

Dr. N.G.P. Arts and Science College

An Autonomous Institution affiliated to Bharathiar University, Coimbatore

Re-accredited with 'A' Grade by NAAC

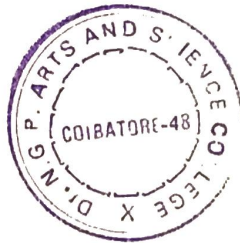
Dr. N.G.P. - Kalapatti Road, Coimbatore - 641 048

FOURTH MEETING OF STANDING COMMITTEE ON ACADEMIC AFFAIRS

AGENDA & NOTES

21.06.2017

2.00 PM



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FOURTH MEETING OF STANDING COMMITTEE ON ACADEMIC AFFAIRS

Wednesday, the 21st June 2017 at 02.00 PM

Place of Meeting: KAMBAR ARANGAM

Dr.N.G.P ARTS AND SCIENCE COLLEGE,

COIMBATORE- 641 048.

Members who intend to move amendments on this Agenda shall forward a copy of the same so as to be received by the Principal not later than 10.30 AM on 20th June 2017.

19th June 2017
COIMBATORE


PRINCIPAL & CHAIRMAN

SCAA

Dr. P. R. MUTHUSWAMY

Principal

Dr. N.G.P Arts and Science College

Dr. N.G.P. - Kalapatti Road

Coimbatore - 641 048

Tamilnadu, India

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FOURTH MEETING OF STANDING COMMITTEE ON ACADEMIC AFFAIRS

Date : 21.06.2017 *Time* : 02.00 PM

Venue : KAMBAR ARANGAM

ITEM		AGENDA
		<i>Welcoming the members</i>
I		To approve to implement " <i>Outcome Based Education</i> " for UG & PG Programmes from 2017-2018 A.Y. and onwards.
II	a)	To approve to start B.Sc, Chemistry programme in June 2017
	b)	To approve to start the following Diploma Programmes from the A.Y. 2017-2018 and onwards. 1. Food Safety and Quality Control 2. Web Designing 3. Cyber Security 4. Logistics Management 5. Data Science
	c)	To approve to start the following Certificate Programmes from the A.Y. 2017-2018 and onwards 1. Bakery and Confectionery 2. Embroidery
III		To approve the various committees formed for the College Academic Enhancement.
IV		To approve the syllabi and Scheme of Examination of NMEC (<i>Non Major Elective Courses</i>) offered by all the UG Programmes for students admitted in various UG programme from 2017- 2018 and onwards.

V	a)	To approve the criteria for earning five extra credits by UG and PG students admitted in 2017- 2018 A.Y. and onwards.
	b)	To approve the syllabi of self study Courses offered by all the UG and PG Programmes for earning extra credits by UG and PG students admitted in 2017- 2018 A.Y. and onwards.
VI		To approve the minutes of various Board of Studies meetings held during the month of April, 2017 for UG, PG, PG Diploma, Diploma and Certificate programmes to be placed in the ensuing Academic Council Meeting.
VII		To <i>correct or any changes in the syllabi/regulations</i> for all the UG, PG, PG Diploma, Diploma and Certificate programmes the Chairman may be authorized to empower the Heads / Chairperson of the various boards for implementation, after change.
VIII		To approve the Panel of Examiners for question paper setting ,Valuation of Answer Scripts and other Examination related works.
IX		To approve the pattern of Question Paper for all the UG and PG Programmes students admitted in 2017- 2018 A.Y. and onwards.
X		To approve the Rubrics Assessment Pattern for all UG and PG Programmes for both Theory and Practical Courses for the students admitted in 2017- 2018 A.Y. and onwards.
XI		<i>Any Other Matter</i>


Dr.P.R.MUTHUSWAMY

PRINCIPAL / CHAIRMAN - SCAA

Dr. P. R. MUTHUSWAMY

Principal

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FOURTH MEETING
STANDING COMMITTEE ON ACADEMIC AFFAIRS

MINUTES OF THE MEETING

21.06.2017

02.00 PM

Dr. N.G.P. Arts and Science College

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FOURTH MEETING STANDING COMMITTEE ON ACADEMIC AFFAIRS

Date: 21.06.2017

Time: 02.00 PM

Venue: Kambar Arangam

MINUTES OF THE MEETING

WELCOME ADDRESS AND INTRODUCTORY REMARKS BY THE CHAIRMAN

The Chairman Dr.P.R.Muthuswamy welcomed the members and introduced the new members. The Chair briefed the achievements made during the academic year

ITEM-I: TO APPROVE TO IMPLEMENT "OUTCOME BASED EDUCATION" FOR UG & PG PROGRAMMES FROM 2017-2018 A.Y. AND ONWARDS.

The Chairman Moves that OBE (Outcome Based Education) is a student-centered instruction model that focuses on measuring student performance through outcomes, includes Knowledge, Skills and Attitudes. Its focus remains on evaluation of outcomes of the program by stating the Knowledge, Skill and Behavior a graduate is expected to attain upon completion of a Programme. Hence, We introduced the Outcome Based Education for UG & PG Programmes for the students admitted from the A.Y. 2017-2018 and onwards.

Dr.K. Durairaj, Vice Principal Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval.

ITEM-II:

a) TO APPROVE TO START B.SC, CHEMISTRY PROGRAMME IN JUNE 2017

The College offers totally 25 different Programmes at the undergraduate level presently. We observe that there are number of placements for conventional courses like Chemistry. Therefore the College intends to start *B. Sc., Chemistry* in June 2017 and onwards.

The Chair person moves that and Dr. D. Geetharamani, Professor, Department of Microbiology Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval.

b) TO APPROVE TO START THE FOLLOWING DIPLOMA PROGRAMMES FROM THE A.Y. 2017-2018 AND ONWARDS.

1. *FOOD SAFETY AND QUALITY CONTROL*
2. *WEB DESIGNING*
3. *CYBER SECURITY*
4. *LOGISTICS MANAGEMENT*
5. *DATA SCIENCE*

The College offers only two Diploma courses. Now the College intends to start following Diploma courses in June 2017 and onwards.

1. *FOOD SAFETY AND QUALITY CONTROL*
2. *WEB DESIGNING*
3. *CYBER SECURITY*
4. *LOGISTICS MANAGEMENT*
5. *DATA SCIENCE*

The Chairman moves that and Dr. B. Rosiline Jeetha, Head, PG and Research Department of Computer science Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval.

c) TO APPROVE TO START THE FOLLOWING CERTIFICATE PROGRAMMES FROM THE A.Y. 2017-2018 AND ONWARDS

- 1. BAKERY AND CONFECTIONERY**
- 2. EMBROIDERY**

The College offers only four certificate courses. Now the College intends to start the following certificate courses in June 2017 and onwards.

1. BAKERY AND CONFECTIONERY
2. EMBROIDERY

The Chairman moves that and Dr. D. Sridevi, Head, Department of Nutrition and Dietetics Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval.

ITEM-III: TO APPROVE THE VARIOUS COMMITTEES FORMED FOR THE COLLEGE ACADEMIC ENHANCEMENT.

The various Committee constituted in the College for Academic enhancement are as:

- a. Academic Audit Committee
- b. Planning and Evaluation Committee
- c. Examination Reforms Committee
- d. Library Committee
- e. Curriculum Development Cell
- f. Grievance Appeal Committee
- g. Extra Curricular Activity Committee
- h. Centre for Research
- i. Centre for Value Added Courses
- j. Examination Cell
- k. Faculty Development Cell
- l. Center for E-Learning

m. Center for value Education

n. Dr.N.G.P.IAS Academy

The Chairman moves that and Dr..B.Satheesh Kumar, Head, Mathematics with Computer Applications Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval.

ITEM-IV: TO APPROVE THE SYLLABI AND SCHEME OF EXAMINATION OF NMEC (NON MAJOR ELECTIVE COURSES) OFFERED BY ALL THE UG PROGRAMMES FOR STUDENTS ADMITTED IN VARIOUS UG PROGRAMME FROM 2017- 2018 AND ONWARDS.

Every UG programme offers two NMEC courses for other Department students with 50 Marks and 2 Credits each, one in the Third semester and other in the Fourth semester.

The Chairman moves that and Dr.A.R.Kanagaraj, Professor, Department of Corporate Secretaryship Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval

ITEM-V: a) TO APPROVE THE CRITERIA FOR EARNING FIVE EXTRA CREDITS BY UG AND PG STUDENTS ADMITTED IN 2017- 2018 A.Y. AND ONWARDS.

The Chairman moves that and Dr.S.Mohan, Head, Management Studies Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval (**Annexure-I**)

b) TO APPROVE THE SYLLABI OF SELF STUDY COURSES OFFERED BY ALL THE UG AND PG PROGRAMMES FOR EARNING EXTRA CREDITS BY UG AND PG STUDENTS ADMITTED IN 2017- 2018 A.Y. AND ONWARDS.

For earning extra credits by the students every UG and PG programmes offers two Self study subjects for their students with Maximum of 50 Marks and 1 Credit.

The Chairman moves that and Dr.V.Shanmugaraju, Professor and Head, Biotechnology Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval.

ITEM-VI TO APPROVE THE MINUTES OF VARIOUS BOARD OF STUDIES MEETINGS HELD DURING THE MONTH OF APRIL, 2017 FOR UG, PG, PG DIPLOMA, DIPLOMA AND CERTIFICATE PROGRAMMES TO BE PLACED IN THE ENSUING ACADEMIC COUNCIL MEETING.

The respective chairman of the **Board of Studies** moves that the *minutes of various Board of Studies meetings* held during the month of April, 2017 for UG, PG, PG Diploma, Diploma and Certificate programmes be approved and to be placed in the ensuing Academic Council Meeting for approval.

ITEM-VII TO CORRECT OR ANY CHANGES IN THE SYLLABI/REGULATIONS FOR ALL THE UG, PG, PG DIPLOMA, DIPLOMA AND CERTIFICATE PROGRAMMES THE CHAIRMAN MAY BE AUTHORIZED TO EMPOWER THE HEADS / CHAIRPERSON OF THE VARIOUS BOARDS FOR IMPLEMENTATION, AFTER CHANGE BE APPROVED

The Chairman moves that and Dr.N.Baluswami, Controller of Examinations Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval.

ITEM-VIII TO APPROVE THE PANEL OF EXAMINERS FOR QUESTION PAPER SETTING ,VALUATION OF ANSWER SCRIPTS AND OTHER EXAMINATION RELATED WORKS.

The concern Chairman of Board of studies moves that the panel of examiners for question paper setting, valuation and other Examination related works be approved and to be placed in the ensuing Academic Council

ITEM-IX TO APPROVE THE PATTERN OF QUESTION PAPER FOR ALL THE UG AND PG PROGRAMMES FOR STUDENTS ADMITTED IN 2017- 2018 A.Y. AND ONWARDS.

The respective chairman moves that the pattern of Question Paper for all UG and PG Programmes for students admitted in 2017- 2018 A.Y. and onwards and to be placed in the ensuing Academic Council Meeting for approval.

ITEM-X

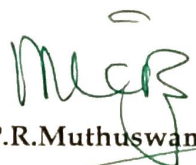
APPROVE THE RUBRICS ASSESSMENT PATTERN FOR ALL UG AND PG PROGRAMMES FOR BOTH THEORY AND PRACTICAL COURSES FOR THE STUDENTS ADMITTED IN 2017- 2018 A.Y. AND ONWARDS.

Approve the rubrics assessment pattern for all ug and pg programmes for both theory and practical courses for the students admitted in 2017- 2018 a.y. And onwards.

Chairman moves that and Dr.S.S.Sutha, Head, Microbiology Seconded the motion and be approved and to be placed in the ensuing Academic Council Meeting for approval

ITEM-XI

ANY OTHER MATTER



Dr.P.R.Muthuswamy

Principal and Chairman SCAA

Dr. P. R. MUTHUSWAMY
Principal

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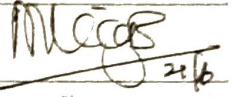
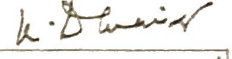

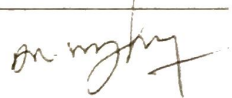
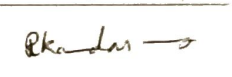


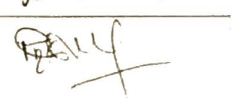
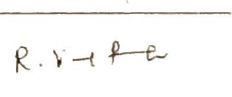
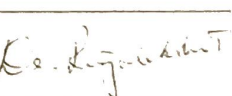
FOURTH MEETING
STANDING COMMITTEE ON ACADEMIC AFFAIRS


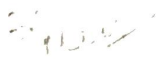
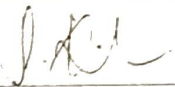


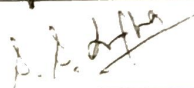
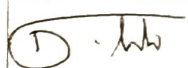


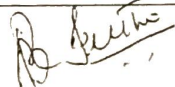






Date: 21.06.2017

Time: 02.00 PM

Venue: kambhar Arangam

Members Present:

S. No	Name	Designation	Representing	Signature
	Dr. P. R. Muthuswamy	Principal	Chairman	
1.	Dr. K. Durairaj	Vice Principal	Senior Faculty	
2.	Dr. N. Baluswami	Controller of Examinations	Examinations	
3.	Dr. A. R. Kanagaraj	Assistant Controller of Examinations	Examinations	
4.	Prof. R. Kandaswamy	Director, Mathematics	Senior Faculty	
5.	Dr. B. Satheesh Kumar	Head of the Department	Senior Faculty	
6.	Dr. D. Geetha Ramani	Associate Professor	Member Secretary	
7.	Dr. N. Kuppuchami	Head of the Department	Languages	
8.	Dr. R. Vithya prabha	Head of the Department	English	
9.	Dr. T. Rajalakshmi	Head of the Department	Communicative English	

10.	Dr.R. Sowri Rajan	Head of the Department	Mathematics	
11.	Dr.S. Balasubramanian	Head of the Department	Biochemistry	
12.	Dr.S.Gokila	Head of the Department	Clinical Lab Technology	
13.	Dr.K. Krishnaveni	Head of the Department	Chemistry	
14.	Dr. V. Shanmugaraju	Head of the Department	Biotechnology	
15.	Dr. S. S. Sudha	Head of the Department	Microbiology	
16.	Dr. D. Sridevi	Head of the Department	Nutrition and Dietetics	
17.	Mrs. V. Kavitha	Head of the Department	Costume Design and Fashion	
18.	Mr. S. Vijayakumar	Head of the Department	Catering Science and Hotel Management	
19.	Dr.B. Rosiline Jeetha	Head of the Department	PG & Research Computer Science	
20.	Dr. S.Anantha Sivaprakasam	Head of the Department	Information Technology	
21.	Mrs. D. Maheswari	Head of the Department	Computer Technology	
22.	Dr. K. Khumaravel	Head of the Department	Computer Science	
23.	Dr. R.Kousalya	Head of the Department	Computer Application	
24.	Dr. S. V. Ramesh	Head of the Department	Commerce	
25.	Dr. M. Prakash	Head of the Department	Commerce (CA)	

26.	Dr. S. Namasivayam	Head of the Department	Business Process Services	for V. Gokul
27.	Dr. M. S. Ranjith Kumar	Head of the Department	Business Analytics	M. S. Ranjith
28.	Dr. S. Mohan Raj	Head of the Department	MIB & Commerce (IT)	S. Mohan Raj
29.	Dr. K. Vanaja	Head of the Department	Commerce (PA)	K. Vanaja
30.	Dr. P. B. Banudevi	Head of the Department	Commerce (Finance)	P. B. Banudevi
31.	Dr. P. Revathi	Professor	Banking and Insurance	P. Revathi
32.	Dr. D. Parasakthi	Head of the Department	Corporate Secretaryship	D. Parasakthi
33.	Dr. S. Mohan	Head of the Department	Management	S. Mohan
34.	Mr. A. Sunil Franklin	Head of the Department	Hospital Administration	A. Sunil Franklin
35.	Mrs. S. Jayanthi	Head of the Department	Medical Physics	S. Jayanthi
36.	Dr. M. Jagadesh	Head of the Department	Physics	M. Jagadesh
37.	Mr. A. Thanasingh	Director Physical Education	Physical Education	A. Thanasingh
38.	Mr. M. Muthu Krishnan	Librarian	Library	M. Muthu Krishnan
39.	Dr. S. Saravanan	Administrative Officer	Office	S. Saravanan