.

#54-67/3, 3rd Floor, Sathya Towers, Malaviya Street,
Ramnagar, Coimbatore - 641 009 .

Cell # : +91 - 77609 77689, 75985 36729

Phone No : 0422- 4206257.

Email : contacts@airliftusa.com

Web : www.airliftusa.com



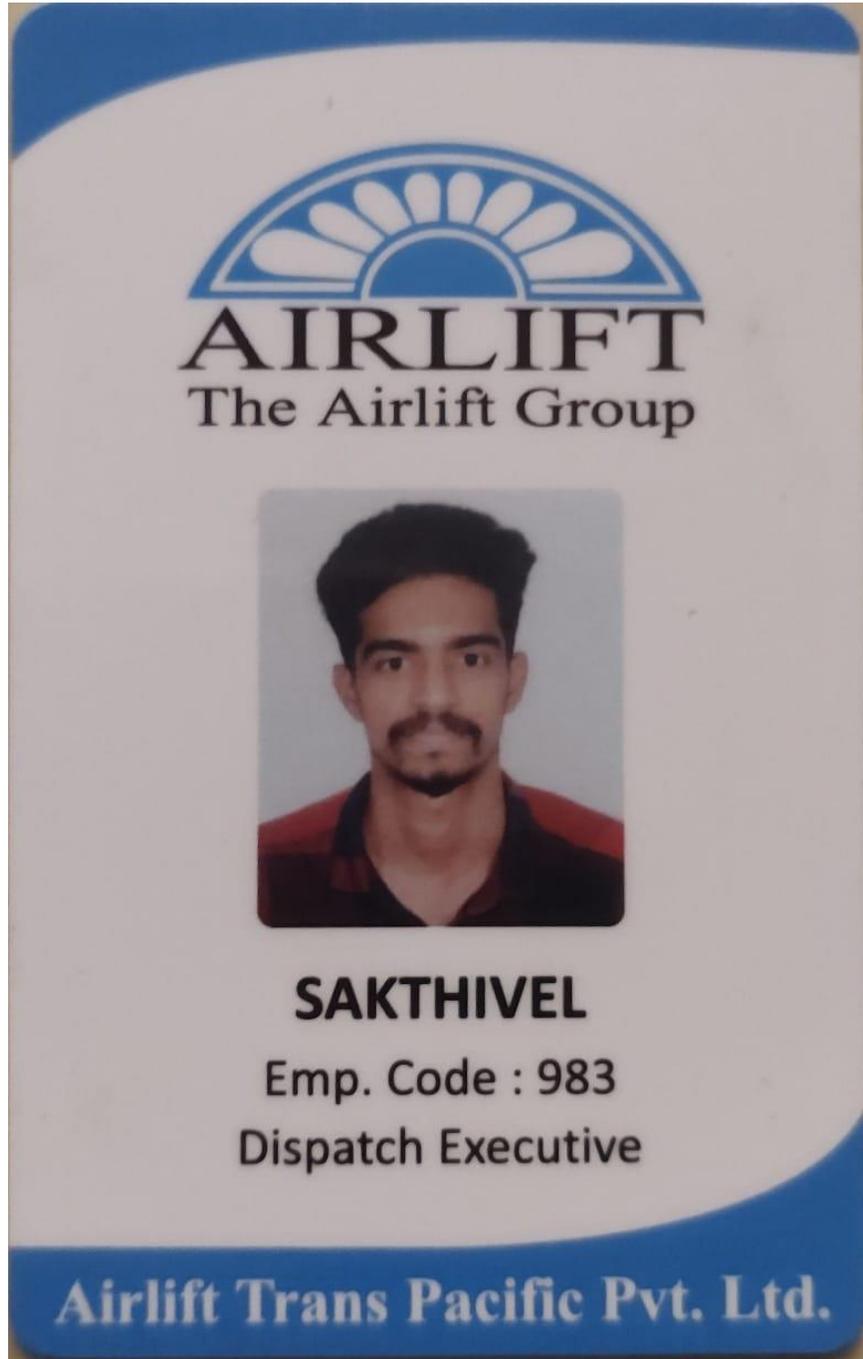
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MAHAVISHNUPRIYA P – AIRLIFT TRANS OCEANIC PRIVATE LIMITED



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SAKTHIVEL M – AIRLIFT TRANS OCEANIC PRIVATE LIMITED



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AKHILESH G B – AMAZON





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Metric 5.2.1

SAKTHI PRASATH – AMAZON

Contact
+916381375388 (Mobile)
sakthiprasath.a@gmail.com

www.linkedin.com/in/sakthiprasathanbu (LinkedIn)
sakthiprasathanbu.github.io/ (Portfolio)
github.com/sakthiprasathanbu (Other)

Top Skills
Python (Programming Language)
Object-Oriented Programming (OOP)
Adobe Photoshop

Languages
English (Limited Working)
Tamil (Native or Bilingual)
French (Elementary)

Certifications
The fundamentals of digital marketing
Managing Machine Learning Projects with Google Cloud
IT Academy, Cloud and Virtualization Concepts

sakthiprasath anbu

Testing associate - Device OS team at Amazon | techie | Gamer | artist
Coimbatore

Summary

(Note :Resume current version: V4)

- I'm a person who crazy about technologies and believe that born to achieve great things.
- I'm a developer and programmer in my potato computer until I'm get hired by a company which sync with my vision.
- A fresher who urge to learn and develop new things, love technologies
- Have some creative thoughts on its future.
- video games - art
- Intersted in web technologies, 3D, AI - ML , Quantum computing, gaming etc.

Experience

Amazon
Testing Associate
November 2021 - Present (2 months)
Chennai, Tamil Nadu, India

Education

Amrita Vishwa Vidyapeetham
Master of Computer Applications - MCA - (August 2021 - August 2023)

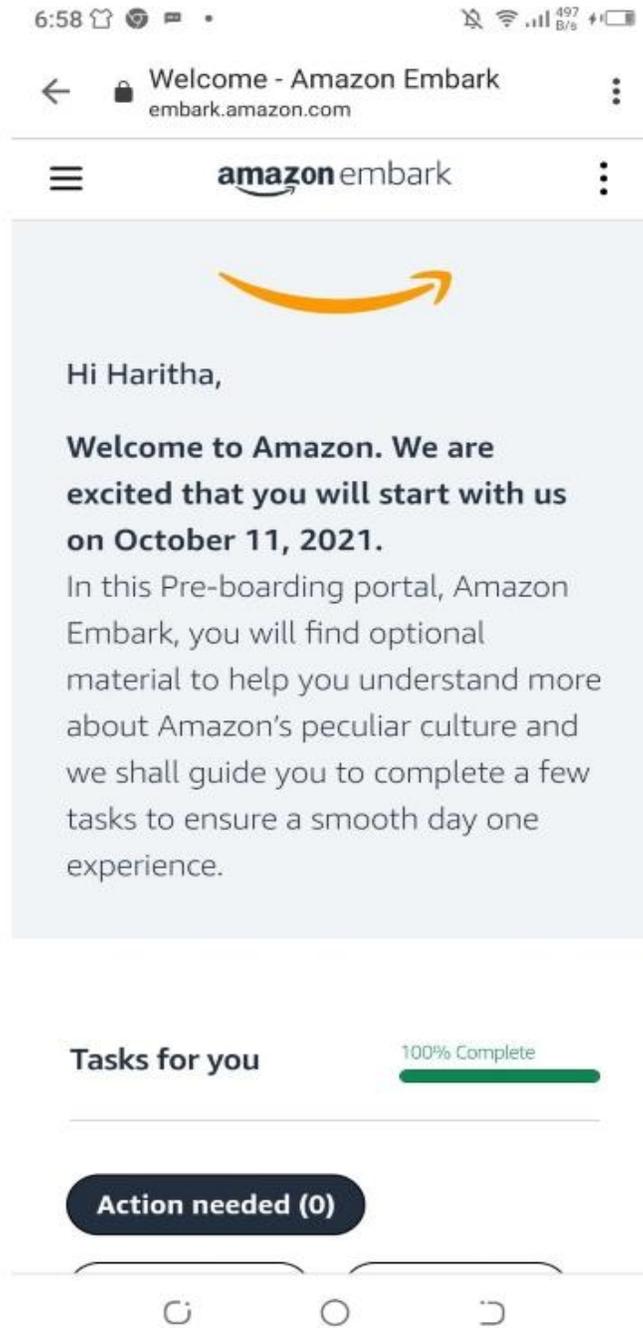
Dr.N.G.P. Arts and Science College - India
Bachelor of Science - BS, Computer Science - (2018 - 2021)

Page 1 of 1



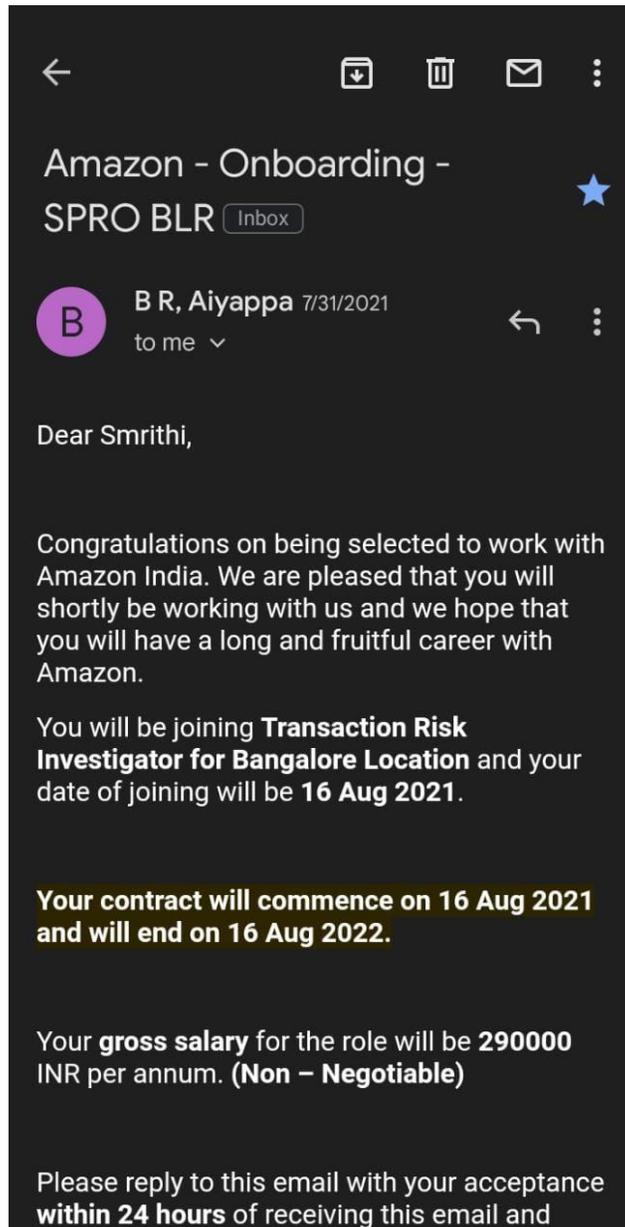
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HARITHA-AMAZON



	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</p> <p style="text-align: center;">(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion V Metric 5.2.1</p>
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SMRITHI SHEKAR – AMAZON



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SUBASH-AOSTA INDIA PVT LTD





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KESAVAN-AOSTA INDIA PVT LTD

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29/06/2021

Dear Kesavan Shanmuga Sundaram,

On behalf of Aosta Software Technologies India Private Limited, we are pleased to offer your employment as an Intern - Associate. On accepting this offer, you will begin your internship with the company on 05 July 2021 and continues until the day your Confirmation/ Graduation.

As an intern, you will be paid Rs. 7,500 per month. The intern's working hours will match with the normal working hours of Aosta Software employees. After the completion of internship, you will be designated as Associate/ Junior Associate with Aosta Software based on your performance. Regarding leave exemptions for examinations and external reviews, the intern should keep the management informed for approvals. Please read and retain them for your records.

COMMENCEMENT OF EMPLOYMENT

- 1.1. You will be employed by the Company in the function of Analyst / Junior Analyst after your confirmation of employment with our company.
- 1.2. Your terms and conditions of employment are described in Annexure "B" and such further duties and responsibilities as the Company may delegate to you from time to time.
- 1.3. You will report directly to Line Manager of the company.

2. SALARY

- 2.1. The details of your compensation are set out in Annexure "A" to this letter ("Compensation Package")
- 2.2. The Compensation Package will be subject to the usual deductions for tax and social security contribution normally to be withheld by an employer in India.

3. PROBATION

You will initially be on probation for a period of six months from the actual date of your joining the Company and will continue to be so unless you are expressly confirmed in the regular service of the Company.

- 3.1. Notwithstanding anything stated herein, during the Probation Period your services are liable to be terminated anytime, without any notice or commission or assigning of any reasons thereof and at the sole discretion of the Company.
- 3.2. During the Probation Period your performance and other antecedents will be thoroughly assessed and evaluated by your superiors and only on satisfactory completion on your initial or extended probationary period you will be confirmed in the regular service of the Company.

4. TERMINATION

Your employment with the Company may be terminated at any time by the Company in accordance with the provisions of paragraph 14 of Annexure "B" hereto.

5. HOLIDAYS

1 | Page

Aosta Software Technologies India Private Limited
940 / 1 A & B, 5th Floor, Kovai Estate, Kalapatti Road, Coimbatore 641048.
Phone: +91 422 6686600 | www.aostasoftware.com





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5.1. You will be governed by the Leave rules as applicable.

5.2. The System & Procedures to be followed in availing of such leave are specified in the Leave Rules framed and notified by the Company from time to time.

6. TERMS AND CONDITIONS OF EMPLOYMENT – ANNEXURE "B"

In addition to the terms of this offer letter, your employment with the Company will be governed by the Terms and Conditions of Employment as set out in Annexure "B" hereto. Please review the Terms and Conditions of Employment carefully, since your acceptance of this offer by the Company would be deemed acceptance of the Terms and Conditions of Employment.

7. ACCEPTANCE OF YOUR OFFER

Please confirm your acceptance of our offer by signing and returning the duplicate copy of this letter for my attention. This letter is valid for a period of five (5) days from the date of receipt of this letter. If we do not receive the signed letter from you confirming your acceptance of this offer within five (5) days from the date of receipt of this letter, this offer stands withdrawn and should not thereafter be considered as binding on the Company.

8. CONCLUSION

We hope you find this offer to be a satisfactory basis for joining the Company. We are greatly impressed by your caliber and special skills. We have great hopes of your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We look forward to receiving your acceptance and to working with you in the development of the Company and seeking ways for you to secure the necessary stimulation and advancement.

If you have any questions, please do not hesitate to call me.

Sincerely,

Mohan Gounder
CEO



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ACCEPTANCE OF THE EMPLOYEE

I, Kesavan Shanmuga Sundaram, have read and understood the terms and conditions of this letter and the annexures hereto, and the same are acceptable to me and I hereby agree to be legally bound hereby and thereby'

Signed by the Employee:

KSP

Place: COIMBATORE
Date: 6/29/2021

ANNEXURE "B" TO THE OFFER LETTER TERMS AND CONDITIONS OF EMPLOYMENT

1. JOB TITLE

Your Job Title is specified in the offer letter, and subject to change.

2. CONTINUOUS SERVICE DATE

The offer letter also states when your period of continuous employment with the Company commences. Your period of continuous employment does not include any period of service with a previous employer.

3. SALARY

The Company will be entitled, at any time during your employment, or in any event on termination, howsoever arising, to deduct from your remuneration any monies due from you to the Company, including but not limited to, salary, loans or advances, and any excess holiday pay.

4. HOURS OF WORK

3 | Page

Aosta Software Technologies India Private Limited
940 / 1 A & B, 5th Floor, Kovai Estate, Kalapatti Road, Coimbatore 641048.
Phone: +91 422 6686600 | www.aostasoftware.com





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- 4.1 You will be required to work the necessary hours to fulfill the essential job functions listed in the agreement which can be modified at company discretion. You will be required to work in shifts. It is expressly made clear that your applicable timings of work would be decided & notified to you by the company, and by accepting this offer you would be deemed to have given your consent to work in shifts which may change based on the business requirements.
- 4.2 You may also be required to attend duties on public holidays/weekly offs as per the exigencies of work.

5. INCAPACITY DUE TO SICKNESS OR INJURY

You will be entitled to sick leave as per the Leave Policy of the Company, which may be amended from time to time.

- 5.1 If you are ill, it's vital to ensure that your assigned Supervisor or Manager, his/her designate, and Human Resources are notified as soon as possible on the first day of absence.
- 5.2 The Company reserves the right to require you to undergo a medical examination by a doctor nominated by the Company at any time during your employment where your health or absence from work due to illness is a cause for concern. In this regard, you will abide by whatever decision taken by the Company in the interest of your health and safety of your co-employees.

6. DUTIES AND OTHER ACTIVITIES

- 6.1 You will in all respects carry out and use your best endeavors in carrying out the objects of the Company and protect its interest in all things to the best of your ability and judgment and devote the whole of your time at work and attention to the business of the Company during the business hours.
- 6.2 You are not allowed to undertake other activities, except with the prior written consent of the Company and whether or not you receive financial compensation for these activities.

7. PLACE OF WORK

- 7.1 You will at present report to the designated office of the Company. The Company may, after giving you reasonable notice, transfer or assign your services to any place of business of the Company, which may subsequently be acquired or established, in any part of India or abroad.
- 7.2 The Company may also depute you to any work or assign your services to any affiliate, associate company, group company, branch, office, joint venture, subsidiary or other companies, concerns, organizations, or firms with whom the Company may make any such arrangement or agreement. You may also be required on a temporary basis to work at any client premises based in India or overseas.

8. RULES AND REGULATIONS

- 8.1 The Company shall be entitled to modify the terms of your employment on providing you with prior written notice and in accordance with applicable law. You will, in addition to the terms and conditions of employment specifically stated herein, also be governed by the rules, regulations and such other practices, systems, procedures and policies framed, amended, modified or omitted by the Company from time to time.
- 8.2 You will also be governed by statutory laws enacted by Central or State Government or local authorities as may be applicable to you from time to time.
- 8.3 You will also be governed by the global rules, regulations and such other practices, systems, procedures and policies framed, amended, modified or omitted from time to time by "Aosta





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Software Technologies India Private Limited" or any designated successor company, in so far as applicable to India and / or in respect of your job title.

9. INVENTIONS AND PUBLICATIONS

- 9.1 Any inventions, designs, or improvements, reports, manuals, papers or any other form of publication containing information relating to the products or services of the Company you may produce or formulate or with which you are concerned during your employment shall be freely communicated to the Company and shall be and remain the property of the Company.
- 9.2 You hereby irrevocably assign to the company all work that
 - 9.2.1 is developed using equipment supplies facilities or trade secrets of the Company;
 - 9.2.2 result from activities performed by you for the company; and
 - 9.2.3 is related to the Company's business or current or anticipated research and development and you acknowledge that all such work and related records shall be the sole and exclusive property of the company.
- 9.3 You are hereby irrevocably transfer and assign to the Company all intellectual property rights in respect of any made or created or discovered as part of your duties of employment with the Company and also hereby acknowledge that all copyrightable work prepared by you within the scope of your employment are 'works for hire' under the law relating to the copyrights and you do not have any ownership rights or claim in respect of the said work and all such rights are owned by the Company. (Intellectual property rights for the purpose of this agreement means all intellectual and proprietary rights in any jurisdiction in and to:
 - 9.3.1 trade secrets and other confidential or non-public business information or know-how, techniques, operations and procedures;
 - 9.3.2 trademarks, service marks, brand names, certification marks, trade dress, trade names and other indications of origin;
 - 9.3.3 patents, including design patents and utility patents, reissues, divisions, continuations in part and extension thereof;
 - 9.3.4 works of authorship, whether copyrightable or not, copyrights, copyrights registrations, and moral rights related thereto; and
 - 9.3.5 computer systems, including all computer and peripheral hardware, firmware and software (in both object and source code formats in programming language), development tools and files, databases, content, data, algorithms, APIs GUIs, functional specifications, operational procedures and all documentation therefore, in each case including all copyrights therefore and all computer languages; in each case, including all applications for, all applications for registration of, and all renewals, modifications and extensions of, each of foregoing).
- 9.4 You must furnish full details to the Company for any inventions discovered by you as part of your duties and responsibilities and you must further solicit the interests of the Company with regard thereto. The Company shall be entitled, free of charge, to the sole ownership of any such intellectual property, invention or improvement and to the exclusive use thereof.
- 9.5 You will be required, on the request of the Company, to take such steps as are necessary to obtain protection for any invention, copyright or design or other matters mentioned in this section and in order to vest them in the Company who will meet the costs attendant thereto.



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9.6 You represent that your performance of all the terms of this Agreement and your duties as an employee of the Company will not breach any inventions, assignment, proprietary information or similar agreement with any former employer or other party.

10. CONFIDENTIALITY / SECRECY

10.1 You must always maintain the highest degree of secrecy and keep as confidential the strategy, names of fellow employees, business lines, equipment, products, intellectual property, records, documents and such other information relating to the business of the Company which may be known to you or confided in you by any means and you will use such strategy, names of fellow employees, business lines, equipment, products, intellectual property, records, documents and information only in a duly authorized manner in the interest of the Company. Infringement of this condition will render you liable to summary dismissal and/or prosecution.

10.2 You must not at any time after leaving the employment of the Company, for any reason, disclose or permit to be disclosed to any person, firm, company or other entity any confidential information or trade secrets relating to or belonging to the Company or to other companies and/or affiliates of the Company and/or the "Aosta Software Technologies India Private Limited." Group in India or abroad.

10.3 On termination of your employment, for whatever reason, you will be required to return to the Company all property, documents and papers in your possession or under your control relating to your employment or to client's business affairs.

10.4 You must not anywhere, at any time after termination of your services or employment with the Company, either personally or through agents, friends or relatives, directly or indirectly, represent yourself as being connected to or interested in any way in the business of the Company.

10.5 In the event of breach of any of the conditions mentioned above in paragraph 10, the Company shall be entitled to injunctive relief and/or specific performance to enforce the conditions of paragraph 10.

11. COMPANY PROPERTY

You will always maintain in good conditions Company property which may be given to you for official use during the course of employment and shall return all such Company property to the Company immediately on relinquishment of your services, failing which the cost of the same will be recovered from you by the Company.

11.1 As an employee of the Company, you understand that it is your responsibility to read and be aware of any special licensing agreement that may pertain to any vendor software package assigned to you for use.

11.2 You understand that special licensing agreements for some software are likely to contain electronic serial numbers and that attempts to copy software so protected may result in its damage or destruction.

11.3 You also recognize that it is your professional responsibility neither to participate in nor to encourage any violation of copyright provisions of vendor software.

11.4 Before you authorize anyone else to use the electronic devices and software for which you are responsible, you will ensure that they understand and agree to abide by the conditions of this agreement.

12. BORROWING / ACCEPTING / GIVING GIFTS





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You will not borrow or accept or give any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings. You will also not under any circumstances engage in any act that involves or even give the impression of involving bribery or any illegal activity whatsoever.

13. BACKGROUND INVESTIGATION

- 13.1 You represent that you have never been convicted of, been charged with or are on trial for any crime or other transgression whatsoever in India or abroad.
- 13.2 You will be subject to checking's ("Checking's") that may be conducted either before or after or after the date at which full-time employment commences. Checking's may include: (i) background checks (including checking all facts submitted to the Company, including but not limited to your curriculum vitae or application.); (ii) reference checks; (iii) fingerprinting; (iv) drug testing; (v) medical examination(s) as determined to be relevant by the Company (vi) Credit Checks
- 13.3 Either (i) refusal to be subject to Checking or (ii) results that are derived from Checking's which are in conflict with material given by you to the Company will be considered grounds for withdrawal of the offer extended to you or termination of your employment with the Company pursuant to paragraph 14.5 of this annexure and may be acted in at any time before or after your commencement date with the Company.

14. TERMINATION OF EMPLOYMENT

- 14.1 During the probation period, your services with the Company are liable to be terminated at any time, by giving 1 month notice or by payment of Cost to Company in lieu of such notice except under conditions mentioned in paragraph 14.2. After the end of the Probation Period, your appointment with the Company is liable to be terminated by the Company by giving you not less than two month's written notice or by payment on Cost to Company in lieu of such notice except as provided below.
- 14.2 Notwithstanding any other provision hereof, your employment may be terminated by the Company without notice or payment in lieu of notice if it has reasonable grounds to believe that you have consistently failed to perform as per reasonable performance metrics for your function or that you are guilty of misconduct or negligence or have committed any breach of this agreement. Termination of your employment under this sub-paragraph would be without prejudice to:
 - 14.3.1 The Company's right to claim the actual damages it has suffered through this breach;
 - 14.3.2 Any other relief to which the Company may be entitled under contract, law or equity.
- 14.4 Misconduct will include without limitation:
 - 14.4.1 Absence from service without prior notice in writing or without sufficient cause for three days or more;
 - 14.4.2 Going on or abetting a strike in contravention of any law.
 - 14.4.3 Cause damage to the property of the Company;
 - 14.4.4 Continued discharge of work functions, which do not meet the standards reasonably expected by the Company from you or results in conflict of interest situations, professional or otherwise;
 - 14.4.5 Breach of confidentiality/secretcy provisions set out in paragraph 10 above.
 - 14.4.6 Commission or attempt to commit to commit any cybercrime.





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14.5 In the event of dissatisfaction in the results of the background investigation mentioned in paragraph 13, your employment may be terminated without notice.

15. VOLUNTARY TERMINATION BY THE EMPLOYEE

The employee may voluntarily terminate employment with the Company during the Probation Period subject to the employee giving not less than 1 month's written notice to the designated officer of the Company. On or after the completion of the Probation Period, any voluntary termination of employment by the employee requires not less than 2 month's written notice to the designated officer of the Company. It is further classified that employees terminating their employment as above shall be required to continue working for the Company for the full applicable notice period and shall not be entitled to avail of (or adjust/ set off) any accrued vacation during/against such notice period. If required by the management of the Company, the employee will also be required to train his/her replacement during such notice period. Employees shall not be entitled to pay the Company compensation in lieu of serving such notice period. Provided however, that the management of the Company may at their sole discretion relieve an employee from the services of the Company during the said notice period by accepting payment from such employee of compensation in lieu of the notice period equal to a prorated amount of the Cost to the Company to the extent of deficient notice period.

15.1 In the event of termination of your employment, your employment with the Company will be ceased. Also the Company shall not have any further liability to you other than for remuneration, allowances and perquisites that have accrued prior to the effective date of termination of employment.

15.2 The Company's decision as to the termination of your services or employment shall be final and legally binding on you.

15.3 Upon any termination of your employment with the Company, you hereby agree to accurately complete, sign and deliver to the Company the separation certification.

16. CYBER CRIMES

16.1 You hereby expressly agree that you shall not be either directly or indirectly or cause to commit any cybercrime. For the purposes of this Offer Letter, "Cybercrime" means any isolated or concerted act done anywhere by which the originator of such act or associates.

16.1.1 gain unauthorized access to the computer system or computer network; or

16.1.2 downloads, copies or extracts any information or data from such system; or

16.1.3 introduces any harmful code; or

16.1.4 causes any damage to the system or network; or

16.1.5 causes the non-functioning or malfunctioning of system or network; or

16.1.6 causes denial access to any authorized person to the system or network; or

16.1.7 contravenes any provision of Information Technology Act 2000 and the rules and regulation made their under; or

16.1.8 tampers or manipulates any system or network with the object of operating the account of another person; or

16.1.9 alters or deletes any information residing in a computer resource or diminishes the value of utility of the function of the computer system or network through any means; or





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16.1.10 Does anything which has the effect of adversely affecting the performance of a computer network or services.

17. RESTRICTIONS

17.1 You will not during the term of your employment with the Company and for a period of 1 (One) year following the date of termination of your employment, do or permit any of the following prior written consent of the Company;

17.1.1 Be concerned with, engaged or interested in, or advise or own any business directly or indirectly, which is in competition with any business carried on by the Company in India, including without limitation companies engaged in similar activities as those of the Company as were performed or developed at any time during your tenure;

17.1.2 Solicit customers of any person who is or has been a customer of the Company for the purpose of offering to that person goods or services similar to or competing with those of the company;

17.1.3 Cause or permit any person directly or indirectly under your control to do any of the acts of things specified above; and

17.1.4 Solicit any employees of the Company, which includes the persons employed by the Company after termination of your employment with the Company, for the purpose of offering to that person an employment of any interest in any other company, institution, organization or any business whether owned by your or not.

17.2 Actual or suspected breach of any of the above conditions shall entitle the Company to injunctive relief to enforce the restrictions given in paragraph 18.

17.3 Each undertaking in paragraph 16 shall be treated as independent of the other undertakings so that, if one or more is held to be invalid as an unreasonable restraint of trade or for any other reason, the remaining undertakings shall be valid to the extent that they are not affected.

17.4 With reference to your duties in terms of compensations and benefits granted by the Company to you follow to consider the undertakings in paragraph 14 to be reasonable in circumstances. However, if one or more undertakings in paragraph 14 are held invalid as unenforceable or invalid for any reason by a competent Court, adjudicator or arbitrator, the undertakings shall apply with such modifications as to the period, territory or scope of their operation as may be necessary to make them enforceable and valid.

18. INDEMNITY

You will fully and effectively responsible for the Company against all losses, damages and expenses incurred due to any breach or alleged breach of the terms of this Offer Letter, or any fraud, misconduct or negligence on your part in the course of your employment with the Company.

19. CORRECTNESS OF INFORMATION GIVEN IN THE APPLICATION FOR EMPLOYMENT AND BIO DATA

Your appointment is being made on the basis of the information and details given by you. If, at any time, any information or detail given by you is found to be incorrect or inaccurate or false, the Company may terminate your services without any notice, salary in lieu of notice or compensation.

20. ARBITRATION

Any dispute, controversy or claim arising out of or relating to this Employment Agreement or breach, termination or invalidity thereof or otherwise arising in connection with the terms of your employment, shall, at the sole option of the Company, be settled by arbitration in accordance with



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The Arbitration and Conciliation Act, 1996 as at present in force and amendments thereto, if any, by a sole arbitrator appointed by the Company. The arbitration shall be held in Coimbatore, Tamil Nadu, India and shall be conducted in English language. The arbitration award shall be final and binding on the parties. The Parties shall bear their own attorneys', experts' and other fees and expenses in connection with any arbitration unless otherwise determined by the arbitrator."

21. ABSCONDING / JOB ABANDONMENT

No relieving letter or Certificate of Experience will be provided in these cases

Sincerely,

Mohan Gounder
CEO

ACCEPTANCE OF THE EMPLOYEE

I, Kesavan Shanmuga Sundaram, have read and understood the above terms and conditions governing my services and employment with Aosta Software Technologies India Private Limited., and the same are acceptable to me and I hereby agree to be legally bound to Aosta Software Technologies India Private Limited.

Signed by the Employee:

Place: COIMBATORE
Date: 6/29/2021

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VARSHINI – AOSTA

	<p align="center">AOSTA INDIA PRIVATE LIMITED No.940/1A&B, 5th Floor, Kovai Estate, Kalapatti Road, Coimbatore - 641048. Phone No - (0422)-6686600, 6686655</p>
<p align="center"><u>Temporary Identity Card</u></p> <p>Code : AIPL2240</p> <p>Name : VARSHINI SUBRAMANIAN</p> <p>Dept : Implementation</p> <div align="right">  <p>Authorized Signatory</p> </div>	



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OVIYA-AOSTA PVT LTD

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14/06/2021

Dear OVIYAA PUGAL,

This letter is to confirm our discussions and to offer you a position with the professional staff of "Aosta Software Technologies India Private Limited, ("the Company)". We are pleased that you can join us full-time on 01 July 2021. The details of our offer are based in this letter, the Employee Compensation Package, which is attached as Annexure A hereto, and the standard Terms and Conditions of Employment, which are attached as Annexure B hereto (collectively, this Offer Letter").

Please read and retain them for your records.

1. COMMENCEMENT OF EMPLOYMENT

- 1.1. You will be employed by the Company in the function of Associate with effect from 01 July 2021.
- 1.2. Your terms and conditions of employment are described in Annexure "B" and such further duties and responsibilities as the Company may delegate to you from time to time.
- 1.3. You will report directly to Mr Prithip Kumar, Head of operations of the Company.

2. SALARY

- 2.1. The details of your compensation are set out in Annexure "A" to this letter ("Compensation Package")
- 2.2. The Compensation Package will be subject to the usual deductions for tax and social security contribution normally to be withheld by an employer in India.

3. PROBATION

You will initially be on probation for a period of six months from the actual date of your joining the Company and will continue to be so unless you are expressly confirmed in the regular service of the Company.

- 3.1. Notwithstanding anything stated herein, during the Probation Period your services are liable to be terminated anytime, without any notice or commission or assigning of any reasons thereof and at the sole discretion of the Company.
- 3.2. During the Probation Period your performance and other antecedents will be thoroughly assessed and evaluated by your superiors and only on satisfactory completion on your initial or extended probationary period you will be confirmed in the regular service of the Company.

4. TERMINATION

Your employment with the Company may be terminated at any time by the Company in accordance with the provisions of paragraph 14 of Annexure "B" hereto.

5. HOLIDAYS

1 | Page

Aosta Software Technologies India Private Limited
94D / 1 A & B, 3rd Floor, Kovai Estate, Kalapatti Road, Coimbatore 641048.
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- 5.1. You will be governed by the Leave rules as applicable.
- 5.2. The System & Procedures to be followed in availing of such leave are specified in the Leave Rules framed and notified by the Company from time to time.

6. TERMS AND CONDITIONS OF EMPLOYMENT – ANNEXURE “B”

In addition to the terms of this offer letter, your employment with the Company will be governed by the Terms and Conditions of Employment as set out in Annexure “B” hereto. Please review the Terms and Conditions of Employment carefully, since your acceptance of this offer by the Company would be deemed acceptance of the Terms and Conditions of Employment.

7. ACCEPTANCE OF YOUR OFFER

Please confirm your acceptance of our offer by signing and returning the duplicate copy of this letter for my attention. This letter is valid for a period of five (5) days from the date of receipt of this letter. If we do not receive the signed letter from you confirming your acceptance of this offer within five (5) days from the date of receipt of this letter, this offer stands withdrawn and should not thereafter be considered as binding on the Company.

8. CONCLUSION

We hope you find this offer to be a satisfactory basis for joining the Company. We are greatly impressed by your caliber and special skills. We have great hopes of your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We look forward to receiving your acceptance and to working with you in the development of the Company and seeking ways for you to secure the necessary stimulation and advancement.

If you have any questions, please do not hesitate to call me.

Mohan Gounder
CEO



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ACCEPTANCE OF THE EMPLOYEE

I, OVIYAA PUGAL, have read and understood the terms and conditions of this letter and the annexures hereto, and the same are acceptable to me and I hereby agree to be legally bound to the terms and conditions.

Signed by the Employee:



Place: COIMBATORE
 Date:
 6/14/2021



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ANNEXURE "A" TO THE OFFER LETTER EMPLOYEE COMPENSATION PACKAGE

Name : OVIYAA PUGAL
Job Title : Associate
Band : NA
Level : NA

1. SALARY

Your salary CTC will be INR 2,31,363 per annum, or INR 19,280 per month. (Your salary structure/details are attached to this document). Note: As the company grows, the potential for salary increases will periodically reviewed.

2. PROVIDENT FUND

A percentage of Basic + DA as per provisions of the Employee's Provident Fund and Miscellaneous Provisions Act, 1952 and Schemes framed there under as applicable.

3. MEDICAL REIMBURSEMENT

All Permanent Employees will be covered under ESI or Medclaim Insurance with Personal Accident benefits. Your individual plan will be based on your overall compensation and covered in your benefit details.

4. MEDICAL INSURANCE

The coverage for hospitalization expenses would be as per the current Company Policy in force.

5. PERSONAL ACCIDENT INSURANCE

The coverage would be as per the current Company Policy in force.

6. PERFORMANCE INCENTIVE

In addition, the Company may at its discretion pay you an additional sum by way of performance incentive, which shall be based on your performance and company's performance for the financial year. The Company reserves the right, in its absolute discretion, to terminate or amend this or any other performance incentive scheme without notice at any time. This clause shall not establish a contractual right to receive any such payment in the future.

Sincerely,

Mohan Gounder
CEO



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ACCEPTANCE OF THE EMPLOYEE

I, OVIYAA PUGAL, have read and understood the above compensation package relating to my services and employment with the Company and the same are acceptable to me and I hereby agree to be legally bound to the terms and conditions.

Signed by the Employee:



Place: COIMBATORE

Date:

6/14/2021



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ANNEXURE "B" TO THE OFFER LETTER TERMS AND CONDITIONS OF EMPLOYMENT

1. JOB TITLE

Your Job Title is specified in the offer letter, and subject to change.

2. CONTINUOUS SERVICE DATE

The offer letter also states when your period of continuous employment with the Company commences. Your period of continuous employment does not include any period of service with a previous employer.

3. SALARY

The Company will be entitled, at any time during your employment, or in any event on termination, howsoever arising, to deduct from your remuneration any monies due from you to the Company, including but not limited to, salary, loans or advances, and any excess holiday pay.

4. HOURS OF WORK

4.1 You will be required to work the necessary hours to fulfill the essential job functions listed in the agreement which can be modified at company discretion. You will be required to work in shifts. It is expressly made clear that your applicable timings of work would be decided & notified to you by the company, and by accepting this offer you would be deemed to have given your consent to work in shifts which may change based on the business requirements.

4.2 You may also be required to attend duties on public holidays/weekly offs as per the exigencies of work.

5. INCAPACITY DUE TO SICKNESS OR INJURY

You will be entitled to sick leave as per the Leave Policy of the Company, which may be amended from time to time.

5.1 If you are ill, it's vital to ensure that your assigned Supervisor or Manager, his/her designate, and Human Resources are notified as soon as possible on the first day of absence.

5.2 The Company reserves the right to require you to undergo a medical examination by a doctor nominated by the Company at any time during your employment where your health or absence from work due to illness is a cause for concern. In this regard, you will abide by whatever decision taken by the Company in the interest of your health and safety of your co-employees.

6. DUTIES AND OTHER ACTIVITIES

6.1 You will in all respects carry out and use your best endeavors in carrying out the objects of the Company and protect its interest in all things to the best of your ability and judgment and devote the whole of your time at work and attention to the business of the Company during the business hours.

6.2 You are not allowed to undertake other activities, except with the prior written consent of the Company and whether or not you receive financial compensation for these activities.

7. PLACE OF WORK

7.1 You will at present report to the designated office of the Company. The Company may, after giving you reasonable notice, transfer or assign your services to any place of business of the Company, which may subsequently be acquired or established, in any part of India or abroad.





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7.2 The Company may also depute you to any work or assign your services to any affiliate, associate company, group company, branch, office, joint venture, subsidiary or other companies, concerns, organizations, or firms with whom the Company may make any such arrangement or agreement. You may also be required on a temporary basis to work at any client premises based in India or overseas.

8. RULES AND REGULATIONS

- 8.1 The Company shall be entitled to modify the terms of your employment on providing you with prior written notice and in accordance with applicable law. You will, in addition to the terms and conditions of employment specifically stated herein, also be governed by the rules, regulations and such other practices, systems, procedures and policies framed, amended, modified or omitted by the Company from time to time.
- 8.2 You will also be governed by statutory laws enacted by Central or State Government or local authorities as may be applicable to you from time to time.
- 8.3 You will also be governed by the global rules, regulations and such other practices, systems, procedures and policies framed, amended, modified or omitted from time to time by "Aosta Software Technologies India Private Limited" or any designated successor company, in so far as applicable to India and / or in respect of your job title.

9. INVENTIONS AND PUBLICATIONS

- 9.1 Any inventions, designs, or improvements, reports, manuals, papers or any other form of publication containing information relating to the products or services of the Company you may produce or formulate or with which you are concerned during your employment shall be freely communicated to the Company and shall be and remain the property of the Company.
- 9.2 You hereby irrevocably assign to the company all work that
 - 9.2.1 is developed using equipment supplies facilities or trade secrets of the Company;
 - 9.2.2 result from activities performed by you for the company; and
 - 9.2.3 is related to the Company's business or current or anticipated research and development and you acknowledge that all such work and related records shall be the sole and exclusive property of the company.
- 9.3 You are hereby irrevocably transfer and assign to the Company all intellectual property rights in respect of any made or created or discovered as part of your duties of employment with the Company and also hereby acknowledge that all copyrightable work prepared by you within the scope of your employment are 'works for hire' under the law relating to the copyrights and you do not have any ownership rights or claim in respect of the said work and all such rights are owned by the Company. Intellectual property rights for the purpose of this agreement means all intellectual and proprietary rights in any jurisdiction in and to:
 - 9.3.1 trade secrets and other confidential or non-public business information or know-how, techniques, operations and procedures;
 - 9.3.2 trademarks, service marks, brand names, certification marks, trade dress, trade names and other indications of origin;
 - 9.3.3 patents, including design patents and utility patents, reissues, divisions, continuations in part and extension thereof;
 - 9.3.4 works of authorship, whether copyrightable or not, copyrights, copyrights registrations, and moral rights related thereto; and





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9.3.5 computer systems, including all computer and peripheral hardware, firmware and software (in both object and source code formats in programming language), development tools and files, databases, content, data, algorithms, APIs GUIs, functional specifications, operational procedures and all documentation therefore, in each case including all copyrights therefore and all computer languages; in each case, including all applications for, all applications for registration of, and all renewals, modifications and extensions of, each of foregoing.

9.4 You must furnish full details to the Company of any intellectual property, invention or improvement, which you may from time to time make or discover as part of your duties and responsibilities of employment with the Company, and you must further solicit the interests of the Company with regard thereto. The Company shall be entitled, free of charge, to the sole ownership of any such intellectual property, invention or improvement and to the exclusive use thereof.

9.5 You will be required, on the request of the Company, to take such steps as are necessary to obtain protection for any invention, copyright or design or other matters mentioned in this section and in order to vest them in the Company who will meet the costs attendant thereto.

9.6 You represent that your performance of all the terms of this Agreement and your duties as an employee of the Company will not breach any inventions, assignment, proprietary information or similar agreement with any former employer or other party.

10. CONFIDENTIALITY / SECURITY

10.1 You must always maintain the highest degree of secrecy and keep as confidential the strategy, names of fellow employees, business lines, equipment, products, intellectual property, records, documents and such other information relating to the business of the Company which may be known to you or confided in you by any means and you will use such strategy, names of fellow employees, business lines, equipment, products, intellectual property, records, documents and information only in a duly authorized manner in the interest of the Company. Infringement of this condition will render you liable to summary dismissal and/or prosecution.

10.2 You must not at any time after leaving the employment of the Company, for any reason, disclose or permit to be disclosed to any person, firm, company or other entity any confidential information or trade secrets relating to or belonging to the Company or to other companies and/or affiliates of the Company and/or the "Aosta Software Technologies India Private Limited." Group in India or abroad.

10.3 On termination of your employment, for whatever reason, you will be required to return to the Company all property, documents and papers in your possession or under your control relating to your employment or to client's business affairs.

10.4 You must not anywhere, at any time after termination of your services or employment with the Company, either personally or through agents, friends or relatives, directly or indirectly, represent yourself as being connected to or interested in any way in the business of the Company.

10.5 In the event of breach of any of the conditions mentioned above in paragraph 10, the Company shall be entitled to injunctive relief and/or specific performance to enforce the conditions of paragraph 10.

11. COMPANY PROPERTY

You will always maintain in good conditions Company property which may be given to you for official use during the course of employment and shall return all such Company property to the





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Company immediately on relinquishment of your services, failing which the cost of the same will be recovered from you by the Company.

- 11.1 As an employee of the Company, you understand that it is your responsibility to read and be aware of any special licensing agreement that may pertain to any vendor software package assigned to you for use.
- 11.2 You understand that special licensing agreements for some software are likely to contain electronic serial numbers and that attempts to copy software so protected may result in its damage or destruction.
- 11.3 You also recognize that it is your professional responsibility neither to participate in nor to encourage any violation of copyright provisions of vendor software.
- 11.4 Before you authorize anyone else to use the electronic devices and software for which you are responsible, you will ensure that they understand and agree to abide by the conditions of this agreement.

12. BORROWING / ACCEPTING / GIVING GIFTS

You will not borrow or accept or give any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings. You will also not under any circumstances engage in any act that involves or even give the impression of involving bribery or any illegal activity whatsoever.

13. BACKGROUND INVESTIGATION

- 13.1 You represent that you have never been convicted of, been charged with or are on trial for any crime or other transgression whatsoever in India or abroad.
- 13.2 You will be subject to checking's ("Checking's") that may be conducted either before or after the date at which full-time employment commences. Checking's may include: (i) background checks (including checking all facts submitted to the Company, including but not limited to your curriculum vitae or application.); (ii) reference checks; (iii) fingerprinting; (iv) drug testing; (v) medical examination(s) as determined to be relevant by the Company (vi) Credit Checks
- 13.3 Either (i) refusal to be subject to Checking or (ii) results that are derived from Checking's which are in conflict with material given by you to the Company will be considered grounds for withdrawal of the offer extended to you or termination of your employment with the Company pursuant to paragraph 14.2 of this annexure and may be acted in at any time before or after your commencement date with the Company.

14. TERMINATION OF EMPLOYMENT

- 14.1 During the probation period, your services with the Company are liable to be terminated at any time, by giving 1 month notice or by payment of Cost to Company in lieu of such notice except under conditions mentioned in paragraph 14.2. After the end of the Probation Period, your appointment with the Company is liable to be terminated by the Company by giving you not less than two month's written notice or by payment on Cost to Company in lieu of such notice except as provided below.
- 14.2 Notwithstanding any other provision hereof, your employment may be terminated by the Company without notice or payment in lieu of notice if it has reasonable grounds to believe that you have consistently failed to perform as per reasonable performance metrics for your function or that you are guilty of misconduct or negligence or have committed any breach of this agreement. Termination of your employment under this sub-paragraph would be without prejudice to:



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14.3

- 14.3.1 The Company's right to claim the actual damages it has suffered through this breach;
- 14.3.2 Any other relief to which the Company may be entitled under contract, law or equity.

14.4 Misconduct will include without limitation:

- 14.4.1 Absence from service without prior notice in writing or without sufficient cause for three days or more;
- 14.4.2 Going on or abetting a strike in contravention of any law.
- 14.4.3 Cause damage to the property of the Company;
- 14.4.4 Continued discharge of work functions, which do not meet the standards reasonably expected by the Company from you or results in conflict of interest situations, professional or otherwise;
- 14.4.5 Breach of confidentiality/secretary provisions set out in paragraph 10 above.
- 14.4.6 Commission or attempt to commit to commit any cybercrime.

14.5 In the event of dissatisfaction in the results of the background investigation mentioned in paragraph 13, your employment may be terminated without notice.

15. VOLUNTARY TERMINATION BY THE EMPLOYEE

The employee may voluntarily terminate employment with the Company during the Probation Period subject to the employee giving not less than 1 month's written notice to the designated officer of the Company. On or after the completion of the Probation Period, any voluntary termination of employment by the employee requires not less than 2 month's written notice to the designated officer of the Company. It is further classified that employees terminating their employment as above shall be required to continue working for the Company for the full applicable notice period and shall not be entitled to avail of (or adjust/ set off) any accrued vacation during/against such notice period. If required by the management of the Company, the employee will also be required to train his/her replacement during such notice period. Employees shall not be entitled to pay the Company compensation in lieu of serving such notice period. Provided however, that the management of the Company may at their sole discretion relieve an employee from the services of the Company during the said notice period by accepting payment from such employee of compensation in lieu of the notice period equal to a prorated amount of the Cost to the Company to the extent of deficient notice period.

15.1 In the event of termination of your employment, your employment with the Company will be ceased. Also the Company shall not have any further liability to you other than for remuneration, allowances and perquisites that have accrued prior to the effective date of termination of employment.

15.2 The Company's decision as to the termination of your services or employment shall be final and legally binding on you.

15.3 Upon any termination of your employment with the Company, you hereby agree to accurately complete, sign and deliver to the Company the separation certification.

16. CYBER CRIMES

16.1 You hereby expressly agree that you shall not be either directly or indirectly or cause to commit any cybercrime. For the purposes of this Offer Letter, "Cybercrime" means any isolated or concerted act done anywhere by which the originator of such act or associates.

- 16.1.1 gain unauthorized access to the computer system or computer network; or





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- 16.1.2 downloads, copies or extracts any information or data from such system; or
- 16.1.3 introduces any harmful code; or
- 16.1.4 causes any damage to the system or network; or
- 16.1.5 causes the non-functioning or malfunctioning of system or network; or
- 16.1.6 causes denial access to any authorized person to the system or network; or
- 16.1.7 contravenes any provision of Information Technology Act 2000 and the rules and regulation made their under; or
- 16.1.8 tampers or manipulates any system or network with the object of operating the account of another person; or
- 16.1.9 alters or deletes any information residing in a computer resource or diminishes the value of utility of the function of the computer system or network through any means; or
- 16.1.10 Does anything which has the effect of adversely affecting the performance of a computer network or services.

17. RESTRICTIONS

- 17.1 You will not during the term of your employment with the Company and for a period of 1 (One) year following the date of termination of your employment, do or permit any of the following prior written consent of the Company;
 - 17.1.1 Be concerned with, engaged or interested in, or advise or own any business directly or indirectly, which is in competition with any business carried on by the Company in India, including without limitation companies engaged in similar activities as those of the Company as were performed or developed at any time during your tenure;
 - 17.1.2 Solicit customers of any person who is or has been a customer of the Company for the purpose of offering to that person goods or services similar to or competing with those of the company;
 - 17.1.3 Cause or permit any person directly or indirectly under your control to do any of the acts of things specified above; and
 - 17.1.4 Solicit any employees of the Company, which includes the persons employed by the Company after termination of your employment with the Company, for the purpose of offering to that person an employment of any interest in any other company, institution, organization or any business whether owned by your or not.
- 17.2 Actual or suspected breach of any of the above conditions shall entitle the Company to injunctive relief to enforce the restrictions given in paragraph 18.
- 17.3 Each undertaking in paragraph 16 shall be treated as independent of the other undertakings so that, if one or more is held to be invalid as an unreasonable restraint of trade or for any other reason, the remaining undertakings shall be valid to the extent that they are not affected by the invalidated instance.
- 17.4 In view of the nature of your duties with the Company, and the compensations and benefits granted by the Company, both the company and you consider the undertakings in paragraph 14 to be reasonable in circumstances. However, if one or more undertakings in paragraph 14 are held invalid as unenforceable or invalid for any reason by a competent Court, adjudicator or arbitrator, the undertakings shall apply with such modifications as to the





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period, territory or scope of their operation as may be necessary to make them enforceable and valid.

18. INDEMNITY

You will fully and effectively indemnify, hold harmless and defend the Company against all losses, damages and expenses incurred due to any breach or alleged breach of the terms of this Offer Letter, or any fraud, misconduct or negligence on your part in the course of your employment with the Company.

19. CORRECTNESS OF INFORMATION GIVEN IN THE APPLICATION FOR EMPLOYMENT AND BIO DATA

Your appointment is being made on the basis of the information and details given by you. If, at any time, any information or detail given by you is found to be incorrect or inaccurate or false, the Company may terminate your services without any notice, salary in lieu of notice or compensation.

20. ARBITRATION

Any dispute, controversy or claim arising out of or relating to this Employment Agreement or breach, termination or invalidity thereof or otherwise arising in connection with the terms of your employment, shall, at the sole option of the Company, be settled by arbitration in accordance with The Arbitration and Conciliation Act, 1996 as at present in force and amendments thereto, if any, by a sole arbitrator appointed by the Company. The arbitration shall be held in Coimbatore, Tamil Nadu, India and shall be conducted in English language. The arbitration award shall be final and binding on the parties. The Parties shall bear their own attorneys', experts' and other fees and expenses in connection with any arbitration unless otherwise determined by the arbitrator."

21. ABSCONDING / JOB ABANDONMENT

No relieving letter or Certificate of Experience will be provided in these cases.

Sincerely,

Mohan Gounder
CEO

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ACCEPTANCE OF THE EMPLOYEE

I, OVIYAA PUGAL , have read and understood the above terms and conditions governing my services and employment with Aosta Software Technologies India Private Limited and the same are acceptable to me and I hereby agree to be legally bound to the terms and conditions.

Signed by the Employee:



Place: COIMBATORE

Date:

6/14/2021



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JOB DESCRIPTION AND COMPENSATION DETAILS

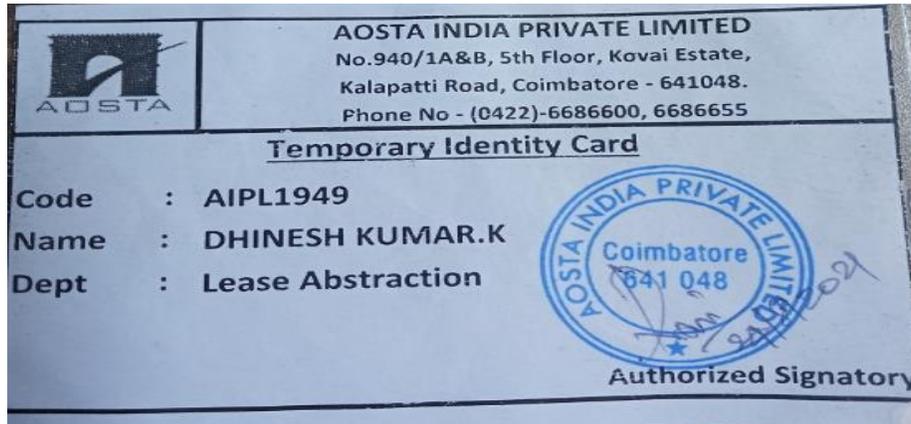
Name : OVIYAA PUGAL
Job Title : Associate
Band : NA
Level : NA

Description	Monthly (INR)	Annual (INR)
Monthly Components		
Basic	5,925	71,106
Dearness Allowance	4,232	50,790
House Rent Allowance	3,386	40,632
Conveyance Allowance	3,386	40,632
Salary Gross (A)	16,930	2,03,160
Less: Provident Fund – Employee Contribution (B)	1,800	21,600
Less: ESI – Employee Contribution (C)	126	1,523
Net Take Home Salary (D) = (A-(B+C))	15,003	1,80,036
Add: Provident Fund – Employer Contribution(D)	1,800	21,600
Add: ESI – Employer Contribution (F)	550	6,602
Total CTC (G) = (A+E+F)	19,280	2,31,363



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SAI PRASATH P-AOSTA INDIA PVT LTD





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10.5 In the event of breach of any of the conditions mentioned above in paragraph 10, the Company shall be entitled to injunctive relief and/or specific performance to enforce the conditions of paragraph 10.

11. COMPANY PROPERTY

You will always maintain in good conditions Company property which may be given to you for official use during the course of employment and shall return all such Company property to the Company immediately on relinquishment of your services, failing which the cost of the same will be recovered from you by the Company.

11.1 As an employee of the Company, you understand that it is your responsibility to read and be aware of any special licensing agreement that may pertain to any vendor software package assigned to you for use.

11.2 You understand that special licensing agreements for some software are likely to contain electronic serialnumbers and that attempts to copy software so protected may result in its damage or destruction.

11.3 You also recognize that it is your professional responsibility neither to participate in nor to encourage any violation of copyright provisions of vendor software.

11.4 Before you authorize anyone else to use the electronic devices and software for which you are responsible, you will ensure that they understand and agree to abide by the conditions of this agreement.

12. BORROWING / ACCEPTING / GIVING GIFTS

You will not borrow or accept or give any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings. You will also not under any circumstances engage in any act that involves or even give the impression of involving bribery or any illegal activity whatsoever.

13. BACKGROUND INVESTIGATION

13.1 You represent that you have never been convicted of, been charged with or are on trial for any crime or other transgression whatsoever in India or abroad.

13.2 You will be subject to checking's ("Checking's") that may be conducted either before or after or after the date at which full-time employment commences. Checking's may include: (i) background checks (including checking all facts submitted to the Company, including but not limited to your curriculum vitae or application.); (ii) reference checks; (iii) fingerprinting; (iv) drug testing; (v) medical examination(s) as determined to be relevant by the Company (vi) Credit Checks

13.3 Either (i) refusal to be subject to Checking or (ii) results that are derived from Checking's which are in conflict with material given by you to the Company will be considered grounds for withdrawal of the offer extended to you or termination of your employment with the Company pursuant to paragraph 14.2 of this annexure and may be acted in at any time before or after your commencement date with the Company.

14. TERMINATION OF EMPLOYMENT

14.1 During the probation period, your services with the Company are liable to be terminated at any time, by giving 1 month notice or by payment of Cost to Company in lieu of such notice except under conditions mentioned in paragraph 14.2. After the end of the Probation Period, your appointment with the Company is liable to be terminated by the Company by

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Aosta India Private Limited
(Formerly Known as Aosta Software Technologies India Private Limited)
940 / 1 A & B, 3rd Floor, Koval Estate, Kalapatti Road, Coimbatore 641048.
Phone: +91 422 6686600 | www.aostasoftware.com

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giving you not less than two month's written notice or by payment on Cost to Company in lieu of such notice except as provided below.

14.2 Notwithstanding any other provision hereof, your employment may be terminated by the Company without notice or payment in lieu of notice if it has reasonable grounds to believe that you have consistently failed to perform as per reasonable performance metrics for your function or that you are guilty of misconduct or negligence or have committed any breach of this agreement. Termination of your employment under this sub-paragraph would be without prejudice to:

14.3

14.3.1 The Company's right to claim the actual damages it has suffered through this breach;

14.3.2 Any other relief to which the Company may be entitled under contract, law or equity.

14.4 Misconduct will include without limitation:

14.4.1 Absence from service without prior notice in writing or without sufficient cause for seven days or more;

14.4.2 Going on or abetting a strike in contravention of any law.

14.4.3 Cause damage to the property of the Company;

14.4.4 Continued discharge of work functions, which do not meet the standards reasonably expected by the Company from you or results in conflict of interest situations, professional or otherwise;

14.4.5 Breach of confidentiality/secret provisions set out in paragraph 10 above.

14.4.6 Commission or attempt to commit to commit any cybercrime.

14.5 In the event of dissatisfaction in the results of the background investigation mentioned in paragraph 13, your employment may be terminated without notice.

15. VOLUNTARY TERMINATION BY THE EMPLOYEE

The employee may voluntarily terminate employment with the Company during the Probation Period subject to the employee giving not less than 1 month's written notice to the designated officer of the Company. On or after the completion of the Probation Period, any voluntary termination of employment by the employee requires not less than 2 month's written notice to the designated officer of the Company. It is further classified that employees terminating their employment as above shall be required to continue working for the Company for the full applicable notice period and shall not be entitled to avail of (or adjust/ set off) any accrued vacation during/against such notice period. If required by the management of the Company, the employee will also be required to train his/her replacement during such notice period. Employees shall not be entitled to pay the Company compensation in lieu of serving such notice period. Provided however, that the management of the Company may at their sole discretion relieve an employee from the services of the Company during the said notice period by accepting payment from such employee of compensation in lieu of the notice period equal to a prorated amount of the Cost to the Company to the extent of deficient notice period.

15.1 In the event of termination of your employment, your employment with the Company will be ceased. Also the Company shall not have any further liability to you other than for remuneration, allowances and perquisites that have accrued prior to the effective date of termination of employment.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1

JESINDHA LEELA.J APOLLO HEALTH



Apollo Health and Lifestyle Limited

(CIN - U85110TG2000PLC115819)

Miss. Jesindha Leela J

January 4, 2021

AHLL/CECL/RET/0280

Miss. JESINDHA LEELA J

Qualification: M.Sc Food and Nutrition,

Address: 36/A Bharathiyar road, Poosaipalayam, Ganapathi(po), Coimbatore 641006.

Empanelment Letter on Retainership

Dear Miss. Jesindha Leela J,

With reference to your request for an association as Empanelled with Apollo Clinic Velachery, and to the subsequent discussions with you, we are pleased to engage you as Empanelled Consultant in the Department of NUTRITION & DIETETICS on the following terms and conditions:

1. Your empanelment will be with effect from 04th January 2021, and shall be valid till 30th June 2023. The empanelment shall be as per the enclosed set of Engagement Guidelines and Code of Conduct. You need to confirm that you have fully reviewed the said Engagement Guidelines and Code of Conduct and that you agree to be bound by the terms thereof.
2. You would provide clinical assistance and consultation to the patients at the Clinic in accordance with the set clinical practices of the respective specialty.
3. In consideration of the consultancy rendered by you, you shall be paid as per clause 2 of the Annexure attached. We shall carry out billing for your services to the Patients at our Clinic and shall pay your Fee for services as below after applicable statutory deductions.
4. This Medical Services Empanelment Contract can be terminated by us by giving one-month written to you. You can terminate this contract by giving at least 2 months written notice to us.
5. You acknowledge and agree to maintain strict confidentiality of any information furnished to you including patient details and agree that such information is the sole, exclusive property of the Clinic. Accordingly, you agree not to (i) use, disclose or reproduce any of the confidential information without the applicable prior written consent of the Clinic, (ii) use the confidential information except in the performance of consultancy under this agreement, (iii) disclose all or any part of the confidential information in any form to any third party, either during or after the term of this agreement.
6. You shall be responsible in performing the service as per all applicable laws, rules, regulations and such other Acts, Rules, Regulations including made by the Central/State Government or local Administrative Bodies or any other relevant Act relating to the protection and promotion of public health and guidelines. You shall always observe and be cooperative in observance and enforcement of safety, health and sanitary laws and regulations as applicable.

Page 1 of 5

Regd. Office: #7-1-617/A, 615 & 616, 7th Floor, Imperial Towers, Opp to: Ameerpet Metro Station, Ameerpet, Hyderabad- 500038
Ph No: 040-4904 7777, Fax No: 4904 7744 | www.apollohl.com | Email ID: info@apollohl.com





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Miss. Jesindha Leela]

January 4, 2021

7. You shall always ensure the highest quality assurance in patient care. You will always be aware that the health and life of those entrusted in your care depend upon you skills and attention. Any medico legal liability arising out of any medical services provided by you or under your instructions shall be your liability and responsibility.
8. You shall accordingly maintain and keep in full force and effect, at your sole cost and expense, adequate Professional Indemnity Policy and other Insurance Policies in relation to any causes of actions that can be initiated by patients or others relating to any negligence, act, omission or deficiency of services provided by you at the Hospital and otherwise.
9. Nothing contained in this Agreement shall be deemed to create any employee employer relationship between you and the Company and the Company shall accordingly not be liable to make any statutory payments to you. Specifically, no provident fund or ESI shall be deducted from payments to you. You also agree not to act or represent before any other party as an employee of the Clinic. It is further agreed that this Agreement doesn't entitle you to any benefits under any Human Resource policies in vogue for the employees of the Company.
10. You are requested, prior to commencement of Services, to submit copies of your documents (listed in clause 3 of the annexure).
11. As a token of acceptance of the above terms and conditions, please sign the duplicate hereof and return to the undersigned or the Clinic.

Thank you,

Yours sincerely,

For Apollo Health and Lifestyle Limited

Dr. Ajay H Gangoli
Director - Medical Services

Mr. Anand P Wasker
Chief Operating Officer – Clinics

Enclosed: Annexure and Engagement Guidelines & Code of Conduct

I accept and confirm the above terms and conditions.

Miss. _____

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Miss. Jesindha Leela J

January 4, 2021

Miss. Jesindha Leela J - Nutrition & Dietetics - Velachery

This agreement is valid up to 30th June 2023.

Appendix: AHLL/CECL/RET/0280

OPD Schedule:

Days	OPD Slot
Monday	07:00 AM TO 04:00 PM
Tuesday	07:00 AM TO 04:00 PM
Wednesday	07:00 AM TO 04:00 PM
Thursday	07:00 AM TO 04:00 PM
Friday	07:00 AM TO 04:00 PM
Saturday	07:00 AM TO 04:00 PM
Sunday	NA

We shall carry out billing for your services to the patients at our Clinic and shall pay a monthly fixed fee of Rs. 16,500/- statutory deductions applicable.





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Miss. Jesindha Leela]

January 4, 2021

Copies of documents to be submitted:

- CV
- MBBS degree and registration with State Medical Council
- PG degrees and registration with State Medical Council
- Bank account details with IFSC code and cancelled cheque
- PAN card
- Photographs-4
- Professional Indemnity for the amount specified below

Engagement Guidelines and Code of Conduct

A. General

- "Consultant" shall mean a Doctor / Medical/Paramedical Professional who is qualified, received training, has experience and in possession of a valid licenses to practice and is registered with the appropriate authorities, including MCI.
- "Medical Services" shall mean and include consulting, diagnostic and any other allied services, where diagnostic services shall mean services provided by qualified medical professionals in the field of cardiology, pulmonology, radiology & imaging, gastroenterology, bio-chemistry, pathology, micro-biology etc., and health check-up packages for providing a system which enables delivery of health care and related services to customers.
- Consultant is an independent contractor and not obliged to work for the Company on exclusive basis unless agreed in writing. The Parties further understand and agree that neither Party shall be considered an agent, master or servant of the other Party for any purpose, and neither has any general authority to enter into any contract, to assume any obligations or to make any warranties or representations on behalf of the other. Further, nothing in this Contract is intended or shall be deemed to constitute a partnership, employer-employee, or a joint venture relationship between the Parties.
- The Consultant shall:
 - Personally perform the Services himself and he shall not engage or contract any other person or entity to perform the Services.
 - Perform the Services within statutory and regulatory requirements as permitted by the laws of India and policies laid down by the Company.
 - hereby represents, warrants and undertakes to the Company that the execution, delivery and performance of the Contract will not conflict with, or result in breach of any prior or existing, commitment or obligation of the Consultant, and shall not contravene any applicable laws by which Services at the Clinic may be bound or affected;
 - during the Term and 12 months after the termination of the Contract, shall not, either for his benefit or for the benefit of others, solicit or entice away any employees, consultants and customers of the Clinic and the Company, including soliciting the customers to avail the Services outside the Clinic;
 - defend, indemnify and hold harmless from any claim, action or demand against the Company that arises out of or in any way relates to negligence, fraud, professional misconduct or wilful default on the part of the Consultant during the course of performance of Services; whether determined by an appropriate authority, settled before such authority or settled mutually and shall indemnify and defend AHLL from all claims and damages including third-party claims resulting from the negligent or wrongful disclosure of any Confidential Information by me/us or by our associates/employees.
 - Return advances, assets, tools, and stationery provided by company upon termination of this Contract.
- During the Term, if the Consultant with the Company's support, conceives any new or advanced method of improving designs, processes, formulae, system or any other scientific technology in relation to the Medical Services, such developments will be fully communicated to the Company. Further, the Consultant shall assign such intellectual property in favour of the Company.
- The Company may terminate this Contract immediately upon occurrence of any non-compliance or breach of the terms of the Contract.
- All matters connected and related to the Contract shall, in all respects, be subject to the exclusive jurisdiction of the courts at Hyderabad.
- The OPD days and timings will be fixed in consultation with the Management and changed as required, in the best interest of patients and the Clinic.
- Consultant must use the diagnostic and other facilities available at the Clinic and Hospital. Consultant cannot own / be a partner, director or have any other substantial interest entity, which competes with the Clinic or Hospital or healthcare facility in any of AHLL Clinics.
- Consultants need to submit the details of their current attachments or any change thereof in writing to the Management. They should ensure that the days and timings of their visits to such other commitments do not clash with their obligations at the Apollo Clinic.
- Medical Profession and Medical Services being governed by the Consumer Protection Act, Consultants will be held responsible to the extent their consultancy gets correlated to the patient care.

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Miss. Jesindha Leela J

January 4, 2021

B. Duties and Responsibilities

1. Consultants will render their consultancy in their specialty, ethically in the best traditions of the profession, discharge their obligations with utmost dedication, devotion and good will, and engage in setting the highest standards of patient care such that all patients will be given adequate and prompt professional service.
2. Consultants will be responsible for comprehensive patient care including medical documentation and follow up of patients under their care.
3. In case of inability to attend OPD on any particular day/time, consultants must inform Management in time, so that alternate arrangements can be made and if possible arrange for requisite cover from their team.
4. The filling up and explanation of the 'Consent Form' for procedures is the responsibility of the Consultant. The informed consent must be signed by the patient or by the patient's authorized representative in case the patient is not able to give consent himself.
5. You are required to follow the norms and ethical guidelines laid down by the Medical Council of India and the State Medical Council.
6. It is mandatory that you follow regulations from the Government of India concerning:
 - a. Breach of Medical Ethics
 - b. Disinfection, Sterility and Prevention of Hospital acquired infections.
 - c. Disposal of Bio-Medical Waste
 - d. Special care of HIV, HbsAg, immuno-compromised and other vulnerable patients.
7. Any other rules made by regulatory agencies that may govern healthcare practices in the country.
8. The Consultant must not do anything in his clinical practice or social conduct that would bring disrepute to the Clinic.

C. Towards the Patient

1. Every patient must be treated politely, considerately and with dignity and respect. The patient's views must always be heard and respected. Your personal belief or views about a patient's life style, culture, gender, belief, age, social status or perceived economic worth must never prejudice the treatment you provide to the patient under your care.
2. Appropriate precautions should be taken while examining patients of the opposite gender. A nurse / doctor / paramedical worker of the same gender as that of the patient should be present in the room while the patient is being examined.
3. You must respect the rights of the patient to be fully involved in decisions about their care. You are required to explain the nature of illness, diagnostic or operative procedure and the nature of treatment and prognosis personally to the patients and/or responsible relatives at regular intervals during the treatment.
4. Patients treated at the Clinic should follow up at the Clinic as a rule. It is expected that all patients from the clinics of Consultants requiring diagnostic or investigative treatment would preferably be brought to the Apollo Clinic.

D. Levy of Charges / Fee

1. All charges to be levied to the patients on behalf of the Consultants will be as per the **Schedule of Charges** approved by the Management. These charges will be collected by the Clinic.
2. Payment for professional services will be made on a monthly basis through cheque or direct transfer to your bank account. The aforesaid payment shall however be subject to Income tax and all other applicable taxes.

E. Indemnity insurance

All consultants must obtain their own professional indemnity insurance and furnish to the hospital the receipt and copy of the policy documents. Recommended minimum limit for 'Any One Accident (AOA)' cover is as follows:

- a. Dental and Laboratory Services : Rs 10 Lakhs
- b. All Medical specialties and Radiology: Rs 15 Lakhs
- c. All Surgical specialties and Anesthesia: Rs 20 Lakhs
- d. Interventional Cardiology and Interventional Radiology: Rs 30 Lakhs
- e. Cardiac Surgery, Neurosurgery, Hepatobiliary Surgery, Cosmetology and all Transplant surgery: 50 Lakhs

Consultant cannot use the Apollo Clinic or Hospital Logo on his letter head or any type of advertisement, printouts, handouts and personal advertisements. In case of special requirements, consultant should seek specific clearance from the Medical Director of AHLL for the same.

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SANTHOSH KUMAR-ATMECS



Letter of Employment

Strictly Confidential

September 03, 2019

Dear Santhosh Kumar K,

Congratulations! Further to your application for employment with ATMECS, and the subsequent selection process, we are pleased to extend an offer as **"Trainee - Software Engineer"**.

The work location will be in Bangalore, India, and you would be joining us on or before **"June 08, 2020"**.

You will be on probation for a period of six months from the date of joining and the confirmation will be entirely based on performance during the probation period.

You are offered annual CTC of **Rs. 250,000/- (Two Lakh Fifty Thousand Only)**. A detailed salary structure, allowances and benefits are mentioned in the Annexure I. You are also eligible for medical insurance, Provident Fund and Gratuity. Enclosed are the detailed terms and conditions of the employment with ATMECS.

Your employment will be governed by the rules, regulations and policies of the ATMECS.

The terms of this offer letter shall remain confidential and are not to be disclosed.

Welcome to ATMECS Technologies. We wish you a rewarding and fulfilling career and look forward to your joining.

Yours Sincerely,

For ATMECS Technologies Private Limited,

.....
NARESH NUTHULAPATI
Senior Manager - Talent Acquisition

.....
SANJAY KUMAR SINGH
Vice President – Engineering

ATMECS Technologies Pvt. Ltd.,

2nd Floor, 3rd and 4th (Quadrant), Lanco Hills Technology Park, Manikonda, Hyderabad – 500 089.
www.atmeecs.com



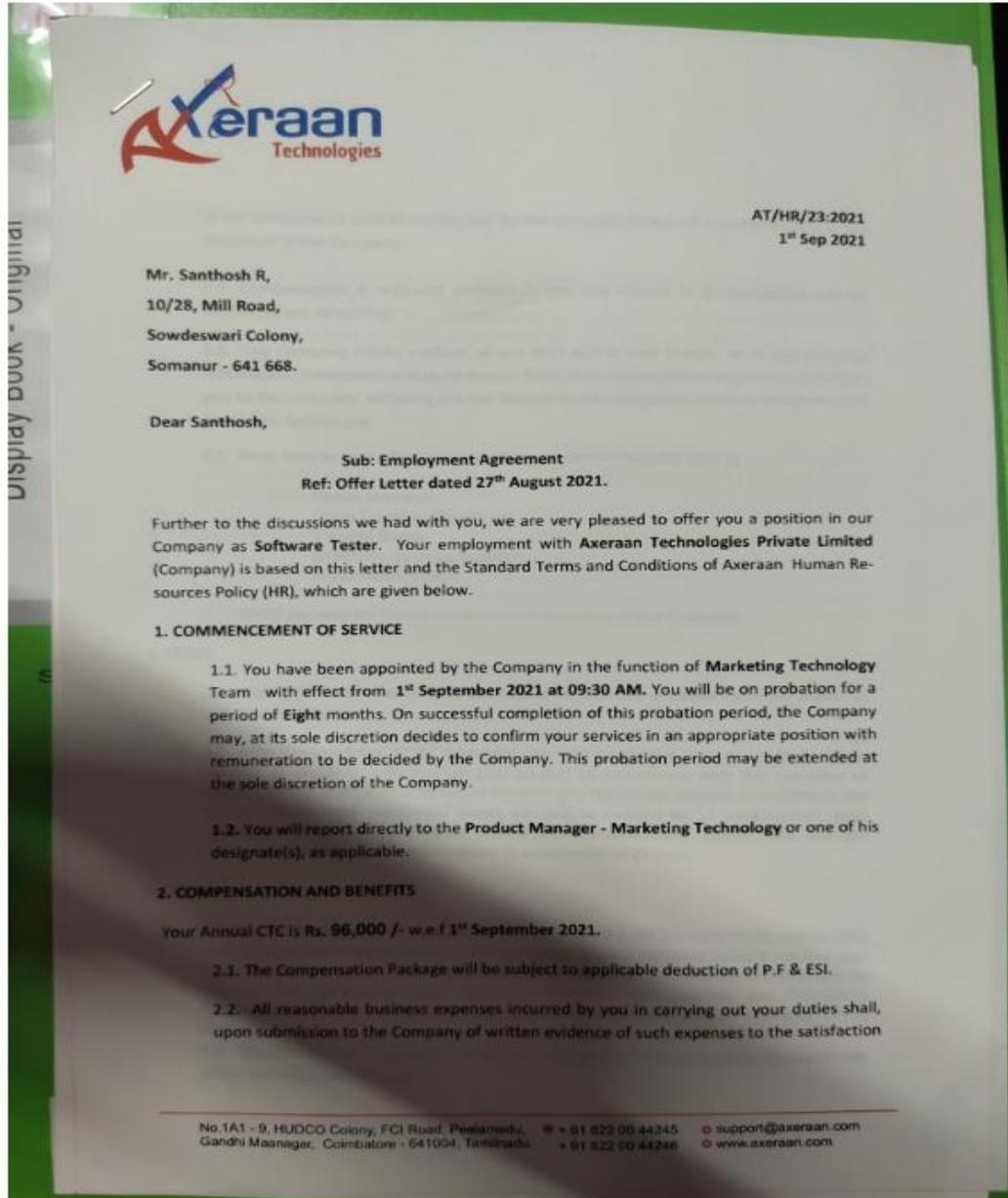
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SANTHOSH R-AXERAAN TECHNOLOGIES





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SUGUMAR – BIOCON

Ref: BBL/HR/LET_OFR/5533
Date: 12/29/2021

Mr. SUGUMAR P
1/80-1, East Street,
East Street,
Tamil Nadu - 637 003

Dear SUGUMAR,

Subject: Letter of offer for employment

Further to the interview you had with us, we are pleased to offer you employment in our organization as EXECUTIVE in BIOSIMILARS PRODUCTION DOWNSTREAM B1, Your base location would be: Bangalore

Attached to this email offer are the following:

- Annexure 1 - Detailed Emoluments.
- Annexure 2 - Key Policies and Benefits.
- Annexure 3 - Documents required to be submitted by you on the day of joining.
- Terms and Conditions of Employment

You may confirm your acceptance of this offer by responding to this email.

We look forward to your acceptance of offer and request you to join us on 01/17/2022 **at 8.30 AM.**

You would be issued a detailed appointment letter once you join our organization.

For any queries / concern please reach out to,

Name: CHUNDI BALA KRISHNA
Email ID: CHUNDIBALAKRISHNA@BIOCON.COM

Please ensure that all declarations are true, failing which the company holds the rights to revoke the offer/ appointment. As a policy a detailed Employee Background Verification is done for all employees who join Biocon Group.

This offer stands withdrawn, in case you do not confirm your acceptance (in writing or through an email) within seven days from the date of this letter. Consequently you will not have any further claim for employment with us.

This offer is subject to your medical fitness as per the rules of the company. Further to your offer acceptance you will be required to complete Pre-employment Medical Check up.

Please Note : On your date of joining , it is mandatory for you to produce an acknowledged copy of your resignation letter or the relieving letter from your last employer.

Thanking You,

Yours faithfully,

For Biocon Biologics Limited ,

**AMITKHA BANJA
PRESIDENT- HR**

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PRAVEEN KUMAR-BIOLINE LABORATORY

 **Bioline**
Laboratory

Corporate Office:
43 B-1, Cowley Brown Road,
K.S Puram, Coimbatore-641 022
Phone : 0422-4360999, 4200099
Web : www.biolinelab.com

Date: 10th September 2021

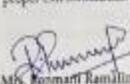
To:

Mr. Praveen Kumar G
Employee Code: BE - 2198,
No. 277/1, II Nagar, Kalapatti,
Coimbatore - 641 048.

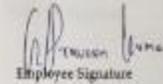
Dear Mr. Praveen Kumar G,

We are pleased to appoint you as **Junior Sample Segregation Coordinator** for the department of Covid Sample Segregation in our organization on the following terms & conditions:

1. Date of Joining : 30/09/2021
2. Designation : Junior Sample Segregation Coordinator
3. CTC : Rs.1,39,380/Annun
4. Place of work : Bioline Laboratory, No.4/9-1, Sathy Main Road, Opposite to Ramakrishna Mills, Ganapathy, Coimbatore - 641 006, Tamil Nadu.
5. Working Hours: Your regular working hours will be 8 hours including of lunch and break. The shift timings will be based on process requirement as and when explained by your superiors.
6. Attendance & Late Arrivals: Biometric electronic attendance system is mandatory for punching in & out time. The company follows a strict time schedule and late arrivals are discouraged, unless otherwise notified by you in advance.
7. Absence without Notice: Absence without leave or remaining absent beyond the period of leave originally granted shall result in voluntary termination of your employment without any notice unless you return to work within 7 days from the commencement of such absence.
8. Job Assignment, Reporting, Transfer and Deputation: In your assignment, you will be responsible for the duties as more particularly laid out in the job description for this position. You will report directly to the supervisor nominated by the management. Though you have been engaged to a specific position, the company reserves the right to send you on deputation/transfer/assignment to any of the company's branch offices in India or abroad whether existing at the time of your appointment or to be set up in the future.
9. Deductions: Statutory deductions if any will be made from your salary as per the prevailing law of the country. However, for your income tax you shall be personally responsible for filing returns etc. The company will provide you the tax deduction certificate, if applicable at the end of each financial year. 10 % of the gross salary will be deducted from your monthly salary for 10 months as a deposit or original certificate should handover to Company. The deposit amount/certificate will be given at the time of resignation with 2 months prior notice period and with proper exit formalities.

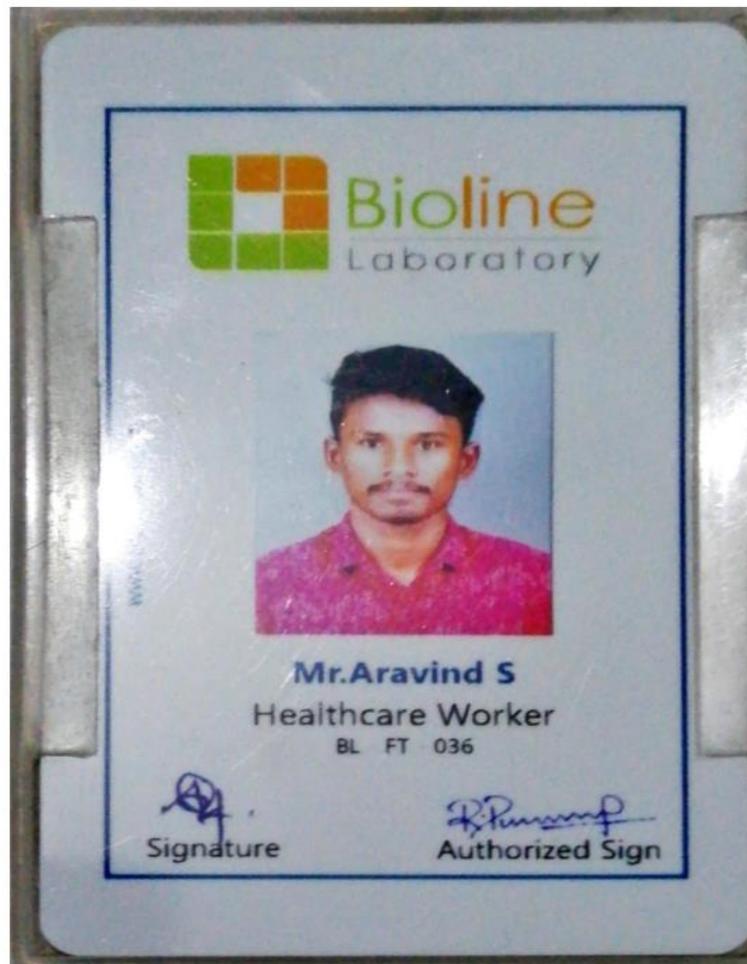

Mr. Rosemaril Ramalingam
Manager - Human Resources




Employee Signature

	<h2 style="color: blue;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</h2> <p>(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion V Metric 5.2.1</p>
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ARAVIND-BIOLINE LABORATORY





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NITHISH KUMAR – BIOLINE LABORATORY

 **Corporate Office:**
43 B-1, Cowley Brown Road,
R.S Puram, Coimbatore-641 002
Phone : 0422-4366999, 4200099
Web : www.biolinelab.com

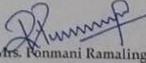
Date: 14th April 2021

To
Mr. Nithish Kumar, D,
Employee Code: BL- 2036,
No. 6/51, Mettanganam, Manavasi,
Karur,
Tamil Nadu- 639 108.

Dear Mr. Nithish Kumar, D,

We are pleased to appoint you as a **Junior Lab Technician** for the department of **Microbiology** in our organization on the following terms & conditions:

1. Date of Joining : 14/04/2021
2. Designation : Junior Lab Technician
3. CTC : Rs. 1,39,188/- Annum
4. Place of work : Bioline Laboratory, No. 43 B-1, Cowley Brown Road, R.S.Puram, Coimbatore - 641 002, Tamil Nadu.
5. Working Hours: Your regular working hours will be 8 hours excluding of lunch and break. The shift timings will be based on process requirement as and when explained by your superiors.
6. Attendance & Late Arrivals: Biometric electronic attendance system is mandatory for punching in & out time. The company follows a strict time schedule and late comings are discouraged, unless otherwise notified by you in advance.
7. Absence without Notice: Absence without leave or remaining absent beyond the period of leave originally granted shall result in voluntary termination of your employment without any notice unless you return to work within 7 days from the commencement of such absence.
8. Job Assignment, Reporting, Transfer and Deputation: In your assignment, you will be responsible for the duties as more particularly laid out in the job description for this position. You will report directly to the supervisor nominated by the management. Though you have been engaged to a specific position, the company reserves the right to send you on deputation/transfer/assignment to any of the company's branch offices in India or abroad whether existing at the time of your appointment or to be set up in the future.
9. Deductions: Statutory deductions if any will be made from your salary as per the prevailing law of the country. However, for your income tax you shall be personally responsible for filing returns etc. The company will provide you the tax deductions certificate, if applicable at the end of each financial year. 10 % of the gross salary will be deducted from your monthly salary for 10 months as a deposit or original certificate should handover to Company. The deposit amount/certificate will be given at the time of resignation with 2 months prior notice period and with proper exit formalities.

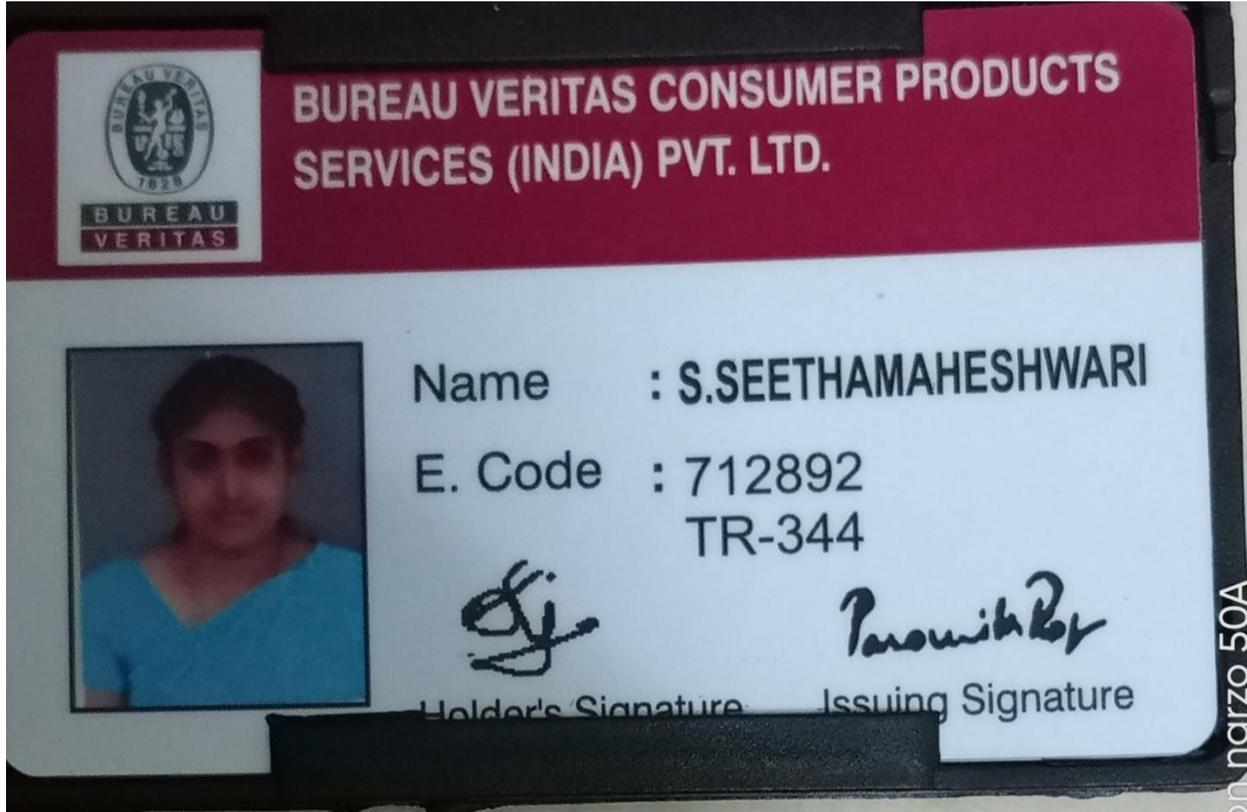

Mrs. Ponmani Ramalingam
Manager - Human Resources


Employee Signature



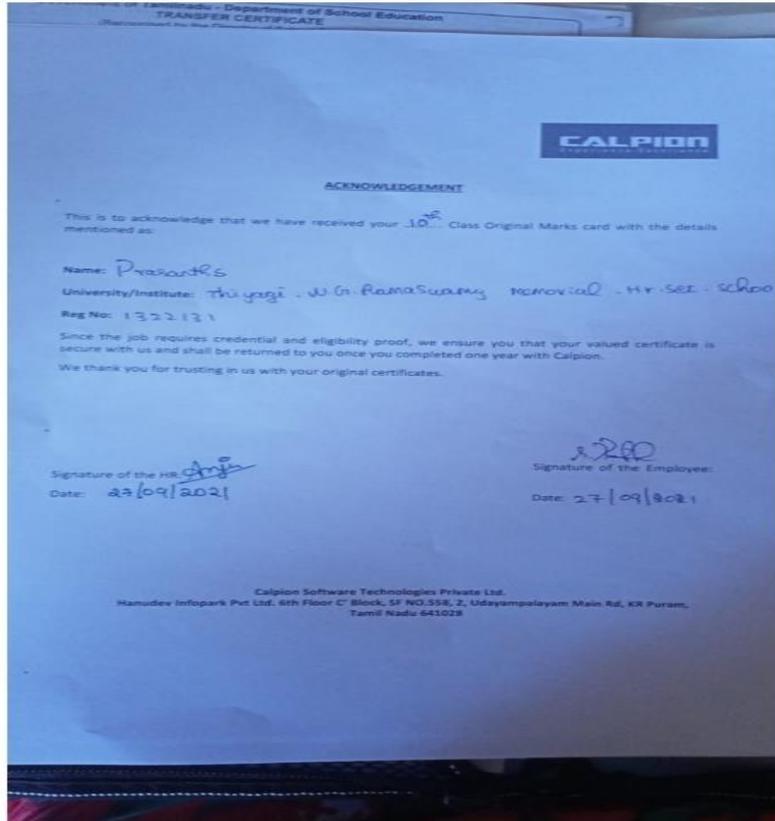
	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE</p> <p>(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion V Metric 5.2.1</p>
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SEETHA MAHESWARI S - BUREAU VERITAS CONSUMER PRODUCTS AND SERVICE
PVT LTD.



	<h2 style="margin: 0;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</h2> <p style="margin: 5px 0;">(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100</p>	<p style="margin: 0;">NAAC 3rd Cycle</p> <hr/> <p style="margin: 0;">Criterion V Metric 5.2.1</p>
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PRASANTH.S-CALPION





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VIGNESHWARAN-CIEL



CHEL2854VAL/Computer Age Management Services Ltd/Aug/2021 11/08/2021

FIXED TERM CONTRACT OF EMPLOYMENT

Dear VIGNESHWARAN,

We are pleased to offer you employment in our organization as DEO, for a fixed period of employment, on the following terms and conditions:

- Your contract of employment shall be valid from 03 Aug 2021 to 02 Oct 2021. Notwithstanding this, in the event of the project work for which you are being employed comes to an end before the aforementioned period, this contract shall be co-terminus with the aforementioned Projectwork. At the end of the above referred period, the contract will stand terminated automatically without any notice or communication to you, unless they are explicitly extended by us by a letter in writing.
- Notwithstanding anything above, depending upon the aforementioned project/work, the Company reserves its right to extend your temporary appointment for such period or periods as may be necessary depending upon the exigencies relating to the work for which you are hereby engaged. In that event, the Company shall in writing extend your temporary assignment on the terms as may be indicated in such letter and in the event of your acceptance of such extension of the assignment you shall be governed by such terms and conditions as may be indicated therein.
- During the period of the fixed contract, your services could be deputed at the sole discretion of the Management to any of our client's company to do work pertaining to or incidental to the client's business.
- Details of your salary break up with components are as per the enclosure.
- You will be eligible for leave as per the company policy, during the period of your contract of employment.
- You will be entitled to all statutory benefits wherever applicable during the fixed period of contract.
- The contract shall be terminable by either party giving 30 days notice in writing or salary in lieu of notice, to the other.

We are consciously endeavoring to build an atmosphere of trust, openness, responsiveness, autonomy, and growth among all members of the CIEL HR family. As a new entrant, we would like you to whole-heartedly contribute to this process.

As a token of your acceptance of the above terms and conditions, you are requested to sign the duplicate copy of this letter and return it to us.

With warm regards,

Vinay Indu,
For CIEL HR Services Pvt Ltd.

Aditya Narayan Mishra
CEO

I hereby accept the above-mentioned terms and conditions.

Signature:
Date:

CIEL HR Services Private Limited
MIDC 2nd and 3rd Phase, Shreejaya, 27th Street, Phase 1, Bangalore-560011 Tel: +91 7848800111
Regd. Off: 2nd Flr, 11, 12th Cross, 37/3, G Street, 8th Avenue, Anna Nagar, Chennai-600040.
Tel: +91-44-0101-8888 E-mail: info@cielhr.com Web: www.cielhr.com (CIN: No:141001201907100015)

Page: 1 of 4



CHEL2854VAL/Computer Age Management Services Ltd/Aug/2021 11/08/2021

DEPUTATION

Dear VIGNESHWARAN,

Further to clause 7 of your letter of employment, we are pleased to advise you that your services are being deputed to Computer Age Management Services Ltd with effect from 03 Aug 2021. The terms and conditions of your deputation will be as follows:

- You will, with effect from 03 Aug 2021, be required to work at our client's office/premises at any of their locations.
- During the tenure of the deputation, you will continue to be an employee of CIEL HR.
- In the day to day functioning or responsibilities, you will receive instructions from Computer Age Management Services Ltd and will undertake to abide by any regulations, etc. given by any assigned personnel.
- You shall also abide by any training that may be offered to you by Computer Age Management Services Ltd.
- You shall be bound to follow the working hours of Computer Age Management Services Ltd.





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3rd Cycle

Criterion V
Metric 5.2.1

KARUNAKARAN- CIEL



CIEL/30692/AL/Computer Age Management Services Ltd/Dec/2021

10/12/2021

FIXED TERM CONTRACT OF EMPLOYMENT

Dear **Karunakaran Bathakumar**,

We are pleased to offer you employment in our organization as **DEO**, for a fixed period of employment, on the following terms and conditions:

1. Your contract of employment shall be valid from **09 Dec 2021** to **08 Dec 2022** Notwithstanding this, in the event of the project/ work for which you are being employed comes to an end before the aforementioned period, this contract shall be co-terminus with the aforementioned Project/work. At the end of the above referred period, the contract will stand terminated automatically without any notice or communication to you, unless they are explicitly extended by us by a letter in writing.
2. Notwithstanding anything above, depending upon the aforementioned project/work, the Company reserves its right to extend your temporary appointment for such period or periods as may be necessary depending upon the exigencies relating to the work for which you are hereby engaged. In that event, the Company shall in writing extend your temporary assignment on the terms as may be indicated in such letter and in the event of your acceptance of such extension of the assignment you shall be governed by such terms and conditions as may be indicated therein
3. During the period of the fixed contract, your services could be deputed at the sole discretion of the Management to any of our client's company to do work pertaining to or incidental to the clients business
4. Details of your salary break up with components are as per the enclosure.
5. You will be eligible for leave as per the company policy, during the period of your contract of employment.
6. You will be entitled to all statutory benefits wherever applicable during the fixed period of contract.
7. **The contract shall be terminable by either party giving 30 days notice in writing or salary in lieu of notice, to the other.**

We are consciously endeavoring to build an atmosphere of trust, openness, responsiveness, autonomy, and growth among all members of the CIEL HR family. As a new entrant, we would like you to whole-heartedly contribute to this process.

As a token of your acceptance of the above terms and conditions, you are requested to sign the duplicate copy of this letter and return it to us.

With warm regards,

Yours truly,
For CIEL HR Services Pvt Ltd.

Aditya Narayan Mishra
CEO

I hereby accept the above-mentioned terms and conditions

Signature:

Date:



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NAAC
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Criterion V
Metric 5.2.1

SHARMILASHREE – CMS COLLEGE OF ARTS & SCIENCE

CMS EDUCATIONAL & CHARITABLE TRUST (Regd.)

Sathy Road, Ganapathy, Coimbatore - 641 006.
Ph. : 0422 - 2537863, 2531753
E-mail : cmstrustcbe@gmail.com

K. RAJAGOPALAN Chairman
T.R. ASHOK Vice - Chairman
T.A. VENUGOPAL Secretary
K. GEREESAN Joint - Secretary
B. RAVIKUMAR Treasurer

CMS.T/Appt./485 26.10.2021

To

Ms. Sharmilashree V,
19, Sakkalingam Pillai Street,
Vettaikaran Pudur,
Coimbatore- 642 129.

Sub: Appointment of Faculty Member

We are pleased to appoint you as **Assistant Professor, Department of Food Science and Nutrition, CMS College of Science and Commerce Coimbatore-49** subject to the terms and conditions herein below.

Your appointment is purely on temporary for one year from the date of appointment. The service are liable to be terminated at any time without prior notice and without assigning any reason whatsoever.

You will be paid a consolidated salary of **Rs. 13000/-** (Rupees thirteen thousand only) per month all inclusive.

You are entitled to take one day leave for every completed month during the temporary period.

Your appointment is subject to the qualification approval of Bharathiar University.

You will be governed by all the rules, regulations, service conditions and code of conduct of the college that are in force and also those which may come into force from time to time even if they are not individually notified to you in writing.

The Management expects you to contribute your best to the development of the college and to establish total relationship to the Principal, staff members and students.

If you are agreeable to the above terms and conditions, you are requested to sign the duplicate copy of this order and return the same to us in token of your acceptance.

You are directed to report to the Principal, CMS College of Science and Commerce and join duty as directed.

T.A VENUGOPAL
SECRETARY

CMS Educational & Charitable Trust
Ph : (0422) 2531753
2537863
Sathy Road, Ganapathy, Coimbatore - 6



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Criterion V
Metric 5.2.1

BALAJI KRISHNAN – DHANI HEALTH CARE LTD

DHANI HEALTHCARE LIMITED						
A Company of Dhani Group						
Payslip for the month of Dec 2021 For Balajikrishnan A						
Emp ID	00304664	DOJ	01.10.2021	Group DOJ	29.07.2021	
DOB	29.06.1999	PAN	DUAPB1321L	Leave Availed	0.00	
Designation	Collection Officer	PF NO.		LOP	0.00	
Location	COIMBATORE	UAN NO.				
Department	COLLEC PL	ESI NO.	1115898148			
Mode of Payment	Bank transfer	SAL TRANS DATE	31.12.2021			
Bank Account	5010044211261	Gender	Male			
Earnings		Deductions		Perks/Other income/Exceptions/Rebates		
Basic Pay	15,050.00	Ee ESI contribution	135.00			
HRA	753.00	LWF Ee Deduction	10.00			
Supplementary Allowance	1,531.00					
Other Bonus	583.00					
Total	17,917.00	Total	145.00			
Net Pay					17,772.00	
Wallet Transfer from Net Pay					1,777.00	
Form 16 Summary (Projected)						
				Gross Salary	146,522.00	
				Balance	146,522.00	
				Std Deduction	50,000.00	
				Empmnt tax (Prof Tax)	315.00	
				Aggry Deduction	50,315.00	
				Incm under Hd Salary	96,207.00	
				Gross Tot Income	96,207.00	
				Total Income	96,210.00	

ABIRAMMI-DELOITTE



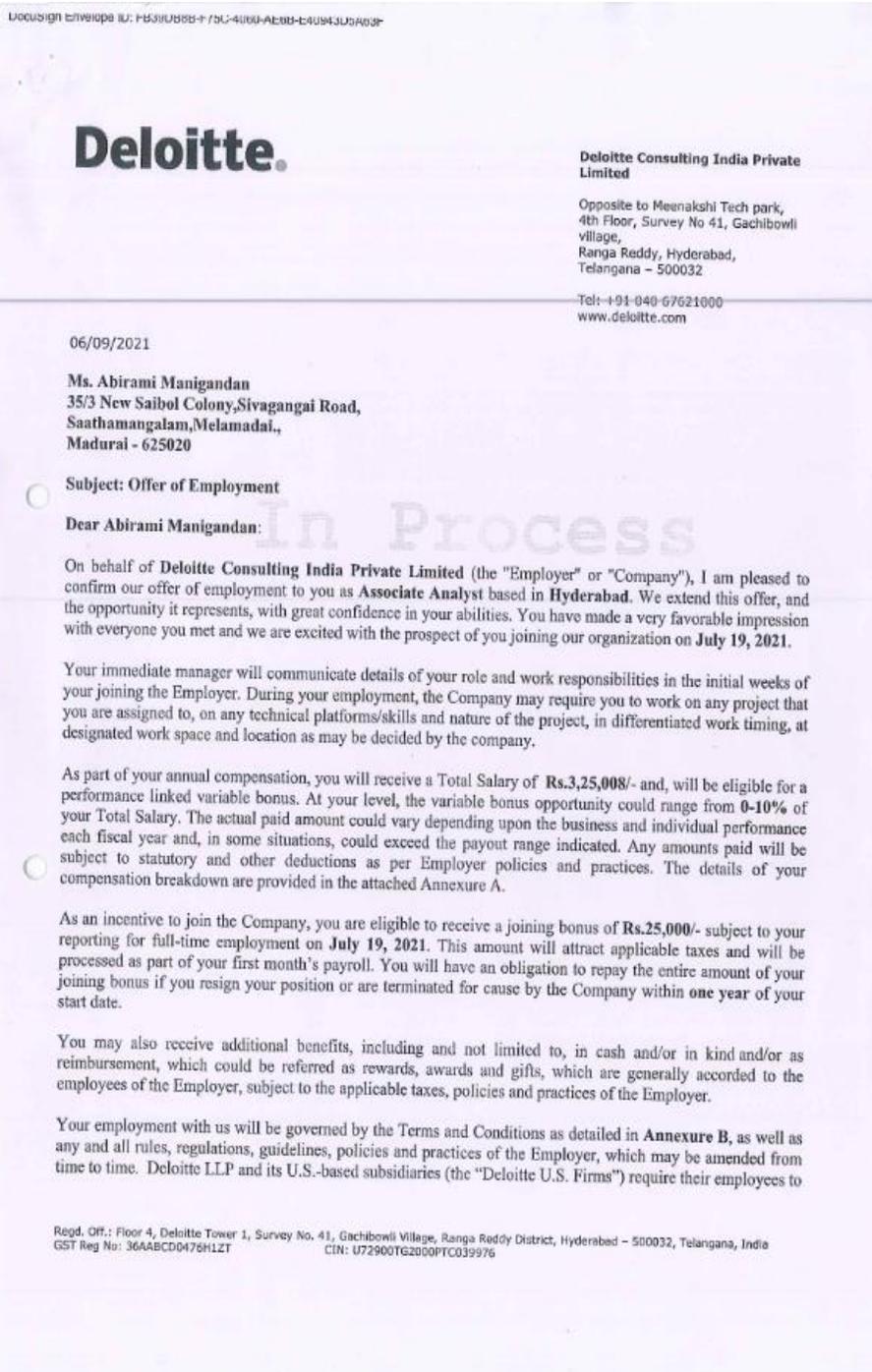


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Criterion V
Metric 5.2.1

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make the necessary representations regarding independence and other matters. Because the Employer is an Indian subsidiary of Deloitte LLP, we must also comply with these independence requirements. Accordingly, this offer is conditional upon you agreeing to make such representations under the Employer's Independence Representations requirements, as further explained in **Annexure B**. Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization. We would like you to join the Employer on **July 19, 2021**, or an alternative mutually agreed upon date. At the time of joining, it is mandatory for you to submit the documents mentioned below.

This offer letter, together with the Annexures described herein, and the Non-Disclosure, Non Solicit and Intellectual Property Rights Assignment Agreement, the Information Security Policy (which you are required to sign upon joining), constitute the entire agreement between the parties with respect to the subject matter of this offer, and supersedes all other previous or contemporaneous oral or written representations, understandings or agreements relating to the subject matter of this offer between you and the Employer or its affiliates.

In compliance with applicable laws, Deloitte U.S. India provides its professionals with home pick-up and drop transport services if their shift timings are between 8:30 pm - 6:00 am in Hyderabad; 9:30 pm - 6:00 am in Mumbai; and 8:00 pm - 6:00 am in Delhi and Bengaluru. Additionally, in Mumbai and Delhi, the firm also provides day-transportation services from central locations to the office and back, at time periods other than those stated above and the associated costs for this conveyance allowance is INR 2,000, deducted on a monthly basis from the payroll, for professionals choosing to opt for the service.

This letter and **Deloitte Consulting India Private Limited** employment application are intended to be final. To accept the offer and the terms of this letter, please sign below in the space provided within three business days.

Abirami Manigandan, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team.

Sincerely,

For Deloitte Consulting India Private Limited

Best regards,

Declassified by:

Ranprasad Ramandhan

BBE7A2C9C87146C...

Authorized Signatory





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Criterion V
Metric 5.2.1

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Ms. Abirami Manigandan

Acceptance

I, **Abirami Manigandan**, hereby accept the terms and conditions of this employment offer.

Please sign and date your Acceptance

Signature _____ Date _____

In Process





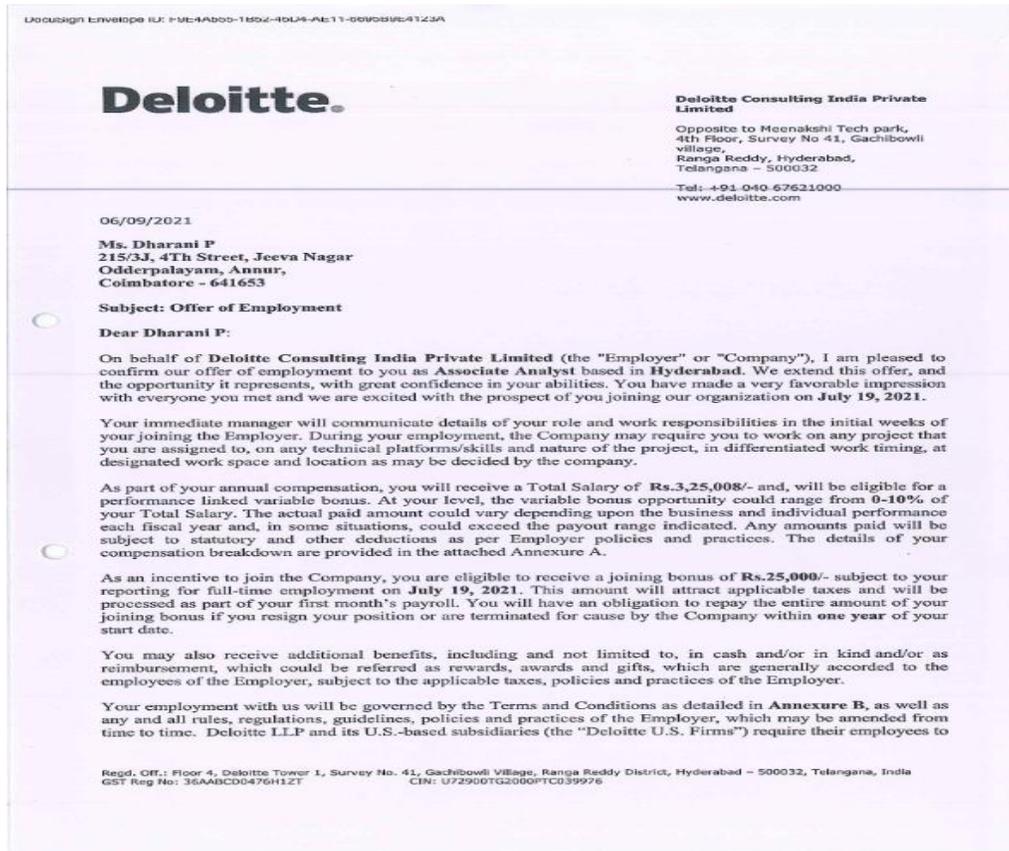
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DHARANI-DELOITTE





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Criterion V
Metric 5.2.1

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Dharani P, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team.

Sincerely,

For Deloitte Consulting India Private Limited

Best regards,

DocuSigned by:

Ramprasad Ramanathan

58E7A200C47146C...

Authorized Signatory





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Criterion V
Metric 5.2.1

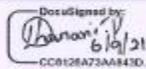
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Ms. Dharani P

Acceptance

I, **Dharani P**, hereby accept the terms and conditions of this employment offer.

Please sign and date your Acceptance

DocuSigned by:

CC0126A73AA843D...

Signature

06/09/2021

Date





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Metric 5.2.1

PRAHALYA-DELOITTE

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Deloitte.

Deloitte Consulting India Private Limited
Opposite to Meenakshi Tech park,
4th Floor, Survey No 41, Gachibowli
village,
Ranga Reddy, Hyderabad,
Telangana – 500032
Tel: +91-040-67621000
www.deloitte.com

06/09/2021

Ms. Prahalya R
10/305, A, Kamarajar Street, Avinashi
Avinashi, Tirupur,
Tirupur - 641654

Subject: Offer of Employment

Dear Prahalya R:

In Process

On behalf of **Deloitte Consulting India Private Limited** (the "Employer" or "Company"), I am pleased to confirm our offer of employment to you as **Associate Analyst** based in **Hyderabad**. We extend this offer, and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **July 19, 2021**.

Your immediate manager will communicate details of your role and work responsibilities in the initial weeks of your joining the Employer. During your employment, the Company may require you to work on any project that you are assigned to, on any technical platforms/skills and nature of the project, in differentiated work timing, at designated work space and location as may be decided by the company.

As part of your annual compensation, you will receive a Total Salary of **Rs.3,25,008/-** and, will be eligible for a performance linked variable bonus. At your level, the variable bonus opportunity could range from **0-10%** of your Total Salary. The actual paid amount could vary depending upon the business and individual performance each fiscal year and, in some situations, could exceed the payout range indicated. Any amounts paid will be subject to statutory and other deductions as per Employer policies and practices. The details of your compensation breakdown are provided in the attached Annexure A.

As an incentive to join the Company, you are eligible to receive a joining bonus of **Rs.25,000/-** subject to your reporting for full-time employment on **July 19, 2021**. This amount will attract applicable taxes and will be processed as part of your first month's payroll. You will have an obligation to repay the entire amount of your joining bonus if you resign your position or are terminated for cause by the Company within **one year** of your start date.

You may also receive additional benefits, including and not limited to, in cash and/or in kind and/or as reimbursement, which could be referred as rewards, awards and gifts, which are generally accorded to the employees of the Employer, subject to the applicable taxes, policies and practices of the Employer.

Your employment with us will be governed by the Terms and Conditions as detailed in **Annexure B**, as well as any and all rules, regulations, guidelines, policies and practices of the Employer, which may be amended from time to time. Deloitte LLP and its U.S.-based subsidiaries (the "Deloitte U.S. Firms") require their employees to

Regd. Off.: Floor 4, Deloitte Tower 1, Survey No. 41, Gachibowli Village, Ranga Reddy District, Hyderabad – 500032, Telangana, India
GST Reg No: 36AABCD0476H1ZT
CIN: U72900TG2000PTC039976





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Metric 5.2.1

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make the necessary representations regarding independence and other matters. Because the Employer is an Indian subsidiary of Deloitte LLP, we must also comply with these independence requirements. Accordingly, this offer is conditional upon you agreeing to make such representations under the Employer's Independence Representations requirements, as further explained in **Annexure B**. Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization. We would like you to join the Employer on **July 19, 2021**, or an alternative mutually agreed upon date. At the time of joining, it is mandatory for you to submit the documents mentioned below.

~~This offer letter, together with the Annexures described herein, and the Non-Disclosure, Non-Solicit and Intellectual Property Rights Assignment Agreement, the Information Security Policy (which you are required to sign upon joining), constitute the entire agreement between the parties with respect to the subject matter of this offer, and supersedes all other previous or contemporaneous oral or written representations, understandings or agreements relating to the subject matter of this offer between you and the Employer or its affiliates.~~

In compliance with applicable laws, Deloitte U.S. India provides its professionals with home pick-up and drop transport services if their shift timings are between 8:30 pm - 6:00 am in Hyderabad; 9:30 pm - 6:00 am in Mumbai; and 8:00 pm - 6:00 am in Delhi and Bengaluru. Additionally, in Mumbai and Delhi, the firm also provides day-transportation services from central locations to the office and back, at time periods other than those stated above and the associated costs for this conveyance allowance is INR 2,000, deducted on a monthly basis from the payroll, for professionals choosing to opt for the service.

This letter and **Deloitte Consulting India Private Limited** employment application are intended to be final. To accept the offer and the terms of this letter, please sign below in the space provided within three business days.

Prahalya R, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team.

Sincerely,

For Deloitte Consulting India Private Limited

Best regards,

DocuSigned by:

Ramprasad Ramanathan

BBE7A2C9C47546C...

Authorized Signatory





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

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Ms. Prahalya R

Acceptance

I, Prahalya R, hereby accept the terms and conditions of this employment offer.

Please sign and date your Acceptance

Signature

Date

In Process





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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SATHIYA K-DELOITTE

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Deloitte.

Deloitte Consulting India Private Limited

Opposite to Meenakshi Tech park,
4th Floor, Survey No 41, Gachibowli
village,
Ranga Reddy, Hyderabad,
Telangana - 500032

Tel: +91-040-67621000
www.deloitte.com

06/09/2021

Ms. Sathiya Kanagaraj
4/236 Saraswathi Nagar, Kasi Gounden Pudur
Kalangal Post, Sulur,
Coimbatore - 641402

Subject: Offer of Employment

Dear Sathiya Kanagaraj:

On behalf of **Deloitte Consulting India Private Limited** (the "Employer" or "Company"), I am pleased to confirm our offer of employment to you as **Associate Analyst** based in **Hyderabad**. We extend this offer, and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **July 19, 2021**.

Your immediate manager will communicate details of your role and work responsibilities in the initial weeks of your joining the Employer. During your employment, the Company may require you to work on any project that you are assigned to, on any technical platforms/skills and nature of the project, in differentiated work timing, at designated work space and location as may be decided by the company.

As part of your annual compensation, you will receive a Total Salary of **Rs.3,25,008/-** and, will be eligible for a performance linked variable bonus. At your level, the variable bonus opportunity could range from **0-10%** of your Total Salary. The actual paid amount could vary depending upon the business and individual performance each fiscal year and, in some situations, could exceed the payout range indicated. Any amounts paid will be subject to statutory and other deductions as per Employer policies and practices. The details of your compensation breakdown are provided in the attached Annexure A.

As an incentive to join the Company, you are eligible to receive a joining bonus of **Rs.25,000/-** subject to your reporting for full-time employment on **July 19, 2021**. This amount will attract applicable taxes and will be processed as part of your first month's payroll. You will have an obligation to repay the entire amount of your joining bonus if you resign your position or are terminated for cause by the Company within **one year** of your start date.

You may also receive additional benefits, including and not limited to, in cash and/or in kind and/or as reimbursement, which could be referred as rewards, awards and gifts, which are generally accorded to the employees of the Employer, subject to the applicable taxes, policies and practices of the Employer.

Your employment with us will be governed by the Terms and Conditions as detailed in **Annexure B**, as well as any and all rules, regulations, guidelines, policies and practices of the Employer, which may be amended from time to time. Deloitte LLP and its U.S.-based subsidiaries (the "Deloitte U.S. Firms") require their employees to

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Metric 5.2.1

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make the necessary representations regarding independence and other matters. Because the Employer is an Indian subsidiary of Deloitte LLP, we must also comply with these independence requirements. Accordingly, this offer is conditional upon you agreeing to make such representations under the Employer's Independence Representations requirements, as further explained in **Annexure B**. Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization. We would like you to join the Employer on **July 19, 2021**, or an alternative mutually agreed upon date. At the time of joining, it is mandatory for you to submit the documents mentioned below.

This offer letter, together with the Annexures described herein, and the Non-Disclosure, Non-Solicit and Intellectual Property Rights Assignment Agreement, the Information Security Policy (which you are required to sign upon joining), constitute the entire agreement between the parties with respect to the subject matter of this offer, and supersedes all other previous or contemporaneous oral or written representations, understandings or agreements relating to the subject matter of this offer between you and the Employer or its affiliates.

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This letter and **Deloitte Consulting India Private Limited** employment application are intended to be final. To accept the offer and the terms of this letter, please sign below in the space provided within three business days.

Sathiya Kanagaraj, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team.

Sincerely,

For Deloitte Consulting India Private Limited

Best regards,

Designated by:

Ramprasad Ramanathan

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Authorized Signatory





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Ms. Sathiya Kanagaraj

Acceptance

I, **Sathiya Kanagaraj**, hereby accept the terms and conditions of this employment offer.

Please sign and date your Acceptance

Signature

Date

In Process





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SURYA-DELOITTE

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village,
Ranga Reddy, Hyderabad,
Telangana - 500032
Tel: +91 040 67621000
www.deloitte.com

06/09/2021

Mr. Surya
3/287 - Ba, Vayakkattu Thottam,
M. G. Pudur (Post), Via Sulur,
Coimbatore - 641402

Subject: Offer of Employment

Dear Surya:

In Process

On behalf of **Deloitte Consulting India Private Limited** (the "Employer" or "Company"), I am pleased to confirm our offer of employment to you as **Associate Analyst** based in **Hyderabad**. We extend this offer, and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **July 19, 2021**.

Your immediate manager will communicate details of your role and work responsibilities in the initial weeks of your joining the Employer. During your employment, the Company may require you to work on any project that you are assigned to, on any technical platforms/skills and nature of the project, in differentiated work timing, at designated work space and location as may be decided by the company.

As part of your annual compensation, you will receive a Total Salary of **Rs.3,25,000/-** and, will be eligible for a performance linked variable bonus. At your level, the variable bonus opportunity could range from **0-10%** of your Total Salary. The actual paid amount could vary depending upon the business and individual performance each fiscal year and, in some situations, could exceed the payout range indicated. Any amounts paid will be subject to statutory and other deductions as per Employer policies and practices. The details of your compensation breakdown are provided in the attached Annexure A.

As an incentive to join the Company, you are eligible to receive a joining bonus of **Rs.25,000/-** subject to your reporting for full-time employment on **July 19, 2021**. This amount will attract applicable taxes and will be processed as part of your first month's payroll. You will have an obligation to repay the entire amount of your joining bonus if you resign your position or are terminated for cause by the Company within **one year** of your start date.

You may also receive additional benefits, including and not limited to, in cash and/or in kind and/or as reimbursement, which could be referred as rewards, awards and gifts, which are generally accorded to the employees of the Employer, subject to the applicable taxes, policies and practices of the Employer.

Your employment with us will be governed by the Terms and Conditions as detailed in **Annexure B**, as well as any and all rules, regulations, guidelines, policies and practices of the Employer, which may be amended from time to time. Deloitte LLP and its U.S.-based subsidiaries (the "Deloitte U.S. Firms") require their employees to

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Surya, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team.

Sincerely,

For Deloitte Consulting India Private Limited

Best regards,

DocuSigned by:

Ramprasad Ramanathan

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Authorized Signatory





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Mr. Surya

Acceptance

I, Surya, hereby accept the terms and conditions of this employment offer.

Please sign and date your Acceptance

Signature

Date

In Process





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PRADEEPA-DELOITTE

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Deloitte Consulting India Private Limited

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Degree Town Centre,
Survey No.123, 132/2, 133/2, 133/3
and 136/1,
Amani Bellandur Khane Village,
Varthur Hobli,
Bengaluru-Rural, Karnataka – 560037

Tel: +91 080 6755 5000/ +91 080
6755 4000
www.deloitte.com

06/09/2021

Ms. Pradeepa
32, Krishna Garden
Valiyampalayam,
Coimbatore - 641 035

Subject: Offer of Employment

Dear Pradeepa:

On behalf of **Deloitte Consulting India Private Limited** (the "Employer" or "Company"), I am pleased to confirm our offer of employment to you as **Associate Analyst** based in **Bengaluru**. We extend this offer, and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **July 19, 2021**.

Your immediate manager will communicate details of your role and work responsibilities in the initial weeks of your joining the Employer. During your employment, the Company may require you to work on any project that you are assigned to, on any technical platforms/skills and nature of the project, in differentiated work timing, at designated work space and location as may be decided by the company.

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Your employment with us will be governed by the Terms and Conditions as detailed in **Annexure B**, as well as any and all rules, regulations, guidelines, policies and practices of the Employer, which may be amended from time to time. Deloitte LLP and its U.S.-based subsidiaries (the "Deloitte U.S. Firms") require their employees to make the necessary representations regarding independence and other matters. Because the Employer is an Indian subsidiary of Deloitte LLP, we must also comply with these independence requirements. Accordingly, this offer is conditional upon you agreeing to make such representations under the Employer's Independence Representations requirements, as further explained in **Annexure B**. Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization. We would like you to join the Employer on **July 19, 2021**, or an alternative mutually agreed upon date. At the time of joining, it is mandatory for you to submit the documents mentioned below.

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This letter and **Deloitte Consulting India Private Limited** employment application are intended to be final. To accept the offer and the terms of this letter, please sign below in the space provided within three business days.

Pradeepa, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team.

Sincerely,

For Deloitte Consulting India Private Limited

Best regards,

DocuSigned by:

Ramprasad Ramanathan

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Authorized Signatory





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Metric 5.2.1

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Ms. Pradeepa

Acceptance

I, Pradeepa, hereby accept the terms and conditions of this employment offer.

Please sign and date your Acceptance

Signature

Date





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SELVARANI RAMU-DELOITTE

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Deloitte Consulting India Private Limited

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village,
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Telangana – 500032

Tel: +91-040-67621000
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06/09/2021

Ms. Selvarani Ramu
7417, Thendral Nagar,
Somanadhamangalam, Kalayarkoil,
Sivaganga - 630551

Subject: Offer of Employment

Dear Selvarani Ramu:

On behalf of **Deloitte Consulting India Private Limited** (the "Employer" or "Company"), I am pleased to confirm our offer of employment to you as **Associate Analyst** based in **Hyderabad**. We extend this offer, and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **July 19, 2021**.

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Selvarani Ramu, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team.

Sincerely,

For Deloitte Consulting India Private Limited

Best regards,

Decoupled by:

Ramprasad Ramanathan

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Authorized Signatory





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Ms. Selvarani Ramu

Acceptance

I, **Selvarani Ramu**, hereby accept the terms and conditions of this employment offer.

Please sign and date your Acceptance

DocuSigned by:

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Signature

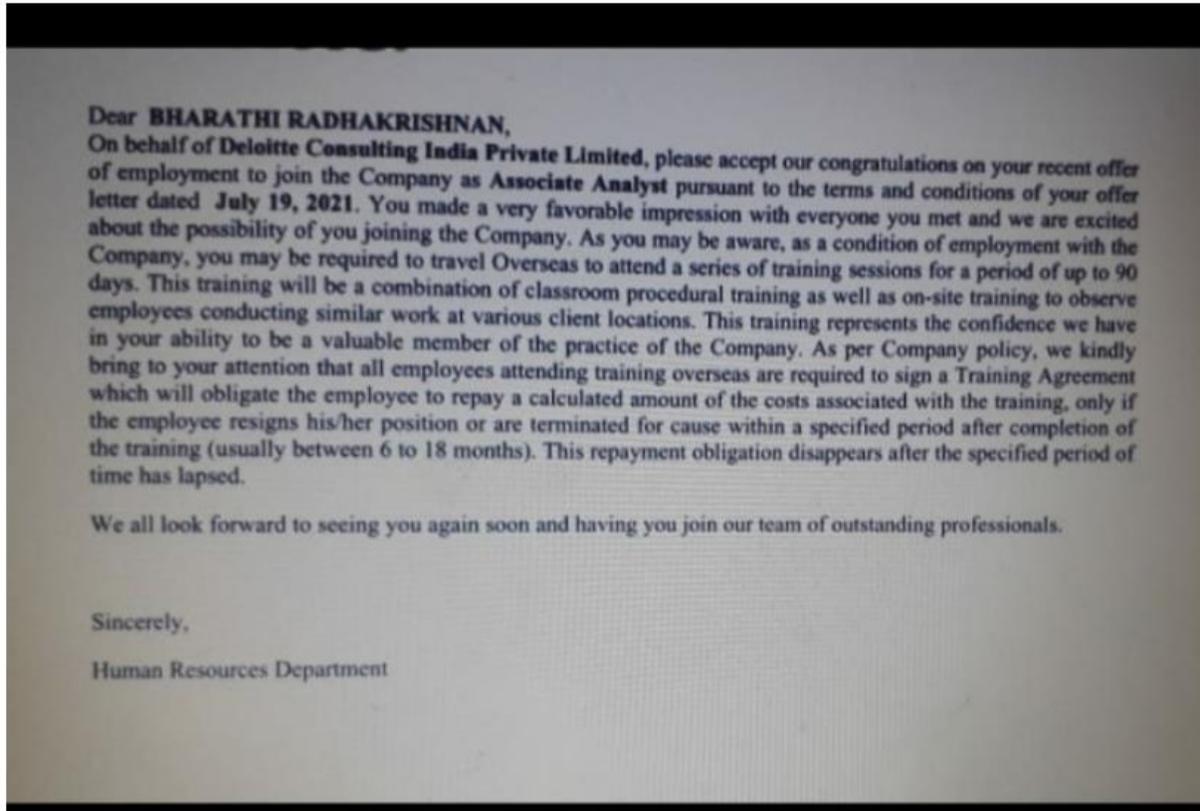
06/10/2021

Date



	<h2 style="color: blue;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</h2> <p>(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p>NAAC 3rd Cycle</p> <hr/> <p>Criterion V Metric 5.2.1</p>
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BHARATHI-DELOITTE





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RUFUS JOEL ROY - DR. DAWOOD ISMAIL

Ministry Of Human Resources & Emiratisation - Print Receipt

Page 2 of 6

UNITED ARAB EMIRATES
MINISTRY OF HUMAN RESOURCES
& EMIRATISATION



الإمارات العربية المتحدة
وزارة الموارد البشرية
والتوظيف

ST218132927AE



Land Line : 042367772

الهاتف الأرضي : 042367772

Mobile : 0559226949

الهاتف المحمول : 0559226949

P.O. Box No. : 3441

مسندوق البريد : 3441

Email : dubapro2019@gmail.com

البريد الإلكتروني : dubapro2019@gmail.com

Fax : 042367773

الفاكس : 042367773

ويشار إلى ما ذكر في هذا البند (بالطرف الأول) في عرض العمل وتلحقه .

Hereinafter referred to as (The First Party) in this Job Offer and the Annex thereof.

To hire :

في تشغيل:

Mr/Ms :

السيد :

Name : RUFUS JOEL ROY RAVICHANDRAN
RAVICHANDRAN

الاسم : روفوس جويل روي رافيشاندران
رافيشاندران

Nationality : INDIA

الجنسية : الهند

Passport No S7610011

رقم جواز السفر : S7610011

ويشار إلى ما ذكر في هذا البند بالطرف الثاني أو العامل / أو العاملة في عقد العمل وتلحقه .

Hereinafter referred to as (The Second Party/ Worker) in this Job Offer and the Annex thereof.

ويشار إلى ما ذكر في هذين البندين (1 و 2) معاً (بالطرفين / أو الطرفين) في عرض العمل وتلحقه .

Both the First Party and the Second Party are hereinafter referred to as (The Parties/ Both Parties) in this Job Offer and Annex thereof.

تمهيد:

حيث أبدى الطرف الأول رغبته في التعاقد مع الطرف الثاني لتشغيله لديه (أو لديها) في العمل الموضح أدناه ، لذا قام (أو قامت) بتقديم هذا العرض إليه (أو إليها) متضمناً الآتي:

Preamble

Whereas the First Party desires to contract with the Second Party to employ the latter to carry out the below-mentioned job, the First Party has granted the Second Party this Job Offer including the following terms:

البند (الأول)

يلتزم الطرف الثاني بأن يعمل لدى الطرف الأول بـ مهنة / وظيفة أخصائي تسويق، بتولية الإمارات العربية المتحدة في إمارة : دبي

First Article

The Second Party shall work for the First Party in the job/profession of Marketing Specialist within the UAE, (Emirate Name:Dubai).

البند (الثاني)

تبدأ مدة العقد الذي يُبرم بناء على هذا العرض من تاريخ دخول الطرف الثاني للدولة مستقداً من خارجها ، ومن تاريخ تعديل وضعه إذا كان داخل الدولة.

Second Article

23/12/2021
1:45PM

MOHAMMED HANEefa MOIDEENKUTTY THEKKETHIL THEKKETHIL - MS2011107085 -
EPC EMIRATES (L.L.C)

https://eservices.mohe.gov.ae/MOLforms/JobOfferReceipt.aspx?ShowPackageWPJo... 23-12-2021





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3rd Cycle

Criterion V
Metric 5.2.1

YAMINI L - DR.N.G.P.ARTS AND SCIENCE COLLEGE

**Dr. N.G.P. ARTS AND SCIENCE COLLEGE**
(An Institution of Koval Medical Center Research & Education Trust)
(Affiliated to Bharathiar University, Coimbatore)
Dr. NGP Nagar, Kalapatti Road, Coimbatore - 641 035, India.
Phone : 0422 - 2629367, 2628944 Fax : 0422 - 2629369
Website : www.kmcret.com E-mail : drngp@kmcret.com

KMCRET / HR EMPL / 2021 / 641 September 13, 2021

APPOINTMENT ORDER

Sub: Dr.N.G.P. Arts and Science College, Coimbatore – Appointment of Assistant Professor, Department of Food Science and Nutrition - Appointment Order issued.

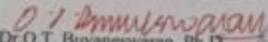
Ms. L. YAMINI, residing at 6/258, Theerthagiri Nagar, Palacode (TK), Dharmapuri - 636808 is hereby informed that we are pleased to appoint you as full time Assistant Professor in the Department of Food Science and Nutrition at our Dr.N.G.P.Arts and Science College, run by Koval Medical Center Research & Educational Trust, Coimbatore. Your Gross Salary will be Rs.12,500/- per month.

CONDITIONS:

- 1.He/She will be under the probation for a period of one year, which can be extended further or terminated earlier at the discretion of the Management. He/She will, however continue to be on probation until further orders by the Management.
2. During the course of your employment with us, you will not engage yourself in any trade or business, or take up any other job on regular or part-time, without the prior approval of the Management in writing.
3. The Employee will not be permitted to leave the institution during the academic year. In case of the employee leaving the institution at the end of the academic year, three months prior notice should be given; otherwise two month salary will have to be paid back.
4. You should abide by the Rules and Regulations of the Institution now in force and those which may be enforced or modified from time to time by the Management.

You will work under the general guidance, supervision and direction of the Principal. You are informed to report for duty at the earliest.

Yours truly,


Dr.O.T. Buvaneshwaran, Ph.D
Chief Executive Officer 

Administrative Office :





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Metric 5.2.1

SHOBIKA S - ENVIRO SOLUTIONS

ENVISLAB Enviro Solutions & Labs

25.06.2021

Ms. S. Shobika
H/22, Housing Unit, Phase II
Vellakinar,
Coimbatore - 641029

APPOINTMENT LETTER

Dear Ms. S. Shobika

This is with reference to the interview you undergone with us, we are pleased to appoint you as **Junior Chemist** in our organization with effect from 07th July 2021 under probation on the following terms.

Your consolidated monthly salary will be **Rs. 8,000/-** (Rupees Eight Thousand Only). You will be under probation for 6 months. You shall be confirmed into the services of the Company on successful completion of probation.

During the period of your services with us and thereafter, you shall keep all the secrets and shall not divulge to any person, firm or company other than to the Directors of the company or their authorized representatives about your salary, increments, emoluments etc.,

During the continuance of your services with us, you shall not undertake, carry on, participate in or associate yourself without company's approval in writing with any other business, trade or profession in any capacity whatsoever. The approval will be given at the sole discretion of the management.

You will, abide by the rules and regulations of the Company as may be in force from time to time and any violation made would be subjected to the disciplinary action.

You should serve a notice period of 3 months, if you desire to leave the company from the date of resignation.

This letter of appointment is based on the information furnished in your application for employment and during the interviews you had with us. If, at any time in future, it comes to our notice that any of information furnished by you is incorrect or any relevant information has been withheld, then your employment is liable for termination without notice.

A5, Cheran Nagar, Off. Mettupalayam Road, Kavundampalayam, GN Mills (Post), Coimbatore - 641 029, Tamilnadu.
info@envislab.com : www.envislab.com : 0422 4200600





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

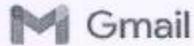
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Criterion V
Metric 5.2.1

8/25/2021

Gmail - Student Database for final result - Reg.



Drngp college <ngpplacement@gmail.com>

Student Database for final result - Reg.

3 messages

Drngp college <ngpplacement@gmail.com>
To: dinesh.shanker@episource.com

Thu, Mar 18, 2021 at 9:42 AM

Hi Dinesh,

As discussed I'm sending the students database which we have shared earlier before the drive. Since

—
Balaji Gunasekaran,
Head Training and Placement
Dr.NGP Arts & Science College(Autonomous),
Coimbatore.
Contact- 0422-2369247,8220238305.



—
Regards&Thanks,

Balaji Gunasekaran
Head Training & Placement,
Dr.N.G.P.Arts & Science College(Autonomous),
Kalapatti road,
Coimbatore.
www.drngpasc.ac.in
contact-0422-2369247,8220238305



Dr.N.G.P. Arts - Episource.xlsx
15K

Dinesh Shanker <dinesh.shanker@episource.com>
To: Drngp college <ngpplacement@gmail.com>

Thu, Mar 18, 2021 at 5:56 PM

Dear Balaji,

Greetings From Episource!!!

<https://mail.google.com/mail/u/0/?ik=69f854d03f&view=pt&search=all&permthid=thread-a%3A6530048929047063773&siml=msg-a%3A6581699416...> 1/3





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Criterion V
Metric 5.2.1

8/25/2021

Gmail - Student Database for final result - Reg.

Thank you for your support for the hiring process of 2021.

We are glad to share the selected candidate's list to you. For any further clarifications, please feel free to reach us.

[Quoted text hidden]

--

Thanks & Regards

Dinesh Shanker | Human Resources

Episource India Pvt. Ltd.

Prince Info City II, 141, Rajiv Gandhi Salai, OMR

Kandanchavadi | Chennai - 600 096

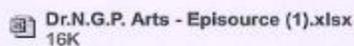
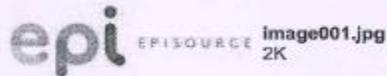


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2 attachments



Drngp college <ngplacement@gmail.com>
To: "Dr.NGPASC Placement" <placement@drngpsc.ac.in>

Thu, Mar 18, 2021 at 5:59 PM

Dear Balaji,

Greetings From Episource!!!

Thank you for your support for the hiring process of 2021.

We are glad to share the selected candidate's list to you. For any further clarifications, please feel free to reach us.

<https://mail.google.com/mail/u/0?ik=59f854d03f&view=pt&asarch=all&permthid=thread-a%3Ar6580046929047063773&siml=msg-a%3Ar6581699416...> 2/3





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ANUSUYA- EPISOURCE

Name	Department
Anusuya	B.Sc. Biochemistry
Kaviya.B	B.Sc. Biochemistry
Madhumitha	B.Sc. Biochemistry
Sangamitra	B.Sc. Biochemistry
Sowmiva.S	B.Sc. Biochemistry
Vasuntra	B.Sc. Biochemistry
Divyadharshini	B.Sc. Biotechnology
Monisha A	B.Sc. Biotechnology
Mayuri C	B.Sc. Biotechnology
Meena S	B.Sc. CLT
Ramyasri A	B.Sc. Microbiology



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8/25/2021

Gmail - Student Database for final result - Reg.

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[Quoted text hidden]

Thanks & Regards

Dinesh Shanker | Human Resources

Episource India Pvt. Ltd.

Prince Info City II, 141, Rajiv Gandhi Salai, OMR

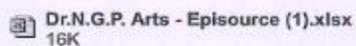
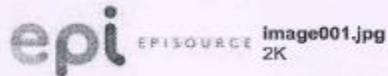
Kandanchavadi | Chennai - 600 096

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Drngp college <ngpplacement@gmail.com>
To: "Dr.NGPASC Placement" <placement@drngpsc.ac.in>

Thu, Mar 18, 2021 at 5:59 PM

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANGAMITRA- EPISOURCE

Name	Department
Anusuya	B.Sc. Biochemistry
Kaviya.B	B.Sc. Biochemistry
Madhumitha	B.Sc. Biochemistry
Sangamitra	B.Sc. Biochemistry
Sowmiva.S	B.Sc. Biochemistry
Vasuntra	B.Sc. Biochemistry
Divyadharshini	B.Sc. Biotechnology
Monisha A	B.Sc. Biotechnology
Mayuri C	B.Sc. Biotechnology
Meena S	B.Sc. CLT
Ramyasri A	B.Sc. Microbiology



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[Quoted text hidden]

--

Thanks & Regards

Dinesh Shanker | Human Resources

Episource India Pvt. Ltd.

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Kandanchavadi | Chennai - 600 096

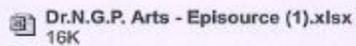
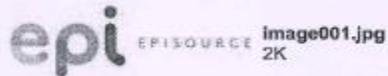


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VASUNTRA- EPISOURCE

Name	Department
Anusuya	B.Sc. Biochemistry
Kaviya.B	B.Sc. Biochemistry
Madhumitha	B.Sc. Biochemistry
Sangamitra	B.Sc. Biochemistry
Sowmiva.S	B.Sc. Biochemistry
Vasuntra	B.Sc. Biochemistry
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Monisha A	B.Sc. Biotechnology
Mayuri C	B.Sc. Biotechnology
Meena S	B.Sc. CLT
Ramyasri A	B.Sc. Microbiology



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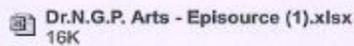
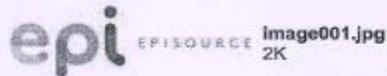
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NAAC
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Criterion V
Metric 5.2.1

DIVYA DHARSHINI - EPISOURCE

Name	Department
Anusuya	B.Sc. Biochemistry
Kaviya.B	B.Sc. Biochemistry
Madhumitha	B.Sc. Biochemistry
Sangamitra	B.Sc. Biochemistry
Sowmiva.S	B.Sc. Biochemistry
Vasuntra	B.Sc. Biochemistry
Divyadharshini	B.Sc. Biotechnology
Monisha A	B.Sc. Biotechnology
Mayuri C	B.Sc. Biotechnology
Meena S	B.Sc. CLT
Ramyasri A	B.Sc. Microbiology



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Thanks & Regards

Dinesh Shanker | Human Resources

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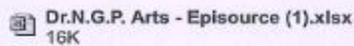
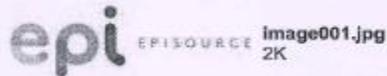


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To: "Dr.NGPASC Placement" <placement@drngpsc.ac.in>

Thu, Mar 18, 2021 at 5:59 PM

Dear Balaji,

Greetings From Episource!!!

Thank you for your support for the hiring process of 2021.

We are glad to share the selected candidate's list to you. For any further clarifications, please feel free to reach us.

<https://mail.google.com/mail/u/0?ik=59f854d03f&view=pt&asarch=all&permthid=thread-a%3A6580046929047063773&siml=msg-a%3A6581699416...> 2/3





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MAYURI - EPISOURCE

Name	Department
Anusuya	B.Sc. Biochemistry
Kaviya.B	B.Sc. Biochemistry
Madhumitha	B.Sc. Biochemistry
Sangamitra	B.Sc. Biochemistry
Sowmiva.S	B.Sc. Biochemistry
Vasuntra	B.Sc. Biochemistry
Divyadharshini	B.Sc. Biotechnology
Monisha A	B.Sc. Biotechnology
Mayuri C	B.Sc. Biotechnology
Meena S	B.Sc. CLT
Ramyasri A	B.Sc. Microbiology



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

8/25/2021

Gmail - Student Database for final result - Reg.

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[Quoted text hidden]

Thanks & Regards

Dinesh Shanker | Human Resources

Episource India Pvt. Ltd.

Prince Info City II, 141, Rajiv Gandhi Salai, OMR

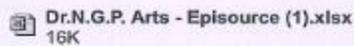
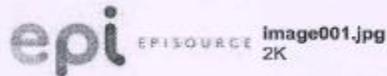
Kandanchavadi | Chennai - 600 096

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MONISHA - EPISOURCE

Name	Department
Anusuya	B.Sc. Biochemistry
Kaviya.B	B.Sc. Biochemistry
Madhumitha	B.Sc. Biochemistry
Sangamitra	B.Sc. Biochemistry
Sowmiva.S	B.Sc. Biochemistry
Vasuntra	B.Sc. Biochemistry
Divyadharshini	B.Sc. Biotechnology
Monisha A	B.Sc. Biotechnology
Mayuri C	B.Sc. Biotechnology
Meena S	B.Sc. CLT
Ramyasri A	B.Sc. Microbiology



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8/25/2021

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Thanks & Regards

Dinesh Shanker | Human Resources

Episource India Pvt. Ltd.

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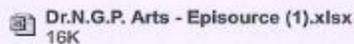
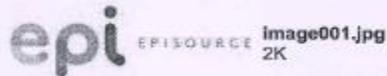
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MEENA - EPISOURCE

Name	Department
Anusuya	B.Sc. Biochemistry
Kaviya.B	B.Sc. Biochemistry
Madhumitha	B.Sc. Biochemistry
Sangamitra	B.Sc. Biochemistry
Sowmiva.S	B.Sc. Biochemistry
Vasuntra	B.Sc. Biochemistry
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Monisha A	B.Sc. Biotechnology
Mayuri C	B.Sc. Biotechnology
Meena S	B.Sc. CLT
Ramyasri A	B.Sc. Microbiology



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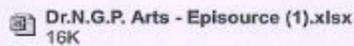
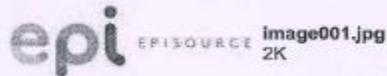


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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RAMYASRI - EPISOURCE

Name	Department
Anusuya	B.Sc. Biochemistry
Kaviya.B	B.Sc. Biochemistry
Madhumitha	B.Sc. Biochemistry
Sangamitra	B.Sc. Biochemistry
Sowmiva.S	B.Sc. Biochemistry
Vasuntra	B.Sc. Biochemistry
Divyadharshini	B.Sc. Biotechnology
Monisha A	B.Sc. Biotechnology
Mayuri C	B.Sc. Biotechnology
Meena S	B.Sc. CLT
Ramyasri A	B.Sc. Microbiology

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KAVIYA BOOPATHI-EPISOURCE





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Criterion V
Metric 5.2.1

MATHUMITHA-EPISOURCE

02-08-2021

Employee ID: ESPL9435

Madhumitha Chenniappan
18/261,
Ayyan thottam, kunkumapalayam,
Tirupur
Tamil Nadu - 638702

Dear Madhumitha Chenniappan,

Sub: Appointment Letter

A warm welcome to the Epsource family.

Epsource is an organization with Indian roots and a global vision. We are aware of the fact; we have a distinctive culture and would like to invite you to and enhance this culture. We are sure that you will contribute to the task ahead of us, in your own special way.

With reference to our Offer Letter dated 02-08-2021, We are pleased to appoint you as Trainee - MCC effective 02-08-2021.

Please note that the terms and conditions of your service contract as intimated here after, is to be treated as strictly confidential and you are not to divulge its content to any employee of the company/person connected with the company, who is not authorized by the management.

All information regarding your compensation, benefits and performance appraisal are to be treated as strictly confidential. Hence discussions or sharing of information with other employees either in public or private is strictly prohibited.

We congratulate you on this occasion and we hope you will render your good services with commitment and dedication.

You are advised to sign and return the duplicate of this letter as token of your acceptance.

We look forward to a long rewarding career with Epsource.

With best Wishes,

For EpsourceIndia Pvt Ltd

	<h2 style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</h2> <p style="text-align: center;">(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion V Metric 5.2.1</p>
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SOWMIYA SELVA - EPISOURCE





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Criterion V
Metric 5.2.1

GAYATHRI.N-FOCUS EDUMATICS

FE242


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gayathri. N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #901, 405, 4th Floor, Dalamal House, J. Bhej Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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CIN : U85110MH2004PTC263264

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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Gayathri. N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1695, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dabamai House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC260284





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GEETHANJALI.K-FOCUS EDUMATICS

FE243


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Geethanjali. K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

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- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Geethanjali. K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Narieran Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





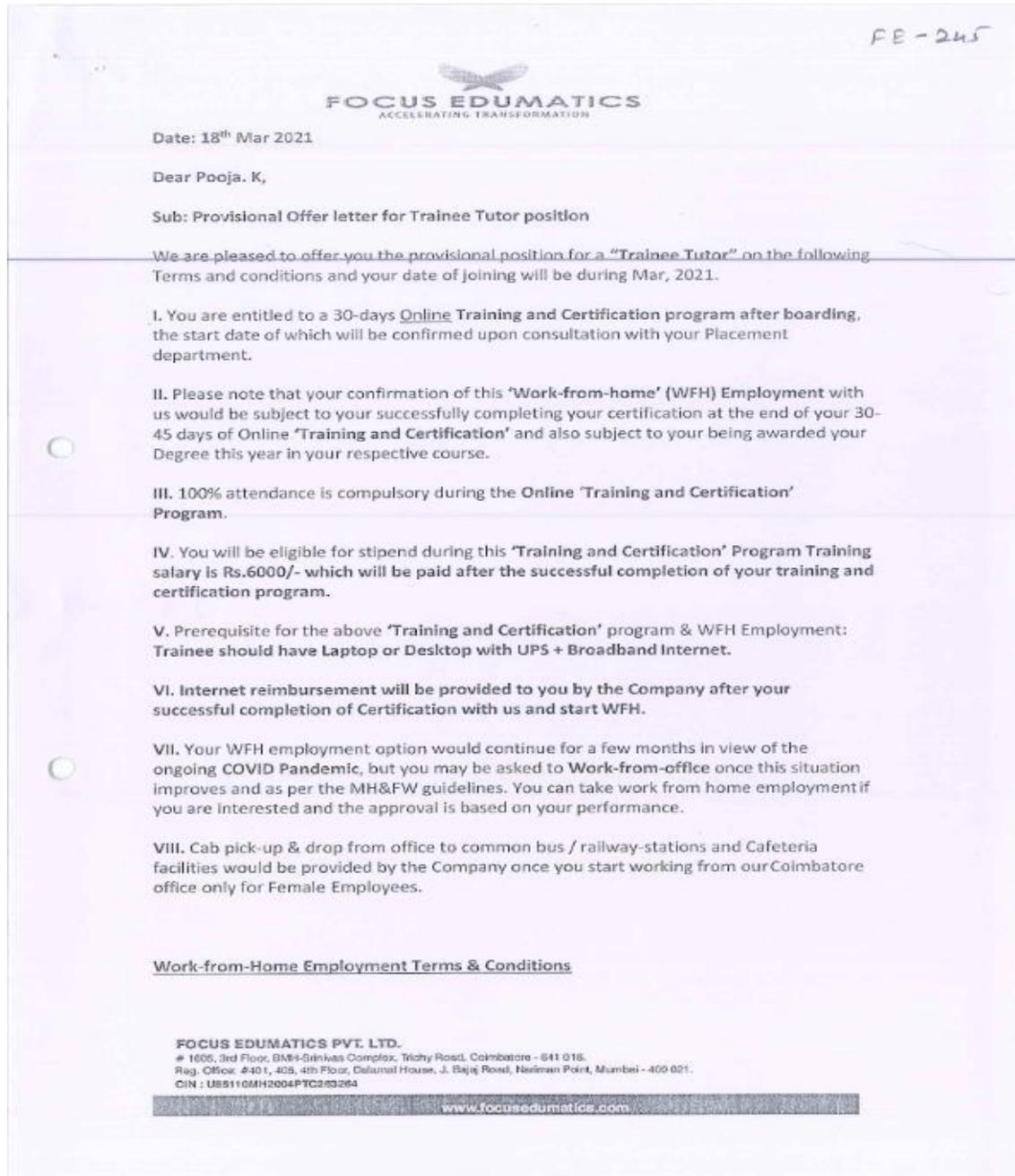
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POOJA.K-FOCUS EDUMATICS





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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Pooja. K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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Criterion V
Metric 5.2.1

SHALINI.R-FOCUS EDUMATICS

FE 247


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Shalini.R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the **Online 'Training and Certification' Program.**

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing **COVID Pandemic**, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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FOCUS EDUMATICS PVT. LTD.

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Shalini.R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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SREENETHI.K-FOCUS EDUMATICS

FE-544
248


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear K. Sreenethi,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,



Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : K. Sreenethi

Place: Coimbatore

Signature:

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
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Criterion V
Metric 5.2.1

MANIKANDAN.L-FOCUS EDUMATICS

Date: 18th Mar 2021

Dear L. Manikandan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : L. Manikandan

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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RAVIKANT-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ravikant,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, SMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalaman House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283254

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Ravikant

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dohantal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
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Criterion V
Metric 5.2.1

SHINY.A-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SHINY A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provistonal position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : SHINY A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMP-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamel House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UBS110MH2004PTC263254





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3rd Cycle

Criterion V
Metric 5.2.1

ANNARAJ SARATH-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

PE283

Date: 18th Mar 2021

Dear Annaraj Sarath C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : UB5110MH2004PTC263264

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 541 016.
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CIN : U05110MH2004PTC203264

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Annaraj Sarath C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

CHRISHMA.S-FOCUS EDUMATICS

FE 308


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Chrishma S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : **Chrishma S**

Signature:

Place: **Coimbatore**

Date : **18th Mar 2021**

FOCUS EDUMATICS PVT. LTD.

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Reg. Office: #401, 4th Floor, Dalamal House, J. Tajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264





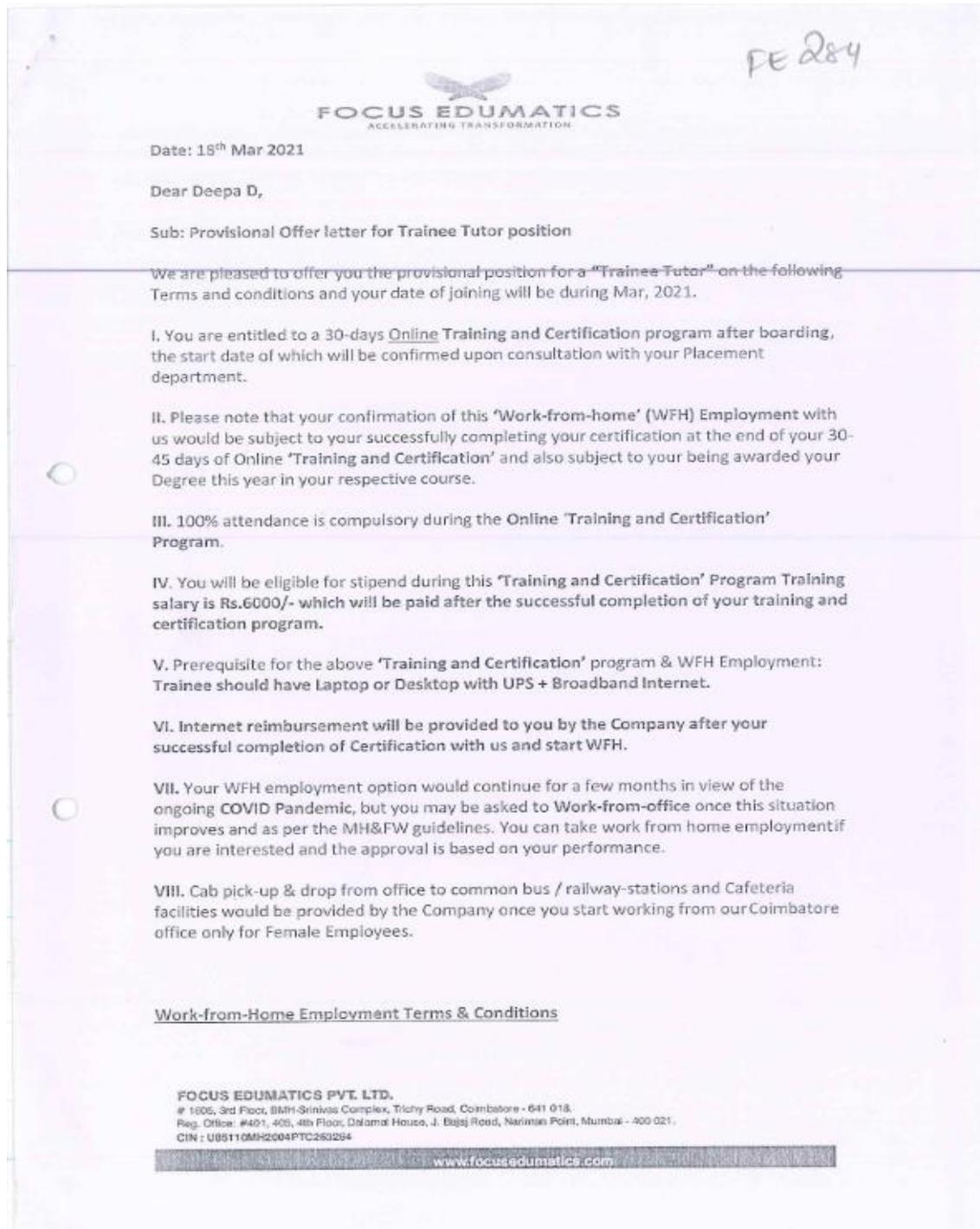
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Metric 5.2.1

DEEPA.D-FOCUS EDUMATICS





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 015,
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. De'raj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Deepa D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BSIH-Srinivas Complex, Tilshy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Datanal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U9511GMH2004PTC263294





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Criterion V
Metric 5.2.1

DHARSHINI.M.S. -FOCUS EDUMATICS

FE 286


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dharshini.M.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMS-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bijaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Dharshini.M.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DIVYA.P-FOCUS EDUMATICS

FE287


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Divya P Divya P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1009, 3rd Floor, BNH-Selinus Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
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CIN : U09110MH2604PTC265264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Divya P Divya P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajsaj Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC263254





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWTHAM.S-FOCUS EDUMATICS

FE288


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gowtham S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J, Bajaj Road, Marlian Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Gowtham S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

HAMETHA.A-FOCUS EDUMATICS

FE 309



Date: 18th Mar 2021

Dear Hametha.A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
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FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Rajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB3110MH2004PTC269264

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC283264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Hametha.A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, BMR-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

KAAVYAA.V-FOCUS EDUMATICS

FE 290


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Kaavyaa V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1626, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Calamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB9110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Kaavyaa V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
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Criterion V
Metric 5.2.1

KANNAN.S-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FF-291

Date: 18th Mar 2021

Dear Kannan, S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U65110MH2004PTC283264

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Web: www.drnpgasc.ac.in | Email: info@drnpgasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Kannan. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Didamal House, J. Saij Road, Narayan Point, Mumbai - 400 021.
CIN : U95110MH2004PTC260264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KARTHIKEYINI-FOCUS EDUMATICS

FE 310


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Karthikeyini,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days **Online Training and Certification** program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the **Online 'Training and Certification' Program**.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delamisi House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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NAAC
3rd Cycle

Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Karthikeyini

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KAVANASRI.B-FOCUS EDUMATICS

FE 311


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Kavanoasri.B,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, SRI-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC283264

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NAAC
3rd Cycle

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Metric 5.2.1



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FOCUS EDUMATICS PVT. LTD.

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CIN : UB5110MH2001PTC263254

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**, Where the date will be announced shortly.

Name : Kavanothri.B

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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KIRTHIK.N.K-FOCUS EDUMATICS

FE 312

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Kirthik.N.K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1625, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Kirthik.N.K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Shivive Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U65110MH2004PTC263264





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MAHALINGAM.V-FOCUS EDUMATICS

FE - 292


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Mahalingam V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Mahalingam V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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1605, 3rd Floor, EMR-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1

MANOJ KUMAR.K-FOCUS EDUMATICS

FE 313


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Manojkumar K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing **COVID Pandemic**, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Manojkumar K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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MARUDHUPANDI.U-FOCUS EDUMATICS

FE 314


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Marudhupandi U,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Marudhupandi U

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MEENATCHISUNDARAM-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Meenatchisundaram ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1009, 2nd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalameel House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAGESWAR.B-FOCUS EDUMATICS

FE 295


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Nageswar B,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmeida House, J. Beje Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Nageswar B

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Girinias Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Eajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283284





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3rd Cycle

Criterion V
Metric 5.2.1

NITHYADHARSHINI.S-FOCUS EDUMATICS

FE 307


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear NITHYADHARSHINI S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U05110MH2004PTC283264

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 015.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : NITHYADHARSHINI S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
100S, 3rd Floor, BMV-Srinivas Complex, Tricity Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalanai House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NIVASH.R-FOCUS EDUMATICS

FE 315


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Nivash.R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, B.M.H-Srinivas Complex, Tichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Telichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Nivash.R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalama House, J. Rajaj Road, Nerianan Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283254

PRADEEP.N-FOCUS EDUMATICS





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

FE - 316



Date: 18th Mar 2021

Dear Pradeep N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.
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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.

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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bijraj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Pradeep N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

RAGHUL-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Raghul,

Sub: **Provisional Offer letter for Trainee Tutor position**

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days **Online Training and Certification program after boarding**, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the **Online 'Training and Certification' Program**.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities will be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1025, 3rd Floor, M.H.Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #101, 4th Floor, Dalmeida House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN: U05110MH2004PTC026264

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3rd Cycle

Criterion V
Metric 5.2.1

RESHMA.S-FOCUS EDUMATICS

PE 318

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Reshma S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, DMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Reshma S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMHSrinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1

SANTHIYA.K-FOCUS EDUMATICS

FE - 470


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Santhiya K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 2nd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN: U86110MH2009PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Santhiya K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANDHYA.S-FOCUS EDUMATICS

FE-319


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SANDHYA S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U05110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : SANDHYA S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
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Criterion V
Metric 5.2.1

SATHEESH ARUMUGAM-FOCUS EDUMATICS

FF 998


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Satheesh Arumugam N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U05110MH2004PTC263264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sathesh Arumugam N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

SHARMILA.E-FOCUS EDUMATICS

FE 299

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sharmila E,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sharmila E

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRENIVAS.T-FOCUS EDUMATICS

FE 300


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Srenivas T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Bichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Srenivas T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
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Criterion V
Metric 5.2.1

UTHAYAKUMAR-FOCUS EDUMATICS

FE 302


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Uthayakumar S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

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FOCUS EDUMATICS PVT. LTD.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Uthayakumar S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1

VIGNESH.S -FOCUS EDUMATICS

FE 304


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear VIGNESH S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : VIGNESH S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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VIJAYALAKSHMI.S-FOCUS EDUMATICS

FE 305


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear VIJAYALAKSHMI S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Calamnal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : VIJAYALAKSHMI S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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3rd Cycle

Criterion V
Metric 5.2.1

VIVIN.M-FOCUS EDUMATICS

FE 306


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Vivin M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Vivin M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

DHARSHANA.S-FOCUS EDUMATICS

FE368


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dharshana.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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NAAC
3rd Cycle

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Dhharshana.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ELDHO.J-FOCUS EDUMATICS

PE177


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Eldho J,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Eldho J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Dalalal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1

GOGUL KRISHNA.K-FOCUS EDUMATICS

FE178


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear GOGUL KRISHNA K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Services Complex, Tichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Delamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

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NAAC
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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : GOGUL KRISHNA K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U08110MH2004PTC283294





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOKUL.A-FOCUS EDUMATICS

FE195


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gokul A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, B7/91-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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CIN : U05110MH2004PTC283254

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Gokul A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilochy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U95110MH2004PTC203294





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

HARINEE.S-FOCUS EDUMATICS

FE 179


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear HARINEE.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263284

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : HARINEE.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalanai House, J. Bajar Road, Nanman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

JOSHIKA.G-FOCUS EDUMATICS

FE 180


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Joshika G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamat House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



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FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Joshika G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1603, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nairan Point, Mumbai - 400 021.
CIN : U85110MH2694PTC293254





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Criterion V
Metric 5.2.1

KEERTHANA.S-FOCUS EDUMATICS

FE 181


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S Keerthana,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, B&B-Srinivas Complex, Trichy Road, Coimbatore - 641 013.
Reg. Office: #201, 403, 4th Floor, Dalmeida House, J. Bejai Road, Nariman Point, Mumbai - 400 021.
CIN : U89110MH2004PTC23264

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : S Keerthana

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamai House, J. Bejai Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1

MAHILA.M-FOCUS EDUMATICS

FE 183


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Mahila.M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Mahila.M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1

NANDHAKUMAR.M-FOCUS EDUMATICS

FE - 184


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M.Nandhakumar,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1806, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U65110MH2004PTC283264

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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FOCUS EDMATICS PVT. LTD.

1855, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : M.Nandhakumar

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

3/ 1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U89110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVEEN KUMAR.V-FOCUS EDUMATICS

FE-185


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear V.naveen Kumar,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
15/36, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : UB5110MH2004PTC283284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : V.naveen Kumar

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dattaram House, J. Bejai Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263294





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NITHYA.T.S-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Nithya.T.S ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online 'Training and Certification' Program.
- IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.
- V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.
- VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.
- VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.
- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
195B, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1

SAIRAKESH.R-FOCUS EDUMATICS

FE-190

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear R.Sairakesh,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the **Online 'Training and Certification' Program.**

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.
1825, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : R.Sairakesh

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1

SINDHUJA.R-FOCUS EDUMATICS

FB 197


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sindhuja R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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Criterion V
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sindhujar R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U05110MH2004PTC26284

SOWMIYA.R-FOCUS EDUMATICS





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Criterion V
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PE-198


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sowmiya. R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018,
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sowmiya. R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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SRUTHI RAVICHANDRAN-FOCUS EDUMATICS

FE-200


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sruthi Ravichandran,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

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- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, SMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sruthi Ravichandran

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMS-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

SWETHA.A-FOCUS EDUMATICS

FE - 201

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Swetha.A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Oshana House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2009PTC283254

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

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NAAC
3rd Cycle

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Swetha.A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, SMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

THANGARAJ.R-FOCUS EDUMATICS

FE 192


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Thangaraj R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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CIN : U85110MH2004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Thangaraj R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

VARSHATH.B-FOCUS EDUMATICS

FB 193


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Varshath. B,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Sinhuas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Varshath. B

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 019.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHIVYADHARSHINI.M-FOCUS EDUMATICS

FE 226


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dhivyadharshini.M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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CIN : U05110MH2004PTC293264

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3rd Cycle

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U5110MH2004PTC263264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Dhivyadharshini.M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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KAVITHA.G-FOCUS EDUMATICS

FE - 324


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Kavitha G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Kavitha G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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Criterion V
Metric 5.2.1

KRISHNA PRIYA.R-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Krishna Priya.R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Krishna Priya.R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1025, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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MEGATHA.D-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Megatha.D,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Megatha.D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1505, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1

NITHIN.C-FOCUS EDUMATICS

FL 8


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear NITHIN C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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1605, 3rd Floor, BMF-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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CIN : UB5110MH2004PTC263284

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : NITHIN C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, DMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U55110MH2004PTC263294





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Criterion V
Metric 5.2.1

VIKASHINI.S.T-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Vikashini S T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online "Training and Certification" Program.

IV. You will be eligible for stipend during this "Training and Certification" Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above "Training and Certification" program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Delamal House, J. Bhej Road, Nariman Point, Mumbai - 400 021.
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Vikashini S T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BME-I-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #461, 406, 4th Floor, Dalameel House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264





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Criterion V
Metric 5.2.1

ANGELIN PRIYADHARSHINI.S-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Angelin Priyadharshini.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1026, 3rd Floor, BMH-Srinivas Complex, Tilchy Road, Coimbatore - 641 018.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Angelin Priyadharshini.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BNH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nurlan Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263294





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1

INDHUMATHI.G-FOCUS EDUMATICS

78 31

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Indhumathi. G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bqaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trinity Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delirium House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC269264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Indhumathi. G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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NAAC
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Criterion V
Metric 5.2.1

ISHWARYA.R-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ishwarya R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #201, 405, 4th Floor, Djalma House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC282254

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
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Reg. Office: #401, 405, 4th Floor, Dalamel House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Ishwarya R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018,
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nairman Point, Mumbai - 400 021,
CIN : U05110MH2004PTC283264





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Criterion V
Metric 5.2.1

MONISHA.M-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Monisha. M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1625, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Monisha. M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NANDHINI.R-FOCUS EDUMATICS

FE 34


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Nandhini R.,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Nandhini R.

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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Criterion V
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NAVEEN.R-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear R. Naveen,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : R. Naveen

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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PARTHIBAN.R-FOCUS EDUMATICS

FE 24


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Parthiban R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Parthiban R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Dicky Road, Coimbatore - 641 018.
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PREETHISANDRA.J-FOCUS EDUMATICS

F11-39


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Preethi sandra,j,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalisami House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Preethi sandra.j

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 403, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC263294





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SASIPRAKASH.S.C-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SASIPRAKASH S.C.,

Sub: Provisional Offer letter for Trainee Tutor position

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1626, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC265264

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : SASIPRAKASH S.C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

SIBI SANJAY-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S. Sibi Sanjay,

Sub: Provisional Offer letter for Trainee Tutor position

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BNHS-Srinivas Complex, Tilchy Road, Coimbatore - 641 018.
Reg. Office: #401, 403, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UR3110MH2004PTC259264

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : S. Sibi Sanjay

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405-4th Floor, Dalamal House, J. Bajaj Road, Nairam Point, Mumbai - 400 021.
CIN : U09110MH2004PTC260264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRIDHAR.R.D-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Sridhar.R.D,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dhanamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

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Where the date will be announced shortly.

Name : Sridhar.R.D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Ezej Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004FTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUBHASHREE.G-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Subhashree.G,

Sub: Provisional Offer letter for Trainee Tutor position

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VII. Your WFH employment option would continue for a few months in view of the ongoing **COVID Pandemic**, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Subhashree.G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trioby Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajej Road, Nariman Point, Mumbai - 400 021.
CIN : UBS110MH2004PTC263254





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUJITH-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sujith,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online "Training and Certification" Program.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Calameti House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC283264

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Metric 5.2.1



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FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Sinkvas Complex, Trichy Road, Coimbatore - 641 016.
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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sujith

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalalal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

TAMIL SELVAN-FOCUS EDUMATICS

F3 48


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Tamil selvan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1825, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283294

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Tamil selvan

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMF-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, DeLamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1

VIKASHINI.M-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Vikashini.M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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CIN : U55110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Vikashini.M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 406, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





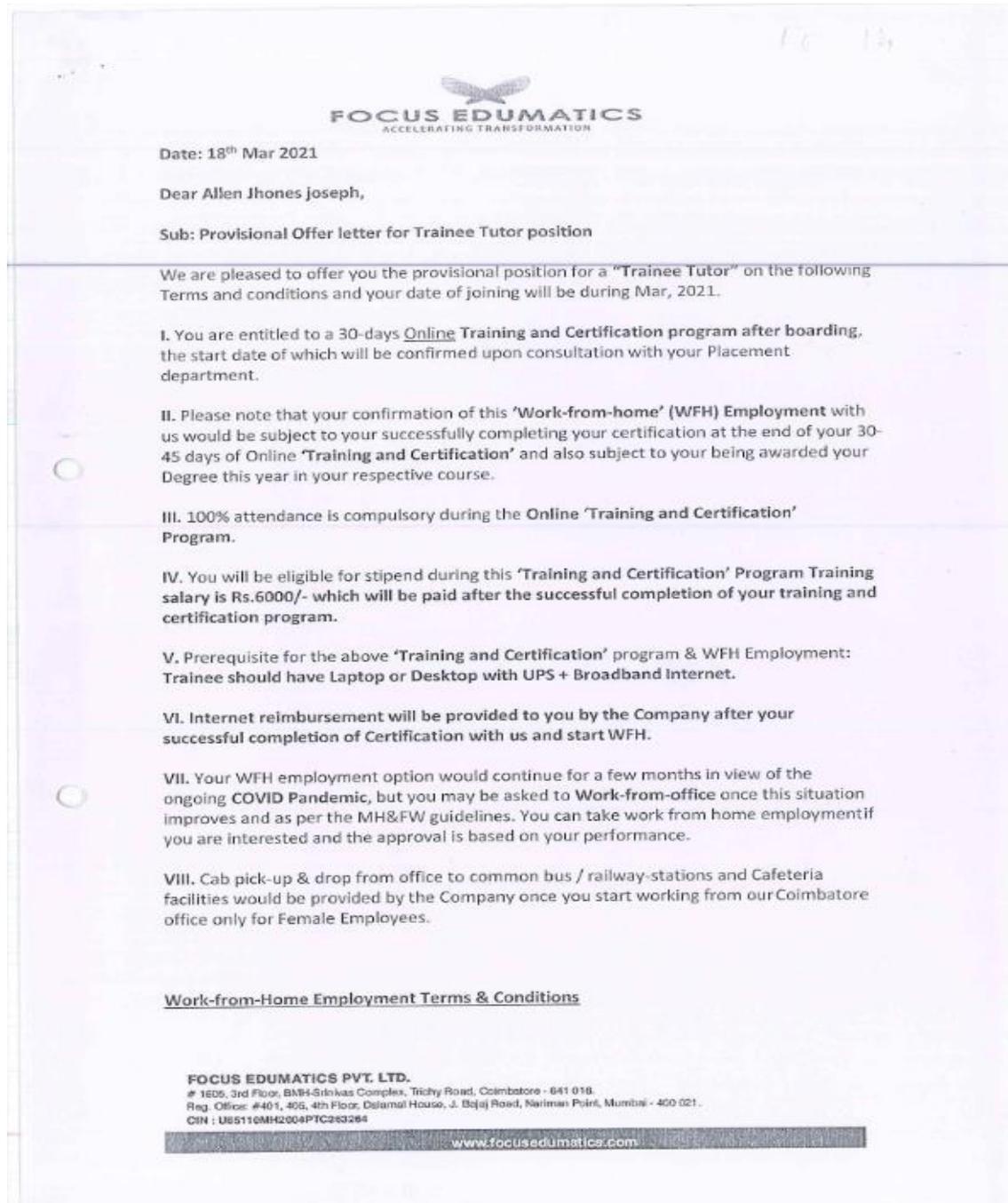
Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Criterion V
Metric 5.2.1

ALLEN JHONES -FOCUS EDUMATICS





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1805, 3rd Floor, BAJH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U95110MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Allen Jhones Joseph

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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3rd Cycle

Criterion V
Metric 5.2.1

KAVIYAPRIYA.S-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S. Kaviyapriya,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamat House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : S. Kaviyapriya

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1625, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delamal House, J. Sajaj Road, Narimsh Point, Mumbai - 400 021.
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NAAC
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Criterion V
Metric 5.2.1

PRADEEP.V-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear PRADEEP. V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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CIN : U65110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : PRADEEP. V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Sinkas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1

SWATHI.V-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Swathi.V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Swathi.V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 015.
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NAAC
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Criterion V
Metric 5.2.1

DENADAYALAN.M-FOCUS EDUMATICS

12/01

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M.Denadayalan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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GIN : U88110MH2004PTC263264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : M.Denadayan

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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CIN : U05110MH2004PTC263254





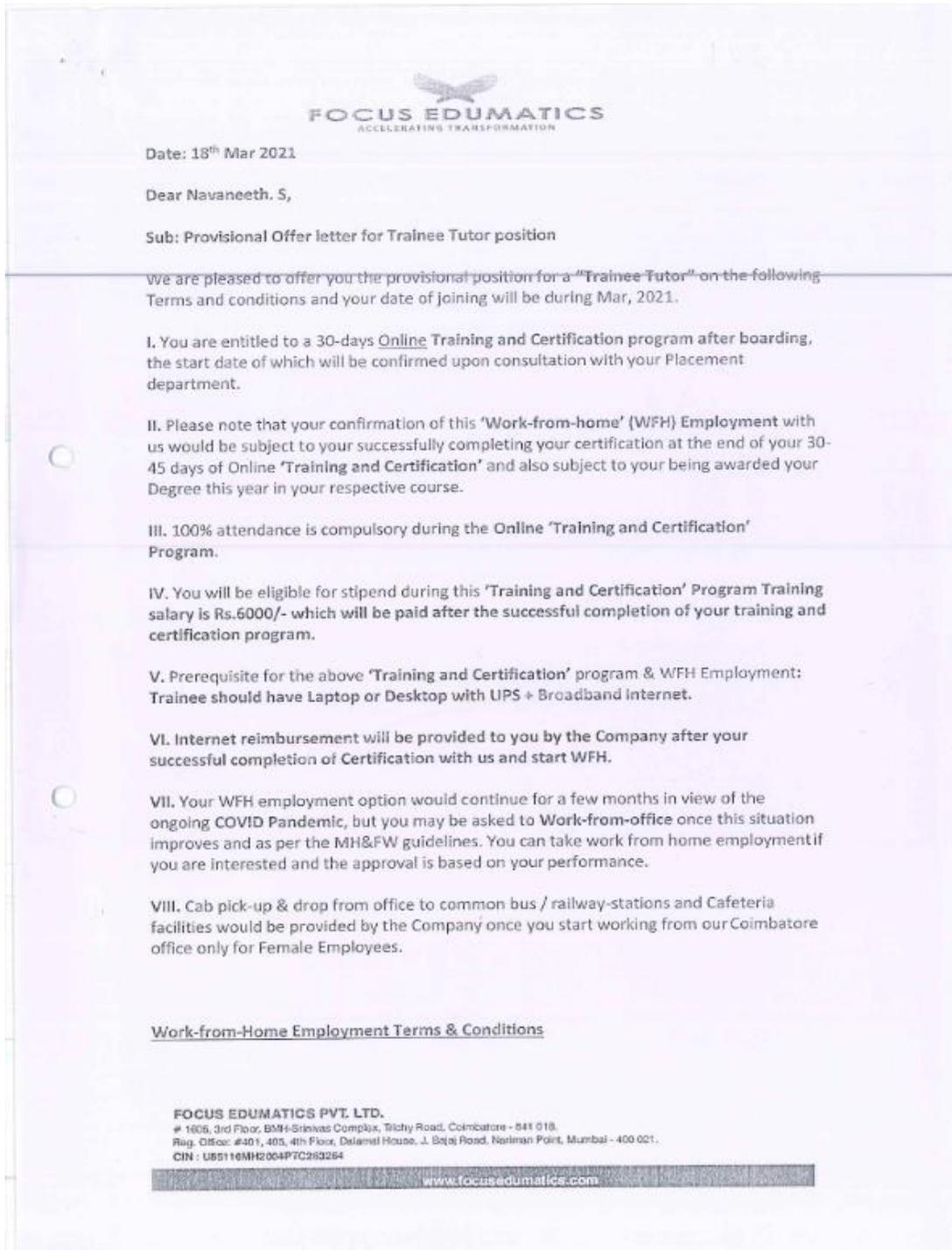
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NAVANEETH.S-FOCUS EDUMATICS





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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Navaneeth. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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NEEJA.K-FOCUS EDUMATICS

15 30


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Neeja k,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Neeja k

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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CIN : UB5110MH2004PTC260264





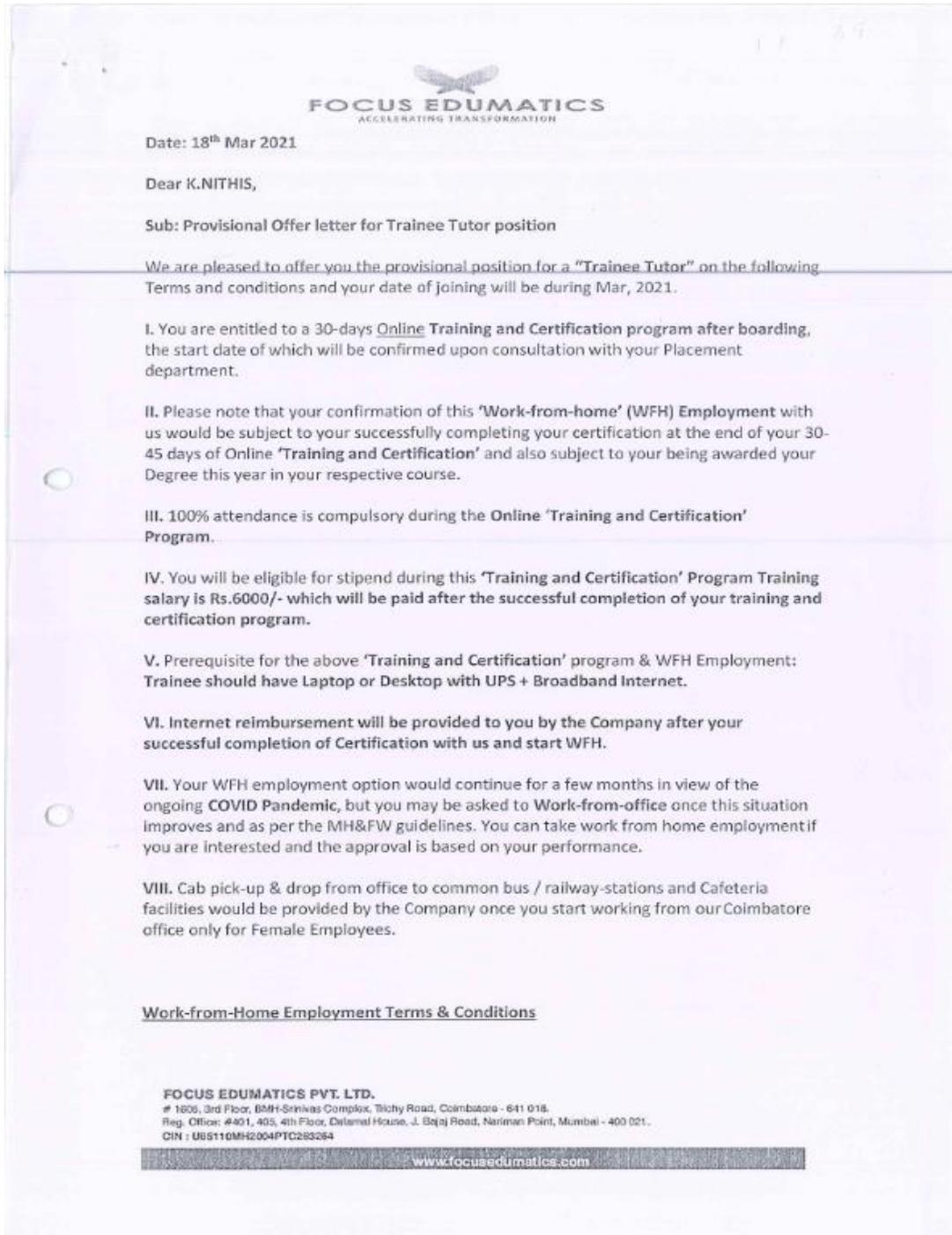
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NITHIS.K-FOCUS EDUMATICS





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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : K.NITHIS

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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RAGAVARTHINI.R-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ragavarthini.R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing **COVID Pandemic**, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Ragavarthini.R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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CIN : U85110MH2004PTC263294





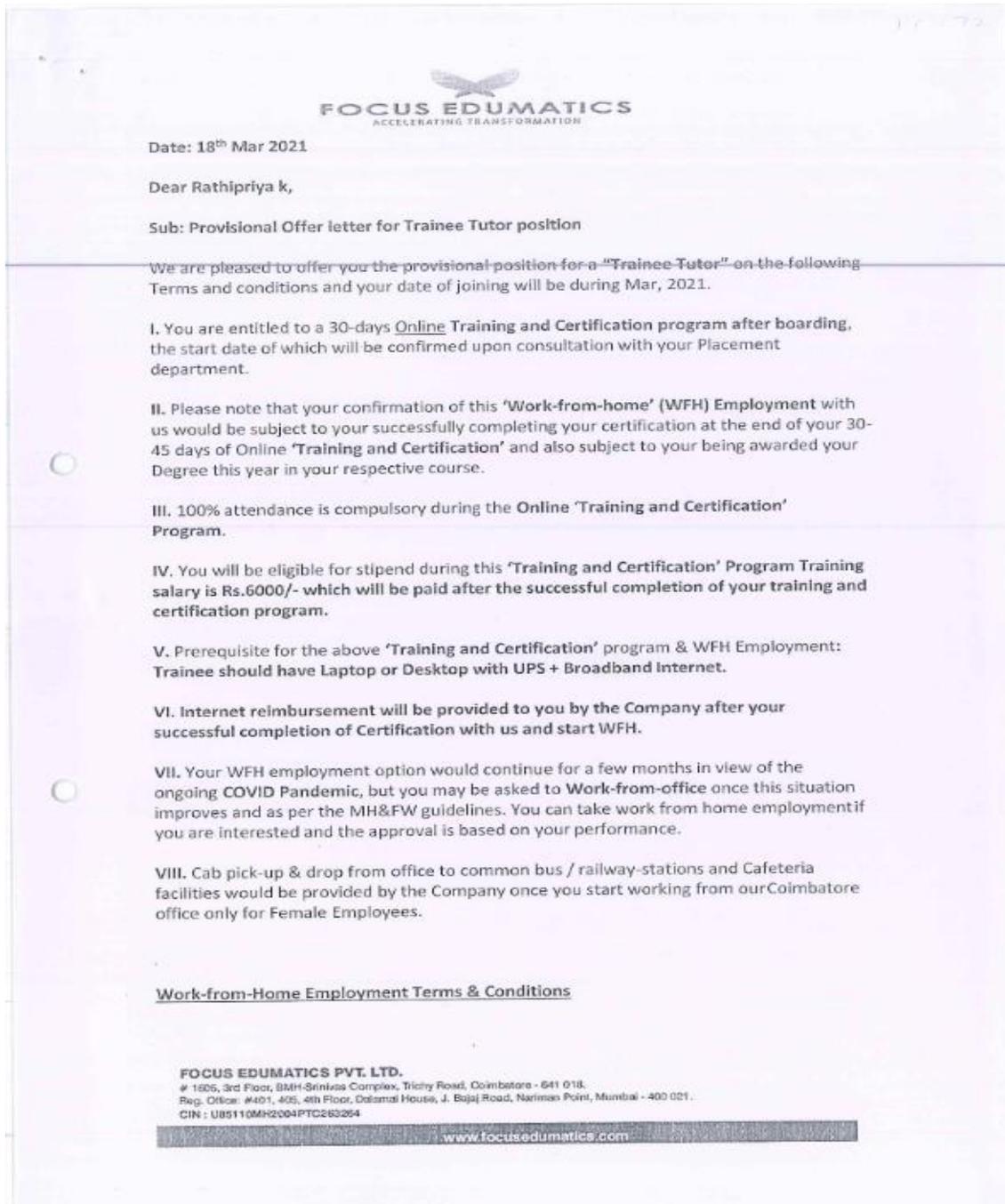
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RATHIPRIYA.K-FOCUS EDUMATICS





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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
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- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC293264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Rathipriya k

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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3rd Cycle

Criterion V
Metric 5.2.1

RITHANYA-FOCUS EDUMATICS

EE 73


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Rithanya,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Rithanya

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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1605, 3rd Floor, DMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

YOGA PRIYA.R-FOCUS EDUMATICS

Date: 18th Mar 2021

Dear YOGA PRIYA R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : YOGA PRIYA R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Baji Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263294





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3rd Cycle

Criterion V
Metric 5.2.1

AAISHA.J-FOCUS EDUMATICS

FE 150


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear AAISHA J,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : AAISHA J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

AMULYA.P.C-FOCUS EDUMATICS

FE - 139


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear AMULYA P C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, SMH-Srinivas Complex, Srichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Colamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : AMULYA P C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1

ARAVINTHH.R-FOCUS EDUMATICS

FE 140


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear ARAVINTHH R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : ARAVINTHH R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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Criterion V
Metric 5.2.1

ARJUN-FOCUS EDUMATICS

DE 365


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Arjun,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Arjun

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1505, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

BRINDHA.S-FOCUS EDUMATICS

FE160


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear BRINDHA S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the **Online 'Training and Certification' Program**.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.

Where the date will be announced shortly.

Name : BRINDHA S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

CHANDIRA KUMAR.S-FOCUS EDUMATICS

FE/141


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Chandira Kumar. S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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CIN : U85110MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Chandira Kumar. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Scrivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nsirren Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





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BHAVANKARTHICK-FOCUS EDUMATICS

FE-159


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Bhavankarthick,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1625, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Balaji Road, Nariman Point, Mumbai - 400 021.
CIN : U63110MH2004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMF-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Bhavankarthick

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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JANAKA NANDHINI.N-FOCUS EDUMATICS

FE 102


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear JANAKA NANDHINI.N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Baji Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : JANAKA NANDHINI.N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Tinchi Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dakshin House, J. Expiq Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC293254





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Criterion V
Metric 5.2.1

KAVIYA.K-FOCUS EDUMATICS

FE 145


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Kaviya K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmeida House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Kaviya K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Selinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalanad House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283254





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MADHUMITHA.S-FOCUS EDUMATICS

FE 146


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Madhumitha s,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamei House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

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Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021.
Where the date will be announced shortly.

Name : Madhumitha s

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Brijaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC203254





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1

MAHENDRAN.V-FOCUS EDUMATICS

FE 184


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear MAHENDRAN.V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BAH-Swiss Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #421, 405, 4th Floor, Oriental House, J. Bajar Road, Naliran Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263284

www.focusedumatics.com



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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : MAHENDRAN.V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bijraj Road, Narayan Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1

PRATEEKSHA-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 19th Mar 2021

Dear Prateeksha,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1st and 2nd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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CIN: U52100MH2004PTC263264

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Criterion V
Metric 5.2.1

RAJESH.R.P-FOCUS EDUMATICS

FE (66)


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Rajesh R.P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U85110MH2004PTC282364

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1E05, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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CIN : U85110MH2004PTC283284

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Rajesh R.P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1695, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dilamul House, J. Sejaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2604PTC253284





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NAAC
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Criterion V
Metric 5.2.1

RANJANI.G-FOCUS EDUMATICS

FE-167


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear RANJANI G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 406, 4th Floor, Dubamal House, J. Saijaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283254

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : RANJANI G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Silivus Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KAVYA-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear kavya ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Metric 5.2.1

SANDHYA.N-FOCUS EDUMATICS

FE 150


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sandhya N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, DeLamal House, J. Bajaj Road, Nallan Point, Mumbai - 400 021.
CIN : U5110MH2004PTC28284

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Sandhya N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivasa Complex, Triptiy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANJAY.V-FOCUS EDUMATICS

FE-151


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sanjay V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U05110MH2004PTC283254

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sanjay V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANJAY RAJ.S-FOCUS EDUMATICS

FE-168


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SANJAY RAJ S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : SANJAY RAJ S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHERLY-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sherly ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRINATH.R-FOCUS EDUMATICS

FE-170


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SRINATH R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : SRINATH R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 426, 4th Floor, Dalamat House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

STALIN BRUCE.E-FOCUS EDUMATICS

FE
152


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Stalin Bruce E,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BNH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85116MH2004PTC263264

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(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Stalin Bruce E

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Michy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U86110MH2004PTC#83254





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Criterion V
Metric 5.2.1

SURYAPRABHU.K-FOCUS EDUMATICS

FE153⁹


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SURYAPRABHU K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : SURYAPRABHU K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUVETHA.S-FOCUS EDUMATICS

FE 171


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SUVETHA S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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CIN : U85110MH2004PTC283264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : SUVETHA S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ARTHI.T-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Arthi.T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Criterion V
Metric 5.2.1

ANANTHALAKSHMI.V-FOCUS EDUMATICS

FE158


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear ANANTHALAKSHMI V,

Sub: Provisional Offer letter for Trainee Tutor position

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FOCUS EDMATICS PVT. LTD.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**, Where the date will be announced shortly.

Name : ANANTHALAKSHMI V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Scholas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Distenal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VARUN.G-FOCUS EDUMATICS

FE 172


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear VARUN G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1006, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : VARUN G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BNH-Srinivas Complex, Titchy Road, Coimbatore - 641 016.
Reg. Office: #A01, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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NAAC
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Criterion V
Metric 5.2.1

YUVARAJ-FOCUS EDUMATICS

FE 174


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Yuvaraj,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online Training and Certification Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delemal House, J. Sehaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Yuvaraj

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Thichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Dalamal House, J. Bejaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
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Criterion V
Metric 5.2.1

AISWARYA.C.K-FOCUS EDUMATICS

FE 202


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Aiswarya C.K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Sethivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delamasa House, J. Baji Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Galinas Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Aiswarya C.K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivasa Complex, Thichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejaj Road, Nariman Point, Mumbai - 400 021.
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Criterion V
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ANGEL.M.T-FOCUS EDUMATICS

FE 203


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Angel M.T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this '**Work-from-home**' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : UU9110MH2004PTC285264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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NAAC
3rd Cycle

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Angel M.T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMF-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalame House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ARCHANA.V-FOCUS EDUMATICS

FE 221


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear ARCHANA. V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tripathy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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1605, 3rd Floor, BWH-Sinkas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : ARCHANA. V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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1605, 3rd Floor, BME4-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

BENITHA.C-FOCUS EDUMATICS

FE 224


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Benita C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Benita C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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DHEEPAK.V.L-FOCUS EDUMATICS

FE 225


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear DHEEPAK V.L,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : DHEEPAK V.L

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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NAAC
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Criterion V
Metric 5.2.1

DIVYADHARSHINI-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Divyadharshini,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Criterion V
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DEEPA R. -FOCUS EDUMATICS

FE544.


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear DeepaRadhakrishnan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : DeepaRadhakrishnan

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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3rd Cycle

Criterion V
Metric 5.2.1

DIVAKAR.V-FOCUS EDUMATICS

FE206


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Divakar.V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BNB-Srinivas Complex, Trichy Road, Coimbatore - 641 015.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Neriman Point, Mumbai - 400 021.
CIN : UR5110MH2004PTC263264

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.
155G, 3rd Floor, BMH-Shrinivas Complex, Trichy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Divakar.V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BSH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamei House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Metric 5.2.1

JANANI ISHWARYA.N-FOCUS EDUMATICS

FE 207


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Janani Ishwarya N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Janani Ishwarya N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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KARTHIK.S-FOCUS EDUMATICS

FE 230


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear KARTHIK.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Colateral House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : KARTHIK.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1505, 3rd Floor, BMH-Sri-Vikas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

KEERTHAN.K.V-FOCUS EDUMATICS

FE 331


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Keerthan k v,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2904PTC263264

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

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3rd Cycle

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Keerthan k v

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

LINCY SHARON.C.S-FOCUS EDUMATICS

FE 208


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Lincy sharon c s,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Selvakia Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalama House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC283264

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1626, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Lincy sharon c s

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NADHIYA.S-FOCUS EDUMATICS

FE-209


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear NADHIYA S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMF-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : NADHIYA S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1505, 3rd Floor, BMH-Srinivas Complex, Tilthy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Disamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263294





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NISHANTH.C-FOCUS EDUMATICS

FE - 233


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear NISHANTH.C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Scientists Complex, Triunty Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Chlamal House, J. Bajej Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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NAAC
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : NISHANTH.C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1025, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRAVEENA.S-FOCUS EDUMATICS

FE - 276


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Praveena.s,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

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Metric 5.2.1



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NAAC
3rd Cycle

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Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Praveena.s

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Coerplex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC260254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SARAVANA PRABHU.R-FOCUS EDUMATICS

FE - 237


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Saravana Prabhu R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nairam Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283284

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1006, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Saravana Prabhu R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalama House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5116MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHERLY SINDHU.P-FOCUS EDUMATICS

FID - 238


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear P. Sherly Sindhu,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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FOCUS EDUMATICS PVT. LTD.

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CIN : U85110MH2004PTC289284

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021.
Where the date will be announced shortly.

Name : P. Sherly Sindhu

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Thichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamel House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SIVASHANKARI.M-FOCUS EDUMATICS

FE-214


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M.SIVASHANKARI,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1656, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5116MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : M.SIVASHANKARI

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SONA UNNI.K-FOCUS EDUMATICS

FE 215


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sona Unni K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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FOCUS EDUMATICS PVT. LTD.
1806, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #491, 495, 4th Floor, DeLamall House, J. Bajaj Road, Nandam Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sona Unni K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalama House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SWETHACHANCHAL.R-FOCUS EDUMATICS

FE-240


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Swethachanchal R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalanzal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U95110MH2004PTC263294

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Swethachanchal R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Narimma Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

UMAMAHESWARIM-FOCUS EDUMATICS

FE - 241


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M. Umamaheswari,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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CIN : U85110MH2004PTC283264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : M. Umamaheswari

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1505, 3rd Floor, BMH-Business Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ATHULYA ASHOKAN-FOCUS EDUMATICS

AE 252


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Athulya Ashokan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
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CIN : UB5110MH2004PTC253254

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : URS110MH2004PTC283284

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Athulya Ashokan

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1825, 3rd Floor, DMH-Scribbles Complex, Trichy Road, Coimbatore - 641 018,
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283284





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

HARINANDHINI.K-FOCUS EDUMATICS

FE253


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Harinandhini k,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1B05, 3rd Floor, BMH-Schiness Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bobji Road, Nariman Point, Mumbai - 400 021.
CIN : UBS110MH2004PTC263254

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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CIN : UR5110MH2004PTC252264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Harinandhini k

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalama House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283204





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MANOJ KUMAR-FOCUS EDUMATICS

P. 313
2.5.7


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Manojkumar,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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FOCUS EDUMATICS PVT. LTD.
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CIN : U85110MH2004PTC263264

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalimal House, J. Bejej Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Manojkumar

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

NITHESH.G-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Nithesh G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee-Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dhanraj House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time-to-time.
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- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Nithesh G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tricity Road, Coimbatore - 641 018.
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CIN : UB5110MH2004PTC263284





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

POOVITHA.S-FOCUS EDUMATICS

FE-261


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Poovitha, S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online "Training and Certification" Program.

IV. You will be eligible for stipend during this "Training and Certification" Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1608, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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CIN : UB511GMH2004PTC283284

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Poovitha. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1695, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 019.
Reg. Office: #601, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1

PREM KUMAR.N-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 262

Date: 18th Mar 2021

Dear Prem Kumar N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 013.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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FOCUS EDMATICS PVT. LTD.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Prem Kumar N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalameel House, J. Rajaj Road, Narayan Point, Mumbai - 400 021.
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NAAC
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Criterion V
Metric 5.2.1

SANTHOSH.K-FOCUS EDUMATICS

FE 254


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Santhosh K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #101, 405, 4th Floor, Dalaram House, J. Bajar Road, Neriman Point, Mumbai - 400 021.
CIN : U55116MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Santhosh K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

* 1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, DeLentel House, J. Saigal Road, Nariman Point, Mumbai - 400 021.
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Metric 5.2.1

SATHYA.S-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 266

Date: 18th Mar 2021

Dear Sathya S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 406, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Sathya S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

SETHULAKSHMI-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sethulakshmi,

Sub: **Provisional Offer letter for Trainee Tutor position**

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1625, 3rd Floor, BMH-Srinivas Complex, Tiligoty Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

SHIVESH KRISHNA-FOCUS EDUMATICS

FE - 268


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Shivesh Krishna,Av,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Shivesh Krishna.Av

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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Criterion V
Metric 5.2.1

SHREEMATHI-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Shreemathi,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a “Trainee Tutor” on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Criterion V
Metric 5.2.1

SINDHU.G-FOCUS EDUMATICS

FE 270


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sindhu G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nerimam Point, Mumbai - 400 021.
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sindhu G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : UB5110MH2004PTC283294





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3rd Cycle

Criterion V
Metric 5.2.1

ARUN JAYAPRAKASH-FOCUS EDUMATICS

FE 306
155


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Arjun Jayaprakash Khandebath,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Arjun Jayaprakash Khandebath

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 016.
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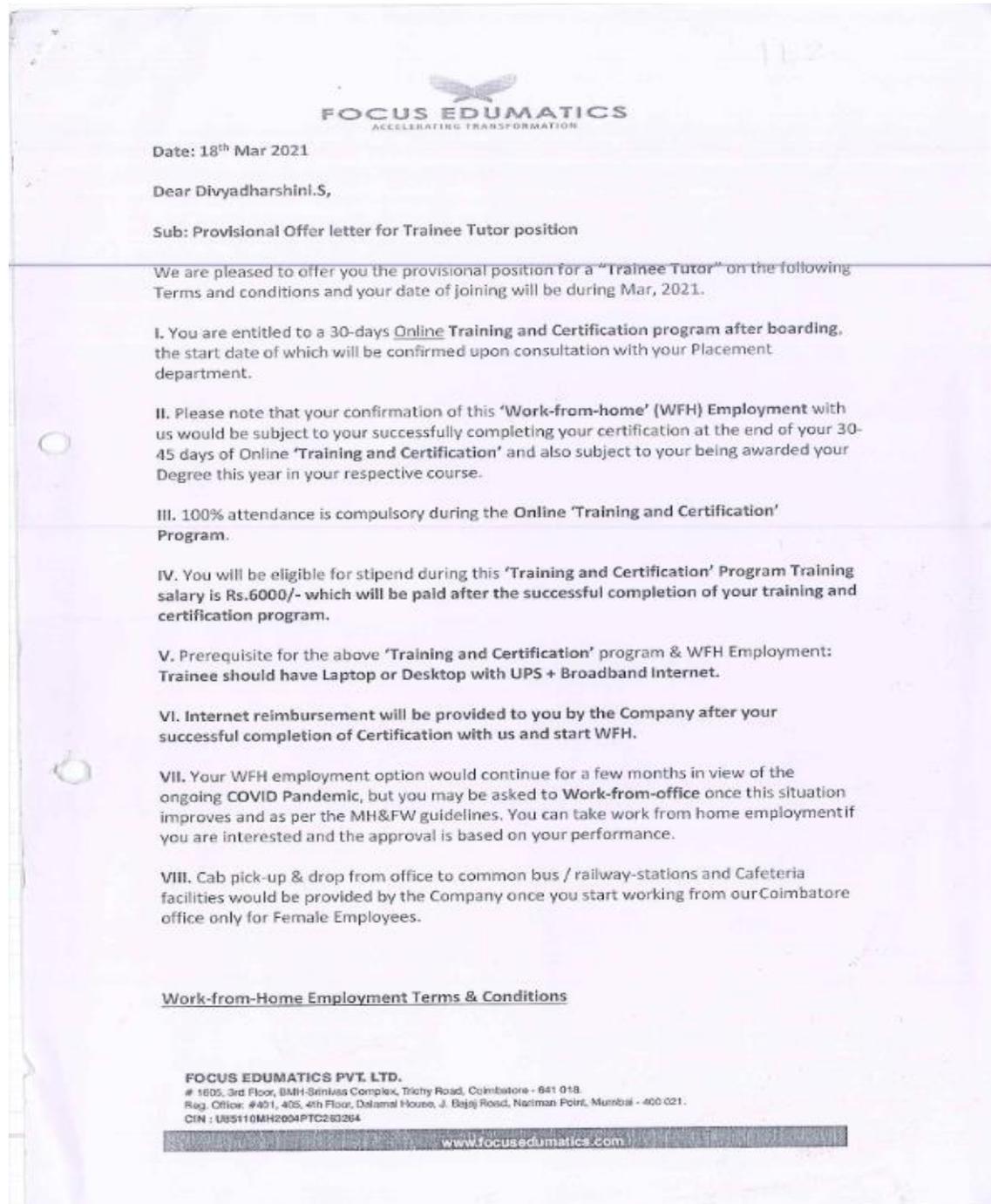
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DIVYADHARSHINI.S-FOCUS EDUMATICS





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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Divyadharshini.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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MOHANA.V-FOCUS EDUMATICS

FE 274


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Mohana v,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Mohana v

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

PRAKALYA.R.L-FOCUS EDUMATICS

FE-275


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Prakalya R L,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Prakalya R L

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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Reg. Office: #401, 405, 4th Floor, Dalarnal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263294





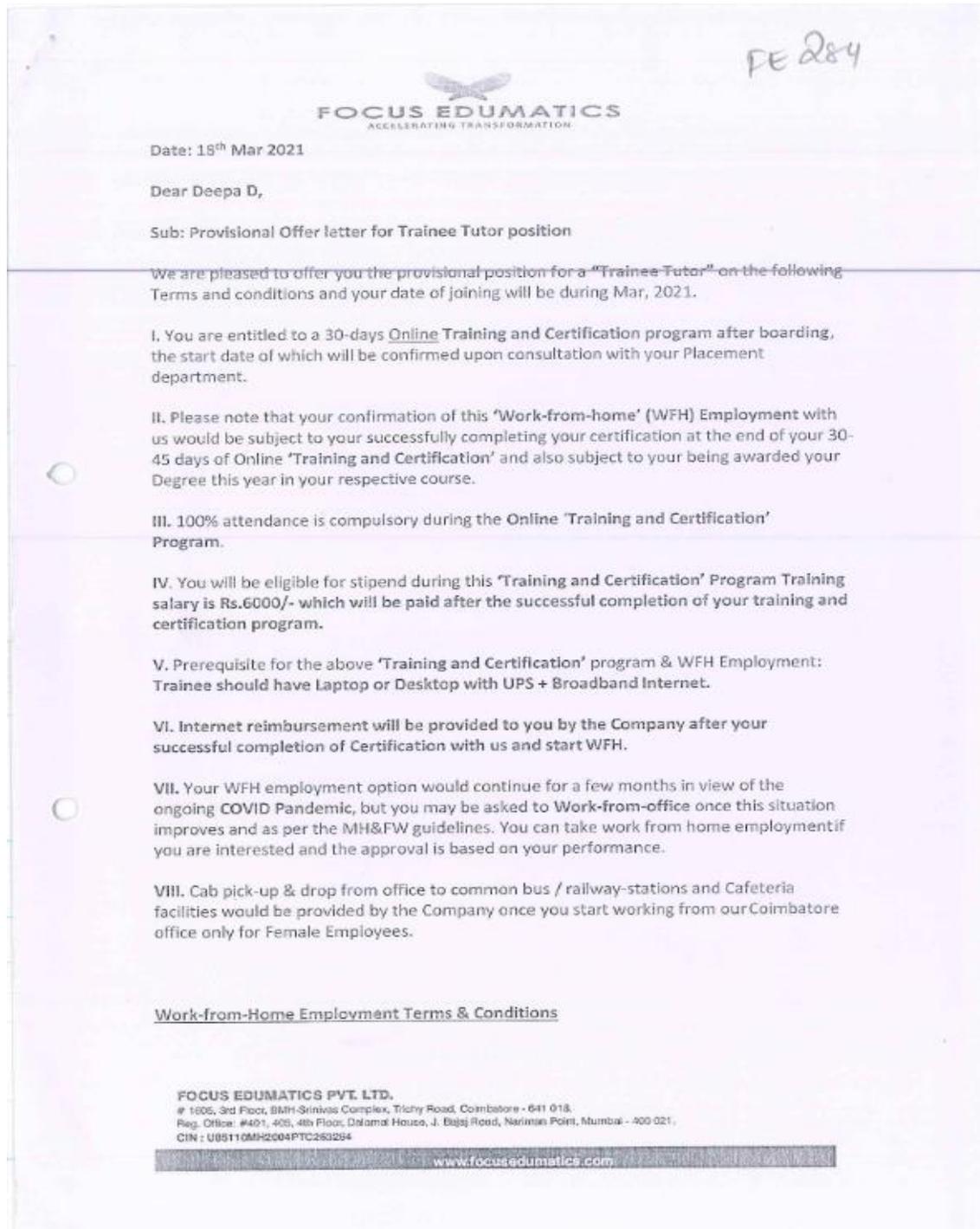
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DEEPA.D-FOCUS EDUMATICS





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b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 015,
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Dejaz Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Deepa D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BSIH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
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CIN : U9511GMH2004PTC263294





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Criterion V
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DHARSHINI.M.S. -FOCUS EDUMATICS

FE 286


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dharshini.M.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bijij Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Dharshini.M.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamef House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1

DIVYA.P-FOCUS EDUMATICS

FE287


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Divya P Divya P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1009, 3rd Floor, BNH-Selinus Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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Reg. Office: #401, 405, 4th Floor, Dakshin House, J. Bajaj Road, Nankaran Point, Mumbai - 400 021.
CIN : U09110MH2604PTC265264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Divya P Divya P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC263254





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWTHAM.S-FOCUS EDUMATICS

FE288


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gowtham S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J, Bajaj Road, Marlin Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Gowtham S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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3rd Cycle

Criterion V
Metric 5.2.1

SANDHIYA-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sandhiya,

Sub: **Provisional Offer letter for Trainee Tutor position**

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1008, 3rd Floor, BMH-Shrikrishna Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmeida House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264

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3rd Cycle

Criterion V
Metric 5.2.1

ABISHEK.N-FOCUS EDUMATICS

FE 479


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear ABISHEK N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC260264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BSM-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #901, 405, 4th Floor, Dalanul House, J. Bagej Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : ABISHEK N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #40-1, 405, 4th Floor, Dalamal House, J. Bejaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC250284





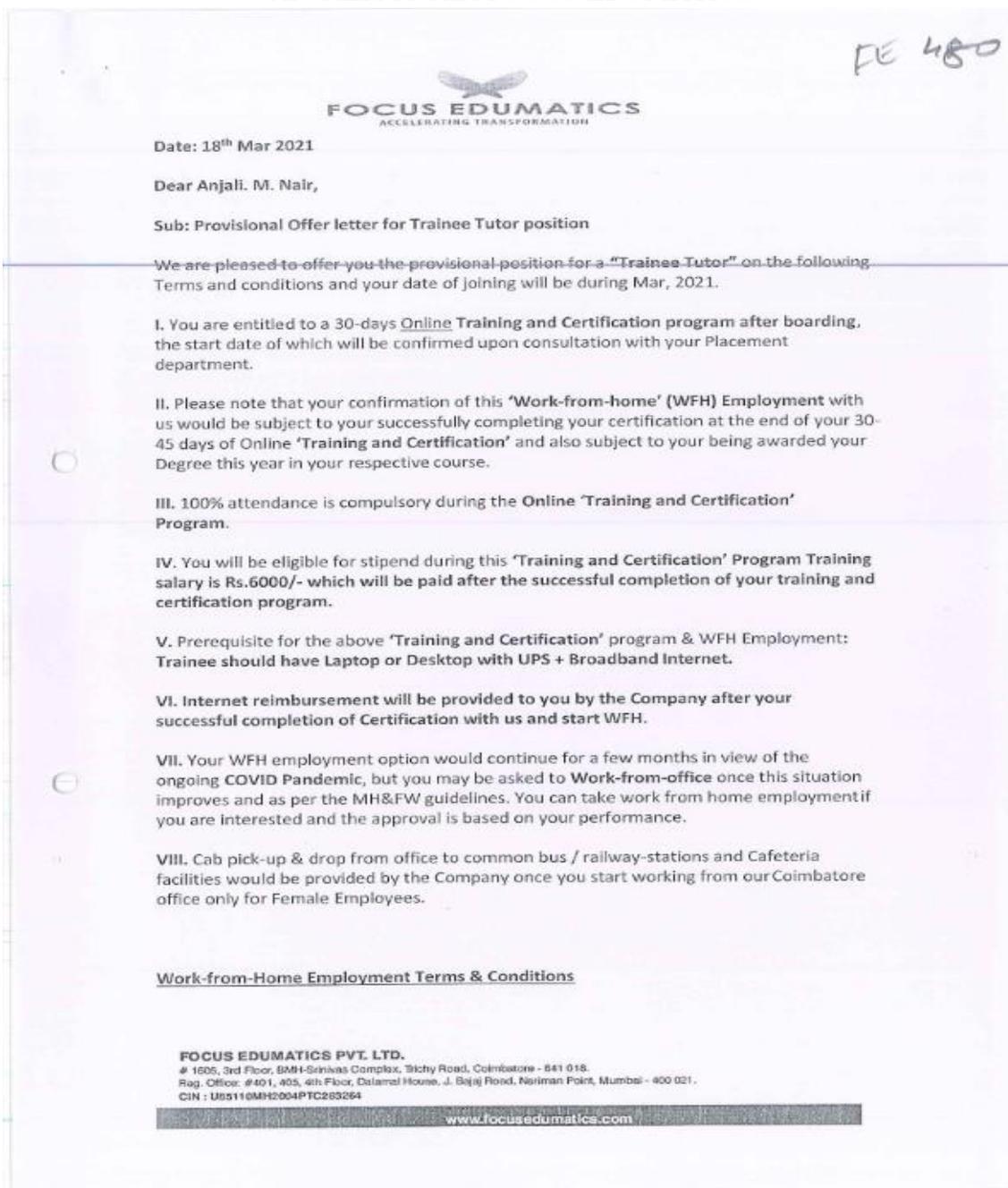
Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Criterion V
Metric 5.2.1

ANJALI.M.NAIR-FOCUS EDUMATICS





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Anjali. M. Nair

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalameal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

BALAJI.K-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 482

Date: 18th Mar 2021

Dear BALAJI.K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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CIN : U85110MH2004PTC285261

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : BALAJI.K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Ofice: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHAPATHI.B--FOCUS EDUMATICS

DE 483


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dhapathi.B,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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FOCUS EDUMATICS PVT. LTD.

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CIN : U05110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Dhapathi.B

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, DMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHARANI.K-FOCUS EDUMATICS

FE 484


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dharani. K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Dharani. K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1625, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

HAARCINI.T-FOCUS EDUMATICS

FE 485


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear HAARCINI T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Btjaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : HAARCINI T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Griivus Complex, Tilthy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

JANANI.P-FOCUS EDUMATICS

FE 486


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Janani.P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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FOCUS EDMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Janani.P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srihikas Complex, Tichy Road, Coimbatore - 641 015.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KOWSHIKA-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear kowshika ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days **Online Training and Certification program after boarding**, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this '**Work-from-home**' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online '**Training and Certification**' and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online '**Training and Certification**' Program.
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- V. Prerequisite for the above '**Training and Certification**' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.
- VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.
- VII. Your WFH employment option would continue for a few months in view of the ongoing **COVID Pandemic**, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.
- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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MUKESH.R-FOCUS EDUMATICS





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

FE 490



Date: 18th Mar 2021

Dear MUKESH R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : MUKESH R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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PAVITHRA.M-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FF
491

Date: 18th Mar 2021

Dear Pavithra.M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Pavithra.M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tripathy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

RUBA DEVI.S.L. -FOCUS EDUMATICS

FE-492


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ruba Devi.S.L,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online "Training and Certification" Program.

IV. You will be eligible for stipend during this "Training and Certification" Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above "Training and Certification" program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Sinivas Complex, Tichy Road, Coimbatore - 641 018.
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CIN : U05110MH2004PTC263264

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Ruba Devi.S.L

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalameal House, J. Bajaj Road, Narisran Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SACHITHA.A-FOCUS EDUMATICS

FE - 493

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sachitha.A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Criterion V
Metric 5.2.1



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sachitha.A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANDHIYA.S-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sandhiya.S ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.**
- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.**
- III. 100% attendance is compulsory during the Online 'Training and Certification' Program.**
- IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.**
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Work-from-Home Employment Terms & Conditions

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SARUMATHY.N-FOCUS EDUMATICS

 FE495

Date: 18th Mar 2021

Dear Sarumathy.N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**, Where the date will be announced shortly.

Name : Sarumathy.N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1608, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHANKAR-FOCUS EDUMATICS

FE-496


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Shankar,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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IV. You will be eligible for stipend during this "Training and Certification" Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above "Training and Certification" program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Servinas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmeida House, J. Bajar Road, Nairman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Shankar

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 406, 4th Floor, Dalamaal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SIVARANJANI.S-FOCUS EDUMATICS

FE-497


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SIVARANJANI S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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3rd Cycle

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : SIVARANJANI S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUGANYA.V.P. -FOCUS EDUMATICS

FE-498


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SUGANYA.V.P.,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : SUGANYA.V.P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SWATHI.D-FOCUS EDUMATICS

499


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 13th Mar 2021

Dear Swathi D,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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CIN : U85110MH2004PTC263254

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Web: www.drnpgasc.ac.in | Email: info@drnpgasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Swathi D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

THARANYA.D-FOCUS EDUMATICS

FE 501


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Tharanya,D,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalambal House, J. Bhejaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Criterion V
Metric 5.2.1



FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Tharanya.D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VISHNUPRIYAN.S-FOCUS EDUMATICS

FE 503


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear VISHNUPRIYAN.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : VISHNUPRIYAN.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MUKESH KANNA.T-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 504

Date: 18th Mar 2021

Dear Mukesh kanna T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.
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CIN : U05110MH2004PTC283284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Mukesh kanna T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Ofice: #401, 406, 4th Floor, Dalama House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283254





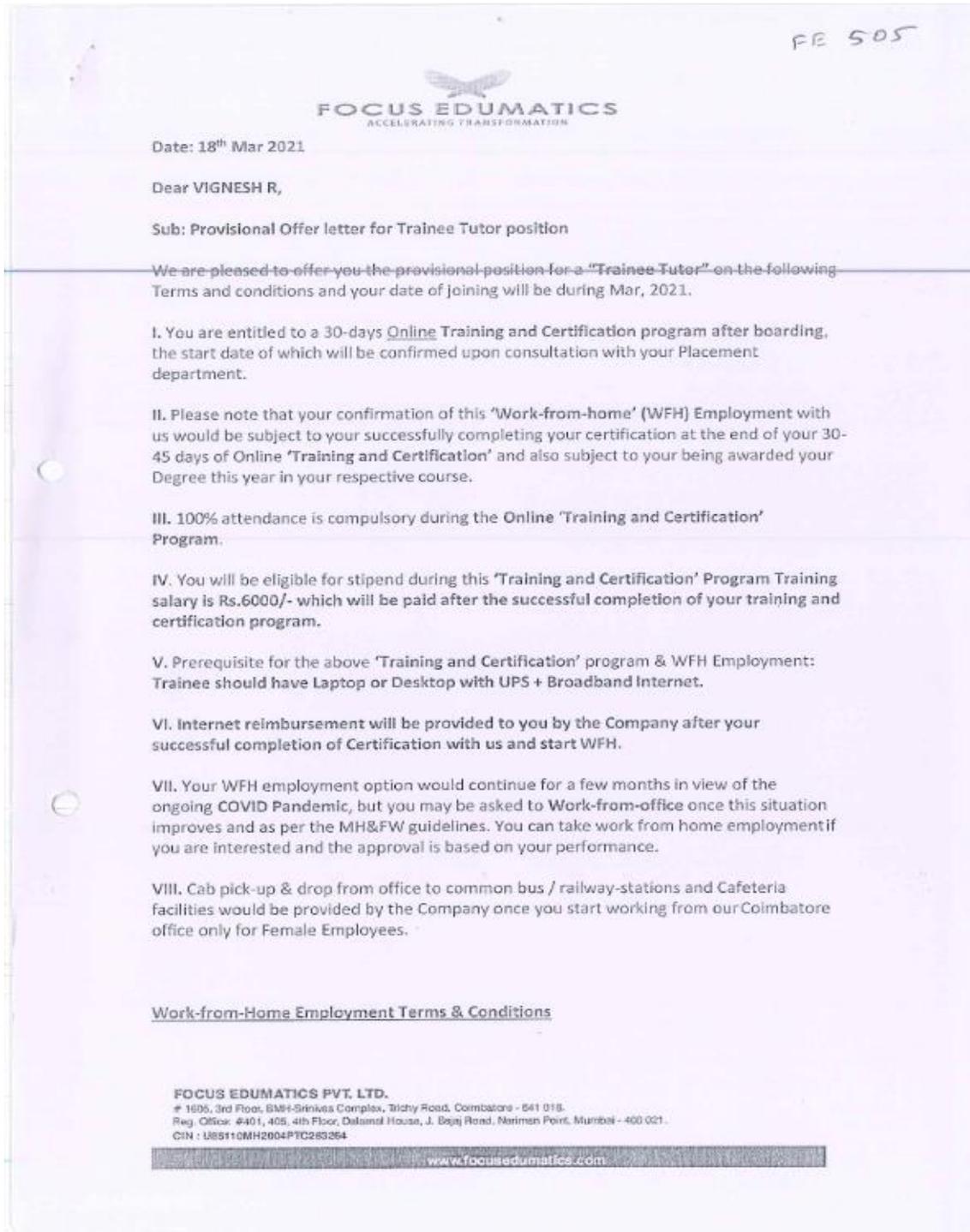
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VIGNESH.R-FOCUS EDUMATICS





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Criterion V
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ANUPRABHA.V-FOCUS EDUMATICS

FEN 456


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Anuprabha V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the **Online 'Training and Certification' Program.**

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Anuprabha V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 015.
Reg. Office: #403, 405, 4th Floor, Delamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC253294





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

BHAVANA.N-FOCUS EDUMATICS

FE-4597


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Bhavana N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Bhavana N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
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Criterion V
Metric 5.2.1

KAVINKUMAR.S-FOCUS EDUMATICS

FE 460


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Kavinkumar. S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Kavinkumar. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

LAVANYA-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Lavanya ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.
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- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.

1026, 3rd Floor, BMH-Srinivasa Complex, Tilichy Road, Coimbatore - 641 018.
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3rd Cycle

Criterion V
Metric 5.2.1

LOGESH.M-FOCUS EDUMATICS

FE 402


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear LOGESH M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U56110MH2004PTC283254

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : LOGESH M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1905, 3rd Floor, BMH-Sankas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delamell House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MAHESHWARI.R-FOCUS EDUMATICS

FE-463


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Maheshwari .R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Maheshwari .R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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Criterion V
Metric 5.2.1

MONISHA MYTHILI.R-FOCUS EDUMATICS

FE 464

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Monisha Mythili R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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Criterion V
Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Monisha Mythilli R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1603, 3rd Floor, BMH-Sekivas Complex, Trichy Road, Coimbatore - 641 018.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVEENA.B-FOCUS EDUMATICS

FE 405


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear NAVEENA B,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BNH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : NAVEENA B

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

PRIYADHARSHINI.G-FOCUS EDUMATICS

FE-466


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Priyadharshini.G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Priyadharshini.G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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3rd Cycle

Criterion V
Metric 5.2.1

RAMYADEVI.K-FOCUS EDUMATICS

AIE
468


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ramyadevi k,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
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FOCUS EDUMATICS PVT. LTD.

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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Raja Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC203264

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Ramyadevi k

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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RANA VEERAVINGESH.R-FOCUS EDUMATICS

FE-469


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ranaveeravignesh R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Ranaveeravignesh R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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SANTHOSH.K-FOCUS EDUMATICS

A#1


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SANTHOSH K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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NAAC
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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : SANTHOSH K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHALINI.V-FOCUS EDUMATICS

FE-472


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Shalini V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejai Road, Nerimann Point, Mumbai - 400 021.
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NAAC
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Shalini V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SNEHA.S-FOCUS EDUMATICS

FE-474


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sneha S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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FOCUS EDUMATICS PVT. LTD.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Sneha S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BME+Shikha Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamat House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC283264





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3rd Cycle

Criterion V
Metric 5.2.1

SUBHASH.M-FOCUS EDUMATICS

FE-475


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Subhash M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, 6th Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, SNI/S-Sinlax Complex, Tighy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Subhash M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalameal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264





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Criterion V
Metric 5.2.1

YASSHWANTH.C-FOCUS EDUMATICS

FB - 476


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Yasshwanth C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMM-Srinivas Complex, Bichy Road, Coimbatore - 641 018.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Yasshwanth C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamanf House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





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Criterion V
Metric 5.2.1

RITHIKA.C-FOCUS EDUMATICS

FE 478


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear RITHIKA C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH Shrinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejai Road, Naikman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263204

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : RITHIKA C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1603, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263254





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Metric 5.2.1

AJITHSIVAM-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 529

Date: 18th Mar 2021

Dear Ajithsivam,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : UB5110MH2004PTC253294

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Ajithsivam

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264





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Criterion V
Metric 5.2.1

BRINDHA.K-FOCUS EDUMATICS

FE 531


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Brindha K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilchy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Delamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283284

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BNH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalaman House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Brindha K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, DMH-Srinivas Complex, Trishy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Dalamai House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWSHIKA.E-FOCUS EDUMATICS

FE 532


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear GOWSHIKA E,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #201, 405, 4th Floor, Dattatray House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Distamal House, J. Bajej Road, Naitmen Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : GOWSHIKA E

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

JAYASURENDAR.S-FOCUS EDUMATICS

FE 533


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Jayasurendar.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nurliman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Jayasurendar.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 406, 4th Floor, Dalamal House, J. Bejj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PUGALENTHI.V-FOCUS EDUMATICS

FB-538


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear V.Pugalethi,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 015.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajes Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC253284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

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Metric 5.2.1



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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : V.Pugalenth

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamai House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RISHI.J-FOCUS EDUMATICS

FE 539


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear RISHI.J,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1025, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejjaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : RISHI.J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 018.
Reg. Off: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHARSAN-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Dharsan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.
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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PAVEENA.M-FOCUS EDUMATICS

FE 210


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear PAVEENA M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : PAVEENA M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

18/5, 3rd Floor, BMH Srinivas Complex, Thichy Road, Coimbatore - 641 018.
Reg. Office: #421, 405, 4th Floor, Colamed House, J. Beja Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GNANESH.P-FOCUS EDUMATICS

FE227


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gnanesh P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1006, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmia House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2001PTC283264

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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NAAC
3rd Cycle

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Gnanesh P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

JAGADEESH.S-FOCUS EDUMATICS

FE 228


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Jagadeesh. S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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NAAC
3rd Cycle

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Jagadeesh. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Datasat House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

AISHWARYA.C-FOCUS EDUMATICS

TC-12


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear AISHWARYA C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, 8MH-Business Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dattamal House, J. Bejai Road, Nisimen Park, Mumbai - 400 021.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : AISHWARYA C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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Metric 5.2.1

AKILA.P-FOCUS EDUMATICS

FE 123


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Akila.p,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Akila.p

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 015.
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Metric 5.2.1

ALWIN RICHI-FOCUS EDUMATICS

PE124


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear alwin richi p john,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 505, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : alwin richi p john

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263284





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Criterion V
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INDU PRIYA.C-FOCUS EDUMATICS

FE 127


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Indu Priya C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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CIN : U05110MH2004PTC263264

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

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Name : Indu Priya C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Neriman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1

JAYA PRATHIPA.R-FOCUS EDUMATICS

FE 128


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear JAYA PRATHIPA.R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1905, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time-to-time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 013.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : JAYA PRATHIPA.R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalanah House, J. Ebej Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC283264





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Criterion V
Metric 5.2.1

MAHALAKSHMI.P-FOCUS EDUMATICS

FE 129


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Mahalakshmi. P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Mahalakshmi. P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1025, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVEEN KUMAR.M-FOCUS EDUMATICS

FB 131


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Naveen Kumar.M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Reg. Office: #401, 405, 4th Floor, Dakshin House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283254

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



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FOCUS EDUMATICS PVT. LTD.

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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Naveen Kumar.M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1

RAMYA.S-FOCUS EDUMATICS

FE-132


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ramya S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Reg. Office: #401, 405, 4th Floor, Dalajamal House, J. Bapu Road, Nariman Point, Mumbai - 400 021.
CIN : UB8110MB12004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

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Metric 5.2.1



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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Ramya S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHALINI.T-FOCUS EDUMATICS

FE 133


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear T.Shalini,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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V. Prerequisite for the above "Training and Certification" program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.
1825, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : T. Shalini

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHARMILA-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Sharmila,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online 'Training and Certification' Program.
- IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.
- V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.
- VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.
- VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.
- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Tikthy Road, Coimbatore - 641 016.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SNEGA.A-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Snega.A ,

Sub: **Provisional Offer letter for Trainee Tutor position**

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days **Online Training and Certification program after boarding**, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this '**Work-from-home**' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online '**Training and Certification**' and also subject to your being awarded your Degree this year in your respective course.
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Work-from-Home Employment Terms & Conditions

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3rd Cycle

Criterion V
Metric 5.2.1

VINITTHA.V-FOCUS EDUMATICS

FE 136


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear V. VINITTHA,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : V. VINITHA

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Tilthy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VISHNUPRIYA.B-FOCUS EDUMATICS

F E 137


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear VISHNUPRIYA.B,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : VISHNUPRIYA.B

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUBHASH.D-FOCUS EDUMATICS

FE-138


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Subhash.D,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

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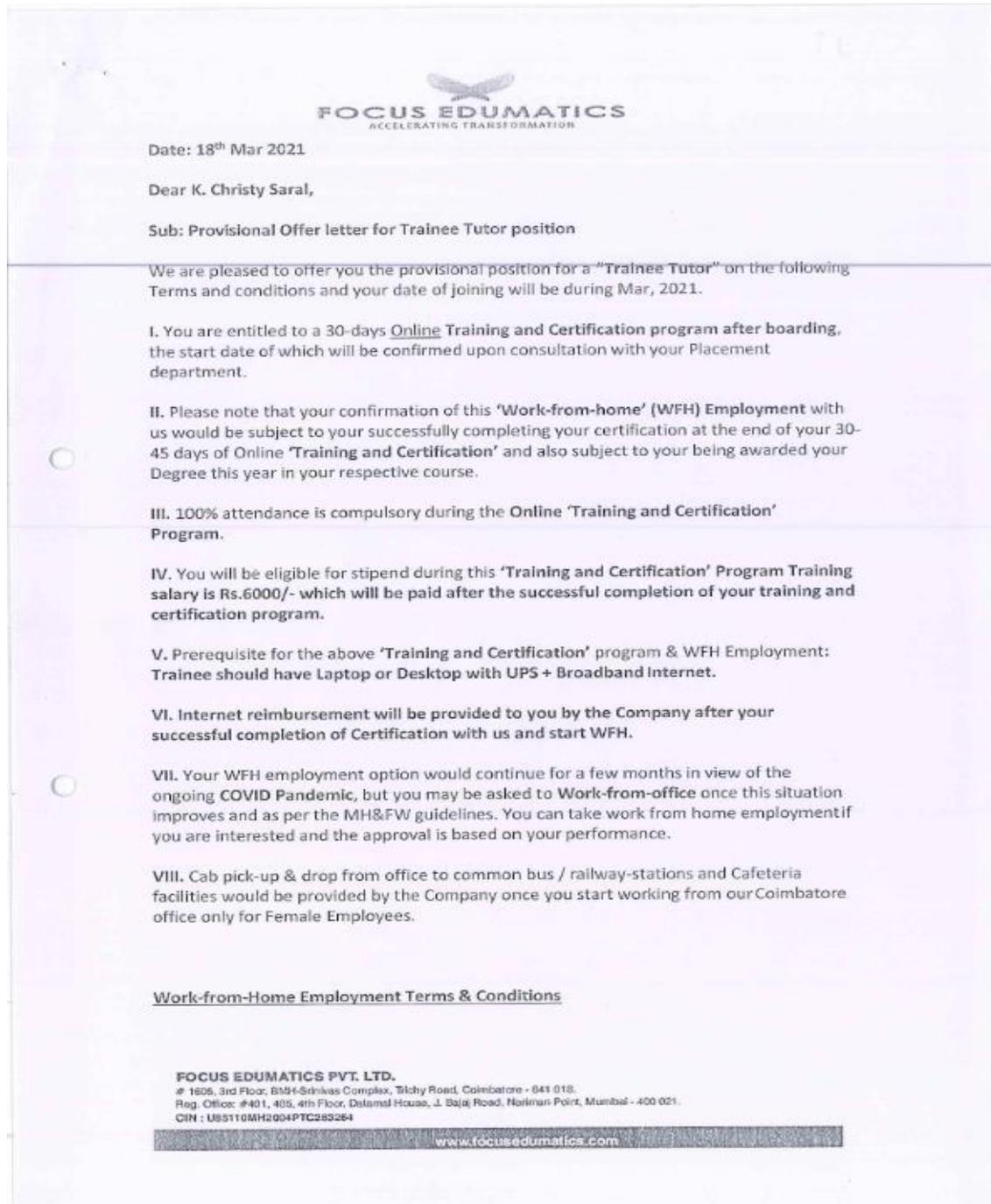
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CHRISTY SARAL.K-FOCUS EDUMATICS





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NAAC
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Criterion V
Metric 5.2.1



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b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejai Road, Naxos Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : K. Christy Saral

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1505, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalanmal House, J. Baji Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC253254





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Criterion V
Metric 5.2.1

DAKSHIKA-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dakshika,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalalraj House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Dakshika

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
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NAAC
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Criterion V
Metric 5.2.1

GOUWSIGAN.V-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gouwsigan V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Gouwsigan V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 406, 4th Floor, Dalamal House, J. Baji Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283294





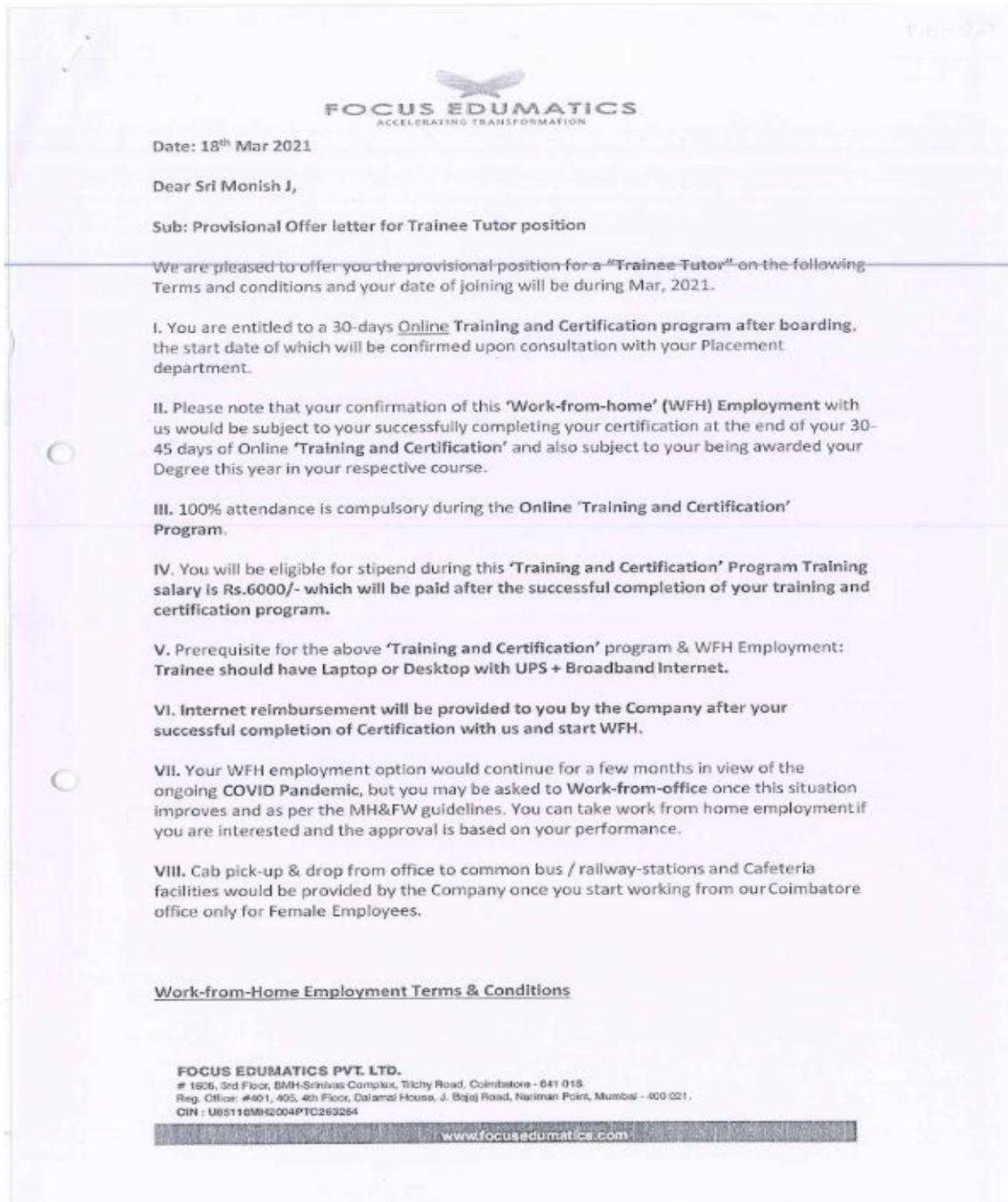
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SRI MONISH.J-FOCUS EDUMATICS





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sri Monish J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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1605, 3rd Floor, BME+Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

SUBHIKSHA.K-FOCUS EDUMATICS

12-92


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SUBHIKSHA K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : SUBHIKSHA K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dattamat House, J. Baji Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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Criterion V
Metric 5.2.1

XAVIER HENRY.G-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Xavier Henry G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Xavier Henry G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1625, 3rd Floor, BMH-Services Complex, Trichy Road, Coimbatore - 641 018.
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AKALYA.M-FOCUS EDUMATICS

F.G. 94

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear AKALYA. M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your original documents, which you would be required to produce at the time of redeeming your original documents.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : AKALYA. M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1

DEEPAK.S-FOCUS EDUMATICS

96

FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S.DEEPAK,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : S.DEEPAK

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH Srinivas Complex, Trichy Road, Coimbatore - 641 019.
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IYYAPPAN.M-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Iyyappan.M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Iyyappan.M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1

KIRUBAA EVANJILIN.D-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear KIRUBAA EVANJILIN.D,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delarnal House, J. Baji Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : KIRUBAA EVANJLIN.D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajes Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MENAKA.A-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear A.Menaka,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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Criterion V
Metric 5.2.1


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,



Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : A.Menaka
Place: Coimbatore

Signature:
Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, -405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1

MIDHUNA VARSHINI.P-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Midhuna Varshini P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Midhuna Varshini P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1505, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nairam Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRAKASH.V-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Prakash v,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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NAAC
3rd Cycle

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Prakash v

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRITHVIRAJ.S-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear PRITHVIRAJ S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U09110MH2004PTC283284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : PRITHIVIRAJ S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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1805, 3rd Floor, BMH-Grinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

PRIYANKA.R-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Priyanka R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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Work-from-Home Employment Terms & Conditions

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Priyanka R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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CIN : U85110MH2004PTC283264





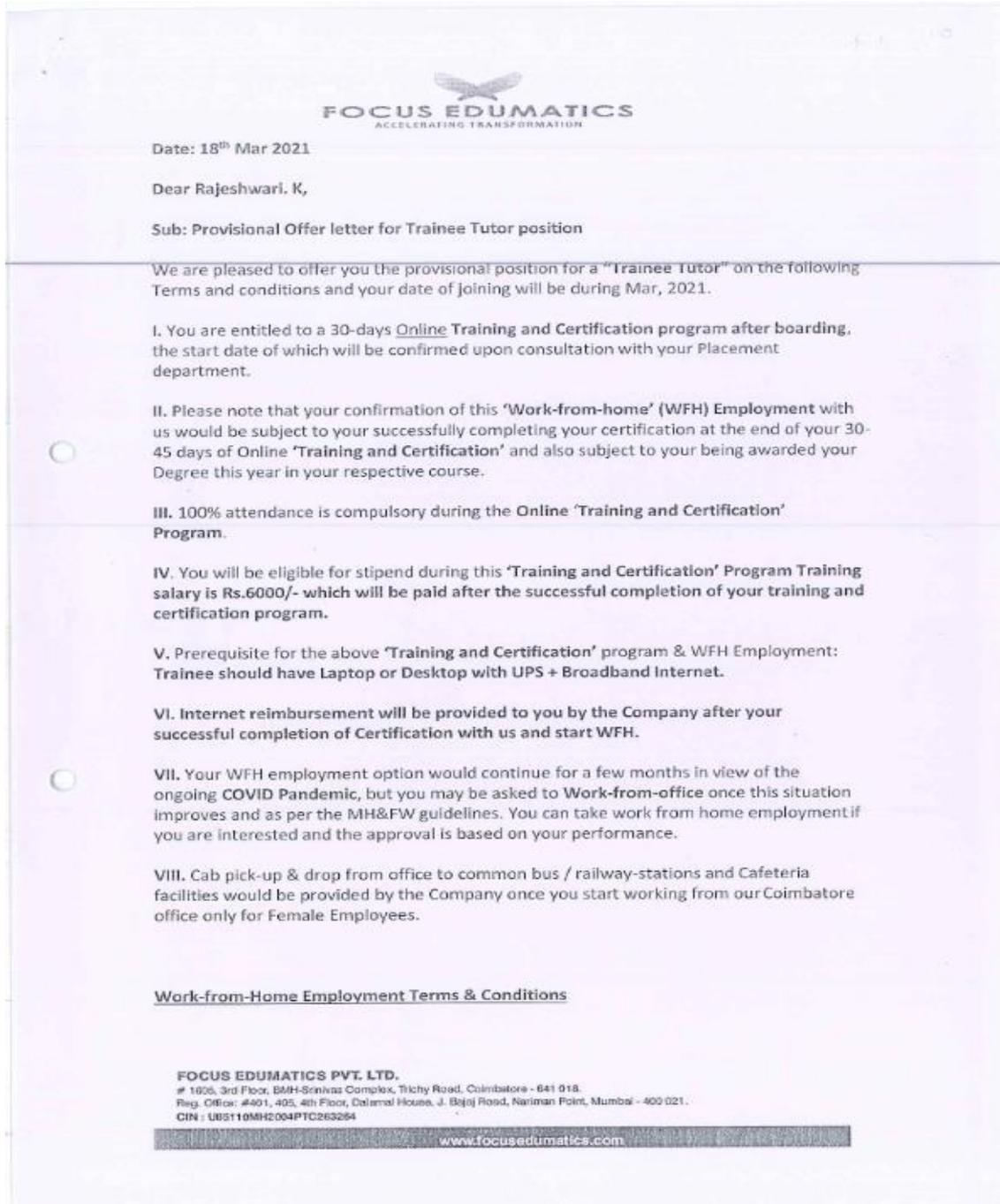
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Criterion V
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RAJESHWARI.K-FOCUS EDUMATICS





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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Rajeshwari. K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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GIN : UB5110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

REVATHI.R-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Revathi.R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online "Training and Certification" Program.
- IV. You will be eligible for stipend during this "Training and Certification" Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.
- V. Prerequisite for the above "Training and Certification" program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.
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- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Revathi.R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH+Grinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RITHANI SB-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Rithani SB,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Naliman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Rithani SB

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalanai House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283284





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Criterion V
Metric 5.2.1

SATHISH.R-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sathish R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalambal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283204

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

16/26, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Neriman Point, Mumbai - 400 021.
CIN : UB5116MH2004PTC203264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Sathish R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 010.
Reg. Office: #401, 405, 4th Floor, Dellamal House, J. Etmal Road, Nairman Point, Mumbai - 400 021.
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3rd Cycle

Criterion V
Metric 5.2.1

GUHAPRIYA-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Guhapriya,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online "Training and Certification" Program.
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- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1505, 3rd Floor, BMH-Srinivas Complex, Tilchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Narimes Point, Mumbai - 400 021.
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3rd Cycle

Criterion V
Metric 5.2.1

JAYANTHI.S-FOCUS EDUMATICS

FE 550


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S. Jayanthi,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions - and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
182G, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Calanjal House, J. Bhoj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263254

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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FOCUS EDMATICS PVT. LTD.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : S. Jayanthi

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1608, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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CIN : U05110MH2004PTC253254





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JEEVITHA.T-FOCUS EDUMATICS

FE 553


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Jeevitha T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
16D5, 3rd Floor, 6MH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalalul House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Triunty Road, Coimbatore - 641 018.
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CIN : UES110MH2004PTC282264

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Jeevitha T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

LOGESH.C-FOCUS EDUMATICS

F-13: 555


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear C.Logesh,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalambal House, J. Bajaj Road, Neriman Point, Mumbai - 400 021.
CIN : U55110MH2004PTC283264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : C.Logesh

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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MARIANA JAANE-FOCUS EDUMATICS

FE 558


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear A. Marian Jaane,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : A. Marian Jaane

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

NITHYASREE-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Nithyasree ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Criterion V
Metric 5.2.1

PONSANKARAN-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ponsankaran,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Metric 5.2.1

SHARUTHI.K-FOCUS EDUMATICS

FE 569


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear K.Sharuthi,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : K.Sharuthi

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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SOWMIYA NARAYANI.R-FOCUS EDUMATICS

1-E-570


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sowmiya Narayani.R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Baji Road, Narimen Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Sowmiya Narayani.R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 016.
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CIN : U65110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ASHWATHADAMAN AV-FOCUS EDUMATICS

FE573


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear ASHWATHADAMAN AV,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivasa Complex, Trinity Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dharmat House, A, Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : ASHWATHDAMAN AV

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalalal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRITHI JOTHIMANI-FOCUS EDUMATICS

FB-577


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Prithi jothimani,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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CIN : U85110MH2004PTC280264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Prithi jothimani

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Baji Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263204



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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

HARSHAPRADA.V.R-FOCUS EDUMATICS

FE 580


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear V.R.HARSHAPRADA,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, SBIH-Services Complex, Trichy Road, Coimbatore - 641 015.
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CIN : U85110MH2004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : V.R.HARSHAPRADA

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srikrishna Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NIVETHA.V-FOCUS EDUMATICS

FE 581


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear NIVETHA. V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

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CIN : UB5116MH2004PTC283254

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : NIVETHA. V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018,
Reg. Office: #401, #05, 4th Floor, Dattamat House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC283254





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MAHALAKSHMI-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Mahalakshmi,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online 'Training and Certification' Program.
- IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.
- V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.
- VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.
- VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.
- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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DEVADHARSAVA.S-FOCUS EDUMATICS

DE 321


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear DEVADHARSANA S,

Sub: Provisional Offer letter for Trainee Tutor position

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Work-from-Home Employment Terms & Conditions

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1006, 3rd Floor, BNM-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the "Provisional Offer Letter" issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : DEVADHARSANA S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1

DHIVYA.G-FOCUS EDUMATICS

PE322


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear G Dhivya,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : G Dhivya

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1

GOBIKA.S-FOCUS EDUMATICS

FE323


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gobika s,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bijaj Road, Nairman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

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Yours sincerely,
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Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Gobika s

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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KAVITHA.M-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE A20

Date: 18th Mar 2021

Dear Kavitha.M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Thanking you,

Yours sincerely,
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Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Kavitha.M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MALATHI.M-FOCUS EDUMATICS

FB 327


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Malathi M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dilipnagar House, J. Bajaj Road, Newman Point, Mumbai - 400 021.
CIN : UB6110MH2004PTC283254

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Malathi M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalwani House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U0510MH2004PTC263294





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NAAC
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Criterion V
Metric 5.2.1

MANIKANDAN.K-FOCUS EDUMATICS

FE 328


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear MANIKANDAN K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC283254

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : MANIKANDAN K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 010.
Reg. Office #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
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Criterion V
Metric 5.2.1

MONIKA.M-FOCUS EDUMATICS

FE 329


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Monika.M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 013.
Reg. Office: #401, 405, 4th Floor, Dalmia House, J. Bija Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1806, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Monika.M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, DMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVEEN KUMAR.M-FOCUS EDUMATICS

FE - 330


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M.Naveen Kumar,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U35110MH2004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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FOCUS EDMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : M.Naveen Kumar

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Saijaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRIYADHARSHINY.J-FOCUS EDUMATICS

FE - 331


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear PRIYADHARSHINY. J,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalalera House, J. Bejaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dolamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : PRIYADHARSHINY. J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Datamal House, J. Bejai Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SALINI.K.S-FOCUS EDUMATICS

FE-332


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SALINI K.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, GMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
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NAAC
3rd Cycle

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : SALINI K.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Calamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SOWMIYA.P.S-FOCUS EDUMATICS

FE 334


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sowmiya.P.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U86110MH2004PTC285264

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sowmiya.P.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Binje Road, Nariman Point, Mumbai - 400 027.
CIN : U85110MH2004PTC263254





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VIJAYA KUMAR.S-FOCUS EDUMATICS

FE 335


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Vijaya kumar. S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 015.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2005PTC263284

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3rd Cycle

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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Vijaya kumar. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VINOD.M-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 286

Date: 18th Mar 2021

Dear VINOD M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
16DS, 3rd Floor, BMH-Srinivas Complex, Bichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalambal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : VINOD M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bstnj Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ABILASH.R-FOCUS EDUMATICS

FE 334


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear ABILASH R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : ABILASH R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263254





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHARSHINI.R-FOCUS EDUMATICS

FE-339


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dharshini. R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Dharshini. R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1625, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejai Road, Narimas Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263294





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GAYATHRI.S-FOCUS EDUMATICS

FE 340.


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gayathri.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC265264

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Gayathri.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GIRIDHARA.T-FOCUS EDUMATICS

FE341


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Giridhara T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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FOCUS EDUMATICS PVT. LTD.
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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1626, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' Issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Giridhara T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOKUL.A.G-FOCUS EDUMATICS

 FE 342

Date: 18th Mar 2021

Dear GOKUL A.G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trinity Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dilakar House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB8110MH2004PTC283264

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : GOKUL A.G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1905, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
Reg. Office: #401, 406, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Criterion V
Metric 5.2.1

HARIN VIMAL BHARATHI.J-FOCUS EDUMATICS

FE - 343


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Harin Vimal Bharathi.J,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Harin Vimal Bharathi.J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Sekhar Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bopji Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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3rd Cycle

Criterion V
Metric 5.2.1

HRITHIK.R-FOCUS EDUMATICS

FE 344


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear HRITHIK R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U65110MH2004PTC263264

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Web: www.drnpgasc.ac.in | Email: info@drnpgasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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FOCUS EDMATICS PVT. LTD.

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Reg. Office: #401, 405, 4th Floor, Dalmal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U8510MH2004PTC203254

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NAAC
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Thanking you,

Yours sincerely,
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Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : HRITHIK R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1805, 3rd Floor, BM+Sriwas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamei House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

JACK ALFRED.N-FOCUS EDUMATICS

FE 345


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear JACK ALFRED N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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FOCUS EDUMATICS PVT. LTD.
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NAAC
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Criterion V
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- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : JACK ALFRED N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

KAMALI.S-FOCUS EDUMATICS

FE 346


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear kamali.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1525, 3rd Floor, BMH-Srinivas Complex, Tilohy Road, Coimbatore - 641 018.
Reg. Office: #501, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U01110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : kamali.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U09110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KARTHIK.V-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 347

Date: 18th Mar 2021

Dear KARTHIK V,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
10/5, 3rd Floor, BMH-Sinivas Complex, Titchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dattamat House, J. Bejjaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : KARTHIK V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalanta House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05116MH2004PTC263264





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

FE - 349



Date: 18th Mar 2021

Dear PAVITHRA AG,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online 'Training and Certification' Program.
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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1600, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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CIN : U05110MH2004PTC293264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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FOCUS EDUMATICS PVT. LTD.

1608, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Colaba House, J. J. Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : PAVITHRA AG

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamei House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANKAR.A-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021 FE 353

Dear SANKAR A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this "Work-from-home" (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Reg. Office: #401, 405, 4th Floor, Deland House, J. Basaj Road, Nariman Point, Mumbai - 400 021.
CIN : U09110MH2004PTC260264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263294

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : SANKAR A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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SARANYA.D-FOCUS EDUMATICS





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

FE - 354



Date: 18th Mar 2021

Dear SARANYA.D,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online 'Training and Certification' Program.
- IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.
- V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.
- VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.
- VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.
- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : SARANYA.D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalameil House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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SHALINI.S-FOCUS EDUMATICS

FF 356


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SHALINI S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : SHALINI S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalameel House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC263294





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SOWMIYA.S-FOCUS EDUMATICS

FE-359


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S.sowmiya,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SMH-Srinivas Complex, Tilichy Road, Coimbatore - 541 018.
Reg. Office: #401, 405, 4th Floor, Dalmeida House, J. Sastry Road, Nariman Point, Mumbai - 400 021.
CIN : U28110MH2004PTC269284

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : S.sowmiya

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1608, 3rd Floor, BM+Sriivas Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRIBAL.P-FOCUS EDUMATICS

FE 360


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sribal P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Reg. Office: #401, 405, 4th Floor, Dalmeida House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sribal P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Ezej Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004FTC263264





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SURJITH BHARATHI.P-FOCUS EDUMATICS

FE 361


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Surjith Bharathi P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMS-4-Srinivas Complex, Bichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Esaj Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 403, 4th Floor, Daljamaal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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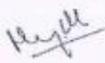
Criterion V
Metric 5.2.1


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,



Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Surjith Bharathi P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, DMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264





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Criterion V
Metric 5.2.1

ADHI SHANKAR--FOCUS EDUMATICS

FE363


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Adhi Shankar,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
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CIN : U05110MH2004PTC263264

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Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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FOCUS EDUMATICS PVT. LTD.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Adhi Shankar

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1925, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejjij Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263284





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1

ANUKEERTHANA.M-FOCUS EDUMATICS

PE 364


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Anukeerthana M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 611 018.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

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FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Anukeerthana M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U86110MH2004PTC203264





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DEEPAK.R-FOCUS EDUMATICS

FE 367


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Deepak R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1006, 3rd Floor, BMH-Srinivas Complex, Tripathy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Deepak R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Biju Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004FTC263254





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

JANARTHANAN.R-FOCUS EDUMATICS

FE 370


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear R.Janarthanan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provtstonal position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1625, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018,
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CIN : U85110MH2004PTC283284

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1005, 3rd Floor, SMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 015.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : R.Janarthanan

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.

Reg. Office: #401, 405, 4th Floor, Dalambal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

LALEETH KUMAR.J-FOCUS EDUMATICS

FE 371


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Laleeth kumar j,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Laleeth kumar j

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

MONISHA-FOCUS EDUMATICS

FE - 374


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Monisha,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online Training and Certification and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online Training and Certification Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&PW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilthy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Monisha

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U65110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NITHISH KUMAR-FOCUS EDUMATICS

FE-375


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear NITHISH KUMAR N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 019.
Reg. Office: #401, 405, 4th Floor, Calamnal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
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NAAC
3rd Cycle

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : NITHISH KUMAR N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Tricity Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalalal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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3rd Cycle

Criterion V
Metric 5.2.1

RAGHUL.R-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 378

Date: 18th Mar 2021

Dear R.Raghul,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalama House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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1606, 3rd Floor, BMH-Srinivas Complex, Triohy Road, Coimbatore - 641 015.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : R.Raghu

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dakshin House, J. Saaji Road, Nariman Point, Mumbai - 400 021.
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3rd Cycle

Criterion V
Metric 5.2.1

RUTHRAMOORTHY.R-FOCUS EDUMATICS

FE - 380


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ruthramoorthy R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1025, 3rd Floor, SRM-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Oriental House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

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You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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FOCUS EDUMATICS PVT. LTD.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Ruthramoorthy R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trinity Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SALINI-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Salini,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days **Online Training and Certification program after boarding**, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1008, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUBHIN KRISHNA.S-FOCUS EDUMATICS

FE- 384


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S. Subhin Krishna,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Tringhy Road, Coimbatore - 641 018.
Reg. Office: #401, 409, 4th Floor, Dalajamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U95110MH2004PTC283254

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : S. Subhin Krishna

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Brinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUDHIKSHA.B-FOCUS EDUMATICS

FE-385


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SUDHIKSHA B,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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CIN : U85110MH2004PTC263264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : SUDHIKSHA B

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J, Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U55110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VIMAL KUMAR.S-FOCUS EDUMATICS

FE 388


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Vimal Kumar S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, 84H-Sinlhas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajsj Road, Nariman Point, Mumbai - 400 021.
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Criterion V
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Vimal Kumar S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

ABITHA.J-FOCUS EDUMATICS

PE 385


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Abitha.J,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
100B, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Abitha.J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1

ANUSREE.G-FOCUS EDUMATICS

DE 380


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Anusree G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U85110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Anusree G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamel House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC293254





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NAAC
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Criterion V
Metric 5.2.1

DHANAPOORANI.S-FOCUS EDUMATICS

FE 391


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dhanapoorani.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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FOCUS EDMATICS PVT. LTD.

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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Dhanapoorani.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DINAKAR.S-FOCUS EDUMATICS

FE 392


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Dinakar.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Sekhias Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Colzamal House, J. Bajaj Road, Narimes Point, Mumbai - 400 021.
CIN : UMS11GMH2004PTC283284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1809, 3rd Floor, BMV-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Dinakar.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWTHAM-FOCUS EDUMATICS



Date: 18th Mar 2021

Dear Gowtham,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.
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- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tishy Road, Coimbatore - 641 018.
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CIN : U08110MH2004PTC263294

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Criterion V
Metric 5.2.1

HARIHARAN.L-FOCUS EDUMATICS

FE 394


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Hari Haran L,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivasa Complex, Tripathy Road, Coimbatore - 641 013.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,



Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021.
Where the date will be announced shortly.

Name : Hari Haran L

Signature:

Place: Coimbatore

Date : 18th Mar 2021

Coimbatore - 641 018.
Nariman Point, Mumbai - 400 021.





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Criterion V
Metric 5.2.1

MADHAN.P-FOCUS EDUMATICS

FE 397


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Madhan P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1626, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Madhan P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

MAYUR.R.S-FOCUS EDUMATICS

FE 398


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear MAYUR R S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the "Provisional Offer Letter" issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : MAYUR R S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Eduvivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmeid House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263294





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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MEENU DHARSHINI.T-FOCUS EDUMATICS

FE399


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear MEENU DHARSHINI.T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Sripadas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #101, #05, 4th Floor, Dalama House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1806, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : MEENU DHARSHINI.T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC293294





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Criterion V
Metric 5.2.1

MIDHUN.S-FOCUS EDUMATICS

FE 400


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S.Midhun,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1006, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Neriman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC203284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : S.Midhun

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1925, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Dalmeida House, J. Bajes Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANTHOSH KUMAR.M-FOCUS EDUMATICS

FE-402


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 19th Mar 2021

Dear SANTHOSHKUMAR M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalarnal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283284

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : SANTHOSHKUMAR M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1025, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalameel House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263294





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SELVARAJ-FOCUS EDUMATICS

FE - 403


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 13th Mar 2021

Dear Selvaraj,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 010.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Selvaraj

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U05110MH2004PTC263294





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHAKTHI.S-FOCUS EDUMATICS

FE - 405


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sri Shakthi. S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Defamil House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

www.focusedumatics.com





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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tinchy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sri Shakthi. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018,
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UBS110MH2004PTC263264





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUDHARSAN-FOCUS EDUMATICS

FE-407


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sudharsan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 015.
Reg. Office: #401, 405, 4th Floor, Dhanraj House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Criterion V
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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.
1626, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sudharsan

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1603, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Dalamal House, J. Bajar Road, Narimen Point, Mumbai - 400 021.
CIN : U89110MH2004PTC263254





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NAAC
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Criterion V
Metric 5.2.1

SUREKA.T-FOCUS EDUMATICS

FE-408


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sureka T,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BNH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Daljani House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263254

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, EMR-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Sureka T

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SWETHA.A-FOCUS EDUMATICS

 FE-409

Date: 18th Mar 2021

Dear SWETHA A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nairam Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : SWETHA A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMR-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bejai Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263254





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VISHNU.S.J-FOCUS EDUMATICS

FE
410


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear VISHNU S.J,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this "Training and Certification" Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalanul House, J. Bajaj Road, Neriman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1806, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : VISHNU S.J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1615, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #A01, 405, 4th Floor, Dalama House, J. Bagej Road, Nariman Point, Mumbai - 400 025.
CIN : U85110MH2004PTC263294





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NAAC
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Criterion V
Metric 5.2.1

HARIHARAN.P-FOCUS EDUMATICS

FE 412


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Hariharan.p,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2005PTC293264

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Calamati House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U95110MH2004PTC283284

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Hariharan.p

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srikrishna Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamei House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ABISHEK.R.G. -FOCUS EDUMATICS

FE 413


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Abishek R.G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1802, 3rd Floor, BSM-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalarna House, J. Bajaj Road, Neriman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC283264

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Abishek R.G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC253284





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DEVARAJ.M-FOCUS EDUMATICS

FE 416


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M Devaraj,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, SSM-Srinivas Complex, Tripathy Road, Coimbatore - 641 018.
Reg. Office: #401, 425, 4th Floor, Dalambal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC243284

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

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Metric 5.2.1



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FOCUS EDMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 541 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : M Devaraj

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, SMC-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Dabahal House, J. Sehaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC260264





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHARANYA.C-FOCUS EDUMATICS

FE 417


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear DHARANYA C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalanad House, J. Bijaj Road, Newman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283254

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1625, 3rd Floor, BAMBIRISHIVAS Complex, Tilichy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : DHARANYA C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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Metric 5.2.1

GOKUL.C-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE/18
FE 18

Date: 18th Mar 2021

Dear Gokul. C,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

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1806, 3rd Floor, SMR-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Gokul. C

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC263254





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Criterion V
Metric 5.2.1

GOMATHI.D-FOCUS EDUMATICS

FE 419


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gomathi. D,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

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Criterion V
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Criterion V
Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Gomathi. D

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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NAAC
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Criterion V
Metric 5.2.1

KAVITHA-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear kavitha,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a “Trainee Tutor” on the following Terms and conditions and your date of joining will be during Mar, 2021.

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3rd Cycle

Criterion V
Metric 5.2.1

LAKSHMIPRASAD.S-FOCUS EDUMATICS

FE - 421


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear S.Lakshmiprasad,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : S.Lakshmi Prasad

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1905, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUBASHINI.A-FOCUS EDUMATICS

FE 425


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Subashini A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BNSI-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC163284

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Subashini A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

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Metric 5.2.1

SUREGA.G-FOCUS EDUMATICS

FE 426


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Surega.G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Surega.G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmeida House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263294





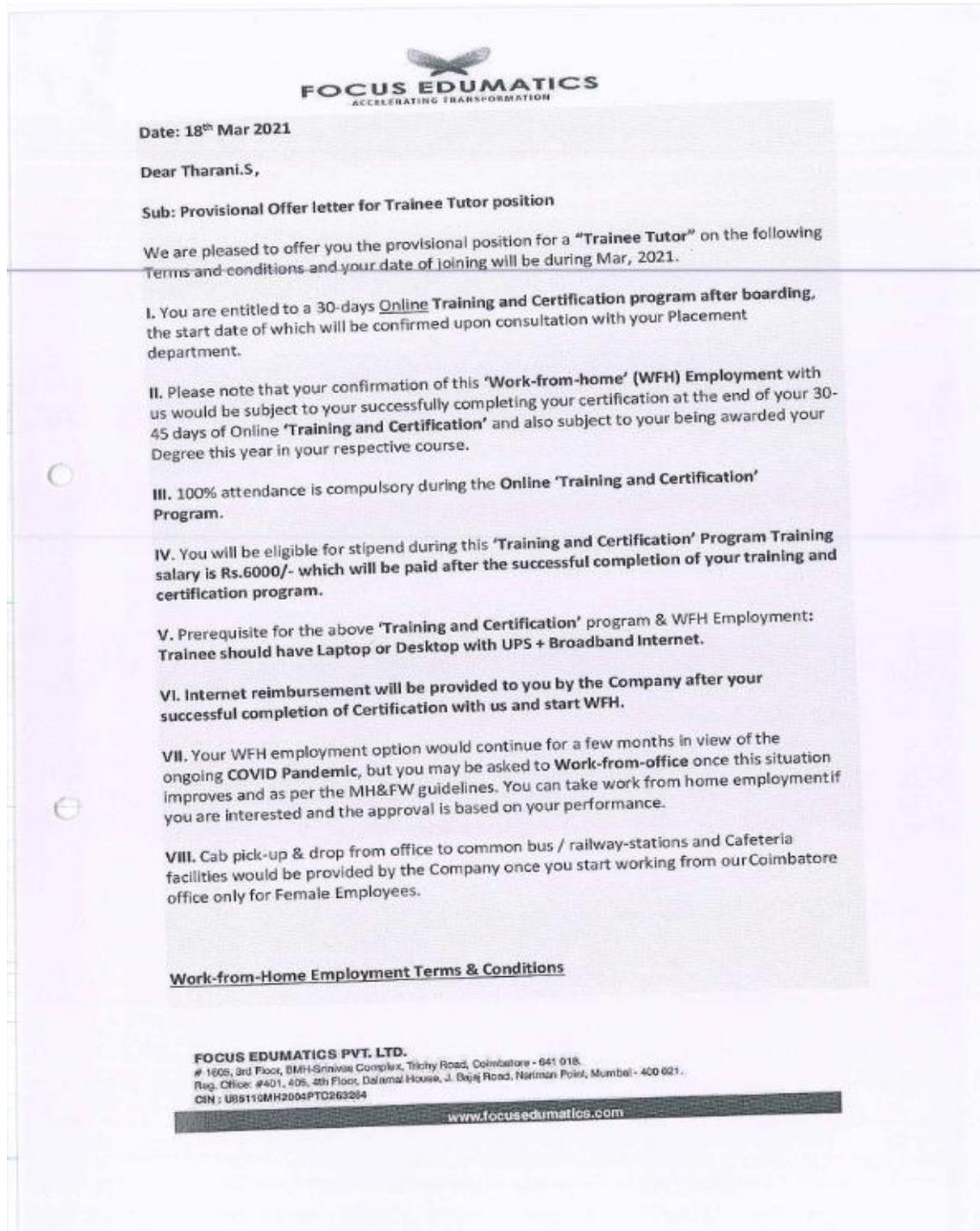
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THARANI.S-FOCUS EDUMATICS





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

AKILA.V-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear AKILA.V, PE 428

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Services Complex, Trichy Road, Coimbatore - 641 015.
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : AKILA.V

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1905, 3rd Floor, BMH-Sankas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC283254





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ARTHI MEENA.P-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021 F/E 409

Dear P.Arthi Meena,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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FOCUS EDUMATICS PVT. LTD.
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NAAC
3rd Cycle

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : P.Arthi Meena

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 015.
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CIN : UB5110MH2004PTC263264





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

BAVADARANI.G-FOCUS EDUMATICS

FE-431


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Bavadarani. G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1608, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalalal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U65116MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Bavadarani. G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC03284





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHANUPONRAJ.M-FOCUS EDUMATICS

FE 432


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M.DHANUPONRAJ,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #201, 405, 4th Floor, Dalwadi House, J. Bhej Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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Criterion V
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : M.DHANUPONRAJ

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dilamill House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GEETHA.M-FOCUS EDUMATICS

FE 1833


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M.Geetha,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, B&H-Sekinas Complex, Triply Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Oriental House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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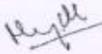
Criterion V
Metric 5.2.1


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,



Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : M.Geetha

Place: Coimbatore

Signature:

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U65110MH2004PTC263294





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWTHAMAN.K-FOCUS EDUMATICS

FE434


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Gowthaman K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalarna House, J. Bejaj Road, Nerimman Point, Mumbai - 400 021.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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Reg. Office: #401, 405, 4th Floor, Delamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021.
Where the date will be announced shortly.

Name : Gowthaman K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalarnal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MADHUSOOTHANAN.S-FOCUS EDUMATICS

FE 438


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Madhusoothanan.s,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UBB110MH2004PTC283284

www.focusedumatics.com



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpgasc.ac.in | Email: info@drnpgasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trishy Road, Coimbatore - 641 018.
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Madhusoothanan.s

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U95110MH2004PTC263264





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NAAC
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Criterion V
Metric 5.2.1

NANDHINI.N-FOCUS EDUMATICS

FE-439


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Nandhini N,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283294

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 015.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Deji Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC285264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Nandhini N

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1925, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Chinnel House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U65110MH2004PTC203264





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NESA PRASATH.S-FOCUS EDUMATICS

FE 440


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Nesa prasath S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trishy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, D'Silva House, J. Bajaj Road, Helicon Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC269254

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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FOCUS EDMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 016.
Reg. Office: #401, 405, 4th Floor, Dalmeida House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U55110MH2004PTC203264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Nesa prasath S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RANJITH.G.J-FOCUS EDUMATICS

FE 442


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Ranjith G.J.,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Reg. Office: #401, 405, 4th Floor, Dalama House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U95110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

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FOCUS EDUMATICS PVT. LTD.

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Reg. Office: #401, 405, 4th Floor, Delamont House, J. Saij Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC250294

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Ranjith G.J

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Galambal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263294





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SAKTHIVEL-FOCUS EDUMATICS

FE-444


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sakthivel d,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #407, 405, 4th Floor, Dalalal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Sakthivel d

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamef House, J. Bajsj Road, Narimen Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263254





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NAAC
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Criterion V
Metric 5.2.1

SANJAY.G - FOCUS EDUMATICS

FE-445


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SANJAY G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online "Training and Certification" Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1665, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : SANJAY G

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC283294





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRI DEVI.K -FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

FE 999

Date: 18th Mar 2021

Dear Sri Devi .K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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CIN : U05110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sri Devi .K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC263254

SRIRAM THANGAVEL -FOCUS EDUMATICS





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PE-451


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sriram Thangavel,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online "Training and Certification" and also subject to your being awarded your Degree this year in your respective course.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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NAAC
3rd Cycle

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sriram Thangavel

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SURIYA.S -FOCUS EDUMATICS

FE-452


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Suriya S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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FOCUS EDUMATICS PVT. LTD.
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CIN : UB9110MH2004PTC283284

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamei House, J. Bajaj Road, Neriman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Suriya S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRIMATHI.R -FOCUS EDUMATICS

FE-450


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 19th Mar 2021

Dear Srimathi R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, SMH-Srinivas Complex, Trichy Road, Coimbatore - 641 019,
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Srimathi R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1026, 3rd Floor, BMH-Grinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 406, 4th Floor, Dalamal House, J. Bejai Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

YUVA SANKAR-FOCUS EDUMATICS

FE 453


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear YUVA SANKAR,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to **Work-from-office** once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities will be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 016.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : YUVA SANKAR

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PAVITHRA.S-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Pavithra.S,

Sub: **Provisional Offer letter for Trainee Tutor position**

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

- I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.
- II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.
- III. 100% attendance is compulsory during the Online 'Training and Certification' Program.
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- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RESHMA.S-FOCUS EDUMATICS

FE 585


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear RESHMA. S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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Web: www.drngpasc.ac.in |Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : RESHMA, S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ABHISHEK.M-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,


Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : Abishek.M
Place: Coimbatore

Signature:
Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Datalamal House, J. Bhoj Road, Nalman Point, Mumbai - 400 021.
CIN : U85110MH2064PTC263284





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MANOJ.S-FOCUS EDUMATICS

FE 543


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear MANOJ. S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

ii. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

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Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : MANOJ. S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BNS+Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

AISHWARYA.S-FOCUS EDUMATICS

FE 506


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear AISHWARYA.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trothy Road, Coimbatore - 641 018.
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NAAC
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Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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NAAC
3rd Cycle

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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : AISHWARYA.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

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Criterion V
Metric 5.2.1

AKILA.M-FOCUS EDUMATICS

FE507


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M.Akila,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1606, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delamall House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

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NAAC
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Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : M.Akila

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delamal House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ANGEL SNEHA.S-FOCUS EDUMATICS

PE 508


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Angel sneha.S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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CIN : U85110MH2004PTC2R3254

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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3rd Cycle

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Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Angel sneha.S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Scholas Complex, Srichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalmal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB511GMH2004PTC263284





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ANUPRIYA.S-FOCUS EDUMATICS

FE509


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear ANUPRIYA S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bujaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC283264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI **statutory regulations** set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : ANUPRIYA S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalama House, J. Bhej Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

BRINDHA.K-FOCUS EDUMATICS





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



FE 510

Date: 18th Mar 2021

Dear K.Brindha,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : K.Brindha

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

DEEPA.K-FOCUS EDUMATICS

FE501


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear DEEPA K,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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Work-from-Home Employment Terms & Conditions

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NAAC
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Criterion V
Metric 5.2.1



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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : DEEPA K

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Tilichy Road, Coimbatore - 641 018.
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Metric 5.2.1

DEVA PRASATH.B-FOCUS EDUMATICS

FE 512


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Deva Prasath B,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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1825, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : UB5110MH2004PTC283264

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Thanking you,

Yours sincerely,
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Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Deva Prasath B

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KAVITHA.G-FOCUS EDUMATICS


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear kavitha.G,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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- V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.**
- VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.**
- VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.**
- VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.**

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
16/05, 3rd Floor, BMH-Srinivas Complex, Triathy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Brijaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB9110MH2004PTC263264

www.focusedumatics.com





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KAVIYA.M-FOCUS EDUMATICS

FE
515


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear KAVIYA M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, EMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Colaba House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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Criterion V
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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NAAC
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Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : KAVIYA M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamel House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KEERTHANA.R-FOCUS EDUMATICS

FE 516


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear KEERTHANA R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Calamati House, J. Bajej Road, Nariman Point, Mumbai - 400 021.
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from Mar 2021. Where the date will be announced shortly.

Name : KEERTHANA R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC263254





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

LOKESH.S-FOCUS EDUMATICS

FE - 517


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear LOKESH S,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
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CIN : U85110MH2004PTC285264

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

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The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDMATICS PVT. LTD.

1606, 3rd Floor, B.M.H-Srinivas Complex, Richy Road, Coimbatore - 641 015.
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : LOKESH S

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tilchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Delkamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC250284





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MANORANJANI.M-FOCUS EDUMATICS

FE - 518


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear M.Manoranjani,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



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NAAC
3rd Cycle

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : M.Manoranjani

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 4th Floor, Dalamal House, J. Baji Road, Nalman Point, Mumbai - 400 621.
CIN : U85110MH2004PTC263294





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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVIN PRABU.A.P. -FOCUS EDUMATICS

FE519


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Navin Prabu.A.P,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Titchy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajar Road, Narlman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263264

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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.

f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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1605, 3rd Floor, BMH-Srinivas Complex, Trishy Road, Coimbatore - 641 018.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**, Where the date will be announced shortly.

Name : Navin Prabu.A.P

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
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Criterion V
Metric 5.2.1

SNEHA SREE.A-FOCUS EDUMATICS

FG - 594
[Signature]


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear SNEHA SREE A,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

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VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivasa Complex, Trichy Road, Coimbatore - 641 018.
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a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.

d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.

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The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

FOCUS EDUMATICS PVT. LTD.

1005, 3rd Floor, BMH-Grinivas Complex, Trichy Road, Coimbatore - 641 016.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : SNEHA SREE A

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 015.
Reg. Office: #401, 405, 4th Floor, Delamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263284





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUDARSAN-FOCUS EDUMATICS

FE-525


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sudarsan,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

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Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1626, 3rd Floor, B&H-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bhoj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.

b) Your **take-home salary may vary** at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.

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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**.
Where the date will be announced shortly.

Name : Sudarsan

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.

1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 41st Floor, Dalamal House, J. Rajaj Road, Nariman Point, Mumbai - 400 021.
CIN : U85110MH2004PTC263264





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MURALIDHARAN.M-FOCUS EDUMATICS

FE
438


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Muralidharan M,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

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NAAC
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Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

- Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Muralidharan M

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1005, 3rd Floor, BMH-Scinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bstaj Road, Nariman Point, Mumbai - 400 021.
CIN : UB5110MH2004PTC263254





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SNEHA.R -FOCUS EDUMATICS

FE - 448


FOCUS EDUMATICS
ACCELERATING TRANSFORMATION

Date: 18th Mar 2021

Dear Sneha R,

Sub: Provisional Offer letter for Trainee Tutor position

We are pleased to offer you the provisional position for a "Trainee Tutor" on the following Terms and conditions and your date of joining will be during Mar, 2021.

I. You are entitled to a 30-days Online Training and Certification program after boarding, the start date of which will be confirmed upon consultation with your Placement department.

II. Please note that your confirmation of this 'Work-from-home' (WFH) Employment with us would be subject to your successfully completing your certification at the end of your 30-45 days of Online 'Training and Certification' and also subject to your being awarded your Degree this year in your respective course.

III. 100% attendance is compulsory during the Online 'Training and Certification' Program.

IV. You will be eligible for stipend during this 'Training and Certification' Program Training salary is Rs.6000/- which will be paid after the successful completion of your training and certification program.

V. Prerequisite for the above 'Training and Certification' program & WFH Employment: Trainee should have Laptop or Desktop with UPS + Broadband Internet.

VI. Internet reimbursement will be provided to you by the Company after your successful completion of Certification with us and start WFH.

VII. Your WFH employment option would continue for a few months in view of the ongoing COVID Pandemic, but you may be asked to Work-from-office once this situation improves and as per the MH&FW guidelines. You can take work from home employment if you are interested and the approval is based on your performance.

VIII. Cab pick-up & drop from office to common bus / railway-stations and Cafeteria facilities would be provided by the Company once you start working from our Coimbatore office only for Female Employees.

Work-from-Home Employment Terms & Conditions

FOCUS EDUMATICS PVT. LTD.
1605, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 013.
Reg. Office: #401, 405, 4th Floor, Dalens House, J. Bajar Road, Nariman Point, Mumbai - 400 021.
CIN : U05110MH2004PTC283264

www.focusedumatics.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- a) Your total annual compensation package will be Rs. 1,80,000/- (Rupees One Lakh Eighty thousand Only) per annum on Cost to the Company. You will be receiving the salary breakup from the finance team on the date of your joining us.
- b) Your take-home salary may vary at the time of joining as well as during the course of your employment with us, depending on the revisions in the PF / ESI statutory regulations set by the State / Central Government from time to time.
- c) Your services are liable for transfer/deputation to any place in India /Abroad. In case of your transfer/ deputation, a separate letter of deputation will be issued.
- d) Your probation period will be for a period of six months. You automatically get confirmed after 6 months unless you are intimated in writing about the extension of your probation period. During the period of your probation, this contract can be terminated by the company without any notice and by you with one-month notice. After the completion of Probation, the notice-period would be two-months. The Company reserves the right to extend the probation period.
- e) During the period of your tenure with the company, you will not be engaged in any other work or assignment or employment or act in any way detrimental to the interest of the company. You will not make any statement to the press or media or contribute article/s to the press or media without prior permission of the company.
- f) You would be required to work with our Company for a minimum period of 1 year. In the case of earlier separation, the Company reserves the right to recover the training cost and damages suitably from you. This cost could be maximum up to or equivalent to your notice-period gross salary.

You would also be required to submit your original marks card, which will be in our safe-custody during the agreed-upon lock-in period of 1-year and returned to you after the term expires. A receipt of acknowledgment to this effect will be given to you once you submit your above documents, which you would be required to produce at the time of redeeming your original documents.

The "Rules of Employment" and "Code of Conduct" of the company will govern you, currently in force and as amended from time to time. You will sign a "Confidentiality Agreement" and be bound by the same during the period of your employment with the company. Any disclosure of confidential information will be considered as a criminal breach of trust. You shall be entitled to leaves as per company policy. The Company at its discretion reserves the right to amend, abolish whole or part of this letter with/without assigning any reasons thereof.

The discretion of Focus Edumatics Pvt. Ltd. is final and binding.

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1605, 3rd Floor, BMH-Srinivas Complex, Tichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dattamat House, J. Bijaj Road, Nariman Point, Mumbai - 400 021.
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We look forward to welcoming you into our family for a long, mutually beneficial, and enriching experience.

Thanking you,

Yours sincerely,
For Focus Edumatics Pvt. Ltd,

Authorized Signatory

Kindly do read the terms and conditions as per the 'Provisional Offer Letter' issued to you and accept the same and the joining with effect from **Mar 2021**. Where the date will be announced shortly.

Name : Sneha R

Signature:

Place: Coimbatore

Date : 18th Mar 2021

FOCUS EDUMATICS PVT. LTD.
1805, 3rd Floor, BMH-Srinivas Complex, Trichy Road, Coimbatore - 641 018.
Reg. Office: #401, 405, 4th Floor, Dalamal House, J. Bajaj Road, Nariman Point, Mumbai - 400 021.
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NO 205/ NEHRU STREET, RAM NAGAR,
GANDHIPURAM
COIMBATORE.

Dear Sir,

Congratulation for selected Students. Below students are shortlisted for the process of AGENCY ORGANIZER in our concern.

SELECTED STUDENTS LIST BELOW

S.NO	NAME	DEPARTMENT
1	SUDHARSHINI V	B.COM BPS
2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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RANSHA – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

A.Gurumoorthy |
Branch Manager – CHENNAI
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4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
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28	RANJITH M	BSC CT
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30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

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NIKETH S – FUTURE GENERALI



NO 205/ NEHRU STREET, RAM NAGAR,
GANDHIPURAM
COIMBATORE.

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SELECTED STUDENTS LIST BELOW

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2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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SUBHASHINI – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOWI SHANTHINI-J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

A.Gurumoorthy |
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SARAN R – FUTURE GENERALI



NO 205/ NEHRU STREET, RAM NAGAR,
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COIMBATORE.

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2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
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33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
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46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

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DINESH BABU S – FUTURE GENERALI



NO 205/ NEHRU STREET, RAM NAGAR,
GANDHIPURAM
COIMBATORE.

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3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
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HARI PRASAD – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
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43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
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49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

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RAJARAJAN S – FUTURE GENERALI



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5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
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9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Metric 5.2.1

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

A.Gurumoorthy |
Branch Manager – CHENNAI
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SRINITHI N – FUTURE GENERALI



NO 205/ NEHRU STREET, RAM NAGAR,
GANDHIPURAM
COIMBATORE.

Dear Sir,
Congratulation for selected Students. Below students are shortlisted for the process of AGENCY ORGANIZER in our concern.

SELECTED STUDENTS LIST BELOW

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1	SUDHARSHINI V	B.COM BPS
2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

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THIRUSELVAM – FUTURE GENERALI



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GANDHIPURAM
COIMBATORE.

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2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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VIGNESH G – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI-J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

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4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
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24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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DHARSHINI V – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

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HEMALATHA V – FUTURE GENERALI



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2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
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44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
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Recruitment Authority Signature

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PRAGATHEESWARAN S – FUTURE GENERALI



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4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
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HARIPRASATH – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
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11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
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INDHU PRIYA S – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
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RANJITH M P – FUTURE GENERALI



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GANDHIPURAM
COIMBATORE.

Dear Sir,
Congratulation for selected Students. Below students are shortlisted for the process of AGENCY ORGANIZER in our concern.

SELECTED STUDENTS LIST BELOW

S.NO	NAME	DEPARTMENT
1	SUDHARSHINI V	B.COM BPS
2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

A.Gurumoorthy |
Branch Manager – CHENNAI
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MEGHA – FUTURE GENERALI



NO 205/ NEHRU STREET, RAM NAGAR,
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6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
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SALOMI SHANTHINI – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
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29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

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5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
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BALA NANDHA GOBAL – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
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5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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DHINESH K – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI-J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

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5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
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RANJITH – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
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9	SANDHIYA C	B.COM B&I
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11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
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20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
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ASWATH – FUTURE GENERALI



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12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
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24	FATHIMA BEEVEE S	B.COM B&I
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ARIKARAN – FUTURE GENERALI

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28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
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A.Gurumoorthy |
Branch Manager – CHENNAI
FUTURE GENERALI INDIA LIFE INSURANCE COMPANY LTD



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ASWATH – FUTURE GENERALI



NO 205/ NEHRU STREET, RAM NAGAR,
GANDHIPURAM
COIMBATORE.

Dear Sir,
Congratulation for selected Students. Below students are shortlisted for the process of AGENCY ORGANIZER in our concern.

SELECTED STUDENTS LIST BELOW

S.NO	NAME	DEPARTMENT
1	SUDHARSHINI V	B.COM BPS
2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

Recruitment Authority Signature

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HARITHA – FUTURE GENERALI



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COIMBATORE.

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2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
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33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
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KEERTHANA – FUTURE GENERALI



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COIMBATORE.

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4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
49	SUBHASHINI K	BA ENG

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PARTHASARATHY– FUTURE GENERALI



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3	SRINITHI N	BCA
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5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
23	MEGHA B	
24	FATHIMA BEEVEE S	B.COM B&I
25	HEMALATHA V	B.COM A&T
26	PAVINESH P	B.COM B&I



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32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
35	VIGNESH G	BCA
36	NIMITHA S	B.COM BPS
37	PRIYANGA S	BBA CA
38	PRAVINKUMAR J	B.COM BPS
39	SAPNA JANGID A	B.COM B&I
40	PURNISHAA A	B.COM B&I
41	DHARSHINI V	B.COM A&T
42	SENDHURAA S V	BSC IT
43	ELILARASI S	BSC CHEM
44	ARIKARAN R	BSC IT
45	BALA NANDHA GOPAL H	B.COM CS
46	SANTHOSH KUMAR B	B.COM IB
47	HARI PRASAD L	BCA
48	HARIPRASATH M	B.COM BA
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SANTHANA BHARATHI – FUTURE GENERALI



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GANDHIPURAM
COIMBATORE.

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2	DEEPAK V L	B.COM CS (CA)
3	SRINITHI N	BCA
4	SANTHANA BHARATHI R	BSC IT
5	DINESH BABU S	BCA
6	PARTHASARATHY R	BSC IT
7	SINDHUJA B	B.COM BPS
8	TAMILARASI P	B.COM B&I
9	SANDHIYA C	B.COM B&I
10	SARAN R	BBA CA
11	NIKETH S	BBA CA
12	RAJARAJAN S	BCA
13	VANITHA V	B.COM BA
14	SIVASELVI C	B.COM BPS
15	THIRUSELVAM B	BCA
16	ASWATH S	BSC IT
17	PRAGATHEESWARAN S	B.COM B&I
18	KEERTHANA S	BSC IT
19	RANJITH M P	B.COM BA
20	AMIRTHAVARSHINI S	B.COM B&I
21	HARITHA J	BSC IT
22	GUKAN BALAJI S	B.COM BPS
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SENDURAA S V – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
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THIRUNAVUKKARASU R – FUTURE GENERALI

27	SUDHIKSHA B	BSC CT
28	RANJITH M	BSC CT
29	THIRUNAVUKKARASU R	BSC IT
30	RANSHA J	BA ENG
31	DHINESH K	B.COM CS
32	INDHU PRIYA S	D.COM BA
33	SALOMI SHANTHINI J	B.COM BPS
34	SUBAVARSHANI V	B.COM BPS
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37	PRIYANGA S	BBA CA
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Recruitment Authority Signature

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ATHIRA – GENES 2 ME



JANANIRAJAM-GOVT MEDICAL COLLEGE AND HOSPITAL





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DHAYANITHI – ASTER CMI HOSPITAL HOSPITAL

Aster CMI HOSPITAL



6-Jan-22

Mr. M. Dhaya Nithi

Phone No: 91-8248089208

Email: dhayanithimohanraj@gmail.com

Dear Mr. M. Dhaya,

Subject: Employment Offer as Executive

We are delighted at the prospect of you joining us and we would like to extend an offer for the position of **Executive (Band: 2A)** in **Aster CMI Hospital Bangalore**. As one of the most recognized healthcare providers in the region, Aster DM Healthcare is a growing family of over 21,000+ employees serving the community's healthcare needs across India and GCC. We are sure you will be a great fit and will enjoy your role and help us take our business to a whole new level. Your experience and skills will definitely be an asset to our growing company.

In this role, you will be working **Full time** in the **Patient Relations** function. Normal working hours will be in accordance to your working unit. You will be entitled to **1 Day** weekly off as per your working unit.

We're also excited to offer you the following as part of your employment commitment with us. This includes your salary, benefits, and other components relevant to your employment. Please review the summary of terms and conditions for your employment with us.

You will be issued with an appointment letter post your joining. In case of any conflict between the provisions of this letter and the appointment letter, the terms of the appointment letter shall prevail.

Please note that the contents of this letter, including the compensation offered, are highly confidential and shall not be discussed or disclosed with or produced to any third party including your current employer.

Kindly acknowledge and accept this offer on or before , to avoid withdrawal of this offer. In case of non-reporting after acceptance of this offer, you may be required to bear a compensation of an amount equivalent to expenses incurred by us in relation to your selection and offer of employment.

Terms and conditions of offer:

Your expected date of joining is **January 7, 2022** and your annual CTC will be **Rs. 222240/- (Rupees Two Hundred Twenty-Two Thousand Two Hundred Forty Only)**, please refer to Annexure 1, for the detailed break-up. Additionally you are eligible for bonus/variable pay basis your individual and business performance. Please note that your compensation will be subject to statutory and other permitted deductions. The organization reserves the right to restructure the wages if required. We promote strong career opportunities and allow individuals to explore career growth through internal career movements. Based on your experience, and expertise you could be considered for a transfer across any of Aster DM Healthcare's subsidiaries on business requirements and decisions.

You will be expected to serve a probation period of **Six (6) months**. However, the term of probation can also be extended and your employment will be confirmed by us in writing, upon completion of your probationary period.

During the term of your employment with us and in addition to the terms of this letter and the appointment letter, you will be expected to comply to our internal policies, rules and regulations as amended from time to time.

If you accept our offer, please return us a signed copy of this letter along with the following documents:

- Six (6) passport sized photographs
- Educational Certificates: Photocopies of all Certificates and originals for Verification
- Experience Certificates: Photocopies of all Certificates and originals for Verification

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Metric 5.2.1

Aster CMI HOSPITAL



- PAN card + Aadhaar Card Photocopy and Original for Verification
- ID Proof and address proof photocopy and Original for Verification
- Photocopy of bank account details;
- Salary certificate from previous employer
- Resignation acceptance /relieving letter from your previous employer

Your further employment processes would include a background verification, document verification, assessments and pre-employment medical clearance test. This offer is conditional upon the satisfactory outcome of the above applicable processes and the job offer will be valid only upon the clearance of all the above assessments. Your employment offer will be based on the submission of the above mentioned documents on the date of joining. Please submit original copies of the documents for verification purposes.

As an employer, we deeply care for your well-being and therefore, you will also have access to our comprehensive benefits program which includes your annual, sick, education/conference leaves, health/medical insurance plan and much more. Please refer to *Annexure 2*, for details.

Each one of us are expected to reflect our Organization's core values at all times. It is important that ethical and lawful conduct should be evidenced in all business practices. As a potential Asterian, we are confident that you will conduct yourself in a befitting manner and abide by our code of conduct policy.

Please indicate your acceptance of this offer by signing and dating it where indicated below, and return a copy of the signed letter. Please note this offer is valid for three (03) days from the date of issue.

On acceptance of the offer, a link will be forwarded to you with an on-boarding checklist with all the necessary documents required to proceed further with the other formalities related to your proposed employment with us.

We value your experience and hope to leverage it in assisting us in our journey ahead. All of us look forward to welcoming you at **Aster CMI Hospital Bangalore**.

For Aster CMI Hospital Bangalore,

Durga Prasanna Nayak
Deputy General Manager

I hereby accept the offer and the above-mentioned terms and conditions.

Name of the Candidate:

Date:

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Annexure 1

My Remuneration:

Your detailed salary structure is as follows:

Salary Component	Amount in Rs. (Monthly)	Amount in Rs. (Per Annum)
Basic Salary + DA	12910.00	154920
House Rent Allowance	3527.00	42324
Special Allowance	0.00	0
Gross Earning	16437.00	197244.00
Provident Fund	1549.00	18588
ESIC	534.00	6408
Cost to company	18520.00	222240.00

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Annexure 2

My Benefits:

Benefit Component	Benefit Coverage	Benefit Details
Medical Insurance	As per company policy	As per company policy
Accident Insurance	As per company policy	As per company policy
Annual Air Tickets	As per company policy	As per company policy
Holidays and Leave Eligibility		
a. Annual Leave	As per grade	As per grade
b. Conference and Education Leave		
<small>(for all other leave categories kindly refer to the leave policy)</small>		
ESOP Scheme	As per company policy	
Gratuity	As per company policy	

Name: **M. Dhaya Nithi**

Date: **7-Jan-22**

Signature: **M. Dhaya Nithi**

IP Address: **157.49.87.218**

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NIRESH S – GKNM HOSPITAL



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GOWRISANKAR – HDB FINANCIAL SERVICES LTD





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SUTHINPRASATH.G-HDBFINANCIAL SERVICES





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Metric 5.2.1

DHARANI.M HEXAWARE



Letter of Intent

22nd May' 2021

Dharani M
Dr NGP Arts and Science College
Tirupur

Dear Dharani M

We congratulate you on being selected for our "Graduate Trainee - WILP" program.

This is a customized scholarship and working program that will enable you to obtain an M.Tech degree from Birla Institute of Technology and Science (BITS), Pilani.

On joining, you will be enrolled in our Preparatory program conducted by our Corporate University to prepare you for work in real-time projects. On successful completion of this program, you will be enrolled in the BITS Work Integrated Learning Program (WILP).

During the four-year academic program, you will be entitled to remuneration as detailed below.

Period	Scholarship (INR Per Month)	ESIC (Company Contribution) (INR per month)	Total Remuneration (INR per month)
The first year of Work Integrated Learning Program (WILP)	19000/-	618	19,618/- *
Second-year of WILP	21000/-	683	21,683/-*
Total Cost to Company (INR Per Annum)			
Third-year of WILP	Rs.3,25,000*		
Fourth-year of WILP	Rs.3,82,000*		

**You will be responsible for payment of all statutory contributions, taxes, dues, and levies as applicable under different Acts, including the ESIC Act.*

You will be required to sign a service agreement for 60 months from the date of joining. Your date of joining will be intimated later. You will receive a formal letter of scholarship/appointment with all the terms and conditions at the time of joining.

As a token of your acceptance, that you have read and understood this Letter of Intent, please countersign, scan and email the document as your confirmation within a week of receiving this letter to campusconnect@hexaware.com.

Truly yours,

For Hexaware Technologies Limited	Accepted
	Candidate Signature and Date
Monica Mathur	26/5/21
Vice President-Asia Pacific Recruitment	Dharani M



HEXAWARE TECHNOLOGIES LTD.

Regd. office: Bldg No. 152, Millennium Business Park, Sector - III, 'A' Block, TTC Industrial Area, Mahape, Navi Mumbai, 400710. Tel.: +91 22 6791 9595, Fax : +91 22 6791 9500
(CIN) : L72900MH1992PLC069662 URL: www.hexaware.com





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VISHNU PRIYANR – HATSUN AGRO PRODUCT LTD

HAP

Hatsun Agro Product Ltd.
Registered Office:
Domains, Door No: 1/20A,
Rajy Ganesh Sagar (OMR),
Karasipakkam, Chennai - 97, India.
P: +91 44 2450 1622
F: +91 44 2450 1422
E: info@hap.in | www.hap.in
CN: L15439TN1989PLC012747

23/09/2021

Dear Vishnu priyan R

Sub : Offer Letter

Greetings from HAP!!!

Further to the discussions you had with us, we are pleased to offer you the position of "Post Graduate Trainee " in the **Production - DI** department. Your place of work will be in **Salem Plant** & you may be required to travel anywhere in India based on the exigency of work. Your formal appointment order will be issued upon joining. At the time of joining, you are requested to produce the following documents:

1. Photocopies of your educational qualification certificates (Please produce the original certificates at the time of joining for verification)
2. Age proof (Birth certificate/School certificate) & 3 recent passport size photographs.
3. Appointment letter, latest increment letter, experience certificate, relieving letter from your current employer and previous Company PF/UAN number
4. Copies of Aadhar Card, valid Driving License (If applicable) and Pan card
5. Fitness Certificate from a Registered Medical Practitioner & Professional reference letter
6. Family Photo, if covered under ESI
7. Bank Passbook & cancelled cheque.

We request your acceptance and expected joining date by mail on or before **21.10.2021**. Please note that the above offer is invalid after 27.09.2021 . Looking forward to a long-term association, which will be mutually beneficial.

Yours truly,
for Hatsun Agro Product Ltd.,


Mangal.P
Manager – Talent Management
Encl: Salary Structure



Page 1 of 2





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HAP

Annexure to Offer Letter Dated 23/09/2021

Name	Vishnu priyan R	
Designation	Post Graduate Trainee	
Department	Production - DI	
Location	Salem Plant	
Level	Post Graduate Trainee - PGT	
S.No	Salary Component	Salary Structure (Monthly)
1	Basic	5,440.00
2	HRA	2,720.00
3	Special Allowance	5,440.00
Subtotal-A		13,600.00
Statutory Benefits		
4	PF	1,306.00
5	Gratuity	262.00
6	ESI	442.00
7	Bonus	1,088.00
SubTotal-B		3,098.00
CTC- Per Month		16,698.00
CTC Annually		INR 200,376.00

Note : The salary structure, both monthly and annual is subject to change.However the total CTC will remain the same.Further to the above, you and your family will be covered under Group Medclaim & Group Personal Accident policy as per the company norms.

For Hatsun Agro Product Limited

Mangal.P
Manager - Talent Management





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SABARI GIRISAN V – GLISTEN INFOTECH


Believing on the Best

Date: November 23rd, 2021
Ref: GH/AO/2021/123-05

To,
Mr. Sabari Girisan V,
3/228, 26 Samy Nagar, 2nd Street,
Opposite Mosque Vanjipalayam,
Tirupur – 641663.

Dear Mr. Sabari Girisan V.,

Sub: Appointment Letter as "OAF Developer – Trainee."

We are pleased to appoint you as "OAF Developer - Trainee" in Glisten Infotech India LLP, effective from "November 23rd, 2021" on the terms and conditions listed below and in the following pages:

Place of Posting	: Coimbatore
Terms and Conditions	: As per Annexure 'A'
Emoluments	: As per Annexure 'B'

In acceptance of the above terms and conditions, Please sign the duplicate copy of this letter and return it to us for our records.

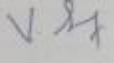
We emphasize total dedication and upkeep of the lofty ideals our organization was started with. We welcome you to associate with our organization and are confident you will feel proud to have the association.

With best wishes,

Your truly,

For Glisten Infotech India LLP


Authorized Signatory
(T. Kumar)
Date: 23.11.2021

ACCEPTED

Sabari Girisan V.
Date: 23.11.2021



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

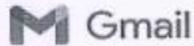
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8/19/2021

Gmail - (no subject)



Drngp college <ngpplacement@gmail.com>

(no subject)

2 messages

veni.sundaram@idbifederal.com <veni.sundaram@idbifederal.com>
To: ngpplacement@gmail.com

Mon, Jan 11, 2021 at 3:07 PM

Dear Madam/Sir,

Kindly Find The Attachment (**Selected Candidates List**)

Regards
Veni Sundaram

NGP College List.xlsx
21K

Drngp college <ngpplacement@gmail.com>
To: "Dr.NGPASC Placement" <placement@drngpasc.ac.in>

Wed, Jan 13, 2021 at 1:10 PM

[Quoted text hidden]

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Regards&Thanks,

Balaji Gunasekaran
Head Training & Placement,
Dr.N.G.P.Arts & Science College(Autonomous),
Kalapatti road,
Coimbatore.

www.drngpasc.ac.in
contact-0422-2369247,8220238305



NGP College List.xlsx
21K

<https://mail.google.com/mail/u/0?ik=69f854d03f&view=pt&search=all&permthid=thread-f%3A1688582026591580194&siml=msg-f%3A168858202659...> 1/1





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S.No	Name	Department
1	S. KIRTHIKA	B.COM (CS)
2	B. SANTHOSH KUMAR	B.COM (IB)
3	M. S. SUBIN SURESH	B.COM (IB)
4	J. KARTER HAVEEN GEORGE	B.COM (BPS)
5	A. SWARANAMAALAYAA	B.COM (CS)
6	N. SRIVANI	B.COM (CS)
7	P. SOWMIYA	B.COM (CS)
8	R. LAVANYA	B.COM (CS)
9	V. SANGAVI	B.COM CS (CA)
10	B. ANJANA DEVI	B.COM (CS)
11	P. DEEKSHITHA	B.COM FINANCE
12	S. PRIYADARSINI	B.COM (PA)
13	N. ABINAYA	B.COM (IT)
14	JOSHUA JOEL DSILVA	B.COM (PA)
15	K. VIDHUSHAA	B.COM (PA)
16	P. SINDHU	B.COM (PA)
17	T. VISHNU PRIYA	B.COM (PA)
18	J. SHREE NITHI	B.COM (PA)
19	T. SNEHA	B.COM (PA)
20	V. PRANITHA	B.COM (PA)
21	C. POOVARASAN	B.COM (PA)
22	M. SANJAY	B.COM (PA)
23	D. ANITHA	B.COM (CS)
24	S. ABIRAMI	B.COM (CS)
25	M. KEERTHANA	B.COM (CS)
26	S. SNEHA	B,A ENGLISH
27	M. SANTHOSH	B.COM (BPS)
28	C. NITHIN	B.COM (BPS)
29	M. SATHISHBABU	B.COM
30	B. RAM SABARITH	B.COM (PA)
31	M. NANDHA KUMAR	B.COM (CA)
32	J. NANDHINI	B,A ENGLISH
33	G. MAHESWARI	B.COM (IT)
34	A. KOWSALYA	B.COM (IT)
35	V. DHANA	B.COM (IT)
36	B. GOWTHAM	B.COM (IT)
37	V. ASWIN	B.COM (CS)
38	T. YUVARAJ	B.COM (CS)
39	P. RAGUL	B.COM (CS)
40	A. ANNE MONICA	B.COM (CS)
41	B. J. THABASVINI	B.COM (PA)
42	S. S. PRIYADHARSHINI	B.COM (PA)
43	V. SHANMUGA PRIYA	B.COM (PA)
44	C. ANUSHIA	B.COM (PA)
45	V. LOGESWARI	B.COM (PA)
46	B. SHOBHIKA	B.COM (PA)
47	R. NITHYA	B.COM (PA)
48	P. G. SRUTHI	B.COM (PA)
49	N. KEERTHIGA	B.COM FINANCE



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50	S. GOWSIKA	B.A ENGLISH
51	S. PRIYADHARSHINI	B.COM (IB)
52	N. JANANI	B.COM (IB)
53	R. SARAN KUMAR	B.COM FINANCE
54	C. V. JOSEPH	B.COM FINANCE
55	N. MAHALAKSHMI	B.COM FINANCE
56	D. TAMILARASI	B.COM (IT)
57	B. MEGHA	B.COM FINANCE
58	P. NANDHINI	B.COM FINANCE
59	THRISHA KASTHURI RAJ	B.COM (IB)
60	T. SATHYASREE	B.COM (IB)
61	SURYA BALAJI	B.COM (IB)
62	S. KAVIYA	B.COM (CS)
63	K. NANDHA KUMAR	B.COM (PA)
64	S. K. NIDISH	B.COM (PA)
65	K. ATCHAYA	B.COM (PA)
66	K. SOWNDARYA	B.COM (CS)
67	R. JAYAKUMAR	B.COM (CS)
68	C. SRIRAM	B.COM (CS)
69	S. BARANIDHARAN	B.COM (CS)
70	D. REDHANYA	B.COM (CS)
71	J. PRAVEEN KUMAR	B.COM (CS)
72	M. SRIKAVI	B.COM (CS)
73	SUGAN KUMAR	B.COM
74	T. AARTHI	B.COM (CA)
75	N. GOKILAVANI	B.COM(CA)
76	S.J VISHNU	B.COM (CA)
77	A S HARSHAVARDHINI	B.COM (BA)
78	A.S KARTHICKA	B.COM(AT)
79	P. PRIYADHARSHINI	B.COM(AT)
80	ESWARI	B.COM(AT)
81	ANUPRIYA	B.COM
82	M. SAKTHI HARIHARAN	B.COM(AT)
83	A.SAGAMITHRA	B.COM(BPS)
84	N.SANTHOSH	B.COM
85	P. KIRUTHIKA	B.COM
86	R.NAVANEETHAKIRSHAN	BBA (CA)
87	P.DHARANI	B.COM (BI)
88	R. POONGODI	B.COM (BI)
89	SWEATHA	B.COM(BPS)
90	N. SUBASH	B.COM (BA)
91	R. VAISHNAVI	BBA (CA)
92	MANIVASAKI	B.COM (BI)
93	D. SATHISKUMAR	B.COM (CA)
94	BABY MAHESHWARI	B.COM
95	R. SRINATH	B.COM (CA)
96	A. VIJAYSEKAR	B.COM (CA)
97	K. GOWTHAM	B.COM (BI)
98	J. AAISHA	B.COM (CA)
99	JM PRATEESHA	B.COM (CA)



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100	V. HARISH	B.COM
101	E. DIVYA	B.COM
102	J. VAISHALI	BBA (CA)
103	B. NISHANTH	B.COM
104	P. PAVINESH	B.COM (BI)
105	RS. DEVASHREE	B.COM (BI)
106	S VARSHA	B.COM(BPS)
107	C. SANDHIYA	B.COM (BI)
108	S. GUKAN BALAJI	B.COM BPS
109	A. PURNISHAA	B.COM (BI)
110	B. GAYATHIRI	B.COM (BI)
111	C.PRAVEEN	B.COM
112	S. HARINEE	B.COM (CA)
113	S. PREETHI	B.COM (AT)
114	K.RAJKUMAR	B.COM (CA)
115	J.PRAVIN KUMAR	B.COM BPS
116	S.SARAVANA KUMAR	B.COM (AT)
117	R.PRIYA DHARSHINI	B.COM (BI)
118	V.SUBAVARSHINI	B.COM BPS
119	S. TRISHA	B.COM(BPS)
120	P.KARTHIKEYAN	B.COM(AT)
121	R.SANJEEVI	B.COM (BA)
122	M.NAVEEN	B.COM
123	M.SOWIMYA	B.COM (BA)
124	G.K HARINI	B.COM (BA)
125	V.MUGESH KUMAR	B.COM (CA)
126	R.GAYATHRI	B.COM (BA)
127	A.KATHIRVAN KARTHIK	B.COM
128	S.AMIRTHAVARSHINI	B.COM (BI)
129	P.TAMILARASI	B.COM (BI)
130	B.MYTHILI	B.COM(AT)
131	D.HEMA DHARSINI	B.COM(AT)
132	C.SIVA SELVI	B.COM(BPS)
133	B.SINDHUJA	B.COM(BPS)
134	G.NANDHINI	B.COM (AT)
135	P.ASWATH	B.COM(CA)
136	N.RAGUPATHY	B.COM(FINANCE)
137	S.MANIRATHINA	B.COM(FINANCE)
138	J.SANCY SWETHA	B.A ENG
139	K YUVASAKTHI	B.A ENG
140	C.LAVANYA	B.A ENG
141	D.VISHNU PRASANTH	B.A ENG
142	SRI DIVYA DHARSHINI.A	B.COM
143	SHERLY SONA THOMAS	B.COM(CA)
144	DHIVYA.M	B.COM(CA)
145	YUVANPRASATH.R	B.COM
146	ANISHA.S	B.COM(BA)
147	PRAVEENA.M	B.COM
148	ANGEL ANITHA.S	B.COM(B.I)
149	KAUSHIKAA.K	B.COM(B.I)



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

150	PRIYANGA.S	B.B.A(CA)
151	SWETHA.N	B.B.A(CA)
152	PRADEEP.P	B.COM(B.I)
153	REVATHI.E	B.B.A(CA)
154	SNEKA.P	B.B.A(CA)
155	NIMITHA.S	B.COM(BPS)
156	MIRUTHULA.S	B.COM(BPS)
157	SUDHARSHINI.V	B.COM(BPS)
158	PRASANTH.AP	BOM.(A.T)
159	SAPNA JANGID.A	B.COM(B.I)
160	NAVEEN.S	B.COM(CA)
161	GOWTHAM.S	B.COM(CA)
162	KAVUCIKA SRI.V	B.COM(B.I)
163	MONIKA.C	B.COM(A.T)
164	SHAKTHI GANESH.T	B.COM
165	VINODHINI.V	B.COM(C.S)
166	SURUTHI.K.M	B.COM(C.S)
167	KARTHIKA.T	B.COM(C.S)
168	KIRUTHIKA.M	B.COM(PA)



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWSIKA.S IDBI FEDERAL

IF 123



TO

GOWSIKA.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R.
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

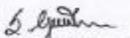
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANCY SWETHA-IDBI FEDERAL

IF 126


IN ASSOCIATION WITH AGAD
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SANCY SWEATHA. J

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

LAVANYA.C- IDBI FEDERAL

IF 119

IDBI FEDERAL
IN ASSOCIATION WITH AXA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
LAVANYA.C

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience-being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

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- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

e-kuff
CANDIDATE SIGNATURE



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

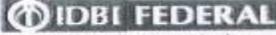
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3rd Cycle

Criterion V
Metric 5.2.1

VISHNUPRASANTH- IDBI FEDERAL

IF 128


IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
VISHNUPRASANTH.D

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:-

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

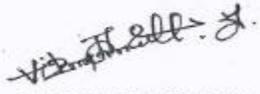
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

YUVASAKTHI.K-IDBI FEDERAL

IF 129

IDBI FEDERAL
IN ASSOCIATION WITH ADIA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
YUVASAKTHI.K

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 2:

- Min vintage 3 calendar months as an advisor
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- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

S. S. S.
CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NANDHINI.J-IDBI FEDERAL

IF 7

IDBI FEDERAL
IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
NANDHINI.J

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
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- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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- Cross sell & split norms are applicable for the lives calculation as per definition
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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Nandhini.J
CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SNEKA.S-IDBI FEDERAL

IF-40

IDBI FEDERAL
IN ASSOCIATION WITH AGS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SNEKA.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

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- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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- Progression post free look period & net of cancellation

Method 3:

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6. Self-Sourced business payout

Sneka.S
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVANEETHA KRISHNAN-IDBI FEDERAL

IF 38


In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
P. Navaneetha Krishnan

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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- Achieve rapid starter 100/fast track 100R
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Method 2:

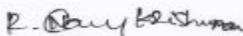
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition.
- Progression post free look period & net of cancellations.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VAISHNAVI-IDBI FEDERAL

IF 41


IN ASSOCIATION WITH AGPA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO R. VAISHNAVI

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

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Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
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Method 3:

- Achieve 10 live & FYC 60,000
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6. Self-Sourced business payout

Vaishnavi
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SWETHA.S-IDBI FEDERAL

IF 43

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SWETHA.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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- Progression post free look period & net of cancellations.

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Swetha.S
CANDIDATE SIGNATURE



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

REVATHI.E-IDBI FEDERAL

IF 39


IDBI FEDERAL
In Association with Agast
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO E-REVATHI

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min. vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Revathi Raj
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRIYANGA-IDBI FEDERAL

IF 42


IN ASSOCIATION WITH AGS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
S. Priyanga

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:-

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

S. Priyanga
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

BABY MAHESWARI-IDBI FEDERAL

IF 85

IDBI FEDERAL
IN ASSOCIATION WITH ADVISORS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
BABY MAHESWARI . A

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Maheswari . A.
CANDIDATE SIGNATURE



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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DIVYA.E- IDBI FEDERAL

IF 86


IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Divya.E

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation.

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KRITHIKA.P- IDBI FEDERAL

IF 87

IDBI FEDERAL
IN ASSOCIATION WITH ASSET
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO

KRITHIKA.P

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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4. Monthly Advisor Activation Allowance
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6. Self-Sourced business payout

KRITHIKA.P
CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVEEN.M IDBI FEDERAL

IF 72


IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
M. NAVEEN

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

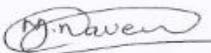
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRAVEEN.C IDBI FEDERAL

IF 89

IDBI FEDERAL
IN ASSOCIATION WITH AGS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
PRAVEEN.C

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Praveen.C
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRI DIVYADHARSHINI.A- IDBI FEDERAL

IA 97

IDBI FEDERAL
IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SRI DIVYADHARSHINI. A

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Sri Divyadharshini A
CANDIDATE SIGNATURE



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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
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3rd Cycle

Criterion V
Metric 5.2.1

ANUPRIYA.B - IDBI FEDERAL

2184

IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Anupriya.B

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

B. S. J. R.
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SATHISHBABU- IDBI FEDERAL

JF-91

IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
M. SATHISHBABU

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

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Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
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Method 3:

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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Sathy Babu M
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

HARISH-IDBI FEDERAL

IF 94

IDBI FEDERAL
IN ASSOCIATION WITH ADITYA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO V Harish .

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 1:

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- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
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Method 3:

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5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

V. Harish
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NISHANTH.B - IDBI FEDERAL

IF 95

IDBI FEDERAL
IN ASSOCIATION WITH AGRAAL
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO NISHANTH . B

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM . Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Nishanth
CANDIDATE SIGNATURE





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANTHOSH.M- IDBI FEDERAL

IF 52

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Santhosh.M

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min. vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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Metric 5.2.1

HEMADHARSHINI.D- IDBI FEDERAL

IF 2



IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO D.HEMA DHARSHINI

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

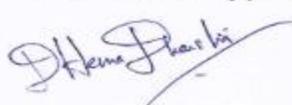
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout




CANDIDATE SIGNATURE



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Criterion V
Metric 5.2.1

KARTHIKA.T- IDBI FEDERAL

I F 118



IDBI FEDERAL
IN ASSOCIATION WITH AGENS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
KARTHIKA.T

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 lives & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Karthika.T
CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1

PRASANTH.A.P.- IDBI FEDERAL

IF 8


IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
PRASANTH.A.P

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
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Method 3:

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

AP Prasant
CANDIDATE SIGNATURE





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Criterion V
Metric 5.2.1

PRIYADHARSHINI.R- IDBI FEDERAL

IF 160

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO R. Priyadharsini

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

R. Priyadharsini
CANDIDATE SIGNATURE
R. Priyadharsini



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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ESWARIN - IDBI FEDERAL

IF 1


In association with Agastya
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
ESWARI N

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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Method 1:

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- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KARTHIKEYAN.P- IDBI FEDERAL

IF 4


IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
KARTHIKEYAN.P

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
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6. Self-Sourced business payout

P. Parthiban

P. Parthiban
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MONIKA.C- IDBI FEDERAL

IF 5



IDBI FEDERAL
IN ASSOCIATION WITH AGS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO C. Monika

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
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Monika
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MYTHILI.B- IDBI FEDERAL

IF 6

IDBI FEDERAL
In Association with Aditya
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
B. Mythili

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

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- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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6. Self-Sourced business payout

B. Mythili

B. Mythili
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NANDHINI.G- IDBI FEDERAL

IF 136



IDBI FEDERAL
IN ASSOCIATION WITH AGSAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO NANDHINI.G

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

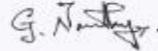
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

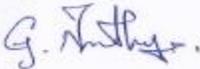
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CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SARAN KUMAR.R- IDBI FEDERAL

IF 138

IDBI FEDERAL
IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
R SARAN KUMAR

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

A. Srinivas
CANDIDATE SIGNATURE

A. Srinivas





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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Metric 5.2.1

SHAKTHI HARIHARAN- IDBI FEDERAL

IF 11



IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO

SHAKTHI HARIHARAN.M

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

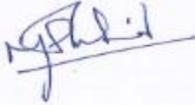
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

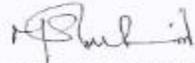
Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout




CANDIDATE SIGNATURE



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Metric 5.2.1

AMIRTHAVARSHINI- IDBI FEDERAL

IF 23



IDBI FEDERAL
The Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Amirthavarshini S.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


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ANGEL ANITHA- IDBI FEDERAL

IF 24

IDBI FEDERAL
In Association with Agency
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO *P.S. Angel Anitha*

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/first track 100R.
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for P.A.L. using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (ALSAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



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Criterion V
Metric 5.2.1

GOWTHAM- IDBI FEDERAL

IF 68

IDBI FEDERAL
IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
K. GOWTHAM

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (ALSAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

K. Growtham
CANDIDATE SIGNATURE
K. Growtham.





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Criterion V
Metric 5.2.1

POONGODI- IDBI FEDERAL

IF 32


In Association with Agent
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO R. Poongodi.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

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- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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Method 3:

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- Cross sell & split norms are applicable for the lives calculation as per definition
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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

R. Poongodi.
CANDIDATE SIGNATURE
R. Poongodi.



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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Criterion V
Metric 5.2.1

PURNISHAA.A- IDBI FEDERAL

IF 33



TO PURNISHAA A

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

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- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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Method 3:

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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

A. Purnishaa
CANDIDATE SIGNATURE
A. Purnishaa





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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Criterion V
Metric 5.2.1

SANDHIYA- IDBI FEDERAL

IF 34

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO *C. Sandhiya*

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
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Method 2:

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C. Sandhiya
CANDIDATE SIGNATURE
C. Sandhiya



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Criterion V
Metric 5.2.1

SAPNA JANGID- IDBI FEDERAL

EF 37

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In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO *A. Sapna Jangid*

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
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- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
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- Monthly Active NLA Allowance
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- Monthly Advisor Activation Allowance
- Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
- Self-Sourced business payout

Sapna Jangid. S
CANDIDATE SIGNATURE
Sapna Jangid. S



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Criterion V
Metric 5.2.1

DEVASHREE- IDBI FEDERAL

IF 25


IN ASSOCIATION WITH AGENTS
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(Career Progress Program)

TO *R.S. Devashree*

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 1:

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- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
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- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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R.S. Devashree
CANDIDATE SIGNATURE



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KAVUCIKA SRI.V- IDBI FEDERAL

IF 29

IDBI FEDERAL
IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Kavucika Sri.v

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 1:

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- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
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3. Monthly Production Bonus
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6. Self-Sourced business payout

Kavucika Sri.v
CANDIDATE SIGNATURE



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MANIVASAKI.M-IDBI FEDERAL

IF 30



IDBI FEDERAL
In association with Agent
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO Manivasaki, M.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R.
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

- Fixed Salary
- Monthly Active NLA Allowance
- Monthly Production Bonus
- Monthly Advisor Activation Allowance
- Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
- Self-Sourced business payout

M. Manivasaki
CANDIDATE SIGNATURE
M. Manivasaki,



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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

TAMILARASI.D- IDBI FEDERAL

IF 65


IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
D. Tamilarasi

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 2:

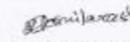
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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

AAISHA.J - IDBI FEDERAL

IF 74

IDBI FEDERAL
In association with Agastya
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Aaisha J

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 3:

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

CANDIDATE SIGNATURE
Aaisha J





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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

HARINEE.S- IDBI FEDERAL

IF 77

IDBI FEDERAL
In association with Agast
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO HARINEE .S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Harinee .S

Harinee .S
CANDIDATE SIGNATURE



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(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SOWMIYA.P- IDBI FEDERAL

IF-105

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SOWMIYA.P

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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2. Monthly Active NLA Allowance
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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

HARSHAVARDHINI.A.S- IDBI FEDERAL

IF 17

IDBI FEDERAL
In Association with Aegion
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
HARSHA VARDINI A.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRADEEP.P- IDBI FEDERAL

DF 19

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
PRADEEP.P

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 2:

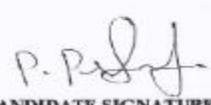
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- Cross sell & split norms applicable for the lives calculation as per above definition
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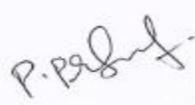
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6. Self-Sourced business payout


CANDIDATE SIGNATURE





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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1

SANJEEVI.R- IDBI FEDERAL


IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program) IF-20

TO
R. SANJEEVI.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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R. Sanji
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUBASH.N- IDBI FEDERAL



(Career Progress Program)

TO
SUBASH-N

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and altitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 2:

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CANDIDATE SIGNATURE



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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KARTER HAVEEN GEORGE- IDBI FEDERAL

IF 46

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO **KARTER HAVEEN GEORGE**

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 2:

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CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MIRUTHULA.S- IDBI FEDERAL

IF 47

IDBI FEDERAL
IN ASSOCIATION WITH AGREE
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
MIRUTHULA.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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S.M.f.
CANDIDATE SIGNATURE

S.M.f.





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NIMITHA.S – IDBI FEDERAL

EF 48



IDBI FEDERAL
In association with Ageas
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
NIMITHA.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and altitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R.
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

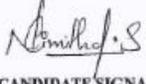
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

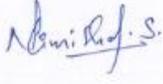
Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NITHIN.C – IDBI FEDERAL

IF 49



IDBI FEDERAL
IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd

(Career Progress Program)

TO *Nithin .c*

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

CANDIDATE SIGNATURE

Nithin.c *Nithin.c*





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRAVEEN KUMAR.J- IDBI FEDERAL

IF 102


IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO Praveen Kumar. J

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

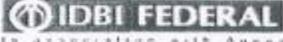
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUDHARSHINI.V-IDBI FEDERAL

IF 56


IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
V. SUDHARSHINI

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

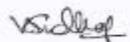
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SWETHA.V-IDBI FEDERAL

JF-54

IDBI FEDERAL
In Association with Agent
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
N. SWETHA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

N. Swetha
CANDIDATE SIGNATURE



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GUKAN BALAJI.S-IDBI FEDERAL

DP 45


In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Gukan Balaji.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 Live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Adviser Activation Allowance
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6. Self-Sourced business payout

Gukan Balaji.S

Gukan Balaji
CANDIDATE SIGNATURE



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SIVASELVI.C-IDBI FEDERAL

IF 54

IDBI FEDERAL
IN ASSOCIATION WITH AGRIUM
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SIVASELVI.C

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Sivaseelvi.c
CANDIDATE SIGNATURE

Sivaseelvi.c





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VARSHA.S-IDBI FEDERAL

IF 59

IDBI FEDERAL
In Association with Agent
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
S. Varsha

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 lives & FYC 60,000.
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6. Self-Sourced business payout

S. Varsha

S. Varsha
CANDIDATE SIGNATURE



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHIVYA.M-IDBI FEDERAL

DF 67

IDBI FEDERAL
IN ASSOCIATION WITH AGS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
DHIVYA.M

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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M. Di

M. Di
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWTHAM.S-IDBI FEDERAL

IF 62



IDBI FEDERAL
In Association with AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
GOWTHAM S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 1:

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Method 2:

- Min vintage 3 calendar months as an advisor
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- Cross sell & split norms applicable for the lives calculation as per above definition
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Method 3:

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S.goutham
CANDIDATE SIGNATURE

S.goutham



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KATHIRAVAN KARTHIKA-IDBI FEDERAL

IF 69



IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
KATHIRAVAN KARTHIKA.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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Method 1:

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- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

A. Kathiravan
Kartika
CANDIDATE SIGNATURE

A. Kathiravan
Kartika



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

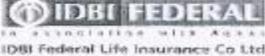
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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MUGESH KUMAR.V-IDBI FEDERAL

25 70


IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO MUGESH KUMAR.V

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

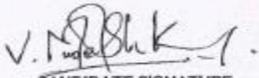
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

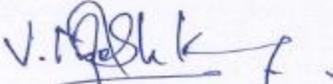
Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NANDHA KUMAR.M-IDBI FEDERAL

IF 71

IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
NANDHA KUMAR . M

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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N. Kumar
CANDIDATE SIGNATURE

N. Kumar



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVEEN.S-IDBI FEDERAL

IF 88


In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
S. Naveen

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

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- Rapid starter 100 target is different for new & existing advisors
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Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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Method 3:

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S. Naveen

S. Naveen
CANDIDATE SIGNATURE



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VISHNU.S.J-IDBI FEDERAL

IF 73



IDBI FEDERAL
IN ASSOCIATION WITH ANAD
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Vishnu, S.J

We are happy to Issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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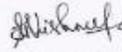
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6. Self-Sourced business payout


 CANDIDATE SIGNATURE





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3rd Cycle

Criterion V
Metric 5.2.1

ASWANTH.P-IDBI FEDERAL

IP 66


IN ASSOCIATION WITH AGASS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
ASWANTH. P

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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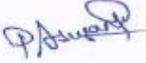
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CANDIDATE SIGNATURE



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Criterion V
Metric 5.2.1

RAJKUMAR.K-IDBI FEDERAL

IF 79


IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO RAJKUMAR. K

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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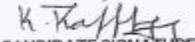
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6. Self-Sourced business payout


CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SATHISH KUMAR.D-IDBI FEDERAL

JF-80

IDBI FEDERAL
IN ASSOCIATION WITH AARVY
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SATHISH KUMAR.D

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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6. Self-Sourced business payout

D. Sathish Kumar
CANDIDATE SIGNATURE

D. Sathish Kumar



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3rd Cycle

Criterion V
Metric 5.2.1

PRAVIN KUMAR.J-IDBI FEDERAL

2250

IDBI FEDERAL
IN ASSOCIATION WITH AGU
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO PRAVIN KUMAR - J

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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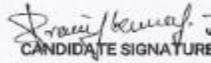
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6. Self-Sourced business payout


CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RAGUL.P-IDBI FEDERAL

IF 103



IDBI FEDERAL
IN ASSOCIATION WITH ADIA
IDBI Federal Life Insurance Co Ltd

(Career Progress Program)

TO
Ragul . P

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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6. Self-Sourced business payout

P. Palani
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SAIRAM-IDBI FEDERAL

DF 104


IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
C. SAIRAM.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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6. Self-Sourced business payout

C. Sairam
CANDIDATE SIGNATURE





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SOWMIYA.M-IDBI FEDERAL

IF
IF-21



IDBI FEDERAL
IN ASSOCIATION WITH AXA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Sowmiya.M

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition.
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Sowmiya M
CANDIDATE SIGNATURE

Sowmiya M



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRIVANI.N-IDBI FEDERAL

IF-107

IDBI FEDERAL
In Association with Agent
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SRIVANI . N

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL. (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Srivani . N
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SURUTHI.K.M-IDBI FEDERAL

IF-153


IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SURUTHI.K.M

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

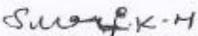
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ABIRAMI.S-IDBI FEDERAL

IF 112


IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
S. Abirami

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

S. Abirami
CANDIDATE SIGNATURE



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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

BARANIDHARAN.S-IDBI FEDERAL

IF 116


IN ASSOCIATION WITH ADITYA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
BARANIDHARAN . S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

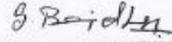
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

REDHANYA.D-IDBI FEDERAL

IF 120

IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
REDHANYA.D

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SOWNDARYA.K-IDBI FEDERAL

IF 122

IDBI FEDERAL
IN ASSOCIATION WITH ADIA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
K. SOWNDARYA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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- Cross sell & split norms are applicable for the lives calculation as per definition
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An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Sowndarya
CANDIDATE SIGNATURE





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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ANEE MONICA-IDBI FEDERAL

IF 98



(Career Progress Program)

TO

A. ANNE MONICA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

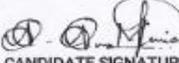
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KAVIYA.S-IDBI FEDERAL

IF 99

IDBI FEDERAL
IN ASSOCIATION WITH AGUARD
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Kavya.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
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Kavya.S
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KEERTHAN.M-IDBI FEDERAL

IF 100

IDBI FEDERAL
In Association with Axxax
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Keerthana - M

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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Keerthana M
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KIRTHIKA.S-IDBI FEDERAL

IF 101



IDBI FEDERAL
IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
S. KIRTHIKA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 500/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
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- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
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Method 3:

- Achieve 10 live& FYC 60,000.
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CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRIKAVI.M-IDBI FEDERAL

Sr = 106

IDBI FEDERAL
In Association with Agent
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
M. Sri Kavi

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
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Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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Method 3:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

M. Sri Kavi
CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VINODHINI.V-IDBI FEDERAL

IF 110

IDBI FEDERAL
IN ASSOCIATION WITH AGREE
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
V.VINODHINI

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Vinodhini V
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

YUVARAJ.T-IDBI FEDERAL

DF-111

IDBI FEDERAL
IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
YUVARAJ.T

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

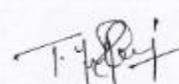
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE

ANJANA DEVI.B-IDBI FEDERAL





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

IF 114

IDBI FEDERAL
IN ASSOCIATION WITH AGSAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
ANJANA DEVI.B

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

CANDIDATE SIGNATURE

KARTHIKA.S-IDBI FEDERAL





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



(Career Progress Program)

TO
S. KARTHIKA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

S. Kartika

S. Kartika
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

JOSEPH.C.V-IDBI FEDERAL

IF 131



IDBI FEDERAL
IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO **JOSEPH C.V**

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 500/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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Method 3:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Joseph
CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KEERTHIGA.N-IDBI FEDERAL

IF 132

IDBI FEDERAL
IN ASSOCIATION WITH AIAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO *Keerthiga N*

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

N. Keerthiga
CANDIDATE SIGNATURE

N. Keerthiga



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MAHALAKSHMI.N-IDBI FEDERAL

IF 133

IDBI FEDERAL
IN ASSOCIATION WITH AGNES
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
MAHALAKSHMI.N.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 50,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

N. G.
CANDIDATE SIGNATURE

N. G.

MEGHA.B-IDBI FEDERAL





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

IF 135



TO Megha B

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
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Megha B.
CANDIDATE SIGNATURE

Megha B.

NANTHINI.P-IDBI FEDERAL





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

IF 125



TO

P. NANTHINI

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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P. Nanthini
CANDIDATE SIGNATURE

P. Nanthini





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SARAVANA KUMAR-IDBI FEDERAL

IF 10



IDBI FEDERAL
IN ASSOCIATION WITH AGENY
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SARAVANAKUMAR S.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in Insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

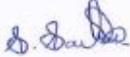
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

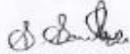
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6. Self-Sourced business payout




CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DEEKSHITHA.P-IDBI FEDERAL

I F 130

IDBI FEDERAL
IN ASSOCIATION WITH ARAAS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
P DEEKSHITHA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 2:

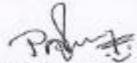
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- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MANIRATHNA.S-IDBI FEDERAL

IF 134



IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
S. MANIRATHNA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

S. Manirathna
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RAGUPATHI.N-IDBI FEDERAL

IF 137



IDBI FEDERAL
IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
RAGUPATHI.N

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRIYADARSINI.S-IDBI FEDERAL

IF 13

IDBI FEDERAL
IN ASSOCIATION WITH AIAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
PRIYADARSINI.S

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

THRISHA-IDBI FEERAL

IF 58

IDBI FEDERAL
IN ASSOCIATION WITH AGRI
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
S. THRISHA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM . Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

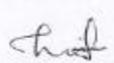
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

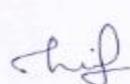
Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ABINAYA.N-IDBI FEDERAL

IF 60

IDBI FEDERAL
In association with Aegion
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
ABINAYA .N

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Abinaya .N
CANDIDATE SIGNATURE

Abinaya .N



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWTHAM.B-IDBI FEDERAL

IF 28



IDBI FEDERAL
IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO GOWTHAM.B

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

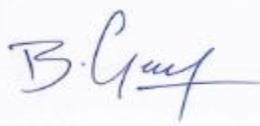
Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE





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(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MAHESWARI.G-IDBI FEDERAL

IF 64



IDBI FEDERAL
IN ASSOCIATION WITH AGASTI
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Maheswari . G

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

G. Msuj
CANDIDATE SIGNATURE

G. Msuj



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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

TAMILARASI.P-IDBI FEDERAL

IF 35


In Association with Agency
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

to TAMILARASI. P

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

P. TAMILARASI
CANDIDATE SIGNATURE



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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DHANYA.V-IDBI FEDERAL

IF 61



IDBI FEDERAL
Incorporated in India
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Dhanya.V

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 500/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

V. Dhanya

V. Dhanya
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KOWSALYA.A-IDBI FEDERAL

IF 63

IDBI FEDERAL
IN ASSOCIATION WITH AGSAS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
Kowsalya. A

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

K.P. A
CANDIDATE SIGNATURE

K.P. A



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KIRUTHIKA.M-IDBI FEDERAL

IF 147

IDBI FEDERAL
IN ASSOCIATION WITH AGENCIES
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
KIRUTHIKA.M

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

M. Kiruthika.
CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ANUSHIA.C-IDBI FEDERAL

IF 154

IDBI FEDERAL
IN ASSOCIATION WITH ANAD
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO ANUSHIA.C

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live & FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



LOGESWARI.V-IDBI FEDERAL





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

IF 156

IDBI FEDERAL
IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
LOGESWARI V

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in Insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

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- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
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Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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Method 3:

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- Cross sell & split norms are applicable for the lives calculation as per definition
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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout.

V. Logeswari
CANDIDATE SIGNATURE

POOVARASAN.C-IDBI FEDERAL





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1



TO

POOVARASAN C

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
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Method 3:

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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Recd

Recd
CANDIDATE SIGNATURE





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRIYA DHARSHINI.P-IDBI FEDERAL

IP 36

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
P. PRIYA DHARSHINI

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
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Method 3:

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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Priya Dharshini P.
P. Priyadharshini
CANDIDATE SIGNATURE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHANMUGA PRIYA.V-IDBI FEDERAL

IF 162

IDBI FEDERAL
IN ASSOCIATION WITH ARAAI
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO SHANMUGA PRIYA.V

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

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3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Shanmuga Priya V
CANDIDATE SIGNATURE
Shanmuga Priya V





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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHOBICA.B-IDBI FEDERAL

IF 163


IN ASSOCIATION WITH AGSRY
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
SHOBICA.B

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
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An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

Shobika.B
CANDIDATE SIGNATURE

Shobika.B



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHREENITHI.J-IDBI FEDERAL

IF 164



IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd.

(Career Progress Program)

TO
Shreenithi J

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition.
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An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout



CANDIDATE SIGNATURE



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SNEHA.T-IDBI FEDERAL

IF 165

IDBI FEDERAL
In Association with Agents
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
T. SNEHA.

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
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Method 3:

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CANDIDATE SIGNATURE




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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRIYADHARSHINI.S.S-IDBI FEDERAL

IP 140

IDBI FEDERAL
IN ASSOCIATION WITH AGREEA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
S.S.PRIYADHARSHINI

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Method 1:

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Method 2:

- Min vintage 3 calendar months as an advisor
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6. Self-Sourced business payout

Pdh s.s
CANDIDATE SIGNATURE
Pdh .s.s



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

THABASVINI.B.J-IDBI FEDERAL

IF 166

IDBI FEDERAL
IN ASSOCIATION WITH AGENT
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
THABASVINI. B. J

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

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Thabasvini. B. J
CANDIDATE SIGNATURE
Thabasvini B.J



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VIDHUSHAA.K-IDBI FEDERAL

IF 167

IDBI FEDERAL
IN ASSOCIATION WITH AGENA
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
VIDHUSHAA K

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

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4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout

V-Hush K
CANDIDATE SIGNATURE
V-Hush K





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VISHNUPRIYAA.R-IDBI FEDERAL

IF 168

IDBI FEDERAL
IN ASSOCIATION WITH AGS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO VISHNUPRIYAA R

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM. Exam fee of 600/- to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL.

An advisor needs to achieve the defined criteria to progress to become an Agency Leader and to progress to higher levels of leader as Senior Agency leader / Group agency leader in his/her career path.

AGENCY LEADER TO PROJECT AGENCY LEADER CAREER PROGRESSION:

Agency leader is an opportunity for existing advisors to grow in their career as a leader and build agency distribution. Below is the career path for an advisor to progress up to agency leader

Method 1:

- Achieve rapid starter 100/fast track 100R
- Progression post free look period & net of cancellations
- Rapid starter 100 target is different for new & existing advisors
- Both new and existing advisors can qualify for PAL using this method

Method 2:

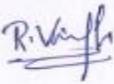
- Min vintage 3 calendar months as an advisor
- Achieve 8 lives & FYC Rs.35,000 within 6 rolling months
- Cross sell & split norms applicable for the lives calculation as per above definition
- Progression post free look period & net of cancellation

Method 3:

- Achieve 10 live& FYC 60,000.
- Cross sell & split norms are applicable for the lives calculation as per definition
- Progression post free look period & net of cancellations.

An Agency Leader (AL/SAL/GAL) will be eligible for performance based fixed as well as variable payout as listed below:

1. Fixed Salary
2. Monthly Active NLA Allowance
3. Monthly Production Bonus
4. Monthly Advisor Activation Allowance
5. Indirect Team QPB for SAL/GAL (Indirect Team L1 & L2 - Quarterly)
6. Self-Sourced business payout


CANDIDATE SIGNATURE



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RAMSABARITH.B-IDBI FEDERAL

IF 151



IDBI FEDERAL
IN ASSOCIATION WITH AGRAA
IDBI Federal Life Insurance Co Ltd

(Career Progress Program)

TO B. RAMSABARITH

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAL

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PRANITHA.V-IDBI FEDERAL

IF 158



IDBI FEDERAL
IN ASSOCIATION WITH AGENTS
IDBI Federal Life Insurance Co Ltd
(Career Progress Program)

TO
V. PRANITHA

We are happy to issue the career progress letter. We would appoint you as our Advisor and test you on knowledge, skills and attitude. We are very excited about the potential of you and your experience being brought to our table.

In order to work in insurance industry initial step would be clearance of IRDA EXAM .Exam fee of 600/-to pay as DD in favor of IDBI FEDERAL LIFE INSURANCE CO LTD-IRDA TRAINING payable @ MUMBAI.

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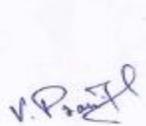
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CHELLA KUMAR – INFOSYS



November 25, 2021

HRD/1002934050/21-22

Mr. Chellakumar D
83 Tansa Nagar, C Block, Bommanampalayam
Bharatiyar University (Post), Vadavalli.
Coimbatore-641046
India

Ph: +91-8903400839

Dear Chellakumar,

Congratulations! We are delighted to make you an offer as **Operations Executive - Trainee** and your role is **Operations Executive**.

Here are the terms and conditions of our offer:

Joining

Your scheduled date of employment with us will be **09-Dec-2021**.

Location

Your location of training is **MYSORE, India**. The location of posting ("work location") would be communicated to you upon successful completion of training. You may be asked to relocate to any of our units, departments or the offices of our affiliates* and/or the offices of our customers, depending on business requirements. In such an event, your remuneration and other benefits shall be determined in accordance with the relevant Policies of the Company in that work location."

Please be advised that you, by accepting this offer, hereby give your irrevocable consent to the above.

** For the purpose of this agreement, "affiliate" means any entity that controls, is controlled by, or is under common control with the First Party. For purposes of this Agreement, "control" means possessing, directly or indirectly, the power to direct or cause the direction of the management, policies or operations of an entity, whether through ownership of voting securities, by contract or otherwise."*

Training

The training program will consist of classroom/virtual training and on-the-job training. The duration of the classroom/virtual training will be based on the business requirement. Your continued employment with the Company is subject to your meeting the qualifying criteria till the end of the training and successful completion of the training.

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November 25, 2021

HRD/2T/1002934050/21-22

Mr. Chellakumar D
83 Tansa Nagar, C Block , Bommanampalayam
Bharatiyar University (Post), Vadavalli.
Coimbatore-641046
India

Ph: +91-8903400839

Dear Chellakumar,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.11.25 09:23:52 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

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You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condemnation of delay in submission of the same will be at the Company's discretion.

Passport and Driving License

It would be to your advantage to have a valid passport and a four-wheeler driving license at the time of joining duty. Our offer to you is subject to your having a valid passport or producing a proof of having applied for the same.

Compensation and Benefits

Salary

Your Total Gross Salary will be INR **18,581** per month. The break-up of your salary has been provided in the Compensation Details sheet in Annexure - I.

In addition to your gross salary, you will receive an additional Personal Allowance of INR **461** per month. This allowance will be paid to you during your probation period, on the condition that your base location remains Bangalore/Mysore/Mangalore/Hubli. This allowance will be discontinued in case of a change in your base location due to official or personal reasons or upon confirmation (whichever is earlier).

Ex - Gratia / Bonus

You will be eligible for an Ex-Gratia/ Bonus payout which is calculated at 20% of the Basic Salary as mentioned in the Compensation Details sheet at Annexure - I of this letter. The mode of payment for Financial Year 2021-22 will be as follows:

95% of the bonus amount mentioned in the Compensation Details sheet will be paid out on a monthly basis. The balance amount will be paid out in the end of the financial year.

Insurance

You will be eligible to participate in a Group Health Insurance Scheme. You may choose to enhance the coverage with other participatory optional health insurance plans (Platinum, Gold and Silver). You will be covered by default under the Standard Plan which provides you and your family (your spouse and two children up to the age of 22 years) with a cover of INR **500,000** per annum.





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You will be covered under the Group Life Insurance Scheme, managed by Infosys Welfare Trust which provides you with a total Life Insurance cover of **INR 6,200,000** of which **INR 3,200,000** is covered towards natural death, and **INR 3,000,000** towards an accidental death. All employees become members of Infosys Welfare Trust, by one-time payment of **INR 250** and fixed monthly contribution of **INR 200**. The details of the Scheme would be available to you when you join the Company.

Notice Period

During the probation period, if your performance is found to be unsatisfactory or if it does not meet the prescribed criteria, your training/employment can be terminated by the Company with one-month notice or salary thereof. On confirmation, you will be required to give three month's notice or salary thereof in case you decide to leave our services, subject to the Company's discretion. Where circumstances make it necessary, the Company will have the discretion to relieve you only at the end of the three months' notice period. Similarly, the Company can terminate your services by giving three months notice or salary thereof.

In the event you do not successfully complete your training, or you are involved in an act that constitutes misconduct, your training/employment can be terminated by the Company with immediate effect without notice.

Background Checks

The Company may, at its discretion conduct background checks prior to or after your expected joining date to validate your identity, the address provided by you, your education details and details of your prior work experience if any, and to conduct any criminal checks. You expressly consent to the Company conducting such background checks. In this connection, you are required to furnish the documents listed in Offer Annexure for India.

If you fail to submit the necessary documents as required by the Company within the specified time period or if the Company is not satisfied, with the outcome of the background checks, the Company, in its sole discretion, reserves the right to withdraw this offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

When a background check raises any concerns regarding any of the details furnished by you and the Company feels the need to further validate such facts, the Company may at its sole discretion, ask you for further information, to substantiate the details that you have earlier provided to the Company, before initiating appropriate action.

Please note that Infosys requires you to furnish a copy of your passport at the time of joining. If you are unable to do so, the Company will initiate a criminal background check.





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Other Terms and Conditions

You agree not to undertake employment, whether full-time or part-time, as the Director / Partner / Member / Employee of any other organization / entity engaged in any form of business activity without the consent of Infosys. The consent may be given subject to any terms and conditions that the Company may think fit and may be withdrawn at any time at the discretion of the Company.

Our offer to you as an **Operations Executive** is conditional upon your having fully completed your graduation, without any active backlog papers. Your simple average should not be less than what was specified during the selection process. You should also have completed all studies, course requirements and examinations required for the award of the educational qualification recorded by you in your application for employment with Infosys. You will be required to produce all marks sheets and other relevant documents at the time of joining.

You will produce all marks sheets and other relevant documents. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condonation of delay in submission of the same will be at the Company's discretion.

You hereby acknowledge and agree to abide by all internal Policies of the Company, which you will be able to access, upon joining, on the Intranet 'Sparsh'. These Policies cover various human resources and administrative topics and procedures. The Company reserves the right to change these Policies at any time in its absolute discretion.

Based on the nature of your work and business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts require you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

You shall be required to sign certain mandatory agreements, including but not limited to the Confidentiality, Intellectual Property Rights, the Code of Business Conduct and Ethics and your employment shall be governed by all the rules and regulations, as amended from time to time, of the Company as applicable to your employment with us. This offer is also conditional upon your acceptance and execution of the Non-Compete Agreement (Annexure III).

This offer of employment constitutes the entire agreement between you and the Company regarding the terms of your employment and it is the complete, final, and exclusive embodiment of your agreement with regard to this subject matter and supersedes any other promises, warranties, representations or agreements, whether written or oral. It is entered into without reliance on any promise or representation other than those expressly contained herein, and it cannot be modified or amended except in writing signed by an authorized officer of the Company.

Company Confidential - This communication is confidential between you and Infosys Limited
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ANNEXURE - I (Compensation)

COMPENSATION DETAILS (All figures in INR per month)				
NAME	Mr. Chellakumar D			
ROLE	Operations Executive			
ROLE DESIGNATION	Operations Executive - Trainee			
1. MONTHLY COMPONENTS				
BASIC SALARY				13,582
BONUS / EX-GRATIA (95% of the eligible amount (20% of Basic Salary) being paid out on a monthly basis)				2,580
MONTHLY GROSS SALARY				16,162
2. ANNUAL COMPONENT				
BONUS / EX-GRATIA - (Balance 5% will be paid out in the end of the financial year after adjusting the advance (95%) paid out on a monthly basis)				136
3. RETIRAL BENEFITS				
PROVIDENT FUND - 12% of Basic Salary				1,630
GRATUITY - 4.81% of Basic Salary*				653
FIXED GROSS SALARY (1+2+3)				18,581
TOTAL GROSS SALARY				18,581
OTHER BENEFITS				
Scheme	Eligible Amount In INR	Interest	Monthly Instalments	Margin Money (To be borne by the employee)
SALARY LOAN (subject to submission of Trainee Agreement)	12000	Nil	12	Nil
All the above benefits are as per Company's policies, which are subject to change from time to time. The disbursement of any loan / loan allowance is subject to the fulfilment of all criteria defined for the same to the satisfaction of the Company as per the relevant loan / loan allowance policy at that time				
*The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amounts will be determined in strict accordance with the provisions of the Payment of Gratuity Act				
Employee State Insurance ("ESI") may be applicable to employees as per the applicable statutory regulations. If ESI is applicable, the employee and the employer will contribute towards ESI as per the provisions of the ESI Act, 1948.				





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NISWAR USHEN.S-Infosys


Navigate your next

HRD/InfosysBPM/1002218904 06-August-2021

Mr. NISWAR USHEN S
9/28 BHARATHI STREET AVINASHI

STRICTLY PRIVATE & CONFIDENTIAL

Dear NISWAR USHEN S,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a)	Role	:	Process Executive
b)	Role designation	:	Process Executive
c)	Job Level	:	2B
d)	Date of Joining	:	11-August-2021
e)	Location of Posting	:	Bangalore
f)	Gross Salary per month	:	Rs. 19798/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
- Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

2. Joining Bonus

You will be paid a joining bonus of Rs.1000 with your 2nd month's salary.





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3. Submission of documents

You are required to submit originals and two photocopies of the following documents on the date of joining the Company. In case of any discrepancy found in the documents/details furnished, the company reserves the right to revoke the offer letter/terminate your employment without any prior notice or notice period.

Sl. No.	Document	Details
1	10 th standard marks card*	Mandatory
2	12 th Standard marks card*	Mandatory
3	Marks cards for all the years of graduation, degree, diploma certificate*	Mandatory
4	Relieving Letter from all organizations worked*	Mandatory
5	Passport size photographs*	6 numbers (mandatory)
6	Professional Qualification marks cards* and certificate (if applicable)	Mandatory
7	Post graduate mark cards* and certificate(if applicable)	Mandatory
8	NSR registration number or ITPIN number or web registration number	Mandatory
9	Passport**	Optional
10	Driving License	Optional
11	ID Proof - One ID proof issued by the Govt. of India - Driving license /Passport/PAN Card/Voter's ID	Mandatory
12	Aadhar Card***	Mandatory

* Failure to produce the document on the date of joining will entail suitable action by the Organization including withdrawal of employment offer & termination of employment. Originals of the above documents that you have submitted will be returned to you post verification. Under situations where the employee works for a client which needs the employee to furnish details on his past employments, the same will need to be provided.

** The Company reserves the right to initiate background verification (BGV) for all employees.

*** Certain statutory regulations relating to employment processes (including but not limited to enrolment to Employee's Provident Fund Scheme) mandate the employer to produce Aadhar card details of its employees. For this purpose, all employees are required to produce their Aadhar card details to the Company prior to or at the time of joining the Company.





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4. Background Verification

The Company may, in its sole discretion conduct background checks, prior to or after your date of joining the Company, including but not limited to, for the purpose of validating your identity, your suitability to the concerned employment, the address provided by you, the education details provided by you, the details of your prior work experience (if any) and criminal checks. You expressly consent to, the Company conducting such background checks. In this connection, you are required to furnish the documents as mentioned in the section titled as 'Submission of Documents' in this Offer Letter and the Company reserves the right to seek further documents in addition to the documents listed in the said section to substantiate the details you have provided to the Company.

If the Company is not satisfied with the outcome of the background checks and/or any concerns are raised in a background check, attributable to, false information or mis-statement or misrepresentations or omission of facts in the details provided by you, the Company reserves the right to withdraw this Offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

5. National Skills Registry

The Company has always believed in surpassing customer expectations and has created several new benchmarks and standards in security, service & quality and in order to do this, we have maintained a strong focus on compliance. NASSCOM, the premier industry Organization has conceived the "National Skills Registry" that promises more effective information security standards. It aims to register employees working in our industry on a web enabled database and uniquely identify each industry person based on bio-metrics. You are required to complete your web registration with National Skills Registry before you join the Company. You will also have to produce the proof of registration when you join the Company. Failure to produce the proof of registration as acceptable to the Company on the date of joining may entail in the withdrawal of this Letter of offer and no rights shall arise/ be enforceable by you under this Letter of offer. The cost of your registration with National Skills Registry and the subsequent verification of your database by Nasscom's empaneled background checkers will have to be borne by you. For more information on national skills registry, please visit www.nationalskillsregistry.com.

6. Relocation benefits

As per the Company's policies you will be entitled to relocation benefits at the time of joining the Company. The Company will reimburse the relocation expenses incurred by you on actuals, provided you submit to the Company the receipts/invoices evidencing those expenses. The relocation benefits will be recovered from you, in case you choose to leave your employment within 180 days of your joining the Company.

7. Transfer/Secondment

Please refer to the 1 page of this Offer of employment for your location of posting. However, you can be transferred/seconded to any of the Company's units/departments or affiliate entities/partners situated anywhere in India or abroad. The terms and conditions relating to transfer/secondment shall be as stated in the relevant documents executed at the time of such secondment/transfer.

8. Probation Period

You will be on probation for a period of six months and may be confirmed as a permanent employee upon successful completion of your probation. Probation can be extended for a further period at the sole discretion of the Company.

Please note that as per the Company's policies, all confirmations take place only on the 1st working day of a month. If the date of joining of an employee falls between the 1st and 15th day (both days inclusive) of a month, then the employee would be confirmed effective the 1st day of the 7th month from his/her date of joining subject to fulfillment of all criteria related to confirmation. If the date of joining of an employee falls between the 16th and the last day (both days inclusive) of a month, then the employee would be confirmed on the 1st day of the 8th month subject to fulfillment of all criteria related to confirmation.





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During your probationary period, the Company can dispense with your services without ascribing any reasons on giving you **30 calendar day's prior notice or basic and dearness allowance and basket of allowances** in lieu of such notice. Similarly, it will be permissible for you to resign from our services subject to a calendar month's prior notice of your intention to do so, however, the Company may, at its discretion, dispense with such notice and ask you to pay basic and dearness allowance and basket of allowances in lieu of notice. ~~It is expressly understood and agreed between us that neither party will have cause for complaint if the other party wishes to take advantage of this right of termination.~~
If you are considered satisfactory in all aspects, your employment will be confirmed on the expiry of your probationary period.

9. Notice Period

As an employee of the Company, you will be required to give either (a) 30 calendar days' notice or (b) one month's salary in lieu thereof, in case you decide to leave our services. Please note that acceptance of payment in lieu of notice period and the issue of the relieving order is at the Company's discretion. Similarly, the Company can terminate your services by giving 30 calendar days' notice or salary in lieu thereof, at the Company's sole discretion.

withstanding the above, in the event of your violation of the Code of Conduct and the Disciplinary policy of the Company, the Company can terminate your services by giving you up to 30 calendar days' notice or payment of salary in lieu thereof.

"Salary" for the purposes of this section will be basic and dearness allowance and basket of allowances.

10. Training Period and Process

Upon joining the Company, you may be required to undergo training programs as stipulated by the organization. Upon successful completion of a training program, which includes scoring the minimum stipulated grades or passing the assessment and certification process as mandated for the process and the client, you may be assigned to a process team at Organization's sole discretion. Upon failure to complete requisite assessments and certifications, the Company is free to take suitable action as it deems fit which can include termination of your employment.

11. Organizational Rules

You will familiarize with and adhere to the Organization's Rules and Regulations in force and as modified by the Organization from time to time. You shall execute such agreements/bonds as required by the Organization. Based on the nature of your work business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts requires you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

12. Personal taxation

Your salary and the perquisites are subject to income tax as per Indian Tax Laws and all personal taxation will have to be deducted at source as per the laws applicable from time to time and the Company does not accept any responsibility for its accuracy.

13. Termination of employment

Your services with the Company may be terminated by either party upon giving a written notice of 30 calendar days notice or salary in lieu of such notice.

The Company may also terminate your services, should you be absent from work or incapacitated from properly performing your duties owing to ill health or accident for a period of 30 days, by giving you 15 days' notice in writing of its intention to do so. Further the Company reserves the right to terminate the service for your failure to pass the Company's-requisite assessments and certifications as applicable.





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You are liable to be summarily dismissed should you be guilty of breach of this appointment, insobriety, addiction to drugs, dishonesty, disobedience, neglect of duty or any other misconduct under the Company's service rules which is detrimental to the business or interests of the Company.

14. Other Terms & Conditions

- You agree not to undertake employment, whether full-time or part-time, as the Director/Partner/member/employee of any other company/entity engaged in any form of business activity without the consent of the Company. The consent may be given subject to any terms and conditions that the Company may think fit and may be withdrawn at any time at the sole discretion of the Company.
- All or any of the privilege and benefits extended can be altered or withdrawn by the Company at any time.
- You will be governed by the schemes relating to personal accident, medical insurance and transport facilities in accordance with company regulations, as changed from time to time.
- You will be governed by the rules and regulations of the company as applicable to your category of employees, which may change from time to time.
- Validity of this letter would be 7 days from the offer. The offer will be void if not accepted within 7 days of issuance. Your employment is also contingent upon your starting work with the Infosys BPM as per the joining date mentioned.

In token of your acceptance of this offer, kindly sign and return a copy at the earliest to:

Mr. Dependra Mathur
Senior Vice President & Head Human Resource Development – BPM
Infosys BPM Ltd,
Building 48, 4th Floor, Section 1,
Electronic City, Hosur Road,
Bangalore -560100

We welcome you to the Infosys BPM family and wish you a rewarding career over the years to come. Yours
sincerely,

Dependra Mathur
Senior Vice President & Head Human Resource Development – BPM

I have read, understood and agree to the terms and conditions as set forth in this offer letter.

Date: _____, 20____

Sign your name

Print your name Location

Please carry this letter with you as you would have to produce the same to the security personnel for entry into the premises of the Company. Also, please carry with you a photo identity card and address proof that you have (Passport, Driving License, Voters ID card etc.) which would have to be produced at the time of joining. Failure to produce the documents as





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APPENDIX 1

COMPENSATION DETAILS	
Name	NISWAR USHEN S
Role Designation	Process Executive
Job Level	2B
Date of Joining	11-August-2021
Location of Posting	Bangalore
Fixed Components	Amount in INR per month
Basic	13371
Fixed Dearness Allowance (FDA)	1100
Basket of Allowances (BOA)*	0
Sub Total 1	14471
Statutory Components	
Company Contribution to Provident Fund	1737
Gratuity	696
Bonus	2894
Sub Total 2	5327
Gross Salary per month - Sub Total 1+2	19798
Total Annual CTC	237576

Over and above the gross salary mentioned above you will be eligible to the following allowances provided you satisfy the conditions as laid down in Clause 1 of this letter

Voice Allowance (paid monthly on individual performance and allocation to a voice process)	Rs 2500
Shift Allowance (paid monthly if you are working in night shift)	As applicable

* Basket of Allowances (BOA) comprises of HRA, LTA, Medical, Children's Education and Conveyance to be split according to an individual's tax plan.

ESI (Employee's State Insurance) may also be applicable to individual employees as per statutory regulations. If ESI is applicable, employee will contribute 1.75% of salary as ESI contribution while the Company will contribute 4.75% of salary as ESI contribution. Salary for the purpose of ESI calculation includes Subtotal 1 and Bonus.

The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amounts will be determined in strict accordance with the provisions of the Payment of Gratuity Act, 1972 including but not limited to the minimum service periods set forth therein

Offered by: Date: 06-August-2021 _____ Sign your name Umashankar N _____ Print your name 926577 HRD _____ Emp No. Dept. Name	Candidate: Date: _____, 20_____ _____ Sign your name NISWAR USHEN S _____ Print your name	SAP data provided by: Date: _____, 20_____ _____ Sign your name _____ Print your name _____ Emp No. Dept. Name	SAP data updated by: Date: _____, 20_____ _____ Sign your name _____ Print your name _____ Emp No. Dept. Name
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APPENDIX 2

Deductions*

Deduction	Description	Month of Deduction	Approximate Amount
Mysore Accommodation	Accommodation provided in Mysore during the training period will be charged	13 th /14 th month from joining	Up to Rs. 133/day*
Transport** (based on location)	The transport rates depend on the distance travelled	Monthly	Rs. 250** - Rs. 1085**

*The amounts mentioned above are indicative and may vary based on location of posting.

**The above amounts are subject to change.

*The first deduction mentioned above will be made in the 13th /14th month from joining. In case you leave the company before that, this amount will be deducted from your Full & Final Settlement.





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APPENDIX 3

In Time	Shift Definition	Total Hours	Out Time	Shift
Shift 2 - From 2:30 PM to 5:29 PM				
2:30 PM		9:15	11:45 PM	2
3:00 PM		9:15	12:15 AM	2
3:30 PM		9:15	12:45 AM	2
4:00 PM		9:15	1:15 AM	2
4:30 PM		9:15	1:45 AM	2
5:00 PM		9:15	2:15 AM	2
Shift 3 - From 5:30 PM – 2:29 AM				
5:30 PM		9:15	2:45 AM	3
6:00 PM		9:15	3:15 AM	3
6:30 PM		9:15	3:45 AM	3
7:00 PM		9:15	4:15 AM	3
7:30 PM		9:15	4:45 AM	3
8:00 PM		9:15	5:15 AM	3
8:30 PM		9:15	5:45 AM	3
9:00 PM		9:15	6:15 AM	3
9:30 PM		9:15	6:45 AM	3
10:00 PM		9:15	7:15 AM	3
10:30 PM		9:15	7:45 AM	3
11:00 PM		9:15	8:15 AM	3
11:30 PM		9:15	8:45 AM	3
12:00 AM		9:15	9:15 AM	3
12:30 AM		9:15	9:45 AM	3
1:00 AM		9:15	10:15 AM	3
1:30 AM		9:15	10:45 AM	3
2:00 AM		9:15	11:15 AM	3
Shift 4 - From 2:30 AM – 5:30 AM				
2:30 AM		9:15	11:45 AM	4
3:00 AM		9:15	12:15 PM	4
3:30 AM		9:15	12:45 PM	4
4:00 AM		9:15	1:15 PM	4
4:30 AM		9:15	1:45 PM	4
5:00 AM		9:15	2:15 PM	4
5:30 AM		9:15	2:45 PM	4
Shift 1 - After 5:31 AM (anytime swipe after 5:31)				
6:00 AM		9:15	3:15 PM	1
6:29 AM		9:15	3:44 PM	1
Shift 1-After 12:30 PM- 2:30 PM				
12:30 PM		9:15	9:45 PM	1
1:00 PM		9:15	10:15 PM	1
1:30 PM		9:15	10:45 PM	1
2:00 PM		9:15	11:15 PM	1
2:00 PM - 2:29 PM				1
Shift 0-After 6:30 AM (any time after 6:30 AM)				
6:30 AM		9:15	3:45 PM	0
7:00 AM		9:15	4:15 PM	0
7:30 AM		9:15	4:45 PM	0
8:00 AM		9:15	5:15 PM	0
8:30 AM		9:15	5:45 PM	0
9:00 AM		9:15	6:15 PM	0
9:30 AM		9:15	6:45 PM	0
10:00 AM		9:15	7:15 PM	0
10:30 AM		9:15	7:45 PM	0
11:00 AM		9:15	8:15 PM	0
11:30 AM		9:15	8:45 PM	0
12:00 PM		9:15	9:15 PM	0
12:29 PM		9:15	9:44 PM	0





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Shift Allowance Payout Scenarios

(Optional: Shift Allowance cycle is from 1st - 30th /31st of the previous month)

Shift 0:

Refer appendix above for timings, this shift is not eligible for any allowance.

Shift 1:

Refer appendix above for timings, this is eligible for an allowance of 600/- per month.

Shift 2:

Refer appendix above for timings, this is eligible for an allowance of 1,500/- per month.

Shift 3:

Refer appendix above for timings, this is eligible for an allowance of 2,000/- per month.

Shift 4:

Refer appendix above for timings, this is eligible for an allowance of 2,300/- per month





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APPENDIX 4

ADDENDUM TO EMPLOYMENT LETTER

I, _____ do hereby acknowledge and confirm the following:

- (1) I am accepting employment with Infosys BPM Limited ("Infosys BPM"), with the employee number _____ effective from _____. Now, as per the presents below, I agree to the terms herein, and acknowledge that this is a material condition of my employment with Infosys BPM.
- (2) I may be required, on behalf of Infosys BPM, to provide services to, or solicit business from, various clients of Infosys BPM (each such client hereinafter referred to as a "Customer").
- (3) In consideration of the above, I agree that for a period of six (6) months following the termination of my employment with InfosysBPM for any reason, I will not:
 - a. accept any offer of employment from any Customer, where I had worked in an official capacity with that customer in the twelve (12) months immediately preceding the termination of my employment with Infosys BPM;
 - b. accept any offer of employment from a Named Competitor of Infosys BPM, if my employment with such Named Competitor would involve me having to work with a Customer with whom I had worked in the twelve (12) months immediately preceding the termination of my employment with Infosys BPM.

For the purposes of this Addendum, "Named Competitor" shall mean the following entities and their wholly owned subsidiaries:

- i. Tech Mahindra Limited
- ii. Genpact Limited
- iii. WNS Limited
- iv. Tata Consultancy Services Limited
- v. Accenture Limited
- vi. International Business Machine Corporation
- vii. Cognizant Technology Solutions
- viii. Wipro Ltd
- ix. HCL Limited

Place:

Employee Signature:

Date:

Employee Name:

Employee Number:

Acknowledged by Infosys BPM Limited:





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PREETHI.S-INFOSYS

HRD/InfosysBPM/1002249595 27-July-2021

Ms. PREETHI SIVAGANESAN SIVAGANESAN
4/208B,SARASWATHY NAGAR, KASIGOUNDANPUDUR,SULUR,KALANGAL

STRICTLY PRIVATE & CONFIDENTIAL

Dear PREETHI SIVAGANESAN SIVAGANESAN,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a) Role	:	Process Executive
b) Role designation	:	Process Executive
c) Job Level	:	2B
d) Date of Joining	:	29-July-2021
e) Location of Posting	:	Bangalore
f) Gross Salary per month	:	Rs. 19798/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
- Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

2. Joining Bonus
You will be paid a joining bonus of Rs.1000 with your 2nd month's salary.





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FATHIMA BEEVEE.S-INFOSYS


Navigate your next

HRD/InfosysBPM/1002223631 21-July-2021

Ms. FATHIMA BEEVEE S

B-4, BLOCK 1, SURIYA'S P.R APARTMENT, SRI DEVI NAGAR, GANAPATHY, COIMBATORE-641006

STRICTLY PRIVATE & CONFIDENTIAL

Dear FATHIMA BEEVEE S,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a) Role	:	Process Executive
b) Role designation	:	Process Executive
c) Job Level	:	2B
d) Date of Joining	:	23-July-2021
e) Location of Posting	:	Bangalore
f) Gross Salary per month	:	Rs. 19798/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
- Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

2. Joining Bonus

You will be paid a joining bonus of Rs.1000 with your 2nd month's salary.





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HARINEE SURESH-INFOSYS


Navigate your next

HRD/InfosysBPM/1002200867 14-July-2021

Ms. HARINEE SURESH
T-81 A, INFANY JESUS CHURCH,KOVAIPUDUR, COIMBATORE 641 042

STRICTLY PRIVATE & CONFIDENTIAL

Dear HARINEE SURESH,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a) Role	:	Process Executive
b) Role designation	:	Process Executive
c) Job Level	:	2B
d) Date of Joining	:	16-July-2021
e) Location of Posting	:	Bangalore
f) Gross Salary per month	:	Rs. 19798/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
- Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

2. Joining Bonus

You will be paid a joining bonus of Rs.1000 with your 2nd month's salary.





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VIJAYSEKAR.R-Infosys


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HRD/InfosysBPM/1002199341 22-July-2021

Mr. VIJAYSEKAR A
4/151 THASIAN KADU SENNIMALAIPALAYAM THEKKALUR AVINASHI-641654

STRICTLY PRIVATE & CONFIDENTIAL

Dear VIJAYSEKAR A,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a) Role	:	Process Executive
b) Role designation	:	Process Executive
c) Job Level	:	2B
d) Date of Joining	:	23-July-2021
e) Location of Posting	:	Bangalore
f) Gross Salary per month	:	Rs. 19798/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
- Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

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3. Submission of documents

You are required to submit originals and two photocopies of the following documents on the date of joining the Company. In case of any discrepancy found in the documents/details furnished, the company reserves the right to revoke the offer letter/terminate your employment without any prior notice or notice period.

Sl. No.	Document	Details
1	10 th standard marks card*	Mandatory
2	12 th Standard marks card*	Mandatory
3	Marks cards for all the years of graduation, degree, diploma certificate*	Mandatory
4	Relieving Letter from all organizations worked*	Mandatory
5	Passport size photographs*	6 numbers (mandatory)
6	Professional Qualification marks cards* and certificate (if applicable)	Mandatory
7	Post graduate mark cards* and certificate(if applicable)	Mandatory
8	NSR registration number or ITPIN number or web registration number	Mandatory
9	Passport**	Optional
10	Driving License	Optional
11	ID Proof - One ID proof issued by the Govt. of India - Driving license /Passport/PAN Card/Voter's ID	Mandatory
12	Aadhar Card***	Mandatory

* Failure to produce the document on the date of joining will entail suitable action by the Organization including withdrawal of employment offer & termination of employment. Originals of the above documents that you have submitted will be returned to you post verification. Under situations where the employee works for a client which needs the employee to furnish details on his past employments, the same will need to be provided.

** The Company reserves the right to initiate background verification (BGV) for all employees.

*** Certain statutory regulations relating to employment processes (including but not limited to enrolment to Employee's Provident Fund Scheme) mandate the employer to produce Aadhar card details of its employees. For this purpose, all employees are required to produce their Aadhar card details to the Company prior to or at the time of joining the Company.





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4. Background Verification

The Company may, in its sole discretion conduct background checks, prior to or after your date of joining the Company, including but not limited to, for the purpose of validating your identity, your suitability to the concerned employment, the address provided by you, the education details provided by you, the details of your prior work experience (if any) and criminal checks. You expressly consent to, the Company conducting such background checks. In this connection, you are required to furnish the documents as mentioned in the section titled as 'Submission of Documents' in this Offer Letter and the Company reserves the right to seek further documents in addition to the documents listed in the said section to substantiate the details you have provided to the Company.

If the Company is not satisfied with the outcome of the background checks and/or any concerns are raised in a background check, attributable to, false information or mis-statement or misrepresentations or omission of facts in the details provided by you, the Company reserves the right to withdraw this Offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

5. National Skills Registry

The Company has always believed in surpassing customer expectations and has created several new benchmarks and standards in security, service & quality and in order to do this, we have maintained a strong focus on compliance. NASSCOM, the premier industry Organization has conceived the "National Skills Registry" that promises more effective information security standards. It aims to register employees working in our industry on a web enabled database and uniquely identify each industry person based on bio-metrics. You are required to complete your web registration with National Skills Registry before you join the Company. You will also have to produce the proof of registration when you join the Company. Failure to produce the proof of registration as acceptable to the Company on the date of joining may entail in the withdrawal of this Letter of offer and no rights shall arise/ be enforceable by you under this Letter of offer. The cost of your registration with National Skills Registry and the subsequent verification of your database by Nasscom's empaneled background checkers will have to be borne by you. For more information on national skills registry, please visit www.nationalskillsregistry.com.

6. Relocation benefits

After the Company's policies you will be entitled to relocation benefits at the time of joining the Company. The Company will reimburse the relocation expenses incurred by you on actuals, provided you submit to the Company the receipts/invoices evidencing those expenses. The relocation benefits will be recovered from you, in case you choose to leave your employment within 180 days of your joining the Company.

7. Transfer/Secondment

Please refer to the 1 page of this Offer of employment for your location of posting. However, you can be transferred/seconded to any of the Company's units/departments or affiliate entities/partners situated anywhere in India or abroad. The terms and conditions relating to transfer/secondment shall be as stated in the relevant documents executed at the time of such secondment/transfer.

8. Probation Period

You will be on probation for a period of six months and may be confirmed as a permanent employee upon successful completion of your probation. Probation can be extended for a further period at the sole discretion of the Company.

Please note that as per the Company's policies, all confirmations take place only on the 1st working day of a month. If the date of joining of an employee falls between the 1st and 15th day (both days inclusive) of a month, then the employee would be confirmed effective the 1st day of the 7th month from his/her date of joining subject to fulfillment of all criteria related to confirmation. If the date of joining of an employee falls between the 16th and the last day (both days inclusive) of a month, then the employee would be confirmed on the 1st day of the 8th month subject to fulfillment of all criteria related to confirmation.





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During your probationary period, the Company can dispense with your services without ascribing any reasons on giving you **30 calendar day's prior notice or basic and dearness allowance and basket of allowances** in lieu of such notice. Similarly, it will be permissible for you to resign from our services subject to a calendar month's prior notice of your intention to do so, however, the Company may, at its discretion, dispense with such notice and ask you to pay basic and dearness allowance and basket of allowances in lieu of notice. It is expressly understood and agreed between us that neither party will have cause for complaint if the other party wishes to take advantage of this right of termination.
If you are considered satisfactory in all aspects, your employment will be confirmed on the expiry of your probationary period.

9. Notice Period

As an employee of the Company, you will be required to give either (a) 30 calendar days' notice or (b) one month's salary in lieu thereof, in case you decide to leave our services. Please note that acceptance of payment in lieu of notice period and the issue of the relieving order is at the Company's discretion. Similarly, the Company can terminate your services by giving 30 calendar days' notice or salary in lieu thereof, at the Company's sole discretion.

Notwithstanding the above, in the event of your violation of the Code of Conduct and the Disciplinary policy of the Company, the Company can terminate your services by giving you up to 30 calendar days' notice or payment of salary in lieu thereof.

"Salary" for the purposes of this section will be basic and dearness allowance and basket of allowances.

10. Training Period and Process

Upon joining the Company, you may be required to undergo training programs-as stipulated by the organization. Upon successful completion of a training program, which includes scoring the minimum stipulated grades or passing the assessment and certification process as mandated for the process and the client, you may be assigned to a process team at Organization's sole discretion. Upon failure to complete requisite assessments and certifications, the Company is free to take suitable action as it deems fit which can include termination of your employment.

11. Organizational Rules

You will familiarize with and adhere to the Organization's Rules and Regulations in force and as modified by the Organization from time to time. You shall execute such agreements/bonds as required by the Organization. Based on the nature of your work and business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts requires you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

12. Personal taxation

Your salary and the perquisites are subject to income tax as per Indian Tax Laws and all personal taxation will have to be deducted at source as per the laws applicable from time to time and the Company does not accept any responsibility for its accuracy.

13. Termination of employment

Your services with the Company may be terminated by either party upon giving a written notice of 30 calendar days notice or salary in lieu of such notice.

The Company may also terminate your services, should you be absent from work or incapacitated from properly performing your duties owing to ill health or accident for a period of 30 days, by giving you 15 days' notice in writing of its intention to do so. Further the Company reserves the right to terminate the service for your failure to pass the Company's-requisite assessments and certifications as applicable.





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You are liable to be summarily dismissed should you be guilty of breach of this appointment, insobriety, addiction to drugs, dishonesty, disobedience, neglect of duty or any other misconduct under the Company's service rules which is detrimental to the business or interests of the Company.

14. Other Terms & Conditions

- You agree not to undertake employment, whether full-time or part-time, as the Director/Partner/member/employee of any other company/entity engaged in any form of business activity without the consent of the Company. The consent may be given subject to any terms and conditions that the Company may think fit and may be withdrawn at any time at the sole discretion of the Company.
 - All or any of the privilege and benefits extended can be altered or withdrawn by the Company at any time.
 - You will be governed by the schemes relating to personal accident, medical insurance and transport facilities in accordance with company regulations, as changed from time to time.
 - You will be governed by the rules and regulations of the company as applicable to your category of employees, which may change from time to time.
- Validity of this letter would be 7 days from the offer. The offer will be void if not accepted within 7 days of issuance. Your employment is also contingent upon your starting work with the Infosys BPM as per the joining date mentioned.

In token of your acceptance of this offer, kindly sign and return a copy at the earliest to:

Mr. Dependra Mathur
Senior Vice President & Head Human Resource Development – BPM
Infosys BPM Ltd,
Building 48, 4th Floor, Section 1,
Electronic City, Hosur Road,
Bangalore -560100

We welcome you to the Infosys BPM family and wish you a rewarding career over the years to come. Yours

sincerely,

Dependra Mathur
Senior Vice President & Head Human Resource Development – BPM

I have read, understood and agree to the terms and conditions as set forth in this offer letter.

Date: _____, 20____

Sign your name

Print your name _____ Location _____

Please carry this letter with you as you would have to produce the same to the security personnel for entry into the premises of the Company. Also, please carry with you a photo identity card and address proof that you have (Passport, Driving License, Voters ID card etc.) which would have to be produced at the time of joining. Failure to produce the documents as





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SAUMYA.S-INFOSYS


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HRD/InfosysBPM/1002184973 12-July-2021

Ms. SAUMYA S

3/616, BALAJI NAGAR, VEERAPANDI POST, GANAPATHIPALAYAM ROAD, T.K.T MILL,
TIRUPUR - 641605.

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Dear SAUMYA S,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a) Role	:	Process Executive
b) Role designation	:	Junior Accountant
c) Job Level	:	2B
d) Date of Joining	:	16-July-2021
e) Location of Posting	:	Bangalore
f) Gross Salary per month	:	Rs. 19798/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
- Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

2. Joining Bonus
You will be paid a joining bonus of Rs.1000 with your 2nd month's salary.





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KARUNYA.M-INFOSYS


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HRD/InfosysBPM/1002186686 12-July-2021

Ms. KARUNYA M
56, RATHINAM STREET, LANE NO 2, NEAR 5 CORNER,

STRICTLY PRIVATE & CONFIDENTIAL

Dear KARUNYA M,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a) Role	:	Process Executive
b) Role designation	:	Process Executive
c) Job Level	:	2B
d) Date of Joining	:	13-July-2021
e) Location of Posting	:	Bangalore
f) Gross Salary per month	:	Rs. 19798/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
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All allowances are payable as per the policies of the Company, which are subject to change from time to time

2. Joining Bonus
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3. Submission of documents

You are required to submit originals and two photocopies of the following documents on the date of joining the Company. In case of any discrepancy found in the documents/details furnished, the company reserves the right to revoke the offer letter/terminate your employment without any prior notice or notice period.

Sl. No.	Document	Details
1	10 th standard marks card*	Mandatory
2	12 th Standard marks card*	Mandatory
3	Marks cards for all the years of graduation, degree, diploma certificate*	Mandatory
4	Relieving Letter from all organizations worked*	Mandatory
5	Passport size photographs*	6 numbers (mandatory)
6	Professional Qualification marks cards* and certificate (if applicable)	Mandatory
7	Post graduate mark cards* and certificate(if applicable)	Mandatory
8	NSR registration number or ITPIN number or web registration number	Mandatory
9	Passport**	Optional
10	Driving License	Optional
11	ID Proof - One ID proof issued by the Govt. of India - Driving license /Passport/PAN Card/Voter's ID	Mandatory
12	Aadhar Card***	Mandatory

* Failure to produce the document on the date of joining will entail suitable action by the Organization including withdrawal of employment offer & termination of employment. Originals of the above documents that you have submitted will be returned to you post verification. Under situations where the employee works for a client which needs the employee to furnish details on his past employments, the same will need to be provided.

** The Company reserves the right to initiate background verification (BGV) for all employees.

*** Certain statutory regulations relating to employment processes (including but not limited to enrolment to Employee's Provident Fund Scheme) mandate the employer to produce Aadhar card details of its employees. For this purpose, all employees are required to produce their Aadhar card details to the Company prior to or at the time of joining the Company.





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4. Background Verification

The Company may, in its sole discretion conduct background checks, prior to or after your date of joining the Company, including but not limited to, for the purpose of validating your identity, your suitability to the concerned employment, the address provided by you, the education details provided by you, the details of your prior work experience (if any) and criminal checks. You expressly consent to, the Company conducting such background checks. In this connection, you are required to furnish the documents as mentioned in the section titled as 'Submission of Documents' in this Offer Letter and the Company reserves the right to seek further documents in addition to the documents listed in the said section to substantiate the details you have provided to the Company.

If the Company is not satisfied with the outcome of the background checks and/or any concerns are raised in a background check, attributable to, false information or mis-statement or misrepresentations or omission of facts in the details provided by you, the Company reserves the right to withdraw this Offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

5. National Skills Registry

The Company has always believed in surpassing customer expectations and has created several new benchmarks and standards in security, service & quality and in order to do this, we have maintained a strong focus on compliance. NASSCOM, the premier industry Organization has conceived the "National Skills Registry" that promises more effective information security standards. It aims to register employees working in our industry on a web enabled database and uniquely identify each industry person based on bio-metrics. You are required to complete your web registration with National Skills Registry before you join the Company. You will also have to produce the proof of registration when you join the Company. Failure to produce the proof of registration as acceptable to the Company on the date of joining may entail in the withdrawal of this Letter of offer and no rights shall arise/be enforceable by you under this Letter of offer. The cost of your registration with National Skills Registry and the subsequent verification of your database by Nasscom's empaneled background checkers will have to be borne by you. For more information on national skills registry, please visit www.nationalskillsregistry.com.

6. Relocation benefits

As per the Company's policies you will be entitled to relocation benefits at the time of joining the Company. The Company will reimburse the relocation expenses incurred by you on actuals, provided you submit to the Company the receipts/invoices evidencing those expenses. The relocation benefits will be recovered from you, in case you choose to leave your employment within 180 days of your joining the Company.

7. Transfer/Secondment

Please refer to the I page of this Offer of employment for your location of posting. However, you can be transferred/seconded to any of the Company's units/departments or affiliate entities/partners situated anywhere in India or abroad. The terms and conditions relating to transfer/secondment shall be as stated in the relevant documents executed at the time of such secondment/transfer.

8. Probation Period

You will be on probation for a period of six months and may be confirmed as a permanent employee upon successful completion of your probation. Probation can be extended for a further period at the sole discretion of the Company.

Please note that as per the Company's policies, all confirmations take place only on the 1st working day of a month. If the date of joining of an employee falls between the 1st and 15th day (both days inclusive) of a month, then the employee would be confirmed effective the 1st day of the 7th month from his/her date of joining subject to fulfillment of all criteria related to confirmation. If the date of joining of an employee falls between the 16th and the last day (both days inclusive) of a month, then the employee would be confirmed on the 1st day of the 8th month subject to fulfillment of all criteria related to confirmation.





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During your probationary period, the Company can dispense with your services without ascribing any reasons on giving you **30 calendar day's prior notice or basic and dearness allowance and basket of allowances** in lieu of such notice. Similarly, it will be permissible for you to resign from our services subject to a calendar month's prior notice of your intention to do so, however, the Company may, at its discretion, dispense with such notice and ask you to pay basic and dearness allowance and basket of allowances in lieu of notice. It is expressly understood and agreed between us that neither party will have cause for complaint if the other party wishes to take advantage of this right of termination.

If you are considered satisfactory in all aspects, your employment will be confirmed on the expiry of your probationary period.

9. Notice Period

As an employee of the Company, you will be required to give either (a) 30 calendar days' notice or (b) one month's salary in lieu thereof, in case you decide to leave our services. Please note that acceptance of payment in lieu of notice period and the issue of the relieving order is at the Company's discretion. Similarly, the Company can terminate your services by giving 30 calendar days' notice or salary in lieu thereof, at the Company's sole discretion.

Notwithstanding the above, in the event of your violation of the Code of Conduct and the Disciplinary policy of the Company, the Company can terminate your services by giving you up to 30 calendar days' notice or payment of salary in lieu thereof.

"Salary" for the purposes of this section will be basic and dearness allowance and basket of allowances.

10. Training Period and Process

Upon joining the Company, you may be required to undergo training programs-as stipulated by the organization. Upon successful completion of a training program, which includes scoring the minimum stipulated grades or passing the assessment and certification process as mandated for the process and the client, you may be assigned to a process team at Organization's sole discretion. Upon failure to complete requisite assessments and certifications, the Company is free to take suitable action as it deems fit which can include termination of your employment.

11. Organizational Rules

You will familiarize with and adhere to the Organization's Rules and Regulations in force and as modified by the Organization from time to time. You shall execute such agreements/bonds as required by the Organization. Based on the nature of your work and business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts requires you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

12. Personal taxation

Your salary and the perquisites are subject to income tax as per Indian Tax Laws and all personal taxation will have to be deducted at source as per the laws applicable from time to time and the Company does not accept any responsibility for its accuracy.

13. Termination of employment

Your services with the Company may be terminated by either party upon giving a written notice of 30 calendar days notice or salary in lieu of such notice.

The Company may also terminate your services, should you be absent from work or incapacitated from properly performing your duties owing to ill health or accident for a period of 30 days, by giving you 15 days' notice in writing of its intention to do so. Further the Company reserves the right to terminate the service for your failure to pass the Company's-requisite assessments and certifications as applicable.





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

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You are liable to be summarily dismissed should you be guilty of breach of this appointment, insobriety, addiction to drugs, dishonesty, disobedience, neglect of duty or any other misconduct under the Company's service rules which is detrimental to the business or interests of the Company.

14. Other Terms & Conditions

- You agree not to undertake employment, whether full-time or part-time, as the Director/Partner/member/employee of any other company/entity engaged in any form of business activity without the consent of the Company. The consent may be given subject to any terms and conditions that the Company may think fit and may be withdrawn at any time at the sole discretion of the Company.
 - All or any of the privilege and benefits extended can be altered or withdrawn by the Company at any time.
 - You will be governed by the schemes relating to personal accident, medical insurance and transport facilities in accordance with company regulations, as changed from time to time.
 - You will be governed by the rules and regulations of the company as applicable to your category of employees, which may change from time to time.
- Validity of this letter would be 7 days from the offer. The offer will be void if not accepted within 7 days of issuance. Your employment is also contingent upon your starting work with the Infosys BPM as per the joining date mentioned.

In token of your acceptance of this offer, kindly sign and return a copy at the earliest to:

Mr. Dependra Mathur
Senior Vice President & Head Human Resource Development – BPM
Infosys BPM Ltd,
Building 48, 4th Floor, Section 1,
Electronic City, Hosur Road,
Bangalore -560100

We welcome you to the Infosys BPM family and wish you a rewarding career over the years to come. Yours

sincerely,

Dependra Mathur
Senior Vice President & Head Human Resource Development – BPM

I have read, understood and agree to the terms and conditions as set forth in this offer letter.

Date: _____, 20____

Sign your name _____

Print your name _____ Location _____

Please carry this letter with you as you would have to produce the same to the security personnel for entry into the premises of the Company. Also, please carry with you a photo identity card and address proof that you have (Passport, Driving License, Voters ID card etc.) which would have to be produced at the time of joining. Failure to produce the documents as





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DHARSHINI.D-Infosys

8/19/2021 Dr. N.G.P. Arts and Science College Mail - Fwd: Infosys Campus Recruitment Program: Congratulations! You have a job offer

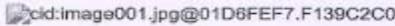
 Ms.S.Priyanka Mathematics <priyankas@drngpasc.ac.in>

Fwd: Infosys Campus Recruitment Program: Congratulations! You have a job offer
2 messages

dharshini dev <dharshinidev08@gmail.com> Mon, Aug 16, 2021 at 6:05 PM
To: "priyankas@drngpasc.ac.in" <priyankas@drngpasc.ac.in>

----- Forwarded message -----
From: **dharshini dev** <dharshinidev08@gmail.com>
Date: Thu, May 6, 2021, 9:47 PM
Subject: Fwd: Infosys Campus Recruitment Program: Congratulations! You have a job offer
To: <placement@drngpasc.ac.in>

----- Forwarded message -----
From: **Infosys Freshers Recruitment** <Talent.Acquisition@infosys.com>
Date: Thu, May 6, 2021, 9:35 PM
Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer
To: dharshinidev08@gmail.com <dharshinidev08@gmail.com>



Dear Dharshini D,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

<https://mail.google.com/mail/u/0/?ik=6e4d2f32c5&view=pt&search=all&permthid=thred-f%3A1708253376188618825&siml=msg-F%3A17082533761...> 1/2





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpgasc.ac.in | Email: info@drnpgasc.ac.in | Phone: +91-422-2369100

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DEVIKAA.G-INFOSYS


Navigate your next
July 2, 2021

HRD/2T/1001974363/21-22

Ms. Devikaa G
1/211 Thumpalapati , Mg Palayam (Po)
Kundadam Via, Dharapuram Tk.
Tiruppur-638702
India

Ph: +91-7448459934

Dear Devikaa,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,


RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.02 12:37:36 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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July 2, 2021

HRD/1001974363/21-22

Ms. Devikaa G
1/211 Thumpalapatti, Mg Palayam (Po)
Kundadam Via, Dharapuram Tk.
Tiruppur-638702
India

Ph: +91-7448459934

Dear Devikaa,

Congratulations! We are delighted to make you an offer as **Operations Executive - Trainee** and your role is **Operations Executive**.

Here are the terms and conditions of our offer:

Joining

Your scheduled date of employment with us will be **22-Jul-2021**.

Location

Your location of training is **MYSORE, India**. The location of posting ("work location") would be communicated to you upon successful completion of training. You may be asked to relocate to any of our units, departments or the offices of our affiliates* and/or the offices of our customers, depending on business requirements. In such an event, your remuneration and other benefits shall be determined in accordance with the relevant Policies of the Company in that work location."

Please be advised that you, by accepting this offer, hereby give your irrevocable consent to the above.

* For the purpose of this agreement, "affiliate" means any entity that controls, is controlled by, or is under common control with the First Party. For purposes of this Agreement, "control" means possessing, directly or indirectly, the power to direct or cause the direction of the management, policies or operations of an entity, whether through ownership of voting securities, by contract or otherwise."

Training

The training program will consist of classroom/virtual training and on-the-job training. The duration of the classroom/virtual training will be based on the business requirement. Your continued employment with the Company is subject to your meeting the qualifying criteria till the end of the training and successful completion of the training.





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Probation and Confirmation

You will be on probation for a period of 12 months from the date of completion of the training and your allocation to Unit. On successful completion of your probation, you will be confirmed as a permanent employee. Your confirmation is also subject to your submitting the documents required by the Company, details of which are enclosed in the Information Sheet in Annexure - IV.

Leave

You are entitled to Earned Leave, right from your date of joining. You will be eligible for 15 working days of earned leave annually during probation. On confirmation as a permanent employee you will be eligible for 20 working days of leave annually.

Leave is credited on a quarterly basis. The leave eligibility shall begin in the quarter of your joining the Company, on a pro-rata basis. Leave year is the calendar year and not the fiscal year.

An illustration with other relevant information have been given in the Information Sheet. The Company's Policies also provide for Maternity, Paternity and Bereavement Leave. Further details will be provided to you at the time of joining.

Increments and Promotions

Your growth and increase in salary will depend solely on your performance and contribution to the Company. Salary increases are normally given on an annual basis.

Transfer

Your services can be transferred to any of our units / departments situated anywhere in India or abroad. At such time compensation applicable to a specific location will be payable to you.

Agreement

Our offer to you as **Operations Executive** is subject to the execution of the Service Agreement. The Service Agreement details the scope, terms and conditions of your employment, the necessary training and the contractual obligations towards Infosys from the date of your joining and up to a period of 12 months from the date of allocation to a Practice Unit. The date of allocation to a Practice Unit is generally the first day of the subsequent month post completion of training. You will be required to complete the formalities on the Service Agreement at the time of joining. Please note, non-execution of the notarized Service Agreement will result in denial of employment with the Company.





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You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condemnation of delay in submission of the same will be at the Company's discretion.

Passport and Driving License

It would be to your advantage to have a valid passport and a four-wheeler driving license at the time of joining duty. Our offer to you is subject to your having a valid passport or producing a proof of having applied for the same.

Compensation and Benefits

Salary

Your Total Gross Salary will be INR **18,581** per month. The break-up of your salary has been provided in the Compensation Details sheet in Annexure - I.

In addition to your gross salary, you will receive an additional Personal Allowance of INR **461** per month. This allowance will be paid to you during your probation period, on the condition that your base location remains Bangalore/Mysore/Mangalore/Hubli. This allowance will be discontinued in case of a change in your base location due to official or personal reasons or upon confirmation (whichever is earlier).

Ex - Gratia / Bonus

You will be eligible for an Ex-Gratia/ Bonus payout which is calculated at 20% of the Basic Salary as mentioned in the Compensation Details sheet at Annexure - I of this letter. The mode of payment for Financial Year 2021-22 will be as follows:

95% of the bonus amount mentioned in the Compensation Details sheet will be paid out on a monthly basis. The balance amount will be paid out in the end of the financial year.

Insurance

You will be eligible to participate in a Group Health Insurance Scheme. You may choose to enhance the coverage with other participatory optional health insurance plans (Platinum, Gold and Silver). You will be covered by default under the Standard Plan which provides you and your family (your spouse and two children up to the age of 22 years) with a cover of INR **4,00,000** per annum.





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You will be covered under the Group Life Insurance Scheme, managed by Infosys Welfare Trust which provides you with a total Life Insurance cover of **INR 6,200,000** of which **INR 3,200,000** is covered towards natural death, and **INR 3,000,000** towards an accidental death. All employees become members of Infosys Welfare Trust, by one-time payment of **INR 250** and fixed monthly contribution of **INR 200**. The details of the Scheme would be available to you when you join the Company.

Notice Period

During the probation period, if your performance is found to be unsatisfactory or if it does not meet the prescribed criteria, your training/employment can be terminated by the Company with one-month notice or salary thereof. On confirmation, you will be required to give three months' notice or salary thereof in case you decide to leave our services, subject to the Company's discretion. Where circumstances make it necessary, the Company will have the discretion to relieve you only at the end of the three months' notice period. Similarly, the Company can terminate your services by giving three months notice or salary thereof.

In the event you do not successfully complete your training, or you are involved in an act that constitutes misconduct, your training/employment can be terminated by the Company with immediate effect without notice.

Background Checks

The Company may, at its discretion conduct background checks prior to or after your expected joining date to validate your identity, the address provided by you, your education details and details of your prior work experience if any, and to conduct any criminal checks. You expressly consent to the Company conducting such background checks. In this connection, you are required to furnish the documents listed in Offer Annexure for India.

If you fail to submit the necessary documents as required by the Company within the specified time period or if the Company is not satisfied, with the outcome of the background checks, the Company, in its sole discretion, reserves the right to withdraw this offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

When a background check raises any concerns regarding any of the details furnished by you and the Company feels the need to further validate such facts, the Company may at its sole discretion, ask you for further information, to substantiate the details that you have earlier provided to the Company, before initiating appropriate action.

Please note that Infosys requires you to furnish a copy of your passport at the time of joining. If you are unable to do so, the Company will initiate a criminal background check.





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Other Terms and Conditions

You agree not to undertake employment, whether full-time or part-time, as the Director / Partner / Member / Employee of any other organization / entity engaged in any form of business activity without the consent of Infosys. The consent may be given subject to any terms and conditions that the Company may think fit and may be withdrawn at any time at the discretion of the Company.

Our offer to you as an **Operations Executive** is conditional upon your having fully completed your graduation, without any active backlog papers and with a pass percentage not lesser than as specified in our campus recruitment program 2020-21. These eligibility criteria for the Role of an Operations Executive, has already been clearly communicated to you and your college during the selection process. You will also have completed all studies, course requirements and examinations required for the award of the educational qualification recorded by you in your application for employment with Infosys.

You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condonation of delay in submission of the same will be at the Company's discretion.

Based on the nature of your work and business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts require you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

You hereby acknowledge and agree to abide by all internal Policies of the Company, which you will be able access, upon joining, on the Intranet 'Sparsh'. These Policies cover various human resources and administrative topics and procedures. The Company reserves the right to change these Policies at any time in its absolute discretion.

You shall be required to sign certain mandatory agreements, including but not limited to the Confidentiality, Intellectual Property Rights, the Code of Business Conduct and Ethics and your employment shall be governed by all the rules and regulations, as amended from time to time, of the Company as applicable to your employment with us. This offer is also conditional upon your acceptance and execution of the Non-Compete Agreement (Annexure III).

This offer of employment constitutes the entire agreement between you and the Company regarding the terms of your employment and it is the complete, final, and exclusive embodiment of your agreement with regard to this subject matter and supersedes any other promises, warranties, representations or agreements, whether written or oral. It is entered into without reliance on any promise or representation other than those expressly contained herein, and it cannot be modified or amended except in writing signed by an authorized officer of the Company.





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ANNEXURE - I (Compensation)

COMPENSATION DETAILS (All figures in INR per month)

NAME	Ms. Devikaa G			
ROLE	Operations Executive			
ROLE DESIGNATION	Operations Executive - Trainee			
1. MONTHLY COMPONENTS				
BASIC SALARY				13,582
BONUS / EX-GRATIA (95% of the eligible amount (20% of Basic Salary) being paid out on a monthly basis)				2,580
MONTHLY GROSS SALARY				16,162
2. ANNUAL COMPONENT				
BONUS / EX-GRATIA - (Balance 5% will be paid out in the end of the financial year after adjusting the advance (95%) paid out on a monthly basis)				136
3. RETIRAL BENEFITS				
PROVIDENT FUND - 12% of Basic Salary				1,630
GRATUITY - 4.81% of Basic Salary*				653
FIXED GROSS SALARY (1+2+3)				18,581
TOTAL GROSS SALARY				18,581
OTHER BENEFITS				
Scheme	Eligible Amount In INR	Interest	Monthly Instalments	Margin Money (To be borne by the employee)
SALARY LOAN (subject to submission of Trainee Agreement)	12000	Nil	12	Nil
All the above benefits are as per Company's policies, which are subject to change from time to time. The disbursement of any loan / loan allowance is subject to the fulfilment of all criteria defined for the same to the satisfaction of the Company as per the relevant loan / loan allowance policy at that time				
*The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amounts will be determined in strict accordance with the provisions of the Payment of Gratuity Act				
Employee State Insurance ("ESI") may be applicable to employees as per the applicable statutory regulations. If ESI is applicable, the employee and the employer will contribute towards ESI as per the provisions of the ESI Act, 1948.				





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1

ASHIKA.B-INFOSYS


Navigate your next
July 2, 2021

HRD/2T/1001974373/21-22

Ms. Ashika B
70
Thealkaradu street,Rangasamudhram,Sathyamangalam
Erode-638402
India

Ph: +91-8778155971

Dear Ashika,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,


RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.02 13:39:59 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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POOJA.R-Infosys



Infosys
Navigate your next
June 30, 2021

HRD/2T/1001974385/21-22

Ms. Pooja R
10 A Jagirdhar Street Kottai Dharmapuri
10 A Jagirdhar Street Kottai Dharmapuri
Dharmapuri-636701
India

Ph: +91-9443624818

Dear Pooja,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.06.30 16:20:41 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com





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INDHIRA.V-INFOSYS


Navigate your next
July 2, 2021

HRD/2T/1001974400/21-22

Ms. Indhira V
2/209, Kanur Pudhur,
Avinashi-Tk, Tiruppur-Dt
Tiruppur-641655
India

Ph: +91-6374915033

Dear Indhira,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

 **RICHARD LOBO**
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.02 11:23:15
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com





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JENIFER CHRISTY - INFOSYS


Navigate your next
July 21, 2021

HRD/2T/1001974414/21-22

Ms. Jenifer Christy D
14/73
Marudhakutty Layout, Rathinapuri
Coimbatore-641027
India

Ph: +91-9486898986

Dear Jenifer Christy,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

 **RICHARD LOBO**
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.21 15:40:15 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com





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MANOJ.P-INFOSYS


Navigate your next
June 30, 2021

HRD/2T/1001974401/21-22

Mr. Manoj P
23
Vellapathampalayam Padur Avalpoodurai
Erode-638115
India

Ph: +91-8667851694

Dear Manoj,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,


RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.06.20 16:20:14 IST
Reason: Digitally signed
Location: Bangalore

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RAMYA.V –INFOSYS


Navigate your next
July 2, 2021

HRD/2T/1001974406/21-22

Ms. Ramya V
37A, Sri Devi Nagar, 2nd Street,
Kavundampalayam
Coimbatore-641030
India

Ph: +91-9626440701

Dear Ramya,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,


RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.02 12:16:15 IST
Reason: Digitally Signed
Location: Bangalore

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POOVARASAN – INFOSYS





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HRD/InfosysBPM/1002121470

22-July-2021

Mr. POOVARASAN C

108 AVINAYA PUDHUR ,PUDHU THOTTAM ,THANDUKARANPALAYAM (PST),TIRUPUR DT -
641655

STRICTLY PRIVATE & CONFIDENTIAL

Dear POOVARASAN C,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

a)	Role	:	Process Executive
b)	Role designation	:	Process Executive
c)	Job Level	:	2B
d)	Date of Joining	:	23-July-2021
e)	Location of Posting	:	Bangalore
f)	Gross Salary per month	:	Rs. 19798/-

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- Voice Allowance - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
- Shift Allowance - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

2. Joining Bonus

You will be paid a joining bonus of Rs.1000 with your 2nd month's salary.





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3. Submission of documents

You are required to submit originals and two photocopies of the following documents on the date of joining the Company. In case of any discrepancy found in the documents/details furnished, the company reserves the right to revoke the offer letter/terminate your employment without any prior notice or notice period.

Sl. No.	Document	Details
1	10 th standard marks card*	Mandatory
2	12 th Standard marks card*	Mandatory
3	Marks cards for all the years of graduation, degree, diploma certificate*	Mandatory
4	Relieving Letter from all organizations worked*	Mandatory
5	Passport size photographs*	6 numbers (mandatory)
6	Professional Qualification marks cards* and certificate (if applicable)	Mandatory
7	Post graduate mark cards* and certificate(if applicable)	Mandatory
8	NSR registration number or ITPIN number or web registration number	Mandatory
9	Passport**	Optional
10	Driving License	Optional
11	ID Proof - One ID proof issued by the Govt. of India - Driving license /Passport/PAN Card/Voter's ID	Mandatory
12	Aadhar Card***	Mandatory

* Failure to produce the document on the date of joining will entail suitable action by the Organization including withdrawal of employment offer & termination of employment. Originals of the above documents that you have submitted will be returned to you post verification. Under situations where the employee works for a client which needs the employee to furnish details on his past employments, the same will need to be provided.

** The Company reserves the right to initiate background verification (BGV) for all employees.

*** Certain statutory regulations relating to employment processes (including but not limited to enrolment to Employee's Provident Fund Scheme) mandate the employer to produce Aadhar card details of its employees. For this purpose, all employees are required to produce their Aadhar card details to the Company prior to or at the time of joining the Company.





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4. Background Verification

The Company may, in its sole discretion conduct background checks, prior to or after your date of joining the Company, including but not limited to, for the purpose of validating your identity, your suitability to the concerned employment, the address provided by you, the education details provided by you, the details of your prior work experience (if any) and criminal checks. You expressly consent to, the Company conducting such background checks. In this connection, you are required to furnish the documents as mentioned in the section titled as 'Submission of Documents' in this Offer Letter and the Company reserves the right to seek further documents in addition to the documents listed in the said section to substantiate the details you have provided to the Company.

If the Company is not satisfied with the outcome of the background checks and/or any concerns are raised in a background check, attributable to, false information or mis-statement or misrepresentations or omission of facts in the details provided by you, the Company reserves the right to withdraw this Offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

5. National Skills Registry

The Company has always believed in surpassing customer expectations and has created several new benchmarks and standards in security, service & quality and in order to do this, we have maintained a strong focus on compliance. NASSCOM, the premier industry Organization has conceived the "National Skills Registry" that promises more effective information security standards. It aims to register employees working in our industry on a web enabled database and uniquely identify each industry person based on bio-metrics. You are required to complete your web registration with National Skills Registry before you join the Company. You will also have to produce the proof of registration when you join the Company. Failure to produce the proof of registration as acceptable to the Company on the date of joining may entail in the withdrawal of this Letter of offer and no rights shall arise/ be enforceable by you under this Letter of offer. The cost of your registration with National Skills Registry and the subsequent verification of your database by Nasscom's empaneled background checkers will have to be borne by you. For more information on national skills registry, please visit www.nationalskillsregistry.com.

6. Relocation benefits

As per the Company's policies you will be entitled to relocation benefits at the time of joining the Company. The Company will reimburse the relocation expenses incurred by you on actuals, provided you submit to the Company the receipts/invoices evidencing those expenses. The relocation benefits will be recovered from you, in case you choose to leave your employment within 180 days of your joining the Company.

7. Transfer/Secondment

Please refer to the 1 page of this Offer of employment for your location of posting. However, you can be transferred/seconded to any of the Company's units/departments or affiliate entities/partners situated anywhere in India or abroad. The terms and conditions relating to transfer/secondment shall be as stated in the relevant documents executed at the time of such secondment/transfer.

8. Probation Period

You will be on probation for a period of six months and may be confirmed as a permanent employee upon successful completion of your probation. Probation can be extended for a further period at the sole discretion of the Company.

Please note that as per the Company's policies, all confirmations take place only on the 1st working day of a month. If the date of joining of an employee falls between the 1st and 15th day (both days inclusive) of a month, then the employee would be confirmed effective the 1st day of the 7th month from his/her date of joining subject to fulfillment of all criteria related to confirmation. If the date of joining of an employee falls between the 16th and the last day (both days inclusive) of a month, then the employee would be confirmed on the 1st day of the 8 month subject to fulfillment of all criteria related to confirmation.





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During your probationary period, the Company can dispense with your services without ascribing any reasons on giving you **30 calendar day's prior notice or basic and dearness allowance and basket of allowances** in lieu of such notice. Similarly, it will be permissible for you to resign from our services subject to a calendar month's prior notice of your intention to do so, however, the Company may, at its discretion, dispense with such notice and ask you to pay basic and dearness allowance and basket of allowances in lieu of notice. It is expressly understood and agreed between us that neither party will have cause for complaint if the other party wishes to take advantage of this right of termination.
If you are considered satisfactory in all aspects, your employment will be confirmed on the expiry of your probationary period.

9. Notice Period

As an employee of the Company, you will be required to give either (a) 30 calendar days' notice or (b) one month's salary in lieu thereof, in case you decide to leave our services. Please note that acceptance of payment in lieu of notice period and the issue of the relieving order is at the Company's discretion. Similarly, the Company can terminate your services by giving 30 calendar days' notice or salary in lieu thereof, at the Company's sole discretion.

Notwithstanding the above, in the event of your violation of the Code of Conduct and the Disciplinary policy of the Company, the Company can terminate your services by giving you up to 30 calendar days' notice or payment of salary in lieu thereof.

"Salary" for the purposes of this section will be basic and dearness allowance and basket of allowances.

10. Training Period and Process

Upon joining the Company, you may be required to undergo training programs-as stipulated by the organization. Upon successful completion of a training program, which includes scoring the minimum stipulated grades or passing the assessment and certification process as mandated for the process and the client, you may be assigned to a process team at Organization's sole discretion. Upon failure to complete requisite assessments and certifications, the Company is free to take suitable action as it deems fit which can include termination of your employment.

11. Organizational Rules

You will familiarize with and adhere to the Organization's Rules and Regulations in force and as modified by the Organization from time to time. You shall execute such agreements/bonds as required by the Organization. Based on the nature of your work and business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts requires you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

12. Personal taxation

Your salary and the perquisites are subject to income tax as per Indian Tax Laws and all personal taxation will have to be deducted at source as per the laws applicable from time to time and the Company does not accept any responsibility for its accuracy.

13. Termination of employment

Your services with the Company may be terminated by either party upon giving a written notice of 30 calendar days notice or salary in lieu of such notice.

The Company may also terminate your services, should you be absent from work or incapacitated from properly performing your duties owing to ill health or accident for a period of 30 days, by giving you 15 days' notice in writing of its intention to do so. Further the Company reserves the right to terminate the service for your failure to pass the Company's-requisite assessments and certifications as applicable.





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APPENDIX I

COMPENSATION DETAILS	
Name	POOVARASAN C
Role Designation	Process Executive
Job Level	2B
Date of Joining	23-July-2021
Location of Posting	Bangalore
Fixed Components	Amount in INR per month
Basic	13371
Fixed Dearness Allowance (FDA)	1100
Basket of Allowances (BOA)*	0
Sub Total 1	14471
Statutory Components	
Company Contribution to Provident Fund	1737
Gratuity	696
Bonus	2894
Sub Total 2	5327
Gross Salary per month - Sub Total 1+2	19798
Total Annual CTC	237576

Over and above the gross salary mentioned above you will be eligible to the following allowances provided you satisfy the conditions as laid down in Clause 1 of this letter

Voice Allowance (paid monthly on individual performance and allocation to a voice process)	Rs 2500
Shift Allowance (paid monthly if you are working in night shift)	As applicable

* Basket of Allowances (BOA) comprises of HRA, LTA, Medical, Children's Education and Conveyance to be split according to an individual's tax plan.

ESI (Employee's State Insurance) may also be applicable to individual employees as per statutory regulations. If ESI is applicable, employee will contribute 1.75% of salary as ESI contribution while the Company will contribute 4.75% of salary as ESI contribution. Salary for the purpose of ESI calculation includes Subtotal 1 and Bonus.

The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amounts will be determined in strict accordance with the provisions of the Payment of Gratuity Act, 1972 including but not limited to the minimum service periods set forth therein

Offered by: Date: 22-July-2021 _____ Sign your name Umashankar N _____ Print your name 926577 HRD _____ Emp No. Dept. Name	Candidate: Date: _____, 20____ _____ Sign your name POOVARASAN C _____ Print your name	SAP data provided by: Date: _____, 20____ _____ Sign your name _____ Print your name _____ Emp No. Dept. Name	SAP data updated by: Date: _____, 20____ _____ Sign your name _____ Print your name _____ Emp No. Dept. Name
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APPENDIX 2

Deductions*

Deduction	Description	Month of Deduction	Approximate Amount
Mysore Accommodation	Accommodation provided in Mysore during the training period will be charged	13 th /14 th month from joining	Up to Rs. 133/day*
Transport** (based on location)	The transport rates depend on the distance travelled	Monthly	Rs. 250** - Rs. 1085**

*The amounts mentioned above are indicative and may vary based on location of posting.

**The above amounts are subject to change.

*The first deduction mentioned above will be made in the 13th/14th month from joining. In case you leave the company before that, this amount will be deducted from your Full & Final Settlement.





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APPENDIX 3

Shift Definition			
In Time	Total Hours	Out Time	Shift
Shift 2 - From 2:30 PM to 5:29 PM			
2:30 PM	9:15	11:45 PM	2
3:00 PM	9:15	12:15 AM	2
3:30 PM	9:15	12:45 AM	2
4:00 PM	9:15	1:15 AM	2
4:30 PM	9:15	1:45 AM	2
5:00 PM	9:15	2:15 AM	2
Shift 3 - From 5:30 PM – 2:29 AM			
5:30 PM	9:15	2:45 AM	3
6:00 PM	9:15	3:15 AM	3
6:30 PM	9:15	3:45 AM	3
7:00 PM	9:15	4:15 AM	3
7:30 PM	9:15	4:45 AM	3
8:00 PM	9:15	5:15 AM	3
8:30 PM	9:15	5:45 AM	3
9:00 PM	9:15	6:15 AM	3
9:30 PM	9:15	6:45 AM	3
10:00 PM	9:15	7:15 AM	3
10:30 PM	9:15	7:45 AM	3
11:00 PM	9:15	8:15 AM	3
11:30 PM	9:15	8:45 AM	3
12:00 AM	9:15	9:15 AM	3
12:30 AM	9:15	9:45 AM	3
1:00 AM	9:15	10:15 AM	3
1:30 AM	9:15	10:45 AM	3
2:00 AM	9:15	11:15 AM	3
Shift 4 - From 2:30 AM – 5:30 AM			
2:30 AM	9:15	11:45 AM	4
3:00 AM	9:15	12:15 PM	4
3:30 AM	9:15	12:45 PM	4
4:00 AM	9:15	1:15 PM	4
4:30 AM	9:15	1:45 PM	4
5:00 AM	9:15	2:15 PM	4
5:30 AM	9:15	2:45 PM	4
Shift 1 - After 5:31 AM (anytime swipe after 5:31)			
6:00 AM	9:15	3:15 PM	1
6:29 AM	9:15	3:44 PM	1
Shift 1-After 12:30 PM- 2:30 PM			
12:30 PM	9:15	9:45 PM	1
1:00 PM	9:15	10:15 PM	1
1:30 PM	9:15	10:45 PM	1
2:00 PM	9:15	11:15 PM	1
Shift 0-After 6:30 AM (any time after 6:30 AM)			
6:30 AM	9:15	3:45 PM	0
7:00 AM	9:15	4:15 PM	0
7:30 AM	9:15	4:45 PM	0
8:00 AM	9:15	5:15 PM	0
8:30 AM	9:15	5:45 PM	0
9:00 AM	9:15	6:15 PM	0
9:30 AM	9:15	6:45 PM	0
10:00 AM	9:15	7:15 PM	0
10:30 AM	9:15	7:45 PM	0
11:00 AM	9:15	8:15 PM	0
11:30 AM	9:15	8:45 PM	0
12:00 PM	9:15	9:15 PM	0
12:29 PM	9:15	9:44 PM	0





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Shift Allowance Pavont Scenarios

(Optional: Shift Allowance cycle is from 1st - 30th /31st of the previous month)

Shift 0:

Refer appendix above for timings, this shift is not eligible for any allowance.

Shift 1:

Refer appendix above for timings, this is eligible for an allowance of 600/- per month.

Shift 2:

Refer appendix above for timings, this is eligible for an allowance of 1,500/- per month.

Shift 3:

Refer appendix above for timings, this is eligible for an allowance of 2,000/- per month.

Shift 4:

Refer appendix above for timings, this is eligible for an allowance of 2,300/- per month





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APPENDIX 4

ADDENDUM TO EMPLOYMENT LETTER

I, _____ do hereby acknowledge and confirm the following:

- (1) I am accepting employment with Infosys BPM Limited ("Infosys BPM"), with the employee number _____ effective from _____. Now, as per the presents below, I agree to the terms herein, and acknowledge that this is a material condition of my employment with Infosys BPM.
- (2) I may be required, on behalf of Infosys BPM, to provide services to, or solicit business from, various clients of Infosys BPM (each such client hereinafter referred to as a "Customer").
- (3) In consideration of the above, I agree that for a period of six (6) months following the termination of my employment with InfosysBPM for any reason, I will not:
 - a. accept any offer of employment from any Customer, where I had worked in an official capacity with that customer in the twelve (12) months immediately preceding the termination of my employment with Infosys BPM;
 - b. accept any offer of employment from a Named Competitor of Infosys BPM, if my employment with such Named Competitor would involve me having to work with a Customer with whom I had worked in the twelve (12) months immediately preceding the termination of my employment with Infosys BPM.

For the purposes of this Addendum, "Named Competitor" shall mean the following entities and their wholly owned subsidiaries:

- i. Tech Mahindra Limited
- ii. Genpact Limited
- iii. WNS Limited
- iv. Tata Consultancy Services Limited
- v. Accenture Limited
- vi. International Business Machine Corporation
- vii. Cognizant Technology Solutions
- viii. Wipro Ltd
- ix. HCL Limited

Place:

Employee Signature:

Date:

Employee Name:

Employee Number:

Acknowledged by Infosys BPM Limited:





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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SATHYAPRIYA.D-Infosys


Navigate your next
June 30, 2021

HRD/2T/1001974407/21-22

Ms. Sathyapriya D
214/26 Kadai Vethi,
Kalapatti
Coimbatore-641048
India

Ph: +91-9344710067

Dear Sathyapriya,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.06.30 16:29:33 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com





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INTOSYS
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June 30, 2021

HRD/1001974407/21-22

Ms. Sathyapriya D
214/26 Kadai Vethi,
Kalapatti
Coimbatore-641048
India

Ph: +91-9344710067

Dear Sathyapriya,

Congratulations! We are delighted to make you an offer as **Operations Executive - Trainee** and your role is **Operations Executive**.

Here are the terms and conditions of our offer:

Joining

Your scheduled date of employment with us will be **22-Jul-2021**.

Location

Your location of training is **MYSORE, India**. The location of posting ("work location") would be communicated to you upon successful completion of training. You may be asked to relocate to any of our units, departments or the offices of our affiliates* and/or the offices of our customers, depending on business requirements. In such an event, your remuneration and other benefits shall be determined in accordance with the relevant Policies of the Company in that work location."

Please be advised that you, by accepting this offer, hereby give your irrevocable consent to the above.

** For the purpose of this agreement, "affiliate" means any entity that controls, is controlled by, or is under common control with the First Party. For purposes of this Agreement, "control" means possessing, directly or indirectly, the power to direct or cause the direction of the management, policies or operations of an entity, whether through ownership of voting securities, by contract or otherwise."*

Training

The training program will consist of classroom/virtual training and on-the-job training. The duration of the classroom/virtual training will be based on the business requirement. Your continued employment with the Company is subject to your meeting the qualifying criteria till the end of the training and successful completion of the training.





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Probation and Confirmation

You will be on probation for a period of 12 months from the date of completion of the training and your allocation to Unit. On successful completion of your probation, you will be confirmed as a permanent employee. Your confirmation is also subject to your submitting the documents required by the Company, details of which are enclosed in the Information Sheet in Annexure - IV.

Leave

You are entitled to Earned Leave, right from your date of joining. You will be eligible for 15 working days of earned leave annually during probation. On confirmation as a permanent employee you will be eligible for 20 working days of leave annually.

Leave is credited on a quarterly basis. The leave eligibility shall begin in the quarter of your joining the Company, on a pro-rata basis. Leave year is the calendar year and not the fiscal year.

An illustration with other relevant information have been given in the Information Sheet. The Company's Policies also provide for Maternity, Paternity and Bereavement Leave. Further details will be provided to you at the time of joining.

Increments and Promotions

Your growth and increase in salary will depend solely on your performance and contribution to the Company. Salary increases are normally given on an annual basis.

Transfer

Your services can be transferred to any of our units / departments situated anywhere in India or abroad. At such time compensation applicable to a specific location will be payable to you.

Agreement

Our offer to you as **Operations Executive** is subject to the execution of the Service Agreement. The Service Agreement details the scope, terms and conditions of your employment, the necessary training and the contractual obligations towards Infosys from the date of your joining and up to a period of 12 months from the date of allocation to a Practice Unit. The date of allocation to a Practice Unit is generally the first day of the subsequent month post completion of training. You will be required to complete the formalities on the Service Agreement at the time of joining. Please note, non-execution of the notarized Service Agreement will result in denial of employment with the Company.





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You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condemnation of delay in submission of the same will be at the Company's discretion.

Passport and Driving License

It would be to your advantage to have a valid passport and a four-wheeler driving license at the time of joining duty. Our offer to you is subject to your having a valid passport or producing a proof of having applied for the same.

Compensation and Benefits

Salary

Your Total Gross Salary will be INR **18,581** per month. The break-up of your salary has been provided in the Compensation Details sheet in Annexure - I.

In addition to your gross salary, you will receive an additional Personal Allowance of INR **461** per month. This allowance will be paid to you during your probation period, on the condition that your base location remains Bangalore/Mysore/Mangalore/Hubli. This allowance will be discontinued in case of a change in your base location due to official or personal reasons or upon confirmation (whichever is earlier).

Ex - Gratia / Bonus

You will be eligible for an Ex-Gratia/ Bonus payout which is calculated at 20% of the Basic Salary as mentioned in the Compensation Details sheet at Annexure - I of this letter. The mode of payment for Financial Year 2021-22 will be as follows:

95% of the bonus amount mentioned in the Compensation Details sheet will be paid out on a monthly basis. The balance amount will be paid out in the end of the financial year.

Insurance

You will be eligible to participate in a Group Health Insurance Scheme. You may choose to enhance the coverage with other participatory optional health insurance plans (Platinum, Gold and Silver). You will be covered by default under the Standard Plan which provides you and your family (your spouse and two children up to the age of 22 years) with a cover of INR **4,00,000** per annum.





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You will be covered under the Group Life Insurance Scheme, managed by Infosys Welfare Trust which provides you with a total Life Insurance cover of **INR 6,200,000** of which **INR 3,200,000** is covered towards natural death, and **INR 3,000,000** towards an accidental death. All employees become members of Infosys Welfare Trust, by one-time payment of **INR 250** and fixed monthly contribution of **INR 200**. The details of the Scheme would be available to you when you join the Company.

Notice Period

During the probation period, if your performance is found to be unsatisfactory or if it does not meet the prescribed criteria, your training/employment can be terminated by the Company with one-month notice or salary thereof. On confirmation, you will be required to give three month's notice or salary thereof in case you decide to leave our services, subject to the Company's discretion. Where circumstances make it necessary, the Company will have the discretion to relieve you only at the end of the three months' notice period. Similarly, the Company can terminate your services by giving three months notice or salary thereof.

In the event you do not successfully complete your training, or you are involved in an act that constitutes misconduct, your training/employment can be terminated by the Company with immediate effect without notice.

Background Checks

The Company may, at its discretion conduct background checks prior to or after your expected joining date to validate your identity, the address provided by you, your education details and details of your prior work experience if any, and to conduct any criminal checks. You expressly consent to the Company conducting such background checks. In this connection, you are required to furnish the documents listed in Offer Annexure for India.

If you fail to submit the necessary documents as required by the Company within the specified time period or if the Company is not satisfied, with the outcome of the background checks, the Company, in its sole discretion, reserves the right to withdraw this offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

When a background check raises any concerns regarding any of the details furnished by you and the Company feels the need to further validate such facts, the Company may at its sole discretion, ask you for further information, to substantiate the details that you have earlier provided to the Company, before initiating appropriate action.

Please note that Infosys requires you to furnish a copy of your passport at the time of joining. If you are unable to do so, the Company will initiate a criminal background check.





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Other Terms and Conditions

You agree not to undertake employment, whether full-time or part-time, as the Director / Partner / Member / Employee of any other organization / entity engaged in any form of business activity without the consent of Infosys. The consent may be given subject to any terms and conditions that the Company may think fit and may be withdrawn at any time at the discretion of the Company.

Our offer to you as an **Operations Executive** is conditional upon your having fully completed your graduation, without any active backlog papers and with a pass percentage not lesser than as specified in our campus recruitment program 2020-21. These eligibility criteria for the Role of an Operations Executive, has already been clearly communicated to you and your college during the selection process. You will also have completed all studies, course requirements and examinations required for the award of the educational qualification recorded by you in your application for employment with Infosys.

You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condonation of delay in submission of the same will be at the Company's discretion.

Based on the nature of your work and business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts require you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

You hereby acknowledge and agree to abide by all internal Policies of the Company, which you will be able to access, upon joining, on the Intranet 'Sparsh'. These Policies cover various human resources and administrative topics and procedures. The Company reserves the right to change these Policies at any time in absolute discretion.

You shall be required to sign certain mandatory agreements, including but not limited to the Confidentiality, Intellectual Property Rights, the Code of Business Conduct and Ethics and your employment shall be governed by all the rules and regulations, as amended from time to time, of the Company as applicable to your employment with us. This offer is also conditional upon your acceptance and execution of the Non-Compete Agreement (Annexure III).

This offer of employment constitutes the entire agreement between you and the Company regarding the terms of your employment and it is the complete, final, and exclusive embodiment of your agreement with regard to this subject matter and supersedes any other promises, warranties, representations or agreements, whether written or oral. It is entered into without reliance on any promise or representation other than those expressly contained herein, and it cannot be modified or amended except in writing signed by an authorized officer of the Company.





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If any of the terms or conditions of this offer are found to be illegal or unenforceable, such terms shall be treated as severable from the rest of the terms and conditions of this offer and the remaining terms and conditions shall continue in force.

This agreement shall be governed by the laws of India and you hereby agree to the exclusive jurisdiction of the courts in Bangalore, India.

Your employment will be governed by the rules, regulations and policies of the Company.
The terms of this offer letter shall remain confidential and are not to be disclosed to any third party.
As a token of your acceptance of this offer, please bring a duly signed duplicate copies of the letter and all the accompanying annexures, on the date of joining.

We welcome you to the Infosys family and wish you a rewarding career over the years to come.

Yours sincerely,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

I have read, understood and agree to the terms and conditions as set forth in this offer letter.

Date: _____, 20____

Sign your name

Print your full Name Location

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.08.20 15:29:33 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com





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 Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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ANNEXURE - I (Compensation)

COMPENSATION DETAILS (All figures in INR per month)

NAME	Ms. Sathyapriya D			
ROLE	Operations Executive			
ROLE DESIGNATION	Operations Executive - Trainee			
1. MONTHLY COMPONENTS				
BASIC SALARY				13,582
BONUS / EX-GRATIA (95% of the eligible amount (20% of Basic Salary) being paid out on a monthly basis)				2,580
MONTHLY GROSS SALARY				16,162
2. ANNUAL COMPONENT				
BONUS / EX-GRATIA - (Balance 5% will be paid out in the end of the financial year after adjusting the advance (95%) paid out on a monthly basis)				136
3. RETIRAL BENEFITS				
PROVIDENT FUND - 12% of Basic Salary				1,630
GRATUITY - 4.81% of Basic Salary*				653
FIXED GROSS SALARY (1+2+3)				18,581
TOTAL GROSS SALARY				18,581
OTHER BENEFITS				
Scheme	Eligible Amount In INR	Interest	Monthly Instalments	Margin Money (To be borne by the employee)
SALARY LOAN (subject to submission of Trainee Agreement)	12000	Nil	12	Nil
All the above benefits are as per Company's policies, which are subject to change from time to time. The disbursement of any loan / loan allowance is subject to the fulfilment of all criteria defined for the same to the satisfaction of the Company as per the relevant loan / loan allowance policy at that time				
*The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amounts will be determined in strict accordance with the provisions of the Payment of Gratuity Act				
Employee State Insurance ("ESI") may be applicable to employees as per the applicable statutory regulations. If ESI is applicable, the employee and the employer will contribute towards ESI as per the provisions of the ESI Act, 1948.				

SRUTHI RAJASEKAR-Infosys





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June 30, 2021

HRD/2T/1001974417/21-22

Ms. Sruthi Rajasekar
26/125
Utg Lane ,Edayar Street
Coimbatore-641001
India

Ph: +91-8610127702

Dear Sruthi,

Welcome to Infosys!

Day, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.06.30 16:29:12 IST
Reason: Digitally Signed
Location: Bangalore

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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VIJAYALAKSHMI.T.V–INFOSYS


Navigate your next
July 2, 2021

HRD/2T/1001974409/21-22

Ms. Vijayalakshmi T V
171
Anupparapalayam, Kattoor, Ramnagar(Post)
Coimbatore-641009
India

Ph: +91-6381800536

Dear Vijayalakshmi,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

 **RICHARD LOBO**
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.02 10:49:00 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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YASEER ARAFATH-Infosys

8/19/2021 Dr. N.G.P. Arts and Science College Mail - Fwd: Infosys Campus Recruitment Program: Congratulations! You have a job offer

 Ms.S.Priyanka Mathematics <priyanka@drngpsc.ac.in>

Fwd: Infosys Campus Recruitment Program: Congratulations! You have a job offer
2 messages

Yasser Arafath 181ct160 <181ct160@gmail.com> Mon, Aug 16, 2021 at 5:23 PM
To: priyanka@drngpsc.ac.in

----- Forwarded message -----
From: **Infosys Freshers Recruitment** <Talent.Acquisition@infosys.com>
Date: Thu, 6 May, 2021, 9:46 pm
Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer
To: 181ct160@gmail.com <181ct160@gmail.com>

Dear Yasser Arafath,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

<https://mail.google.com/mail/u/0/?ik=6e4d2f32c5&view=pt&search=all&permthid=thread-f%3A1708250895395927593&siml=msg-f%3A17082508953...> 1/2





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KONDAPPAN.S-Infosys


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June 30, 2021

HRD/2T/1001974433/21-22

Mr. Kondappan Subramani
34
Sathya Nagar, 1st Street
Tiruppur-641603
India

Ph: +91-6382722520

Dear Kondappan,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
VP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.06.30 16:21:12 IST
Reason: Digitally Signed
Location: Bangalore

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MURALI KRISHNAN-Infosys

Dear Murali Krishnan,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

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SHOBICA.S-Infosys

HRD/2T/1001974441/21-22

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June 30, 2021

Ms. Shobika S
6/45, Ammapalayam
Kattur(Po), Pongalur, Palladam
Tiruppur-641667
India

Ph: +91-9344631394

Dear Shobika,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.06.30 16:21:01 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SNEHA KRISHNAMURTHY-Infosys


Navigate your next
June 30, 2021

HRD/2T/1001974445/21-22

Ms. Sneha Krishnamurthy
3/61 Thanthandu Village Gundada Post,
Kotagiri,
Nilgiris-643217
India

Ph: +91-7904261067

Dear Sneha,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

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We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.06.30 16:27:23 IST
Reason: Digitally Signed
Location: Bangalore

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RANJITH KUMAR.S–INFOSYS


Navigate your next
July 2, 2021

HRD/2T/1001974450/21-22

Mr. Ranjith Kumar S
2/147(49), Annai Nagar
Ganapathipalayam
Tiruppur-641605
India

Ph: +91-6382419594

Dear Ranjith,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

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We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
SVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.02 13:40:10 IST
Reason: Digitally signed
Location: Bangalore

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Electronics City, Hosur Road
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F 91 80 2852 0362
askus@infosys.com
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SARAVANABAVA.S-Infosys


Navigate your next
July 2, 2021

HRD/2T/1001974453/21-22

Mr. Saravanabava S
44046
Koli Koodu Street Kotaimedu Near
Ramanathapuram-623501
India

Ph: +91-8870883707

Dear Saravanabava,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

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We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.02 17:11:18 IST
Reason: Digitally Signed
Location: Bangalore

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Bangalore 560 100, India
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ANUPRABHA.V–INFOSYS


Navigate your next
June 30, 2021

HRD/2T/1001974483/21-22

Ms. Anuprabha V
6/23, Uppilipalayam, Uppilipalayam (Po),
Avinashi(Tk),
Tiruppur-641670
India

Ph: +91-9789361294

Dear Anuprabha,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

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We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
eVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.06.30 15:30:13 IST
Reason: Digitally Signed
Location: Bangalore

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ANUKEERTHANA MUTHU-Infosys


Navigate your next
July 30, 2021

HRD/2T/1001974458/21-22

Ms. Anukeerthana Muthu
6A
Duraishamy Naidu Layout, Avarampalayam, Coimbatore
Coimbatore-641006
India

Ph: +91-8072352414

Dear Anukeerthana,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

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We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.07.30 17:03:58 IST
Reason: Digitally Signed
Location: Bangalore

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askus@infosys.com
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SINDHU KANAGARAJ-Infosys

M

Infosys Campus Recruitment Program: Congratulations! You have a job offer
1 message Thu, May 6, 2021 at 8:39 PM

Infosys Freshers Recruitment <Talent.Acquisition@infosys.com>
To: 181ma046@gmail.com <181ma046@gmail.com>

Dear Sindhu Kanagaraj,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

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Metric 5.2.1

GANGA.D - INFOSYS



September 13, 2021

HRD/1002408116/21-22

Ms. Ganga Dhanabalan
5/64, Perumal Kovil Street, Kaniyur(Post), Kaniyur, Karumathampatti, Coimbatore.
5/64, Perumal Kovil Street, Kaniyur(Post), Kaniyur, Karumathampatti, Coimbatore.
Coimbatore-641659
India

Ph: +91-8344226412

Dear Ganga,

Congratulations! We are delighted to make you an offer as **Systems Engineer Trainee** and your role is **Systems Engineer**.

Here are the terms and conditions of our offer:

Joining

Your scheduled date of employment with us will be **23-Sep-2021**.

Location

Your location of training is **MYSORE, India**. The location of posting ("work location") would be communicated to you upon successful completion of training. You may be asked to relocate to any of our units, departments or the offices of our affiliates* and/or the offices of our customers, depending on business requirements. In such an event, your remuneration and other benefits shall be determined in accordance with the relevant Policies of the Company in that work location."

Please be advised that you, by accepting this offer, hereby give your irrevocable consent to the above.

** For the purpose of this agreement, "affiliate" means any entity that controls, is controlled by, or is under common control with the First Party. For purposes of this Agreement, "control" means possessing, directly or indirectly, the power to direct or cause the direction of the management, policies or operations of an entity, whether through ownership of voting securities, by contract or otherwise."*

Training

The training program will consist of classroom/virtual training and on-the-job training. The duration of the classroom/virtual training will be based on the business requirement. Your continued employment with the Company is subject to your meeting the qualifying criteria till the end of the training and successful completion of the training.





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Criterion V
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LOGESH A - KAVIN INC


Kavin Inc.

Office - 15/1c7 SBA Building Meenakshi Amman Nagar
LNT Bypass road, Ondipudur post
Coimbatore 641016
kavininc@outlook.com, 9698609891
GST - 33CDGPB1377N1ZI

To
Logesh . A
47, Annamalai Nagar 3rd Street,
Sowripalayam, Cbe-641028
9843481675

Dear Mr.A.Logesh

With reference your application and subsequent interview held on 3-10-21, we are pleased to enroll you as trainee in our company **Kavin Inc. effective from 6-10-21** under the following terms and conditions:

1. **WORKING HOURS** Your working hours will be as follows:
Mon – Fri : At times, you may be required to work irregular hours, including Saturday and Sunday. Appropriate time off will be considered for work performed outside normal operational Hours.
2. **LEAVE OF ABSENCE:** Leave of absence whether medical or annual will be given in accordance with the Company's Employee Handbook.

Yours sincerely
For KAVIN INC

Proprietor

I agree to the appointment and accept the above terms and conditions of service.

Signature: 



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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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YOGESH S - CORVID CONSULTING UK LTD



December 28, 2021

Dear Yogesh Selvaraj,

With reference to the discussions that we had with you, we are pleased to offer you the role of **Graphics Designer - Corvid Consulting UK LTD, 97 Hartland way, Croydon, CR0 8RJ.** Your place of posting will be completely on remote.

Your Annual Total Compensation will be **Rs. 1,80,000.** This excludes an annual incentive indication of **Rs. 12,000** which will be compensated on successful completion of every year. This amount may vary, depending on Corvid's performance and your performance. The other details about your compensation is presented in **Annexure A.** You will also be governed by the rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager. Corvid is keen that there is a secure environment for clients and internally too. As a part of remote working arrangement candidate expected to arrange their own laptop and internet connection

You will be on probation for a period of six months from the date of commencement of your service, which is liable for extension at the sole discretion of the Company. On successful completion of the probation period, your services will be confirmed in writing.

Either party can terminate this employment agreement by providing a notice period of 30 days, to the other party. Payment of basic pay in lieu of such notice, to the other party, will be at the sole discretion of the company. This appointment is subject to satisfactory professional reference checks.

We request you to join us on or before **03-May-2021.**

Please return the acceptance copy (attached) after affixing your full signature in token of your formal acceptance of the terms and conditions of employment offered herein

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours sincerely,
For Corvid Consulting UK LTD.

Raghul S
Deputy General Manager - HR

A
G





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SAIPRIYA.M-KGISL

KGI 14
KGISL

KG Information Systems Private Limited
100% EDU Under STP (CIN : U72200TZ1994PTC005317)
#365, KGISL Campus, Thudiyalur Road, Saravananpatti, Coimbatore - 641 035 INDIA
Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : info@kgisl.com, Website : www.kgisl.com

Ref: HRD/OFFER/ (13)
To, Sai Priya.m
13/183 kakkabdy village,
yellanbelli Post, the Nilgiri
city

Sub: Letter of Intent

Dear Sai Priya.M

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "Junior Process Associate" in our organization. You shall report for duty on 5th Apr 2021 at 9.00 AM. This offer is subject to you, clearing the Reference check conducted by us.

Your Cost - to- Company (CTC) will be as follows:

	Month 1	Month 2	Month 3 onwards
Fixed Pay	11500	11500	11500
Variable Pay ***	NA	NA	8000

***Subject to meeting set performance standards.

You are also eligible for a loyalty bonus of **Rs. 12,000/-** (Rupees Twelve Thousand Only) at the end of each year.

The terms and conditions of your employment will be provided to you along with the appointment letter in due course. You will be on training for 3 months from the date of joining and on successful completion of your training period; you will be in probation period for 6 months. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photograph. Ensure that you must hold a PAN card, if not apply for the same and produce the acknowledgement at the time of joining.

A regular letter of appointment will be issued to you at time of your joining.

We look forward to your joining, and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands cancelled in case if you fail to report to us on or before pre-decided date. We would have to assume that you have not accepted this job offer.

You are requested to attend the Induction program on 5th Apr 2021 and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure to bring in all the documents as mentioned. Salary break up is attached for your better understanding.

With Warm Regards

For KG Information Systems Private Limited,

Authorized Signatory
Andrew Jay L

+91 - 7401020301

offer accepted
Sripriya M.

We make IT happen

SW BEL - CMMI
Level 4
COMPANY





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SINEKA.S-KGISL

KG 22
KGISL

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#365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore - 641 035 INDIA
Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : info@kgisl.com, Website : www.kgisl.com

Ref: HRD/OFFER/ (11)
To, S. Sineka
3/299 Indira Nagar,
Shanmugam Road, Thungavi (R)
udumpet

Sub: Letter of Intent

Dear S. Sineka

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "Junior Process Associate" in our organization. You shall report for duty on 5th Apr 2021 at 9.00 AM. This offer is subject to you, clearing the Reference check conducted by us.

Your Cost - to- Company (CTC) will be as follows:

	Month 1	Month 2	Month 3 onwards
Fixed Pay	11500	11500	11500
Variable Pay ***	NA	NA	8000

***Subject to meeting set performance standards.

You are also eligible for a loyalty bonus of **Rs. 12,000/-** (Rupees Twelve Thousand Only) at the end of each year.

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A regular letter of appointment will be issued to you at time of your joining.

We look forward to your joining, and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands cancelled in case if you fail to report to us on or before pre-decided date. We would have to assume that you have not accepted this job offer.

You are requested to attend the Induction program on 5th Apr 2021 and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure to bring in all the documents as mentioned. Salary break up is attached for your better understanding.

With Warm Regards

For KG Information Systems Private Limited,

Authorized Signatory
Anand Syl
+91 - 7401020301

Offer accepted

We make IT happen

**SW SEI - CMM
Level 4
COMPANY**





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SINDHUJA.B-KGISL

14.04.19
KGISL

KG Information Systems Private Limited
100% EDU Under STP (CIN : U72200TZ1994PTC005317)
#365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore - 641 035 INDIA
Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : info@kgisl.com, Website : www.kgisl.com

Ref: HRD/OFFER/18

To, **B - SINDHUJA**
8/2, MUNIAPPAN KOVIL STREET,
MADDOOR, ANNUR ROAD,
METTUPALAYAM.
Sub: Letter of Intent

Dear **B. SINDHUJA**

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "**Junior Process Associate**" in our organization. You shall report for duty on 5th APR 2021 at 9.00 AM. This offer is subject to you, clearing the Reference check conducted by us.

Your Cost - to- Company (CTC) will be as follows:

	Month 1	Month 2	Month 3 onwards
Fixed Pay	11500	11500	11500
Variable Pay ***	NA	NA	8000

***Subject to meeting set performance standards.

You are also eligible for a loyalty bonus of **Rs. 12,000/-** (Rupees Twelve Thousand Only) at the end of each year.

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You are requested to attend the Induction program on 5th APR 2021 and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure to bring in all the documents as mentioned. Salary break up is attached for your better understanding.

With Warm Regards

For KG Information Systems Private Limited,

Authorized Signatory,
7401020301

OFFER ACCEPTED

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3rd Cycle

Criterion V
Metric 5.2.1

DHARSHINI.J.T-KGISL

K.G 24

KG Information Systems Private Limited
100% EDU Under STP (CIN : U72200TZ1994PTC005317)
#365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore - 641 035 INDIA
Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : info@kgisl.com, Website : www.kgisl.com

Ref: HRD/OFFER/ (7)
To, Dharshini - K.T
4/31 Kannuakkurudi, P. Patti (Po)
Kannuakkurudi, Coimbatore

Sub: Letter of Intent

Dear

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "Junior Process Associate" in our organization. You shall report for duty on 5th Apr 2021 at 9.00 AM. This offer is subject to you, clearing the Reference check conducted by us.

Your Cost - to- Company (CTC) will be as follows:

	Month 1	Month 2	Month 3 onwards
Fixed Pay	11500	11500	11500
Variable Pay ***	NA	NA	8000

***Subject to meeting set performance standards.

You are also eligible for a loyalty bonus of **Rs. 12,000/-** (Rupees Twelve Thousand Only) at the end of each year.

The terms and conditions of your employment will be provided to you along with the appointment letter in due course. You will be on training for 3 months from the date of joining and on successful completion of your training period; you will be in probation period for 6 months. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photograph. Ensure that you must hold a PAN card, if not apply for the same and produce the acknowledgement at the time of joining.

A regular letter of appointment will be issued to you at time of your joining.

We look forward to your joining, and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands cancelled in case if you fail to report to us on or before pre-decided date. We would have to assume that you have not accepted this job offer.

You are requested to attend the Induction program on 5th Apr 2021 and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure to bring in all the documents as mentioned. Salary break up is attached for your better understanding.

With Warm Regards

For KG Information Systems Private Limited,
[Signature]
Authorized Signatory
[Signature]
+91-74 010 2060

Offer Accepted
K.T. Dharshini

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SWI SEI - CMN
Level 4
COMPANY





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
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Criterion V
Metric 5.2.1

SURYA PRABHA-KGISL

P. 23
KGISL

KG Information Systems Private Limited
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#365, KGISL Campus, Thudiyalur Road, Saravananpatti, Coimbatore - 641 035 INDIA
Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : Info@kgisl.com, Website : www.kgisl.com

Ref: HRD/OFFER/ (17)

To, V. SURYA PRABA
3/698 BHARATHI NAGAR,
ATTAYANIPALAYAM, VELAYUTHANIPALAYAM(C.P.O)
AVINASHI - 641654
Sub: Letter of Intent

Dear V. SURYA PRABA

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "Junior Process Associate" in our organization. You shall report for duty on 5th APR 2021 at 9.00 AM. This offer is subject to you, clearing the Reference check conducted by us.

Your Cost - to- Company (CTC) will be as follows:

	Month 1	Month 2	Month 3 onwards
Fixed Pay	11500	11500	11500
Variable Pay ***	NA	NA	8000

***Subject to meeting set performance standards.

You are also eligible for a loyalty bonus of **Rs. 12,000/-** (Rupees Twelve Thousand Only) at the end of each year.

The terms and conditions of your employment will be provided to you along with the appointment letter in due course. You will be on training for 3 months from the date of joining and on successful completion of your training period; you will be in probation period for 6 months. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photograph. Ensure that you must hold a PAN card, if not apply for the same and produce the acknowledgement at the time of joining.

A regular letter of appointment will be issued to you at time of your joining.

We look forward to your joining, and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands cancelled in case if you fail to report to us on or before pre-decided date. We would have to assume that you have not accepted this job offer.

You are requested to attend the Induction program on 5th APR 2021 and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure to bring in all the documents as mentioned. Salary break up is attached for your better understanding.

With Warm Regards

For KG Information Systems Private Limited,
Arundhan
Authorized Signatory
Arundhan Vijay
+91 - 740102020

Offer letter accepted
Jayraj

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**SW SEI - CNN
Level 4
COMPANY**





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1

VISHNUPRIYA.R-KGISL

10915

KG Information Systems Private Limited **KGISL**

100% EDU Under STP (CIN : U72200TZ1994PTC005317)
#365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore - 641 035 INDIA
Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : info@kgisl.com, Website : www.kgisl.com

Ref: HRD/OFFER/ 3
To, Vishnupriya.R
3/8A, K.P. Garden,
New water tank, Sulur,
Coimbatore

Sub: Letter of Intent

Dear Vishnupriya.R

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "Junior Process Associate" in our organization. You shall report for duty on 5th Apr 2021 at 9.00 AM. This offer is subject to you, clearing the Reference check conducted by us.

Your Cost - to- Company (CTC) will be as follows:

	Month 1	Month 2	Month 3 onwards
Fixed Pay	11500	11500	11500
Variable Pay ***	NA	NA	8000

*****Subject to meeting set performance standards.**

You are also eligible for a loyalty bonus of **Rs. 12,000/-** (Rupees Twelve Thousand Only) at the end of each year.

The terms and conditions of your employment will be provided to you along with the appointment letter in due course. You will be on training for 3 months from the date of joining and on successful completion of your training period; you will be in probation period for 6 months. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photograph. Ensure that you must hold a PAN card, if not apply for the same and produce the acknowledgement at the time of joining.

A regular letter of appointment will be issued to you at time of your joining.

We look forward to your joining, and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands cancelled in case if you fail to report to us on or before pre-decided date. We would have to assume that you have not accepted this job offer.

You are requested to attend the Induction program on 5th Apr 2021 and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure to bring in all the documents as mentioned. Salary break up is attached for your better understanding.

With Warm Regards

For KG Information Systems Private Limited,

Authorized Signatory
Arundh Vjay-L
+91 -7401020301

R.Vijith
offer accepted

SIV SEI - CMMI
Level 4
COMPANY

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

HARISHKUMAR.K-KMCH

 **KOVALI MEDICAL CENTER AND HOSPITAL LIMITED**
NABH Accredited Hospital Excellence in Healthcare
88, Avanashi Road, Coimbatore - 641 014, INDIA | Phone : (0422) 4323800
Fax : (0422) 2627782 | Web : www.kmchhospitals.com | CIN No : L85110TZ1985PL0001659



Appointment Order

Date: 30/09/2021

To

Mr. HARISHKUMAR.K,
125, N G R STREET, KALAPATTI,
COIMBATORE

Dear Mr. HARISHKUMAR.K,

We refer your application dated 04.06.2021 and the subsequent personal interview you had with us on 04.06.2021, we are pleased to appoint you as **"JUNIOR EXECUTIVE"** in Human Resources department on the following Terms & Conditions

1. You will be on training for a period of 1 year from the date of joining (30.09.2021 to 29.09.2022).
2. You will be paid a Consolidated Salary of **Rs.11, 500/-**per month. (Refer pay slip for salary breakup)
3. You will be reporting to HOD.
4. During training period you are liable to be terminated in case your performance is not up to the satisfaction of the management.
5. After Successful completion of the training period you may be considered for regularization of your services or extension of further period of training depending upon your ability and performance.
6. You are required to adhere to the information security policies of the Hospital, e-mail rules, internet usage policy and all policies which may be notified from time to time.
7. You are strictly prohibited from sharing passwords allotted to you and any medical/sensitive information you may come across during the course of your employment in the Hospital and you have to sign Employee confidentiality agreement.
8. Disciplinary action along with legal action will be taken in case of any violation of any of the Hospital's security policies.

d. M. 30/9



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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
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Criterion V
Metric 5.2.1

KOVAI MEDICAL CENTER AND HOSPITAL LIMITED
NABH Accredited Hospital Excellence in Healthcare
88, Bazaar Road, Coimbatore - 641 014, INDIA | Phone : (0422) 4323800
Fax : (0422) 2627792 | Web : www.knovahospitals.com | CIN No : LB5110TZY980PL001658

Mr. HARISHKUMAR, Page No: 2

- You are required to deposit original certificates with the Hospital or you can deposit your one month's salary in lieu of depositing certificates.
- If you choose to resign during the course of the employment, you will have to give one month notice to the Hospital.
- In case you fail to give notice, you will compensate the hospital by one month salary.
- During the course of your employment, you will devote all your time exclusively for the work as may be assigned to you by the Management from time to time and you will not engage in or service in any capacity whatsoever either full time or part time or undertake or carry on or be concerned or interested in any business, trades, profession or concern other than the work assigned to you by the Management.
- In case of any breach on your part of any of the terms and conditions contained herein, or in case you commit a violation of the rules, regulations or policies of the hospital, or in case you commit any misconduct; we shall be at liberty and entitled to dispense with your service without any notice or compensation.
- During the training period you will be eligible to avail leave as applicable to your cadre.
- If the foregoing terms and conditions are acceptable to you, you may please sign this letter of appointment in token of your acceptance thereof and return it to us.

For KOVAI MEDICAL CENTER AND HOSPITAL LIMITED

A. Parameswaran
A. PARAMESWARAN
MANAGER-HR

I have fully read and understood the above terms and conditions and accept the same.

K. Harish Kumar
Signature of the candidate

Cc: Personnel File

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Criterion V
Metric 5.2.1

SATHYAVATHI.P-KMCH

 **KOVALI MEDICAL CENTER AND HOSPITAL LIMITED**
NABH Accredited Hospital Excellence in Healthcare
99, Avanashi Road, Coimbatore - 641 014 INDIA | Phone : (0422) 4323800
Fax : (0422) 2627782 | Web : www.kmchhospitals.com | CIN No : L851107Z1965PLC001659



Appointment Order Date: 01/09/2021

To
Ms. SATHIYAVATHI P,
65, SIVANANDHA STREET, KANJI KONAMPALAYAM
VELLALLOOR, COIMBATORE

Dear Ms. SATHIYAVATHI P,

We refer your application dated 26.08.2021 and the subsequent personal interview you had with us on 26.08.2021, we are pleased to appoint you as **"JUNIOR EXECUTIVE"** in Quality Systems department on the following Terms & Conditions

1. You will be on training for a period of 1 year from the date of joining (01.09.2021 to 31.08.2022).
2. You will be paid a Consolidated Salary of **Rs.12, 000/-** per month. (Refer pay slip for salary breakup)
3. You will be reporting to HOD.
4. During training period you are liable to be terminated in case your performance is not up to the satisfaction of the management.
5. After Successful completion of the training period you may be considered for regularization of your services or extension of further period of training depending upon your ability and performance.
6. You are required to adhere to the information security policies of the Hospital, e-mail rules, internet usage policy and all policies which may be notified from time to time.
7. You are strictly prohibited from sharing passwords allotted to you and any medical/sensitive information you may come across during the course of your employment in the Hospital and you have to sign Employee confidentiality agreement.
8. Disciplinary action along with legal action will be taken in case of any violation of any of the Hospital's security policies.

d/h 1/9/21

 Cont. Page 2

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

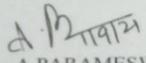
Criterion V
Metric 5.2.1

 **KOVAI MEDICAL CENTER AND HOSPITAL LIMITED**
NABH Accredited Hospital Excellence in Healthcare
99, Avanashi Road, Coimbatore - 641 014, INDIA | Phone : (0422) 4323800
Fax : (0422) 2627782 | Web : www.kmchhospitals.com | CIN No : L85110TZ1985PLG001659

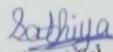
Ms. SATHYAVATHLP, Page No: 2

9. You are required to deposit original certificates with the Hospital or you can deposit your one month's salary in lieu of depositing certificates.
10. If you choose to resign during the course of the employment, you will have to give one month notice to the Hospital.
11. In case you fail to give notice, you will compensate the hospital by one month salary.
12. During the course of your employment, you will devote all your time exclusively for the work as may be assigned to you by the Management from time to time and you will not engage in or service in any capacity whatsoever either full time or part time or undertake or carry on or be concerned or interested in any business, trades, profession or concern other than the work assigned to you by the Management.
13. In case of any breach on your part of any of the terms and conditions contained herein, or in case you commit a violation of the rules, regulations or policies of the hospital, or in case you commit any misconduct; we shall be at liberty and entitled to dispense with your service without any notice or compensation.
14. During the training period you will be eligible to avail leave as applicable to your cadre.
15. If the foregoing terms and conditions are acceptable to you, you may please sign this letter of appointment in token of your acceptance thereof and return it to us.

For KOVAI MEDICAL CENTER AND HOSPITAL LIMITED


A.PARAMESWARAN
MANAGER-HR

I have fully read and understood the above terms and conditions and accept the same.


Signature of the candidate

Cc: Personnel File



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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

VELMURUGAN.R-KMCH

 **KOVALI MEDICAL CENTER AND HOSPITAL LIMITED**
NABH Accredited Hospital Excellence in Healthcare
99, Avaniashi Road, Coimbatore - 641 014, INDIA | Phone : (0422) 4323800
Fax: (0422) 2627782 | Web : www.kmchhospitals.com | CIN No : L85110T21985PLC001658



Appointment Order

Date: 08/09/2021

To

Mr. VELMURUGAN.R,
8/26, LAKSHMI NAGAR, R G PUDUR
CHINNIYAMPALAYAM, COIMBATORE

Dear Mr. VELMURUGAN.R,

We refer your application dated 03.09.2021 and the subsequent personal interview you had with us on 03.09.2021, we are pleased to appoint you as "RECEPTIONIST" in Front Office department on the following Terms & Conditions

1. You will be on training for a period of 1 year from the date of joining (08.09.2021 to 07.09.2022).
2. You will be paid a Consolidated Salary of Rs.11, 500/-per month. (Refer pay slip for salary breakup)
3. You will be reporting to HOD.
4. During training period you are liable to be terminated in case your performance is not up to the satisfaction of the management.
5. After Successful completion of the training period you may be considered for regularization of your services or extension of further period of training depending upon your ability and performance.
6. You are required to adhere to the information security policies of the Hospital, e-mail rules, internet usage policy and all policies which may be notified from time to time.
7. You are strictly prohibited from sharing passwords allotted to you and any medical/sensitive information you may come across during the course of your employment in the Hospital and you have to sign Employee confidentiality agreement.
8. Disciplinary action along with legal action will be taken in case of any violation of any of the Hospital's security policies.

d.h. 8/9/21



Cont. Page 2





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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

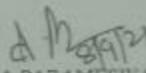
Criterion V
Metric 5.2.1

 **KOVAI MEDICAL CENTER AND HOSPITAL LIMITED**
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99, Avanashi Road, Coimbatore - 641 014, INDIA | Phone : (0422) 4323800
Fax : (0422) 2627782 | Web : www.kmchhospitals.com | CIN No : L85110TZ1985PLC001809

Mr. VELMURUGAN.E. Page No: 2

9. You are required to deposit original certificates with the Hospital or you can deposit your one month's salary in lieu of depositing certificates.
10. If you choose to resign during the course of the employment, you will have to give one month notice to the Hospital.
11. In case you fail to give notice, you will compensate the hospital by one month salary.
12. During the course of your employment, you will devote all your time exclusively for the work as may be assigned to you by the Management from time to time and you will not engage in or service in any capacity whatsoever either full time or part time or undertake or carry on or be concerned or interested in any business, trades, profession or concern other than the work assigned to you by the Management.
13. In case of any breach on your part of any of the terms and conditions contained herein, or in case you commit a violation of the rules, regulations or policies of the hospital, or in case you commit any misconduct; we shall be at liberty and entitled to dispense with your service without any notice or compensation.
14. During the training period you will be eligible to avail leave as applicable to your cadre.
15. If the foregoing terms and conditions are acceptable to you, you may please sign this letter of appointment in token of your acceptance thereof and return it to us.

For KOVAI MEDICAL CENTER AND HOSPITAL LIMITED


A. PARAMESWARAN
MANAGER-HR

I have fully read and understood the above terms and conditions and accept the same.


Signature of the candidate

Cc: Personnel File







Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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NAAC
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DHANESH.S-KMCH



KOVALI MEDICAL CENTER AND HOSPITAL LIMITED

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Fax : (0422) 2627782 | Web : www.kmchhospitals.com | CIN No : L85110T21985PLC001659



Appointment Order

Date: 17/08/2021

To

Mr.Dhanesh S,
19, Marriyamman Kovil Street,
Suttagunta(Vill), Ambur(TK),
Thirupattur - 635811

Dear Mr. Dhanesh S,

We refer your application dated 13.08.2021 and the subsequent personal interview you had with us on 13.08.2021, we are pleased to appoint you as "System Coordinator" in IT department on the following Terms & Conditions

1. You will be on training for a period of 1 year from the date of joining (17.08.2021 to 16.08.2022).
2. You will be paid a Consolidated Salary of Rs.10, 269/-per month. (Refer pay slip for salary breakup)
3. You will be reporting to HOD.
4. During training period you are liable to be terminated in case your performance is not up to the satisfaction of the management.
5. After Successful completion of the training period you may be considered for regularization of your services or extension of further period of training depending upon your ability and performance.
6. You are required to adhere to the information security policies of the Hospital, e-mail rules, internet usage policy and all policies which may be notified from time to time.
7. You are strictly prohibited from sharing passwords allotted to you and any medical/sensitive information you may come across during the course of your employment in the Hospital and you have to sign Employee confidentiality agreement.
8. Disciplinary action along with legal action will be taken in case of any violation of any of the Hospital's security policies.



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Fax : (0422) 2627782 | Web : www.kmchhospitals.com | CIN No : L85110TZ1985PLC001659



Page No: 2

Mr. Dhanesh S,

9. You are required to deposit original certificates with the Hospital or you can deposit your one month's salary in lieu of depositing certificates.
10. If you choose to resign during the course of the employment, you will have to give one month notice to the Hospital.
11. In case you fail to give notice, you will compensate the hospital by one month salary.
12. During the course of your employment, you will devote all your time exclusively for the work as may be assigned to you by the Management from time to time and you will not engage in or service in any capacity whatsoever either full time or part time or undertake or carry on or be concerned or interested in any business, trades, profession or concern other than the work assigned to you by the Management.
13. In case of any breach on your part of any of the terms and conditions contained herein, or in case you commit a violation of the rules, regulations or policies of the hospital, or in case you commit any misconduct; we shall be at liberty and entitled to dispense with your service without any notice or compensation.
14. During the training period you will be eligible to avail leave as applicable to your cadre.
15. If the foregoing terms and conditions are acceptable to you, you may please sign this letter of appointment in token of your acceptance thereof and return it to us.

For KOVAI MEDICAL CENTER AND HOSPITAL LIMITED

S.RAMAMOORTHY
MANAGER-HR

I have fully read and understood the above terms and conditions and accept the same.

Signature of the candidate

Cc: Personal File



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	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</p> <p align="center">(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion V Metric 5.2.1</p>
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NANDHINI – KMCH



	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</p> <p align="center">(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion V Metric 5.2.1</p>
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SHINEGA PRIYA – KMCH





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRADHEESH-HP GAS





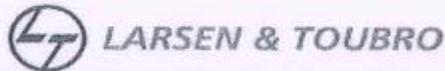
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Criterion V
Metric 5.2.1

PAVINESH.P-L&T



Larsen & Toubro Limited,
P.B. No. 979, Mount Poonamallee Road,
Manapakkam,
Chennai - 600 089, INDIA
Tel: +91-44-22526000, 2252 8000
Fax: +91-44-22493317

Ref.: GCT 2021/L&T EduTech-20210722010201

22nd July 2021

Mr. Pavinesh P
Dr.N.G.P Arts and Science College
Contact No.-82480-87989

Dear Sir,

Sub: Appointment as Graduate Commercial Trainee

Hearty Congratulations on being selected for the position of Graduate Commercial Trainee through our rigorous campus selection process. We are pleased to attach the offer of your appointment as GCT. We would advise you to sign online and submit your acceptance within 7 days from the date of this letter. In case we do not hear anything from you by that date, we will presume that you are not interested in our offer. Thereafter, this offer of appointment as Graduate Commercial Trainee shall lapse automatically.

Further to the Pre-Employment Medical Checkup you are declared **MEDICALLY FIT** for training with us.

You will be required to report for the training and initial orientation program on or before **26th July 2021** through virtual mode. Your exact physical date of joining and place of posting along with site location details will be shared to you soon. Your joining formalities will be completed through an online system. A detailed email will be sent to you on this separately on receipt of your acceptance of this offer. However, your physical date of reporting will depend on easing of travel restrictions to your place of posting. Please note that request for extension in joining time / Change of Department or Division or Location will not be entertained.

You are requested to submit the following documents online (scanned in colour) on or before **25th July 2021**: You will also be required to produce the following original documents at the place of posting for verification, on the date of your physical joining

- S.S.L.C (10th Std) Certificate and Mark sheet - In Original
- H.S.C (12th Std) Certificate and Mark sheet - In Original
- Certificate & Mark sheets of Degree (Under Graduation) of all the semesters/years- In Original - [Attested copies of degree certificate and final year / semester mark sheets should be forwarded to us within 3 months of your joining].
- Course Completion Certificate (if your final semester/ final year result is not declared) - In Original (Mandatory)
- Good Conduct certificate issued by the College
- Photocopies of achievements in extra-curricular activities claimed (College / District / State /National/ International levels)
- 2 Passport size photographs (Mandatorily photo should be taken in business formals in white background (for Men - Blazer and tie & Women - formal office wear).
- A Copy of your Aadhar Card & PAN Card
- Proof of age - either S.S.C or school leaving certificates

Please note that this offer of employment given to you is based on the educational qualification declared by you in your application for employment. This offer will stand automatically cancelled and withdrawn in case the information provided in the application is false or incorrect.

In case of any clarification, kindly contact Mr. Prakash Ranjan / 8298106441 / prakash@intedutech.com

Yours Faithfully,
for LARSEN & TOUBRO LIMITED

Prakash Ranjan
(PRAKASH RANJAN)
MANAGER - HR
L&T EDUTECH





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Ref.: GCT 2021/L&T EduTech-20210722010201

22nd July 2021

Mr. Pavinesh P
Dr.N.G.P Arts and Science College
Contact No. 82480 87909

Dear Sir,

Sub: Appointment as Graduate Commercial Trainee

With reference to the interview you had with us, we have pleasure in selecting you as **GRADUATE COMMERCIAL TRAINEE** on the following terms and conditions, subject to:

- Your passing the final Degree Examination in FIRST attempt and
- Being found medically fit by the Company's Doctor.

- Your period of training will be for twelve months from the date you report for training.
- During the course of twelve months training period, you will carry out all directions and instructions issued to you by the Company, its officers and representatives diligently and faithfully carry out your duties and obligations. The course and manner of your training will be decided solely by the Company at its discretion and you may be required to work, as part of your training, in any one of the Departments / Offices / Projects of the Company and/or its Associates / Subsidiary Companies.
- During the course of your training, the company will pay you the following salary:

PARTICULARS	AMOUNT (₹) (Office Based)	AMOUNT (₹) (Project Based)
STIPEND	9,250/- P.M	9,250/- P.M
FLEXIPAY	8,000/- P.M	7,900 /- P.M
TOTAL	17,250/- P.M	17,150 /- P.M

You will be eligible for reimbursement of Site Compensatory Allowance when posted at Project Sites as follows:-

Site Compensatory Allowances (P.M)	Project Based
	₹ 2,600/-P.M.

A lump sum amount of ₹ 12,000/- will be payable to Graduate Commercial Trainees on successful completion of training period.



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Mr. Pavinesh P

4. **Gratuity:** Your tenure of training of twelve months will not be reckoned as "Service" for the purpose of Gratuity.
5. **Provident Fund:** You will be enrolled as a member of "LARSEN & TOUBRO OFFICERS AND SUPERVISORY STAFF PROVIDENT FUND" from the day of your joining our Organization, under which at present the employee shall subscribe a sum equal to 12% of his monthly salary and the Company contributes an equivalent amount.
6. **Tax Liability:** Income Tax Liability, if any, will be borne by you.
7. During the period of training, you will be entitled to leave as per the leave rules shown in Annexure-I.
8. You shall not at any time engage in, or be concerned with, or be interested in, directly or indirectly, any business, work or activity other than that of the Company or commit any act prejudicial to the interests of the Company and/or its business (the Company being the sole judge thereof).
9. The Company shall have the right to terminate this agreement forthwith without any notice in the event of any of the following: -
 - a) Breach of any of the conditions of this agreement;
 - b) Any misconduct on your part;
 - c) Failure to carry out any of your duties and obligations;
 - d) Being continuously absent from or omit to attend to your work for 10 days without the Company's previous permission in writing whatever be the cause of such absence or omission.
10. Either party can terminate the training hereunder by giving one month's notice in writing to the other and upon expiration of such period of one month, the training hereunder shall terminate.

The Company may at its sole discretion terminate the Contract of Employment without notice and / or salary in lieu of notice, if in the opinion of the Company, the continuance of your employment is detrimental to the interest of the Company. Provided that, in the event of termination as provided hereinabove, all benefits / perquisites / allowances shall stand forfeited immediately, and you will only receive any statutory benefits as applicable to you on the date of your termination.
11. You are to treat the terms of this agreement as confidential.
12. You are to treat the following as strictly confidential
 - Your salary, allowances, benefits, rewards.
 - The affairs of the Company and its customers of which you may be cognizant and particularly the drawings, quotations, specifications and other manufacturing information.

By accepting employment with the Company, you undertake not to disclose the above to anyone. Violation of this would be viewed as a serious breach of conduct.
13. You will keep us informed of your local contact address whenever there is any change.

Page 2 of 5



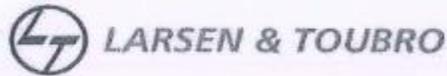


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Mr. Pavinesh P

14. You will be assigned to work in our **L&T EduTech – College Connect Business**. You will report to **Ms. Febin MF – Head College Connect Business, Head Quarters Office, Chennai**. Please note that you will not be eligible for reimbursement of any expenses that you may incur for reporting. Please note that requests for extension in joining time will not be entertained.
15. The Company may extend the training period if the trainee has not attended training on all days or has not fulfilled the learning objectives.
16. On successful completion of the said 12 months training period to the satisfaction of the Company of which the Company shall be the sole judge and depending on the vacancies existing in the Company at that time you will be considered for appointment in the Company's regular cadre.
17. **Code of Conduct:** You shall abide by the internal regulations specified in the company's 'Code of Conduct' inter alia Confidentiality policy, Gift policy, Insider Trading and Policy on Sexual Harassment and any amendments thereof and /or other policies which may become applicable from time to time. Any violation /breach thereof shall call for consequence management, which may include as disciplinary action for those found guilty of such misdemeanors, termination of Services with immediate effect without any compensation. The Company expects all employees to comply with these regulations in letter and spirit.

Company further expects that you will abide by the law of land in your dealings with the Company, its stakeholders & society.

Please note that it is the duty of every employee to familiarize themselves with the dos and don'ts of all policies concerning conduct, discipline and behaviors. In case of any concerns or clarification the HR department may be approached. However, ignorance of the rule will not be accepted as a defence in any case. Please refer **Annexure II**.

18. **Disputes & Arbitration:** Any dispute or difference or claim arising in connection with this contract shall be resolved by reference to arbitration by a sole arbitrator appointed by L&T at its sole discretion. The arbitration proceedings shall be governed by the Arbitration & Conciliation Act, 1996. The language of arbitration shall be English. Each of L&T or the employee shall be respectively entitled to approach the Court of competent jurisdiction for such interim reliefs as the Company or the Employee may in its discretion deem fit. The venue of arbitration shall be at Chennai. The award of the arbitrator shall be final and binding on the parties. The governing law shall be the laws of India.
19. The company reserves the right to verify your documents and background through internal or external agencies. These may include your current / previous employment history, educational/professional credentials and other background checks.
20. **Confidentiality Agreement:** As a part of our Information Security Management System, you are responsible for the security of all information including prevention of misuse of information / information processing facilities, relevant to the company affairs and its customers of which you may be cognizant and treat as strictly confidential, in particular, the drawing, quotations, specifications and other manufacturing information. You shall also be responsible for maintaining the confidentiality and prevent unauthorized dissemination, in case you are engaged by the Company in the development and use of any computer programmes.



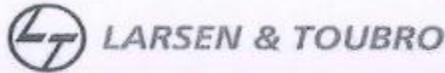


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Mr. Pavinesh P

Any invention or discovery made by you during the course of employment with the Company shall become the property of the Company and you shall forthwith execute such documents including assignment agreements as provided under applicable law for transfer of title to the Company to enable the Company to register the same as Company-owned intellectual property and you shall not raise nor have any claim in respect thereof.

21. Non-disclosure of confidential information and trade secret: You shall not, except as authorized, reveal/disclose/disseminate to any person or entity including competitors or persons involved directly or indirectly in allied trade, any of the trade secrets, secret or confidential information, information contained in any manuals and/or dealings or any information concerning the businesses, finances, external and internal transactions of the company and/or its affiliates / associates / group companies including but not limited to all data, all company contracts, processes, policies, strategies involving marketing, advertising, operations, contractual obligations, business expansion ("confidential information") which may come to your knowledge and/or imparted to you by the company during your employment. You shall hold strict confidence of such confidential information. This restriction shall survive after termination of employment / retirement / resignation / severance of employment for any reason whatsoever without limit in point of time. You shall not during the term of your employment or at any time thereafter, use or permit to be used, any information, notes or memorandum, contracts or processes relating to the business and/or the transactions of the company and/or its affiliates / associates / group companies which may come to your knowledge and/or possession by virtue of his employment with the company for any purpose other than for the benefit of the company. You will be responsible for the safe custody of all the documents, manuals, processes, contacts, kits and other properties belonging to the company that may be entrusted to and/or placed in your possession by virtue of and/or during the course of your employment with the company.

22. Non-competition restriction: You shall not engage directly or indirectly in any professional services or employment nor advise, manage, render or perform services to or for any person or entity during the term of your employment with the company. You agree that the company's services are highly specialized. You further agree that the identity and particular needs of the company's customers are not generally known in the industry.

Documents and other information regarding company's services, pricing and cost as well as information pertaining to the company's customers including but not limited to identity, location, service requirements and charges to the customer are highly confidential and secret and hence, you shall not for a period of one year from the termination/ retirement / resignation / severance of your contract of employment for any reason whatsoever, directly or indirectly engage yourself in any capacity in any professional service or employment which is engaged in a business competitive to that of the company within the geographical location wherein the company does its businesses. You are, however free to engage yourself in any profession or employment provided your such future engagement is not competitive and such engagement is in full compliance of all the terms of your employment specially the terms related to Non-disclosure of confidential information and trade secret & Non-Solicitation and Non-Poaching to that of the company.

23. Non-Solicitation and Non-Poaching: You shall not at any time during the term of your employment with the company or thereafter, under any circumstances, directly or indirectly solicit or attempt to solicit the company's and/or any of its subsidiaries' and/or affiliates' and/or group companies' personnel to leave the employment of the company and/or any of its subsidiaries and/or affiliates or apply for employment with any third party or encourage such personnel of the company.





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Mr. Pavinesh P

You have further agreed that you shall not engage in soliciting business or allied business that is in any way similar, identical or competitive with the business, activities, services of the company, or with those customers of the company with whom you may have had any contact during your employment with the company and for a period of one year after your employment ceases within the company.

On arrival at our office, please contact our Recruitment Section along with the following documents in original and two attested Xerox copies

- S.S.L.C (10th Std) Certificate and Mark sheet - In Original
- H.S.C (12th Std) Certificate and Mark sheet - In Original
- Certificate & Mark sheets of Degree (Under Graduation) of all the semesters/years- In Original (Except final semester / final year, if results have not been declared) - [Attested copies of degree certificate and final year / semester mark sheets should be forwarded to us within 3 months of your joining].
- Course Completion Certificate (if your final semester/ final year result is not declared) - In Original (Mandatory)
- Good Conduct certificate issued by the College
- Photocopies of achievements in extra-curricular activities claimed (College / District / State /National/ International levels)
- 2 Passport size photographs (Mandatorily photo should be taken in business formals in white background (for Men - Blazer and tie & Women - formal office wear).
- A Copy of your Aadhar Card & PAN Card
- Proof of age - either S.S.C or school leaving certificates

All communications/notices should be addressed to **The Head-HR, L&T Eductech, DICE, Mezzanine Floor, Materials Building (Above Medical Centre), L&T Construction, Mount Poonamallee Road, Manapakkam, P.B.No.979, Chennai-600089.**

Please give your acceptance online as a token of agreement to the terms and conditions thereof, within 07 days from the date of this offer. In case we do not hear anything from you by that date, we will presume that you are not interested in our offer. Thereafter, this offer of appointment as Graduate Commercial Trainee shall lapse automatically.

Yours Faithfully,

for LARSEN & TOUBRO LIMITED

(RAVINDER K SAINI)
HEAD – HUMAN RESOURCES
L&T EDUTECH

Encl: As above

I have read the letter and accept my selection and all the terms and conditions thereof.

(Signature)

Date: _____

Page 5 of 5





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NIDHISH-L&T



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Power Transmission & Distribution
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Chennai - 600 089, INDIA
Tel : +91-44-2252 6000, 2252 8000
Fax : +91-44-2270 5482
www.Lntec.com

Ref.: GCT 2021/PT&D-20214048341936

17th July 2021

Mr. Nidish
Dr. NGP Arts and Science College Coimbatore
Contact No. 6383613538

Dear Sir,

Sub: Appointment as Graduate Commercial Trainee

Heartly Congratulations on being selected for the position of Graduate Commercial Trainee through our rigorous campus selection process. We are pleased to attach the offer of your appointment as GCT. We would advise you to sign online and submit your acceptance within 7 days from the date of this letter. In case we do not hear anything from you by that date, we will presume that you are not interested in our offer. Thereafter, this offer of appointment as Graduate Commercial Trainee shall lapse automatically.

Further to the Pre-Employment Medical Checkup you are declared **MEDICALLY FIT** for training with us.

You will be required to report for the training and initial orientation program on **02nd August 2021** through virtual mode from your place of work as mentioned in your appointment letter (Clause 14). Your joining formalities will be completed through an online system. A detailed email will be sent to you on this separately on receipt of your acceptance of this offer. Please note that request for extension in joining time / Change of Department or Division or Location will not be entertained.

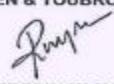
You are requested to submit the following documents online (scanned in colour) on or before **25th July 2021** :
You will also be required to produce the following original documents at the place of posting for verification, on the date of your physical joining

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- Proof of age - either S.S.C or school leaving certificates

Please note that this offer of employment given to you is based on the educational qualification declared by you in your application for employment. This offer will stand automatically cancelled and withdrawn in case the information provided in the application is false or incorrect.

In case of any clarification, kindly contact Mr. Roy Fredrick Moses / 9003112578 / royfm@Lntec.com

Yours Faithfully,
for LARSEN & TOUBRO LIMITED


(ROY FREDRICK MOSES)
SR. MANAGER (TALENT ACQUISITION)
POWER TRANSMISSION & DISTRIBUTION IC

Registered Office: L&T House, N. M. Marg, Ballard Estate, Mumbai - 400 001, INDIA





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Ref.: GCT 2021/PT&D-20214048341936

17th July 2021

Mr. Nidish
Dr. NGP Arts and Science College Coimbatore
Contact No. 6383613538

Dear Sir,

Sub: Appointment as Graduate Commercial Trainee

With reference to the interview you had with us, we have pleasure in selecting you as **GRADUATE COMMERCIAL TRAINEE** on the following terms and conditions, subject to:

- (a) Your passing the final Degree Examination in FIRST attempt and
 - (b) Being found medically fit by the Company's Doctor.
1. Your period of training will be for twelve months from the date you report for training.
 2. During the course of twelve months training period, you will carry out all directions and instructions issued to you by the Company, its officers and representatives diligently and faithfully carry out your duties and obligations. The course and manner of your training will be decided solely by the Company at its discretion and you may be required to work, as part of your training, in any one of the Departments / Offices / Projects of the Company and/or its Associates / Subsidiary Companies.
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PARTICULARS	AMOUNT (₹) (Office Based)	AMOUNT (₹) (Project Based)
STIPEND	9,250/- P.M	9,250/- P.M
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TOTAL	17,250/- P.M	17,150 /- P.M

You will be eligible for reimbursement of Site Compensatory Allowance when posted at Project Sites as follows:-

Site Compensatory Allowances (P.M)	Project Based
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A lump sum amount of ₹ 12,000/- will be payable to Graduate Commercial Trainees on successful completion of training period.





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Mr. Nidish

4. **Gratuity:** Your tenure of training of twelve months will not be reckoned as "Service" for the purpose of Gratuity.
5. **Provident Fund:** You will be enrolled as a member of "LARSEN & TOUBRO OFFICERS AND SUPERVISORY STAFF PROVIDENT FUND" from the day of your joining our Organization, under which at present the employee shall subscribe a sum equal to 12% of his monthly salary and the Company contributes an equivalent amount.
6. **Tax Liability:** Income Tax Liability, if any, will be borne by you.
7. During the period of training, you will be entitled to leave as per the leave rules shown in Annexure-I.
8. You shall not at any time engage in, or be concerned with, or be interested in, directly or indirectly, any business, work or activity other than that of the Company or commit any act prejudicial to the interests of the Company and/or its business (the Company being the sole judge thereof).
9. The Company shall have the right to terminate this agreement forthwith without any notice in the event of any of the following:-
 - (i). Breach of any of the conditions of this agreement;
 - (ii). Any misconduct on your part;
 - (iii). Failure to carry out any of your duties and obligations;
 - (iv). Being continuously absent from or omit to attend to your work for 10 days without the Company's previous permission in writing whatever be the cause of such absence or omission.
10. Either party can terminate the training hereunder by giving one month's notice in writing to the other and upon expiration of such period of one month, the training hereunder shall terminate.

The Company may at its sole discretion terminate the Contract of Employment without notice and / or salary in lieu of notice, if in the opinion of the Company, the continuance of your employment is detrimental to the interest of the Company. Provided that, in the event of termination as provided hereinabove, all benefits / perquisites / allowances shall stand forfeited immediately, and you will only receive any statutory benefits as applicable to you on the date of your termination.
11. You are to treat the terms of this agreement as confidential.
12. You are to treat the following as strictly confidential
 - Your salary, allowances, benefits, rewards.
 - The affairs of the Company and its customers of which you may be cognizant and particularly the drawings, quotations, specifications and other manufacturing information.

By accepting employment with the Company, you undertake not to disclose the above to anyone. Violation of this would be viewed as a serious breach of conduct.
13. You will keep us informed of your local contact address whenever there is any change.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Construction
Power Transmission & Distribution
Mount Poonamallee Road,
Marapakkam, P. B. No. 979,
Chennai - 600 089, INDIA
Tel : +91-44-2252 6000, 2252 8000
Fax : +91-44-2270 5482
www.lntcecc.com

Mr. Nidish

14. You will be required to report at our **MVVNL /ADB – Sitapur-Lakhimpur Package Project Site Office of Lucknow Cluster, Utility Power Distribution Business** on **02nd August 2021** to complete joining formalities. Please note that request for extension in joining time / Change of Department or Division or Location will not be entertained. Please note that you will not be eligible for reimbursement of any expenses that you may incur for reporting.
15. The Company may extend the training period if the trainee has not attended training on all days or has not fulfilled the learning objectives.
16. On successful completion of the said 12 months training period to the satisfaction of the Company of which the Company shall be the sole judge and depending on the vacancies existing in the Company at that time you will be considered for appointment in the Company's regular cadre.
17. **Code of Conduct** : You shall abide by the internal regulations specified in the company's 'Code of Conduct' inter alia Confidentiality policy, Gift policy, Insider Trading and Policy on Sexual Harassment and any amendments thereof and /or other policies which may become applicable From time to time. Any violation /breach thereof shall call for consequence management, which May include as disciplinary action for those found guilty of such misdemeanors, termination of Services with immediate effect without any compensation. The Company expects all employees To comply with these regulations in letter and spirit. Company further expects that you will abide by the law of land in your dealings with the Company, its stakeholders & society.

Please note that it is the duty of every employee to familiarize themselves with the dos and don'ts of all policies concerning conduct, discipline and behaviors. In case of any concerns or clarification the HR department may be approached. However, ignorance of the rule will not be accepted as a defence in any case. Please refer **Annexure II**.
18. **Disputes & Arbitration**: Any dispute or difference or claim arising in connection with this contract shall be resolved by reference to arbitration by a sole arbitrator appointed by L&T at its sole discretion. The arbitration proceedings shall be governed by the Arbitration & Conciliation Act, 1996. The language of arbitration shall be English. Each of L&T or the employee shall be respectively entitled to approach the Court of competent jurisdiction for such interim reliefs as the Company or the Employee may in its discretion deem fit. The venue of arbitration shall be at Chennai. The award of the arbitrator shall be final and binding on the parties. The governing law shall be the laws of India.
19. The company reserves the right to verify your documents and background through internal or external agencies. These may include your current / previous employment history, educational/professional credentials and other background checks.
20. **Confidentiality Agreement**: As a part of our Information Security Management System, you are responsible for the security of all information including prevention of misuse of information / information processing facilities, relevant to the company affairs and its customers of which you may be cognizant and treat as strictly confidential, in particular, the drawing, quotations, specifications and other manufacturing information. You shall also be responsible for maintaining the confidentiality and prevent unauthorized dissemination, in case you are engaged by the Company in the development and use of any computer programmes.

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www.Lntec.com

Mr. Nidish

Any invention or discovery made by you during the course of employment with the Company shall become the property of the Company and you shall forthwith execute such documents including assignment agreements as provided under applicable law for transfer of title to the Company to enable the Company to register the same as Company owned intellectual property and you shall not raise nor have any claim in respect thereof.

21. **Non-disclosure of confidential information and trade secret:** You shall not, except as authorised, reveal/disclose/disseminate to any person or entity including competitors or persons involved directly or indirectly in allied trade, any of the trade secrets, secret or confidential information, information contained in any manuals and/or dealings or any information concerning the businesses, finances, external and internal transactions of the company and/or its affiliates / associates / group companies including but not limited to all data, all company contracts, processes, policies, strategies involving marketing, advertising, operations, contractual obligations, business expansion ("confidential information") which may come to your knowledge and/or imparted to you by the company during your employment. You shall hold strict confidence of such confidential information. This restriction shall survive after termination of employment / retirement / resignation / severance of employment for any reason whatsoever without limit in point of time. You shall not during the term of your employment or at any time thereafter, use or permit to be used; any information, notes or memorandum, contracts or processes relating to the business and/or the transactions of the company and/or its affiliates / associates / group companies which may come to your knowledge and/or possession by virtue of his employment with the company for any purpose other than for the benefit of the company. You will be responsible for the safe custody of all the documents, manuals, processes, contacts, kits and other properties belonging to the company that may be entrusted to and/or placed in your possession by virtue of and/or during the course of your employment with the company.

22. **Non-competition restriction:** You shall not engage directly or indirectly in any professional services or employment nor advise, manage, render or perform services to or for any person or entity during the term of your employment with the company. You agree that the company's services are highly specialised. You further agree that the identity and particular needs of the company's customers are not generally known in the industry.

Documents and other information regarding company's services, pricing and cost as well as information pertaining to the company's customers including but not limited to identity, location, service requirements and charges to the customer are highly confidential and secret and hence, you shall not for a period of one year from the termination/ retirement / resignation / severance of your contract of employment for any reason whatsoever, directly or indirectly engage yourself in any capacity in any professional service or employment which is engaged in a business competitive to that of the company within the geographical location wherein the company does its businesses. You are, however free to engage yourself in any profession or employment provided your such future engagement is not competitive and such engagement is in full compliance of all the terms of your employment specially the terms related to Non-disclosure of confidential information and trade secret & Non-Solicitation and Non-Poaching to that of the company.

23. **Non-Solicitation and Non-Poaching:** You shall not at any time during the term of your employment with the company or thereafter, under any circumstances, directly or indirectly solicit or attempt to solicit the company's and/or any of its subsidiaries' and/or affiliates' and/or group companies' personnel to leave the employment of the company and/or any of its subsidiaries and/or affiliates or apply for employment with any third party or encourage such personnel of the company.

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www.lntec.com

Mr. Nidish

You have further agreed that you shall not engage in soliciting business or allied business that is in any way similar, identical or competitive with the business, activities, services of the company, or with those customers of the company with whom you may have had any contact during your employment with the company and for a period of one year after your employment ceases within the company.

On arrival at our office, please contact our Recruitment Section along with the following documents in original and two attested Xerox copies

- S.S.L.C (10th Std) Certificate and Mark sheet - In Original
- H.S.C (12th Std) Certificate and Mark sheet – In Original
- Certificate & Mark sheets of Graduation of all the semesters/years- In Original (Except final semester, if results have not been declared) - [Attested copies of Graduation certificate and final year / semester mark sheets should be forwarded to us within 3 months of your joining].
- Course Completion Certificate (if your final semester/ final year result is not declared) - In Original (Mandatory)
- Good Conduct certificate issued by the College
- Photocopies of achievements in extra-curricular activities claimed (College / District / State /National/ International levels)
- 2 Passport size photographs (Mandatory photo should be taken in business formals in white background (for Men - Blazer and tie & Women - formal office wear).
- A Copy of your Aadhar Card & PAN Card
- Proof of age - either S.S.C or school leaving certificates

All communications/notices should be addressed to HR Department, Power Transmission & Distribution IC, L&T Construction, Mount Poonamallee Road, Manapakkam, PB No.979, Chennai-600089, Tamil Nadu, India.

Please give your acceptance online as a token of agreement to the terms and conditions thereof, within 07 days from the date of this offer. In case we do not hear anything from you by that date, we will presume that you are not interested in our offer. Thereafter, this offer of appointment as Graduate Commercial Trainee shall lapse automatically.

Yours Faithfully,
for LARSEN & TOUBRO LIMITED

(Dr. K N AJITH)
HEAD – HUMAN RESOURCES
POWER TRANSMISSION & DISTRIBUTION IC

Encl: As above

I have read the letter and accept my selection and all the terms and conditions thereof.

(Signature)

Date: _____

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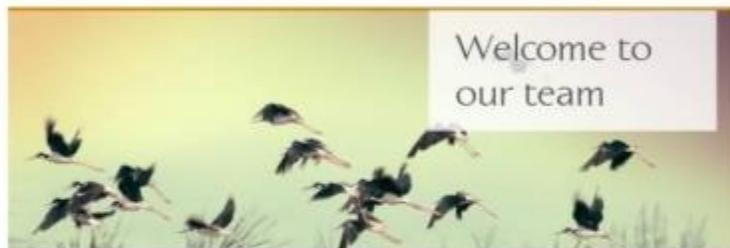
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POOJASHREE – LOGIX HEALTH SOLUTIONS



Dear Pooja Shree,

We are pleased to inform that we are extending you an offer to join LogixHealth Solutions Private Limited, Bangalore for the position of Trainee - Provider Reimbursement (**Grade - LAL - 04**), on the terms mutually discussed and agreed.

You are offered an annual remuneration of ₹ 2,57,484.00 (**Rupees Two Lakh Fifty Seven Thousand Four Hundred Eighty Four**).

Please join us on **20 December 2021 at 08:30 AM**, at our office address:

LogixHealth Solutions Private Limited, 4th Floor, India Land Tech Park, CHIL - SEZ, Keeranatham Village, Saravanampatti, Coimbatore, Tamil Nadu - 641035

On your date of joining, you are required to submit the below mentioned mandatory documents to complete the joining formalities:



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GOWTHAM R – LULU GROUPS



A DIVISION OF LULU INTERNATIONAL SHOPPING MALL PVT. LTD.
CIN U52193KL2001PTC017414
32 / 1000 HIGHWAY Edappally Kochi - 682 024, Kerala
Tel - 91-484 2727777 / 2727760 / 2727722
Fax: 0484 2727712
E-mail: lulukochi@lululife.com
www.lulushoppingmall.com, www.luluhypermarket.com
www.lulumall.in

No: LUCOC/ECOM/HR-D/2021/016
Date: 29/09/2021

Offer Letter

Mr. GOWTHAM R
L-203, TAG NAGAR,
SPB COLONY, ERODE
TAMILNADU-638010

Dear Mr. Gowtham,

Congratulations!!! We are delighted to confirm you that you have been selected to work for our organization as **F&V QUALITY CONTROLLER**. You are requested to go through the following job offer and return a signed copy of this letter as a token of your acceptance.

Salary: Your Total Monthly Gross Salary will be INR 19,150/- (NINETEEN THOUSAND ONE HUNDRED AND FIFTY ONLY)

Sl No	Components	Salary Break - Up	
		Per Month	Per Annum
1	Basic	13812	1,65,744
2	DA	1742	20,904
3	HRA	3396	40,752
3	CCA	200	2,400
Gross Salary		19,150	2,29,800
Other Benefits			
4	ESI(as per ESI Act)	623	7,476
Statutory Benefits			
5	Gratuity (as per the Gratuity Act)	749	8,988
CTC		20,522	2,46,264
Deductions			
6	ESI(as per ESI Act)	144	1,728
NET PAY		19,006	2,28,072

Note: Statutory deductions or any other taxes like Income Tax levied by the government from time to time will be deducted as per the Government Policy in force, from the salary.



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**AJITH KUMAR G – MAHATMA GANDHI MEDICAL COLLEGE AND
RESEARCH INSTITUTE**





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JANADHARSHINI – MATHESWARI MEDICAL CENTRE



M.JANADHARSHINI
LAB TECHNICIAN

D.O.B : 09-09-2000
BLOOD GROUP : A+ ve
PHONE : 735885957

Deekason
DOCTOR



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SINDHUJA.A-MAHINDRA BUSINESS SOLUTIONS



Consultant Joining Form

Consultant Code:	_____
Department:	_____
Location:	_____
DOJ:	_____

Version No: V 2.0 Release Date: 20.05.2019

Personal Details to be filled by the employee:

Name: Sindhuja - A
 (FirstName) (MiddleName) (LastName)

Date of Birth (DD/MM/YYYY):	<u>03-08-2001</u>		
Blood Group:	<u>AB+</u>		
Marital Status:	<u>Single</u>		
Mobile No:	<u>9629750939</u>		Residence No: <u>2870305295</u>
Email ID:	<u>sindhujasuraya01@gmail.com</u>		
Nationality & Domicile:	<u>Indian / Hindu</u>		
Emergency Contact Person & No:	<u>2870305295</u>		

Address:

Present	Permanent
<u>3/680, Karamalai Nagar, NAR Colony, Lakshmi Hills, Belladam, Tiruppur, Tamilnadu.</u>	<u>1/50, Karamalai Nagar, NAR Colony, Lakshmi Hills, Belladam, Tiruppur, Tamilnadu.</u>
Pin Code: <u>64662</u>	Pin Code: <u>64662</u>

Family Details				
Sr. No	Name	Relation	Gender	Date of Birth
1	<u>Archi Narayanan.k</u>	<u>Father</u>	<u>Male</u>	
2	<u>Vasanthi .A</u>	<u>Mother</u>	<u>Female</u>	<u>18-09-1980</u>
3	<u>Suraja -A</u>	<u>Brother</u>	<u>Male</u>	<u>24-08-1997</u>
4				
5				
6				

Bank Details:	
Name of the Bank	<u>BANK OF BARODA</u>
Branch Details	<u>KARADIVANI, Tamilnadu</u>
Bank Account Number	<u>20390100010667</u>
Bank IFSC Code	<u>BARB0KARCO2</u>
Employee must be first holder of the account	<u>Yes.</u>

1





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Consultant Joining Form

ConsultantCode: _____
Department: _____
Location: _____
DOJ: _____

Version No. V 2.0 Release Date: 20/05/2019

Aadhar* & PAN Card Details	
Aadhar Number	8569 2060 1947
Name as per Aadhar	Sudhija Athinarayanan
Date of Birth as per Aadhar	03-08-2001
PAN Number	
Name as per Pan Card	

Education Details (Highest 3):			
Name of the Institution	Board/University	Year of Passing	
DR. NGP Arts and Science College	Bharathiar University	2021	
SNH HR Secondary School	State Board	2018	
SNH HR Secondary School (15)	State Board	2016	

Previous Employers:					
Name of the Employer	Designation	Start of Employment	Date of Leaving	UAN No.	ESIC (IP No.)

References (From your past 2 Organizations):			
Name	Designation	Organization	Contact Number



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NISHA GUPTA-MEDITAB



Date: 8th July 2021

Subject: Appointment Letter

Dear **Ms. Nisha Gupta,**

With reference to your application and subsequent interview with us, we are pleased to appoint you as **DrCatalyst Trainee** w.e.f **28th June 2021** in our organization on the following terms and conditions.

Salary: Your gross salary including all benefits will be **Rs. 2,58,000/- per annum**. Annexure – I provides break-up of the compensation package.

Training Period:

Depending on your performance, minimum first 3 months of your employment will be the Training period and same can be extended up to 1 year.

Probation/Confirmation: After completion of your successful period of training you will be on probation for the initial period of 3 months.

During the probation of first three months your performance will be reviewed by the company and based on your evaluation of work either your probation will be extended for the further period of one year, if your services are found unsatisfactory by the company. If your services are found to be satisfactory, you will be made permanent employee by the written order of confirmation. Till your service is confirmed by the specific order of confirmation you shall continue to be in probation and in any event if your service is found unsatisfactory during further extended period of probation your services may be terminated at the end of the probation period and or automatically come to an end after the end of the probation period.

During the training and probation period, your services can be terminated with fourteen days of notice or by payment of 13 days' wages without assigning any reasons whatsoever. If your services are found satisfactory during the probation period, you will be confirmed in the present position and thereafter your services can be terminated on one months' notice and/or one month's notice pay on either side.

Termination of Contract:

On confirmation of services, contract can be terminated by either party by giving one months' notice on either side. Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.





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Time off:

You will be entitled to the benefits of the Company's Leave Policy on your confirmation in the Company's Service.

Place/Transfer:

Your present place of work will be at **Ahmedabad**, but during the course of the service, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India or outside, at the sole discretion of the Management.

General Conditions of Work:

1. During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any work, any office, honorary or for any consideration, in cash or in kind or otherwise, during your employment with the company.
2. You will not (except in the normal course of the Company's business) publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.
3. You will not at any time without consent of the company disclose or divulge or make public except under legal obligation and information regarding company's affairs and shall have to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, Company's policies, company's patterns & Trade Mark and Company's Human Resource profile.
4. You will be required to comply with all such rules and regulations that Company may frame from time to time.
5. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
6. If at any time in our opinion, which is final in this matter you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission, disclosure of any important information or violating any of the terms in respect of company' work or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you and you shall be also liable for penal action.
7. You will not accept any present, commission or any sort of gratification in cash or kind from any person, party or firm or Company having dealings with the company and if you are offered any, you should immediately report the same to the Management.





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8. For a period of three (3) years (the "Non-Competition Period") after resignation or termination, you will not, either individually or in conjunction with any other person(s) or business entity or in any other manner whatsoever, have interest in, or enter into employment with any of the Corporation's clients, Value Added Reseller, Competitor(s) and/or vendor. You agree that you will not attempt to establish business relation with any of the company's Clients, Value Added resellers, competitors and/or vendors. You also agree that you will not attempt to directly or indirectly, on your own behalf or on behalf of or in conjunction with any person or legal entity, recruit, solicit, or induce any employee of the Company with whom you had personal contact or supervised while performing your Job Duties, to terminate their employment relationship with the Company.
9. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application (including resume), at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your employment.
10. You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge.
11. The terms of your appointment is subject to the above terms which you specifically agree and in case of your being found violating any of the terms/clause mentioned herein above liable your termination from the services of the company. The terms of your appointment on the sensitive post is based on your confidentiality toward all the information which you gathered during your employment with the company by all means shall have to maintained, and in case of your discloser to any of the information liable you from termination of services of the company and also damages as well as penal action.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Yours truly,

Human Resource Team

Accepted:

Meditab Software (I) Pvt. Ltd. • 219/A, 2nd Floor, Kalasagar Shopping Hub,
Opp. Sattadhar Saibaba Temple, Ghatlodia, Ahmedabad - 380061.
Ph. : (079) 40083811 • hrindia@meditab.com • www.meditab.com





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Annexure I

Compensation Details

Particulars	Annual	Monthly
Fix Salary (A)	258,000	21,500
Basic	154,800	12,900
House Rent Allowance	77,400	6,450
Travel Allowance	12,900	1075
Other Allowance	12,900	1075
Retirement Benefits (B)	0	0
Employer Part of PF	0	0
Employer Part of ESIC	0	0
Total CTC (A + B)	258,000	21,500
Deductions from Gross Salary	2,400	200
EPF - Employee Contribution	0	0
ESIC - Employee Contribution	0	0
Professional Tax	2,400	200
Gross Take Home	255,600	21,300

Taxation: Taxation will be governed by the Income Tax rules. The Company will be deducting income tax at source as per income tax guidelines. You are requested to submit your investment declaration within 2 weeks of your joining.





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VINOTHINI V – MOTHERHOOD HOSPITAL



09-Nov-21

Ms. Vinothini Vijayan,

Sub: Offer of Employment

Dear Vinothini Vijayan,

We welcome you to Motherhood Family and wish you a long-term and mutually rewarding career with us.

Motherhood is pleased to offer you the position of **Trainee** in **Customer Experience** department.

1. Position and Date of Joining: You are required to join on or before **22-Nov-21** in **Customer Experience department**. In the event of your failing to do so, the offer made herein shall stand withdrawn, unless the reporting date is extended and communicated to you in writing by us. In case you need to extend your joining date, please discuss the same with us and your revised joining date will be communicated by us. You are required to report to the Human Resource Department to complete your joining formalities.

2. Compensation: Your total compensation shall be as per **Annexure A** payable on the Company's regular payroll dates.

3. Employee Benefits:

You will be eligible for all the benefits made available to employees according to Company policy.

4. Duties and responsibilities:

The full-fledged duties and responsibilities will be as provided in the Job Description and would be communicated for changes/ updates.

5. Place of Work:

You shall report to **Sarjapur - Bangalore**

6. Pre-Employment Medical Checkups:

You are requested to go through the pre-employment medical checkup at our Center as per company policy. The offer shall only be valid after the candidate is found medically fit and sound.

7. Documents to be furnished at the time of joining (Copies of the following for our records and the originals for verification):

- a) E-Aadhar Card
- b) PAN Card
- c) Address Proof (DL/Voter's ID/Passport)
- d) Educational Certificates
- e) Experience/Relieving letter-current employer (As applicable)
- f) Relieving letter from the last 3 previous employers (As applicable)
- g) Latest three months' pay slips and Bank Statement that reflects your salary
- h) UAN Card or Passbook Copy - Previous employer
- i) Cancelled Cheque / Bank Passbook
- j) Registration (As applicable)
- k) Medical Check-up Certificate





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- l) 5 passport size photographs white background with formal attire
- m) TIC Card if ESIC applicable

8. Appointment letter: It is mandatory to sign and submit a formal appointment letter after joining.

9. Probation Period & Confirmation

You will be on probation for a period of **6 (Six) months** from the date of your joining. If your performance and conduct during this period is found satisfactory, you will be confirmed at the end of your probation and will receive a formal confirmation letter. Even on completion of the probationary period, you will continue to be on probation unless otherwise communicated by the Company in writing. If your performance and conduct during this period is not satisfactory, the Company will have the right to either terminate your services at the end of this period with due notice of 15 days. During the probationary period, the notice period for termination of employment from either side will be one month Terms and conditions will be as per Confirmation Policy. Notice period cannot be adjusted against un-availed leave or salary.

10. Employment Relationship:

- a. **At-Will Employment.** Employment with the Company is for no specific period. Your employment with the Company will be "at will," meaning that either you or the Company may terminate your employment at any time and for any reason, with or without cause. The notice period for termination of employment on either side will be **2 (two) months after confirmation.**
- b. **Termination for Cause.** If the Company terminates your employment for Cause or if you voluntarily terminate your employment then (i) the Company's obligations under this Letter shall immediately cease, and (ii) you shall not be entitled to receive payment of, and the Company shall have no obligation to pay, any severance or similar compensation attributable to such termination, other than the portion of your total compensation then earned but unpaid. The appointment letter to be issued to you after your joining gives a list of misconducts / cause.

11. Taxes: All forms of compensation referred to in this letter are subject to applicable taxes.

Please sign and return the duplicate copy of this offer letter of your acceptance no later than 3 days from the date of offer. You are also requested to forward us within 3 working days from receipt of this letter, your resignation acceptance letter duly signed by your current employer/mail copy to us. In case if we do not receive the same please be informed that this offer letter stands withdrawn automatically. If you have any questions regarding this offer, please speak to your recruiter.

For Rhea Healthcare Pvt Limited

Head – Human Resources

I have read and understood the terms and conditions mentioned in this offer letter and I hereby confirm unconditional acceptance of the same.

Signature:

Date:





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"Annexure - A"
Compensation
Package Details

Name	Vinothini Vijayan	Designation	Trainee
Department	Customer Experience	Grade	B S2
Salary Components		Per Month (Rs.)	Per Annum (Rs.)
Basic Salary		8153	97836
House Rent Allowance		2446	29352
Special Allowance		5706	68472
Gross Salary (A)		16305	195660
Advance against Bonus		1075	12900
Total Gross Salary (B)		17380	208560
Provident Fund (Employers Contribution)		1663	19956
ESIC (Employers Contribution)		565	6780
Gratuity		392	4704
Total Benefits (C)		2620	31440
Total Cost to Company (B+C)		20000	2,40,000

Standard Terms & Conditions:

1. Individual compensation structure is subject to change without affecting emoluments adversely.
2. Applicable Tax is to be borne by the employee.
3. It is expected that individual compensation package should not be shared with other employees or business associates.
4. Whenever ESIC would get applicable, Group Mediclaim would not be applicable.
5. Gratuity is payable as per Gratuity Act
6. When an employee ceases to get covered under ESIC, then Group Mediclaim would become applicable.

For Rhea Healthcare Pvt Limited

Head - Human Resources

I have read and understood the terms and conditions mentioned in this Compensation Package Details Annexure and I hereby confirm unconditional acceptance of the same.

Signature:

Date:



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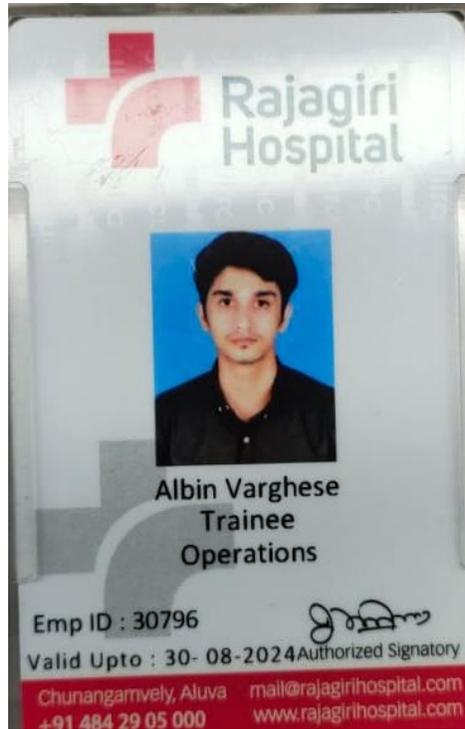
GOKUL KUMAR – K.V.R.ASSOCIATES

K.V.R ASSOCIATES					
47,NORTH STREET-1					
VR PURAM					
UPPLIPALAYAM POST					
COIMBATORE					
641015					
Pay Slip					
for January-2022					
Pay Slip for January-2022					
Mr.Vigneshwaran. S					
Employee Number:	001103	Tax Regime:	Regular Tax Regime		
Function:	ACCOUNTANT	Aadhaar:	804056566182		
Designation:	ACCOUNTANT				
Location:	COIMBATORE				
Bank Details:					
Date of joining:	16-June-21				
Attendance Details	Value				
Absent	2 Days				
Overtime	1- 0 Hr				
Present	24 Days				
Earnings	Amount	Gross Salary	Deductions	Amount	Gross Salary
BASIC PAY	8000.00	8000.00			
DA	800.00	800.00			
HRA	990.00	990.00			
OVERTIME	510.00	510.00			
Total Earnings	10300.00	10300.00	Total Deductions		
			Net Amount	10300	₹ 10300.00
Amount (in words):	for K.V.R ASSOCIATES				
INR Ten Thousand Three Hundred Only					
	Authorised Signatory				



	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</p> <p align="center">(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion V Metric 5.2.1</p>
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ALBIN VARGHESE - RAJAGIRI HOSPITAL, KOCHI





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MAHES KUMAR-NIELSEN IQ



Date: 4th October, 2021

Mahes Kumar Murugan
Chennai

Dear Mahes,

Subject: Offer of Employment cum Appointment order at NielsenIQ (India) Private Limited

We are very pleased to offer you employment at NielsenIQ (India) Private Limited. We are the world's leading information and measurement company and are looked upon for providing customized and tailor made apt solutions to our clients in the Market Research space. We congratulate you on your decision to join this dynamic and motivated band of professionals and welcome you to the NielsenIQ family!

You would be joining the company as **Data Processing Analyst** and in this role you will be based at **Chennai**.

However, you will appreciate that the company reserves the right to change your job title, job responsibilities, reporting relationship or the location of posting at any time.

The terms and conditions of the appointment are set forth below:

Position - Data Processing Analyst

Global Job Band -9

COE – INROC Chennai

Salary & Perquisites - Your annual Total Base Salary (TBS) is **INR 346415/-** which will be payable monthly on a pro-rata basis. Details of your annual salary and perks (Hypothetical CTC) are shown in the attached **Annexure-II**. Your hypothetical CTC is **INR 360000 /-**. An annual performance review will be conducted to assess your performance and to provide the basis for salary review.

Leave Entitlement – You will be entitled to the following types of leaves:

- 24 days Privilege Leave (on confirmation, six months from the date of joining) as per company's policy;
- 10 days of Casual Leave (prorated from the date of joining, as leave is calculated as per Financial year) which cannot be carried forward or converted into cash;
- 8 days of Sick Leave which may be accumulated up to a maximum of 30 days but cannot be converted into cash

Provident Fund (EPF) and other statutory benefits - NielsenIQ contributes towards EPF and you hereby consent to such contribution, including your participation towards such EPF. In keeping with applicable law, you will be entitled to benefits such as under the Employee State Insurance Act, 1948 and the Payment of Gratuity Act, 1972, as is applicable to you.

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Income Tax - You will be responsible and liable for filing and payment of your income taxes worldwide.

Probation – You will undergo a probationary period of six months. Upon successful completion of probation you will be confirmed in the services of the company. During or at the end of the probation period, or any extension thereof, employment may be terminated by either party giving 15 days' notice or notice pay in lieu of notice, without assigning any reason thereof.

Termination – Written notice is required by either party to terminate this contract. As per the policy notice period is one month for band 9 to band 11, two months for band 5 to band 8, and three months for band 4 and above or notice pay in lieu of notice in the event of resignation or any kind of termination including dismissal or redundancy. The employer reserves the right to dismiss without notice in the event of serious misconduct.

Retirement: You will retire from the services of the company on attaining 58(fifty-eight) years of age.

The NielsenIQ Company Code of Conduct – Your terms and conditions of employment are also governed by the NielsenIQ Code of Conduct a copy of the same is attached herewith and any other applicable policy of NielsenIQ, as updated from time to time. Please go through the document(s) and convey your acceptance along with this offer of employment.

Confidentiality – All information disclosed to you during the course of your employment with NielsenIQ is deemed confidential and should be maintained as confidential unless communicated otherwise. Any contravention or breach in this understanding would constitute a material breach of applicable policies of NielsenIQ for which NielsenIQ may initiate disciplinary action, including but not limited to termination of your employment. Please confirm your acceptance by affixing your signature and return the attached "Employee Confidentiality, Proprietary Rights and Conflicts Agreement", appended herein.

Working Hours – Your work hours including any need to work in shifts will be informed to you on your joining date. NielsenIQ reserves the right to introduce new shift timings/schedules depending on the nature and exigencies of business which more particularly are required to cater to the internal/external client's ever changing demands. Any variation in your work hours will be communicated to you by your supervisor. Non adherence to this provision constitutes a ground for termination. Any appeals against such a termination notice can be appealed against to the Chief Human Resource Officer, whose decision shall be final in this regard.

Privacy and personal information (including sensitive personal data or information) - By accepting this offer of employment, you consent to NielsenIQ collecting, using, or disclosing your personal information for any purpose directly or indirectly connected with your employment. This may include transfer of your personal information within the organisation to other states, territory or country as required by law for internal administrative purposes.

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Some examples of personal information as detailed under Rule 3 of the Information Technology (Reasonable security practices and procedures and sensitive personal data and information) Rules, 2011 ("IT Rules"), would be (i) financial information such as bank account or other payment instrument details; and (ii) medical records. This may be collected used or

disclosed for purposes including but not limited to administering your employment relationship, processing your pay, conducting background checks and generally discharging all human resource management activities.

Please note that NielsenIQ will only collect personal information for the purposes mentioned above. The personal information so collected by NielsenIQ is solely utilized for the specific purpose of maintaining a repository of employee information in order to comply with statutory or regulatory requirements prescribed by applicable law or for internal requirements as mentioned above.

NielsenIQ represents that except for the purposes mentioned herein or if required under law, NielsenIQ will not disclose to any third party or otherwise use in any manner the personal information, without your prior consent. You provide your unequivocal consent to NielsenIQ using your personal information in the manner specified above.

Assignment Guide/Right to Amend – Conditions and circumstances not covered in this letter will be in accordance with established Company policy. The Company reserves the right to revise or amend the provisions outlined in this agreement as circumstances necessitate. This agreement sets forth the entire understanding and agreement of the parties and supersedes any and all oral or written agreements and understandings between the parties as to the subject matter of this agreement. Except as otherwise provided herein, this agreement may be changed only in writing and with the signatures of all parties.

Governing Law and Jurisdiction – This employment cum appointment order shall be governed by and construed in accordance with the laws of India. The courts at Mumbai/New Delhi shall have exclusive jurisdiction on the matters arising from or herein, without regard to the principles of conflicts of laws.

Notices – Any notice or other communication to be given by one party to the other pursuant to the employment cum appointment order shall be made in writing and signed by or on behalf of the party giving it. It shall be served by letter or facsimile transmission or email and shall be deemed to be duly given or made when delivered (in the case of personal delivery), at the time of transmission (in the case of facsimile transmission or email, provided that the sender has received a receipt indicating proper transmission) and a hard copy of such notice or communication is forthwith sent by prepaid post to the relevant address of such party) or 5 (five) days after being dispatched in the post, postage prepaid, by registered mail to such party at the address set out above in case of the employee or the NielsenIQ office as applicable depending on your location of employment.

Should you agree to the terms set out in this letter, please kindly sign and return the duplicate copy of this letter together with the "Employee Confidentiality, Proprietary Rights and Conflicts Agreement" to us.

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We are all looking forward to working with you in your role with NielsenIQ. We think the future holds great things, and we look forward to you sharing in our success.

Yours faithfully

For and on behalf of NielsenIQ (India) Private Limited

Anand Pandya
Executive Director, Human Resources

Acceptance of Offer & Company Code of Conduct

I, hereby accept the above employment terms and conditions as well as the NielsenIQ Code of Conduct to the position of **Data Processing Analyst** with NielsenIQ (India) Private Limited. My Date of Joining would be **18th October, 2021**.

Signature: _____
(Mahes Kumar Murugan)

Date: _____

** Please sign the duplicate copy of this letter as an acceptance of the above terms and conditions and return the same to us.

Note: Information in this document is meant to reaffirm your decision to join NielsenIQ and not meant for external circulation

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NIELSENIQ KEY BENEFITS & POLICIES

Welcome to the NielsenIQ Family! As a ready reckoner, please find information on key policies, benefits & procedures below.

(A) WORK TIMINGS

- We work from Monday through Friday with regular working hours being **9:30am to 6:00pm**.
- Select Field Office-based employees work **Monday through Saturday**. This will apply to associates working for those teams. In such cases, regular working hours are based on the schedule/ shift of Field Projects.

(B) LEAVE QUANTUM

Privilege Leave	Sick Leave	Casual Leave	Maternity Leave	Paternity Leave	Child Adoption Leave	Paid National/Festival Holidays
24 days	8 days	10 days	26 weeks	5 days	24 weeks	12 days

(C) PERFORMANCE PLANNING & REVIEW

- Our Performance Review Cycle follows the calendar year starting from January to December

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INSURANCE BENEFITS –

All our associates are covered with the below mentioned insurances –

1. Group Life Term Insurance Scheme : (Provider – Exide Life Insurance)

Provides Life Insurance assistance to the associate's family in case of death of an associate.

Grade	Sum Insured INR
11,10,09	20,00,000

2. Group Mediclaim Insurance Scheme: (Provider – New India Assurance Company) -

Provides pre/during/post hospitalization cashless or reimbursement benefits to associate & family members.

Band	Sum Insured INR
11,10,09	3,50,000

3. Personal Accident Insurance Scheme (ICICI Lombard General Insurance)

The policy provides Insurance cover for injury to an associate.

Grade	Sum Insured INR
11,10,09,08,07	5,45,000

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ANNEXURE-I

As a part of the joining formalities please note that you would be required to submit to us the following documents.

1. PAN Card Copy
2. Passport/ Rent agreement/ Electricity bill / Telephone bill / Driving license
3. Certificates of Highest Qualification Degree: Graduation / PG / MBA.
4. 2 passport sized photograph.
5. Relieving letter /Service letter/ Resignation Acceptance from your last company.
6. Salary Certificate / last Salary Slip / copy of Form 16 from the previous employer. Please note, the non-receipt of these documents would lead to grossing-up of the Income for the current financial year & accordingly the tax would be deducted.

We have a tie up with ICICI Bank and HSBC Bank for salary accounts. Upon joining, please contact your HR to open an account with one of the banks.

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ANNEXURE - III

We are pleased to highlight few of our key initiatives and policies for your ready reference.

India Integrity

NielsenIQ's long-term business success and its ability to attract clients, talented employees and investors are dependent on high standards of ethics, integrity, and compliance. The India Integrity Programme was launched as a means to bring to notice any compromise in these values. The India Integrity is a dedicated point of contact to whom you can raise your concern anonymously and in confidence, around any kind of integrity breach.

Examples of Misconduct - Fraud, Loss of Confidentiality, Kickbacks, Bribery, Falsifying Expenses, Conflict of Interest, Discrimination, Harassment, Copyright Violations, Inappropriate Computer use, Data Integrity, Data Theft, Data Falsification, Panel Integrity issues, Other Legal Compliance issues, etc.

If you have questions or concerns about compliance or integrity, view the [Whistle blower procedures](#), call the Helpline or write to us.

E-mail: IndiaIntegrity@NielsenIQ.com

Report a concern online in 38 native languages, anonymously at <https://iwf.tnwgrc.com/NielsenIQ>

Call the Whistle-blower Hotline and speak to confidential, third party representatives 24 x 7

Dial: (000-117) 855-373-5902

To know more, we encourage you to visit Compliance & Integrity page on the NielsenIQ intranet and familiarize yourself with the process and methods of reporting noncompliance or misconduct.

Prevention of Sexual Harassment at Workplace

Keeping in line with NielsenIQ's commitment to provide a safe and conducive work environment to its employees, it is imperative to prevent and eliminate sexual harassment at the workplace.

The policy is formulated in pursuance of the Vishakha Guidelines, 1997 which is now the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013. Based on the policy, we have constituted a Local Complaints Redressal Committee chaired by the Chief Diversity Officer, NielsenIQ India.

In case of a concern, we would recommend the aggrieved woman to report to the committee or any of the committee members in writing.

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion V
Metric 5.2.1



For complaints, write to: WPHPIndia@NielsenIQ.com
All queries and matters will be treated in strict confidence.

Based on the written complaint, the committee would conduct an enquiry and conclude before initiating action against the defendant (or the complainant in case of false complaints).

Employee Assistance Programme (EAP)

We care for you and your family's overall wellbeing and through the EAP, we bring to you an exclusive counselling service. This program is run in association with ICAS India, world leader in Wellness services to help you and your family maintain a healthy & balanced lifestyle.

Key highlights of the program are External Counsellors, Telephone Counselling, Face-to-Face Counselling,

E-Therapy, Complete Confidentiality Assurance, English & Regional Language compatibility, Available 24 x 7 x 365 and at absolutely no extra cost to you.

Toll Free Helpline: 1800 22 70 22 | Toll Helpline: 022-2649 3919

E-counselling: wellness&wellbeing@icasindia.com

All Face-to-face counselling would be based on need and prior appointment
To know more about EAP, contact your HRBP or write to eap@NielsenIQ.com

The purpose of EAP is to help you and your family deal with everyday concerns & problems, overcome emotional challenges through professional, timely and confidential services.

For more information on the above and other policies, please visit the NielsenIQ Now intranet page: <https://intranet.NielsenIQ.com/Pages/default.aspx>

**Upon joining, you will have access to all the above intranet links. You may also contact your HR Business Partner for more information.

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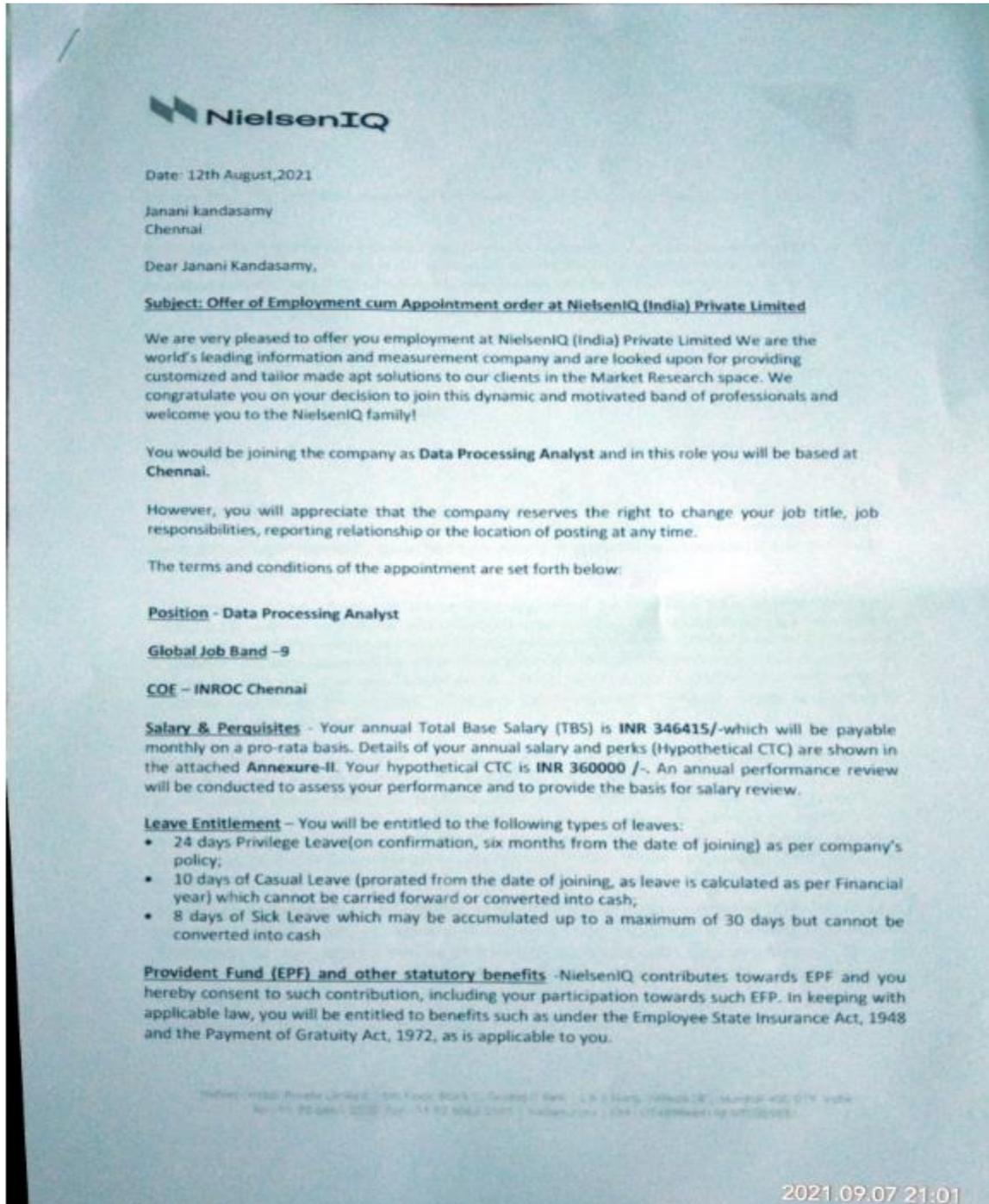
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JANANI KANDASAMY-NIELSENIQ



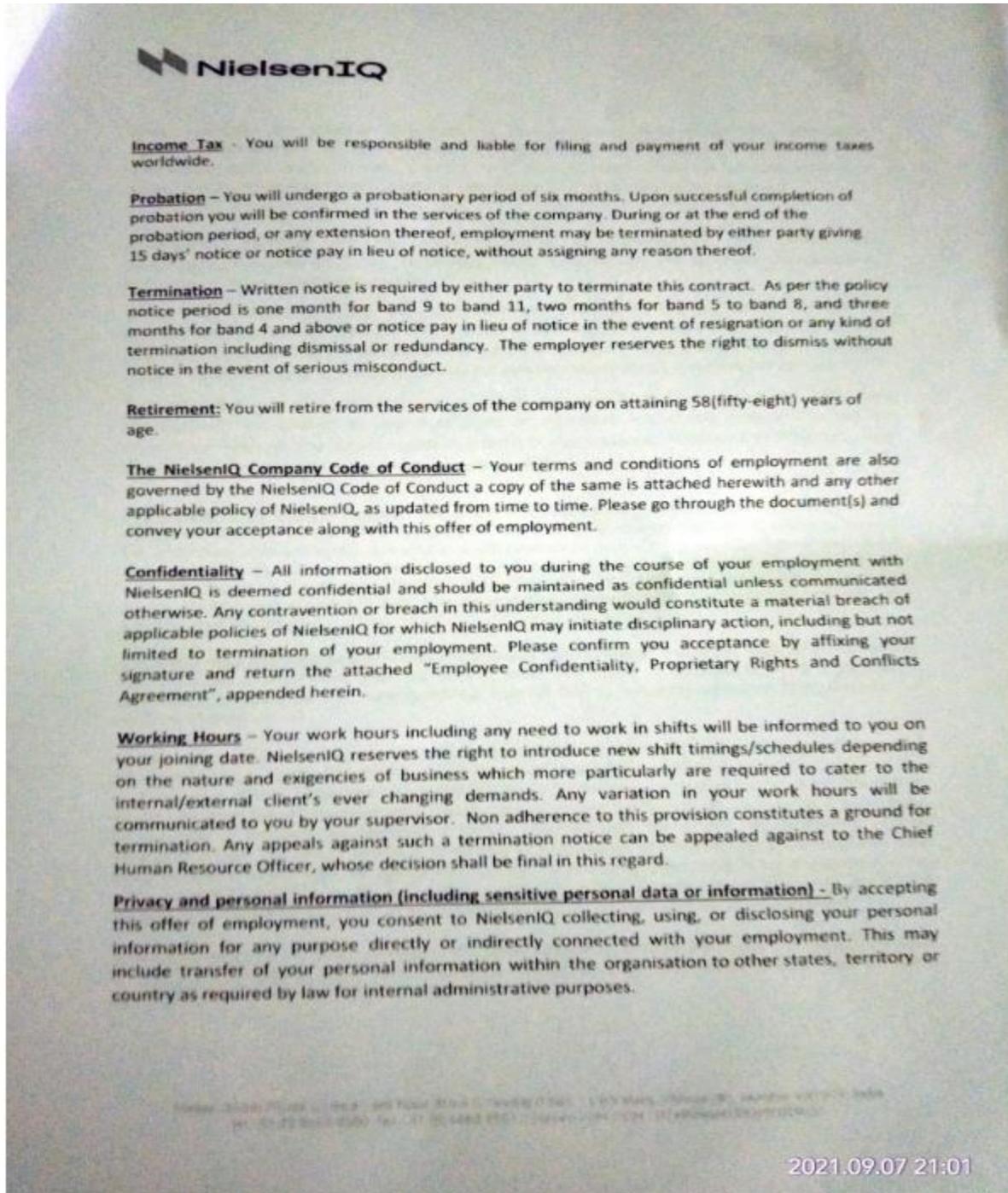


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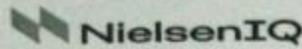


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Some examples of personal information as detailed under Rule 3 of the Information Technology (Reasonable security practices and procedures and sensitive personal data and information) Rules, 2011 ("IT Rules"), would be (i) financial information such as bank account or other payment instrument details; and (ii) medical records. This may be collected used or

disclosed for purposes including but not limited to administering your employment relationship, processing your pay, conducting background checks and generally discharging all human resource management activities.

Please note that NielsenIQ will only collect personal information for the purposes mentioned above. The personal information so collected by NielsenIQ is solely utilized for the specific purpose of maintaining a repository of employee information in order to comply with statutory or regulatory requirements prescribed by applicable law or for internal requirements as mentioned above.

NielsenIQ represents that except for the purposes mentioned herein or if required under law, NielsenIQ will not disclose to any third party or otherwise use in any manner the personal information, without your prior consent. You provide your unequivocal consent to NielsenIQ using your personal information in the manner specified above.

Assignment Guide/Right to Amend – Conditions and circumstances not covered in this letter will be in accordance with established Company policy. The Company reserves the right to revise or amend the provisions outlined in this agreement as circumstances necessitate. This agreement sets forth the entire understanding and agreement of the parties and supersedes any and all oral or written agreements and understandings between the parties as to the subject matter of this agreement. Except as otherwise provided herein, this agreement may be changed only in writing and with the signatures of all parties.

Governing Law and Jurisdiction – This employment cum appointment order shall be governed by and construed in accordance with the laws of India. The courts at Mumbai/New Delhi shall have exclusive jurisdiction on the matters arising from or herein, without regard to the principles of conflicts of laws.

Notices – Any notice or other communication to be given by one party to the other pursuant to the employment cum appointment order shall be made in writing and signed by or on behalf of the party giving it. It shall be served by letter or facsimile transmission or email and shall be deemed to be duly given or made when delivered (in the case of personal delivery), at the time of transmission (in the case of facsimile transmission or email, provided that the sender has received a receipt indicating proper transmission) and a hard copy of such notice or communication is forthwith sent by prepaid post to the relevant address of such party) or 5 (five) days after being dispatched in the post, postage prepaid, by registered mail to such party at the address set out above in case of the employee or the NielsenIQ office as applicable depending on your location of employment.

Should you agree to the terms set out in this letter, please kindly sign and return the duplicate copy of this letter together with the "Employee Confidentiality, Proprietary Rights and Conflicts Agreement" to us.

Human India Private Limited | 5th Floor, Block C, Sakindra Park | 16/3 Bang, Sarfodig Road, Kumbhariya, Gandhinagar
Gurgaon, Haryana 122002, India | Tel: +91 99888 27071 | www.humanindia.com | HR@humanindia.com

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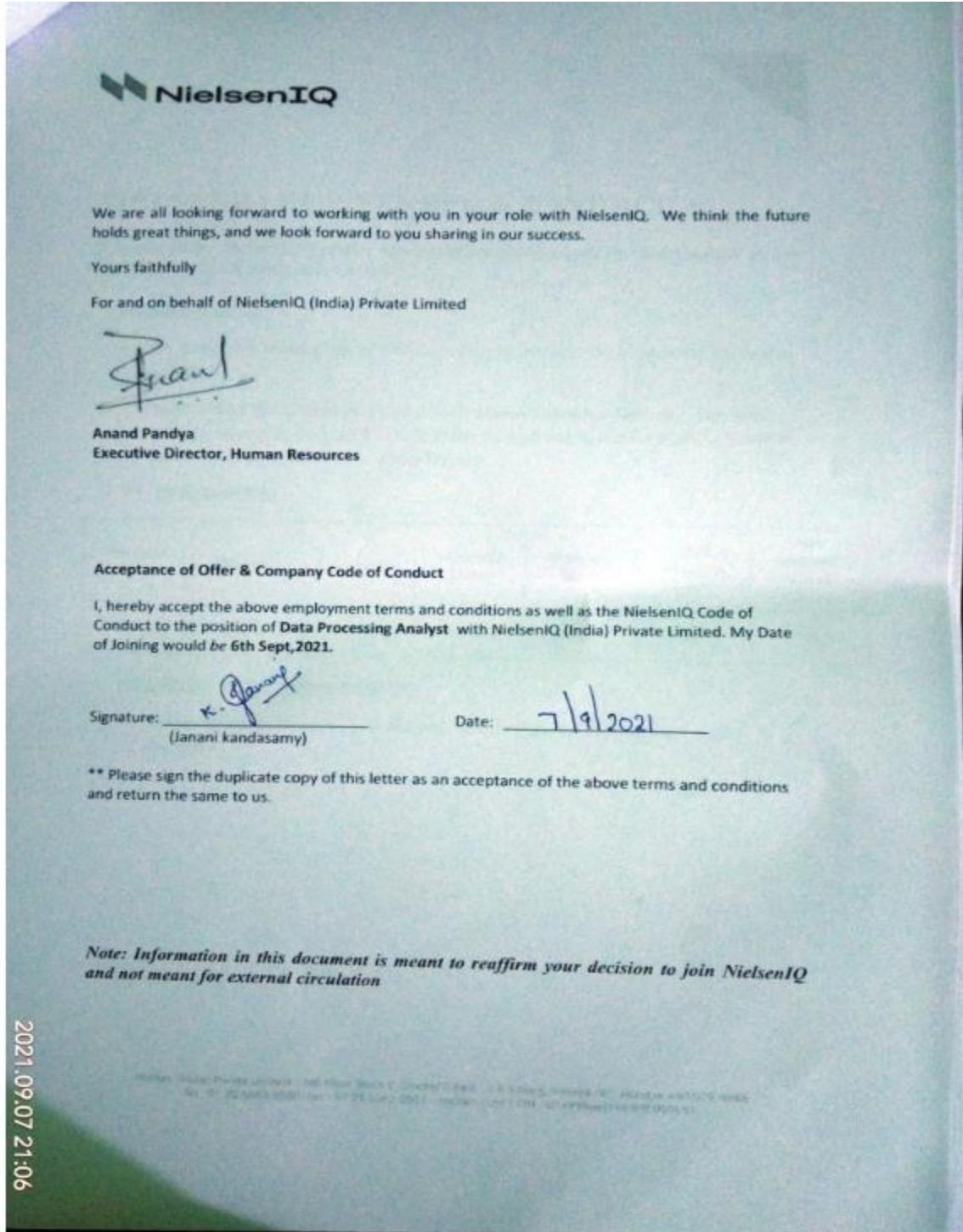


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PRAVEEN KUMAR.K-NIELSEN IQ



Date: 13th August, 2021

Praveenkumar K
Chennai

Dear Praveenkumar K,

Subject: Offer of Employment cum Appointment order at NielsenIQ (India) Private Limited

We are very pleased to offer you employment at NielsenIQ (India) Private Limited. We are the world's leading information and measurement company and are looked upon for providing customized and tailor made apt solutions to our clients in the Market Research space. We congratulate you on your decision to join this dynamic and motivated band of professionals and welcome you to the NielsenIQ family!

You would be joining the company as **Data Processing Analyst** and in this role you will be based at **Chennai**.

However, you will appreciate that the company reserves the right to change your job title, job responsibilities, reporting relationship or the location of posting at any time.

The terms and conditions of the appointment are set forth below:

Position - Data Processing Analyst

Global Job Band -9

COE - INROC Chennai

Salary & Perquisites - Your annual Total Base Salary (TBS) is **INR 346415/-** which will be payable monthly on a pro-rata basis. Details of your annual salary and perks (Hypothetical CTC) are shown in the attached **Annexure-II**. Your hypothetical CTC is **INR 360000 /-**. An annual performance review will be conducted to assess your performance and to provide the basis for salary review.

Leave Entitlement - You will be entitled to the following types of leaves:

- 24 days Privilege Leave (on confirmation, six months from the date of joining) as per company's policy;
- 10 days of Casual Leave (prorated from the date of joining, as leave is calculated as per Financial year) which cannot be carried forward or converted into cash;
- 8 days of Sick Leave which may be accumulated up to a maximum of 30 days but cannot be converted into cash

Provident Fund (EPF) and other statutory benefits - NielsenIQ contributes towards EPF and you hereby consent to such contribution, including your participation towards such EPF. In keeping with applicable law, you will be entitled to benefits such as under the Employee State Insurance Act, 1948 and the Payment of Gratuity Act, 1972, as is applicable to you.

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Income Tax - You will be responsible and liable for filing and payment of your income taxes worldwide.

Probation – You will undergo a probationary period of six months. Upon successful completion of probation you will be confirmed in the services of the company. During or at the end of the probation period, or any extension thereof, employment may be terminated by either party giving 15 days' notice or notice pay in lieu of notice, without assigning any reason thereof.

Termination – Written notice is required by either party to terminate this contract. As per the policy notice period is one month for band 9 to band 11, two months for band 5 to band 8, and three months for band 4 and above or notice pay in lieu of notice in the event of resignation or any kind of termination including dismissal or redundancy. The employer reserves the right to dismiss without notice in the event of serious misconduct.

Retirement: You will retire from the services of the company on attaining 58(fifty-eight) years of age.

The NielsenIQ Company Code of Conduct – Your terms and conditions of employment are also governed by the NielsenIQ Code of Conduct a copy of the same is attached herewith and any other applicable policy of NielsenIQ, as updated from time to time. Please go through the document(s) and convey your acceptance along with this offer of employment.

Confidentiality – All information disclosed to you during the course of your employment with NielsenIQ is deemed confidential and should be maintained as confidential unless communicated otherwise. Any contravention or breach in this understanding would constitute a material breach of applicable policies of NielsenIQ for which NielsenIQ may initiate disciplinary action, including but not limited to termination of your employment. Please confirm your acceptance by affixing your signature and return the attached "Employee Confidentiality, Proprietary Rights and Conflicts Agreement", appended herein.

Working Hours – Your work hours including any need to work in shifts will be informed to you on your joining date. NielsenIQ reserves the right to introduce new shift timings/schedules depending on the nature and exigencies of business which more particularly are required to cater to the internal/external client's ever changing demands. Any variation in your work hours will be communicated to you by your supervisor. Non adherence to this provision constitutes a ground for termination. Any appeals against such a termination notice can be appealed against to the Chief Human Resource Officer, whose decision shall be final in this regard.

Privacy and personal information (including sensitive personal data or information) - By accepting this offer of employment, you consent to NielsenIQ collecting, using, or disclosing your personal information for any purpose directly or indirectly connected with your employment. This may include transfer of your personal information within the organisation to other states, territory or country as required by law for internal administrative purposes.

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Please note that NielsenIQ will only collect personal information for the purposes mentioned above. The personal information so collected by NielsenIQ is solely utilized for the specific purpose of maintaining a repository of employee information in order to comply with statutory or regulatory requirements prescribed by applicable law or for internal requirements as mentioned above.

NielsenIQ represents that except for the purposes mentioned herein or if required under law, NielsenIQ will not disclose to any third party or otherwise use in any manner the personal information, without your prior consent. You provide your unequivocal consent to NielsenIQ using your personal information in the manner specified above.

Assignment Guide/Right to Amend – Conditions and circumstances not covered in this letter will be in accordance with established Company policy. The Company reserves the right to revise or amend the provisions outlined in this agreement as circumstances necessitate. This agreement sets forth the entire understanding and agreement of the parties and supersedes any and all oral or written agreements and understandings between the parties as to the subject matter of this agreement. Except as otherwise provided herein, this agreement may be changed only in writing and with the signatures of all parties.

Governing Law and Jurisdiction – This employment cum appointment order shall be governed by and construed in accordance with the laws of India. The courts at Mumbai/New Delhi shall have exclusive jurisdiction on the matters arising from or herein, without regard to the principles of conflicts of laws.

Notices – Any notice or other communication to be given by one party to the other pursuant to the employment cum appointment order shall be made in writing and signed by or on behalf of the party giving it. It shall be served by letter or facsimile transmission or email and shall be deemed to be duly given or made when delivered (in the case of personal delivery), at the time of transmission (in the case of facsimile transmission or email, provided that the sender has received a receipt indicating proper transmission) and a hard copy of such notice or communication is forthwith sent by prepaid post to the relevant address of such party) or 5 (five) days after being dispatched in the post, postage prepaid, by registered mail to such party at the address set out above in case of the employee or the NielsenIQ office as applicable depending on your location of employment.

Should you agree to the terms set out in this letter, please kindly sign and return the duplicate copy of this letter together with the "Employee Confidentiality, Proprietary Rights and Conflicts Agreement" to us.

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We are all looking forward to working with you in your role with NielsenIQ. We think the future holds great things, and we look forward to you sharing in our success.

Yours faithfully

For and on behalf of NielsenIQ (India) Private Limited

Anand Pandya
Executive Director, Human Resources

Acceptance of Offer & Company Code of Conduct

I, hereby accept the above employment terms and conditions as well as the NielsenIQ Code of Conduct to the position of **Data Processing Analyst** with NielsenIQ (India) Private Limited. My Date of Joining would be **6th Sept, 2021**.

Signature: _____
(Praveenkumar K)

Date: _____

** Please sign the duplicate copy of this letter as an acceptance of the above terms and conditions and return the same to us.

Note: Information in this document is meant to reaffirm your decision to join NielsenIQ and not meant for external circulation

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NIELSENIQ KEY BENEFITS & POLICIES

Welcome to the NielsenIQ Family! As a ready reckoner, please find information on key policies, benefits & procedures below.

(A) WORK TIMINGS

- We work from Monday through Friday with regular working hours being **9:30am to 6:00pm**.
- Select Field Office-based employees work **Monday through Saturday**. This will apply to associates working for those teams. In such cases, regular working hours are based on the schedule/ shift of Field Projects.

(B) LEAVE QUANTUM

Privilege Leave	Sick Leave	Casual Leave	Maternity Leave	Paternity Leave	Child Adoption Leave	Paid National/ Festival Holidays
24 days	8 days	10 days	26 weeks	5 days	24 weeks	12 days

(C) PERFORMANCE PLANNING & REVIEW

- Our Performance Review Cycle follows the calendar year starting from January to December

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INSURANCE BENEFITS –

All our associates are covered with the below mentioned insurances –

1. **Group Life Term Insurance Scheme : (Provider – Exide Life Insurance)**

Provides Life Insurance assistance to the associate's family in case of death of an associate.

Grade	Sum Insured INR
11,10,09	20,00,000

2. **Group Mediclaim Insurance Scheme: (Provider – New India Assurance Company) -**

Provides pre/during/post hospitalization cashless or reimbursement benefits to associate & family members.

Band	Sum Insured INR
11,10,09	3,50,000

3. **Personal Accident Insurance Scheme (ICICI Lombard General Insurance)**

The policy provides Insurance cover for injury to an associate.

Grade	Sum Insured INR
11,10,09,08,07	5,45,000

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ANNEXURE-I

As a part of the joining formalities please note that you would be required to submit to us the following documents.

1. PAN Card Copy
2. Passport/ Rent agreement/ Electricity bill / Telephone bill / Driving license
3. Certificates of Highest Qualification Degree: Graduation / PG / MBA.
4. 2 passport sized photograph.
5. Relieving letter /Service letter/ Resignation Acceptance from your last company.
6. Salary Certificate / last Salary Slip / copy of Form 16 from the previous employer. Please note, the non-receipt of these documents would lead to grossing-up of the Income for the current financial year & accordingly the tax would be deducted.

We have a tie up with ICICI Bank and HSBC Bank for salary accounts. Upon joining, please contact your HR to open an account with one of the banks.





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Examples of Misconduct - Fraud, Loss of Confidentiality, Kickbacks, Bribery, Falsifying Expenses, Conflict of Interest, Discrimination, Harassment, Copyright Violations, Inappropriate Computer use, Data Integrity, Data Theft, Data Falsification, Panel Integrity issues, Other Legal Compliance issues, etc.

If you have questions or concerns about compliance or integrity, view the [Whistle blower procedures](#), call the Helpline or write to us.

E-mail: IndiaIntegrity@NielsenIQ.com

Report a concern online in 38 native languages, anonymously at <https://iwf.tnwgrc.com/NielsenIQ>

Call the Whistle-blower Hotline and speak to confidential, third party representatives 24 x 7

Dial: (000-117) 855-373-5902

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The policy is formulated in pursuance of the Vishakha Guidelines, 1997 which is now the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013. Based on the policy, we have constituted a Local Complaints Redressal Committee chaired by the Chief Diversity Officer, NielsenIQ India.

In case of a concern, we would recommend the aggrieved woman to report to the committee or any of the committee members in writing.

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We care for you and your family's overall wellbeing and through the EAP, we bring to you an exclusive counselling service. This program is run in association with ICAS India, world leader in Wellness services to help you and your family maintain a healthy & balanced lifestyle.

Key highlights of the program are External Counsellors, Telephone Counselling, Face-to-Face Counselling,
E-Therapy, Complete Confidentiality Assurance, English & Regional Language compatibility,
Available 24 x 7 x 365 and at absolutely no extra cost to you.

Toll Free Helpline: 1800 22 70 22 | Toll Helpline: 022-2649 3919

E-counselling: wellness&wellbeing@icasindia.com

All Face-to-face counselling would be based on need and prior appointment
To know more about EAP, contact your HRBP or write to eap@NielsenIQ.com

The purpose of EAP is to help you and your family deal with everyday concerns & problems, overcome emotional challenges through professional, timely and confidential services.

For more information on the above and other policies, please visit the NielsenIQ Now intranet page: <https://intranet.NielsenIQ.com/Pages/default.aspx>

**Upon joining, you will have access to all the above intranet links. You may also contact your HR Business Partner for more information.

Note: Information in this document is meant to reaffirm your decision to join NielsenIQ and not meant for external circulation

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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PRADEEP MARIMUTHU-NTT DATA

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NTT DATA Information Processing Services Private Limited
Plot No. 123, EPIP Phase II
Whitefield Industrial Area
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Tel: +91.80.3342.0000

NTT DATA
Services

March 22, 2021

Pradeep Marimuthu
32A/52b Avinashi road
Tirupur-641652.

LETTER OF APPOINTMENT

Dear Pradeep,

Congratulations! We have pleasure in making an offer to you for the post of **HC & Insurance Operations Senior Representative - Coimbatore**. We expect you to join the company on or before **March 29, 2021**. You will be a part of the NTT DATA Information Processing Services Private Limited, ("NTT DATA") legal entity.

We believe that our employees form the basis of our success and are therefore our most valued assets. Accordingly, we have always believed in giving them the very best work environment and facilities that allows them to deliver results to their full potential. You can look forward to the same when you join us!

The other terms & conditions of your service are attached in the annexures.

We look forward to a long and mutually satisfying association with you and hope you find the atmosphere challenging and invigorating to realize your potential

Please sign the duplicate copy of this letter and return it to us as a token of your acceptance of the terms and conditions of employment offered to you. You can hand this over to the relevant authority on the day of joining.

Regards,
Janani Kumaravel

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Compensation and Benefits			
Name	Pradeep Marimuthu		
Designation	HC & Insurance Operations Senior Representative	Grade	3
Joining Date	March 29, 2021	Location	Coimbatore
Group 1	Per Month (in Rs)	Per Annum (in Rs)	
Basic Salary	4100	49200	
You will be paid a Basic Salary of			
Group 2 (Allowances)			
The Flexible Compensation Plan (FCP) includes:			
. House Rent Allowance	5461	65532	
. Leave Travel Allowance			
. Children Education Allowance			
. Children Hostel Allowance			
. Professional Development Allowance			
. Meal Pass			
. National Pension Scheme			
. Fuel & Maintenance			
. Special Allowance			
Group 3 (Deferred Benefits / Retirals)			
Provident Fund* (12% of Basic Salary) Employer's Contribution	492	5904	
Gratuity (4.8% of Basic Salary) Contributions shall be made by the Company as per the provisions of the payment of Gratuity Act 1972.	197	2364	
Total Fixed Compensation	10250	123000	

Variable Pay

Additionally, you will be eligible for a discretionary variable incentive pay in accordance with the terms and conditions of the applicable plan assigned to you based on your job and business unit.

*PF contribution: if your basic salary is less than INR 15,000 per month, then for the purpose of PF computation and contribution, the sum total of basic salary and undeclared portion of the Special Allowance will be considered up to the extent of INR 15,000 per month. If your basic salary is INR 15,000 or more, the PF contribution will be calculated on Basic Salary only.

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Medical and Insurance Benefits
Hospitalization Insurance You are covered under the Group Hospitalization Insurance Policy which covers self and eligible dependents for a maximum benefit of Rs.3,50,000 .
Personal Accident Insurance You are covered under the Personal Accident Insurance for self as per Company policy.
Group Life Insurance Scheme You are covered under the Group Life Insurance for self as per Company policy.
Other Benefits
Discretionary Advance against Salary On confirmation, you will be eligible for discretionary salary advance up to a maximum of six (6) months basic salary for taking care of any medical emergencies for self and family members, as per the Company policy.
House Deposit Advance You are eligible for house deposit / advance up to a maximum of 10 months' rent or 6 months HRA or actual advance payment whichever is lower, as per the Company policy.
Salary Advance On confirmation, you will be eligible for salary advance up to a maximum of one (1) month gross salary for taking care of any personal emergencies for self, as per Company policy.

The above is subject to the policies of the Company, as applicable from time to time.

Yours sincerely,

FOR NTT DATA Information Processing Services Private Limited

DocuSigned by:
Vinoo Santeeep Raj S
86D06F8CF3491...

VINOO SANTEEP RAJ S

ASSOCIATE DIRECTOR – TALENT ACQUISITION

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Annexure – 1

Other TERMS AND CONDITIONS OF EMPLOYMENT

- Your total compensation and benefits will be as per the enclosure. All the tax liabilities on the entire compensation, at present or in the future, shall be borne by you. The compensation is at a cost to company basis.
- You will be on probation during the first six (6) months of your joining the Company. You would be confirmed in the services of the Company based on your performance review at the end of the probation period. In case your performance is found to be unsatisfactory, your services are liable to be terminated or your probation period might be extended as per the discretion of the Management
- Training: The Company may also send you to a location of its choice for occupancy or to any location abroad for the purpose of specific skills training relevant to your employment with the Company. If your employment with the Company ends for any reason within the first twelve (12) months of the company sending you abroad for specific skills training, you will be required to repay to the Company, all the costs paid to you or incurred on your behalf for this training.
- Your employment is contingent on the successful completion of mandatory training as per the Company's parameters and requirements as communicated to you.
- Your role, duties and responsibilities will be as assigned to you from time to time by your assigned supervisor(s) as authorized by the Company. You agree to serve the Company faithfully and perform such duties as may be entrusted by your assigned supervisor(s) as authorized by the Company from time to time.
- Transfer to Other Locations: Your services may be transferred to any one four Associate/Group companies or Units in India or Overseas to carry out any assignment arising out of the Company's business including transfers to any of its offices (or locations of its customers) in India or abroad on terms and conditions as applicable to such transfers. If this results in a change of your service conditions, the Company will issue you a prior communication of the same.
- During the term of your employment you agree to devote your entire energy, full and undivided attention exclusively to provide services to the Company/ its clients and commit that you will not represent, handle or otherwise undertake any other business activity, it being clearly understood that you will devote your full working time exclusively to the Company's work and business. You will not carry on, without prior permission in writing, any lecturing or any business, either alone or in partnership, or be directly or indirectly employed or be concerned with any business, trade or profession whatsoever as a principal or an agent or otherwise, take up any office or place/ position of profit or serve any other company as an agent/ partner/ employee or in any other capacity during the term of your employment with the Company. Breach of this condition shall lead to immediate termination of your services by the Company without any notice or compensation.

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- You agree and represent to the Company that you are not subject to any other existing contract, which would affect or impede your ability to perform in accordance with this letter.
- This agreement may be terminated by providing a notice in writing on either side or salary in lieu of such notice. As per the Company's current policy, the notice period is 30 days for employees on probation and 60 days for employees who have been confirmed in your Salary Grade. Your relieving from the services, however, depends on the satisfactory completion of any assignment(s) you are working on during the said notice period and the completion of hand over formalities as defined by your supervisor. Please bear in mind that the Company's policies (including the one pertaining to notice period / separation) are subject to changes from time to time and you will be communicated of those changes in a timely manner.
- The Company, at its discretion can waive the applicable notice and relieve you immediately upon paying you the base salary in lieu of the said notice period or can ask you to continue in service during the period of notice and need not necessarily accept salary in lieu of notice from you. The Company may, however, terminate your services without any notice or compensation in the event of:
 - Your remaining absent from work without authorization or reasonable explanation for more than three (3) consecutive days. It would be considered as voluntary abandonment of duties and your name would be struck off from the rolls. Further, you will be liable to pay the Company, including without limiting, an amount in lieu of the notice period.
 - Incompleteness of documents or misrepresentation of facts provided during the hiring process. Further, in addition to termination without any notice or compensation, the Company shall have the right to claim from you the damages equal to the amount spent by the Company in recruiting you and for conducting your background verification. You agree that the damages are most reasonable and are absolutely necessary and fully required to safeguard the bonafide interests of the Company.
 - Further, in addition to termination without any notice or compensation, the Company shall have the right to claim from you the damages equal to the amount spent by the Company in recruiting you and for conducting your background verification. You agree that the damages are most reasonable and are absolutely necessary and fully required to safeguard the bonafide interests of the Company.
 - Any breach or refusal to carry out your duties or responsibilities or refusal to carry out tasks assigned to you by those in authority.
 - Any reasonable suspicion of misconduct, disloyalty, commission/omission of an act involving moral turpitude, any act of indiscipline or inefficiency.
- It is hereby agreed by and between the parties that in case you leave the services of the Company out of your own will without serving on the Company the prescribed written notice or salary in lieu thereof, the same shall constitute a substantial breach. In such event, you agree that all sums advanced or to be advanced hereafter or paid or otherwise expended on your behalf or on your account and any other

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expenses lawfully incurred by the Company in connection with your probation/ training/ employment shall be paid back by you to the Company.

- Upon joining the Company, you shall enter into the confidentiality undertaking as a condition of your employment hereunder. Upon the termination of your employment, you will return to the Company all papers, notes, records, documents and other properties that was used created or controlled by you or happened to come across or become known to you during your tenure of service relating to the business or affairs of the Company or any of its associates or branches or their clients and will not retain any copies or extracts of the same.
- You will be entitled to leave and other fringe benefits as per the policies of the Company that may be in effect from time to time.
- The Company is a member under the Provident Fund scheme and registered under the Employee Provident Funds and Miscellaneous Provisions Act, 1952. You will be required to be a member of the Provident Fund scheme subject to the act and rules.
- You hereby give your consent for carrying out background verification which may include education, past employment, criminal background check, pending litigation, medical test and any other verifications as may be required by the Company or its clients from time to time.
- This appointment is subject to:
 - You need to furnish the Company with a relieving letter as requested on or before the date of joining from all your previous employers including your most recent employer.
 - The Company receiving satisfactory reports from all references cited in your application.
 - The Company receiving satisfactory reports on your background verification (By signing a copy of this letter you authorize the Company to appoint an agency of its choice to conduct such verification). The Company may carry out background verification either at the time of your joining or anytime as and when you are being seconded to its clients. In the event of your background verification being negative, the Company shall have the right at its sole discretion to initiate appropriate action including termination of your employment
 - The Company has a Zero Tolerance policy towards unethical behavior:
 - If it comes to the notice of the Company at any time that any of the details provided by you is false, the Company reserves the right to terminate your services with immediate effect without paying any salary in lieu of the notice period.
 - Your conduct at all time should reflect observance of the national and local laws and the rules and regulations of the Company that are in effect. These may change from time to time and you have a duty to be in step with the changes. In all dealings with the Company and its clients and their organizations, the highest standards of propriety and integrity will be expected of you.

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- At any time during your employment the Company, in its sole discretion, may require you to work remotely either temporary or on permanent basis in accordance with the Company's policy effective 1st September 2020. In such cases the employees are expected to have a suitable remote work area.
- The Company reserves the right to depute / transfer your services to any other location or group company in consistence with the Company's interest.
- You covenant and agree that for a period of one (1) year following your resignation, relieving, retrenchment or termination of your employment for any reason whatsoever, you shall not directly or indirectly do any of the following:
 - Solicit or accept any business from a person, firm or corporation that is a customer of the Company during the term of your employment with the Company.
 - Solicit or accept any business from any person, firm or corporation that is prospective customer of the Company with whom you had any dealings on the Company's behalf during the term of your employment with the Company.
 - Communicate with any customers of the Company or communicate with any employee of the Company with the effect of enticing or attempting to entice any employee away from the Company.
- Any delay or nonperformance of any of the provisions of this letter, to the extent caused by the condition beyond the control of the Company, including strike, lockouts, work stoppages (including industrial action of any kind which requires the Company and you to accept the terms of settlement) which the Company considers unacceptable to the business ("Force Majeure Event") shall not constitute breach of this letter and the time for performance of such provision, if any, shall be deemed to be extended, for a period equal to the duration of the conditions preventing performance. However, Force Majeure Event shall not include:
 - Any event which is caused by the negligence or is intentional of any party to this letter.
 - Insufficiency of funds.
 - The Company affected by an event of Force Majeure Event shall communicate to you of such event as soon as possible and in any not later than fourteen (14) days, following the occurrence of such event and will take all reasonable steps to mitigate the effects thereof.
 - When the Force Majeure Event ceases, the parties shall resume their responsibilities under the terms of this letter within seven (7) working days, or, if the same is not possible within the said time period, then as soon as reasonably and commercially possible.

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- In the event that a Force Majeure event materially frustrates this letter and has prevented, or if the Company reasonably believes that such event occurred to prevent, timely performance hereunder for a period of more than one (1) month, then the Company may temporarily take reasonable steps to mitigate its potential damage, including procurement of services from such other sources as will be satisfactory to meet the Company's requirement for the period of the Force Majeure Event. If a Force Majeure Event materially frustrates this letter and if the parties are unable to perform due to a Force Majeure Event for more than two (2) months, either party may terminate this letter without any further obligation, provided however, that any outstanding amounts are paid by the Company to you and vice-versa.
- The Company will collect and process certain personal information in relation to your employment with the Company. You hereby acknowledge and consent to the collection, use, storage and processing of your personal information, including Sensitive Information, for the purpose of administering your employment with the Company, including for the purposes of administering employment related benefits, maintaining employee records, and conducting background verification and performance reviews. You also agree and consent to the transfer or disclosure of your personal information and Sensitive Information to the Company's affiliates, parents, and third-party service providers. You acknowledge and accept that these recipients may be located within or outside of India, in a country which may have different data privacy laws applicable. The term 'Sensitive Information' means and includes such personal information that relates to your passwords, physical, physiological or mental health condition, sexual orientation, medical records, financial information and biometric information. You hereby consent to the processing of your personal information in the manner described above, whether by the Company or any service provider on behalf of the Company."
- You declare that you have not suffered or are suffering from any mental disease/ deficiency/ disorder and also declare that you are having sound physical and mental health to work with the Company.
- You declare that you have not been convicted by any civil or criminal courts of law in India/ abroad.
- You shall maintain a high level of ethics and code of conduct for a good and professional relationship at your workplace. While on overseas deputation, as a representative of the Company, it is your moral responsibility to ensure that the image and reputation of the Company is not tarnished by your personal conduct.
- If you breach any of the restrictions imposed herein, you agree to be liable for payment of estimated liquidated damages as may be determined by this letter.
- You are required to join the Company on or before your start date failing which, the Company at its sole discretion reserves the right to revoke the offer made to you.
- You shall retire on the attainment of sixty-two (62) years unless specifically communicated by the company in writing to continue in service beyond this age.
- You will be governed by the statutory regulations / provisions and the laws and policies of the Company applicable to your position, which may be framed from time to time.

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- The agreement shall be construed in accordance with the laws of India. The parties agree to subject themselves to the jurisdiction of competent courts at Bangalore alone to try and adjudicate upon any matter concerning this agreement.
- Any change in the above address of either you or the Company's shall be duly informed to the other party by the party whose address has changed within a period of seven (7) days from such change.
- If no change has been intimated or received, the address mentioned above shall be deemed to be the address of the concerned parties.

Acceptance

In accepting employment with NTT DATA Information Processing Services Private Limited, I hereby agree to abide by the terms and conditions set out in the above offer of employment and all policies and regulations of the Company as may be amended from time to time.



March 23, 2021 | 9:59 AM IST

Name & Signature:

Date:

RETURN THIS FORM WITH THE SIGNED OFFER LETTER

For any questions on your offer, please contact **Janani Kumaravel**

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JAYAKRISHNAN- NTT DATA SERVICES

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- d. Deliver expected work outcomes within specified working hours span and will follow training and operating procedures strictly.
 - e. Continue to comply with the Code of Business Conduct, Company's Information Security Policy and the highest safety standards.
 - f. Share phone/mobile numbers used to perform official duties with my manager and team members so I may be reached by my team and stakeholders easily during working hours.
 - g. Be available for all meetings via phone/Zoom/Microsoft Teams etc.
 - h. Ensure the protection of proprietary and confidential Company and client information accessible from my workspace while working from home, in accordance with Company policy and applicable law.
 - i. Immediately report any health and safety and any other risks in the home-based worksite to my supervisor.
- I will be responsible to bear all costs related to repair or replace any breakage/damage to company-provided Equipment like laptops/Desktop/monitors/LCD Screen and/or power/electrical devices like UPS/power adapter /cables provided by the Company. Such costs will by default be deducted from my monthly salary.
 - If working remotely, when so required, I will make myself available for on-site meetings or training from time to time as required by Company. I will take all preapprovals that may be required before entering any Company premises.
 - I will follow all statutory, health, and safety protocols as part of guidelines laid down by the government and the local authorities enacted by my Company when asked to return to office.
 - I will have to complete the required working hours as per terms agreed in the offer and if for any person reason, I take a break, I will have to intimate about the same to my manager and take my managers approval.
 - I have to maintain normal productivity and make myself available during the regular working hours.
 - I will have to commit and achieve hourly/daily/monthly productivity and quality targets assigned to me.
 - I will not work for anyone other than NTT DATA during the course of my employment and I will not undertake non-work-related activities during my working hours.
 - I will coordinate about my work schedule with my Hard-Line Manager and will be responsible for keeping my Hard-Line Manager and team informed about the status of my work.

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- I hereby consent to comply with all the provisions of the work from home policy shared by Company and I further state that it will be my responsibility to abide by all the above-mentioned requirements by the Company.

I also understand that on any failure to comply with the above-mentioned actions, the Company is entitled to initiate appropriate action as per Company Policy including rescinding the employment contract and in such instance my contract of employment will stand terminated with immediate effect on the date of such communication by the company.

I am aware and accept that the termination on such situation would be on account of my noncompliance as per the conditions of the offer letter. I also understand that I will not be entitled to any notice period pay out on account of the termination related to the matters mentioned in the undertaking.

Company reserves its right to initiate appropriate action against me in terms of the Offer Letter Employment Agreement and the policy of the Company including termination of my employment and I have hereby provided my consent to the same.

I further undertake and agree to indemnify and keep indemnified the Company for any loss, damages, claims, expenses, etc. that the Company may incur at any time now or during the future, and any other claims that may arise against the Company by any third party in relation to the above.

I confirm that I have given this Undertaking with my free will and consent and without coercion or duress.

I confirm that the terms and conditions detailed in this Undertaking are most reasonable and are absolutely necessary and fully required to safeguard the bonafide interests of the Company.

Acceptance

In accepting employment with NTT DATA Information Processing Services Private Limited, I hereby agree to abide by the terms and conditions set out in the above offer of employment and all policies and regulations of the Company as may be amended from time to time.

DocuSigned by:

4DFCB13BFAB04D6...

December 3, 2021 | 6:35 PM CST

Name & Signature:

Date:

RETURN THIS FORM WITH THE SIGNED OFFER LETTER
For any questions on your offer, please contact **Janani Kumaravel**

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*PF contribution: if your basic salary is less than INR 15,000 per month, then for the purpose of PF computation and contribution, the sum total of basic salary and undeclared portion of the Special Allowance will be considered up to the extent of INR 15,000 per month. If your basic salary is INR 15,000 or more, the PF contribution will be calculated on Basic Salary only.

*You can claim Fuel and Maintenance reimbursement as per the government guidelines. This will be derived from the existing Special Allowance component. The reimbursement is applicable only for four wheelers. Unclaimed Allowance will be taxed and paid as Special Allowance.

** You are eligible for the annual discretionary variable incentive pay as per the program ("PEP") in accordance with the terms and conditions of the applicable program assigned to you based on your job and business unit. The annual discretionary variable incentive pay may differ as it will be funded and paid based on the Company's performance and individual performance and subject to the terms and conditions of the program applicable at that time. The annual discretionary variable incentive pay stated above may be withdrawn, changed or modified by the Company at its sole discretion, from time to time and will be notified to you as per the Company policy.

***There is no reimbursement of amount as this is a benefit provided by the Company to its employees and the premium payable towards the insurance will be borne by the Company which is subject to change year on year. Benefits under this Insurance Policy will be as per the rules of the insurance company

****This is applicable only for employees up to grade 11 where Company at its sole discretion allows or requires certain employees to work remotely on a formal basis and if the position is conducive to such an arrangement."

Please note that only your total fixed compensation will be visible in our internal navigator system and the variable/additional benefits will be as per the company policy/program.

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Medical and Insurance Benefits
Hospitalization Insurance You are covered under the Group Hospitalization Insurance Policy which covers self and eligible dependents for a maximum benefit of Rs.3,50,000 .
Personal Accident Insurance You are covered under the Personal Accident Insurance for self as per Company policy.
Group Life Insurance Scheme You are covered under the Group Life Insurance for self as per Company policy.
Other Benefits
Discretionary Advance against Salary On confirmation, you will be eligible for discretionary salary advance up to a maximum of six (6) months basic salary for taking care of any medical emergencies for self and family members, as per the Company policy.
House Deposit Advance You are eligible for house deposit / advance up to a maximum of 10 months' rent or 6 months HRA or actual advance payment whichever is lower, as per the Company policy.
Salary Advance On confirmation, you will be eligible for salary advance up to a maximum of one (1) month gross salary for taking care of any personal emergencies for self, as per Company policy.

The benefits stated above may be withdrawn, changed, or modified by the Management at its sole discretion, from time to time and will be notified to you as per the Company policy. The eligibility shown is as per current policy and is subject to change from time-to-time as per the Company policy

The above is subject to the policies of the Company, as applicable from time to time.

Yours sincerely,
FOR NTT DATA Information Processing Services Private Limited

DocuSigned by:
Monika Cyril
MONIKA CYRIL
ASSOCIATE DIRECTOR - TALENT ACQUISITION

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Annexure – 2

Other TERMS AND CONDITIONS OF EMPLOYMENT

- Your total compensation and benefits will be as per the enclosure. All the tax liabilities on the entire compensation, at present or in the future, shall be borne by you. The compensation is at a cost to company basis.
- You will be on probation during the first six (6) months of your joining the Company. You would be confirmed in the services of the Company based on your performance review at the end of the probation period. In case your performance is found to be unsatisfactory, your services are liable to be terminated or your probation period might be extended as per the discretion of the Management
- Training: The Company may also send you to a location of its choice for occupancy or to any location abroad for the purpose of specific skills training relevant to your employment with the Company. If your employment with the Company ends for any reason within the first twelve (12) months of the company sending you abroad for specific skills training, you will be required to repay to the Company, all the costs paid to you or incurred on your behalf for this training.
- Your employment is contingent on the successful completion of mandatory training as per the Company's parameters and requirements as communicated to you.
- Your role, duties and responsibilities will be as assigned to you from time to time by your assigned supervisor(s) as authorized by the Company. You agree to serve the Company faithfully and perform such duties as may be entrusted by your assigned supervisor(s) as authorized by the Company from time to time.
- Transfer to Other Locations: Your services may be transferred to any one four Associate/Group companies or Units in India or Overseas to carry out any assignment arising out of the Company's business including transfers to any of its offices (or locations of its customers) in India or abroad on terms and conditions as applicable to such transfers. If this results in a change of your service conditions, the Company will issue you a prior communication of the same.
- During the term of your employment you agree to devote your entire energy, full and undivided attention exclusively to provide services to the Company/ its clients and commit that you will not represent, handle or otherwise undertake any other business activity, it being clearly understood that you will devote your full working time exclusively to the Company's work and business. You will not carry on, without prior permission in writing, any lecturing or any business, either alone or in partnership, or be directly or indirectly employed or be concerned with any business, trade or profession whatsoever as a principal or an agent or otherwise, take up any office or place/ position of profit or serve any other company as an agent/ partner/ employee or in any other capacity during the term of your employment with the Company.

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Breach of this condition shall lead to immediate termination of your services by the Company without any notice or compensation.

- You agree and represent to the Company that you are not subject to any other existing contract, which would affect or impede your ability to perform in accordance with this letter.
- This agreement may be terminated by providing a notice in writing on either side or salary in lieu of such notice. As per the Company's current policy, the notice period is 30 days for employees on probation and 60 days for employees who have been confirmed in your Salary Grade. Your relieving from the services, however, depends on the satisfactory completion of any assignment(s) you are working on during the said notice period and the completion of hand over formalities as defined by your supervisor. Please bear in mind that the Company's policies (including the one pertaining to notice period / separation) are subject to changes from time to time and you will be communicated of those changes in a timely manner.
- The Company, at its discretion can waive the applicable notice and relieve you immediately upon paying you the base salary in lieu of the said notice period or can ask you to continue in service during the period of notice and need not necessarily accept salary in lieu of notice from you. The Company may, however, terminate your services without any notice or compensation in the event of:
 - Your remaining absent from work without authorization or reasonable explanation for more than three (3) consecutive days. It would be considered as voluntary abandonment of duties and your name would be struck off from the rolls. Further, you will be liable to pay the Company, including without limiting, an amount in lieu of the notice period.
 - Incompleteness of documents or misrepresentation of facts provided during the hiring process. Further, in addition to termination without any notice or compensation, the Company shall have the right to claim from you the damages equal to the amount spent by the Company in recruiting you and for conducting your background verification. You agree that the damages are most reasonable and are absolutely necessary and fully required to safeguard the bonafide interests of the Company.
 - Further, in addition to termination without any notice or compensation, the Company shall have the right to claim from you the damages equal to the amount spent by the Company in recruiting you and for conducting your background verification. You agree that the damages are most reasonable and are absolutely necessary and fully required to safeguard the bonafide interests of the Company.
 - Any breach or refusal to carry out your duties or responsibilities or refusal to carry out tasks assigned to you by those in authority.
 - Any reasonable suspicion of misconduct, disloyalty, commission/omission of an act involving moral turpitude, any act of indiscipline or inefficiency.

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- It is hereby agreed by and between the parties that in case you leave the services of the Company out of your own will without serving on the Company the prescribed written notice or salary in lieu thereof, the same shall constitute a substantial breach. In such event, you agree that all sums advanced or to be advanced hereafter or paid or otherwise expended on your behalf or on your account and any other expenses lawfully incurred by the Company in connection with your probation/ training/ employment shall be paid back by you to the Company.
- Upon joining the Company, you shall enter into the confidentiality undertaking as a condition of your employment hereunder. Upon the termination of your employment, you will return to the Company all papers, notes, records, documents and other properties that was used created or controlled by you or happened to come across or become known to you during your tenure of service relating to the business or affairs of the Company or any of its associates or branches or their clients and will not retain any copies or extracts of the same.
- You will be entitled to leave and other fringe benefits as per the policies of the Company that may be in effect from time to time.
- The Company is a member under the Provident Fund scheme and registered under the Employee Provident Funds and Miscellaneous Provisions Act, 1952. You will be required to be a member of the Provident Fund scheme subject to the act and rules.
- You hereby give your consent for carrying out background verification which may include education, past employment, criminal background check, pending litigation, medical test and any other verifications as may be required by the Company or its clients from time to time.
- This appointment is subject to:
 - You furnishing the Company with a relieving letter as requested on or before the date of joining from all your previous employers including your most recent employer.
 - The Company receiving satisfactory reports from all references cited in your application.
 - The Company receiving satisfactory reports on your background verification (By signing a copy of this letter you authorize the Company to appoint an agency of its choice to conduct such verification). The Company may carry out background verification either at the time of your joining or anytime as and when you are being seconded to its clients. In the event of your background verification being negative, the Company shall have the right at its sole discretion to initiate appropriate action including termination of your employment

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- The Company has a Zero Tolerance policy towards unethical behavior:
 - If it comes to the notice of the Company at any time that any of the details provided by you is false, the Company reserves the right to terminate your services with immediate effect without paying any salary in lieu of the notice period.
 - Your conduct at all time should reflect observance of the national and local laws and the rules and regulations of the Company that are in effect. These may change from time to time and you have a duty to be in step with the changes. In all dealings with the Company and its clients and their organizations, the highest standards of propriety and integrity will be expected of you.
 - At any time during your employment the Company, in its sole discretion, may require you to work remotely either temporary or on permanent basis in accordance with the Company's policy effective 1st September 2020. In such cases the employees are expected to have a suitable remote work area.
- The Company reserves the right to depute / transfer your services to any other location or group company in consistence with the Company's interest.
- You covenant and agree that for a period of one (1) year following your resignation, relieving, retrenchment or termination of your employment for any reason whatsoever, you shall not directly or indirectly do any of the following:
 - Solicit or accept any business from a person, firm or corporation that is a customer of the Company during the term of your employment with the Company.
 - Solicit or accept any business from any person, firm or corporation that is prospective customer of the Company with whom you had any dealings on the Company's behalf during the term of your employment with the Company.
 - Communicate with any customers of the Company or communicate with any employee of the Company with the effect of enticing or attempting to entice any employee away from the Company.
- Any delay or nonperformance of any of the provisions of this letter, to the extent caused by the condition beyond the control of the Company, including strike, lockouts, work stoppages (including industrial action of any kind which requires the Company and you to accept the terms of settlement) which the Company considers unacceptable to the business ("Force Majeure Event") shall not constitute breach of this letter and the time for performance of such provision, if any, shall be deemed to be extended, for a period equal to the duration of the conditions preventing performance. However, Force Majeure Event shall not include:

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- Any event which is caused by the negligence or is intentional of any party to this letter.
- Insufficiency of funds.
- The Company affected by an event of Force Majeure Event shall communicate to you of such event as soon as possible and in any not later than fourteen (14) days, following the occurrence of such event and will take all reasonable steps to mitigate the effects thereof.
- When the Force Majeure Event ceases, the parties shall resume their responsibilities under the terms of this letter within seven (7) working days, or, if the same is not possible within the said time period, then as soon as reasonably and commercially possible.
- In the event that a Force Majeure event materially frustrates this letter and has prevented, or if the Company reasonably believes that such event occurred to prevent, timely performance hereunder for a period of more than one (1) month, then the Company may temporarily take reasonable steps to mitigate its potential damage, including procurement of services from such other sources as will be satisfactory to meet the Company's requirement for the period of the Force Majeure Event. If a Force Majeure Event materially frustrates this letter and if the parties are unable to perform due to a Force Majeure Event for more than two (2) months, either party may terminate this letter without any further obligation, provided however, that any outstanding amounts are paid by the Company to you and vice-versa.
- The Company will collect and process certain personal information in relation to your employment with the Company. You hereby acknowledge and consent to the collection, use, storage and processing of your personal information, including Sensitive Information, for the purpose of administering your employment with the Company, including for the purposes of administering employment related benefits, maintaining employee records, and conducting background verification and performance reviews. You also agree and consent to the transfer or disclosure of your personal information and Sensitive Information to the Company's affiliates, parents, and third-party service providers. You acknowledge and accept that these recipients may be located within or outside of India, in a country which may have different data privacy laws applicable. The term 'Sensitive Information' means and includes such personal information that relates to your passwords, physical, physiological or mental health condition, sexual orientation, medical records, financial information and biometric information. You hereby consent to the processing of your personal information in the manner described above, whether by the Company or any service provider on behalf of the Company."
- You declare that you have not suffered or are suffering from any mental disease/ deficiency/ disorder and also declare that you are having sound physical and mental health to work with the Company.
- You declare that you have not been convicted by any civil or criminal courts of law in India/ abroad.
- You shall maintain a high level of ethics and code of conduct for a good and professional relationship at your workplace. While on overseas deputation, as a representative of the Company, it is your moral

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responsibility to ensure that the image and reputation of the Company is not tarnished by your personal conduct.

- If you breach any of the restrictions imposed herein, you agree to be liable for payment of estimated liquidated damages as may be determined by this letter.
- You are required to join the Company on or before your start date failing which, the Company at its sole discretion reserves the right to revoke the offer made to you.
- You shall retire on the attainment of sixty-two (62) years unless specifically communicated by the company in writing to continue in service beyond this age.
- You will be governed by the statutory regulations / provisions and the laws and policies of the Company applicable to your position, which may be framed from time to time.
- The agreement shall be construed in accordance with the laws of India. The parties agree to subject themselves to the jurisdiction of competent courts at Bangalore alone to try and adjudicate upon any matter concerning this agreement.
- Any change in the above address of either you or the Company's shall be duly informed to the other party by the party whose address has changed within a period of seven (7) days from such change.
- If no change has been intimated or received, the address mentioned above shall be deemed to be the address of the concerned parties.

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Annexure – 3

WORK FROM HOME CONDITIONS UNDERTAKING

Pursuant to my acceptance of the role as per the general terms and conditions and compensation mentioned in the Appointment Letter, I acknowledge that my employment is subject to the conditions as stated in this Annexure 3.

Under the prevailing circumstances of the pandemic spread of COVID-19, in order for the Company to ensure the safety and wellbeing of its employees and their families, clients, visitors and the general public, the Company is recommending that employees shall Work from Home (WFH) where possible.

I clearly understand the work from home dynamics as explained to me during the interview process and at the time of explaining the offer and I agree to abide by the below provisions without any exception.

I also understand that my failure to follow any one or more of the provisions mentioned in this undertaking either completely or there in part, may lead to disciplinary action against me and may also lead to termination of employment.

I Agree:

- To make my workspace at home comfortable and ergonomic to comply with continued working hours.
- To arrange for a backup facility for electricity failure to allow uninterrupted power during my scheduled working hours.
- To be physically present at the location of work as required for collection of IT Assets on the date of joining or as advised by the Company. This will be basis of applicable lockdown conditions prevalent at the said time.
- To have sustainable high-speed internet board band connection (DSL/Cable/Fiber) to comply with the remote work from home conditions as per terms of the offer letter. Mobile phone hotspot, Wi-Fi Dongle will not be considered as high-speed broad band internet. I will arrange to have required internet facility available at my home in case of work from home prior to my date of joining the Company. The Company may, as per the applicable policy, provide me with the necessary computing system and other equipment ("Equipment") to perform work while working remotely. Provided however, where permitted by the Company to so do so, I agree to use my personal mobile phone/Tablet/Laptop/ Desktop for video conference calls during trainings and/or business meetings and other work-related matters, for a temporary period until the Company provides me with a computing system.
- In any event, I will have to travel to my base office location at the time of my IT asset allocation in case I am authorized to work from home and shall ensure that I have followed the relevant approval protocol.

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- If provided, the Equipment will continue to be the property of the Company and I will be using the same for business purposes only. I will be responsible for the care of the Equipment provided by Company and keep it in good performing order for the purposes of remote working requirement.
- I will also be responsible for protecting the Equipment and its contents.
- I shall take all necessary precautions to secure the Equipment and shall be responsible for a loss / Damage of the Equipment. I will use the Equipment only to perform my ongoing duties to the Company and the Company's clients, and in accordance with applicable policies of the Company while working remotely.
- I acknowledge and agree that I shall comply with all the Policies of the Company during the time of my employment and shall also comply with the NTT DATA Code of Business Conduct ("COBC") including without limitation to information security policies, requirements and guidelines, including any changes to security and configuration requirements of the Official Asset. I further confirm that I shall use the Equipment in compliance with all applicable laws, including but not limited to the Telecom Regulations Authority of India.
- I acknowledge and agree that I continue to be bound by the terms of my employment and will strictly abide by the confidentiality and data privacy obligations undertaken by me as a condition of my employment with the Company, which also aims at protecting confidential information of the Company and Company's customers and clients.
- I will take strict measures in order to ensure that all of Company's and Company's customer personal and/or sensitive data that I may have access to, remain protected against any unauthorized access or disclosure.
- I further agree that I shall comply with the instructions provided in Exhibit A below regarding the use of the Equipment.
- I further understand and confirm that any breach of Company policies or applicable client policies will lead to appropriate disciplinary action against me including and up to termination of my employment.

Specifically, with respect to working from home, I shall:

- Enter time in Synergy, if applicable, as per the hours worked in actual and in line with timesheet guidelines
- Use a secure network for performing official work.
- Make best efforts to ensure that there is no negative impact to productivity or quality of work during the course of my employment.

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December 03, 2021

Jayakrishna K
Coimbatore

LETTER OF APPOINTMENT

Dear Jayakrishna,

Congratulations! We have pleasure in making an offer to you for the post of **HC & Insurance Ops Sr Rep - Coimbatore**. We expect you to join the company on or before **December 17, 2021**. You will be a part of the NTT DATA Information Processing Services Private Limited, ("NTT DATA") legal entity.

We believe that our employees form the basis of our success and are therefore our most valued assets. Accordingly, we have always believed in giving them the very best work environment and facilities that allows them to deliver results to their full potential. You can look forward to the same when you join us!

The other terms & conditions of your service are attached in the annexures.

We look forward to a long and mutually satisfying association with you and hope you find the atmosphere challenging and invigorating to realize your potential

Please sign the duplicate copy of this letter and return it to us as a token of your acceptance of the terms and conditions of employment offered to you. You can hand this over to the relevant authority on the day of joining.

Regards,
Janani Kumaravel

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Annexure- 1

Compensation and Benefits		
Name	Jayakrishna K	
Designation	HC & Insurance Ops Sr Rep	Grade 03
Joining Date	December 17, 2021	Location Coimbatore
Fixed Compensation (A)		
Group 1	Monthly (₹)	Annual (₹)
Basic Salary	4100	49200
Group 2 (Allowances)		
The Flexible Compensation Plan (FCP) includes:		
. House Rent Allowance	5461	65531
. Leave Travel Allowance		
. Children Education Allowance		
. Children Hostel Allowance		
. Professional Development Allowance		
. Meal Pass		
. National Pension Scheme		
. Fuel & Maintenance*		
. Special Allowance		
Group 3 (Retirals)		
*Provident Fund (12% of Basic Salary) Employer's Contribution	492	5904
Gratuity (4.8% of Basic Salary as per the provisions of the payment of Gratuity Act 1972).	197	2365
Total Fixed Compensation (Group 1 +Group 2+Group 3)	10250	123000
Variable Compensation (B)		
	BIP	
Annual potential discretionary variable incentive**	Min	Maximum
	0%	7%
	-	₹ 8610
Annual earning potential including fixed compensation	₹ 123000	₹ 131610
Additional Benefits (C)		
Employer Contribution towards Employee Health Insurance (GMC)***	₹ 8000	
Remote working allowance****	₹ 24000	
Annual Total Benefits Cost	₹ 32000	
Total Compensation (Maximum cost to the company)	₹ 163610	

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VAISANTH. M - NTT DATA SERVICES





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^PF contribution: if your basic salary is less than INR 15,000 per month, then for the purpose of PF computation and contribution, the sum total of basic salary and undeclared portion of the Special Allowance will be considered up to the extent of INR 15,000 per month. If your basic salary is INR 15,000 or more, the PF contribution will be calculated on Basic Salary only.

***You can claim Fuel and Maintenance reimbursement as per the government guidelines. This will be derived from the existing Special Allowance component. The reimbursement is applicable only for four wheelers. Unclaimed Allowance will be taxed and paid as Special Allowance.**

**** You are eligible for the annual discretionary variable incentive pay as per the program ("PEP") in accordance with the terms and conditions of the applicable program assigned to you based on your job and business unit. The annual discretionary variable incentive pay may differ as it will be funded and paid based on the Company's performance and individual performance and subject to the terms and conditions of the program applicable at that time. The annual discretionary variable incentive pay stated above may be withdrawn, changed or modified by the Company at its sole discretion, from time to time and will be notified to you as per the Company policy.**

*****There is no reimbursement of amount as this is a benefit provided by the Company to its employees and the premium payable towards the insurance will be borne by the Company which is subject to change year on year. Benefits under this Insurance Policy will be as per the rules of the insurance company**

******This is applicable only for employees up to grade 11 where Company at its sole discretion allows or requires certain employees to work remotely on a formal basis and if the position is conducive to such an arrangement."**

Please note that only your total fixed compensation will be visible in our internal navigator system and the variable/additional benefits will be as per the company policy/program.

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Medical and Insurance Benefits
Hospitalization Insurance You are covered under the Group Hospitalization Insurance Policy which covers self and eligible dependents for a maximum benefit of Rs.3,50,000 .
Personal Accident Insurance You are covered under the Personal Accident Insurance for self as per Company policy.
Group Life Insurance Scheme You are covered under the Group Life Insurance for self as per Company policy.
Other Benefits
Discretionary Advance against Salary On confirmation, you will be eligible for discretionary salary advance up to a maximum of six (6) months basic salary for taking care of any medical emergencies for self and family members, as per the Company policy.
House Deposit Advance You are eligible for house deposit / advance up to a maximum of 10 months' rent or 6 months HRA or actual advance payment whichever is lower, as per the Company policy.
Salary Advance On confirmation, you will be eligible for salary advance up to a maximum of one (1) month gross salary for taking care of any personal emergencies for self, as per Company policy.

The benefits stated above may be withdrawn, changed, or modified by the Management at its sole discretion, from time to time and will be notified to you as per the Company policy. The eligibility shown is as per current policy and is subject to change from time-to-time as per the Company policy

The above is subject to the policies of the Company, as applicable from time to time.

Yours sincerely,
FOR NTT DATA Information Processing Services Private Limited

DocuSigned by:
Monika Cyril
D5E900A204904EF...
MONIKA CYRIL
ASSOCIATE DIRECTOR - TALENT ACQUISITION

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Annexure – 2

Other TERMS AND CONDITIONS OF EMPLOYMENT

- Your total compensation and benefits will be as per the enclosure. All the tax liabilities on the entire compensation, at present or in the future, shall be borne by you. The compensation is at a cost to company basis.
- You will be on probation during the first six (6) months of your joining the Company. You would be confirmed in the services of the Company based on your performance review at the end of the probation period. In case your performance is found to be unsatisfactory, your services are liable to be terminated or your probation period might be extended as per the discretion of the Management
- Training: The Company may also send you to a location of its choice for occupancy or to any location abroad for the purpose of specific skills training relevant to your employment with the Company. If your employment with the Company ends for any reason within the first twelve (12) months of the company sending you abroad for specific skills training, you will be required to repay to the Company, all the costs paid to you or incurred on your behalf for this training.
- Your employment is contingent on the successful completion of mandatory training as per the Company's parameters and requirements as communicated to you.
- Your role, duties and responsibilities will be as assigned to you from time to time by your assigned supervisor(s) as authorized by the Company. You agree to serve the Company faithfully and perform such duties as may be entrusted by your assigned supervisor(s) as authorized by the Company from time to time.
- Transfer to Other Locations: Your services may be transferred to any one four Associate/Group companies or Units in India or Overseas to carry out any assignment arising out of the Company's business including transfers to any of its offices (or locations of its customers) in India or abroad on terms and conditions as applicable to such transfers. If this results in a change of your service conditions, the Company will issue you a prior communication of the same.
- During the term of your employment you agree to devote your entire energy, full and undivided attention exclusively to provide services to the Company/ its clients and commit that you will not represent, handle or otherwise undertake any other business activity, it being clearly understood that you will devote your full working time exclusively to the Company's work and business. You will not carry on, without prior permission in writing, any lecturing or any business, either alone or in partnership, or be directly or indirectly employed or be concerned with any business, trade or profession whatsoever as a principal or an agent or otherwise, take up any office or place/ position of profit or serve any other company as an agent/ partner/ employee or in any other capacity during the term of your employment with the Company.

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Breach of this condition shall lead to immediate termination of your services by the Company without any notice or compensation.

- You agree and represent to the Company that you are not subject to any other existing contract, which would affect or impede your ability to perform in accordance with this letter.
- This agreement may be terminated by providing a notice in writing on either side or salary in lieu of such notice. As per the Company's current policy, the notice period is 30 days for employees on probation and 60 days for employees who have been confirmed in your Salary Grade. Your relieving from the services, however, depends on the satisfactory completion of any assignment(s) you are working on during the said notice period and the completion of hand over formalities as defined by your supervisor. Please bear in mind that the Company's policies (including the one pertaining to notice period / separation) are subject to changes from time to time and you will be communicated of those changes in a timely manner.
- The Company, at its discretion can waive the applicable notice and relieve you immediately upon paying you the base salary in lieu of the said notice period or can ask you to continue in service during the period of notice and need not necessarily accept salary in lieu of notice from you. The Company may, however, terminate your services without any notice or compensation in the event of:
 - Your remaining absent from work without authorization or reasonable explanation for more than three (3) consecutive days. It would be considered as voluntary abandonment of duties and your name would be struck off from the rolls. Further, you will be liable to pay the Company, including without limiting, an amount in lieu of the notice period.
 - Incompleteness of documents or misrepresentation of facts provided during the hiring process. Further, in addition to termination without any notice or compensation, the Company shall have the right to claim from you the damages equal to the amount spent by the Company in recruiting you and for conducting your background verification. You agree that the damages are most reasonable and are absolutely necessary and fully required to safeguard the bonafide interests of the Company.
 - Further, in addition to termination without any notice or compensation, the Company shall have the right to claim from you the damages equal to the amount spent by the Company in recruiting you and for conducting your background verification. You agree that the damages are most reasonable and are absolutely necessary and fully required to safeguard the bonafide interests of the Company.
 - Any breach or refusal to carry out your duties or responsibilities or refusal to carry out tasks assigned to you by those in authority.
 - Any reasonable suspicion of misconduct, disloyalty, commission/omission of an act involving moral turpitude, any act of indiscipline or inefficiency.

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- It is hereby agreed by and between the parties that in case you leave the services of the Company out of your own will without serving on the Company the prescribed written notice or salary in lieu thereof, the same shall constitute a substantial breach. In such event, you agree that all sums advanced or to be advanced hereafter or paid or otherwise expended on your behalf or on your account and any other expenses lawfully incurred by the Company in connection with your probation/ training/ employment shall be paid back by you to the Company.
- Upon joining the Company, you shall enter into the confidentiality undertaking as a condition of your employment hereunder. Upon the termination of your employment, you will return to the Company all papers, notes, records, documents and other properties that was used created or controlled by you or happened to come across or become known to you during your tenure of service relating to the business or affairs of the Company or any of its associates or branches or their clients and will not retain any copies or extracts of the same.
- You will be entitled to leave and other fringe benefits as per the policies of the Company that may be in effect from time to time.
- The Company is a member under the Provident Fund scheme and registered under the Employee Provident Funds and Miscellaneous Provisions Act, 1952. You will be required to be a member of the Provident Fund scheme subject to the act and rules.
- You hereby give your consent for carrying out background verification which may include education, past employment, criminal background check, pending litigation, medical test and any other verifications as may be required by the Company or its clients from time to time.
- This appointment is subject to:
 - You furnishing the Company with a relieving letter as requested on or before the date of joining from all your previous employers including your most recent employer.
 - The Company receiving satisfactory reports from all references cited in your application.
 - The Company receiving satisfactory reports on your background verification (By signing a copy of this letter you authorize the Company to appoint an agency of its choice to conduct such verification). The Company may carry out background verification either at the time of your joining or anytime as and when you are being seconded to its clients. In the event of your background verification being negative, the Company shall have the right at its sole discretion to initiate appropriate action including termination of your employment

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- Any event which is caused by the negligence or is intentional of any party to this letter.
- Insufficiency of funds.
- The Company affected by an event of Force Majeure Event shall communicate to you of such event as soon as possible and in any not later than fourteen (14) days, following the occurrence of such event and will take all reasonable steps to mitigate the effects thereof.
- When the Force Majeure Event ceases, the parties shall resume their responsibilities under the terms of this letter within seven (7) working days, or, if the same is not possible within the said time period, then as soon as reasonably and commercially possible.
- In the event that a Force Majeure event materially frustrates this letter and has prevented, or if the Company reasonably believes that such event occurred to prevent, timely performance hereunder for a period of more than one (1) month, then the Company may temporarily take reasonable steps to mitigate its potential damage, including procurement of services from such other sources as will be satisfactory to meet the Company's requirement for the period of the Force Majeure Event. If a Force Majeure Event materially frustrates this letter and if the parties are unable to perform due to a Force Majeure Event for more than two (2) months, either party may terminate this letter without any further obligation, provided however, that any outstanding amounts are paid by the Company to you and vice-versa.
- The Company will collect and process certain personal information in relation to your employment with the Company. You hereby acknowledge and consent to the collection, use, storage and processing of your personal information, including Sensitive Information, for the purpose of administering your employment with the Company, including for the purposes of administering employment related benefits, maintaining employee records, and conducting background verification and performance reviews. You also agree and consent to the transfer or disclosure of your personal information and Sensitive Information to the Company's affiliates, parents, and third-party service providers. You acknowledge and accept that these recipients may be located within or outside of India, in a country which may have different data privacy laws applicable. The term 'Sensitive Information' means and includes such personal information that relates to your passwords, physical, physiological or mental health condition, sexual orientation, medical records, financial information and biometric information. You hereby consent to the processing of your personal information in the manner described above, whether by the Company or any service provider on behalf of the Company."
- You declare that you have not suffered or are suffering from any mental disease/ deficiency/ disorder and also declare that you are having sound physical and mental health to work with the Company.
- You declare that you have not been convicted by any civil or criminal courts of law in India/ abroad.
- You shall maintain a high level of ethics and code of conduct for a good and professional relationship at your workplace. While on overseas deputation, as a representative of the Company, it is your moral

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responsibility to ensure that the image and reputation of the Company is not tarnished by your personal conduct.

- If you breach any of the restrictions imposed herein, you agree to be liable for payment of estimated liquidated damages as may be determined by this letter.
- You are required to join the Company on or before your start date failing which, the Company at its sole discretion reserves the right to revoke the offer made to you.
- You shall retire on the attainment of sixty-two (62) years unless specifically communicated by the company in writing to continue in service beyond this age.
- You will be governed by the statutory regulations / provisions and the laws and policies of the Company applicable to your position, which may be framed from time to time.
- The agreement shall be construed in accordance with the laws of India. The parties agree to subject themselves to the jurisdiction of competent courts at Bangalore alone to try and adjudicate upon any matter concerning this agreement.
- Any change in the above address of either you or the Company's shall be duly informed to the other party by the party whose address has changed within a period of seven (7) days from such change.
- If no change has been intimated or received, the address mentioned above shall be deemed to be the address of the concerned parties.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
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Bangalore 560 006 India
Tel: +91.80.3342.6000

NTT DATA
Services

Annexure – 3

WORK FROM HOME CONDITIONS UNDERTAKING

Pursuant to my acceptance of the role as per the general terms and conditions and compensation mentioned in the Appointment Letter, I acknowledge that my employment is subject to the conditions as stated in this Annexure 3.

Under the prevailing circumstances of the pandemic spread of COVID-19, in order for the Company to ensure the safety and wellbeing of its employees and their families, clients, visitors and the general public, the Company is recommending that employees shall Work from Home (WFH) where possible.

I clearly understand the work from home dynamics as explained to me during the interview process and at the time of explaining the offer and I agree to abide by the below provisions without any exception.

I also understand that my failure to follow any one or more of the provisions mentioned in this undertaking either completely or there in part, may lead to disciplinary action against me and may also lead to termination of employment.

I Agree:

- To make my workspace at home comfortable and ergonomic to comply with continued working hours.
- To arrange for a backup facility for electricity failure to allow uninterrupted power during my scheduled working hours.
- To be physically present at the location of work as required for collection of IT Assets on the date of joining or as advised by the Company. This will be basis of applicable lockdown conditions prevalent at the said time.
- To have sustainable high-speed internet board band connection (DSL/Cable/Fiber) to comply with the remote work from home conditions as per terms of the offer letter. Mobile phone hotspot, Wi-Fi Dongle will not be considered as high-speed broad band internet. I will arrange to have required internet facility available at my home in case of work from home prior to my date of joining the Company. The Company may, as per the applicable policy, provide me with the necessary computing system and other equipment ("Equipment") to perform work while working remotely. Provided however, where permitted by the Company to do so, I agree to use my personal mobile phone/Tablet/Laptop/ Desktop for video conference calls during trainings and/or business meetings and other work-related matters, for a temporary period until the Company provides me with a computing system.
- In any event, I will have to travel to my base office location at the time of my IT asset allocation in case I am authorized to work from home and shall ensure that I have followed the relevant approval protocol.

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Tel: +91.80.3342.6000



- If provided, the Equipment will continue to be the property of the Company and I will be using the same for business purposes only. I will be responsible for the care of the Equipment provided by Company and keep it in good performing order for the purposes of remote working requirement.
- I will also be responsible for protecting the Equipment and its contents.
- I shall take all necessary precautions to secure the Equipment and shall be responsible for a loss / Damage of the Equipment. I will use the Equipment only to perform my ongoing duties to the Company and the Company's clients, and in accordance with applicable policies of the Company while working remotely.
- I acknowledge and agree that I shall comply with all the Policies of the Company during the time of my employment and shall also comply with the NTT DATA Code of Business Conduct ("COBC") including without limitation to information security policies, requirements and guidelines, including any changes to security and configuration requirements of the Official Asset. I further confirm that I shall use the Equipment in compliance with all applicable laws, including but not limited to the Telecom Regulations Authority of India.
- I acknowledge and agree that I continue to be bound by the terms of my employment and will strictly abide by the confidentiality and data privacy obligations undertaken by me as a condition of my employment with the Company, which also aims at protecting confidential information of the Company and Company's customers and clients.
- I will take strict measures in order to ensure that all of Company's and Company's customer personal and/or sensitive data that I may have access to, remain protected against any unauthorized access or disclosure.
- I further agree that I shall comply with the instructions provided in Exhibit A below regarding the use of the Equipment.
- I further understand and confirm that any breach of Company policies or applicable client policies will lead to appropriate disciplinary action against me including and up to termination of my employment.

Specifically, with respect to working from home, I shall:

- Enter time in Synergy, if applicable, as per the hours worked in actual and in line with timesheet guidelines
- Use a secure network for performing official work.
- Make best efforts to ensure that there is no negative impact to productivity or quality of work during the course of my employment.

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- d. Deliver expected work outcomes within specified working hours span and will follow training and operating procedures strictly.
 - e. Continue to comply with the Code of Business Conduct, Company's Information Security Policy and the highest safety standards.
 - f. Share phone/mobile numbers used to perform official duties with my manager and team members so I may be reached by my team and stakeholders easily during working hours.
 - g. Be available for all meetings via phone/Zoom/Microsoft Teams etc.
 - h. Ensure the protection of proprietary and confidential Company and client information accessible from my workspace while working from home, in accordance with Company policy and applicable law.
 - i. Immediately report any health and safety and any other risks in the home-based worksite to my supervisor.
- I will be responsible to bear all costs related to repair or replace any breakage/damage to company-provided Equipment like laptops/Desktop/monitors/LCD Screen and/or power/electrical devices like UPS/power adapter /cables provided by the Company. Such costs will by default be deducted from my monthly salary.
 - If working remotely, when so required, I will make myself available for on-site meetings or training from time to time as required by Company. I will take all preapprovals that may be required before entering any Company premises.
 - I will follow all statutory, health, and safety protocols as part of guidelines laid down by the government and the local authorities enacted by my Company when asked to return to office.
 - I will have to complete the required working hours as per terms agreed in the offer and if for any person reason, I take a break, I will have to intimate about the same to my manager and take my managers approval.
 - I have to maintain normal productivity and make myself available during the regular working hours.
 - I will have to commit and achieve hourly/daily/monthly productivity and quality targets assigned to me.
 - I will not work for anyone other than NTT DATA during the course of my employment and I will not undertake non-work-related activities during my working hours.
 - I will coordinate about my work schedule with my Hard-Line Manager and will be responsible for keeping my Hard-Line Manager and team informed about the status of my work.

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Bangalore 560 066 India
Tel: +91.80.3342.6000



- I hereby consent to comply with all the provisions of the work from home policy shared by Company and I further state that it will be my responsibility to abide by all the above-mentioned requirements by the Company.

I also understand that on any failure to comply with the above-mentioned actions, the Company is entitled to initiate appropriate action as per Company Policy including rescinding the employment contract and in such instance my contract of employment will stand terminated with immediate effect on the date of such communication by the company.

I am aware and accept that the termination on such situation would be on account of my noncompliance as per the conditions of the offer letter. I also understand that I will not be entitled to any notice period pay out on account of the termination related to the matters mentioned in the undertaking.

Company reserves its right to initiate appropriate action against me in terms of the Offer Letter Employment Agreement and the policy of the Company including termination of my employment and I have hereby provided my consent to the same.

I further undertake and agree to indemnify and keep indemnified the Company for any loss, damages, claims, expenses, etc. that the Company may incur at any time now or during the future, and any other claims that may arise against the Company by any third party in relation to the above.

I confirm that I have given this Undertaking with my free will and consent and without coercion or duress.

I confirm that the terms and conditions detailed in this Undertaking are most reasonable and are absolutely necessary and fully required to safeguard the bonafide interests of the Company.

Acceptance

In accepting employment with NTT DATA Information Processing Services Private Limited, I hereby agree to abide by the terms and conditions set out in the above offer of employment and all policies and regulations of the Company as may be amended from time to time.

DocuSigned by:

Name & Signature:

December 3, 2021 | 7:24 PM CST

Date:

RETURN THIS FORM WITH THE SIGNED OFFER LETTER
For any questions on your offer, please contact **Janani Kumaravel**

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THARANI-NYRUTHI POLYTECHNIC COLLEGE

**NYRUTHI** Polytechnic College
Approved by AICTE
NH – 209, Covai Main Road, Kariyampalayam, Coimbatore – 641 653.
Mob: 9442593817, 9442593804 | e-mail: npcprincipal@nyruthi.in
web: www.nyruthi.in

Date: 12.07.2021

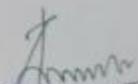
APPOINTMENT ORDER

Dear Madam,

You have been appointed as Lecturer in our Institution. You are directed to join the duty immediately.

Yours,

To
Ms.N.Tharani
No.7/1,Big PostOffice,
South Street,
Sathyamangalam638401


CHIEF EXECUTIVE OFFICER
NYRUTHI POLYTECHNIC COLLEGE
NH-209, Sathy Main Road,
Kariyampalayam, Coimbatore - 641 653.



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NIVETHA ESWARAN-P.BOMMAIYAN CONTRACT

PAN No. AAJFP0156D
Reg. No. 20059128/2005
GSTIN 33AAJFP0156D1ZU
TIN No. 339024675R3

P. BOMMAIYAN CONTRACT

Dr. Ghose, Malgal Shop, KokuPalayam, Kaniyur (Po), Coimbatore - 641 659
Cell - 80632 11776, E-mail - p.bommaiancontractor@gmail.com

LETTER OF APPOINTMENT

Date : 16/07/2020
Name : Nivetha Eswaran
Address : 1/212 B , Sheeba Nagar ,
Sangothi Palayam,
Kaniyur (Post),
Coimbatore - 641659.

Dear Nivetha Eswaran,
Appointed as Personal Assistant & System Operator
We refer to your recent interview for above position and are pleased to inform that we are offering you the position with our company effective from 20/07/2020 under the following terms and conditions:

- **Salary** :Rs.15000 per month including EPF & ESI.
- **Working Hours** : You have to work from Monday to Friday and your working hours will be 9.00 AM to 5 PM.

Nivetha Eswaran
Signature

Name of the provider of Appointment letter



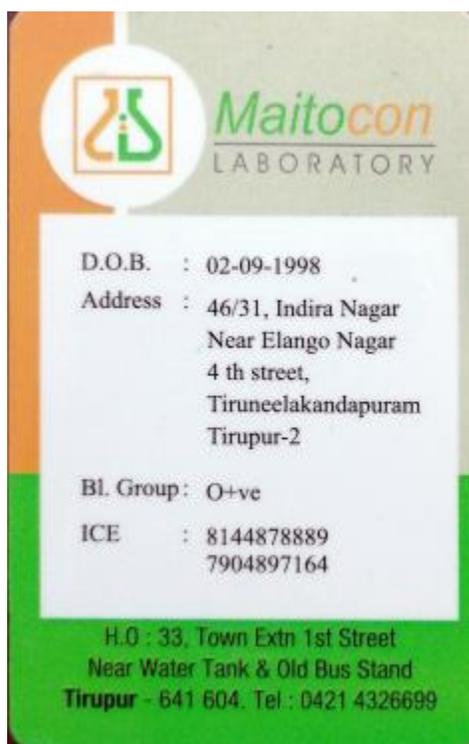
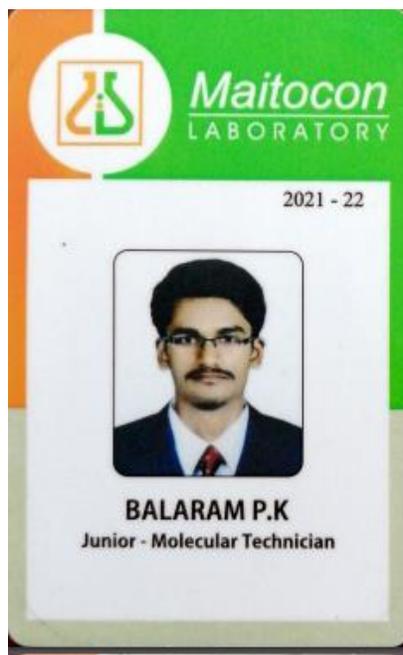
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BALARAM – MAITOCON LABORATORY



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MATHAN-MOGULS VERSION





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SHARIKA JABIN-PREMIER HEALTHS



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NAVIN.V.V-PRESSANA





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ARAVIND MUTHISAMY- PRIYANKA PRINTS





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AISWARYA.C-PRODCONTROL INDIA PVT LTD



Date: 31.08.2020

Ms. C.Aiswarya,
Ac 9 North housing unit ,
Selvapuram ,
Coimbatore 641026
Sub: Letter of Appointment

Dear Ms. Aiswarya,

We recall the interview conducted with you and thereby have pleasure in appointing you in Prodcontrol (India) Pvt. Ltd. as "**Microbiologist**" at our Coimbatore Lab under the consolidated salary structure with effect from 01st September 2020.

You shall report to:-

Mrs. Jharna Dass
Executive Director
E-Mail: admin@prodcontrol.com

Your Consolidated Salary will be Rs. 9000/- per month for a period of 8 months, there after increment will be based on your performance after 8 months.

You shall give 30 days (One month) notice period in case of your willingness to resign the services likewise management will also terminate you from the service, by giving a 30 days prior notice.

Kongu Building, 1st Floor, No. 16, Indira Nagar, Nallampalayam Road,
Kavundampalayam, Coimbatore-641030 INDIA. Tel : +91-422-2430607/4347807
Fax: +91-422-2431205. E-Mail : admin@prodcontrol.com Web : www.prodcontrol.com

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Page 2 of 3

Your job profile / Key responsibilities will be as under:-

1. Analysis of Tea, Coffee, Water & other food items as per the facilities available and the standard operating procedures
2. Maintenance and upkeep of Microbiological Lab
3. Updating of Lab records as per NABL requirements
4. Additions to your work profile which shall be instructed by the Management of Company when necessary.

Please sign and return the duplicate copy of this letter signifying your acceptance of the above terms & conditions.

Wishing you best of luck.

Thanking you,

For Prodcontrol (India) Pvt Ltd

Jhanshi

 Jhanshi Doss

EXECUTIVE DIRECTOR

Kongu Building, 1st Floor, No. 16, Indira Nagar, Nallampalayam Road,
Kavundampalayam, Coimbatore-641030, INDIA. Tel: +91-422-2430607/4347607
Fax: +91-422-2431205. E-Mail: admin@prodcontrol.com Web: www.prodcontrol.com

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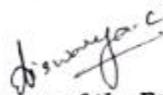
Terms & Conditions

- You shall not be allowed to accept any part time job elsewhere.
- Your service is transferable to any of our associate company and locationally anywhere within the country.
- You shall not divulge any confidential matter of the company to clients, representatives and person not related to your work responsibilities.
- You will be required to work for minimum 8 hours and also flexible hours as determined.
- You may be directed to travel on Company's work for which all reimbursement shall be made in actual.
- On the event of negligence / inefficiency / breach of conduct / disobedience / insubordination / incivility / disloyalty, you shall be terminated without notice and no payment in lieu.

Declaration/Undertaking

I C. Arswanya Received my appointment letter along with company rules and regulations consist of terms and conditions.

I read and understood the terms and conditions and I hereby declare that I follow the company rules.


Signature of the Employee

Kongu Building, 1st Floor, No. 16, Indira Nagar, Naitampalayam Road,
Kavundampalayam, Coimbatore-641030, INDIA. Tel : +91-422-2430607/4347607
Fax: +91-422-2431205. E-Mail : admin@prodcontrol.com Web : www.prodcontrol.com

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8/19/2021

Gmail - QBSS - Students Database - reg.

106K

Kiruthiga B <kiruthiga.b@qbssmail.com>

Mon, Jun 28, 2021 at 12:53 PM

To: Drngp college <ngpplacement@gmail.com>

Cc: Sujatha S <sujatha.s@qbssmail.com>, Sathish T <sathish.t@qbssmail.com>

Dear Balaji

Kindly find attached the shortlisted student database.

Thanks and Regards

Kiruthiga B

HR Operations

+91-7338876821

From: Kiruthiga B (kiruthiga.b@qbssmail.com)

Date: 04/29/21 11:44

To: Drngp college (ngpplacement@gmail.com)

[Quoted text hidden]

[Quoted text hidden]

NGP Selected list.xls
34K

Drngp college <ngpplacement@gmail.com>

Thu, Jul 1, 2021 at 5:04 PM

To: "Dr.NGPASC Placement" <placement@drngpasc.ac.in>

[Quoted text hidden]

[Quoted text hidden]

Centre for Training and Placement

Dr.N.G.P.Arts and Science college

Coimbatore -48

0422-2369247,8220238305

NGP Selected list.xls
34K

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KEERTHANA, SANTHOSH KUMAR, BALAJI - QBSS

S.No.	Roll.No	Name	Department	Result	Process
1	181AT041	Preethi.S	B.Com. A & T	Selected	AR Analyst
2	181AT060	Visnupriyaa R	B.Com. A & T	Selected	AR Analyst
3	181BA010	Gayathri R	B.Com. PA	Selected	Medical billing
4	181BP028	Nimitha.S	B.Com. BPS	Selected	AR Calling
5	181BP049	Sindhuja. B	B.Com. BPS	Selected	AR Analyst
6	181CA014	Hariprasad Lohithas	B.C.A	Selected	Medical billing
7	181CA028	Nageswar B	B.C.A	Selected	AR Calling
8	181CI006	Balaji. M	B.Com. IT	Selected	Medical billing
9	181CI009	Dhinesh Kumar. K	B.Com. IT	Selected	Medical billing
10	181CI014	Harisha Velumani	B.Com. IT	Selected	AR Analyst
11	181CI022	Mahalakshmi.P	B.Com. IT	Selected	Medical billing
12	181CI044	Snega A	B.Com. IT	Selected	Medical billing
13	181CO042	Priyadharshini S	B.Com.	Selected	AR Analyst
14	181CR009	Dhinesh K	B.Com. CS CA	Selected	AR Calling
15	181CR010	Divakar.V	B.Com. CS CA	Selected	AR Calling
16	181CR037	Santhosh Kumar G	B.Com. CS CA	Selected	Medical billing
17	181CR044	Sowmiya P	B.Com. CS CA	Selected	Medical billing
18	181CR052	Swaranamaalayaa A	B.Com. CS CA	Selected	Medical billing
19	181CR106	Archana. V	B.Com. CS CA	Selected	Medical billing
20	181CR117	M.Divya Sri	B.Com. CS CA	Selected	AR Analyst
21	181CR131	Keerthanaa R	B.Com. CS CA	Selected	Medical billing
22	181CR137	Nishanth.C	B.Com. CS CA	Selected	Medical billing
23	181CR146	Sangavi V	B.Com. CS CA	Selected	Medical billing
24	181CT009	Barani G	B.Sc. CT	Selected	Medical billing
25	181CT015	Dharshana.S	B.Sc. CT	Selected	AR Analyst
26	181CT017	R. Janarthanan	B.Sc. CT	Selected	AR Analyst
27	181CT031	Monisha.P	B.Sc. CT	Selected	AR Analyst
28	181CT053	S. Subhin Krishna	B.Sc. CT	Selected	Medical billing
29	181CT057	B.Swetha	B.Sc. CT	Selected	AR Analyst
30	181CT116	D Jenifer Christy	B.Sc. CT	Selected	AR Calling
31	181CT153	Swetha.A	B.Sc. CT	Selected	AR Analyst
32	181EL017	Gowsika S	B.A. English	Selected	AR Analyst
33	181EL044	Ransha	B.A. English	Selected	AR Analyst
34	181EL046	Sancy Sweatha J	B.A. English	Selected	AR Calling
35	181FI016	Joseph C V	B.Com. Finance	Selected	AR Calling
36	181FI056	Siddarth S	B.Com. Finance	Selected	AR Analyst
37	181IB057	Thrisha K	B.Com. IB	Selected	Medical billing
38	181IT005	Arikanan R	B.Sc. IT	Selected	AR Analyst
39		Shivesh Krishna AV	B.Com. Finance	Selected	AR Calling
40	181IT010	Devadharshini M	B.Sc. IT	Selected	AR Calling
41		Prasanth S	B.Sc. IT	Selected	Medical billing
42	181IT032	Murali Krishnan S	B.Sc. IT	Selected	AR Calling
43	181IT057	S.Tharani	B.Sc. IT	Selected	Medical billing



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3rd Cycle

Criterion V
Metric 5.2.1

MEGAVARSHINI, MOUNISHA - QBSS

44	181IT058	Thirunavukkarasu R	B.Sc. IT	Selected	AR Calling
45	181IT104	Arthi Meena.P	B.Sc. IT	Selected	Medical billing
46	181IT105	Aswath S	B.Sc. IT	Selected	Medical billing
47	181IT107	Bavadarani. G	B.Sc. IT	Selected	AR Analyst
48	181IT116	Haritha. J	B.Sc. IT	Selected	Medical billing
49	181IT122	Keerthana S	B.Sc. IT	Selected	Medical billing
50	181IT126	Madhusoothanan S	B.Sc. IT	Selected	Medical billing
51	181IT129	Megavarshini R	B.Sc. IT	Selected	AR Analyst
52	181IT130	Muralidharan M	B.Sc. IT	Selected	Medical billing
53	181IT131	Nandhini N	B.Sc. IT	Selected	Medical billing
54	181IT135	Parthasarathy R	B.Sc. IT	Selected	AR Analyst
55	181IT139	Ranjith G.J	B.Sc. IT	Selected	AR Calling
56	181IT150	Sri Devi .K	B.Sc. IT	Selected	Medical billing
57	181MA002	Anukeerthana M	B.Sc. Maths CA	Selected	Medical billing
58	181MA028	Mounesha R	B.Sc. Maths CA	Selected	Medical billing



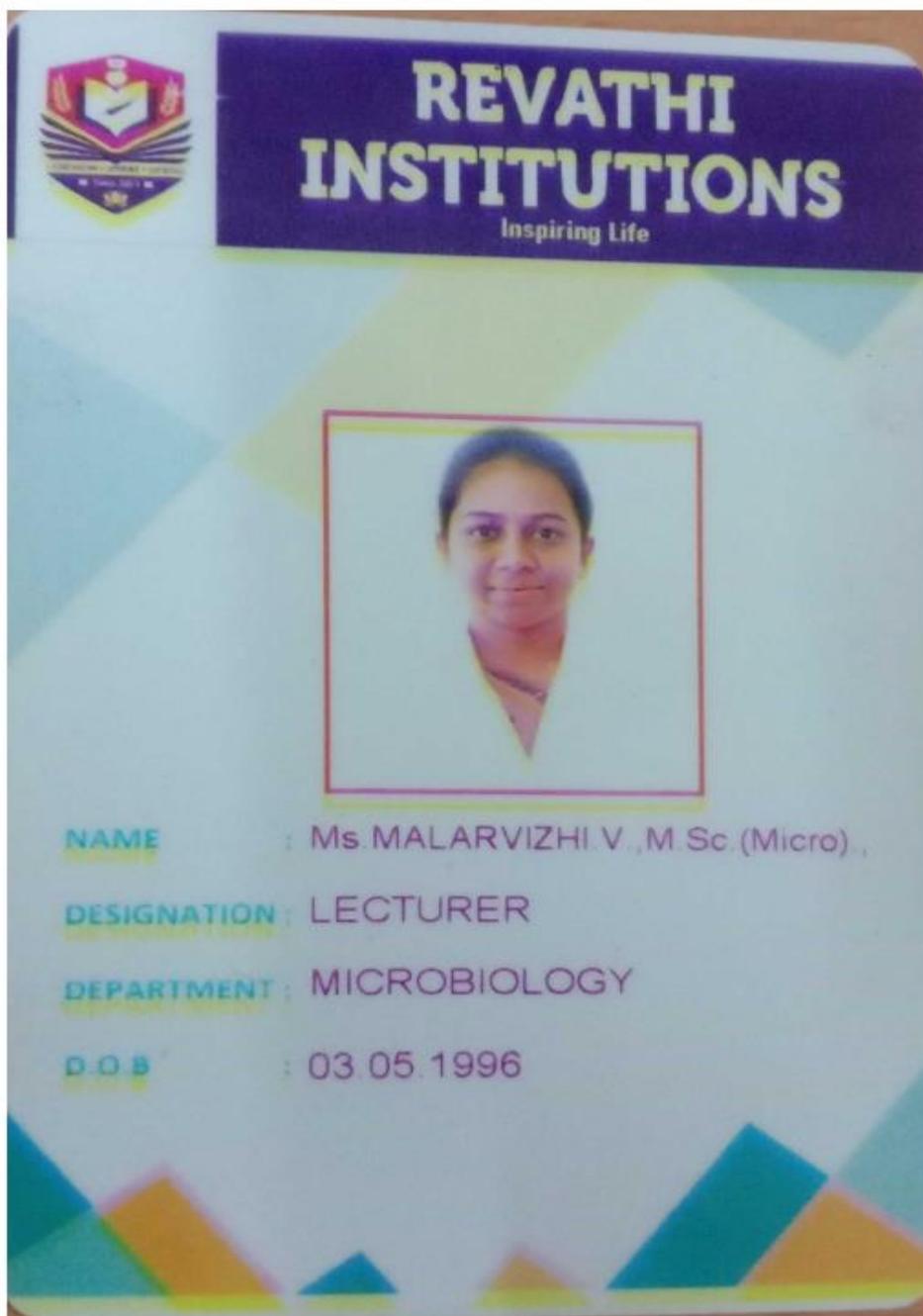
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MALARVISHI.V-REVATHI INSTITUTIONS





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KARTHIKEYAN N-RNDSOFT



August 20, 2021

To,

Mr. Karthikeyan nagaraj
15/75, Senthil Nagar,
Somanur,
Karumathampatti,
Coimbatore 641668, Tamilnadu

Dear Mr. Karthikeyan nagaraj,

With reference to the discussions we had with you on August 18, 2021 we are pleased to offer you an appointment in our company on the following terms and conditions:

1. Designation: Call Centre Trainee – Voice
2. Salary details,
 - I. You will be under training for the first 5 months during which your Salary will be Rs 7990 (Seven Thousand Nine Hundred & Ninety Rupees Only).
 - II. You will be under on the job training between 3rd, 4th and 5th month which your salary will be Rs 9990 (Nine Thousand Nine Hundred & Ninety Rupees Only).
 - II. Your Service will be confirmed upon successful completion of on the job training and which your CTC will be Rs 15055 (Fifteen Thousand & Fifty Five Rupees Only) from the 6th month.
3. Place of Work: You will be placed at Rndsoft, 274/4 Anna Private Industrial Estate, Vilankurichi Post, Coimbatore- 641035. However, your services are transferable to any place in the country or abroad or to any of its associate or sister concern or its subsidiary, which may come up in the future at the sole discretion of the management.
4. Joining: The tentative date of joining will be August 25, 2021
5. Training: You will be on training for a period of 5 months. The said training period will be extended further in case the same is considered necessary by the management. If your performance is considered satisfactory by the management you will be confirmed in the service of the company. Your services will be shifted internally to any process according to the requirements of the company from time to time.
6. Agreement: You will have to execute a service agreement with the company for 365 working days excluding the training period along with a Non-Disclosure Agreement.
7. You will not be eligible for any type of leave during your training period of 5 months.
8. This offer is valid for a time frame of 7 days from the date of issue. This offer will become invalid if any information provided by you is found to be untrue/incorrect.
9. Termination: Your services shall be terminated even during the training period of employment due to A) Inefficiency/non-satisfactory performance. B) Indiscipline/Misbehavior. C) If produced wrong/incorrect/false information.
10. Please sign and return duplicate copy of this letter through post or in person as of your acceptance of the terms and conditions mentioned herein on or before August 25, 2021

For RND SOFTECH PRIVATE LIMITED.

P.V. Shankar

Authorized Signatory

RND SOFTECH PRIVATE LIMITED

S.F.No : 274/4, Anna Private Industrial Estate, Vilankurichi Road, Coimbatore - 641 035, India.
Tel : +91 85264 44408, 85264 44409, CIN : U72200TZ1998PTC008407, GSTIN : 33AABCR4136Q125, IECN : 3899000099
Email : info@rndsofttech.com, Visit us at : www.rndsofttech.com





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KEERTHANA.S-ROYAL CARE SUPER SPECIALITY HOSPITAL



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GOWTHAM.A-ROYAL CARE SUPER SPECIALITY HOSPITAL





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POONKODI KANAGARAJ-SPI GLOBAL



28 February, 2021

Ms. Poonkodi Kanagaraj
7/5, Thiruvalluvar nagar,
1st Street, PN road,
Tirupur,
Tamil Nadu - 641602

SPVOL/BKS/2020/1081

Dear Poonkodi,

Offer Letter

This has reference to your application and subsequent interview you had with us. Further, we are pleased to offer you the post of **Subject Matter Expert - Biology**.

Kindly make a note that your tentative date of joining would be **01 March, 2021** and the Company may be constrained to change your joining date due to the prevailing unprecedented situation. In that event, the Company shall duly inform you of the revised Date of Joining".

In case of any changes to the date of joining please inform us before the expected date of onboard. Failure to inform us and no-show on the expected date of joining will efface this employment offer.

You shall be on probation for a period of six months starting from the date of your joining. Your performance during the probation will be appraised and, if found satisfactory, you will be confirmed in services. However, in the event of your performance found not to be satisfactory, your probation period could be further extended.

On joining, your all-inclusive Cost to the Company (CTC) will be **INR 23,600** per month (subject to deduction of tax and other statutory payments, as may be applicable) as per CTC Annexure. You will also be eligible for all the benefits introduced in the Company policies.

During the probationary period, either party will be entitled to terminate this contract of employment by issuing 15 Days prior notice in writing to the other. After confirmation the termination of employment by either party shall be by issuing 60 Days notice in writing to the other or salary in lieu thereof. In the event of you issuing a notice of termination shorter than the above period, the Company shall have its own discretion to adjust any leave due to you or recover from you such amount from your dues towards the shortfall in notice period. **However, acceptance of salary in lieu of notice period is at the sole discretion of the Company.**

If in case, you resign within a year from the date of your joining, you will be liable to refund the reimbursements such as relocation expenses, joining bonus, travel expenses [including air & road], accommodation expenses and any other special benefits as per your eligibility, whichever was provided by the Company.

Please note that this employment is subject to **professional reference checks and documentary evidence of your previous employment.**

We look forward to having you onboard.
for SPI Technologies India Private Limited

Manoj P
Vice President – Human Resources

Received the offer of employment and shall report for duty on the expected Date of Joining, as mentioned above.

(Signature with date)



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Cost to the Company (CTC) Structure

Name : Ms. Poonkodi Kanagaraj
Designation : Subject Matter Expert - Biology
Department : Authoring Solutions

Components	Per Month (INR)	Per Annum (INR)
Basic Pay	13100	157200
House Rent Allowance	6550	78600
Conveyance Allowance	1600	19200
Children's Education Allowance	200	2400
Medical Allowance	-	-
Miscellaneous Allowance	350	4200
Leave Travel Allowance	-	-
Gross Salary (A)	21800	261600
<i>Add: Employer Contribution</i>		
PF	1800	21600
ESIC	-	-
<i>Sub-Total (B)</i>	<i>1800</i>	<i>21600</i>
Total CTC (A+B)	23600	283200
<i>Deductions :Employee Contribution</i>		
PF	1800	21600
ESIC	-	-
<i>Sub-Total (C)</i>	<i>1800</i>	<i>21600</i>
Take Home (A-C)	20000	240000

for SPi Technologies India Private Limited

Manoj P
Vice President – Human Resources

I accept the above CTC structure breakup and I am aware that this is confidential and shall not disclose this information to others.

Signature of Acceptance with date





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ANNEXURE – A

MANDATORY DOCUMENTS REQUIRED FOR JOINING

- Photocopies of all your Academic Mark Sheets & Certificates (up to Highest Degree)
 - 10th Standard
 - 12th Standard (or) Diploma
 - Degree (U.G / P.G)
 - 4 recent passport size photographs
 - Government of India approved Photo ID/Address proof :
 - PAN Card (**Mandatory**)
 - Aadhaar Card (**Mandatory**)
 - Voter ID (or) Driving License (or) Passport
 - **Relieving Letters from all Previous and Current Employer ***
 - **Last 3 months Pay Slip from the Current Employer ***
 - Date of birth details as per Government ID Proof of all the dependents for Mediclaim (if applicable)
 - Family photo for ESI (if applicable)
- *Applicable only for Experienced Candidates*

Please bring all the original documents of academic certificates, Photo ID proof, Address Proof, Employment related documents on the date of joining for verification and it will be returned to you on the same day.

All the very best!

Thank you,
SPi Global – Human Resources Team



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ARUN KARTHI M – S2M



7/7/2021

To

Arunkarthi M

No:130G, Convent Street, Seyur Road, Avinashi-641654

Sub: Letter of Appointment

We are pleased to offer you an appointment in our organization on the following terms and conditions:

1. Your date of commencement of service is: **7/7/2021** as Junior Medical Coder
2. You are entitled to a Salary of **INR12000 (Rupees Twelve Thousand Only)** per month till the confirmation, which would be subject to revision periodically on the basis of your performance. Reference – Annexure.
3. You will be on a probationary period for the first three months. Your confirmation is subject to your performance and behavior during probation. You will be eligible to other benefits in accordance with the company's rules and statutory benefits, if any, applicable to you from time to time. You will also be entitled to leave, ESIC, PF and Gratuity and as per Act. Your Performance Review will be done on yearly basis. Remuneration paid to you shall be subjected to Tax Deduction at Source as per the rules applicable at the time of disbursement.
4. All the confirmed associates have to serve notice period according to their designation or they need to pay three/two (based on their designation) month's gross salary in lieu of notice while resigning from services. However the decision to accept gross salary in lieu of their notice period solely lies with your functional head based on the responsibilities they were handling and the availability of replacement for the position.
5. Employee's unauthorized absence: Employee's unauthorized absence for a period of three consecutive days will make the employee loose his / her lien and his services with the company. Employee will be moved to the absconders list and all his access will be revoked after the tenure of service
6. At all times, you will abide and / or governed by the rules and regulations of the Company as amended or framed from time to time. Your hours of attendance will be regularized to suit the duties entrusted to you. Your whole time and attention shall be devoted to the interest of the Company and you shall not engage yourself in any capacity at any other enterprise or business part time or full time. You shall not engage in any studies or professional course without notifying the company.

Employee Signature: _____



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7. You shall conduct yourself in such a manner, as to justify the trust and confidence reposed in you and act at all times in consistence with the position of responsibility you occupy. You may be required to work for any associate or subsidiary Company on transfer, either full time or part time, and to work for the Company or any associate or subsidiary Company in any part of India or abroad as directed by the management. Upon all such transfers the rules and regulations and also the terms and conditions of service applicable at such place of transfer shall automatically become applicable to you.
8. You will not disclose to any person, firm or corporate body, without approval from appropriate authority of the Company, such technical or managerial information and knowledge about its business, trade secrets, manufacturing process etc. as you may acquire in the course of this appointment
9. Upon your ceasing to be employed by the Company, you shall forthwith return to the Company all the property belonging to the Company or any subsidiary or associate Company of the Company including all documents and memoranda (including records in hard and in soft copy thereof and extracts there from) compiled from the records of the Company or any of its subsidiary or associate Companies or prepared or taken in the course of employment.
10. You shall comply with the provisions of the Company's Industrial Relation Procedures. Any involvement in any illegal industrial action, acts of intimidation or incitement or acts, which may lead to disharmony of labour relations, will be considered as breach of this Employment Agreement and may lead to the Employee's dismissal. All disputes will be under the jurisdiction of Madras High Court at Chennai and for other matters at all other Courts and Authorities in other than writ jurisdiction.
11. **Work from Home:** Due to the pandemic situation you may be given an opportunity to work from home for few months. Please understand that this option is a temporary and interim solution. This temporary solution will be terminated by S2M once the pandemic threat is mitigated or it is determined that business needs are not being met. . Failing to return to office in such a circumstance without any valid reason, will attract severe disciplinary action which includes separation of services without any further notice
12. This position plays an important role in enabling the advancement of our company. As such, successful performance in this role is based on fulfillment of a wide range of expectations which would be conveyed to you on a timely basis. Informal reviews of progress will be conducted throughout the year; a formal performance and wage review will take place according to S2M Health's annual review schedule.
13. As part of your employment at S2M Health, you will be required to sign a non-disclosure/confidentiality/non-compete agreement. During your employment, you agree that you will also not directly or indirectly solicit customers of S2M Health and associated services who are customers or customer prospects of S2M Health at the time of termination and you will not solicit employees or consultants engaged by S2M Health at the time of termination to work for you or any other commercial organization associated with our services.

Employee Signature: _____





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14. Our attendance cycle runs from 26th of month to the 25th of the next month. If the salary account is not opened & activated before 10th of the month, then the salary for that month would be delayed thereby causing inconvenience to the employee. A delay in disbursement.

At the time of joining, you are requested to bring the following documents in original, along with one copy of each.

S. No.	Documents Required
1	Relieving letter/ Service certificate from your previous employer.
2	Copy of last pay slip & form 16 or tax report
3	Copies & Originals of all educational certificate and Birth Certificate.
4	Six copies of recent passport size photographs.
5	Signed Copy of offer / appointment letter.
6	Self ID Proof – 2 copies (Passport/ Driving License/Voter's ID/ Ration Card/ PAN Card/ College ID)
7	Residence Proof – 2 copies Permanent & Temporary (Passport /Driving License/ Voter's ID / Ration Card/ / Mobile Bill or Telephone Bill / LIC Policy / BANK Passbook/ Electricity Bill/Gas Bill/Water Bill/Rental Agreement- (Letter from owner or Self Declaration letter required if it's not in your name)
8	Copy of PAN Card
9	Copy of AADHAR Card

Please bring all the certificates supporting you educational qualification along with mark sheets in original for verification only. Your offer has been made based on the information furnished by you. However, if there is a discrepancy in the copies of the documents/certificates given by you as a proof in support of the above, the Company reserves the right to revoke the offer at any time during your service.

Employee Signature: _____





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Here's a brief detail of the Salary Structure
Annexure

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	3000	36000
2	House Rent Allowance	1800	21600
3	Special Allowance	7200	86400
4	Gross Pay (1+2+3)	10200	122400
Approximate Statutory Deductions			
5	Company's Contribution to PF **	1224	14688
6	Company's Contribution to ESIC @ 1.25% **	127.5	1530
7	Professional Tax	208	2496
8	Income Tax**	0	0
13	Total Cost to Company (1+2+3)	12000	144000
14	Approximate Take Home***	10648.5	127782

Note:

- ** Subject to vary based on earned pay
- *** Approximate Take home value is subject to vary based on actual earnings of the month

For S2M Health,
Best regards,

Pavan P Sethia,

Director, S2M Health

Employee Signature _____

7/7/2021

S2M HEALTH PVT LTD

a 329 Fountain Plaza, Pantheon Road, Chennai 600008, TN, India t +91 44 4216 2188 w
www.s2mhealth.com



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SRI PRETHEBA.R-SURETI INSURANCE MARKETING PVT LTD



SALES OFFICER



NAME : SRI PRETHEBA R
DATE OF BIRTH : 13/08/1998
BLOOD GROUP : B+ve
CONTACT NUMBER : 8012212543



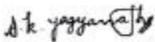






(i) For security and identification purpose, this identity card must be displayed by the employee and duty. (ii) This card must be produced on demand to security. (iii) Loss or theft of this card must be reported to the admin department immediately. (iv) This identity card is non - transferable and must be surrendered immediately upon the cessation of employment.

SURETI INSURANCE MARKETING PVT. LTD
 NO.1 2nd STREET, CHOZHAN NAGAR,
 JJ NAGAR EXTN, KUNIAMUTHUR,
 COIMBATORE - 641006
 PH: 0422 - 2251001


 Authorized Signatory



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GOPIKA-SWIFT MERCHANDISE

TO

MS.GOPIKA

D.NO 102 GEETHA NAGAR,

SIRUPOOLUVAPATTI MAIN ROAD

TIRUPPUR-641603.

TAMILNADU.

We have pleasure in appointing you as outsourcing **JUNIOR MERCHANDISER** our Organization, effective 12.04.2021 on the following terms and condition:

1. Reporting

- i) You will be reporting to CEO of the Company.
- ii) Working hours: 9.00AM to 8.00P.M with a lunch break of one hour. However your duty hours may extend depending upon your job which will be intimated to you through your superiors, from time to time and may exceed depending on the work requirement, you will ensure accomplishment of tasks assigned to you before close of working hours daily and will leave the place of work with due feedback to your superiors.

2. Salary and allowances

Salary and allowances are paid as explained in Annexure I. Salary is paid on or before 7th of every month. Salary will be given directly paid to your bank account.

3. Annual benefits

- i) Bonus calculation is based on the financial year (1st Oct to 30th September) calculation and will be distributed during the following deepavali festivals.
- ii) Bonus calculations are based on the earned salary during financial year.
- iii) During the first one year of employment bonus is calculated at a rate 8.33%.
- iv) After completion of one year from date of joining bonus is calculated at a rate decided by the management.

4. Terminal benefits

- i) **Gratuity:** As per the existing provisions of the Payment of Gratuity Act 1972
- ii) **Bonus:** Pending till last day of working if you are a 'covered employee' under the payment of bonus act.
- iii) **Salary:** due till last day of Working

5. Probation :

You will be on probation for a period of three months from the date of joining. The said probation period will be liable to be extended at the discretion of the management





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depending upon the assessment of your overall performance. You will continuous to be on probation unless confirmed in writing. Future increment in your remuneration will not be automatic and shall depend upon your performance and be at the discretion of the Company

6. Termination of employment:

- i) At any time during the probationary period, your employment can be terminated without assignment any reason or notice.
- ii) Cessation of employment will be on one month's notice or salary in lieu of notice by either party after successful completion of probationary period and confirmation of appointment in writing.
- iii) On such incidence, you will be required to return to the company all papers, documents and other property, which belongs to the company and may be in your possession at that time. Legal action will be taken against the defaulters. Also the cost of training under gone during employment will be deducted from terminal benefits.
- iv) This letter of appointment has been issued to you on the understanding that there is nothing in your past record which should have prevented the company from offering you this appointment. If, however, it is found that your past record is objectionable or if any declaration given by you to the company is modified or if you have wilfully suppressed any information from the company, you will be terminated without any notice or compensation in lieu thereof.
- v) In case of termination of employment on disciplinary grounds, integrity issues, misconducts and absolute non-performance, no notice period or no compensation will be provided.
- vi) In case of termination of employment on disciplinary grounds, integrity issues, misconducts and absolute non-performance, no notice period or no compensation will be provided.

7. Leave:

You will be entitled for Nine National/Festival Holidays as declared by the management.

8. Transfer:

Your services will be liable to be transferred from one place to another and /or from one department to another and /or the Management on account of exigencies of work. Will not be any change in salary or break in service due to transfer.

9. Retirement:

Your service would come to an end automatically on attaining the age of 58 years by way of retirement or even earlier if found unfit.





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10. Change of Address:

Any change in present address or civilian status should be initiated properly in a written format with proof attached to it.

11. Non conflict of personal and company's business interest

i) During the course of your employment and thereafter, you are required to keep all correspondences and exchanges with the company as well as all other information, trade secrets or materials received by you concerning our business, as confidential and not divulge to any person or firm or company such information, trade secrets or correspondence. In case it is discovered that you are a party to such an activity, you shall be deemed to subject yourself to any disciplinary action as found deemed by the management.

ii) Even in case if you have to discontinue services for any reason, you are required not to accept any job offers from any of the competitors who are working our existing customers for a period of two years from the date the date of resignation or separation, as the case may be.

12. Travelling expenses

i) Travelling with in the city or to other city for official purpose is permitted with reimbursement on actual cost as per the standard policy and depends on designations.

ii) Consumption of liquor and tobacco while on official duty anywhere is not allowed as per the company rules and apart from no reimbursements for its consumption, the employee is subject to disciplinary action as deemed fit by the management.

13. Discipline:

i) You are required to conduct yourself properly and in a manner that will not be detrimental to the company. You will also adhere to the rules of Conduct that may be laid down by the Company from time to time

ii) The company shall be at liberty to terminate your employment without any notice or compensation if, any time during the period of employment if you are found guilty of any act of disobedience, indiscipline, insubordination, Incivility, unauthorized absence, dishonesty, fraud or any other serious misconduct or neglect or incompetence in the discharge of your duties or breach of any stipulation in this appointment letter or company's norms or if you become incapacitated or are adjudged insolvent beyond compound with your creditors.



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iii) All the data stored in electronic media including mails should be treated highly confidential and any damage to the data or company assets will be dealt as mentioned in the clause 13(ii) Email and Internet usage assigned to an employee's computer is solely for the purpose of conducting Company business. No Software to be down loaded in to system without the knowledge of IT department. Internet use, on Company time, is authorized to conduct Company business only.

iv) No employees must indulge in money transactions within the campus. No lending or borrowing of money inside the premises. Running of any type of chits or any financial inside the premises or during working hours are totally prohibited.

v) No employee must accept any gifts, gratuities or facilitation fees or any sort of such gifts from any supplier, vendor, subcontractor or any other party as a pre condition of doing business with Swift merchandise.

vi) During course of employment, employees are not supposed to involve in any activities which generate separate income directly or indirectly. Even if such source of income including business activities or any professional services if already involved to be divulged to the management. This include the income source of employee's spouse which if not disclosed will be treated as wilful suppression of an information on the part of employee and appropriate actions will be initiated.

vii) In the event that you fail to attend to your duties for a period of 10 (ten) consecutive days, without any valid reason or without prior approval of the management, the company shall be entitled to terminate your employment without notice or compensation.

14. Security Searches:

- i) The Company has a right to search the employee, his bags, briefcase and motor vehicle.
- ii) The employee must abide by rules set by suppliers when visiting their factories as well as any office based security regulations.

15. Documents to be submitted:

You are required to submit photo copies of necessary documents (Subject to verification with the original) certifying your date of birth, Address/e, Educational qualifications, Relieving letter & Pay slips from the previous employer, PAN card with Two pass port size photograph and one Stamp size photograph.

16. References:

- i) Employment will commence only upon the receipt of two satisfactory references from former/current employers.





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17. Acceptance:

- i) If you accept the above conditions for employment please return to the undersigned the attached copy of this letter duly signed.

Best wishes and welcome to SWIFT family

For SWIFT MERCHANDISE

CEO

I hereby acknowledge the acceptance of this letter with the terms and conditions as stated herein

Candidate's Name & Signature with Date..... Prasad
12/11/2021





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SWIFT MERCHANDISE		
Emp Name	MS.GOPIKA	
Emp ID	SM621	
Designation	JUNIOR MERCH	
D.O.J	12.04.2021	
COST TO THE COMPANY (CTC)		
NAME	PER MONTH	PER ANNUM
BASIC +DA	5229	62748
HRA	2395	28740
SA	2376	28512
TOTAL	10000	120000
EL	336	4032
BONUS 8.33%	436	5232
PF 13.33%	697	8364
ESI 3.25 %	325	3900
TOTAL CTC	11794	141528
TAKE HOME	9297	

Note:

1. Bonus amount fixed as per ceiling upto 50,000 (Max)
2. Bonus calculations are based on the Earned Basic+ Da
3. EL will be distribute during the following deepavali festivals.
4. Increment wages only adding to Special Allowance component.
5. Gratuity : As per Gratuity Act 1972.

FOR SWIFT MERCHANDISE

CEO

[Handwritten Signature]
12/04/21

ACCEPTED BY

[Handwritten Signature]
GOPIKA S



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MANASWINI M S - THAIKATTUMOOSE E.T.M. OUSHADHASALA LTD.

THAIKATTU MOOSS
E.T.M.OUSHADHASALA (INDIA) LTD.
Velayanad-Vellangallur, Thrissur-680662, Ph: 0480-2860469
GSTIN : 32AABCT4163H1ZL

V.NO. : **CASH VOUCHER** Date: 6.1.22

Name & Address: wages: a/c

S.NO	Particulars	Amount	
		Rs	Ps
	wages for the month of December - Manaswini. Rs. Fifteen thousand rupees only.	15,000	
	Approved by	sanctioned by	signature



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		Criterion V Metric 5.2.1

DEVADHARSHINI.M-TCS

Dear Devadharshini M

Ref: TCSL Offer of Employment
Welcome to TCS-Asia's largest IT services, business solutions and outsourcing organisation.

To equip you with an enriching career in the IT industry, we have planned your Initial Learning Program (ILP) from 4TH OCTOBER 2021 at Chennai.

Address of ILP Centre:

M/S. TATA CONSULTANCY SERVICES LTD TCSL "CHENNAI ONE" - SEZ UNIT, (IGGGL- SEZ)

200 Ft. Thoraipakkam - Pallavaram Ring Road, Thoraipakkam,
Chennai - 600 096, Tamil Nadu, India
Chennai 600096, Tamil Nadu



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DHARSHINI.M-TCS



Offer: BUSINESS PROCESS SERVICES
Ref: TCSL/DT20195954225/Chennai/BPS/BTN
Date: 15/10/2020

Ms. Dharshini M
55voc Street Br Puram Peelamedu
Voc Street
Ladies Hostel
Coimbatore-641004
Tamilnadu
Tel# 91-9715777863

Dear Ms. Dharshini M,

Sub: Letter of Offer and Terms of Traineeship

Thank you for exploring training opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you an offer as "Trainee BPS" for a period of 12 months. During this period you will be paid a stipend of Rs. **13,000/-** per month. You will be engaged as a Trainee / Apprentice under the model / certified Standing Orders (as the case may be) applicable to you.

Kindly confirm your acceptance of this traineeship by proposing your date of joining and signing Annexure 1. If not accepted within 7 days of receipt, this offer is liable to lapse at the discretion of the Company. You may handover your acceptance letter to the HR Officer/ Induction Officer at any of our offices.

After you accept this letter of traineeship and clear the medical check-up, and background check you will be given a letter of appointment as a trainee indicating the details of your joining date and initial place of posting after completing joining formalities as per company policy.

TCS decision of releasing the Offer of Traineeship and allowing you to join the organization before completion of your final Graduation examination which has been uncertainly delayed owing to COVID-19 Pandemic, shall not be construed as a waiver of the condition specified in the Terms of Traineeship under clause 'Pre-requisites of Traineeship'. The status of your Graduation completion will be reviewed periodically. The Management reserves the right to revoke this Offer of Traineeship if it is later established that you could not successfully complete your Graduation without any pending arrears/backlogs.

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Tata Consultancy Services Limited
6th Floor III Phase, Spencer Plaza 769, Anna Salai, Chennai - 600 002, India
Ph.: +91 44 66164111 Fax 91 44 6616 4050 E-mail: corporate.office@tcs.com, Website: http://www.tcs.com
Registered Office 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021
Corporate Identification No. (CIN): L22210MH1995PLC084781





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OTHER BENEFITS

1. Health Insurance Scheme

TCSL brings the benefit of health insurance cover to you and your dependents under the company's Health Insurance Scheme (HIS). You are automatically covered under a default HIS Plan.

You have the flexibility to choose a plan which is higher than the existing default plan, by paying the applicable additional premium plus Service Tax, in which case the below benefits can be availed:

- Domiciliary Cover:** This is a provision to cover the cost incurred towards any domiciliary treatment up to a specified limit for each insured person per annum.
- Base Cover:** This is a provision to cover the cost incurred on hospitalization treatments up to a specified limit for each insured person per annum.
- Floater Cover:** This benefit covers the hospitalization expenses incurred over and above the basic hospitalization cover limit. This is a family floater cover for you and your enrolled dependents.

The total premium is split between Base Cover and Floater Cover Premium as per the plan applicable.

i. **Base Cover Premium:** Towards Domiciliary and Base cover for self, spouse and up to three children is entirely borne by TCSL, provided these members are explicitly enrolled by you under the scheme. Additionally, if you wish to cover dependent parents/parents-in-law or remaining children, the applicable premium per insured person is to be borne by you.

ii. **Floater Cover Premium:** Towards Floater cover is to be borne by you.

*Note: The above Health Insurance Scheme is subject to revision. The policy changes if any, in future, will prevail. For further details, please refer to the policy document

2. Professional Memberships:

You will be eligible for reimbursement of expenses towards professional membership as per TCSL's policy.

3. Social Security - Employees' State Insurance:

The company will contribute 4.75% of your stipend or such amount as determined by law towards ESI contribution till you remain covered under Employee's State Insurance Act, 1948.

4. Compensation Benefits under ESI Act / Employees' Compensation Act:

Till you are covered under Employees State Insurance Act (ESI Act), you are entitled to claim the benefits in the event of accidental injury resulting into death or disablement arising out of and in the course of Traineeship, from Employees' State Insurance Corporation.

When you will be out of the purview of ESI Act, you will be eligible for compensation benefit in the event of death / disablement arising out of and in the course of Traineeship as per the Employee Compensation Act (Amendment Act of 2017) or the benefits under the Company's Group Term Life Insurance scheme / Personal accident insurance scheme as the case may be, whichever is more beneficial. For more details on this, refer TCS India policy - Group Life Insurance and TCS India policy - Health Insurance.

5. Night Shift Stipend:

Trainees assigned to night shifts for training would be eligible for a Night Shift Stipend of Rs. 200/- per shift as per the company policy.

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6. Process Specific Stipend:

Based on your allocation, to a process and on account of the process complexity involved, you may be eligible for additional process specific stipend, as defined by the Company.

TERMS OF TRAINEESHIP

1. Traineeship Pre-requisites

Your appointment as a Trainee / Apprentice under the model / certified Standing Order will be subject to successful completion of your graduation examination without any pending arrears / back logs during the entire course duration.

It is clearly understood, agreed and made abundantly clear that in case you do not successfully clear your graduation your traineeship with TCSL will be discontinued without any notice or notice pay

It is mandatory to declare the gaps / arrears / back log, if any, during your academics and work experience. The management reserves the right to withdraw/ revoke the offer of traineeship at any time at its sole discretion in case of any discrepancy or false information is found in the details submitted by you.

2. Traineeship Period:

During the period of your training of 12 months, you may be required to undergo classroom and on the job training. During this period, you may be appraised to evaluate your performance and if your performance is found to be satisfactory, you may be absorbed / appointed in the regular employment of the Company at its sole discretion.

It is hereby specifically clarified that the Company is under no obligation whatsoever to absorb / appoint you on regular basis upon successful completion of your training period of 12 months. You shall not be deemed to have been absorbed / appointed in the regular employment of the company, unless & until you receive a written communication in this regard from the Company.

If your performance is found unsatisfactory, TCSL may terminate your traineeship forthwith by giving you 30 calendar days' notice in writing or payment of stipend for 30 calendar days in lieu thereof.

If you remain on unauthorized absence for a consecutive period of 3 days during the training programme without authorisation or intimation, a presumption shall arise that you have abandoned your traineeship and the company shall be entitled to disqualify and disentitle you forthwith for any further training and your name is liable to be automatically stand discontinued from the list of ILP trainees without any further intimation / separate communication to you.

3. Hours of Training:

You may be required to undergo training in shifts and / or in extended training hours as permitted by law.

4. Leave:

You will be entitled for leaves as per the company's policy.

5. Transport:

TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. TCS employees living beyond these boundaries would be required to make their own arrangements and the routes are predetermined and not permitted to be varied under any circumstances. The company will make appropriate provisions for those working in night shift as permitted by law/ policy.

6. Alternative Occupation / Traineeship:

During the period of your traineeship at TCSL, you are not permitted to undertake any other traineeship, employment, business, assume any public or private office, honorary or remunerative, without the prior written

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permission of the company.

7. Confidentiality, Data and Intellectual Property Protection:

As part of the joining formalities, you are required to sign a Confidentiality, Data and IP Protection Terms, which aims to protect the intellectual property rights and business information of TCSL and its clients. The detailed Confidentiality, Data and IP Protection related terms and conditions are set out in Annexure 2

8. TATA Code of Conduct:

You are required to sign the TATA Code of Conduct and follow the same in your day to day conduct as a trainee of TCSL.

9. Notice Period:

You will have to give at least 30 calendar days' prior notice in writing before discontinuing your traineeship with the Company. The Company may discontinue your traineeship by giving you 30 calendar days' notice in writing or payment of stipend for 30 days in lieu thereof.

10. Medical Test:

You are required to undergo a pre-Traineeship medical check-up and obtain a fitness certificate from the registered medical practitioner/Doctor. This is a pre-condition for Traineeship. Please collect the medical check-up authorization letter from the company HR executive, at the time of submitting your written acceptance of this offer. To verify your identification, we request you to carry a photograph and a photo identification document issued by government like passport, PAN card, Election Card, Driving License etc. If you are a campus recruit, you may produce your current educational institute's photo identification card in the absence of government photo identification document.

Retention of reasonable medical fitness is also a condition of Traineeship. The company also reserves the right to get yourself examined by a doctor at any time during your Traineeship and further employment (if absorbed in Regular Employment) to ascertain your medical fitness. The opinion of the doctor appointed by the company shall be final and binding on both parties. Your failure, refusal or inability to appear for such medical examination will result in the determination of your Traineeship or Employment as the case may be without any notice or notice pay in lieu of notice.

Your Traineeship or further Employment (if absorbed in Regular Employment) is liable to be discontinued / terminated on account of your continued ill health or if you are found to be medically unfit for the job as may be certified by the company's doctor.

11. Background Check:

Your traineeship will be subject to a background check in line with the Company's background check policy. A specially appointed agency will conduct internal and external background checks. Normally, such checks are completed within one month of joining. If the background checks are unfavorable or at a variance with your own declarations, your traineeship will be discontinued without any notice.

12. Submission of Documents:

At the time of your joining traineeship, photocopy of the following documents should be submitted. Please carry the original copies for verification.

- Standard X and XII Mark sheets equivalent
 - Degree certificate and mark sheets for all semesters
 - Postgraduate degree certificate and mark sheets for all semesters (if you are a Post-graduate)
 - Birth Certificate / Proof of Age
 - Passport
 - 6 photographs - passport size
 - An affidavit / notarised undertaking that there is no criminal offence registered/pending against you.
- Your original documents will be returned to you after verification.

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13. Initial Learning Programme (ILP)

On joining TCSL as Trainee, you will be given the benefit of formal & on the job training ("Initial Learning Programme") at the location, as identified, for such a period as TCSL may decide. The said training programme forms a critical part of your traineeship and is an ongoing process. TCSL continues to make investment on training and development of its trainees. This will be of immense value to you and a large part of ownership and commitment has to come from you.

As TCSL progresses with these initiatives, monitoring performance will be an ongoing process and a formal evaluation will be carried out during the training. We would request that the training be taken very seriously to enable you to add maximum value to your professional and personal growth.

14. Letter of Appointment

Your will be issued a letter of appointment on your joining and after completing joining formalities as per TCSL policy

15. Personal Data Processing:

Your personal data collected and developed during recruitment process will be processed in accordance with the TCS Data Privacy Policy. The personal data referred therein are details related to contact, family, education, personal identifiers issued by government, social profile, background references, previous employment and experience, medical history, skillset, proficiency and certifications, job profile and your career aspirations.

It will be processed for various organizational purposes such as recruitment, onboarding, background check, project assignment, performance management, job rotation, career development including at leadership level, diversity and inclusion initiatives, global mobility, wellness program, statutory and legal requirements and specific organizational initiatives in force during your tenure in TCS.

After you join TCS, there would be more sets of Personal Information (PI) attributes processed for various legitimate purposes. All of it will be processed with compliance to applicable laws and the TCS Data Privacy Policy. In some scenarios of your PI processing, you will be provided with appropriate notice and/or explicit consent might be obtained from time to time.

For the purposes mentioned above, your required PI may be shared with specific vendor organizations who provide services to TCS, e.g. background check, health insurance, counselling, travel, transport and visa, payroll services, associate engagement activities, and financial and taxation services.

As TCS is a global company, your PI may be shared with entities outside India, limited for the purposes mentioned above and/or in this offer letter.

In case of overseas deputation, available privacy rights would be governed as per regulatory provisions and / or TCS policies/notice provided applicable at your overseas location.

16. Terms and conditions:

The above terms and conditions of traineeship are specific to your traineeship period in India.

17. Rules and Regulations of the Company:

Your traineeship will be governed by the policies, rules, regulations, practices, processes and procedures of the Company as applicable to you and the changes therein from time to time.

18. Compliance to all clauses:

You will be required to fulfill all the terms and conditions mentioned in this letter of offer of traineeship. Any failure to fulfill any term and /or condition and/or failure to clear any test successfully would entitle TCSL in withdrawing this letter of traineeship at its sole discretion.

Private and Confidential
TCSL/DT20195954225

5

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited
6th Floor III Phase, Spencer Plaza 769, Anna Salai, Chennai - 600 002, India
Ph.: +91 44 66164111 Fax 91 44 6616 4050 E-mail: corporate.office@tcs.com, Website: http://www.tcs.com
Registered Office 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021
Corporate Identification No. (CIN): L22210MH1995PLC084781





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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Withdrawal of Offer

If you fail to accept the offer from TCSL within 7 days, it will be construed that you are not interested in the Traineeship and this offer will be automatically withdrawn. Post acceptance of TCSL offer letter if you fail to join on the date provided in the TCSL joining letter, the offer will stand automatically terminated at the sole discretion of TCSL .

We look forward to having you in our global team.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

Rustom Beheram Sigantoria
Head Talent Acquisition, TCS Business Process Services



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

Encl: Annexure 1: Acceptance
Annexure 2: Confidentiality, Data and Intellectual Property Protection Terms

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Corporate Identification No. (CIN): L22210MH1995PLC094781

6

AKSHAYA R – TECHNOSOFT GLOBAL SERVICES PRIVATE LTD

Page 1550 of 1720



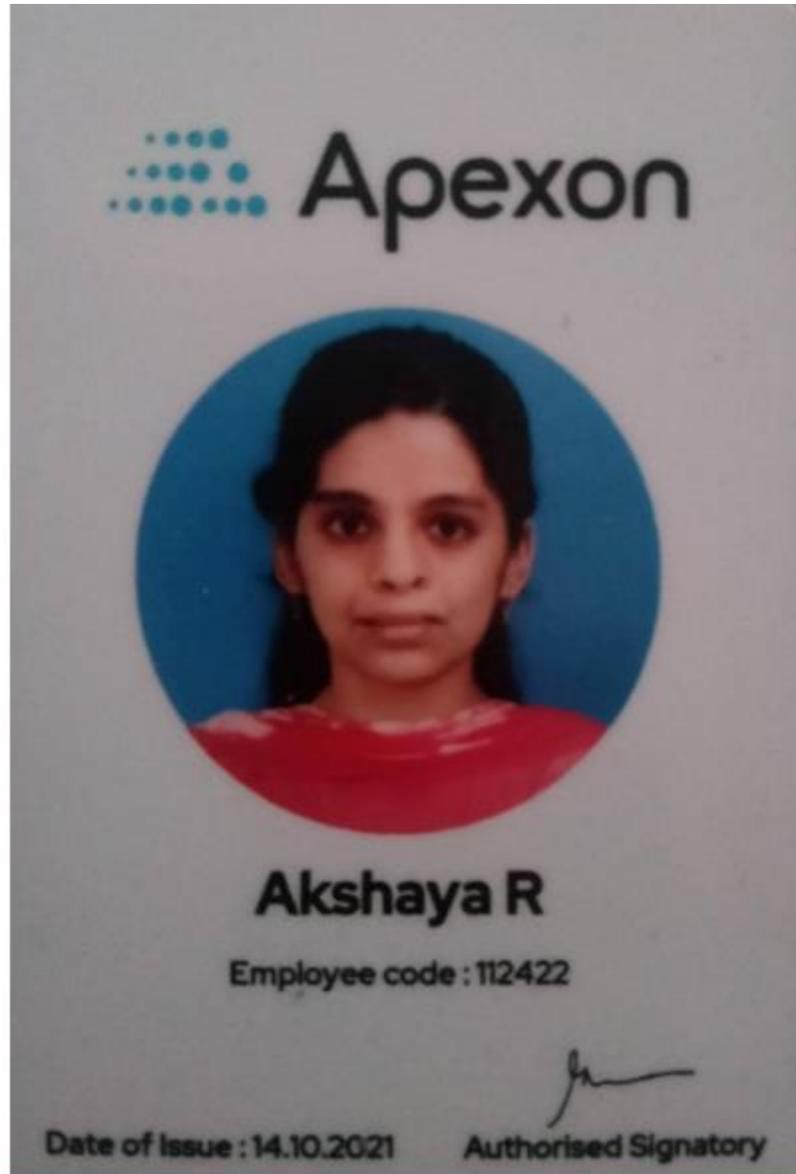


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PRAVEEN.M-THYROCCARE TECHNOLOGIES LIMITED

Ref. No: TTL/RPL/18K/IA/21/AP1501

Date: 24.09.2021

To,
Mr. M Praveen
Mobile: 9750713715
H. No. 13/404 D, Kasimvayal,
Gudalur, The Nilgiris,
Tamil Nadu - 643212

PROVISIONAL OFFER FOR YOUR APPOINTMENT AS APPRENTICE TRAINEE

Dear Mr. M Praveen,

This is to notify you that we have shortlisted your application and are pleased to make a provisional offer for Traineeship as **Trainee - Laboratory** with a monthly stipend of **Rs.18,000/-**. You have been posted at **Bangalore** and have been scheduled to join work on **04/10/2021**.

You will be governed by the rules and regulations of the company as below:

- You are advised to transfer Rs. 5,000/- to "Thyrocare Technologies Limited" as a refundable caution money. The caution money is refundable to you on successful completion of one year of your continued service in the organization along with retention allowance.
- Your appointment as Trainee will commence from your DOJ and will be for a period of minimum one year and terms of your association shall be within the scope and province of Apprentice Act.
- Please note that your job involves night shift.
- On successful completion of training, based on your performance during and at the end of the training period, you will be confirmed in the services of the Company for appropriate position depending on suitable openings.
- You shall always maintain a high level of confidentiality relating to information acquired during the course of your duties in relation to the activities of the Company, its members or its affiliates.
- The Company reserves the right to terminate apprentice trainees on grounds of misconduct or breach of the terms and conditions of the Undertaking to be furnished by the trainee at the time of joining and / or violation of any rules and regulations or standing orders of the Company by giving 7 days notice, mutually. Company may terminate your services immediately on disciplinary grounds.

You are required to send your offer acceptance note to join@thyrocare.com within next 24 hours. We welcome you to our company and wish you a successful career with us.

Thanking you,

Yours truly,

For Thyrocare Technologies Ltd.

Offer Acceptance:

Date:

Place:

Authorized Signatory (HRD Department)

Note: Though this is an offer letter, company reserves the right to reject your candidature if you had submitted misleading facts or information.





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ANNEXURE-I

Company's Core Business:

- Corporate Diagnostic Healthcare Laboratory conducting 70000 specialized blood tests.
- Annual turnover of the group: 500 Crores
- Company has been growing 20% CAGR for the last 25 years.

Reporting place for joining :

Thyrocare Technologies Pvt Ltd.

Thyrocare, Samanvitha Complex, 14, Mayura Street,
Outer Ring Road, Hebbal,
Bangaluru - 560095

Email ID: join@thyrocare.com

Website: www.thyrocare.com

Reporting time on date of joining : **09:00 AM**

On the date of joining you are requested to bring below mentioned documents.

- Original & attested copies of the mark sheet & certificates (10th grade to highest qualification).
- 02 Copies of Aadhar Card & PAN Card is mandatory.
- Three recent Passport size photographs (White Background).
- Bank Account details (Bank Name / Bank Account No./ Branch Name / Branch Address / IFSC Code /Account Type) with canceled cheque to credit the salary, if available.
- Copy of Certificate of Police Verification is Mandatory.
- Medical Fitness Certificate from Registered Medical Practitioner is mandatory on Joining date.

Below are the details of company account for online transfer (NEFT/IMPS/RTGS) of Caution

Deposit :

Account holder name – Thyrocare Technologies Limited.

Bank Name – Axis Bank Limited.

Branch – Vashi.

Account Number – 072010200011981

IFSC Code – UTIB0000072.

Note: Original documents are for verification purpose only and the same will be returned back on the same day itself.





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8/25/2021 Gmail - TNQ - Results - Reg

M Gmail Drngp college <ngpplacement@gmail.com>

TNQ - Results - Reg
2 messages

Placement officer <directorplacement@drngp.ac.in> Mon, Jan 25, 2021 at 4:32 PM
To: ngpplacement <ngpplacement@gmail.com>

Dear Sir,

As discussed, please find the attached details of the students who got selected for Trainee - Copyediting for your reference.

Regards,
Dayavathy S

 **Final Selects_Dr.N G P (Trainee_Copyediting).xlsx**
12K

Drngp college <ngpplacement@gmail.com> Mon, Jan 25, 2021 at 4:33 PM
To: "Dr.NGPASC Placement" <placement@drngpasc.ac.in>

[Quoted text hidden]
—
Thanks & Regards Balaji Gunasekaran Head placement and Training Dr.N.G.P.Arts and Science college Coimbatore
8220238305

 **Final Selects_Dr.N G P (Trainee_Copyediting).xlsx**
12K

<https://mail.google.com/mail/u/07k=69f854d03f&view=pt&search=all&permthid=thread-f%3A1689856316536774449&siml=msg-f%3A168985631653...> 1/1





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DEEBEKA - TNQ

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PRAKALYA - TNQ

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ARUN - TNQ

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1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELIJARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NANDHINI - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	EIJARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S. Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PAVITHRA - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELIARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SHIVANI - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	EIJARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SRINITHI - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELIARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SUBASHREE - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELIJARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ANGEL LINCIS - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELILARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ELILARASI - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELILARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRIYA DHARSHINI –TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	EJJIARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RUDHRA - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELIJARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
22	B.Jebitha	6383637325	181ph021@gmail.com	B.Sc.
23	Nandhini. K	9360829639	181ph035@gmail.com	B.Sc.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANGEETHA - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELIJARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
20	S. SRINITHI	7339655810	181ph053@gmail.com	B.Sc.
21	Pavithra AG	6379520434	181ph039@gmail.com	B.Sc.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SINDHUKAVI - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N.SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
7	Angel Lincis.D	7448681931	181ce004@gmail.com	B.Sc.
8	ELIARASI S	8508804641	181ce013@gmail.com	B.Sc.
9	PRAKALYA.V	7094080848	181bc042@gmail.com	B.Sc.
10	S.Deebeka	6385928863	181bc007@gmail.com	B.Sc.
11	K. Janani	9944578547	181bc019@gmail.com	B.Sc.
12	Jeevarathnam.V	9994918182	181bc021@gmail.com	B.Sc.
13	PONRITHIKA K	9384209564	ponrithikakarthekeyan1806@gmail.com	B.Sc.
14	Pradhamesh cm	9865999876	181mb035@gmail.com	B.Sc.
15	Ramyasri A	9488708565	181mb041@gmail.com	B.Sc.
16	Arun A	9677359554	181mb006@gmail.com	B.Sc.
17	Shivani.V	7868989694	181ph048@gmail.com	B.Sc.
18	Subashree	6383504477	181ph055@gmail.com	B.Sc.
19	V. JEMALA	7708071351	181ph022@gmail.com	B.Sc.
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NAAC
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Metric 5.2.1

SUTHIKSHAN G N - TNQ

SNO	Name	Contact No	Email ID	Degree
1	SIVAANIKA SURESH	6383003502	181ce062@gmail.com	B.Sc.
2	RUDHRA S	9715125544	181ce045@gmail.com	B.Sc.
3	PRIYA DHARSINI.M	9500261470	181ce040@gmail.com	B.Sc.
4	Sangeetha M	9566556826	sangeethamurugesan616@gmail.com	B.Sc.
5	Sindhukavi.G	6383130480	181ce050@gmail.com	B.Sc.
6	G.N SUTHIKSHAN	6382552240	181ce057@gmail.com	B.Sc.
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

DEEPIKA JEGANATHAN-EFFICACY


28-04-2021

To:
Ms Deepika Jeganathan,
4/77 Eetiverampalayam,
poonthotam, perumallur (post),
Tiruppur-641666.

Dear Ms Deepika Jeganathan,

Subsequent to the interviews you had with us, we are happy to consider your application for the position of "Type Setter", on the following terms and conditions. Your service is deputed at Toppan Merrill Technology Services Private Limited, Olympia Tech Park, Phase 3 Fortius Tower, 6th Floor, Guindy, Chennai - 600032, Industrial Estate.

Compensation Structure	
Components	Salary Per Month (INR)
	Type Setter
Basic Salary	5950
HRA	2082
Special Allowance	5093
Production Bonus	475
Attendance Bonus	1200
Conveyance Allowance	800
Bonus	1400
GROSS SALARY	17000
Employee P.F	1790
Employee E.S.I	128
Professional Tax	208
NET PAY	14874
Employer P.F	1939
Employer E.S.I	553
CTC	19492

In addition to the salary as above you are entitled for:

- Night Shift Allowance of Rs; 150/- per shift, if you are working on Night Shift.
- Rs.80/-per hour, if you are doing an OT.
- Rs.1200/- is eligible only when the employee attends all the working days. If the employee takes 1 or two days leave then they are eligible for Rs. 600/- and more than 2 days then attendance bonus will not be paid.

EFFICACY ACCOUNT MANAGEMENT SOLUTIONS PVT LTD
34, KAVERI NAGAR, IYENCHERRY, URAPAKKAM, TN-603210
CIN:U74900TN2014PTC096096



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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

AKALYA.R-VMC HOSPITAL





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SANJAY – VINSINFO

vinsinfo

30th January 2021

To
The Placement Officer
Dr.N.G.P. Arts and Science College,
Coimbatore.

Sub: Provisionally Selected Candidates

Sir/ Madam

Warm Greetings. We thank you for the opportunity provided to conduct campus interview in your esteemed institution. The following candidates are provisionally selected to work in our organization as **Associate Developer**.

The following are the terms of the candidates who will be joining us.

- Salary - Rs. 2.2 Lakhs (CTC) per annum.
- 6 months probation period.
- 30 months minimum service agreement from the date of joining.
- There should not be any arrears at the time of joining.

S. No	Name	Department	College Name
1	Issac Kingslin G	B.Sc CT	Dr.N.G.P. Arts and Science College
2	Sanjay S	BCA	Dr.N.G.P. Arts and Science College

They are requested to contact our Chennai office on completion of their course.

Our Office Address: **Vinsinfo Private Limited**
Nisha Anand Complex,
80/ 96, First Floor, Chamiers Road,
Teynampet, Chennai-18
(Near Adayar Gate Hotel)

Thanking you

For Vinsinfo Private Limited

S. Venkatesan

S. Venkatesan
9841082362 / 7401222557

VINSINFO PRIVATE LIMITED
Nisha Anand Complex, 80/96, Chamiers Road, Teynampet, Chennai - 600 018, INDIA
+91 44 2431 4499 | hr@vinsinfo.com | www.vinsinfo.com

CIN U72900TN2018PTC126579
PAN AAGCV7368H
GSTIN 33AAGCV7368H1ZZ





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ISSAC KINGSLIN - VINSINFO

vinsinfo

30th January 2021

To
The Placement Officer
Dr.N.G.P. Arts and Science College,
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2	Sanjay S	BCA	Dr.N.G.P. Arts and Science College

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Nisha Anand Complex,
80/ 96, First Floor, Chamiers Road,
Teynampet, Chennai-18
(Near Adayar Gate Hotel)

Thanking you

For Vinsinfo Private Limited

S. Venkatesan

S. Venkatesan
9841082362 / 7401222557

VINSINFO PRIVATE LIMITED
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+91 44 2431 4499 | hr@vinsinfo.com | www.vinsinfo.com

CIN U72900TN2018PTC126579
PAN AAGCV7368H
GSTIN 33AAGCV7368H1ZZ





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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

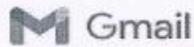
NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOWTHAM – VISIONARY RCM

8/25/2021

Gmail - REG : JOINING - APRIL 1ST - CAMPUS 2021



Drngpc college <ngpplacement@gmail.com>

REG : JOINING - APRIL 1ST - CAMPUS 2021

3 messages

surendaran <surendaran.shanmugasundaram@visionaryrcm.com>
To: ngpplacement@gmail.com, directorplacement@drngpit.ac.in
Cc: Vimal Kumar <vimalkumar@visionaryrcm.com>, Lokesh K C <lokesk@visionaryrcm.com>

Sat, Mar 27, 2021 at 5:07 PM

Dear placement officer,

As discussed, Please send your college students for joining on 1st of Apr 2021 those who shortlisted from campus, We are starting our batch on 31-Mar-21.

Kindly required the confirmation from the below list of joiners.

ADVAITH K	B.E - BIOMEDICAL ENGINEERING
ARVIND RAJ K	B.E - BIOMEDICAL ENGINEERING
DHARSHAN R	B.E - BIOMEDICAL ENGINEERING
MANASA NIVERDA S	B.E - BIOMEDICAL ENGINEERING
MEENA S	CLINICAL LAB TECHNOLOGY
SAKTHI KAMARAJ	CLINICAL LAB TECHNOLOGY
ROJAMANLB	BIOTECHNOLOGY
PRITI SHUTI ROUT.S	BIOTECHNOLOGY
R.SRI MEENASH	BIOTECHNOLOGY
GOWTHAM.R	BIOTECHNOLOGY
DARIKA.D	BIOTECHNOLOGY
KIRUBA.M	BIOTECHNOLOGY
BLESSIE SELSIA.D	BIOTECHNOLOGY

<https://mail.google.com/mail/u/0?ik=66f854d03f&view=pt&search=all&permthid=thread-f53a1695384927318444173&simpl=msg-f53a169538492731...> 1/3





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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRIYADHRSINI – VISIONARY RCM

8/25/2021 Gmail - REG : JOINING - APRIL 1ST - CAMPUS 2021

MAYURLC	BIOTECHNOLOGY
PRIYADHRSINI.S.R	BIOTECHNOLOGY

THANKS AND REGARDS,
SURENDARAN S
HR-TALENT ACQUISITION


6382979674
surendaran.shanmugasunderam@visionaryrcm.com
www.corrohealth.com

 **VISIONARY RCM**
A CorroHealth Company

Visionary RCM made the following annotations:

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Thank you,
Visionary RCM

Placement officer <directorplacement@drngpasc.ac.in> Mon, Mar 29, 2021 at 9:00 AM
To: surendaran <surendaran.shanmugasunderam@visionaryrcm.com>
Cc: ngpplacement <ngpplacement@gmail.com>, Vimal Kumar <vimalkumar@visionaryrcm.com>, Lokesh K C <lokeshkc@visionaryrcm.com>

Dear Mr.Surendaran,

We are confirming the below mentioned students will join on 1st of Apr 2021.

<https://mail.google.com/mail/u/0?ik=896854d036&view=pt&search=all&permthid=thread-f%3A1695384927318444173&siml=msg-f%3A169538492731...> 2/3





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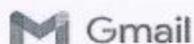
NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KIRUBA – VISIONARY RCM

8/25/2021

Gmail - REG : JOINING - APRIL 1ST - CAMPUS 2021



Drngpc college <ngpplacement@gmail.com>

REG : JOINING - APRIL 1ST - CAMPUS 2021

3 messages

surendaran <surendaran.shanmugasundaram@visionaryrcm.com>

Sat, Mar 27, 2021 at 5:07 PM

To: ngpplacement@gmail.com, directorplacement@drngpit.ac.in

Cc: Vimal Kumar <vimalkumar@visionaryrcm.com>, Lokesh K C <lokesk@visionaryrcm.com>

Dear placement officer,

As discussed, Please send your college students for joining on 1st of Apr 2021 those who shortlisted from campus, We are starting our batch on 31-Mar-21.

Kindly required the confirmation from the below list of joiners.

ADVAITH K	B.E - BIOMEDICAL ENGINEERING
ARVIND RAJ K	B.E - BIOMEDICAL ENGINEERING
DHARSHAN R	B.E - BIOMEDICAL ENGINEERING
MANASA NIVERDA S	B.E - BIOMEDICAL ENGINEERING
MEENA.S	CLINICAL LAB TECHNOLOGY
SAKTHI KAMARAJ	CLINICAL LAB TECHNOLOGY
ROJAMANLB	BIOTECHNOLOGY
PRITI SHUTI ROUT.S	BIOTECHNOLOGY
R.SRI MEENASH	BIOTECHNOLOGY
GOWTHAM.R	BIOTECHNOLOGY
DARIKA.D	BIOTECHNOLOGY
KIRUBA.M	BIOTECHNOLOGY
BLESSIE SELSIA.D	BIOTECHNOLOGY

<https://mail.google.com/mail/u/0?ik=66f854d03f&view=pt&search=all&permthid=thread-f53a1695384927318444173&simpl=msg-f53a169538492731...> 1/3





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

8/25/2021

Gmail - REG : JOINING - APRIL 1ST - CAMPUS 2021

MAYUR.L.C	BIOTECHNOLOGY
PRIYADHARSIN.L.S.R	BIOTECHNOLOGY

THANKS AND REGARDS,
SURENDARAN S

HR-TALENT ACQUISITION



6382979674

surendaran.shanmugasundaram@visionaryrcm.com

www.corrohealth.com



Visionary RCM made the following annotations:

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Thank you,
Visionary RCM

Placement officer <directorplacement@drngpit.ac.in>
To: surendaran <surendaran.shanmugasundaram@visionaryrcm.com>
Cc: ngplacement <ngplacement@gmail.com>, Vimal Kumar <vimalkumar@visionaryrcm.com>, Lokesh K C <lokeshkc@visionaryrcm.com>

Mon, Mar 29, 2021 at 9:00 AM

Dear Mr.Surendaran,

We are confirming the below mentioned students will join on 1st of Apr 2021.

<https://mail.google.com/mail/u/0?ik=896854d03&view=pt&search=all&permthid=thread-f%3A1695384927318444173&simpl=msg-f%3A169538492731...> 2/3





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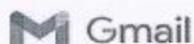
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PRITI SHUTI ROUTS – VISIONARY RCM

8/25/2021

Gmail - REG : JOINING - APRIL 1ST - CAMPUS 2021



Drngpc college <ngpplacement@gmail.com>

REG : JOINING - APRIL 1ST - CAMPUS 2021

3 messages

surendaran <surendaran.shanmugasundaram@visionaryrcm.com>

Sat, Mar 27, 2021 at 5:07 PM

To: ngpplacement@gmail.com, directorplacement@drngpit.ac.in

Cc: Vimal Kumar <vimalkumar@visionaryrcm.com>, Lokesh K C <lokesk@visionaryrcm.com>

Dear placement officer,

As discussed, Please send your college students for joining on 1st of Apr 2021 those who shortlisted from campus, We are starting our batch on 31-Mar-21.

Kindly required the confirmation from the below list of joiners.

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ARVIND RAJ K	B.E - BIOMEDICAL ENGINEERING
DHARSHAN R	B.E - BIOMEDICAL ENGINEERING
MANASA NIVERDA S	B.E - BIOMEDICAL ENGINEERING
MEENA S	CLINICAL LAB TECHNOLOGY
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R.SRI MEENASH	BIOTECHNOLOGY
GOWTHAM.R	BIOTECHNOLOGY
DARIKA.D	BIOTECHNOLOGY
KIRUBA.M	BIOTECHNOLOGY
BLESSIE SELSIA.D	BIOTECHNOLOGY

<https://mail.google.com/mail/u/0?ik=66f854d03f&view=pt&search=all&permthid=thread-f53a1695384927318444173&simpl=msg-f53a169538492731...> 1/3





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1

8/25/2021

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MAYUR.L.C	BIOTECHNOLOGY
PRIYADHARSIN.L.S.R	BIOTECHNOLOGY

THANKS AND REGARDS,
SURENDARAN S

HR-TALENT ACQUISITION



6382979674

surendaran.shanmugasundaram@visionaryrcm.com

www.corrohealth.com



Visionary RCM made the following annotations:

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Thank you,
Visionary RCM

Placement officer <directorplacement@drngpasc.ac.in>
To: surendaran <surendaran.shanmugasundaram@visionaryrcm.com>
Cc: ngpplacement <ngpplacement@gmail.com>, Vimal Kumar <vimalkumar@visionaryrcm.com>, Lokesh K C <lokeshkc@visionaryrcm.com>

Mon, Mar 29, 2021 at 9:00 AM

Dear Mr.Surendaran,

We are confirming the below mentioned students will join on 1st of Apr 2021.

<https://mail.google.com/mail/u/0?ik=896854d03&view=pt&search=all&permthid=thread-f%3A1695384927318444173&simpl=msg-f%3A169538492731...> 2/3





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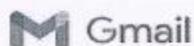
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Metric 5.2.1

ROJAMANI – VISIONARY RCM

8/25/2021

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Drngpc college <ngpplacement@gmail.com>

REG : JOINING - APRIL 1ST - CAMPUS 2021

3 messages

surendaran <surendaran.shanmugasundaram@visionaryrcm.com>

Sat, Mar 27, 2021 at 5:07 PM

To: ngpplacement@gmail.com, directorplacement@drngpit.ac.in

Cc: Vimal Kumar <vimalkumar@visionaryrcm.com>, Lokesh K C <lokeskcc@visionaryrcm.com>

Dear placement officer,

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DHARSHAN R	B.E - BIOMEDICAL ENGINEERING
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SAKTHI KAMARAJ	CLINICAL LAB TECHNOLOGY
ROJAMANLB	BIOTECHNOLOGY
PRIJI SHUTI ROUT.S	BIOTECHNOLOGY
R.SRI MEENASH	BIOTECHNOLOGY
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MAYUR.L.C	BIOTECHNOLOGY
PRIYADHARSIN.L.S.R	BIOTECHNOLOGY

THANKS AND REGARDS,
SURENDARAN S

HR-TALENT ACQUISITION



6382979674

surendaran.shanmugasundaram@visionaryrcm.com

www.corrohealth.com



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SRI MEENAKSH – VISIONARY RCM

8/25/2021 Gmail - REG : JOINING - APRIL 1ST - CAMPUS 2021

M Gmail Drngp college <ngpplacement@gmail.com>

REG : JOINING - APRIL 1ST - CAMPUS 2021
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THANKS AND REGARDS,
SURENDARAN S

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ANBU K – VISIONARY RCM





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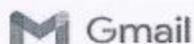
NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SAKTHI KAMARAJ – VISIONARY RCM

8/25/2021

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Drngp college <ngpplacement@gmail.com>

REG : JOINING - APRIL 1ST - CAMPUS 2021

3 messages

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PRIYADHARSIN.L.S.R	BIOTECHNOLOGY

THANKS AND REGARDS,
SURENDARAN S

HR-TALENT ACQUISITION



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NAAC
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Criterion V
Metric 5.2.1

BLESSIR SELSIA-VISIONARY RCM

VISIONARY RCM

03, June 2021

To
Ms Blessie Selsia
1/298 Mangalam Road, Kullegoundanpuclur,,
Andipalayam,,
Tiruppur, Tamil Nadu, 641687..

Dear Ms Blessie Selsia,

Sub: Letter of Appointment

We are pleased to offer you an appointment in our organization on the following terms and conditions:

- 1 Your date of commencement of service is: **02, June 2021**
- 2 Employee ID, Designation : **VRCMCBE2892 , Jr. Executive - Coding Services**
- 3 File No , Place of posting: **# 2865, Coimbatore**
- 4 You will be entitled to a **CTC of Rs.15001 (Rupees Fifteen Thousand and One Only)** per month till the confirmation, which would be subject to revision periodically on the basis of your performance. **Ref – Annexure A**
- 5 You will be on a probationary period for the first six months. Your confirmation is subject to your performance and behavior during probation.
- 6 You will be eligible to other benefits in accordance with the company's rules and statutory benefits, if any, applicable to you from time to time. You will also be entitled to leave, ESIC, PF and Gratuity and as per Act. The Company's decision shall be final and binding on you in all such matters.
- 7 Your next salary revision depends upon company's discretion. Company has all rights to provide or cancel annual appraisal based on your performance
- 8 **Compulsory Employment Period:** You will serve the Company for the number of years and months mentioned in your service agreement from the date of signing 'Service Agreement.' You can officially resign only post completion of your compulsory employment period
- 8.1 If you terminate your employment with Company before the Compulsory employment period, you agree to pay the Company the compensatory amount as mentioned in your service agreement or three months gross salary whichever is higher, in all circumstances the below notice period has to be executed –



Accepted By - Ms Blessie Selsia



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VISIONARY RCM

- 8.1.1.1 Confirmed associates below AVP level have to serve Two month's notice while resigning from services. Confirmed associates at & above AVP level have to serve Three months' notice while resigning from services. All the confirmed associates have to serve notice period according to their designation or they need to pay three/two (based on their designation) month's gross salary in lieu of notice while resigning from services. However the decision to accept gross salary in lieu of their notice period solely lies with your functional head based on the responsibilities they were handling and the availability of replacement for the position.
- 8.2 You will submit the original certificate that will be returned to you on your relieving from the company.
- 9 **Employee's unauthorized absence:** Employee's unauthorized absence for a period of three consecutive days will make the employee loose his / her lien and his services with the company. The company will send a formal letter to the employee asking for explanation on the unauthorized absence and will request the employee to come back to work within 2 working days from the receipt of the letter. Not responding for the formal HR letter will attract a legal letter from the company asking for explanation and compensation for absconding from work and the employee's service with the company will automatically come to end without company's notice or intimation.
- 10 At all times, you will abide and / or governed by the rules and regulations of the Company as amended or framed from time to time.
- 11 Your hours of attendance will be regularized to suit the duties entrusted to you.
- 12 Your whole time and attention shall be devoted to the interest of the Company and you shall not engage yourself in any capacity at any other enterprise or business part time or full time. You shall not engage in any studies or professional course without notifying the company.
- 13 You shall conduct yourself in such a manner, as to justify the trust and confidence reposed in you and act at all times in consistence with the position of responsibility you occupy. You may be required to work for any associate or subsidiary Company on transfer, either full time or part time, and to work for the Company or any associate or subsidiary Company in any part of India or abroad as directed by the management. Upon all such transfers the rules and regulations and also the terms and conditions of service applicable at such place of transfer shall automatically become applicable to you.
- 14 You will not disclose to any person, firm or corporate body, without approval from appropriate authority of the Company, such technical or managerial information and knowledge about its business, trade secrets, manufacturing process etc. as you may acquire in the course of this appointment.
- 15 You will retire from the services of the Company at the end of the month in which you attain the age of 58 years or have completed 35 years of full time service in the company whichever is earlier .



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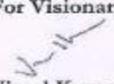
Criterion V
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VISIONARY RCM

- 16 Any communication sent by prepaid registered post at your address as intimated by you in writing to the Company from time to time shall be deemed under all circumstances to have been received by you within three days of the dispatch irrespective of whether the communication is received or not. Your address for the purpose of this clause has been noted in the records of the Company as per this letter. You must furnish any change in the said address in writing.
- 17 In case any declaration or information furnished by you in your application for employment or otherwise, is found to be wrong or incorrect or it is found that you have willfully suppressed any material information, your services will be liable for termination without any notice.
- 18 Upon your ceasing to be employed by the Company, you shall forthwith return to the Company all the property belonging to the Company or any subsidiary or associate Company of the Company including all documents and memoranda (including records in hard and in soft copy thereof and extracts there from) compiled from the records of the Company or any of its subsidiary or associate Companies or prepared or taken in the course of employment.
- 19 You shall comply with the provisions of the Company's Industrial Relation Procedures. Any involvement in any illegal industrial action, acts of intimidation or incitement or acts, which may lead to disharmony of labour relations, will be considered as breach of this Employment Agreement and may lead to the Employee's dismissal.
- 20 All disputes will be under the jurisdiction of Madras High Court at Chennai and for other matters at all other Courts and Authorities in other than writ jurisdiction.
- 21 Your Performance Review will be done on yearly basis. Remuneration paid to you shall be subject to Tax Deduction at Source as per the rules applicable at the time of disbursement.
- 22 Variable Compensation: If there is a variable component mentioned in your pay structure in the annexure-A, it will be contingent on the Company's overall performance and your personal goals being met. Specific individual goals shall be developed by your functional head. The company reserves the right to amend or withdraw the variable pay, at its absolute discretion.
- 23 Background verification: As per your assigned client's requirement, the Company might verify your background on previous employment history, education, residing address, police records, etc. to check on the authenticity of your provided information. Failure on any parameter here might lead to termination of your service or rejection of your appointment either at the initial stage or at any point of your service with the Company.

Please sign and return the duplicate copy of this letter as confirmation of your having accepted the terms and conditions for our records.

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited


Vimal Kumar R
DGM- Human Resource



Accepted By - Ms Blessie Selsia



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Annexure –A

Pay & Allowances Structure Summary

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	7501	90012
2	House Rent Allowance	3750	45000
3	Special Allowance	1534	18408
4	Gross Pay (1+2+3)	12785	153420
5	Company's Contribution to PF	1175	14100
6	Company Contribution to ESIC @ 3.25%	416	4992
7	Annual Bonus @ one month's basic pay- Paid annually	625	7500
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	15001	180012
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1084	13008
11	Employee's Contribution to ESIC @ 0.75% **	96	1152
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	11396	136752

Note:

** Subject to vary based on earned pay

*** Approximate Take home value is subject to vary based on actual earnings of the month

With best wishes,

For Visionary RCM Infotech (India) Private Limited

Vimal Kumar R
DGM – Human Resource

Accepted By - Ms Blessie Selsia





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DARIKA-VISIONARY RCM

VISIONARY RCM

03, June 2021

To
Ms Darika
10B Koottappalli, Thathanur, Avinashi,,
Punjaithamaraikulam, Tiruppur,,
Tamil Nadu, 638460..

Dear Ms Darika,

Sub: Letter of Appointment

We are pleased to offer you an appointment in our organization on the following terms and conditions:

- 1 Your date of commencement of service is: **02, June 2021**
- 2 Employee ID, Designation : **VRCMCBE2880 , Jr. Executive - Coding Services**
- 3 File No , Place of posting: **# 2853, Coimbatore**
- 4 You will be entitled to a **CTC of Rs.15001 (Rupees Fifteen Thousand and One Only)** per month till the confirmation, which would be subject to revision periodically on the basis of your performance. **Ref – Annexure A**
- 5 You will be on a probationary period for the first six months. Your confirmation is subject to your performance and behavior during probation.
- 6 You will be eligible to other benefits in accordance with the company's rules and statutory benefits, if any, applicable to you from time to time. You will also be entitled to leave, ESIC, PF and Gratuity and as per Act. The Company's decision shall be final and binding on you in all such matters.
- 7 Your next salary revision depends upon company's discretion. Company has all rights to provide or cancel annual appraisal based on your performance
- 8 **Compulsory Employment Period:** You will serve the Company for the number of years and months mentioned in your service agreement from the date of signing 'Service Agreement.' You can officially resign only post completion of your compulsory employment period
- 8.1 If you terminate your employment with Company before the Compulsory employment period, you agree to pay the Company the compensatory amount as mentioned in your service agreement or three months gross salary whichever is higher, in all circumstances the below notice period has to be executed –



Accepted By - Ms Darika



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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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3rd Cycle

Criterion V
Metric 5.2.1

VISIONARY RGM

- 8.1.1.1 Confirmed associates below AVP level have to serve Two month's notice while resigning from services. Confirmed associates at & above AVP level have to serve Three months' notice while resigning from services. All the confirmed associates have to serve notice period according to their designation or they need to pay three/two (based on their designation) month's gross salary in lieu of notice while resigning from services. However the decision to accept gross salary in lieu of their notice period solely lies with your functional head based on the responsibilities they were handling and the availability of replacement for the position.
- 8.2 You will submit the original certificate that will be returned to you on your relieving from the company.
- 9 **Employee's unauthorized absence:** Employee's unauthorized absence for a period of three consecutive days will make the employee loose his / her lien and his services with the company. The company will send a formal letter to the employee asking for explanation on the unauthorized absence and will request the employee to come back to work within 2 working days from the receipt of the letter. Not responding for the formal HR letter will attract a legal letter from the company asking for explanation and compensation for absconding from work and the employee's service with the company will automatically come to end without company's notice or intimation.
- 10 At all times, you will abide and / or governed by the rules and regulations of the Company as amended or framed from time to time.
- 11 Your hours of attendance will be regularized to suit the duties entrusted to you.
- 12 Your whole time and attention shall be devoted to the interest of the Company and you shall not engage yourself in any capacity at any other enterprise or business part time or full time. You shall not engage in any studies or professional course without notifying the company.
- 13 You shall conduct yourself in such a manner, as to justify the trust and confidence reposed in you and act at all times in consistence with the position of responsibility you occupy. You may be required to work for any associate or subsidiary Company on transfer, either full time or part time, and to work for the Company or any associate or subsidiary Company in any part of India or abroad as directed by the management. Upon all such transfers the rules and regulations and also the terms and conditions of service applicable at such place of transfer shall automatically become applicable to you.
- 14 You will not disclose to any person, firm or corporate body, without approval from appropriate authority of the Company, such technical or managerial information and knowledge about its business, trade secrets, manufacturing process etc. as you may acquire in the course of this appointment.
- 15 You will retire from the services of the Company at the end of the month in which you attain the age of 58 years or have completed 35 years of full time service in the company whichever is earlier .



Accepted By - Ms Darika



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- 16 Any communication sent by prepaid registered post at your address as intimated by you in writing to the Company from time to time shall be deemed under all circumstances to have been received by you within three days of the dispatch irrespective of whether the communication is received or not. Your address for the purpose of this clause has been noted in the records of the Company as per this letter. You must furnish any change in the said address in writing.
- 17 In case any declaration or information furnished by you in your application for employment or otherwise, is found to be wrong or incorrect or it is found that you have willfully suppressed any material information, your services will be liable for termination without any notice.
- 18 Upon your ceasing to be employed by the Company, you shall forthwith return to the Company all the property belonging to the Company or any subsidiary or associate Company of the Company including all documents and memoranda (including records in hard and in soft copy thereof and extracts there from) compiled from the records of the Company or any of its subsidiary or associate Companies or prepared or taken in the course of employment.
- 19 You shall comply with the provisions of the Company's Industrial Relation Procedures. Any involvement in any illegal industrial action, acts of intimidation or incitement or acts, which may lead to disharmony of labour relations, will be considered as breach of this Employment Agreement and may lead to the Employee's dismissal.
- 20 All disputes will be under the jurisdiction of Madras High Court at Chennai and for other matters at all other Courts and Authorities in other than writ jurisdiction.
- 21 Your Performance Review will be done on yearly basis. Remuneration paid to you shall be subject to Tax Deduction at Source as per the rules applicable at the time of disbursement.
- 22 Variable Compensation: If there is a variable component mentioned in your pay structure in the annexure-A, it will be contingent on the Company's overall performance and your personal goals being met. Specific individual goals shall be developed by your functional head. The company reserves the right to amend or withdraw the variable pay, at its absolute discretion.
- 23 Background verification: As per your assigned client's requirement, the Company might verify your background on previous employment history, education, residing address, police records, etc. to check on the authenticity of your provided information. Failure on any parameter here might lead to termination of your service or rejection of your appointment either at the initial stage or at any point of your service with the Company.

Please sign and return the duplicate copy of this letter as confirmation of your having accepted the terms and conditions for our records.

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited


Vimal Kumar R
DGM- Human Resource



Accepted By - Ms Darika



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VISIONARY RCM

Annexure -A

Pay & Allowances Structure Summary

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	7501	90012
2	House Rent Allowance	3750	45000
3	Special Allowance	1534	18408
4	Gross Pay (1+2+3)	12785	153420
5	Company's Contribution to PF	1175	14100
6	Company Contribution to ESIC @ 3.25%	416	4992
7	Annual Bonus @ one month's basic pay- Paid annually	625	7500
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	15001	180012
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1084	13008
11	Employee's Contribution to ESIC @ 0.75% **	96	1152
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	11396	136752

Note:

** Subject to vary based on earned pay

*** Approximate Take home value is subject to vary based on actual earnings of the month

With best wishes,

For Visionary RCM Infotech (India) Private Limited

Vimal Kumar R
DGM – Human Resource



Accepted By - Ms Darika



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VIJAYALAKSHMI SARAVANAN-VISIONARY RCM

VISIONARY RCM

1/Jul/2021

To
Ms. Vijayalakshmi Saravanan
239, Thirupunavasal, Thirupunavasal Post,
Avudaiyarkovil Taluka, Pudukkottai,
Tamil Nadu, 614629.

Dear Ms. Vijayalakshmi Saravanan,

Sub: Letter of Appointment

We are pleased to offer you an appointment in our organization on the following terms and conditions:

- 1 Your date of commencement of service is: **1/Jul/2021**
- 2 Employee ID, Designation : **VRCMCBE3030 , Jr Executive - Coding Services**
- 3 File No , Place of posting: **# 3005, Coimbatore**
- 4 You will be entitled to a **CTC of Rs.15001 (Rupees Rupees Fifteen Thousand and one Only)** per month till the confirmation, which would be subject to revision periodically on the basis of your performance. **Ref – Annexure A**
- 5 You will be on a probationary period for the first six months. Your confirmation is subject to your performance and behavior during probation.
- 6 You will be eligible to other benefits in accordance with the company's rules and statutory benefits, if any, applicable to you from time to time. You will also be entitled to leave, ESIC, PF and Gratuity and as per Act. The Company's decision shall be final and binding on you in all such matters.
- 7 Your next salary revision depends upon company's discretion. Company has all rights to provide or cancel annual appraisal based on your performance
- 8 Compulsory Employment Period: You will serve the Company for the number of years and months mentioned in your service agreement from the date of signing 'Service Agreement.' You can officially resign only post completion of your compulsory employment period
- 8.1 If you terminate your employment with Company before the Compulsory employment period, you agree to pay the Company the compensatory amount as mentioned in your service agreement or three months gross salary whichever is higher, in all circumstances the below notice period has to be executed –



Accepted By - Ms. Vijayalakshmi Saravanan



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8.2 You will submit the original certificate that will be returned to you on your relieving from the company.

9 **Employee's unauthorized absence:** Employee's unauthorized absence for a period of three consecutive days will make the employee loose his / her lien and his services with the company. The company will send a formal letter to the employee asking for explanation on the unauthorized absence and will request the employee to come back to work within 2 working days from the receipt of the letter. Not responding for the formal HR letter will attract a legal letter from the company asking for explanation and compensation for absconding from work and the employee's service with the company will automatically come to end without company's notice or intimation.

10 At all times, you will abide and / or governed by the rules and regulations of the Company as amended or framed from time to time.

11 Your hours of attendance will be regularized to suit the duties entrusted to you.

12 Your whole time and attention shall be devoted to the interest of the Company and you shall not engage yourself in any capacity at any other enterprise or business part time or full time. You shall not engage in any studies or professional course without notifying the company.

13 You shall conduct yourself in such a manner, as to justify the trust and confidence reposed in you and act at all times in consistence with the position of responsibility you occupy. You may be required to work for any associate or subsidiary Company on transfer, either full time or part time, and to work for the Company or any associate or subsidiary Company in any part of India or abroad as directed by the management. Upon all such transfers the rules and regulations and also the terms and conditions of service applicable at such place of transfer shall automatically become applicable to you.

14 You will not disclose to any person, firm or corporate body, without approval from appropriate authority of the Company, such technical or managerial information and knowledge about its business, trade secrets, manufacturing process etc. as you may acquire in the course of this appointment.

15 You will retire from the services of the Company at the end of the month in which you attain the age of 58 years or have completed 35 years of full time service in the company whichever is earlier .

[Handwritten Signature]



Accepted By - Ms. Vijayalakshmi Saravanan



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- 18 Upon your ceasing to be employed by the Company, you shall forthwith return to the Company all the property belonging to the Company or any subsidiary or associate Company of the Company including all documents and memoranda (including records in hard and in soft copy thereof and extracts there from) compiled from the records of the Company or any of its subsidiary or associate Companies or prepared or taken in the course of employment.
- 19 You shall comply with the provisions of the Company's Industrial Relation Procedures. Any involvement in any illegal industrial action, acts of intimidation or incitement or acts, which may lead to disharmony of labour relations, will be considered as breach of this Employment Agreement and may lead to the Employee's dismissal.
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Please sign and return the duplicate copy of this letter as confirmation of your having accepted the terms and conditions for our records.

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited


Vimalkumar R
DGM - Human Resource



Accepted By - Ms. Vijayalakshmi Saravanan



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VISIONARY RCM

Annexure –A

Pay & Allowances Structure Summary

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	7500	90000
2	House Rent Allowance	3750	45000
3	Special Allowance	1535	18420
4	Gross Pay (1+2+3)	12785	153420
5	Company's Contribution to PF*	1175	14100
6	Company Contribution to ESIC @ 3.25%	416	4992
7	Annual Bonus @ one month's basic pay- Paid annually	625	7500
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	15001	180012
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1084	13008
11	Employee's Contribution to ESIC @ 0.75% **	96	1152
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	11396	136752

Note:

** Subject to vary based on earned pay

*** Approximate Take home value is subject to vary based on actual earnings of the month

With best wishes,

For Visionary RCM Infotech (India) Private Limited


Vimalkumar R
DGM - Human Resource



Accepted By - Ms. Vijayalakshmi Saravanan



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MALATHY – VISIONARY RCM



16/Jun/2021

To
Ms. Malathi S
1/153, Thiyaigikal Street, Chinniam Palayam,
Sulur, Coimbatore, Tamilnadu - 641062.

Dear Ms. Malathi S,

Sub: Letter of Appointment

We are pleased to offer you an appointment in our organization on the following terms and conditions:

- 1 Your date of commencement of service is: **16/Jun/2021**
- 2 Employee ID, Designation : **VRCMCBE2981 , Jr Executive - Coding Services**
- 3 File No , Place of posting: # **2955, Coimbatore**
- 4 You will be entitled to a **CTC of Rs.15001 (Rupees Rupees Fifteen Thousand and one Only)** per month till the confirmation, which would be subject to revision periodically on the basis of your performance. **Ref – Annexure A**
- 5 You will be on a probationary period for the first six months. Your confirmation is subject to your performance and behavior during probation.
- 6 You will be eligible to other benefits in accordance with the company's rules and statutory benefits, if any, applicable to you from time to time. You will also be entitled to leave, ESIC, PF and Gratuity and as per Act. The Company's decision shall be final and binding on you in all such matters.
- 7 Your next salary revision depends upon company's discretion. Company has all rights to provide or cancel annual appraisal based on your performance
- 8 Compulsory Employment Period: You will serve the Company for the number of years and months mentioned in your service agreement from the date of signing 'Service Agreement.' You can officially resign only post completion of your compulsory employment period
- 8.1 If you terminate your employment with Company before the Compulsory employment period, you agree to pay the Company the compensatory amount as mentioned in your service agreement or three months gross salary whichever is higher, in all circumstances the below notice period has to be executed –



Accepted By - Ms. Malathi S





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Accepted By - Ms. Malathi S



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Please sign and return the duplicate copy of this letter as confirmation of your having accepted the terms and conditions for our records.

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited


Vimalkumar R
DGM - Human Resource



Accepted By - Ms. Malathi S



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Annexure –A

Pay & Allowances Structure Summary

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13	Income tax **	0	0
14	Approximate Take Home***	11396	136752

Note:

** Subject to vary based on earned pay

*** Approximate Take home value is subject to vary based on actual earnings of the month

With best wishes,

For Visionary RCM Infotech (India) Private Limited


Vimalkumar R
DGM - Human Resource



Accepted By - Ms. Malathi S

SARANYA P – VISIONARY RCM





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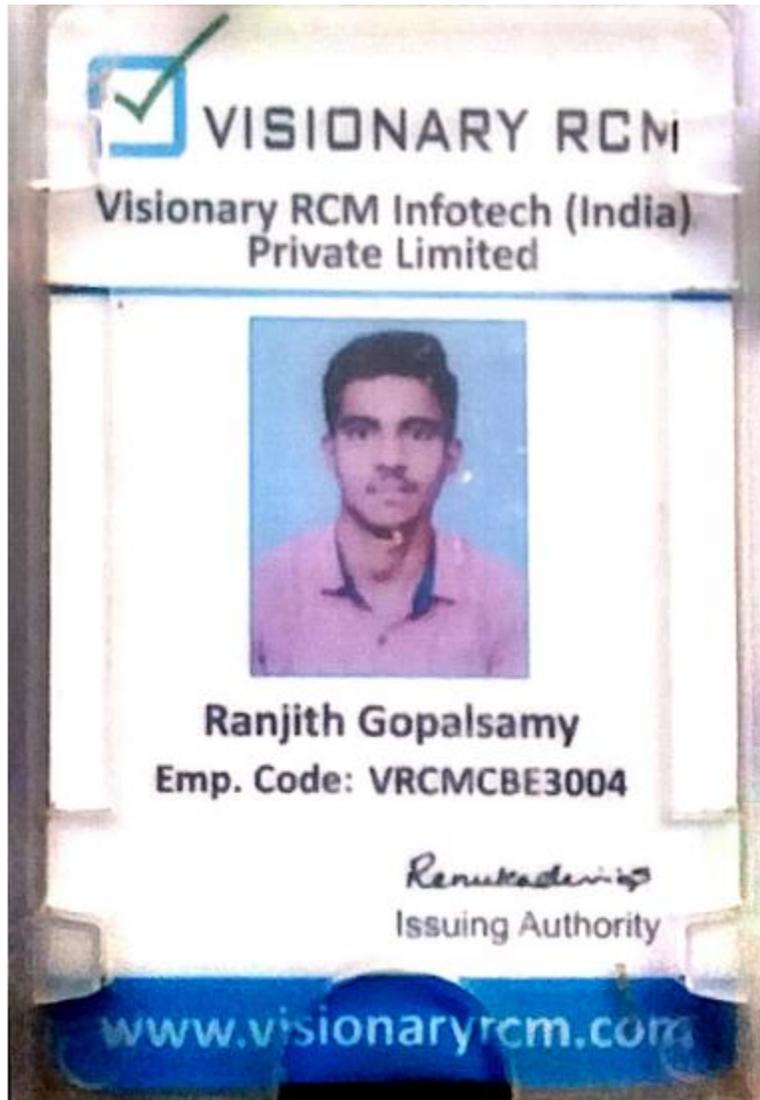
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Criterion V
Metric 5.2.1



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RANJITH G – VISIONARY RCM





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SUVITHA – VISIONARY RCM



1/Sep/2021

To

Ms. Suvitha Parameswaran
6/1073-A, Mookkanur, Kuppanurpost,
Vadakkalur, Coimbatore,
Tamil Nadu -641653.

Dear Ms. Suvitha Parameswaran,

Sub: Letter of Appointment

We are pleased to offer you an appointment in our organization on the following terms and conditions:

- 1 Your date of commencement of service is: **1/Sep/2021**. Employee ID, Designation: **VRCMCBE3253 , Jr Executive - Coding Services**. File No , Place of posting: **# 3168, Coimbatore**
- 2 You will be entitled to a **CTC of Rs. 18000 (Rupees Eighteen Thousand Only)** per month till the confirmation, which would be subject to revision periodically on the basis of your performance. **Ref – Annexure A**
- 3 You will be eligible to other benefits in accordance with the company's rules and statutory benefits, if any, applicable to you from time to time. You will also be entitled to leave, ESIC, PF and Gratuity and as per Act. Your Performance Review will be done on yearly basis. Remuneration paid to you shall be subject to Tax Deduction at Source as per the rules applicable at the time of disbursement.
- 4 **Compulsory Employment Period:** You will serve the Company for the number of years and months mentioned in your service agreement from the date of signing 'Service Agreement.' You can officially resign only post completion of your compulsory employment period. If you terminate your employment with Company before the Compulsory employment period, you agree to pay the Company the compensatory amount as mentioned in your service agreement or three months gross salary whichever is higher, in all circumstances the below notice period has to be executed. Confirmed associates below AVP level have to serve Two months' notice while resigning from services. All the confirmed associates have to serve notice period according to their designation or they need to pay three/two (based on their designation) month's gross salary in lieu of notice while resigning from services. However the decision to accept gross salary in lieu of their notice period solely lies with your functional head based on the responsibilities they were handling and the availability of replacement for the position.

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Accepted By - Ms. Suvitha Parameswaran





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- 5 **Employee's unauthorized absence:** Employee's unauthorized absence for a period of three consecutive days will make the employee lose his / her lien and his services with the company. The company will send a formal letter to the employee asking for explanation on the unauthorized absence and will request the employee to come back to work within 2 working days from the receipt of the letter. Not responding for the formal HR letter will attract a legal letter from the company asking for explanation and compensation for absconding from work and the employee's service with the company will automatically come to end without company's notice or intimation.
- 6 At all times, you will abide and / or governed by the rules and regulations of the Company as amended or framed from time to time. Your hours of attendance will be regularized to suit the duties entrusted to you. Your whole time and attention shall be devoted to the interest of the Company and you shall not engage yourself in any capacity at any other enterprise or business part time or full time. You shall not engage in any studies or professional course without notifying the company.
- 7 You shall conduct yourself in such a manner, as to justify the trust and confidence reposed in you and act at all times in consistence with the position of responsibility you occupy. You may be required to work for any associate or subsidiary Company on transfer, either full time or part time, and to work for the Company or any associate or subsidiary Company in any part of India or abroad as directed by the management. Upon all such transfers the rules and regulations and also the terms and conditions of service applicable at such place of transfer shall automatically become applicable to you.
- 8 You will not disclose to any person, firm or corporate body, without approval from appropriate authority of the Company, such technical or managerial information and knowledge about its business, trade secrets, manufacturing process etc. as you may acquire in the course of this appointment. You will retire from the services of the Company at the end of the month in which you attain the age of 58 years or have completed 35 years of full time service in the company whichever is earlier .
- 9 Any communication sent by prepaid registered post at your address as intimated by you in writing to the Company from time to time shall be deemed under all circumstances to have been received by you within three days of the dispatch irrespective of whether the communication is received or not. Your address for the purpose of this clause has been noted in the records of the Company as per this letter. You must furnish any change in the said address in writing. In case any declaration or information furnished by you in your application for employment or otherwise, is found to be wrong or incorrect or it is found that you have willfully suppressed any material information, your services will be liable for termination without any notice.

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Accepted By - Ms. Suvitha Parameswaran



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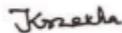
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- 10 Upon your ceasing to be employed by the Company, you shall forthwith return to the Company all the property belonging to the Company or any subsidiary or associate Company of the Company including all documents and memoranda (including records in hard and in soft copy thereof and extracts there from) compiled from the records of the Company or any of its subsidiary or associate Companies or prepared or taken in the course of employment.
- 11 You shall comply with the provisions of the Company's Industrial Relation Procedures. Any involvement in any illegal industrial action, acts of intimidation or incitement or acts, which may lead to disharmony of labour relations, will be considered as breach of this Employment Agreement and may lead to the Employee's dismissal. All disputes will be under the jurisdiction of Madras High Court at Chennai and for other matters at all other Courts and Authorities in other than writ jurisdiction.
- 12 Variable Compensation: If there is a variable component mentioned in your pay structure in the annexure-A, it will be contingent on the Company's overall performance and your personal goals being met. Specific individual goals shall be developed by your functional head. The company reserves the right to amend or withdraw the variable pay, at its absolute discretion.
- 13 Background verification: As per your assigned client's requirement, the Company might verify your background on previous employment history, education, residing address, police records, etc. to check on the authenticity of your provided information. Failure on any parameter here might lead to termination of your service or rejection of your appointment either at the initial stage or at any point of your service with the Company.
- 14 **Work from Home:** Due to the pandemic situation you may be given an opportunity to work from home for few months. Please understand that this option is a temporary and interim solution. This temporary solution will be terminated by VRCM once the pandemic threat is mitigated or it is determined that business needs are not being met. In case of not meeting business goals team member will be asked to report back to office in 5 business days. The respective manager will notify the team members and team members need to report back to office within 5 days from the date of notification. Failing to return to office in such a circumstance without any valid reason, will attract severe disciplinary action which includes separation of services without any further notice.

Please sign and return the duplicate copy of this letter as confirmation of your having accepted the terms and conditions for our records.

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited



Sasi Rekha K
AVP - HR



Accepted By - Ms. Suvitha Parameswaran



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Annexure –A

Pay & Allowances Structure Summary

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1841	22092
4	Gross Pay (1+2+3)	15341	184092
5	Company's Contribution to PF	1410	16920
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13716	164592

Note:

** Subject to vary based on earned pay

*** Approximate Take home value is subject to vary based on actual earnings of the month

With best wishes,
For Visionary RCM Infotech (India) Private Limited

Sasi Rekha K

Sasi Rekha K
AVP - HR



Accepted By - Ms. Suvitha Parameswaran

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JAYASUBHA K-WIPRO

Wipro Campus Update_LOI

Inbox



Campus HR Team 1 Jul
to me ▾



July 1, 2021

Dear JAYASUBHA KUMARESAN ,
Resume Number - 20595844

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*)You shall be responsible for payment of all statutory contributions, taxes, dues and levies as required under the relevant laws including contributions under Employees' State Insurance



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Employees' State Insurance Corporation Act (**at 0.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Kindly note this **letter** of intent shall be followed by a **letter** of appointment from us.

Please confirm your interest to receive **offer** of appointment by clicking on this link [Click to Complete](#) and accepting the contents of this communication within 15 calendar days. Your confirmation of interest is a pre-condition to the issuance of **offer** of appointment.

Yours sincerely,
For **Wipro Limited**,

Apama Shailen
General Manager - Human Resources



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SANJAY.S-WIPRO

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August 24, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear SANJAY S,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

The duration of the academic program shall be 48 months from the **date of enrolment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For Wipro Limited,

Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning Program. Upon joining WILP, you will have to undergo a "Project Readiness Program" ("PRP") that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also enable you to obtain **M. Tech degree from one of the premier engineering Institution / University** upon successful completion of the course.

2. DURATION:

The duration of your academic program will be for a period of 48 months from the date of enrolment to the academic

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program. You will be enrolled into the academic program within 12 months from date of joining. Unless the Company extends the period of your study in writing, which is done solely at the discretion of the Company, your enrolment would automatically terminate at the end of the stated 48 months.

In case the Company extends the academic period (in writing) you will continue to be enrolled as a Scholar Trainee – Work Integrated Learning Program with WILP.

3. Scholarship/Stipend and Benefits

During your period of enrolment, you would be entitled to a consolidated monthly scholarship.

Apart from the monthly scholarship, the Company will provide you with life & accidental insurance that would include a cover for you, the premium / cost will be taken care of by Wipro. This is a voluntary benefit offered by the Company and the details of the same are listed below.

- i. A Group Personal Accident Insurance (GPAI) coverage of **INR 12, 00,000/-**. You could also choose to get additional coverage for a nominal and highly negotiated premium. More details on the policy are available on My Policies section in myWipro, the HR portal at Wipro.
- ii. Group Life Insurance coverage of **Rs.14, 00,000/-**. This sum insured is inclusive of cover as per EDLI (Employee Deposit Linked Insurance). You can also get an extra coverage for a nominal and highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

In addition to the above, you are also eligible for medical insurance cover towards hospitalization.

You are eligible for a floater coverage of Rs 2, 00,000 per annum for family (self, spouse & children) towards hospitalization. There will be a deduction from your monthly scholarship/stipend depending on your marital/family status towards the base sum insured premium. 10% of the claim amount would need to be borne by the employee/Scholar trainee.

If you wish to enhance the coverage, a top up cover option is also available for a highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

Base Medical insurance is to be availed by the employee as default. It is accounted for in deductions as a nominal monthly charge. Top-Up cover is voluntary and charged as applicable during renewal timelines.

The below table lists down your scholarship details:

Period	Scholarship	ESI	Consolidated Scholarship (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*) You shall be responsible for payment of all statutory contributions, taxes, dues and levies as may be required under the relevant laws including contributions under Employees' State Insurance Corporation Act (at **0.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Your fourth year scholarship will continue until completion of your M Tech program.

The enhancement of the scholarship at the end of each academic year of study will be at the discretion of the Company and subject to your satisfactory progress of study, acquisition of skills, behavior, regularity and punctuality in attendance. Your continued enrolment in the course, will be at the discretion of the Company, and is subject to satisfactory academic performance and other requirements as prescribed in the WILP portal.

In case your project performance at any stage is not found to be at par with the requirement of WILP, then you would be placed on performance improvement program (PIP). If you fail to successfully complete the PIP, the Company may at its sole discretion discontinue your enrolment in the WILP program.

Book Allowance:

A Book Allowance of INR 1,250/- will be provided to you per semester. This allowance will be given every semester except the last semester when you will be engaged in dissertation. The allowance will be paid to you centrally along

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with your scholarship at the beginning of the semester. The allowance will be subject to tax. Book allowance is applicable only when you are registered for the semester.

Scholarship Advance:

You can avail a scholarship advance in case of any personal financial emergency. Details of the policy can be viewed in the policy section on the WILP portal

4. Training Agreement:

- i. This letter of enrolment is subject to the execution of a training agreement in the prescribed proforma with Wipro Limited, Sarjapur Road, Doddakannelli, Bengaluru-560035 on or before joining the program ("Training Agreement").
- ii. This Training agreement shall be for a total period of 60 Months where you will be mentored for developing your skills and knowledge. Technical Class Room training will be for a period of 1.5 months and practical experience and training will be for the next 58.5 months. The Company invests on your behalf for the cost of the training. Should you discontinue the WILP program or your enrolment with WILP is cancelled for any reason whatsoever, before the completion of 60 months from the date of joining, the training expenses of Rs. 75,000/- (Rupees Seventy five thousand only) will have to be paid by you as detailed in the Training Agreement.

5. PROJECT READINESS PROGRAM (PRP)

Upon enrolment, you will have to undergo a Project Readiness Program (PRP) to prepare you to participate in projects. This is offered by Wipro's - Talent Transformation Department to all campus and off-campus selects. The broad objective of PRP is to equip you with the necessary knowledge and skills that will enable you to start working on real-life project work which is an integral part of the WILP.

6. Regulations of Academic study:

- i. You will be enrolled for M Tech program with a renowned institution ("University") that collaborates with Wipro for WILP.
- ii. Course specialization includes but is not limited to Software Systems, Software Engineering, Information Technology, Computing Systems and Infrastructure Management, Data Analytics, IoT, Cloud, Digital & Cyber security, Embedded Systems.
- iii. Your specialization and enrolment would be decided based on prevailing business requirements and decision of the Company is final and binding.
- iv. You will not be able to change Specialization track after enrolment.
- v. Overall program duration is 4 years from date of enrolment of academic program.
- vi. As per the program structure, a WILP Scholar trainee will register and pursue 4 to 6 courses per semester over 7 semesters.
- vii. You will be required to submit a project work / dissertation in your final semester. This will enable you to advance your professional capabilities by applying concepts and techniques in projects.
- viii. Each course has multiple evaluation components. This includes an assignment component, quiz, mid-semester examination and comprehension examination. All evaluation components are mandatory for securing a pass grade in a course as prescribed by the partnering institution.
- ix. Contact classes are organized as per the handout and calendar prepared and shared by the University at the beginning of each semester. In the normal course, one session of 2 hours duration per course per contact class is organized.
- x. You will be called upon to undergo studies during the hours and days as may be fixed by the Company from time to time. Normally, the study hours would be from 9:00am to 6:00pm
- xi. The faculty will take attendance/circulate attendance sheets for every session. It is your responsibility to ensure that your attendances are recorded properly.
- xii. WILP Scholar trainees are expected to be on time for every session. Punctuality is non-negotiable and the faculty reserves the right to deny entry and attendance to late comers.
- xiii. Attending 75% of contact session is mandatory for each course to appear for examinations.

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- xiv. Not attending classes for reasons like medical/on the job training /late coming/personal problems and other similar reasons would be treated as absenteeism.
- xv. Scholar trainees who fail to meet the minimum attendance criteria will not qualify for comprehension exams for any of the registered courses in that semester.
- xvi. For any reason, you are not able to meet the minimum attendance criteria or not complete the mandatory assignments / quiz / examinations in any semester, you are required to repeat the same semester as and when the next batch is organized. In such cases, rules and regulations governing academic programs at that time would be applicable. In addition, additional semesters fees are to be borne by you as prescribed by the University.
- xvii. At the end of each semester, the performance of each Scholar Trainee in a course, is specified as a letter grade which is obtained through a Relative Grading procedure
- xviii. Any Scholar trainee securing 3 or more cumulative fail grade at any point in time will be expelled from WILP Program.
- xix. The 8th semester of study is fully devoted for dissertation / project work
- xx. If a Scholar trainee's CGPA is less than 5.5, the Scholar trainee will not be permitted to register for the dissertation. He/she has to re-appear for exams and secure a CGPA of 5.5 before taking up the dissertation. Also, a Scholar trainee with an E grade in any course will not be permitted to register for the Dissertation
- xxi. Project / Dissertation work has to be carried out by each individual separately. Teamwork is not permitted.
- xxii. The dissertation has to be completed strictly as per the guidelines that are outlined by collaborating institution.
- xxiii. WILP Scholar trainees are expected to maintain decorum and discipline in line with Wipro's professional work culture and environment.
- xxiv. In cases where a Scholar trainee deviates from the expected behaviour as prescribed by the WILP and partnering institution from time to time , strict action will be taken and the decision of the WILP Team / faculty / University would be final and binding.
- xxv. Breach of integrity will be dealt with sternly. Such Scholar trainees will be asked to discontinue their studies and also expelled from WILP program.
- xxvi. On successful completion of the study, you will be eligible to receive the M. Tech degree from the collaborating University, in recognition of your successfully completing the course.

Mode of contact session, examination pattern and other academic program norms are subject to change based on the prevailing situation / University norms declared from time to time. Decision of the University would be final and binding.
- xxvii. All Scholar trainees of the WILP will be given testimonials at the end of the successful completion of the M. Tech degree program. Scholar trainees being students of the WILP, are not entitled for the issuance of any experience letter in case they discontinue the WILP for what so ever is the reason. The testimonial contains the timeline in the WILP and the kind of project works carried during this opportunity

7. Conflict of Interest:

- i. During your enrolment period with the WILP, you will focus exclusively on the requirements of the program. In addition to your study and academic requirements, you are required to engage yourself exclusively in the work assigned by Wipro and shall not take up any independent or individual assignments (whether part time or full time, in an advisory capacity or otherwise) directly or indirectly without the express written consent of Head / Manager of WILP Academy
- ii. You shall ensure that you shall not, directly or indirectly, engage in any activity or have any interest in, or perform any services for any person who is involved in activities, which are or shall be in conflict with the interests of Wipro.
- iii. The Conflict of Interest Policy also refers to the need on your part, during your enrolment and for a period of one year from the cessation of your enrolment with WILP (irrespective of the circumstances of, or the reasons for, the cessation) not to solicit, induce or encourage:
 - a. Any student/scholar trainee of the WILP to abandon /withdraw their enrolment with the program or to accept enrolment and/or employment with any competitor, supplier or any customer with whom you have a connection.

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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- b. Any employee of Wipro to terminate their employment with Wipro or to accept employment with any competitor, supplier or any customer with whom you have a connection.
- c. Any customer or vendor of Wipro to move their existing business with Wipro to a third party or to terminate their business relationship with Wipro.
- d. Any existing employee and/or student of WILP to become associated with, or perform services of any type for any third party.

iv. In case of any conflict or doubt, please discuss the matter with Head / Manager of WILP, to understand Wipro's position on this and resolve the conflict.

8. OBLIGATION AND RESPONSIBILITIES:

- i. During the study period you will be governed by the WILP regulations and instructions as may be modified, from time to time, in relation to conduct, discipline and other matters.
- ii. During your study as part of WILP, Company expects you to undergo study in the area in which you are placed, with a high standard of initiative and efficiency. This is critical and Company has zero tolerance towards any deviations.
- iii. You would not be allowed to seek membership of any local or public body without the written approval from the Head / Manager of WILP.
- iv. During the study period and thereafter, you would not be allowed to give out to anyone in writing or by word of mouth or otherwise, particulars or details of work - process, technical know-how, research carried out, security arrangements, or administrative and/or organizational matters of confidential or secret nature which you may come across during your academic study or become known to you by virtue of your undergoing study under WILP or otherwise.
- v. You are bound by all regulations, instructions and policies of the WILP and Wipro. These are updated / modified on a periodic basis and new policies may be introduced and notified to Scholar trainees from time to time and you will be bound to comply with the same.
- vi. In consideration of the opportunities, trainings and access to new techniques and know-how that will be made available to you, you will be required to comply with the Confidentiality Policy of Wipro. Therefore, please maintain all Confidential Information as defined from time to time in the Confidentiality Policy of Wipro, as secret and confidential and do not use or disclose any such Confidential Information except as may be required under obligation of law or as may be required by WILP/Wipro and in the course of your association with WILP. This covenant shall endure during your association and beyond the cessation of your association with WILP (irrespective of the circumstances of, or the reasons for, the cessation).
- vii. In connection with your association with Wipro as part of the WILP and during the term of your association upon conception or creation, you shall disclose and assign to Wipro as its exclusive property, all inventions, ideas, concepts, discoveries, techniques, and improvements (including without limitation legal documents, training materials, computer software and associated materials) developed or conceived by you solely or jointly with others (whether or not during business or academic session hours), and shall comply with the Policies of Wipro in relation to Intellectual Property.

During the period of academic study, if you develop or conceptualize inventions, ideas, concepts, discoveries, techniques and improvements (including without limitation computer software) solely or jointly with others in relation to the operation of the WILP / Wipro, such developments will be fully communicated to the WILP academy and will be the sole intellectual property of Wipro. You agree to cooperate in the execution of documents to facilitate the assignment of such intellectual property when required.

9. CONFIDENTIALITY:

- i. In consideration of the opportunities, training and access to new techniques and know-how that will be made available to you, you will be required to comply with the Confidentiality Policy of Wipro. Therefore, please maintain all Confidential Information as defined from time to time in the Confidentiality Policy of Wipro, as secret and confidential and do not use or disclose any such Confidential Information except as may be required under obligation of law or as may be required by Wipro and in the course of your enrolment. This covenant shall endure during your enrolment and beyond the cessation of your enrolment with Wipro (irrespective of the circumstances of, or the reasons for, the cessation).
- ii. During your training on projects at Wipro, you will be expected not to use or disclose any confidential information, including trade secrets, of any former employer (if any) or other person with whom you have an obligation of confidentiality and by signing below you affirm that you have no conflicting obligations or non-complete agreements that would prevent you from working without limitation for Wipro.

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10. Assignment of Intellectual Property

In connection with your enrolment and during the term of your enrolment, upon conception or creation, you shall disclose and assign to Wipro as its exclusive property, all inventions, ideas, concepts, discoveries, techniques, and improvements (including without limitation legal documents, training materials, computer software and associated materials) developed or conceived by you solely or jointly with others (whether or not during business hours), and shall comply with the Policies of Wipro in relation to Intellectual Property.

11. Posting

During the initial study period, initially you would be made familiar with Wipro, but you may if needed be re-assigned or transferred to another division, department, establishment or new location where Wipro, has its office or operation and WILP classes are running in the particular location, in India, without enhancing the scholarship amount. On placement of this nature, you will also be governed by the disciplinary rules and regulations as applicable in that unit/branch. You may also be placed in any sister company of Wipro, for practical studies.

12. Misconduct:

- i. In case you are charged with any misconduct or disciplinary issue during your study period, your enrolment with WILP may be temporarily placed on suspension without payment of scholarship amount, for such period as Wipro may deem fit. If the charges against you are proved to be true, your enrolment may be immediately cancelled, without any notice or payment of scholarship in lieu of notice notwithstanding any clause of this letter of enrolment. It is clarified that this clause is without prejudice to Wipro's rights to enforce the Training Agreement duly signed by you even after cancellation of your enrolment for whatever reasons as the case may be.
- ii. Notwithstanding the condition regarding written notice of termination and without prejudice to Wipro's right to enforce the Training agreement, Wipro shall have the right to terminate your academic study without any notice or payment of scholarship in lieu thereof, if any declaration given or information furnished by you to WILP/ Wipro is found to be false or if you are found to have willfully suppressed any material information.

Please note that at any stage, whether during your selection process or upon enrolment with the WILP, if it is brought to our notice that you have indulged in malpractices or used illegal means to clear your online assessment, Wipro shall withdraw or revoke the enrolment and cancel the same with immediate effect and we reserve our rights to take suitable action against you as we may deem fit.

13. Cancellation of Enrolment:

Notwithstanding any of the clauses of this letter of enrolment, Company reserves the right at its sole discretion to cancel this enrolment during the study period without assigning any reason, by giving one months' (30 days) notice or one month's scholarship/stipend in lieu of notice.

14. Study Hours:

- i. As a Scholar Trainee – Work Integrated Learning Program, you will be called upon to undergo studies during the hours and days as may be fixed by WILP from time to time as per the University requirements.
- ii. Normally, your "Project work" would be from 8:30am to 6:00pm from Monday to Friday. There shall be a 45 minutes lunch interval.
- iii. You would be assigned to any of the locations and any project work as part of your WILP as may be decided by the Company.
- iv. The full day lecture sessions will be held at any of Wipro's other establishments/outourced venue. You may also be called upon to attend academic study as and when required on holidays, as may be scheduled in accordance with the convenience of the organizing team of the WILP.
- v. The university will plan contact classes in multiple format to suit the project work situations and university guidelines such as contact classes in ILT (instructor Led training) and / or VILT (virtual Instructor Led Training and Self-Directed / Recorded lecture sessions).

15. General:

- i. This letter of enrolment is subject to the condition that you have not provided us with any false declaration or willfully suppressed any material information. If you have, you will be liable for cancellation of enrolment from the WILP without any prior notice.
- ii. The terms of this letter of enrolment may be specifically enforced legally, if required. In this connection, if any of the provisions of this letter are declared or found to be void or unenforceable due to any reason whatsoever, the

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remaining provisions of this letter shall continue in full force and effect.

- iii. These enrolment terms supersede and replace any existing agreement or understanding, if any, between Wipro and you relating to the same subject matter.
- iv. You warrant that you are not prevented by a court or by any other administrative or judicial order from enrolling under this agreement. In the event that you are not a citizen of the country of posting, you should have a valid work permit to work in the country of posting.
- v. During the period of enrolment you are required to comply with all policies of WILP and Wipro. These policies are updated / modified on a periodic basis and new policies may be introduced and notified to the Scholar Trainees from time to time. You agree to comply with all policies as modified from time to time.

16. On Completion/Cancellation of Academic Program:

- i. On Completion of the academic program or cancellation of your enrolment, as the case may be, you will immediately surrender to Wipro/ the Academy all specifications, formulae, documents, literature, drawings or records, etc. belonging to Wipro/ the Academy or relating to its business and shall not make or retain any copies of these items.
- ii. You are not eligible to receive testimonial certificate if you do not successfully complete the academic study in accordance with this letter of enrolment and the study scheme formulated by the Academy.
- iii. Wipro reserves the right to offer employment at its sole discretion to a Scholar trainee on successful and satisfactory completion of the academic study.

17. Acceptance of Enrolment Letter:

Upon accepting the above terms and conditions, you are required to return the duplicate of this letter of enrolment, duly signed by you as a token of your acceptance on the day of joining WILP program.

Please confirm that the above terms are acceptable to you and that you accept the enrolment by signing a copy of this letter of enrolment and submit the same on the date of joining.

Yours sincerely,

For Wipro Limited,

Aparna Shailen
General Manager - Human Resources

I have read, understood and agree to accept the enrolment on the terms and conditions herein.

I shall be present for the induction session on

ANNEXURE I

CONFIRMATION ON SHARING PERSONAL INFORMATION (AS REQUIRED UNDER INFORMATION TECHNOLOGY ACT, 2000)

I **SANJAY S**, confirm that I am voluntarily sharing my Personal Information with Wipro Limited ('Wipro') being a part of WILP of Wipro for the following purposes:

- a. validating my application form and retaining records on the same for any future reference/verification;
- b. processing my application form including background verification checks;
- c. academic study related actions including record keeping, processing scholarship advance and benefits and any action required in the context of my enrolment with Wipro, being a part of WILP.

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In this context, I also agree to the retention of such Personal Information by Wipro for any future reference/verification and authorize Wipro to transfer the same to a third party.

I understand that "Personal Information" means any information, relating to me that is available with Wipro and is capable of identifying me."

ANNEXURE II

I hereby confirm that I shall submit the required academic certificate including but not limited to mark sheet and Provisional or Convocation Degree Certificate within 3 months from my date of joining. I understand that my enrolment is subject to my aggregate meeting the Wipro eligibility criteria and submission of the above mentioned documents.

I hereby declare that all the particulars mentioned above are true to the best of my knowledge. In the event of my failure to submit the above mentioned documents or in case of any discrepancy, I shall be liable for termination of my enrolment with Wipro.

ANNEXURE – III

INITIAL INDUCTION PROGRAM

The Talent Transformation team at Wipro grooms campus selects to help them face the challenges of the corporate world.

A holistic 360 degree approach to training is adopted and helps them hone their fundamental computer skills followed by insights into Wipro businesses, process, technology and behavioral skills.

To understand and appreciate the mindset of the young Trainees and ensure that the transformation is smooth, the induction program is done by a team of dedicated professionals who have exposure to the academic and corporate sectors alike. Project Readiness Program (PRP) is a training program designed to address the basic learning needs of the Trainees.

Corporate Readiness Program - CRP

The CRP program is focused on making young Trainees comfortable in a corporate environment. This program starts with a corporate induction.

"PINNACLE" a behavioral skills building training program ensures that the fresh Trainee start feeling at ease in the "corporate world". This activity based behavioral intervention informs the new entrants about the corporate work culture and business etiquette.

Technology Readiness Program - TRP

The technology training provides critical technical skills required to work on projects allocated to Trainees and prepare to face the demands of the project world. We begin doing this by familiarizing with Wipro's businesses and work environment.

The methodology of training is "Project Based Learning" (PBL) approach, the entire learning is designed around a series of projects that the recruits are expected to complete individually by learning and applying various topics required to complete the project. Starting with individual projects, the PBL approach ends with recruits working on a team project.

ANNEXURE – IV

I have read and understood the terms of my enrolment letter. I agree and acknowledge that I am a Student/Scholar trainee with Wipro's WILP. I further undertake that I shall not represent to any person within Wipro or any other third party that I am an employee of Wipro Ltd and I fully understand that such false representation shall entail severe disciplinary action including immediate cancellation of my enrolment.

Travel, Accommodation, Food & Other Miscellaneous Expenses

Travel

- You would be entitled for Rs. 1500 from the date of appointment as a lump sum amount that will be credited with your first month stipend. You may utilize this amount towards Travel and you would not need to submit bills

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towards usage of this amount.

- ii. There is no provision for reimbursement/allowance towards any expenses incurred in lieu of attending training or classes at different locations in the same city.

Accommodation, Food & other Miscellaneous Expenses

- i. You would be entitled for Rs.400 per day for 8 days (total amount of Rs.3,200) from the date of joining. You may utilize this amount towards accommodation, food & other miscellaneous expenses. This would be paid as a lump sum amount that will be credited with your first month stipend and you would not need to submit bills towards usage of this amount.
- ii. If your posting location (the location where you would be based out of after training) is different from the training location (location where you undergo initial training), you would be entitled for the following:

Settlement and Miscellaneous Expenses: Rs.1200 per day for 7 days (total amount of Rs. 8,400) from the date of reporting to the posting location. You may utilize this amount towards boarding, lodging, conveyance & other miscellaneous expenses.
- iii. Any location change after reporting to posting location will be treated as relocation/transfer and will be covered under the Transfer policy for Team Rainbow. For details you can refer the policy at myWipro-> My Policies -> India->My Travel>Transfer Policy-Team Rainbow.
- iv. Campus joiners would not be eligible for accommodation at the Wipro guest houses.

Please note in the event that the employee leaves the organization within 6 months from the date of joining, all payments processed under Joining & Relocation Entitlements shall be recovered from the employee at the time of exit.

Signature SANJAY S 24/8/2021 10:01 PM
(checking the checkbox above is equivalent to a handwritten signature)

Registered Office:

Wipro Limited T :+91 (80) 2844 0011
Doddakannelli F :+91 (80) 2844 0054
Sarjapur Road E :info@wipro.com
Bengaluru 560 035 W :wipro.com
India C :L32102KA1945PLC020000

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PAVITHRA.R-WIPRO

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July 17, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear PAVITHRA . R,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

The duration of the academic program shall be 48 months from the **date of enrolment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For **Wipro Limited**,

Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning Program. Upon joining WILP, you will have to undergo a "Project Readiness Program" ("PRP") that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also enable you to obtain **M. Tech degree from one of the premier engineering Institution / University** upon successful completion of the course.

2. DURATION:

The duration of your academic program will be for a period of 48 months from the date of enrolment to the academic

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program. You will be enrolled into the academic program within 12 months from date of joining. Unless the Company extends the period of your study in writing, which is done solely at the discretion of the Company, your enrolment would automatically terminate at the end of the stated 48 months.

In case the Company extends the academic period (in writing) you will continue to be enrolled as a Scholar Trainee – Work Integrated Learning Program with WILP.

3. Scholarship/Stipend and Benefits

During your period of enrolment, you would be entitled to a consolidated monthly scholarship.

Apart from the monthly scholarship, the Company will provide you with life & accidental insurance that would include a cover for you, the premium / cost will be taken care of by Wipro. This is a voluntary benefit offered by the Company and the details of the same are listed below.

- i. A Group Personal Accident Insurance (GPAI) coverage of **INR 12, 00,000/-**. You could also choose to get additional coverage for a nominal and highly negotiated premium. More details on the policy are available on My Policies section in myWipro, the HR portal at Wipro.
- ii. Group Life Insurance coverage of **Rs.14, 00,000/-**. This sum insured is inclusive of cover as per EDLI (Employee Deposit Linked Insurance). You can also get an extra coverage for a nominal and highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

In addition to the above, you are also eligible for medical insurance cover towards hospitalization.

You are eligible for a floater coverage of Rs 2, 00,000 per annum for family (self, spouse & children) towards hospitalization. There will be a deduction from your monthly scholarship/stipend depending on your marital/family status towards the base sum insured premium. 10% of the claim amount would need to be borne by the employee/Scholar trainee.

If you wish to enhance the coverage, a top up cover option is also available for a highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

Base Medical insurance is to be availed by the employee as default. It is accounted for in deductions as a nominal monthly charge. Top-Up cover is voluntary and charged as applicable during renewal timelines.

The below table lists down your scholarship details:

Period	Scholarship	ESI	Consolidated Scholarship (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*) You shall be responsible for payment of all statutory contributions, taxes, dues and levies as may be required under the relevant laws including contributions under Employees' State Insurance Corporation Act (at **0.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Your fourth year scholarship will continue until completion of your M Tech program.

The enhancement of the scholarship at the end of each academic year of study will be at the discretion of the Company and subject to your satisfactory progress of study, acquisition of skills, behavior, regularity and punctuality in attendance. Your continued enrolment in the course, will be at the discretion of the Company, and is subject to satisfactory academic performance and other requirements as prescribed in the WILP portal.

In case your project performance at any stage is not found to be at par with the requirement of WILP, then you would be placed on performance improvement program (PIP). If you fail to successfully complete the PIP, the Company may at its sole discretion discontinue your enrolment in the WILP program.

Book Allowance:

A Book Allowance of INR 1,250/- will be provided to you per semester. This allowance will be given every semester except the last semester when you will be engaged in dissertation. The allowance will be paid to you centrally along

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with your scholarship at the beginning of the semester. The allowance will be subject to tax. Book allowance is applicable only when you are registered for the semester.

Scholarship Advance:

You can avail a scholarship advance in case of any personal financial emergency. Details of the policy can be viewed in the policy section on the WILP portal

4. Training Agreement:

- i. This letter of enrolment is subject to the execution of a training agreement in the prescribed proforma with Wipro Limited, Sarjapur Road, Doddakannelli, Bengaluru-560035 on or before joining the program ("Training Agreement").
- ii. This Training agreement shall be for a total period of 60 Months where you will be mentored for developing your skills and knowledge. Technical Class Room training will be for a period of 1.5 months and practical experience and training will be for the next 58.5 months. The Company invests on your behalf for the cost of the training. Should you discontinue the WILP program or your enrolment with WILP is cancelled for any reason whatsoever, before the completion of 60 months from the date of joining, the training expenses of Rs. 75,000/- (Rupees Seventy five thousand only) will have to be paid by you as detailed in the Training Agreement.

5. PROJECT READINESS PROGRAM (PRP)

Upon enrolment, you will have to undergo a Project Readiness Program (PRP) to prepare you to participate in projects. This is offered by Wipro's - Talent Transformation Department to all campus and off-campus selects. The broad objective of PRP is to equip you with the necessary knowledge and skills that will enable you to start working on real-life project work which is an integral part of the WILP.

6. Regulations of Academic study:

- i. You will be enrolled for M Tech program with a renowned institution ("University") that collaborates with Wipro for WILP.
- ii. Course specialization includes but is not limited to Software Systems, Software Engineering, Information Technology, Computing Systems and Infrastructure Management, Data Analytics, IoT, Cloud, Digital & Cyber security, Embedded Systems.
- iii. Your specialization and enrolment would be decided based on prevailing business requirements and decision of the Company is final and binding.
- iv. You will not be able to change Specialization track after enrolment.
- v. Overall program duration is 4 years from date of enrolment of academic program.
- vi. As per the program structure, a WILP Scholar trainee will register and pursue 4 to 6 courses per semester over 7 semesters.
- vii. You will be required to submit a project work / dissertation in your final semester. This will enable you to advance your professional capabilities by applying concepts and techniques in projects.
- viii. Each course has multiple evaluation components. This includes an assignment component, quiz, mid-semester examination and comprehension examination. All evaluation components are mandatory for securing a pass grade in a course as prescribed by the partnering institution.
- ix. Contact classes are organized as per the handout and calendar prepared and shared by the University at the beginning of each semester. In the normal course, one session of 2 hours duration per course per contact class is organized.
- x. You will be called upon to undergo studies during the hours and days as may be fixed by the Company from time to time. Normally, the study hours would be from 9:00am to 6:00pm
- xi. The faculty will take attendance/circulate attendance sheets for every session. It is your responsibility to ensure that your attendances are recorded properly.
- xii. WILP Scholar trainees are expected to be on time for every session. Punctuality is non-negotiable and the faculty reserves the right to deny entry and attendance to late comers.
- xiii. Attending 75% of contact session is mandatory for each course to appear for examinations.

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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- xiv. Not attending classes for reasons like medical/on the job training /late coming/personal problems and other similar reasons would be treated as absenteeism.
- xv. Scholar trainees who fail to meet the minimum attendance criteria will not qualify for comprehension exams for any of the registered courses in that semester.
- xvi. For any reason, you are not able to meet the minimum attendance criteria or not complete the mandatory assignments / quiz / examinations in any semester, you are required to repeat the same semester as and when the next batch is organized. In such cases, rules and regulations governing academic programs at that time would be applicable. In addition, additional semesters fees are to be borne by you as prescribed by the University.
- xvii. At the end of each semester, the performance of each Scholar Trainee in a course, is specified as a letter grade which is obtained through a Relative Grading procedure
- xviii. Any Scholar trainee securing 3 or more cumulative fail grade at any point in time will be expelled from WILP Program.
- xix. The 8th semester of study is fully devoted for dissertation / project work
- xx. If a Scholar trainee's CGPA is less than 5.5, the Scholar trainee will not be permitted to register for the dissertation. He/she has to re-appear for exams and secure a CGPA of 5.5 before taking up the dissertation. Also, a Scholar trainee with an E grade in any course will not be permitted to register for the Dissertation
- xxi. Project / Dissertation work has to be carried out by each individual separately. Teamwork is not permitted.
- xxii. The dissertation has to be completed strictly as per the guidelines that are outlined by collaborating institution.
- xxiii. WILP Scholar trainees are expected to maintain decorum and discipline in line with Wipro's professional work culture and environment.
- xxiv. In cases where a Scholar trainee deviates from the expected behaviour as prescribed by the WILP and partnering institution from time to time, strict action will be taken and the decision of the WILP Team / faculty / University would be final and binding.
- xxv. Breach of integrity will be dealt with sternly. Such Scholar trainees will be asked to discontinue their studies and also expelled from WILP program.
- xxvi. On successful completion of the study, you will be eligible to receive the M. Tech degree from the collaborating University, in recognition of your successfully completing the course.

Mode of contact session, examination pattern and other academic program norms are subject to change based on the prevailing situation / University norms declared from time to time. Decision of the University would be final and binding.
- xxvii. All Scholar trainees of the WILP will be given testimonials at the end of the successful completion of the M. Tech degree program. Scholar trainees being students of the WILP, are not entitled for the issuance of any experience letter in case they discontinue the WILP for what so ever is the reason. The testimonial contains the timeline in the WILP and the kind of project works carried during this opportunity

7. Conflict of Interest:

- i. During your enrolment period with the WILP, you will focus exclusively on the requirements of the program. In addition to your study and academic requirements, you are required to engage yourself exclusively in the work assigned by Wipro and shall not take up any independent or individual assignments (whether part time or full time, in an advisory capacity or otherwise) directly or indirectly without the express written consent of Head / Manager of WILP Academy
- ii. You shall ensure that you shall not, directly or indirectly, engage in any activity or have any interest in, or perform any services for any person who is involved in activities, which are or shall be in conflict with the interests of Wipro.
- iii. The Conflict of Interest Policy also refers to the need on your part, during your enrolment and for a period of one year from the cessation of your enrolment with WILP (irrespective of the circumstances of, or the reasons for, the cessation) not to solicit, induce or encourage:
 - a. Any student/scholar trainee of the WILP to abandon /withdraw their enrolment with the program or to accept enrolment and/or employment with any competitor, supplier or any customer with whom you have a connection.

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- b. Any employee of Wipro to terminate their employment with Wipro or to accept employment with any competitor, supplier or any customer with whom you have a connection.
- c. Any customer or vendor of Wipro to move their existing business with Wipro to a third party or to terminate their business relationship with Wipro.
- d. Any existing employee and/or student of WILP to become associated with, or perform services of any type for any third party.

iv. In case of any conflict or doubt, please discuss the matter with Head / Manager of WILP, to understand Wipro's position on this and resolve the conflict.

8. OBLIGATION AND RESPONSIBILITIES:

- i. During the study period you will be governed by the WILP regulations and instructions as may be modified, from time to time, in relation to conduct, discipline and other matters.
- ii. During your study as part of WILP, Company expects you to undergo study in the area in which you are placed, with a high standard of initiative and efficiency. This is critical and Company has zero tolerance towards any deviations.
- iii. You would not be allowed to seek membership of any local or public body without the written approval from the Head / Manager of WILP.
- iv. During the study period and thereafter, you would not be allowed to give out to anyone in writing or by word of mouth or otherwise, particulars or details of work - process, technical know-how, research carried out, security arrangements, or administrative and/or organizational matters of confidential or secret nature which you may come across during your academic study or become known to you by virtue of your undergoing study under WILP or otherwise.
- v. You are bound by all regulations, instructions and policies of the WILP and Wipro. These are updated / modified on a periodic basis and new policies may be introduced and notified to Scholar trainees from time to time and you will be bound to comply with the same.
- vi. In consideration of the opportunities, trainings and access to new techniques and know-how that will be made available to you, you will be required to comply with the Confidentiality Policy of Wipro. Therefore, please maintain all Confidential Information as defined from time to time in the Confidentiality Policy of Wipro, as secret and confidential and do not use or disclose any such Confidential Information except as may be required under obligation of law or as may be required by WILP/Wipro and in the course of your association with WILP. This covenant shall endure during your association and beyond the cessation of your association with WILP (irrespective of the circumstances of, or the reasons for, the cessation).
- vii. In connection with your association with Wipro as part of the WILP and during the term of your association upon conception or creation, you shall disclose and assign to Wipro as its exclusive property, all inventions, ideas, concepts, discoveries, techniques, and improvements (including without limitation legal documents, training materials, computer software and associated materials) developed or conceived by you solely or jointly with others (whether or not during business or academic session hours), and shall comply with the Policies of Wipro in relation to Intellectual Property.

During the period of academic study, if you develop or conceptualize inventions, ideas, concepts, discoveries, techniques and improvements (including without limitation computer software) solely or jointly with others in relation to the operation of the WILP / Wipro, such developments will be fully communicated to the WILP academy and will be the sole intellectual property of Wipro. You agree to cooperate in the execution of documents to facilitate the assignment of such intellectual property when required.

9. CONFIDENTIALITY:

- i. In consideration of the opportunities, training and access to new techniques and know-how that will be made available to you, you will be required to comply with the Confidentiality Policy of Wipro. Therefore, please maintain all Confidential Information as defined from time to time in the Confidentiality Policy of Wipro, as secret and confidential and do not use or disclose any such Confidential Information except as may be required under obligation of law or as may be required by Wipro and in the course of your enrolment. This covenant shall endure during your enrolment and beyond the cessation of your enrolment with Wipro (irrespective of the circumstances of, or the reasons for, the cessation).
- ii. During your training on projects at Wipro, you will be expected not to use or disclose any confidential information, including trade secrets, of any former employer (if any) or other person with whom you have an obligation of confidentiality and by signing below you affirm that you have no conflicting obligations or non-compete agreements that would prevent you from working without limitation for Wipro.

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10. Assignment of Intellectual Property

In connection with your enrolment and during the term of your enrolment, upon conception or creation, you shall disclose and assign to Wipro as its exclusive property, all inventions, ideas, concepts, discoveries, techniques, and improvements (including without limitation legal documents, training materials, computer software and associated materials) developed or conceived by you solely or jointly with others (whether or not during business hours), and shall comply with the Policies of Wipro in relation to Intellectual Property.

11. Posting

During the initial study period, initially you would be made familiar with Wipro, but you may if needed be re-assigned or transferred to another division, department, establishment or new location where Wipro, has its office or operation and WILP classes are running in the particular location, in India, without enhancing the scholarship amount. On placement of this nature, you will also be governed by the disciplinary rules and regulations as applicable in that unit/branch. You may also be placed in any sister company of Wipro, for practical studies.

12. Misconduct:

- i. In case you are charged with any misconduct or disciplinary issue during your study period, your enrolment with WILP may be temporarily placed on suspension without payment of scholarship amount, for such period as Wipro may deem fit. If the charges against you are proved to be true, your enrolment may be immediately cancelled, without any notice or payment of scholarship in lieu of notice notwithstanding any clause of this letter of enrolment. It is clarified that this clause is without prejudice to Wipro's rights to enforce the Training Agreement duly signed by you even after cancellation of your enrolment for whatever reasons as the case may be.
- ii. Notwithstanding the condition regarding written notice of termination and without prejudice to Wipro's right to enforce the Training agreement, Wipro shall have the right to terminate your academic study without any notice or payment of scholarship in lieu thereof, if any declaration given or information furnished by you to WILP/ Wipro is found to be false or if you are found to have willfully suppressed any material information.

Please note that at any stage, whether during your selection process or upon enrolment with the WILP, if it is brought to our notice that you have indulged in malpractices or used illegal means to clear your online assessment, Wipro shall withdraw or revoke the enrolment and cancel the same with immediate effect and we reserve our rights to take suitable action against you as we may deem fit.

13. Cancellation of Enrolment:

Notwithstanding any of the clauses of this letter of enrolment, Company reserves the right at its sole discretion to cancel this enrolment during the study period without assigning any reason, by giving one months' (30 days) notice or one month's scholarship/stipend in lieu of notice.

14. Study Hours:

- i. As a Scholar Trainee – Work Integrated Learning Program, you will be called upon to undergo studies during the hours and days as may be fixed by WILP from time to time as per the University requirements.
- ii. Normally, your "Project work" would be from 8:30am to 6:00pm from Monday to Friday. There shall be a 45 minutes lunch interval.
- iii. You would be assigned to any of the locations and any project work as part of your WILP as may be decided by the Company.
- iv. The full day lecture sessions will be held at any of Wipro's other establishments/outourced venue. You may also be called upon to attend academic study as and when required on holidays, as may be scheduled in accordance with the convenience of the organizing team of the WILP.
- v. The university will plan contact classes in multiple format to suit the project work situations and university guidelines such as contact classes in ILT (Instructor Led training) and / or VILT (virtual Instructor Led Training and Self-Directed / Recorded lecture sessions).

15. General:

- i. This letter of enrolment is subject to the condition that you have not provided us with any false declaration or willfully suppressed any material information. If you have, you will be liable for cancellation of enrolment from the WILP without any prior notice.
- ii. The terms of this letter of enrolment may be specifically enforced legally, if required. In this connection, if any of the provisions of this letter are declared or found to be void or unenforceable due to any reason whatsoever, the

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remaining provisions of this letter shall continue in full force and effect.

- iii. These enrolment terms supersede and replace any existing agreement or understanding, if any, between Wipro and you relating to the same subject matter.
- iv. You warrant that you are not prevented by a court or by any other administrative or judicial order from enrolling under this agreement. In the event that you are not a citizen of the country of posting, you should have a valid work permit to work in the country of posting.
- v. During the period of enrolment you are required to comply with all policies of WILP and Wipro. These policies are updated / modified on a periodic basis and new policies may be introduced and notified to the Scholar Trainees from time to time. You agree to comply with all policies as modified from time to time.

16. On Completion/Cancellation of Academic Program:

- i. On Completion of the academic program or cancellation of your enrolment, as the case may be, you will immediately surrender to Wipro/ the Academy all specifications, formulae, documents, literature, drawings or records, etc. belonging to Wipro/ the Academy or relating to its business and shall not make or retain any copies of these items.
- ii. You are not eligible to receive testimonial certificate if you do not successfully complete the academic study in accordance with this letter of enrolment and the study scheme formulated by the Academy.
- iii. Wipro reserves the right to offer employment at its sole discretion to a Scholar trainee on successful and satisfactory completion of the academic study.

17. Acceptance of Enrolment Letter:

Upon accepting the above terms and conditions, you are required to return the duplicate of this letter of enrolment, duly signed by you as a token of your acceptance on the day of joining WILP program.

Please confirm that the above terms are acceptable to you and that you accept the enrolment by signing a copy of this letter of enrolment and submit the same on the date of joining.

Yours sincerely,

For Wipro Limited,

Aparna Shailen
General Manager - Human Resources

I have read, understood and agree to accept the enrolment on the terms and conditions herein.

I shall be present for the induction session on

ANNEXURE I

CONFIRMATION ON SHARING PERSONAL INFORMATION (AS REQUIRED UNDER INFORMATION TECHNOLOGY ACT, 2000)

I PAVITHRA . R, confirm that I am voluntarily sharing my Personal Information with Wipro Limited ('Wipro') being a part of WILP of Wipro for the following purposes:

- a. validating my application form and retaining records on the same for any future reference/verification;
- b. processing my application form including background verification checks;
- c. academic study related actions including record keeping, processing scholarship advance and benefits and any action required in the context of my enrolment with Wipro, being a part of WILP.

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In this context, I also agree to the retention of such Personal Information by Wipro for any future reference/verification and authorize Wipro to transfer the same to a third party.

I understand that "Personal Information" means any information, relating to me that is available with Wipro and is capable of identifying me."

ANNEXURE II

I hereby confirm that I shall submit the required academic certificate including but not limited to mark sheet and Provisional or Convocation Degree Certificate within 3 months from my date of joining. I understand that my enrolment is subject to my aggregate meeting the Wipro eligibility criteria and submission of the above mentioned documents.

I hereby declare that all the particulars mentioned above are true to the best of my knowledge. In the event of my failure to submit the above mentioned documents or in case of any discrepancy, I shall be liable for termination of my enrolment with Wipro.

ANNEXURE – III

INITIAL INDUCTION PROGRAM

The Talent Transformation team at Wipro grooms campus selects to help them face the challenges of the corporate world.

A holistic 360 degree approach to training is adopted and helps them hone their fundamental computer skills followed by insights into Wipro businesses, process, technology and behavioral skills.

To understand and appreciate the mindset of the young Trainees and ensure that the transformation is smooth, the induction program is done by a team of dedicated professionals who have exposure to the academic and corporate sectors alike. Project Readiness Program (PRP) is a training program designed to address the basic learning needs of the Trainees.

Corporate Readiness Program - CRP

The CRP program is focused on making young Trainees comfortable in a corporate environment. This program starts with a corporate induction.

"PINNACLE" a behavioral skills building training program ensures that the fresh Trainee start feeling at ease in the "corporate world". This activity based behavioral intervention informs the new entrants about the corporate work culture and business etiquette.

Technology Readiness Program - TRP

The technology training provides critical technical skills required to work on projects allocated to Trainees and prepare to face the demands of the project world. We begin doing this by familiarizing with Wipro's businesses and work environment.

The methodology of training is "Project Based Learning" (PBL) approach, the entire learning is designed around a series of projects that the recruits are expected to complete individually by learning and applying various topics required to complete the project. Starting with individual projects, the PBL approach ends with recruits working on a team project.

ANNEXURE – IV

I have read and understood the terms of my enrolment letter. I agree and acknowledge that I am a Student/Scholar trainee with Wipro's WILP. I further undertake that I shall not represent to any person within Wipro or any other third party that I am an employee of Wipro Ltd and I fully understand that such false representation shall entail severe disciplinary action including immediate cancellation of my enrolment.

Travel, Accommodation, Food & Other Miscellaneous Expenses

Travel

- i. You would be entitled for Rs. 1500 from the date of appointment as a lump sum amount that will be credited with your first month stipend. You may utilize this amount towards Travel and you would not need to submit bills

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towards usage of this amount.

- ii. There is no provision for reimbursement/allowance towards any expenses incurred in lieu of attending training or classes at different locations in the same city.

Accommodation, Food & other Miscellaneous Expenses

- i. You would be entitled for Rs.400 per day for 8 days (total amount of Rs.3,200) from the date of joining. You may utilize this amount towards accommodation, food & other miscellaneous expenses. This would be paid as a lump sum amount that will be credited with your first month stipend and you would not need to submit bills towards usage of this amount.
- ii. If your posting location (the location where you would be based out of after training) is different from the training location (location where you undergo initial training), you would be entitled for the following:
- Settlement and Miscellaneous Expenses: Rs.1200 per day for 7 days (total amount of Rs. 8,400) from the date of reporting to the posting location. You may utilize this amount towards boarding, lodging, conveyance & other miscellaneous expenses.
- iii. Any location change after reporting to posting location will be treated as relocation/transfer and will be covered under the Transfer policy for Team Rainbow. For details you can refer the policy at myWipro-> My Policies -> India->My Travel>Transfer Policy-Team Rainbow.
- iv. Campus joiners would not be eligible for accommodation at the Wipro guest houses.

Please note in the event that the employee leaves the organization within 6 months from the date of joining, all payments processed under Joining & Relocation Entitlements shall be recovered from the employee at the time of exit.

Signature PAVITHRA . R 17/7/2021 9:14 PM

(checking the checkbox above is equivalent to a handwritten signature)

Registered Office:

Wipro Limited T :+91 (80) 2844 0011
Doddakannelli F :+91 (80) 2844 0054
Sarjapur Road E :info@wipro.com
Bengaluru 560 035 W :wipro.com
India C :L32102KA1949PLC020800

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GOBIKA.S-WIPRO



Wipro Campus Update_LOI

1 message

Campus HR Team <wipro+email+1d2k3-dccd760af8@talent.icims.com>
Reply to: Campus HR Team <wipro+email+1d2k3-dccd760af8@talent.icims.com>
To: 181CS014@gmail.com

Mon, 14 Jun, 2021 at 1:08 pm

June 14, 2021

Dear S.Gobika Gobika,
Resume Number - 20756405

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*) You shall be responsible for payment of all statutory contributions, taxes, dues and levies as required under the relevant laws including contributions under Employees' State Insurance Corporation Act (**at 0.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Kindly note this letter of intent shall be followed by a letter of appointment from us.

Please confirm your interest to receive offer of appointment by clicking on this link [Click to Complete](#) and accepting the contents of this communication within 15 calendar days. Your confirmation of interest is a precondition to the issuance of offer of appointment.

Yours sincerely,
For Wipro Limited,

Aparna Shailen
General Manager - Human Resources

This message was sent to 181CS014@gmail.com. If you don't want to receive these emails from this company in the future, please go to:
<https://wipro.icims.com/icims2/?r=42FA20756405&contactId=7739877>

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DHARSHINI.R-WIPRO

Wipro Campus Update_LOI



Inbox



Campus HR Team Aug 23
to me ▾



August 23, 2021

Dear DHARSHINI R ,
Resume Number - 21989972

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below.
Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
First year	15000	488	15,488/- (*)
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RAJASHRI-WIPRO

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July 17, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear RAJASHRI . ,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

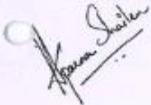
The duration of the academic program shall be 48 months from the **date of enrolment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For Wipro Limited,



Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning Program. Upon joining WILP, you will have to undergo a "Project Readiness Program" ("PRP") that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also enable you to obtain **M. Tech degree from one of the premier engineering institution / University** upon successful completion of

https://wipro.icims.com/forms?module=Forms&action=showForm&view=html&form=WILP_Enrollment_Letter_Template&user=20741190&item=38015... 1/10





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SAKTHI SRUTHI- WIPRO

8/16/2021 Gmail - Wipro Campus Update_LOI

M Gmail 181cs043_ Sakthi Shruthi.V <181cs043@gmail.com>

Wipro Campus Update_LOI

Campus HR Team <wipro+email+ugvb-9d00e4b7c2@talent.icims.com> Wed, Mar 17, 2021 at 5:58 PM
Reply-To: Campus HR Team <wipro+email+ugvb-9d00e4b7c2@talent.icims.com>
To: 181cs043@gmail.com

March 17, 2021

Dear SAKTHI SHRUTHI ,
Resume Number - 20741266

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

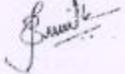
Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*)You shall be responsible for payment of all statutory contributions, taxes, dues and levies as required under the relevant laws including contributions under Employees' State Insurance Corporation Act (at 0.75% of your Scholarship) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Kindly note this letter of intent shall be followed by a letter of appointment from us.

Please confirm your interest to receive offer of appointment by clicking on this link [Click to Complete and accepting the contents of this communication within 15 calendar days.](#) Your confirmation of interest is a precondition to the issuance of offer of appointment.

Yours sincerely,
For **Wipro Limited**,


Sunil Kalachar
General Manager – Talent Acquisition

This message was sent to 181cs043@gmail.com. If you don't want to receive these emails from this company in the future, please go to:
<https://wipro.icims.com/icims2/?r=647E20741266&contactId=4804727>

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KEERTHANA-WIPRO

M

Wipro Campus Update_LOI
1 message

Campus HR Team <wipro+email+ugw1-1010627266@talent.icims.com>
Reply to: Campus HR Team <wipro+email+ugw1-1010627266@talent.icims.com>
To: 181cs122@gmail.com

Wed, 17 Mar 2021 at 5:58 pm

March 17, 2021

Dear Keerthana J.,
Resume Number - 20741349

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

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Yours sincerely,
For Wipro Limited,


Sunil Kalachar
General Manager – Talent Acquisition

This message was sent to 181cs122@gmail.com. If you don't want to receive these emails from this company in the future, please go to:
<https://wipro.icims.com/icims2/?r=D30A20741349&contactid=4604727>

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Web: www.drnpsc.ac.in | Email: info@drnpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NIROSH KUMAR-WIPRO

M

Wipro Campus Update_LOI
1 message

Campus HR Team <wipro+email+ugpb-9f7a1fe9f0@talent.icims.com> Wed, 17 Mar 2021 at 5:57 pm
Reply to: Campus HR Team <wipro+email+ugpb-9f7a1fe9f0@talent.icims.com>
To: niroshkumar072@gmail.com

March 17, 2021

Dear Nirosh Kumar,
Resume Number - 20760587

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

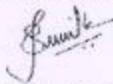
Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
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Yours sincerely,
For Wipro Limited,


Sunil Kalachar
General Manager – Talent Acquisition

This message was sent to niroshkumar072@gmail.com. If you don't want to receive these emails from this company in the future, please go to: <https://wipro.icims.com/icims2/?r=0A3120760587&contactId=4604727>

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PRAKALYAN.P-WIPRO





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



Wipro Campus Update_LOI

1 message

Campus HR Team <wipro+email+ugor-d15cf7b61e@talent.icims.com>
Reply to: Campus HR Team <wipro+email+ugor-d15cf7b61e@talent.icims.com>
To: 181cs132@gmail.com

Wed, 17 Mar, 2021 at 5:57 pm

March 17, 2021

Dear PRAKALYAN P.,
Resume Number - 20741175

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band WASE/WIMS of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

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Yours sincerely,
For Wipro Limited,

Sunil Kalachar
General Manager – Talent Acquisition

This message was sent to 181cs132@gmail.com. If you don't want to receive these emails from this company in the future, please go to: <https://wipro.icims.com/icims/2?r=295c20741175&contextid=4604727>

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Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRAVEEN.R-WIPRO



Wipro Campus Update_LOI

1 message

Campus HR Team <wipro+email+ugog-c84850df86@talent.icims.com>
Reply-to: Campus HR Team <wipro+email+ugog-c84850df86@talent.icims.com>
To: 181cs135@gmail.com

Wed, Mar 17, 2021 at 5:56 PM

March 17, 2021

Dear PRAVEEN R ,
Resume Number - 20741582

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

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Yours sincerely,
For Wipro Limited,

Sunil Kalachar
General Manager – Talent Acquisition

This message was sent to 181cs135@gmail.com. If you don't want to receive these emails from this company in the future, please go to:
<https://wipro.icims.com/icims2/?r=6E6D20741582&contactId=4604727>

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

BARANI GIRI-WIPRO

08/07/2021 https://wipro.icims.com/forms?module=Forms&action=showForm&view=html&form=WILP_Enrollment_Letter_Template&user=20742969&item=36...



July 8, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear Barani Giri,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

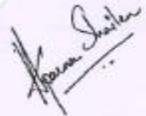
The duration of the academic program shall be 48 months from the **date of enrolment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For Wipro Limited,



Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning

https://wipro.icims.com/forms?module=Forms&action=showForm&view=html&form=WILP_Enrollment_Letter_Template&user=20742969&item=362290&token=6... 1/10





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

08/07/2021 https://wipro.icims.com/forms?module=Forms&action=showForm&view=htm&form=WILP_Enrollment_Letter_Template&user=20742969&item=36...

i. You would be entitled for Rs.400 per day for 8 days (total amount of Rs.3,200) from the date of joining. You may utilize this amount towards accommodation, food & other miscellaneous expenses. This would be paid as a lump sum amount that will be credited with your first month stipend and you would not need to submit bills towards usage of this amount.

ii. If your posting location (the location where you would be based out of after training) is different from the training location (location where you undergo initial training), you would be entitled for the following:

Settlement and Miscellaneous Expenses: Rs. 1200 per day for 7 days (total amount of Rs. 8,400) from the date of reporting to the posting location. You may utilize this amount towards boarding, lodging, conveyance & other miscellaneous expenses.

iii. Any location change after reporting to posting location will be treated as relocation/transfer and will be covered under the Transfer policy for Team Rainbow. For details you can refer the policy at myWipro-> My Policies -> India->My Travel>Transfer Policy-Team Rainbow.

iv. Campus joiners would not be eligible for accommodation at the Wipro guest houses.

Please note in the event that the employee leaves the organization within 6 months from the date of joining, all payments processed under Joining & Relocation Entitlements shall be recovered from the employee at the time of exit.

Signature Barani Giri 8/7/2021 11:06 PM
(checking the checkbox above is equivalent to a handwritten signature)

Registered Office:
Wipro Limited T :+91 (80) 2844 0011
Doddakannelli F :+91 (80) 2844 0054
Sarjapur Road E :info@wipro.com
Bengaluru W :wipro.com
560 035
India C :L32102KA1945PLC020800

20742969

https://wipro.icims.com/forms?module=Forms&action=showForm&view=htm&form=WILP_Enrollment_Letter_Template&user=20742969&item=3622905&token=... 10/10





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

MATHAN.S-WIPRO

W-6



Fwd: Wipro Campus Update_LOI

1 message

Mathan 181CT028 <mathansivalio@gmail.com>
To: anukeerthana2001@gmail.com <anukeerthana2001@gmail.com>

Fri, Mar 19, 2021 at 1:59 PM

Forwarded message

From: Campus HR Team <wipro+email+ugzo-7af681e757@talent.icims.com>
Date: Wed, 17 Mar 2021, 5:59 pm
Subject: Wipro Campus Update_LOI
To: <mathansivalio@gmail.com>

March 17, 2021

Dear Mathan S,
Resume Number - 20762362

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
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Kindly note this letter of intent shall be followed by a letter of appointment from us.

Please confirm your interest to receive offer of appointment by clicking on this link [Click to Complete](#) and accepting the contents of this communication within 15 calendar days. Your confirmation of interest is a precondition to the issuance of offer of appointment.

Yours sincerely,
For Wipro Limited,

Sunil Kalachar
General Manager – Talent Acquisition

This message was sent to mathansivalio@gmail.com. If you don't want to receive these emails from this company in the future, please go to: <https://wipro.icims.com/icims2?r=038F20762362&contactId=4604727>

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Web: www.drnpgasc.ac.in | Email: info@drnpgasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRABHASHRI-WIPRO

8/17/2021 Dr. N.G.P. Arts and Science College Mail - Prabhashri 181CT035. Fwd: Wipro Campus Update_LOI

 Dr.NGPASC Placement <placement@drnpgasc.ac.in>

Prabhashri 181CT035. Fwd: Wipro Campus Update_LOI
1 message

181CT035 _ Prabhashri <181ct035@gmail.com> Tue, Aug 17, 2021 at 10:59 AM
To: placement@drnpgasc.ac.in

----- Forwarded message -----
From: **Campus HR Team** <wipro+email+ugx3-3f1ae19a07@talent.icims.com>
Date: Wed, Mar 17, 2021, 5:59 PM
Subject: Wipro Campus Update_LOI
To: <181ct035@gmail.com>

March 17, 2021

Dear N. PRABHASHRI,
Resume Number - 20740650

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

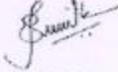
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Yours sincerely,
For **Wipro Limited**,


Sunil Kalachar
General Manager – Talent Acquisition

<https://mail.google.com/mail/u/0/?ik=3181db138z&view=pt&search=all&permthid=thred-f%3A1708317165924385060&siml=msg-f%3A17083171659...> 1/2





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PRAVIN BABU.T-WIPRO

6/7/2021 https://wipro.icims.com/forms?module=Forms&action=showForm&view=htm&form=WILP_Enrollment_Letter_Template&user=20741573&i...



June 7, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear PRAVIN BABU T,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

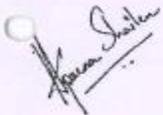
The duration of the academic program shall be 48 months from the **date of enrolment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

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Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP. Wish you all the best!

Yours sincerely,
For Wipro Limited,



Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning Program. Upon joining WILP, you will have to undergo a "Project Readiness Program" ("PRP") that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also enable you to obtain **M. Tech degree from one of the premier engineering Institution / University** upon successful completion of

https://wipro.icims.com/forms?module=Forms&action=showForm&view=htm&form=WILP_Enrollment_Letter_Template&user=20741573&item=36058... 1/10





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

SWATHIKA.S-WIPRO

3/19/2021 Gmail - Fwd: Wipro Campus Update_LOI

W-32 B. Swathika 181MT055
FriendS XeroX <fsxxngp@gmail.com>

M Gmail

Fwd: Wipro Campus Update_LOI
1 message

181MT055 SWATHIKA S <swathikasadhasivam@gmail.com> Fri, Mar 19, 2021 at 11:30 AM
To: fsxxngp@gmail.com

----- Forwarded message -----
From: **Campus HR Team** <wipro+email+ugni-e5f630bf11@talent.icims.com>
Date: Wed, 17 Mar, 2021, 5:56 pm
Subject: Wipro Campus Update_LOI
To: <swathikasadhasivam@gmail.com>

March 17, 2021

Dear Swathika S ,
Resume Number - 20741517

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

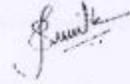
Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*)You shall be responsible for payment of all statutory contributions, taxes, dues and levies as required under the relevant laws including contributions under Employees' State Insurance Corporation Act (at **0.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Kindly note this letter of intent shall be followed by a letter of appointment from us.

Please confirm your interest to receive offer of appointment by clicking on this link [Click to Complete and accepting the contents of this communication within 15 calendar days](#). Your confirmation of interest is a precondition to the issuance of offer of appointment.

Yours sincerely,
For **Wipro Limited**,


Sunil Kalachar
General Manager – Talent Acquisition

This message was sent to swathikasadhasivam@gmail.com. If you don't want to receive these emails from this company in the future, please go to:
<https://wipro.icims.com/icims2?r=315720741517&contactId=4604727>

https://mail.google.com/mail/u/0/?ik=e9af752082&view=pt&as=cc=icims2?r=315720741517&contactId=4604727&as=cc=icims2?r=315720741517&contactId=4604727... 1/2





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

RAKSHANA.P-WIPRO

7/16/2021 https://wipro.icims.com/forms?module=Forms&action=showForm&view=html&form=WILP_Enrollment_Letter_Template&user=20746...



July 16, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear RAKSHANA P,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

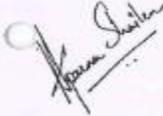
The duration of the academic program shall be 48 months from the **date of enrolment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP. Wish you all the best!

Yours sincerely,
For **Wipro Limited**,



Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning Program. Upon joining WILP, you will have to undergo a "Project Readiness Program" ("PRP") that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also enable you to obtain **M. Tech degree from one of the premier engineering Institution / University** upon successful completion of the course.



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Criterion V
Metric 5.2.1

7/16/2021 https://wipro.icims.com/forms?module=Forms&action=showForm&view=htm&form=WILP_Enrollment_Letter_Template&user=20746...
towards usage of this amount.

ii. There is no provision for reimbursement/allowance towards any expenses incurred in lieu of attending training or classes at different locations in the same city.

Accommodation, Food & other Miscellaneous Expenses

i. You would be entitled for Rs.400 per day for 8 days (total amount of Rs.3,200) from the date of joining. You may utilize this amount towards accommodation, food & other miscellaneous expenses. This would be paid as a lump sum amount that will be credited with your first month stipend and you would not need to submit bills towards usage of this amount.

ii. If your posting location (the location where you would be based out of after training) is different from the training location (location where you undergo initial training), you would be entitled for the following:

Settlement and Miscellaneous Expenses: Rs.1200 per day for 7 days (total amount of Rs. 8,400) from the date of reporting to the posting location. You may utilize this amount towards boarding, lodging, conveyance & other miscellaneous expenses.

iii. Any location change after reporting to posting location will be treated as relocation/transfer and will be covered under the Transfer policy for Team Rainbow. For details you can refer the policy at myWipro-> My Policies -> India->My Travel->Transfer Policy-Team Rainbow.

iv. Campus joiners would not be eligible for accommodation at the Wipro guest houses.

Please note in the event that the employee leaves the organization within 6 months from the date of joining, all payments processed under Joining & Relocation Entitlements shall be recovered from the employee at the time of exit.

Signature RAKSHANA P 16/7/2021 7:44 AM
(checking the checkbox above is equivalent to a handwritten signature)

Registered Office:
Wipro Limited T :+91 (80) 2844 0011
Doddakannelli F :+91 (80) 2844 0054
Sarjapur Road E :info@wipro.com
Bengaluru 560 035 W :wipro.com
India C :L32102KA1945PLC020800

20746027





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

YUVASHREE.S-WIPRO

Wipro L

June 22, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035,
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear Yuvashree S,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

The duration of the academic program shall be 48 months from the date of enrolment for academic program. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For **Wipro Limited**,

Aparna Shailen
General Manager - Human Resources

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship

1. PROFILE:

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee- Work Integrated Learning Program. Upon joining WILP, you will have to undergo "Project Readiness Program" ("PRP") that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

ii. If your posting location (the location where you would be based out of after training) is different from the training location (location where you undergo initial training), you would be entitled for the following:

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iii. Any location change after reporting to posting location will be treated as relocation/transfer and will be covered under the Transfer policy for Team Rainbow. For details you can refer the policy at myWipro-> My Policies -> India->My Travel>Transfer Policy-Team Rainbow.

iv. Campus joiners would not be eligible for accommodation at the Wipro guest houses.

Please note in the event that the employee leaves the organization within 6 months from the date of joining, all payments processed under Joining & Relocation Entitlements shall be recovered from the employee at the time of exit.

 Signature Yuvashee S 22/6/2021 7:53 PM
(checking the checkbox above is equivalent to a handwritten signature)

Registered Office:
Wipro Limited T :+91 (80) 2844 0011
Doddakannelli F :+91 (80) 2844 0054
Sarjapur Road E :info@wipro.com
Bengaluru 560 035 W :wipro.com
India C :32102KA1945PLC020800

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RAJAPANDI T – XEROGA



NANDHA KISHORE – WELL KNIT INDUSTRIES



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Metric 5.2.1





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

PONRITHIKA KARTHIKEYAN-ZIFO SOLUTIONS



OFFER LETTER

OL-2020:0292

Dear **Ponrithika Karthikeyan,**

Congratulations!

You have been selected to join Zifo through the Campus Recruitment process held at your College / University.

We are pleased to offer you the position of **Associate Analyst** with a consolidated pay of Rs. 3,76,500/- p.a. (Rupees Three Lakhs Seventy Six Thousand Five Hundred only per annum). This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

Insurance Coverage

For each Zifo employee, the insurance coverage extends to yourself, your spouse and two of your children.

Probation

You will be on probation for a period of 12 months from the date of joining. You would receive a **Confirmation letter** at the end of the probation period.

Non-Disclosure Agreement and Service Agreement

You would be required to sign a **Non-Disclosure Agreement** and **Service Agreement** (for a period of 2 years at the time of joining).

Leaves

You would be entitled to 12 Government-mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year.

In addition to this, you can avail leave for **12 days** in your first year as part of the earned leave component.





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



Maternity and Paternity Policy

At Zifo, we are committed to ensuring a family-friendly environment and a culture that builds a great work-life balance. Women employees will be entitled to maternity leave with full pay for a period of 26 weeks, in line with latest Maternity Benefit (Amendment Act) 2017. Male employees will be entitled to paternity leave with full pay for a period of 7 continuous working days.

Working Hours

Your working hours will be from **8:45 am to 5:45 pm** from Monday to Friday.

Background Check

Zifo is a part of the Regulated R&D industry and Zifo reserves the right to conduct background reference checks for all its employees.

Joining Date

Your date of joining will be communicated through Launchpad.

We warmly welcome you to the Zifo family!

Regards,

Kamalahasan N
Head – HR

PRIVATE





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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NIVETHA RAVI-ZIFO SOLUTIONS



OFFER LETTER

OL-2020: 0369

Dear **Nivetha Ravi**,

Congratulations!

You have been selected to join Zifo through the Campus Recruitment process held at your College / University.

We are pleased to offer you the position of **Associate Analyst** with a consolidated pay of Rs. 4,76,214/- p.a. (Rupees Four Lakhs Seventy Six Thousand Two Hundred and Fourteen only per annum). This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

Insurance Coverage
For each Zifo employee, the insurance coverage extends to yourself, your spouse and two of your children.

Probation
You will be on probation for a period of 12 months from the date of joining. You would receive a **Confirmation letter** at the end of the probation period.

Non-Disclosure Agreement and Service Agreement
You would be required to sign a **Non-Disclosure Agreement and Service Agreement** (for a period of 2 years at the time of joining).

Leaves
You would be entitled to 12 Government-mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year.

In addition to this, you can avail leave for **16 days** in your first year as part of the earned leave component.











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NAAC
3rd Cycle

Criterion V
Metric 5.2.1



Maternity and Paternity Policy

At Zifo, we are committed to ensuring a family-friendly environment and a culture that builds a great work-life balance. Women employees will be entitled to maternity leave with full pay for a period of 26 weeks, in line with latest Maternity Benefit (Amendment Act) 2017. Male employees will be entitled to paternity leave with full pay for a period of 7 continuous working days.

Working Hours

Your working hours will be from 8:45 am to 5:45 pm from Monday to Friday.

Background Check

Zifo is a part of the Regulated R&D Industry and Zifo reserves the right to conduct background reference checks for all its employees.

Joining Date

Your date of joining will be communicated through Launchpad.

We warmly welcome you to the Zifo family!

Regards,

Kamalhasan N
Head – HR





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Criterion V
Metric 5.2.1



Zifo Technologies Private Limited
Zifa, Anna Salai, Littleflower,
Sarabjot, Chennai - 600 035, INDIA
CIN: U72200TN2006PT00041009
Certified by ISO 9001 & ISO/IEC 27001

OFFER LETTER

OL - 2020-8369

Dear **Murugesan Ravi**,

Congratulations!

You have been selected to join Zifo through the Campus Recruitment process held at your College / University.

We are pleased to offer you the position of Analyst with consolidated pay of INR 4,37,300/- p.a. (Rupees Four Lakh Thirty-Seven Thousand Five Hundred only per annum). This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

Insurance Coverage

For each Zifo employee, the insurance coverage extends to yourself, your spouse, and two of your children.

Probation

You will be on probation for a period of **12 months** from the date of joining. You would receive a confirmation letter at the end of the probation period.

Non-Disclosure Agreement and Service Agreement

You would be required to sign a **Non-Disclosure Agreement** and **Service Agreement** for a period of 2 years at the time of joining.

Leavees

You would be entitled to 12 Government-mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government-mandated holidays in a year and an additional 5 days can be chosen as optional holidays from the listed list of holidays in the calendar year).

In addition to this, you can avail leave for **16 days** in your first year as part of the earned leave component.

Maternity and Paternity Policy

At Zifo, we are committed to ensuring a family-friendly environment and a culture that builds a great work-life balance. Women employees will be entitled to maternity leave with full pay for a period of 28 weeks, in line with the latest Maternity Benefit (Amendment) Act, 2017. Male employees will be entitled to paternity leave with full pay for a period of 7 consecutive working days.

Working Hours

Your working hours will be from **9:45 am to 5:45 pm** from Monday to Friday.

Background Check

Zifo is a part of the Regulated R&D industry and Zifo reserves the right to conduct background reference checks for all its employees.

Joining Date

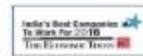
Your date of joining will be communicated through LinkedIn.

We warmly welcome you to the Zifo family!

Regards,

Rameshbabu N

Head - HR





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NAAC
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Criterion V
Metric 5.2.1

PRASANTH – J V TRADERS

DATE: 02/02/2022

Respected sir/madam

Sub confirmation letter regarding my work.

I completed B. Com IT during the year academic year (2018-2021) in order to I am currently working in Jv traders from 2021 november month.

your faithfully
R.s. Prasanth.

TIN: 33586458009 / 09.02.17
J.V. TRADERS
RSF NO. 383, Kuttakadu, Kattupalayam,
Kangayampalayam (Village), Kadaiyur (Po)
KANGAYAM-638701, Tirupur (Dt) TN

V. S. S.



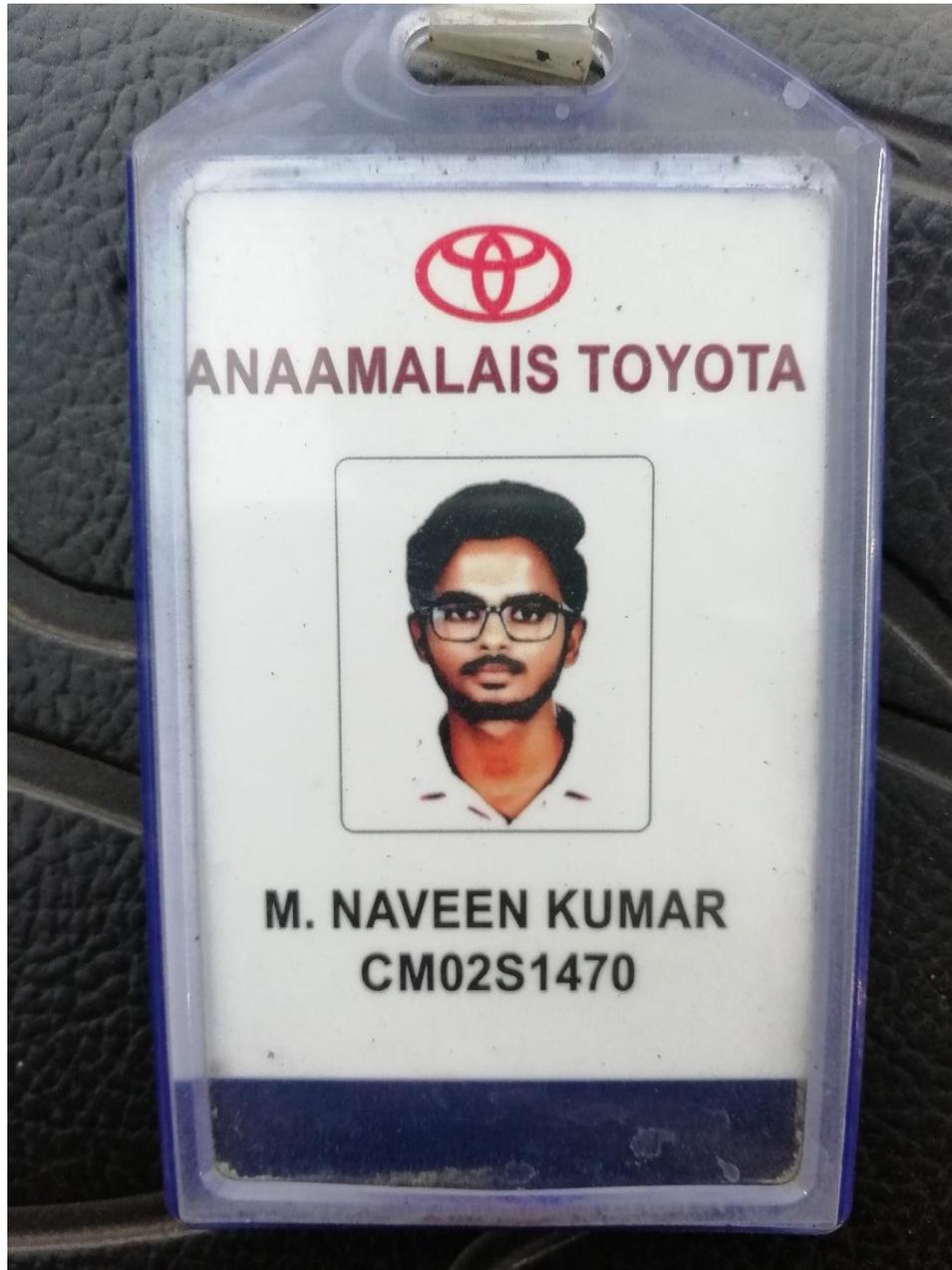
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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

NAVEEN KUMAR – TOYOTA SERVICE CENTRE



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VEERESHWARI – ASOTA



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ROOBASURYA - TOPPAN MERRILL TECHNOLOGY





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NAAC
3rd Cycle

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Metric 5.2.1

PRECILLA JENNIFER R.D - ALCHEM DIAGNOSTICS



Date: 01.12.2021

OFFER LETTER

Ms. Precilla Jennifer RD.
20/34, Lakshmi Nivas, 3rd Street
Chinnasamy Nagar, Ganapathy
Coimbatore - 641006.
Ph: 9442844225 / 9360454155.

Sir / Madam,

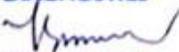
**Sub: Offer an appointment as Molecular biologist
at our factory**

Alchem Diagnostics, 3/45, Theethipalayam, Theethipalayam PO,
Coimbatore, Pin - 641010.

With reference to your application and subsequent interview conducted at our factory, Coimbatore. Management is pleased to appoint you as Molecular biologist to work in our Alchem Diagnostics Theethipalayam, Coimbatore, on a monthly salary of Rs. 18000/-

Kindly return the duplicate copy of this offer (enclosed herewith), duly signed, as a token of acceptance of this offer.

Thanking you

For **ALCHEM DIAGNOSTICS**

Marappan Ganesan
CEO

biopro
Diagnostic Kits, Therapeutic Kits
Disposable products for
Clinical & Research Labs

Manufacturing Unit
3/45, Theethipalayam,
Coimbatore - 10

Regd Office: Old No. 78 • New No. 1/1 • Gokhale Street • Ramnagar
Coimbatore • 641 009 • Email: bioproindia@gmail.com
Tel • 0422 4273613 • 2235232 • 2231232 • www.bioproindia.com



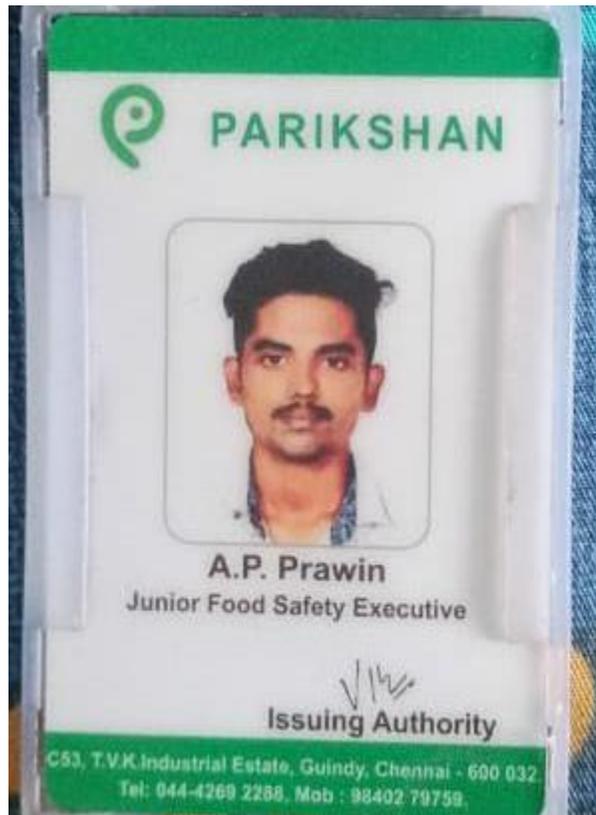
Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpsc.ac.in | Email: info@drngpsc.ac.in | Phone: +91-422-2369100

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PRAWIN – PARIKSHAN FOODS





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SHANMUGA PRIYA PG – PASTURE INSTITUTE OF INDIA



भारतीय पास्चर संस्थान
PASTEUR INSTITUTE OF INDIA
(स्वास्थ्य और परिवार कल्याण मंत्रालय अधिनस्थ स्वायत्त संस्थान, भारत सरकार, नई दिल्ली)
(Autonomous Institute under the Ministry of Health and Family Welfare, Govt. of India, New Delhi)
कुनूर COONOOR - 643 103, नीलगिरी NILGIRIS, (T.N.)
No. PI/ADMN/Intern/2021-22/ 2292 Dated 27.11.2021

To

Ms. P.G. Shanmugapriya,
No.55, Venkateswara Nagar,
Rakipalayam, Avinashi Road,
Tirupur – 641 654.

Sub: Offer of appointment for Internship – Reg.

With reference to your written examination and personal discussion on 20.11.2021, you are selected and hereby offered to join as an Intern at Pasteur Institute of India, Coonoor (PIIC) on the following terms and conditions:

- You should work in PIIC for a minimum period of one year and maximum of two years in different departments namely Vaccine Production, Quality Control, Quality Assurance, Engineering and Ware house, etc.. You should strictly adhere to the job responsibilities allotted by PIIC Authorities. To continue the internship for Second year, a consent letter shall be given by you at the end of 10th month of first year.
- You should submit an undertaking declaring that you will serve for this Institute as an intern for minimum of one year and you should not quit in between.
- You will be paid @ Rs.12000/- per month as stipend for the first year and @ Rs.15000/- per month in the second year.
- You will not be entitled to Travel Allowances to join at Pasteur Institute of India, Coonoor. You should make your own arrangements for accommodation.
- As an intern, you will not be eligible to receive any benefits which are entitled to permanent employees of this Institute.
- You should not disclose any confidential matter of PIIC at any time including during your subsequent career.
- You will be terminated at any time, if you are not abiding the rules and regulations of PIIC or your misbehaviour or misconduct, either inside the campus of PIIC or anywhere outside.
- You will not be entitled to any benefit/ compensation/ absorption/ regularization of service with PIIC.**

हम निरन्तर अपने दशोन्मिष्ट गुणत पद्धति से सुरक्षित कल्याण और शालक्षिक मूल्य का वैज्ञानिक उन्नयन करने के लिए चयनबद्ध है।
We are committed to produce safe, potent and cost effective vaccines with continual improvement in our quality system

दूरभाष / Telephone (Main) (0423) 2231250, 2232602, 2232870, 2238250	प्रशासनिक अधिकारी / Administrative Officer - (0423) 2232959	फैक्स एवं ई-मेल / Fax & E-Mail (0423) 2231655
निदेशक / Director (0423) 2231350, 2231846	सेवा अधिकारी / Accounts Officer - (0423) 2221250	पिआर / PIIC piicnr@gmail.com
जीएसटी / GST : 33AAAAP0976B1ZZ	संयंत्र अधिकारी / Stores Officer - (0423) 2231652	वेब : www.pasteurinsituteindia.com
	पैन / PAN : AAAAP0976B	

Disclaimer: Pasteur Institute of India, Coonoor does not have any association, affiliation, connection or address with Vaccine Production Plant in Punjab





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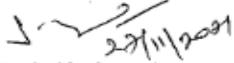
NAAC
3rd Cycle

Criterion V
Metric 5.2.1

:: 2 ::

- i. You should work in rotational shifts based on the need. The Official holidays of PIIC shall be applicable. Compensatory off shall be given for working during closed holidays. Casual Leave shall be admissible for a maximum period of 12 days per year. Beyond 12 days will be considered as loss of pay.
- j. You will be allowed to attend the classes, if any, during Saturdays with prior intimation of 2 days. For this you should get official permission from your College / University and PIIC.
- k. **During your employment, you may have access to trade secrets and confidential business information belonging to our Institute. By accepting this offer of internship, you acknowledge that you must keep all information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside our Institute. In addition, you should immediately return to our Institute all of its property, equipment, and documents, including electronically stored information, on conclusion of your internship.**
- l. By accepting this offer, you agree that throughout your internship, you will follow all policies and practices governing the conduct of our business and employees, including our policies prohibiting discrimination and harassment. This letter sets forth the complete offer we are extending to you, and supersedes and replaces any prior inconsistent statements or discussions. It may be changed only by a subsequent written agreement.
- m. If you accept the offer on the above terms and conditions, you are requested to intimate your acceptance to the undersigned on or before 01.12.2021 and report yourself on 08.12.2021 at Pasteur Institute of India, Coonoor with the following documents, in original:-
 - (i) Educational Qualifications and other Qualifications along with a set of copies of certificates.
 - (ii) Concerned Letter from College / Institution / University, if applicable
 - (iii) Certificate of Age
 - (iv) Community Certificate

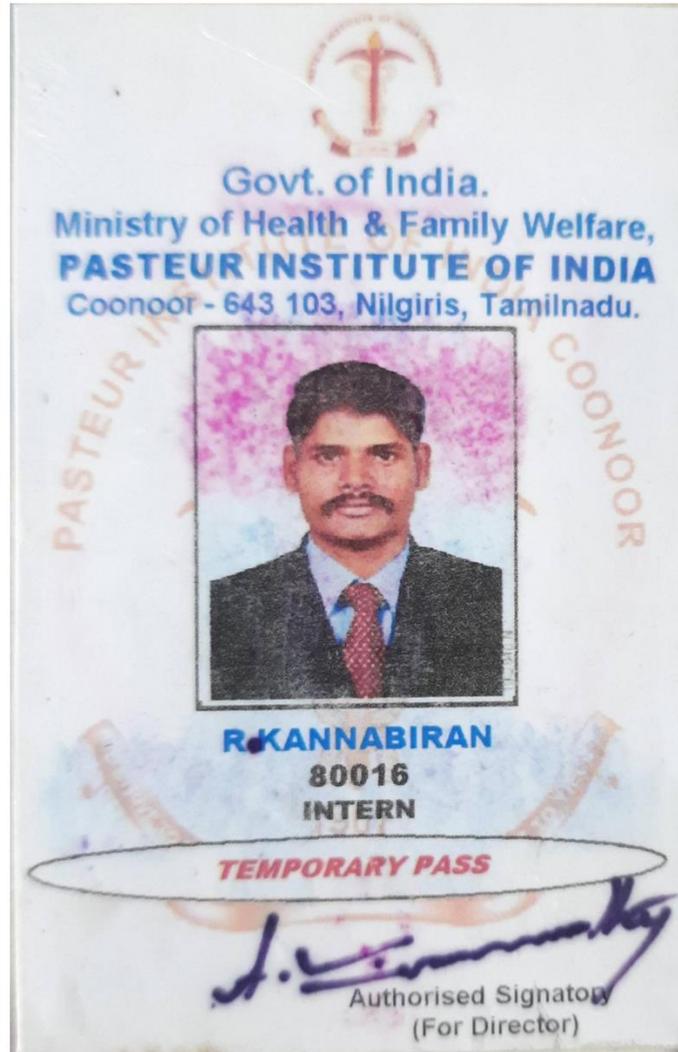
Yours faithfully,


(Dr. S. Sivakumar)
Director,
Pasteur Institute of India,
Coonoor.



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KANNABIRAN R – PASTURE INSTITUTE OF INDIA



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MUKESH – ATOS SYNTEL

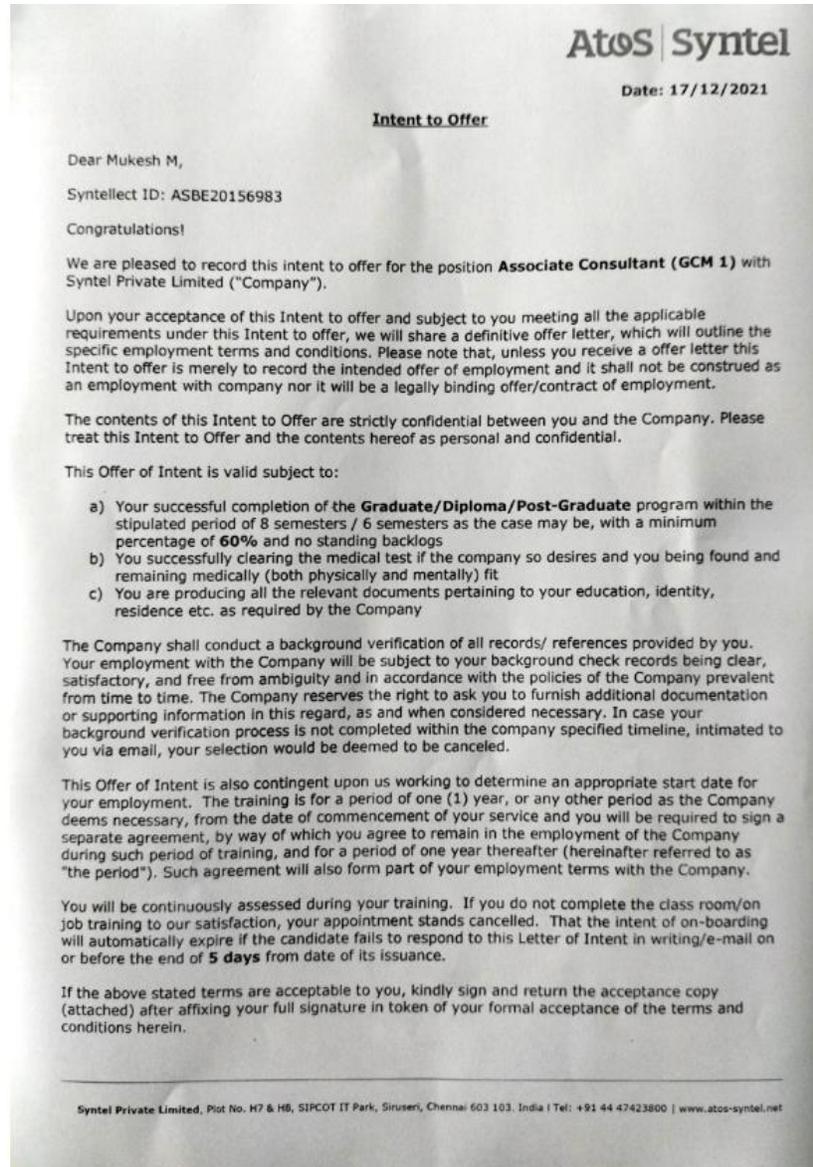


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Metric 5.2.1

AtoS | Syntel

For the sake of information, an indicative break up of salary and the designation that will apply in case an offer is made to you is attached herewith as Annexure A. Some of the foundation skills on which you need to brush up your concept are attached here as part of Annexure B. We take this opportunity to welcome you into Company family and look forward to a very fruitful association with you.

Yours Sincerely,
For Syntel Pvt. Ltd,

Adarsh Krishna
Deputy General Manager – Human Resource

I have read this Offer of Intent and accept the stipulated terms and conditions

Signature

Encl: Annexure

Syntel Private Limited, Plot No. H7 & H8, SIPCOT IT Park, Siruseri, Chennai 603 103. India | Tel: +91 44 47423800 | www.atos-syntel.net



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DEEPIKA.B - UNITED CARBON SOLUTIONS





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RUMITHA- KGISL

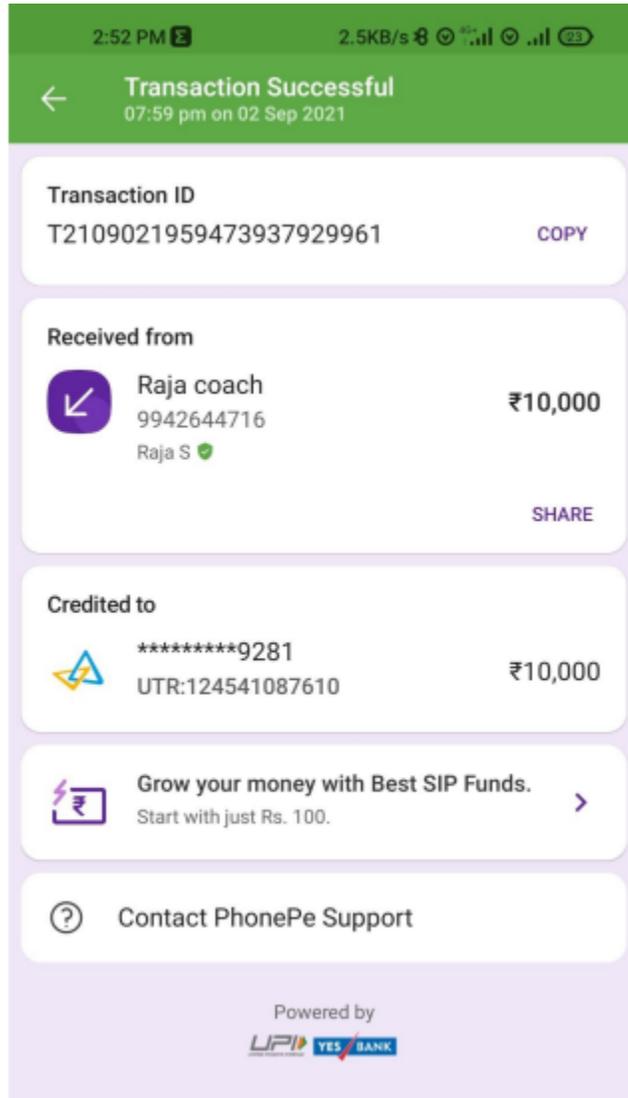


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RAJ KUMAR - VIBES1 SPORTS BADMINTON ACADEMY



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MOSSES JOIEL – SAKRA WORLD HOSPITAL





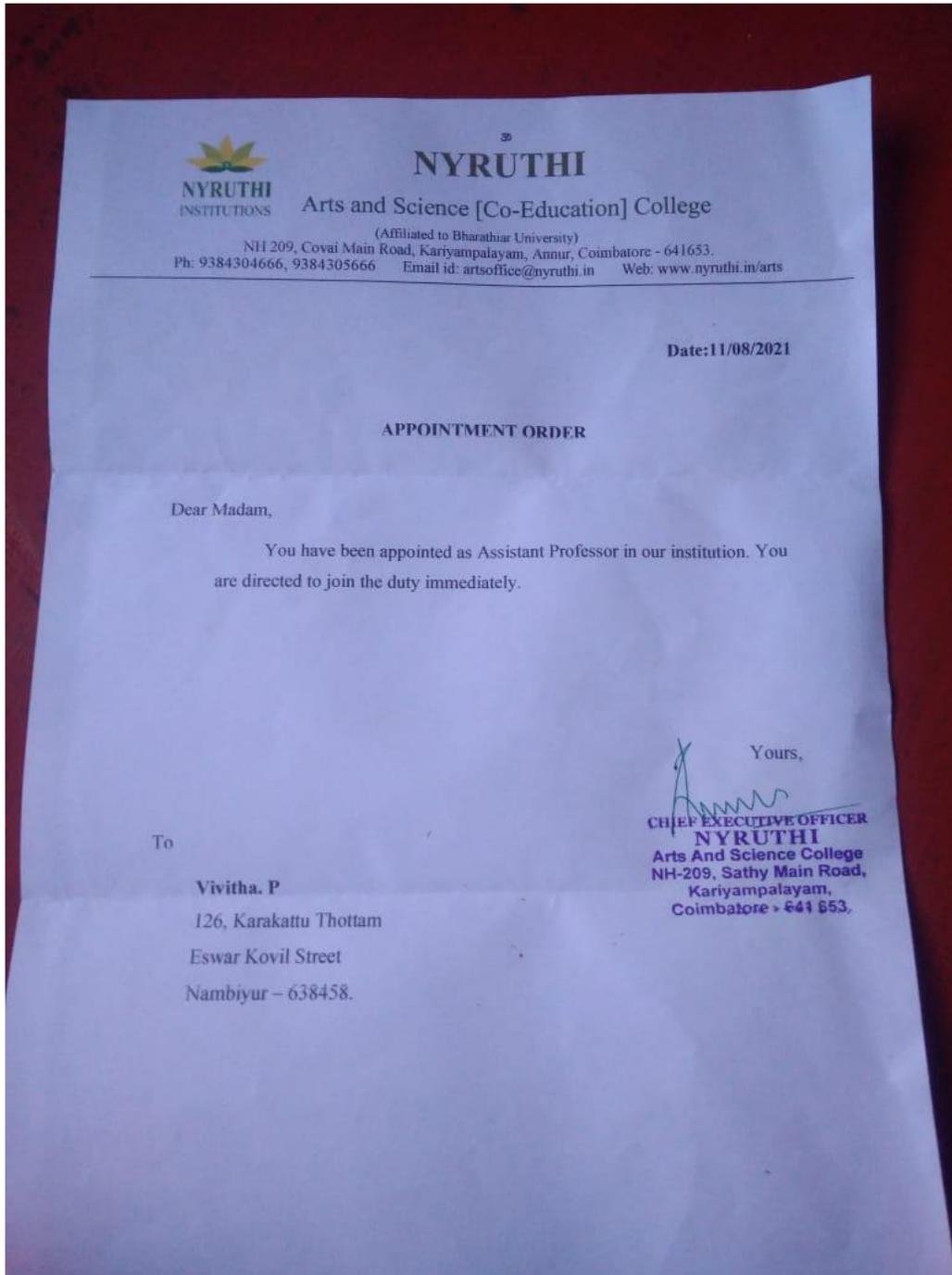
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VIVITHA - Nyruthi Arts and Science College





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SAKTHI RAGHAVI G - Vimaan Robotics

CONSULTING AGREEMENT

This Consulting Agreement ("**Agreement**") is entered into on September 06, 2021 ("**Effective Date**") at Bangalore

BETWEEN

M/s. Vimaan Robotics India Private Limited, a company incorporated under the provisions of the Companies Act, 2013, having its registered office at No. 412, 3rd Floor, 4th Block, 100 Feet Road, Koramangala, Bangalore 560034, and represented by its, Mr. Anthony Prabhu, Director, (hereinafter referred to as the "**Company**", which expression shall unless repugnant to the context and meaning thereof mean and include its successors and permitted assigns) of the One Part;

AND

1. Miss. Shakti Raghav, an individual with a principal place of business at 4A/7, 2nd Cross Street, Rahmath Nagar, 4th Street, Thoothukudi-628002 (hereinafter referred to as the "**Consultant**", which expression shall unless repugnant to the context and meaning thereof mean and include his/her legal heirs, representatives, executors, administrator and permitted assigns) of the Other Part.

(The Company and Consultant are hereinafter collectively referred to as the "**Parties**" and individually as the "**Party**")

WHEREAS the Company desires to engage Consultant as an independent contractor to perform consulting services for the Company, and Consultant is willing to perform such services and the Parties wish to reduce into writing their understanding by executing these presents.

NOW THIS AGREEMENT WITNESSETH AND THE PARTIES AGREE AS FOLLOWS-

1. Services and Compensation

Consultant shall perform the services described in **Exhibit A** (the "**Services**") for the Company (or its designee), and subject to the terms of this Agreement, the Company agrees to pay Consultant the compensation described in **Exhibit A** for Consultant's performance of the Services.

2. Obligations, Representations and Warranties by Consultant and the Rights of the Company

A. Consultant warrants that the Services will be carried out in skillful, timely, workmanlike and cost effective manner using only qualified staff. Consultant





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undertakes to remedy free of charge to the Company any faulty work arising from a breach of this warranty.

B. Consultant acknowledges that the express obligations and warranties made by Consultant in this Agreement are in addition to and not to the exclusion of any warranty, condition, term, undertaking or representation of any kind, express or implied, statutory or otherwise relating to anything supplied or services provided under or in connection with this Agreement including (without limitation) are to the condition, quality, performance, merchantability or fitness for purpose of the Services or any part of it.

C. Consultant has represented that he has all the requisite permissions/sanctions to perform his obligations under this Agreement and shall not contravene any law while providing the Services under this Agreement. Consultant shall make available all documents evidencing compliance of applicable laws by Consultant to the Company, as and when required by the Company.

3. Confidentiality

A. *Definition of Confidential Information.* "Confidential Information" means any information (including any and all combinations of individual items of information) that relates to the actual or anticipated business and/or products, research or development of the Company, its affiliates or subsidiaries or its customers/clientele, or to the Company's, its affiliates' or subsidiaries' or its customers'/clients' technical data, trade secrets, or know-how, including, but not limited to, research, product plans, or other information regarding the Company's, its affiliates' or subsidiaries' or its customers'/clients' products or services and markets therefor, customer lists and customers (including, but not limited to, customers of the Company on whom Consultant called or with whom Consultant became acquainted during the term of this Agreement), software, developments, inventions, discoveries, ideas, processes, formulas, technology, designs, drawings, engineering, hardware configuration information, marketing, finances, and other business information disclosed by the Company, its affiliates or subsidiaries or its customers/clientele, either directly or indirectly, in writing, orally or by drawings or inspection of premises, parts, equipment, or other property of Company, its affiliates or subsidiaries or its customers/clientele. Notwithstanding the foregoing, Confidential Information shall not include any such information which Consultant can establish (i) was publicly known or made generally available prior to the time of disclosure to Consultant; (ii) becomes publicly known or made generally available after disclosure to Consultant through no wrongful action or inaction of Consultant; or (iii) is in the rightful possession of Consultant, without confidentiality obligations, at the time of disclosure as shown by Consultant's then-contemporaneous written records;

-2-





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provided that any combination of individual items of information shall not be deemed to be within any of the foregoing exceptions merely because one or more of the individual items are within such exception, unless the combination as a whole is within such exception.

B. **Non-use and Non-disclosure.** During and after the term of this Agreement, Consultant will hold in the strictest confidence, and take all precautions to prevent any unauthorized use or disclosure of Confidential Information, and Consultant will not use the Confidential Information for any purpose whatsoever other than as necessary for the performance of the Services on behalf of the Company, or disclose the Confidential Information to any third party without the prior written consent of an authorized representative of the Company, except that Consultant may disclose Confidential Information to the extent compelled by applicable law; *provided however*, prior to such disclosure, Consultant shall provide prior written notice to Company and seek a protective order or such similar confidential protection as may be available under applicable law. Consultant agrees that no ownership of Confidential Information is conveyed to the Consultant. Without limiting the foregoing, Consultant shall not use or disclose any Company property, intellectual property rights, trade secrets or other proprietary know-how of the Company to invent, author, make, develop, design, or otherwise enable others to invent, author, make, develop, or design identical or substantially similar designs as those developed under this Agreement for any third party. Consultant agrees that Consultant's obligations under this Section 3.B shall continue after the termination of this Agreement. The restriction in this Section shall apply, without limitation, to disclosure of the Confidential Information in any form or through any medium/network.

C. **Other Client Confidential Information.** Consultant agrees that Consultant will not improperly use, disclose, or induce the Company to use any proprietary information or trade secrets of any former or current employer of Consultant or other person or entity with which Consultant has an obligation to keep in confidence. Consultant also agrees that Consultant will not bring onto the Company's premises or transfer onto the Company's technology systems any unpublished document, proprietary information, or trade secrets belonging to any third party unless disclosure to, and use by, the Company has been consented to in writing by such third party.

D. **Third Party Confidential Information.** Consultant recognizes that the Company has received and, in the future, will receive from third parties their confidential or proprietary information subject to a duty on the Company's part to maintain the confidentiality of such information and to use it only for certain limited purposes. Consultant agrees that at all times during the term of this Agreement and thereafter, Consultant owes the Company and such third parties a duty to hold all such confidential or proprietary information in the strictest

-3-





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confidence and not to use it or to disclose it to any person, firm, corporation, or other third party except as necessary in carrying out the Services for the Company consistent with the Company's agreement with such third party.

4. Ownership

A. Assignment of Inventions. Consultant agrees that all right, title, and interest in and to any copyrightable material, notes, records, drawings, designs, inventions, improvements, developments, discoveries, ideas and trade secrets conceived, discovered, authored, invented, developed or reduced to practice by Consultant, solely or in collaboration with others, during the term of this Agreement and arising out of, or in connection with, performing the Services under this Agreement and any copyrights, patents, trade secrets, mask work rights or other intellectual property rights relating to the foregoing (collectively, "*Inventions*"), are the sole property of the Company. Consultant also agrees to promptly make full written disclosure to the Company of any Inventions and to deliver and assign (or cause to be assigned) and hereby irrevocably assigns fully to the Company all right, title and interest in and to the Inventions. In the event such Inventions are not capable of assignment, for any reasons whatsoever, Consultant hereby grants an exclusive, royalty free, perpetual, irrevocable, transferable, worldwide license (with the right to grant and authorize sublicensees) to make, have made, use, import, offer for sale, sell, reproduce, distribute, modify, adapt, prepare derivative works of, display, perform, and otherwise exploit such Inventions, without restriction.

B. Pre-Existing Materials. Subject to Section 4.A, Consultant will provide the Company with prior written notice if, in the course of performing the Services, Consultant incorporates into any Invention or utilizes in the performance of the Services any invention, discovery, idea, original works of authorship, development, improvements, trade secret, concept, or other proprietary information or intellectual property right owned by Consultant or in which Consultant has an interest, prior to, or separate from, performing the Services under this Agreement ("*Prior Inventions*"), and the Company is hereby granted a nonexclusive, royalty-free, perpetual, irrevocable, transferable, worldwide license (with the right to grant and authorize sublicensees) to make, have made, use, import, offer for sale, sell, reproduce, distribute, modify, adapt, prepare derivative works of, display, perform, and otherwise exploit such Prior Inventions, without restriction, including, without limitation, as part of or in connection with such Invention, and to practice any method related thereto. Consultant will not incorporate any invention, discovery, idea, original works of authorship, development, improvements, trade secret, concept, or other proprietary information or intellectual property right owned by any third party into any Invention without Company's prior written permission, including without limitation any free software or open source software.

-4-





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C. **Moral Rights.** Any assignment to the Company of Inventions includes all rights of attribution, paternity, integrity, modification, disclosure and withdrawal, and any other rights throughout the world that may be known as or referred to as "moral rights," "artist's rights," "droit moral," or the like (collectively, "**Moral Rights**"). To the extent that Moral Rights cannot be assigned under applicable law, Consultant hereby waives and agrees not to enforce any and all Moral Rights, including, without limitation, any limitation on subsequent modification, to the extent permitted under applicable law.

D. **Maintenance of Records.** Consultant agrees to keep and maintain adequate, current, accurate, and authentic written records of all Inventions made by Consultant (solely or jointly with others) during the term of this Agreement. The records will be in the form of notes, sketches, drawings, electronic files, reports, or any other format that is customary in the industry and/or otherwise specified by the Company. Such records are and remain the sole property of the Company at all times and upon Company's request, Consultant shall deliver (or cause to be delivered) the same.

E. **Further Assurances.** Consultant agrees to assist Company, or its designee, at the Company's expense, in every proper way to secure the Company's rights in Inventions in any and all countries, including the disclosure to the Company of all pertinent information and data with respect thereto, the execution of all applications, specifications, oaths, assignments and all other instruments that the Company may deem necessary in order to apply for, register, obtain, maintain, defend, and enforce such rights, and in order to deliver, assign and convey to the Company, its successors, assigns and nominees the sole and exclusive right, title, and interest in and to all Inventions and testifying in a suit or other proceeding relating to such Inventions. Consultant further agrees that Consultant's obligations under this Section 4.E shall continue after the termination of this Agreement.

F. **Attorney-in-Fact.** Consultant agrees that, if the Company is unable because of Consultant's unavailability, dissolution, mental or physical incapacity, or for any other reason, to secure Consultant's signature with respect to any Inventions, including, without limitation, for the purpose of applying for or pursuing any application for any Indian or foreign patents or copyright or any intellectual property registrations covering the Inventions assigned to the Company in Section 4.A, then Consultant hereby irrevocably designates and appoints the Company and its duly authorized officers and agents as Consultant's agent and attorney-in-fact, to act for and on Consultant's behalf to execute and file any papers and oaths and to do all other lawfully permitted acts with respect to such Inventions to further the prosecution and issuance of patents, copyright and any other intellectual property registrations with the same



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legal force and effect as if executed by Consultant. This power of attorney shall be deemed coupled with an interest, and shall be irrevocable.

5. Conflicting Obligations

A. Consultant represents and warrants that Consultant has no agreements, relationships, or commitments to any other person or entity that conflict with the provisions of this Agreement, Consultant's obligations to the Company under this Agreement, and/or Consultant's ability to perform the Services. Consultant will not enter into any such conflicting agreement during the term of this Agreement. Consultant shall be available for the Company during the term of this Agreement during business hours.

6. Return of Company Materials

Upon the termination of this Agreement, or upon Company's earlier request, Consultant will immediately deliver to the Company, and will not keep in Consultant's possession, recreate, or deliver to anyone else, any and all Company property, including, but not limited to, Confidential Information, tangible embodiments of the Inventions, all devices and equipment belonging to the Company, all electronically-stored information and passwords to access such property, those records maintained pursuant to Section 4.D and any reproductions of any of the foregoing items that Consultant may have in Consultant's possession or control. If required, Consultant shall provide a written certificate confirming the destruction of any traces/records stored in the electronic medium to the satisfaction of the Company or its representatives.

7. Term and Termination

A. **Term.** The term of this Agreement will begin on the Effective Date of this Agreement and will continue until the earlier of (i) final completion of the Services or (ii) termination as provided in Section 7.B.

B. **Termination.** The Company may terminate this Agreement upon giving Consultant ten (10) days prior written notice of such termination pursuant to Section 13.G of this Agreement. The Company may terminate this Agreement immediately and without prior notice if Consultant refuses to or is unable to perform the Services or is in breach of any material provision of this Agreement.

C. **Survival.** Upon any termination, all rights and duties of the Company and Consultant toward each other shall cease except:

(1) The Company will pay, within thirty (30) days after the effective date of termination, all amounts owing to Consultant for Services completed and accepted by the Company prior to the termination date



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and related reimbursable expenses, if any, submitted in accordance with the Company's policies and in accordance with the provisions of Section 1 of this Agreement; and

(2) Section 2 (Representations), Section 4 (Confidentiality), Section 4 (Ownership), Section 5 (Conflicting Obligations), Section 6 (Return of Company Materials), Section 7 (Term and Termination), Section 8 (Independent Contractor; Benefits), Section 9 (Indemnification), Section 10 (Non-solicitation), Section 11 (Limitation of Liability), Section 12 (Arbitration and Equitable Relief), and Section 13 (Miscellaneous) will survive termination or expiration of this Agreement in accordance with their terms.

8. Independent Contractor; Benefits

A. **Independent Contractor.** It is the express intention of the Company and Consultant that Consultant perform the Services as an independent contractor to the Company. Nothing in this Agreement shall in any way be construed to constitute Consultant as an agent, employee or representative of the Company. Without limiting the generality of the foregoing, Consultant is not authorized to bind the Company to any liability or obligation or to represent that Consultant has any such authority. Consultant agrees to furnish (or reimburse the Company for) all tools and materials necessary to accomplish this Agreement and shall incur all expenses associated with performance. Consultant acknowledges and agrees that Consultant is obligated to report as income all compensation received by Consultant pursuant to this Agreement. Consultant agrees to and acknowledges the obligation to pay all self-employment and other taxes on such income.

B. **Benefits.** The arrangement contemplated under this Agreement shall not under any circumstances be construed as an employer-employee relationship. Accordingly, Consultant shall not be eligible for any benefits or fall within the purview of any of the employment policies of the Company which are for the sole benefit of the eligible employees of the Company.

9. Indemnification

Consultant agrees to indemnify and hold harmless the Company and its affiliates and their directors, officers and employees from and against all taxes, losses, damages, liabilities, costs and expenses, including attorneys' fees and other legal expenses, arising directly or indirectly from or in connection with (i) any negligent, reckless or intentionally wrongful act of Consultant or Consultant's assistants, employees, contractors or agents, (ii) a determination by a court or agency that the Consultant is not an independent contractor, (iii) any breach by

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the Consultant or Consultant's assistants, employees, contractors or agents of any of the covenants and representations and warranties contained in this Agreement and corresponding Confidential Information and Invention Assignment Agreement, (iv) any failure of Consultant to perform the Services in accordance with all applicable laws, rules and regulations, or (v) any violation or claimed violation of a third party's rights resulting in whole, or in part, from the Company's use of the Inventions/Prior Inventions or other deliverables of Consultant under this Agreement.

10. Non-solicitation

To the fullest extent permitted under applicable law, from the date of this Agreement until twelve (12) months after the termination of this Agreement for any reason (the "*Restricted Period*"), Consultant will not, without the Company's prior written consent, directly or indirectly, solicit any of the Company's employees to leave their employment, or attempt to solicit employees of the Company, either for Consultant or for any other person or entity. Consultant agrees that nothing in this Section 10 shall affect Consultant's continuing obligations under this Agreement during and after this twelve (12) month period, including, without limitation, Consultant's obligations under Section 3.

11. Limitation of Liability

IN NO EVENT SHALL COMPANY BE LIABLE TO CONSULTANT OR TO ANY OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, OR DAMAGES FOR LOST PROFITS OR LOSS OF BUSINESS, HOWEVER CAUSED AND UNDER ANY THEORY OF LIABILITY, WHETHER BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHER THEORY OF LIABILITY, REGARDLESS OF WHETHER COMPANY WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY. IN NO EVENT SHALL COMPANY'S LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT EXCEED THE AMOUNTS PAID BY COMPANY TO CONSULTANT UNDER THIS AGREEMENT FOR THE RELEVANT SERVICES, DELIVERABLES OR INVENTION GIVING RISE TO SUCH LIABILITY.

12. Arbitration and Equitable Relief

A. *Arbitration.* ANY DISPUTE, CONTROVERSY OR CLAIM ARISING OUT OF OR IN RELATION TO THIS AGREEMENT, OR AT LAW, OR THE BREACH, TERMINATION OR INVALIDITY OF THIS AGREEMENT, THAT CANNOT BE SETTLED AMICABLY BY AGREEMENT OF THE PARTIES TO THIS



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AGREEMENT SHALL BE FINALLY SETTLED BY ARBITRATION IN ACCORDANCE WITH THE ARBITRATION AND CONCILIATION ACT, 1996 (AS AMENDED FROM TIME TO TIME), BY ONE ARBITRATOR MUTUALLY APPOINTED BY THE PARTIES. THE SEAT OF ARBITRATION SHALL BE AT BANGALORE, INDIA AND THE VENUE OF ARBITRATION SHALL BE AT BANGALORE KARNATAKA. THE ARBITRATION PROCEEDINGS SHALL BE CONDUCTED IN ENGLISH.

B. *Availability of Injunctive Relief.* THE PARTIES AGREE THAT THE COMPANY MAY ALSO PETITION THE COURT FOR INJUNCTIVE RELIEF WHERE THE COMPANY ALLEGES OR CLAIMS A VIOLATION OF ANY AGREEMENT REGARDING INTELLECTUAL PROPERTY, CONFIDENTIAL INFORMATION OR NONINTERFERENCE BY CONSULTANT.

C. *Voluntary Nature of Agreement.* CONSULTANT ACKNOWLEDGES AND AGREES THAT CONSULTANT IS EXECUTING THIS AGREEMENT VOLUNTARILY AND WITHOUT ANY DURESS OR UNDUE INFLUENCE BY THE COMPANY OR ANYONE ELSE. CONSULTANT FURTHER ACKNOWLEDGES AND AGREES THAT CONSULTANT HAS CAREFULLY READ THIS AGREEMENT AND THAT CONSULTANT HAS ASKED ANY QUESTIONS NEEDED FOR CONSULTANT TO UNDERSTAND THE TERMS, CONSEQUENCES AND BINDING EFFECT OF THIS AGREEMENT AND FULLY UNDERSTAND IT. FINALLY, CONSULTANT AGREES THAT CONSULTANT HAS BEEN PROVIDED AN OPPORTUNITY TO SEEK THE ADVICE OF AN ATTORNEY OF CONSULTANT'S CHOICE BEFORE SIGNING THIS AGREEMENT.

13. Miscellaneous

A. *Governing Law and Jurisdiction.* Subject to Section 12 (Arbitration), this Agreement shall be governed by the laws of India and be subject to the jurisdiction of the courts in Bengaluru.

B. *Assignability.* This Agreement will be binding upon Consultant's heirs, executors, assigns, administrators, and other legal representatives, and will be for the benefit of the Company, its successors, and its assigns. There are no intended third-party beneficiaries to this Agreement, except as expressly stated. Except as may otherwise be provided in this Agreement, Consultant may not sell, assign or delegate any rights or obligations under this Agreement. Notwithstanding anything to the contrary herein, Company may assign this Agreement and its rights and obligations under this Agreement to any successor to all or substantially all of Company's relevant assets, whether by merger, consolidation, reorganization, reincorporation, sale of assets or stock, change of control or otherwise.



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C. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding between the Parties with respect to the subject matter herein and supersedes all prior written and oral agreements, discussions, or representations between the Parties. Consultant represents and warrants that Consultant is not relying on any statement or representation not contained in this Agreement. To the extent any terms set forth in any exhibit or schedule conflict with the terms set forth in this Agreement, the terms of this Agreement shall control unless otherwise expressly agreed by the Parties in such exhibit or schedule.

D. **Headings.** Headings are used in this Agreement for reference only and shall not be considered when interpreting this Agreement.

E. **Severability.** If a court or other body of competent jurisdiction finds, or the Parties mutually believe, any provision of this Agreement, or portion thereof, to be invalid or unenforceable, such provision will be enforced to the maximum extent permissible so as to effect the intent of the Parties, and the remainder of this Agreement will continue in full force and effect.

F. **Modification, Waiver.** No modification of or amendment to this Agreement, nor any waiver of any rights under this Agreement, will be effective unless it is in writing signed by the Parties. Waiver by the Company of a breach of any provision of this Agreement will not operate as a waiver of any other or subsequent breach.

G. **Notices.** Any notice or other communication required or permitted by this Agreement to be given to a Party shall be in writing and shall be deemed given (i) if delivered personally, (ii) when sent by email, or (iii) if sent by registered post acknowledgement due, to the Party at the Party's address written below or at such other address as the Party may have previously specified by like notice. If by RPAD, delivery shall be deemed effective three business days after mailing in accordance with this Section 13.G or by email, on transmission.

- (1) If to the Company, to:
Vimaan Robotics India Private Limited,

Attention: Anthony Prabhu
Email: anthony.prabhu@vistra.com

- (2) If to Consultant, to:

4A/7.2nd Cross Street, Rahmath Nagar, 4th Street, Thoothukudi-628002

Email: raghavisankar6@gmail.com

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		Criterion V Metric 5.2.1

H. *Signatures.* This Agreement may be signed in two counterparts, each of which shall be deemed an original, with the same force and effectiveness as though executed in a single document.

IN WITNESS WHEREOF, the Parties hereto have executed this Consulting Agreement as of the date first written above.

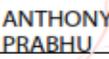
CONSULTANT

By: _____

Name: Shakti Raghav

Title: Validator Trainee

VIMAAN ROBOTICS INDIA PVT. LTD.

By:  _____

Name: Anthony Prabhu

Title: Director



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EXHIBIT A

SERVICES AND COMPENSATION

1. **Contact.** Consultant's principal place of business address:

Email: raghavisankar6@gmail.com

Phone: 9482012088

Services. The Services will include, but will not be limited to, the following:

Consultant will perform Services for the Company on a project-by-project basis, and each project shall be mutually agreed upon between Consultant and the Company and attached to this **Exhibit A** as successively numbered Schedule "A"s (e.g., Schedule A-1, Schedule A-2, etc.) (each a "**Project**"). Each Project shall contain at a minimum a detailed description of the Services to be performed and any deliverables to be provided, and together with this Agreement (but separate and apart from any other Project), shall collectively constitute the entire agreement for such Project.

2. **Compensation.**

The Company will pay Consultant INR 15,690 per month.

Consultant shall submit to the Company a written invoice for Services and expenses, and such statement shall be subject to the approval of the contact person listed above or other designated agent of the Company. All expenses shall be pre-approved by the Company and supported by vouchers. The Company will remit payment for properly submitted and approved invoices within thirty (30) days following invoice submission.

All payments to Consultant shall be subject to withholding tax at prevailing rates as per the Income Tax Act, 1961.

Consultant shall remit the GST so charged (if any) from the Company, subject to a valid invoice / debit note, to the appropriate government authority and file GST returns as prescribed, within the statutory timelines, stating all appropriate and relevant information on the Goods And Services Tax Network (GSTN) portal, which enables the Company to claim timely credit (i.e., in its GST return for the month in which the invoice / debit note is raised on the Company) of GST in the appropriate GST registration.

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In the event the credit of GST is not granted or denied to the Company under its appropriate GST registration under the applicable laws for non-payment of taxes charged to the Company or on account of any non-compliance or violation (including but not limited to non-filing of information, non-filing of returns, non-payment of appropriate GST to appropriate government authority and/or incorrect submission of information on the GSTN portal), then Consultant shall rectify the said non-compliances/violations/errors to ensure that the Company gets the credit in the subsequent month. In the event, the non-compliance/violation/error is not rectified by Consultant in a timely manner then the Company shall have the right to set off such shortfall against the subsequent payments of the consultancy fee to Consultant or recover the amount of GST charged to it along with the interest, levies, fines, penalties and/or any other costs from Consultant.

3. **Contract Period:-** The period of contract is 1 Year.

5. Termination

- a) During the term of your employment, should you desire to leave the employment of Vimaan Robotics, you shall be required to give 30 days' notice or salary in lieu thereof. The company may, at its sole discretion, relieve you before the expiry of notice period without compensating for the remaining notice period.
- b) Vimaan Robotics shall be entitled to terminate your employment without cause at any time by giving you 30 days' notice or Stipend in lieu thereof.
- c) Notwithstanding anything mentioned in this Agreement, Vimaan Robotics may terminate your employment, with immediate effect by a notice in writing (without salary in lieu of notice), in the event of your misconduct, including but not limited to, fraudulent, dishonest or undisciplined conduct of, or breach of integrity, or embezzlement, or misappropriation or misuse by you of Vimaan Robotics' s property, or insubordination or failure to comply with the directions given to you by persons so authorized, or your insolvency or conviction for any offence involving moral turpitude, or breach by you of any terms of this Agreement or Vimaan Robotics' s policies or other documents or directions of Vimaan Robotics, or irregularity in attendance, or your unauthorized absence from the place of work for more than five (5) working days, or upon you conducting yourself in a manner which is regarded by Vimaan Robotics as prejudicial to its own interests or to the interests of its clients and/or customers.
- d) Notwithstanding anything aforesaid, termination by you shall be subject to the satisfactory completion of all your existing duties, obligations and projects etc.
- e) During the notice period, Company will continue to pay its share of insurance premiums, if applicable.

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f) On acceptance of the resignation notice, you will be required to immediately transfer and to the company all correspondences, specifications, formulae, books, documents, market data, literature, drawings, effects or records, et al belonging to the company or relating to its business and shall not make or retain any copies of these items. You shall also certify in writing that you have complied with all terms and conditions of this Agreement.

This **Exhibit A** is accepted and agreed upon as of 06th September 2021.

CONSULTANT

By: _____

Name: Shakti Raghav

Title: Validator Trainee

VIMAAN ROBOTICS INDIA PVT. LTD.

ANTHONY

By: PRABHU _____

Name: Anthony Prabhu

Title: Director

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KISHORE KUMAR B – REVANTHA SERVICES LTD

REVANTHA SERVICES LTD

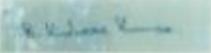
305 - 308, A - Block, Raheja Centre,
1073, Avinashi Road, Coimbatore - 641018.
Tel.No. : 0422 - 2248443



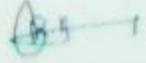
Kishore Kumar B

04045386

MANUFACTURING



Emp. Sign



Authorised Sign

	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE</p> <p align="center">(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion V Metric 5.2.1</p>
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VINO JOSHUA – REVANTH SERVICES LTD




REVANTHA SERVICES LTD
 305 - 308, A - Block, Raheja Centre,
 1073, Avinashi Road, Coimbatore - 641018.
 Tel.No. : 0422 - 2248443



VINO JOSHUA J
04045372
MACHINE SHOP

VINO JOSHUA J 
Emp. Sign **Authorised Sign**



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AGATHEESWARAN - RND Softtech Private Limited

Agatheeswaran Kumaresan RND - Entry Level

Full Name :	Agatheeswaran Kumaresan	Email :	agatheeswaran89@gmail.com
Employee ID :	CC21071525	Branch :	Coimbatore
Department :	International Call Center Process	Account Number :	116517000003851
Designation :	RND - Entry Level	PF Number :	TN/CBE/45763/13352
Address :	49, Eshwaran Kovil Street, Mulanur, Dharapuram Tirupur 638106 Tamil Nadu	ESI Number :	5608892855
Mobile :	6379811720	Universal Account Number(UAN) :	101712311441



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GANDHIMATHI – AOSTA





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DEEPIKA P – AOSTA



Aosta India Private Limited



AIPL1960

DEEPIKA.P



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SATHESH KUMAR – BYJU'S





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PRAVEEN R – CUSTOMER CENTRIA

Customer Centria		PAYSLIP	
 customer centria <small>The Customer Relationship & Experience Company</small>		Premier House, 1st Floor, Plot No.38, Central Road, Chakala, MIDC, Andheri (E), Mumbai 400 093	
		For the Month of : Dec-2021	
Emp. Code	00694	Name	Praveen R
Designation	Trainee	Location	Coimbatore
Group	Revenue Delivery	Cost Centre	Not Defined
UAN No.	101757175119	Function	Solutions Consulting
Days Worked	31.00	Adj. Days	0.00
PAN No.	ESEPR8477J	Date Of Joining	01-Nov-2021
Basic Salary	11,632.00	E. P. F.	-1,396.00
House Rent Allowance	636.00	E. S. I. C.	-93.00
		Profession Tax	-200.00
Gross Salary	12,268.00	Gross Deduction	-1,689.00
Leave Consumed For The Month :	PL : 0.00 CL : 0.00 SL : 0.00	Net Salary :	10,579.00
Leave Closing Balance :	PL : 1.75 CL : 0.00 SL : 0.00		
Payment Mode : Bank	Bank Name : HDFC Bank	Bank A/c No : 50100472574820	

KAVYA – KATHIR COLLEGE OF ARTS & SCIENCE





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KARPAGAM – AOSTA

DocuSign Envelope ID: 918832A7-A9C1-4BD0-A6D7-6587EB98B9A4



10/06/2021

Dear KARPAKAM KUMARASAMY ,

This letter is to confirm our discussions and to offer you a position with the professional staff of "Aosta Software Technologies India Private Limited, ("the Company"). We are pleased that you can join us full-time on 01 July 2021. The details of our offer are based in this letter, the Employee Compensation Package, which is attached as Annexure A hereto, and the standard Terms and Conditions of Employment, which are attached as Annexure B hereto (collectively, this Offer Letter").

Please read and retain them for your records.

1. COMMENCEMENT OF EMPLOYMENT

- 1.1. You will be employed by the Company in the function of Junior Analyst with effect from 01 July 2021.
- 1.2. Your terms and conditions of employment are described in Annexure "B" and such further duties and responsibilities as the Company may delegate to you from time to time.
- 1.3. You will report directly to Mr Prithip kumar, Senior Manager of the Company.

2. SALARY

- 2.1. The details of your compensation are set out in Annexure "A" to this letter ("Compensation Package")
- 2.2. The Compensation Package will be subject to the usual deductions for tax and social security contribution normally to be withheld by an employer in India.

3. PROBATION

You will initially be on probation for a period of six months from the actual date of your joining the Company and will continue to be so unless you are expressly confirmed in the regular service of the Company.

- 3.1. Notwithstanding anything stated herein, during the Probation Period your services are liable to be terminated anytime, without any notice or commission or assigning of any reasons thereof and at the sole discretion of the Company.
- 3.2. During the Probation Period your performance and other antecedents will be thoroughly assessed and evaluated by your superiors and only on satisfactory completion on your initial or extended probationary period you will be confirmed in the regular service of the Company.

4. TERMINATION

Your employment with the Company may be terminated at any time by the Company in accordance with the provisions of paragraph 14 of Annexure "B" hereto.

5. HOLIDAYS

1 | Page

Aosta Software Technologies India Private Limited
940 / 1 A & B, 5th Floor, Kovai Estate, Kalapatti Road, Coimbatore 641048.
Phone: +91 422 6686600 | www.aostasoftware.com





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle)
Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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5.1. You will be governed by the Leave rules as applicable.

5.2. The System & Procedures to be followed in availing of such leave are specified in the Leave Rules framed and notified by the Company from time to time.

6. TERMS AND CONDITIONS OF EMPLOYMENT – ANNEXURE “B”

In addition to the terms of this offer letter, your employment with the Company will be governed by the Terms and Conditions of Employment as set out in Annexure “B” hereto. Please review the Terms and Conditions of Employment carefully, since your acceptance of this offer by the Company would be deemed acceptance of the Terms and Conditions of Employment.

7. ACCEPTANCE OF YOUR OFFER

Please confirm your acceptance of our offer by signing and returning the duplicate copy of this letter for my attention. This letter is valid for a period of five (5) days from the date of receipt of this letter. If we do not receive the signed letter from you confirming your acceptance of this offer within five (5) days from the date of receipt of this letter, this offer stands withdrawn and should not thereafter be considered as binding on the Company.

8. CONCLUSION

We hope you find this offer to be a satisfactory basis for joining the Company. We are greatly impressed by your caliber and special skills. We have great hopes of your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We look forward to receiving your acceptance and to working with you in the development of the Company and seeking ways for you to secure the necessary stimulation and advancement.

If you have any questions, please do not hesitate to call me.

Mohan Gounder
CEO



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ACCEPTANCE OF THE EMPLOYEE

I, KARPAKAM KUMARASAMY , have read and understood the terms and conditions of this letter and the annexures hereto, and the same are acceptable to me and I hereby agree to be legally bound to the terms and conditions.

Signed by the Employee:



Place: COIMBATORE
Date: 6/10/2021



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GOKILA Y – AOSTA



26-09-2021

Dear Gokila Yuvaraj,

This letter is to confirm our discussions and to offer you a position with the professional staff of "Aosta India Private Limited." (the "Company"). We are pleased that you can join us full-time on 27-09-2021. The details of our offer are based in this letter, the Employee Compensation Package, which is attached as Annexure A hereto, and the standard Terms and Conditions of Employment, which are attached as Annexure B hereto (collectively, this Offer Letter").

Please read and retain them for your records.

1. COMMENCEMENT OF EMPLOYMENT

- 1.1. You will be employed by the Company in the function of Associate with effect from 27-09-2021.
- 1.2. Your terms and conditions of employment are described in Annexure "B" and such further duties and responsibilities as the Company may delegate to you from time to time.
- 1.3. You will report to Manager, a Line Manager of the Company.

2. SALARY

- 2.1. The details of your compensation are set out in Annexure "A" to this letter ("Compensation Package")
- 2.2. The Compensation Package will be subject to the usual deductions for tax and social security contribution normally to be withheld by an employer in India.

3. PROBATION

You will initially be on probation for a period of six months from the actual date of your joining the Company and will continue to be so unless you are expressly confirmed in the regular service of the Company.

- 3.1. Notwithstanding anything stated herein, during the Probation Period your services are liable to be terminated anytime, without any notice or commission or assigning of any reasons thereof and at the sole discretion of the Company.
- 3.2. During the Probation Period your performance and other antecedents will be thoroughly assessed and evaluated by your superiors and only on satisfactory completion on your initial or extended probationary period you will be confirmed in the regular service of the Company.

4. TERMINATION

Your employment with the Company may be terminated at any time by the Company in accordance with the provisions of paragraph 14 of Annexure "B" hereto.

5. HOLIDAYS

- 5.1. You will be governed by the Leave rules as applicable.

1 | Page

Aosta India Private Limited
(Formerly Known as Aosta Software Technologies India Private Limited)
940 / 1 A & B, 5th Floor, Kovai Estate, Kalapatti Road, Coimbatore 641048.
Phone: +91 422 6686600 | www.aostasoftware.com

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5.2. The System & Procedures to be followed in availing of such leave are specified in the Leave Rules framed and notified by the Company from time to time.

6. TERMS AND CONDITIONS OF EMPLOYMENT – ANNEXURE “B”

In addition to the terms of this offer letter, your employment with the Company will be governed by the Terms and Conditions of Employment as set out in Annexure “B” hereto. Please review the Terms and Conditions of Employment carefully, since your acceptance of this offer by the Company would be deemed acceptance of the Terms and Conditions of Employment.

7. ACCEPTANCE OF YOUR OFFER

Please confirm your acceptance of our offer by signing and returning the duplicate copy of this letter for my attention. This letter is valid for a period of five (5) days from the date of receipt of this letter. If we do not receive the signed letter from you confirming your acceptance of this offer within five (5) days from the date of receipt of this letter, this offer stands withdrawn and should not thereafter be considered as binding on the Company.

8. CONCLUSION

We hope you find this offer to be a satisfactory basis for joining the Company. We are greatly impressed by your caliber and special skills. We have great hopes of your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We look forward to receiving your acceptance and to working with you in the development of the Company and seeking ways for you to secure the necessary stimulation and advancement.

If you have any questions, please do not hesitate to call me.

Sincerely,

Mohan Gounder
CEO

ACCEPTANCE OF THE EMPLOYEE

I, Gokila Yuvaraj, have read and understood the terms and conditions of this letter and the annexures hereto, and the same are acceptable to me and I hereby agree to be legally bound to the terms and conditions.

Signed by the Employee:

Place: Coimbatore
Date: 10 / 06 / 2021

2 | Page

Aosta India Private Limited
(Formerly Known as Aosta Software Technologies India Private Limited)
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ANNEXURE "A" TO THE OFFER LETTER EMPLOYEE COMPENSATION PACKAGE

Name :Gokila Yuvaraj
Job Title :Associate
Band :NA
Level :NA

1. SALARY

Your salary CTC will be INR 226584 per annum, or INR 18882 per month. (Your salary structure/details are attached to this document). Note: As the company grows, the potential for salary increases will periodically reviewed.

2. PROVIDENT FUND

A percentage of Basic + DA as per provisions of the Employee's Provident Fund and Miscellaneous Provisions Act, 1952 and Schemes framed there under as applicable.

3. MEDICAL REIMBURSEMENT

All Permanent Employees will be covered under ESI or Medclaim Insurance with Personal Accident benefits. Your individual plan will be based on your overall compensation and covered in your benefit details.

4. MEDICAL INSURANCE

The coverage for hospitalization expenses would be as per the current Company Policy in force.

5. PERSONAL ACCIDENT INSURANCE

The coverage would be as per the current Company Policy in force.

6. PERFORMANCE INCENTIVE

In addition, the Company may at its discretion pay you an additional sum by way of performance incentive, which shall be based on your performance and company's performance for the financial year. The Company reserves the right, in its absolute discretion, to terminate or amend this or any other performance incentive scheme without notice at any time. This clause shall not establish a contractual right to receive any such payment in the future.

Sincerely,

Mohan Gounder
CEO



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GOGULAPRIYA – WIPRO LTD



APPOINTMENT LETTER

28 April, 2021

Dear **Gokulapriya R.**

This is with reference to discussion you had with us recently. We are pleased to offer you the position of a **Associate** on the following terms:

1. Place of Employment and Timing:

1. Your initial place of work will be at **IN-Coimbatore**. However, your services are transferable, and may be assigned, after reasonable notice, to any location in India or abroad where the company or its affiliates conducts business. The duties to be performed by you hereunder shall be performed in such locations as are reasonably necessary or appropriate to carry out your duties hereunder, subject to reasonable travel requirements on behalf of the Company from time to time.
2. You will be expected to attend office - except when traveling on business during working hours/shifts as may be decided by the Company.

2. Compensation and Benefits:

1. Compensation. As compensation for services to be rendered pursuant to this letter, the Company shall pay you an annual basic salary of **Rs 76000**. Other allowances / reimbursements as due to you are detailed in Annexure I.
2. You will be provided with a Comprehensive Medical Insurance and will also be covered under the Group Personal Accident Insurance, while on Company business.
3. You will be provided with Retirement Benefits namely, Provident Fund and Gratuity, in accordance with the laws of the country, and/or, as per company policy.
4. Your compensation shall be reviewed on the basis of merit and will be at the sole discretion of the company.

3. Reimbursement of Expenses:

The Company will reimburse you for reasonable travel, and other business expenses incurred in connection with the performance of your duties hereunder, in accordance with the policy of the Company with respect thereto.

Signed by Gokulapriya R | gokulapriyarajendran99@gmail.com | 29-04-2021 12:46:06 PM IST |
165.225.104.101



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4. Leaves:

You shall be entitled to reasonable periods of leave as per company policy (to be taken by agreement with the Company) with full pay. Entitlement & accumulation of the leave will be as per company policy.

5. Term:

Employment period shall commence on **30 April, 2021** and you will be on probation for a period of six months from the date of your joining the company. During this time, your appointment is terminable by one month's notice by either party or one month's salary in lieu thereof:

1. You will be deemed to continue on probation until you are confirmed, and the confirmation is communicated to you in writing. After confirmation, your appointment is terminable by two months' notice by either party or two months' salary in lieu thereof. Wipro reserves the right to pay or recover salary in lieu of notice period. Further, the Company may, at its discretion relieve you from such date as it may Deem fit even prior to the expiry of the notice period given by you. However, if the management desires you to continue the employment during the notice period, you shall do so.
2. During the term of employment, your performance and suitability for the roles will be continuously monitored and evaluated. Given the nature of your role, which is dependent on customer requirement, you would have to clear assessments prescribed by Wipro from time to time. In the event you fail to meet the prescribed measurement criteria as defined for your Process/Function or there is no suitable role available for you based on company requirement, the company reserves the right to terminate your employment in accordance with the bench policy. If you remain absent from work without authorization or reasonable explanation for more than seven consecutive working days, it will be presumed that you are no longer interested in working for Wipro and have voluntarily abandoned your services. In such a case, your employment with Wipro will stand terminated. In the event of termination of employee's services arising out of integrity, misconduct & disciplinary proceedings, no notice will be required from the company's side. In such case, you will not be entitled to any statutory compensation

6. Retirement:

You will automatically retire on attaining the age of 58 years. You may be retired earlier if found medically unfit.

Signed by Gokulapriya R | gokulapriyarajendran99@gmail.com | 29-04-2021 12:46:06 PM IST |
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7. Confidentiality:

1. During the course of its business, the Company is required to keep confidential, the information about its Customers and itself and for that purpose to ensure the same from each employee assigned to perform services for the Company/its Customers and each employee who obtains or is in a position to obtain any information or materials.
2. During the normal course of business, it may be imperative to record / monitor all calls made by you in order to assess quality, as applicable. This clause by no means would impede upon your working ability / capacity and should be taken in light of company procedures and policies.
3. You shall therefore regard and preserve as confidential all information related to the business and activities of the Company as well as its Customers, their clients, suppliers and other entities with whom they do business which may be obtained by them from any source or may be developed as a result of any of the said agreements with the Company's Customers. You shall hold such information in trust and confidence for them and not disclose any such information to any person, firm or enterprise, or use any such information for your own benefit or the benefit of any other party, unless authorized by the Company.
4. You shall not directly or indirectly, engage or assist others to engage in, any activity or conduct that violates the provisions of this Clause.
5. You acknowledge that the information, observations and data concerning the Company and/or the Customers provided to you, is and shall continue to be the property of the Company and/or its Customer's, as the case may be and that you shall not be entitled to any right or license in relation to the said information, nor shall you copy, reproduce, publish, distribute, adapt, modify or amend any part thereof, without the prior written consent of the Company/the Customers, as the case may.
6. You are not a party to or aware of any agreement, obligation or restriction that prevents or prohibits you from complying with these obligations and you agree to take any other steps reasonably required and/or appropriate to ensure compliance with the obligations set forth herein.
7. You understand that if you threaten to or actually breach or fail to observe any of the obligations set forth in this Clause, Company will be subject to irreparable harm, which will not be adequately satisfied by damages and you therefore agree that the Company shall be entitled to injunctive relief and/or any other remedies permitted, to ensure and enforce your compliance with these obligations in the unlikely event you do not comply with them; provided, however, that no specification herein of any a particular legal or equitable remedy shall be construed as a waiver, prohibition or limitation of any legal or equitable remedies available to the Company.
8. You shall deliver to the Company upon cessation or termination of your employment, or at any other time the Company may request, all memoranda, notes,

Signed by Gokulapriya R | gokulapriyarajendran99@gmail.com | 29-04-2021 12:46:06 PM IST |
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plans, records, reports, computer tapes and software and other documents and data (and copies thereof) relating to the said, or the business of the Company or any affiliate or its Customers which you shall then possess or have under your control.

You agree that, notwithstanding the cessation or termination of your Employment, the confirmations and undertakings under this Clause shall always continue in full force and effect.

Signed by Gokulapriya R | gokulapriyarajendran99@gmail.com | 29-04-2021 12:46:06 PM IST | 165.225.104.101



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8. NONCOMPETE

In the course of your employment with Wipro you will be providing services to customers or clients of Wipro during which process you would be handling sensitive information including but not limited to information of key customers of Wipro, competitor information, customer sensitive information ('Confidential Information'). You acknowledge and recognize that Confidential Information available to you, if leaked, would cause irreparable harm to Wipro and its protection is of utmost importance to Wipro. You confirm that for a period of six (6) months after separation of your employment from Wipro (irrespective of the circumstances of or the reason for the separation), you will not accept any offer of employment from a customer or client with whom you have interacted or worked in a professional capacity representing Wipro during the six (6) months preceding the date of separation

9. Whilst employed by the company, you:

1. Will not engage in any external activities of a commercial nature
2. Will not engage in any activity of a non-commercial nature without prior written approval of the Company.
3. Will be required to effectively carry out all duties and responsibilities assigned to you by your supervisor and others authorized by the Company to assign such duties and responsibilities. Your performance will be subject to annual appraisal by your supervisor.
4. Will be required to apply and maintain the highest standards of personal conduct and integrity and comply with all Company policies and procedures.
5. You agree that you shall not directly or indirectly, share, discuss your compensation details, in full or part, with any person in or outside the organization other than those authorized to do so.
6. Will maintain best standards of personal health and should necessarily be medically fit to perform your duties

Other Provisions

1. **Language.** This appointment letter was originally drafted in the English language. If it is translated into any language other than English, the provisions of the original English language version shall control in the case of any asserted conflict in terms.
2. **Governing Law.** This appointment shall be governed by and interpreted in accordance with the laws of India.
3. You shall be governed by the "Service Agreement" as applicable to you

It is understood that your date of joining **Wipro Limited**, will not be later than **30 April, 2021** failing which this offer will automatically stand revoked without any further notice.

Signed by Gokulapriya R | gokulapriyarajendran99@gmail.com | 29-04-2021 12:46:06 PM IST |
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Please sign and return the duplicate copy of this letter in token of your acceptance of the terms described in this letter.

We wish you a long and mutually beneficial association with us.

Signed by Gokulapriya R | gokulapriyarajendran99@gmail.com | 29-04-2021 12:46:06 PM IST |
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**Yours faithfully,
For Wipro Limited.**

Sandesh Kumar
Associate Vice President – Talent Acquisition

I accept the terms of this letter.

Signature: E-Signature Signature

Date: E-Signature Date

Name: Gokulapriya R

Signed by Gokulapriya R | gokulapriyarajendran99@gmail.com | 29-04-2021 12:46:06 PM IST |
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ANNEXURE I

Name	Gokulapriya R
Designation	Associate
Date Of Joining	30 April, 2021
Level	AA
Basic	76000
House Rent Allowance	38000
Bonus	16800
WBP	36607
PF	13496
Gratuity	3656
ESI	5441
Target Cost To Company (per Annum)	190000

Signed by Gokulapriya R | gokulapriyarajendran99@gmail.com | 29-04-2021 12:46:06 PM IST |
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Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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DHIVYAA M – KONGU ARTS & SCIENCE COLLEGE





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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AKSHARA – CTS

Cognizant

Ref No: 17066712

05-Nov-2021

Akshara K



Dear Akshara,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Coordinator - HR** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Coimbatore**.

Your annual total compensation will be **INR 239,999**. This includes an annual incentive target of **INR 9,000**. This amount may vary depending on individual and company performance. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered 0 months of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **09-Nov-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,
For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,

Ardeshir R Dastur
AVP – Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature:

Date:



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JAYAPRAKASH – KMCH



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ASWIN KUMAR B - MOHANDAI OSWAL HOSPITAL

MOHANDAI OSWAL HOSPITAL

SURE HEALTHY LIFE

RARY IDENTITY CARD



Name B. Aswin Kumar

Designation Intern Medical

Department Radiology ^{Physicist}

D.O.J. 18.08.2021


Signature of Issuing Authority

MOHANDAI OSWAL HOSPITAL
 COIMBATORE



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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

GOGUL PRIEAN V - BANARAS HINDU UNIVERSITY



काशी हिन्दू
विश्वविद्यालय

BANARAS HINDU
UNIVERSITY

ESTABLISHED BY PARLIAMENT BY NOTIFICATION NO. 225 OF 1916

विकिरण चिकित्सा विभाग
चिकित्सा विज्ञान संस्थान
Department of Radiotherapy & Radiation Medicine
Institute of Medical Sciences

Ref.No. RT/Intern/2021-22/

October 30, 2021

V. Gogul Priean
M.Sc. Medical Physics,
Dr.N.G.P. College of Arts and Science,
Coimbatore-641048.

Sub: Medical Physics Internship in the Department of Radiotherapy and Radiation Medicine, IMS,
BHU, Varanasi.

This has reference to letter your application and interview regarding your internship in the Department of Radiotherapy and Radiation Medicine. You are requested to join the internship program in the department within one week of receipt of this letter. The duration of your internship would be for one year from the date of joining. During the internship period, you would be entitled to a consolidated stipend of Rs 15,000/- per month (Fifteen thousand) only. Due to the paucity of hostel accommodation, you need to make your arrangement for a stay.

Thanking you,

Dr Sunil Choudhary
(Professor & Head)

Activa
Go to Se





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DINESH KUMAR - ST.JOHN'S MEDICAL COLLEGE HOSPITAL

The image shows a medical ID card for Dinesh Kumar. On the left, there is a yellow logo with a white cross and a person lying down, with the text "BECAUSE OF ME" and "HE SHALL LIVE" and the Sanskrit phrase "यो विष्णोर्भयते शान्तिः" below it. The hospital name "ST. JOHN'S MEDICAL COLLEGE HOSPITAL" is printed in large blue letters. To the right is a blue-bordered photograph of a young man with dark hair, wearing a pink and white checkered shirt. Below the photo, the following information is printed in blue: Name: MR. S DINESH KUMAR; Designation: MEDICAL PHYSICS INTERN; Department: RADIATION ONCOLOGY; Staff ID: 23-11-21 TO 23-11-22.

ST. JOHN'S MEDICAL COLLEGE HOSPITAL

Name **MR. S DINESH KUMAR**

Designation **MEDICAL PHYSICS INTERN**

Department **RADIATION ONCOLOGY**

Staff ID **23-11-21 TO 23-11-22**



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion V
Metric 5.2.1

KIRUBA SHINY RAJAM - ST.JOHN'S MEDICAL COLLEGE HOSPITAL



ST. JOHN'S MEDICAL COLLEGE HOSPITAL

Name **MS.M KIRUBA SHINEY
RAJAM**

Designation
MEDICAL PHYSICIST

Department
**INTERN
RADIATION ONCOLOGY**

Staff ID
06-07-21 TO 05-08-22





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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NAAC
3rd Cycle

Criterion V
Metric 5.2.1

JEEVA VELU – VADAMALAYAN HOSPITAL P LTD



Vadamalayan
Hospital P.Ltd.

Date: 01/10/2021

Internship Appointment Letter

To,
JEEVA VELU,
Chandrapuram (post & vill),
Nattrampalli (T.K)
Tirupattur (D.T)
PIN: 635651
Mobile: 9080483061

Dear Jeeva velu,

This is with reference to your application for the internship and the subsequent discussion you had with us on September 20th, 2021, on the following terms and conditions.

1. **Position:** Full-time Intern
2. **Job location:** Vadamalayan Hospital P.LTD, Madurai
3. **Internship Duration:** 10/10/2021 to 09/10/2022
4. **Commencement of Internship:** Your internship will be effective from 10th October 2021
5. **Working Hours:** You have to work from Monday to Saturday and your working hours will be 8 AM to 5 PM. You have to serve your duties with proper discharge for the hospital during these working hours.

We congratulate you on your appointment and assure you to get our full support for your professional growth and development.


Cordially Yours,
Vadamalayan Hospital P.Ltd

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JEBADEESH SAMRAJ J – SRI MAHALAKSHMI DAIRY PVT LTD

