

Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA)

Dr. N.G.P. - KalapattiRoad, Coimbatore-641048, Tamil Nadu, India

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REGULATIONS 2022-23 for Post Graduate Programme

(Outcome Based Education model with Choice Based Credit System) M.Com CS Degree

(For the students admitted during the academic year 2022-23 and onwards)

Programme: M.Com CS

Eligibility:

A pass in any one of the following Degree Programme of BCS/B.Com (CS)/B.Com/BBM/B.C.S (CA)/B.Com (CS) (CA) shall be given preference, as per the norms set by the Government of Tami Nadu or an Examination accepted as equivalent thereto by the Academic Council, subject to such conditions as may be prescribed thereto are permitted to appear and qualify for the Master of Commerce with Corporate Secretaryship Degree Examination of this College after a Programme of study of two Academic Years.

Programme Educational Objectives:

The Curriculum is designed to attain the following learning goals which students shall accomplish by the time of Post-Graduation:

- 1. To produce competent Company Secretaries through appropriate teaching programmes.
- 2. To provide right skills, attitudes and values among the students by imparting training in reputed Companies / Corporate.
- 3. To make students competent in taking up wide range of responsible positions in the Secretarial, Legal, Finance, Accounts, Personnel and Administrative departments.
- 4. To impart the most current knowledge and skills for the individuals to get them placed at middle level professionals in the corporate sector.
- 5. To make the students to prepare for the Company SecretaryshipProgramme.

PROGRAMME OUTCOMES:

On the successful completion of the program, the following are the expected outcomes.

PO Number	PO Statement
PO1	To produce competent professionals like Company secretaries, Chartered Accountants, Cost and Management Accountants through appropriate teaching programmes.
PO2	To provide right skills, attitudes and values by imparting training in reputed Companies / Corporate.
PO3	To understand the law and best practices in key function matters and to apply them in Secretaryship functions and ensure corporate compliance.
PO4	To develop the skills of research, analyzing, evaluating problems and taking business decisions.
PO5	To acquire knowledge to nurture in intellectual, interpersonal and societal skills.

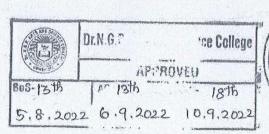
PG Credit Distribution:

Part	Subjects	No. of Papers	Credit	Semester No.
	Core	14	14 x 04 = 56	I – IV
	Core Practical	03	$03 \times 02 = 06$	I-III
III	Elective	04	04 x 04 = 16	I - IV
III	EDC	01	01 x 04 = 04	II
	Industrial Training	01	$01 \times 02 = 02$	IΠ
	Project Work	01	$01 \times 08 = 08$	IV
	TOTAL CREDITS		92	

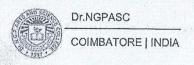
CURRICULUM M.COM CS PROGRAMME

Course	Course Name L. T P		Exam	Max Marks		rks	~ 0			
Code	Category	Course mame		1	Р	(h)	CIA	ESE	Total	Credits
First Semes	ter				•			•		
225CR2A1C	A Core - I	ADVANCED COMPANY LAW AND PRACTICE	6	-		3	50	50	100	4
225CR2A1C	B Core - II	HIGHER CORPORATE ACCOUNTING	6	-	¥R	3	50	50	100	4
225CR2A1C	C Core -	CORPORATE FUNDING AND LISTING IN STOCK EXCHANGES	5		3000	3	50	50	100	4
225IB2A1C/	A Core -	HUMAN RESOURCE MANAGEMENT	5		•	3	50	50	100	4
225CR2A1C	Core P Practical -I	FINANCIAL MODELING IN ADVANCED EXCEL	*	-	4	3	50	50	100	2
225CR2A1D	A	ENVIRONMENTAL LAWS								
225CR2A1D	B DSE -I	DSE -I AND SUSTAINABILITY	4	-	-	3	50	50	100	4
225CR2A1D	С	FINANCIAL MARKETS AND INSTITUTIONS								
		Total	26	**	4				600	22

BoS Chairman/HoD
Department of Corporate Secretaryship
Dr. N. G. P. Arts and Science College
Colmbatore – 641 048

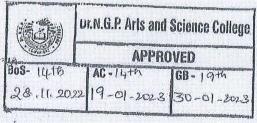




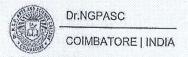


Course Code	Course Category Course Name L T F		L T P Exam		Max Marks			Crodite			
Comze Cone	Category	Course Name			, i	P (h)		ESE	Total	Credits	
Second Semeste	er		***************************************	·	·	•				anananannia summ	
225CR2A2CA	Core - V	GENERAL LAW AND PRACTICE	6		.94	3	50	50	100	4	
225CR2A2CB	Core - VI	SECRETARIAL AND MANAGEMENT AUDIT	5	-	555	3	50	50	100	4	
225CR2A2CC	Core - VII	DIRECT TAX	6		-	3	50	50	100	4	
225CR2A2CP	Core Practical - II	STATISTICAL TOOLS FOR RESEARCH - I			4	3	50	50	100	2	
225CM2A2EA	EDC	CORPORATE FINANCIAL MANAGEMENT		Ü	94.	3	50	50	100	4	
225CR2A2DA		ECONOMIC AND OTHER LEGISLATION									
225CR2A2DB	DSE - II	CORPORATE COMPLIANCE MANAGEMENTAND DUE DILIGENCE	4	-		3	50	50	100	4	
225CR2A2DC		INDIAN STOCK EXCHANGE OPERATIONS									
		Total	26		4				600	22	



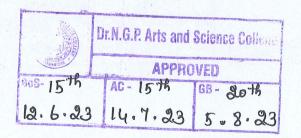




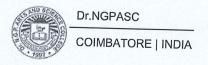


Course Code	Course	Course Name	I	ւ 1		P	Exam	N	Iax M	larks	C 11.
Category						•	(h)	CIA	ESF	E Total	Credit
Third Semeste	er										
225CO2A3CE	Gore - VIII	BUSINESS RESEARCH METHODS	4	1		-	3	50	50	100	4
225CR2A3CA	Core - IX	INDUSTRIAL AND LABOUR LEGISLATION	4	-		-	3	50	50	100	4
225CR2A3CB	Core - X	FORENSIC AUDIT	4	-		-	3	50	50	100	4
225CR2A3CC	Core - XI	CORPORATE GOVERNANCE	4	-		-	3	50	50	100	4
225CR2A3CD	Core - XII	INDIRECT TAX	5	-		-	3	50	50	100	4
225CR2A3CT	Core - XIII	INTERNSHIP AND VIVA VOCE	-	-	-		3	50	50	100	2
225CR2A3CP	Core Practical - III	STATISTICAL TOOLSFOR RESEARCH - II	-	-	4		3	50	50	100	2
225CR2A3DA		CORPORATE RESTRUCTURING LAW AND PRACTICE									
25CR2A3DB	DSE - III	CORPORATE SOCIAL RESPONSIBILITY	4	-			3	50	50	100	4
25CM2A3DC		FINANCIAL DERIVATIVES									
Total			25	1	4					800	28

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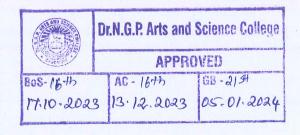




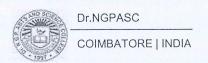


C C 1	Course	Course Name	L	Т	P	Exam	M	Max Marks		Credits
Course Code	Category Course Name L 1 P Litam (h)			CIA	ESE	Total	Credits			
Fourth Semeste	er									
225CR2A4CA	Core -XIV	COST AND MANAGEMENT ACCOUNTING	6	1	-	3	50	50	100	4
225CO2A4CA	Core -XV	SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT	4	-	-	3	50	50	100	4
225CR2A4CV	Core -XVI	PROJECT	-	-	16	3	100	100	200	8
225CR2A4DA		INSOLVENCY LAW AND PRACTICE								
225CR2A4DB	DSE -IV	DRAFTING, APPEARANCES AND PLEADINGS	4	-	-	3	50	50	100	4
225CM2A4DB		FINTECH SERVICES								
		Total	14	-	16				500	20
		Grand Total							2500	92

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DISCIPLINE SPECIFIC ELECTIVE

Students shall select the desired course of their choice in the listed elective course during Semesters I - IV

Semester I (Elective I)

S.No.	Course Code	Name of the Course
1	225CR2A1DA	ENVIRONMENTAL LAWS
2	225CR2A1DB	ETHICS GOVERNANCE AND SUSTAINABILITY
3	225CR2A1DC	FINANCIAL MARKETS AND INSTITUTIONS

Semester II (Elective II)

S.No.	Course Code	Name of the Course
1 225CR2A2DA ECONOMIC AND C		ECONOMIC AND OTHER LEGISLATION
2	225CR2A2DB	CORPORATE COMPLIANCE MANAGEMENTAND DUE DILIGENCE
3	225CR2A2DC	INDIAN STOCK EXCHANGE OPERATIONS

Semester III (Elective III)

S.No.	Course Code	Name of the Course
1	225CR2A3DA	CORPORATE RESTRUCTURING LAW AND PRACTICE
2	225CR2A3DB	CORPORATE SOCIAL RESPONSIBILITY
3	225CM2A3DC	FINANCIAL DERIVATIVES

Semester IV (Elective III)

S.No.	Course Code	Name of the Course
1	225CR2A4DA	INSOLVENCY LAW AND PRACTICE
2	225CR2A4DB	DRAFTING, APPEARANCES AND PLEADINGS
3	225CM2A4DB	FINTECH SERVICES

EXTRA CREDIT COURSES

The following are the courses offered under self-study to earn extra credits:

Semester III

S. No.	Course Code	Course Name
1	225CR2ASSA	MARKETING COMMUNICATION
2	225CR2ASSB	ORGANIZATIONAL DESIGN, DEVELOPMENT AND CHANGE

PG REGULATION (R4)

(Students Admitted in the AY 2022-23)

(OUTCOME BASED EDUCATION WITH CBCS)

Effective from the academic year 2022-23 and applicable to the students admitted to the Degree of Master of Arts/Commerce/Management/Science.

1.NOMENCLATURE

- **1.1 Faculty:** Refers to a group of programmes concerned with a major division of knowledge. Eg. Faculty of Computer Science consists of Programmes like Computer Science, Information Technology, Computer Technology, Computer Applications etc.
- **1.2 Programme**: Refers to the Master of Arts/Management/Commerce/Science Stream that a student has chosen for study.
- **1.3 Batch**: Refers to the starting and completion year of a programme of study. Eg. Batch of 2022–2024 refers to students belonging to a 2-year Degree programme admitted in 2022 and completing in 2024.
- 1.4 Course: Refers to component of a programme. A course may be designed to involve lectures / tutorials / laboratory work / seminar / project work/ practical training / report writing / Viva voce, etc or a combination of these, to effectively meet the teaching and learning needs and the credits may be assigned suitably.
- a) Core Courses A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
- b) Extra Departmental Course (EDC): A course chosen generally from a related discipline/subject, with an intention to seek exposure in the discipline relating to the core domain of the student.
- c) Discipline Specific Elective Course (DSE): Elective courses are offered under main discipline/ subject of study.
- d) Project Work: It is considered as a special course involving application of knowledge in problem solving/analyzing/exploring a real-life situation. The Project work will be given in lieu of a Core paper.

- e) Extra credits Extra credits will be awarded to a student for achievements in co-curricular activities carried out outside the regular class hours. The guidelines for the award of extra credits are given in section two, these credits are not mandatory for completing the programme.
- f) Advanced Learner Course (ALC): ALC is doing work of a higher standard than usual for students at that stage in their education. Research work / internships carried out in Universities/ Research Institutions/ Industries of repute in India or abroad for a period of 15 to 30 days.

2. STRUCTURE OF PROGRAMME

- Core Course
- Extra Departmental Course (EDC)
- Discipline Specific Elective (DSE)
- Industrial Training (IT)
- Project

3. DURATION OF THE PROGRAMME

M.Sc. / M.Com. / M.A. Programme must be completed within 2 Years (4 semesters) and maximum of 4 Years (8 semesters) from the date of acceptance to the programme. If not, the candidate must enroll in the course determined to be an equivalent by BoS in the most recent curriculum recommended for the Programme.

4. REQUIREMENTS FOR COMPLETION OF A SEMESTER

Every student shall ordinarily be allowed to keep terms for the given semester in a program of his/ her enrolment, only if he/ she fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials, etc. wherein short and/or long excursions/field visits/study tours organised by the college and supervised by the faculty as envisaged in the syllabus shall be credited to his attendance. Every student shall have a minimum of 75% as an overall attendance.

5. EXAMINATIONS

The end semester examinations shall normally be conducted after completing 90 working days for each semester. The maximum marks for each theory and practical course as follows,

a) Mark distribution for Theory Courses

Continuous Internal Assessment (CIA): 50 Marks

End Semester Exams (ESE)

: 50 Marks

Total

: 100 Marks

i) Distribution of Internal Marks

S.No.	Particulars	Distribution of Marks
1	CIA I (2.5 Units) (On	15
	completion of 45 th working day)	
2	Model (All 5 Units) (On	15
	completion of 85 th working day)	Carrier many spoint at 1970.
3	Assignment	05
4	Attendance	05
5	Library Usage	05
6	Skill Enhancement *	05

Total

50

Assignment Rubric

(Maximum -20 marks converted to 5 marks)

Criteria	4 marks	3 Marks	2 Marks	1 MArk
Language	Excellent	Good spelling	Reasonable	Bad spelling
	spelling and	and Grammar	spelling and	and Grammar
	Grammar		Grammar	
Style	Outstanding style beyond usual college level	Attains College level style	Approaches College level style	Elementary form with little or no variety in sentence structure
Referencing	Good use of wide range of	Moderate use of suitable	Shows signs of plagiarism &	No reference material used

	reference	reference	using sources	
	sources	materials	without	
			referencing	
Development	Main points	Main points	Main points are	Main points
1	well developed	developed with	present with	lack detailed
	with high	quality and	limited details	development
	quality and	quantity	and	
Agendance (Annual)	quantity	supporting	development	
	support	details		
Critical	Advanced	Proficient	Adequate	Limited
thinking/Problem	attempt to	attempt to	attempt to	attempt to
solving	interpret the	interpret the	interpret the	interpret the
	process,	process,	process,	process,
	content/	content/	content/	content/
	analyse and	analyse and	analyse and	analyse and
	solve the	solve the	solve the	solve the
	problem	problem	problem	problem

Breakup for Attendance Marks:

S.No	Attendance Range	Marks Awarded
1	95% and Above	5
2	90% - 94%	4
3	85% -89%	3
4	80% - 84%	2
5	75% - 79%	100

Note:

Special Cases such as NCC, NSS, Sports, Advanced Learner Course, Summer Fellowship and Medical Conditions etc. the attendance exemption may be given by principal and Mark may be awarded.

Break up for Library Marks:

S.No	Attendance Range	Marks Awarded
1	10h and above	5
2	9h- less than 10h	4
3	8h – less than 9h	3
4	7h - less than 8h	2
5	6h – less than 7h	1



Note:

In exception, the utilization of e-resources of library will be considered.

*Components for "Skill Enhancement" may include the following:

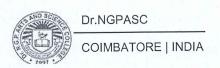
Class Participation, Case Studies Presentation/Term paper, Field Study, Field Survey, Group Discussion, Term Paper, Presentation of Papers in Conferences, Industry Visit, Book Review, Journal Review, e-content Creation, Model Preparation & Seminar.

Components for Skill Enhancement

Any one of the following should be selected by the course coordinator

S.No.	Skill Enhancement	Description
1	Class Participation	Engagement in classListening SkillsBehaviour
2	Case Study Presentation/ Term Paper	 Identification of the problem Case Analysis Effective Solution using creativity/imagination
3	Field Study	 Selection of Topic Demonstration of Topic Analysis & Conclusion
4	Field Survey	Chosen ProblemDesign and quality of survey

	One of the state o	Analysis of survey
5	Group Discussion	 Communication skills Subject knowledge Attitude and way of presentation Confidence Listening Skill
6	Presentation of Papers in Conferences	 Sponsored International/National Presentation Report Submission
7	Industry Visit	 Chosen Domain Quality of the work Analysis of the Report Presentation
8	Book Review	 Content Interpretation and Inferences of the text Supporting Details Presentation
9	Journal Review	Analytical Thinking

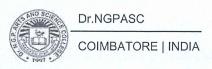


10	e-content Creation	 Interpretation and Inferences Exploring the perception if chosen genre Presentation Logo/ Tagline Purpose Content (Writing, designing and posting in Social Media) Presentation
11	Model Preparation	 Theme/ Topic Depth of background Knowledge Creativity Presentation
12	Seminar	 Knowledge and Content Organization Understanding Presentation

ii) Distribution of External Marks

Total 50

Written Exam: 50



Marks Distribution for Practical course

Total: 100 Internal: 50 External: 50

i) Distribution of Internals Marks

S. No. Particulars		Distribution of Marks
1	Experiments/Exercises	15
2	Test 1	15
3	Test 2	15
4	Observation Notebook	05

Total 50

ii) Distribution of Externals Marks

S.No.	Particulars	External Marks	
1	Materials and methods/ Procedures/Aim	10	
2	Experiment/ Performance/ Observations/ Algorithm	10	
3	Results/ Calculations/ Spotters/ Output	10	
4	Inference/Discussion/ Presentation	10	
5	Record	6	
6	Viva- voce	4	
	Total	50	

Total 50

A) Mark Distribution for Project

Total: 200 Internal: 100 External: 100

i) Distribution of Internal Marks

S.No. Particulars		Internal Mari	
1	Review I		40
2	Review II		40
3	Attendance		20
		Total	100

ii) Distribution of External Marks

S.No	Particulars	External Marks
1	Project Work & Presentation	80
2	Viva -voce	20
	Total	100

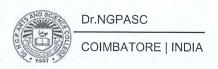
Evaluation of Project Work shall be done jointly by Internal and External Examiners.

6. Credit Transfer

a. Upon successful completion of 1 NPTEL Course (4 Credit Course) recommended by the department, during Semester I to II, a student shall be eligible to get exemption of one 4 credit course during the 3^{rd} or 4^{th} semester. The proposed NPTEL course should cover content/syllabus of exempted core paper in 3^{rd} or 4^{th} semester.

S. No.	Course Code	Course Name	Proposed NPTEL Course	Credit
1			Option –1 Paper title	4
			Option - 2 Paper title	
			Option - 3 Paper title	

b. Upon successful completion of **2 NPTEL Courses** (2 Credit each) recommended by the department, during Semester I to II, a student shall be eligible to get exemption of **one 4 credit course** during the 3rd or 4th semester. Out of 2 NPTEL proposed courses, **at least 1 course** should cover content/syllabus of exempted core paper in 3rd or 4th semester.



Mandatory

The exempted core paper in the $3^{\rm rd}$ or $4^{\rm th}$ semester should be submitted by the students for approval before the end of $2^{\rm nd}$ semester

Credit transfer will be decided by equivalence committee

S. No.	Course Code	Course Name	Proposed NPTEL Course	Credit
1			Option -1 Paper title	
			Option - 2 Paper title	2
			Option - 3 Paper title	
2			Option - 1 Paper title	2
			Option - 2 Paper title	
			Option - 3 Paper title	

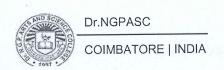
S. No.	Student Name	Class	Propo	sed NPTEL Course	Proposed Course for Exemption
			Course I	Option 1- Paper Title Option 2- Paper Title Option 3- Paper Title	Any one Core Paper in 3 ^{rd or} 4 th Semesters
		Longe	Course II	Option 1-Paper Title Option 2-Paper Title Option 3-Paper Title	Semesters

7. Internship/Industrial Training

Students must undertake industrial / institutional training for a minimum of 15 days and not exceeding 30 days during the II semester summer vacation. The students will submit the report for evaluation during III semester.

Mark Distribution for industrial / institutional training

Total	•	100
Internal	:	50
External	•	50



i) Distribution of Internal Marks

S.No.	Particulars	Internal Marks
1	Review I	20
2	Review II	20
3	Attendance	10
	Total	50

ii) Distribution of External Marks

S.No	Particulars	External Marks
1	Internship / Industrial training Presentation	40
2	Viva -voce	10
	Total	50

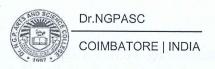
Evaluation of Internship / Industrial training Presentation shall be done jointly by Internal and External Examiners.

8. Extra Credits: 10

Earning extra credit is not essential for programme completion. Student is entitled to earn extra credit for achievement in Curricular/Co-Curricular/ Extracurricular activities carried out other than the regular class hours.

A student is permitted to earn a maximum of 10 extra Credits during the programme period. A maximum of 1 credit under each category is permissible.

Category	Credit
Self study Course	1
CA/ICSI/CMA (Foundations)	1
CA/ICSI/CMA (Inter)	1
Sports and Games	1
Publications / Conference Presentations (Oral/Poster)/Awards	1
Innovation / Incubation / Patent / Sponsored Projects / Consultancy	1



Representation in State / National level celebrations	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Awards/Recognitions/Fellowships	1
Advanced Learner Course (ALC)*	2

Credit shall be awarded for achievements of the student during the period of study only.

GUIDELINES

Self study Course

A pass in the self study courses offered by the department.

The candidate should register the self study course offered by the department only in the III semester.

CA/ ICSI/ CMA (Foundations)

Qualifying foundation in CA/ICSI/CMA / etc.

CA/ICSI/ CMA (Inter)

Qualifying Inter in CA/ICSI/CMA / etc.

Sports and Games

The Student can earn extra credit based on their Achievement in sports in University/ State / National/ International.

Publications / Conference Presentations (Oral/Poster)

Research Publications in Journals

Oral/Poster presentation in Conference

Innovation / Incubation / Patent / Sponsored Projects / Consultancy

Development of model/ Products /Prototype /Process/App/Registration of Patents/ Copyrights/Trademarks/Sponsored Projects /Consultancy

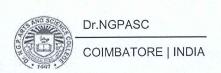
Representation in State/National level celebrations

State / National level celebrations such as Independence day, Republic day Parade, National Integration camp etc.

Awards/Recognitions/Fellowships

Regional/ State / National level awards/ Recognitions/Fellowships

*Advanced Learner Course (ALC):



ALC is doing work of a higher standard than usual for students at that stage in their education.

Research work/internships carried out in Universities/ Research Institutions/ Industries of repute in India or abroad for a period of 15 to 30 days will be considered as Advanced Learners Course.

QUESTION PAPER PATTERN

CIA Test I: [11/2 Hours-2.5 Units] - 25 Marks

SECTION	MARKS	DESCRIPTION	TOTAL	Remarks
Section - A Section - B	8 x 0.5= 04 Marks 3 x 2 = 06 Marks	MCQ Answer ALL Questions Either or Type ALL Questions Carry Equal	05.14.1	Marks secured will be converted To 15 mark
Section - C	3 x 05 = 15 Marks	Marks Answer ALL Questions Either or Type ALL Questions Carry Equal Marks	25 Marks	TO 13 Mark

CIA Test II/ Model [3 Hours-5 Units] - 50 Marks

SECTION	MARKS	DESCRIPTION	TOTAL	Remarks
Section - A	$10 \times 1 = 10 \text{ Marks}$	MCQ		3.6.1
Section - B	5 x 6 = 30 Marks	Answer ALL Questions (Either or Type Questions) Each Questions Carry Equal Marks	50 Marks	Marks secured will be converted
Section - C	1 x 10 = 10 Marks	Compulsory Question		To 15 mark

End Semester Examination [3 Hours-5 Units] - 50 Marks

SECTION	MARKS	DESCRIPTION	TOTAL
Section - A	$10 \times 1 = 10 \text{ Marks}$	MCQ	
Section - B	5 x 6 = 30 Marks	Answer ALL Questions (Either or Type Questions) Each Questions Carry Equal Marks	50 Marks
Section - C	1 x 10 = 10 Marks	Compulsory Question	

Course Code	Course Name	Category	L	Т	P	Credit
225CR2A1CA	ADVANCED COMPANY LAW AND PRACTICE	CORE	6	-	-	4

PREAMBLE

This course has been designed for students to learn and understand

- The regulatory framework of companies.
- The provisions of the Companies Act, 2013
- Its schedules, rules, notifications, circulars, clarifications there under including case laws

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	(1) Statement			
CO1	CO1 Illustrate the Nature and Forms of Business Enterprise and the concept of Corporate personality			
CO2	Classify Kinds of companies, Documents involved in Incorporation and alteration of AOA and MOA			
CO3	Contrast the concept of capital and financing of companies	K4		
CO4	Arrange the provisions relating to meetings, resolution and Company Management			
CO5	Analyze the provisions relating to acceptance of deposits, Investment, Guarantee and providing security	K4		

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1		✓			✓
CO2	✓	✓	✓		✓
CO3	✓	✓	✓ .	✓	✓
CO4	√	✓		✓	
CO5	✓	1			1

✓	Skill Development	√	Entrepreneurial Development
✓	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics
N. T.			

225CR2A1CA

ADVANCED COMPANY LAW AND PRACTICE

SEMESTER I

Total Credits:

Total Instruction Hours: 72 h

Syllabus

Unit I Introduction

14 h

Company as a business medium – Business Enterprise -Nature and forms - Types - Nature and functions of companies - Concept of corporate personality and nature of corporate – Company as a person, resident, citizen - Case studies relating to Corporate Personalities.

Unit II Incorporation and its Consequences

14 h

Formation of a company - Types of companies - Memorandum of Association - Content - Alteration-Articles of Association - Promoters - Meaning, Importance, position, duties and liabilities - Corporate transactions - Pre-incorporation contracts - Doctrine of ultra-vires and common seal - Protection of persons dealing with a company - Doctrine of constructive notice - Doctrine of indoor management and lifting of corporate veil - Case studies relating to Promotion and Lifting of Corporate Veil.

Unit III Financial Structure and Membership

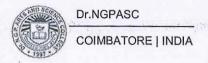
15 h

Concept of capital and financing of companies - Types of shares - Equity with differential rights - Issue of shares - Employee stock option scheme - Private placement - Share capital - Alteration of share capital - Prospectus - Types of prospectus - Abridged prospectus - Statement in lieu of prospectus - Misrepresentations and penalties - Debt capital - Types - New developments in Debenture trust deed and trustees - Conversion - Redemption - Creation of Charges - Share Certificates and Share Warrants - Membership -Rights and Privileges of members - Transfer and transmission of securities in physical and depository modes - Case studies relating to issue and misrepresentation of Prospectus - Case studies relating to Transfer and transmission of securities in physical and depository mode.

Unit IV Management and Control of Companies

15 h

Directors - Managing and whole-time Directors - Appointment/Re-appointment - Qualifications - Disqualifications - Remuneration - Vacation of office - Retirement - Resignation and Removal - Powers - Duties - Role - Company Secretary -



Appointment -Re-appointment - Powers and Duties - Meetings of Directors and committees - Minutes and Evidence - Kinds of meetings and resolution - procedure to convene general and other meetings - Role of chairman - Powers - Division of powers between Board and General Meetings - Acts by directors - Monitoring and Management - Case studies relating to Directors, their Appointment/Reappointment and vacation of office.

Unit V Borrowing powers and Deposits

14 h

Borrowing powers and Deposits - Invitation, acceptance, renewal, repayment, default and remedies - Law relating to Investments and giving Guarantees and providing security - Deposits - Investments - E-Governance under Companies Act - Case studies relating to Borrowing powers of Directors.

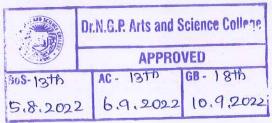
Note: Case studies related to the above to be examined (Internal only).

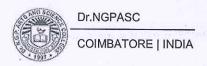
Text Books

- 1 Kapoor.N.D, 2019, "Elements of Company Law", 31st Edition, Sultan Chand & Sons, New Delhi.
- 2 Gogna.P.P.S, 2016, "A Textbook of Company Law", 11thEdition, Sultan Chand & Sons, New Delhi.

References

- Kappor. G. K. & Sanjai Dhamija, 2022, "Company law and practice-Acomprehensive text book Companies Act 2013", 24th Edition, Taxman's Publication, New Delhi.
- Ravi Puliani & Mahesh Puliani, 2019, "Companies Act, 2013" (As amended by the Companies Amendment Second Ordinance Act 2019), 32nd Edition, Jain Book agency, New Delhi.
- Ghosh. P. K, 2017, "Company Law and Practice Part I", 4th Edition, Sultan Chand & Sons, New Delhi.
- Bahi. J.C, 2016, "Secretarial Practice in India practices", N.M. Tripathi (P) Ltd, Chennai.





Course Code	Course Name	Category	L	T	P	Credit
225CR2A1CB	HIGHER CORPORATE ACCOUNTING	CORE	6	-	-	4

PREAMBLE

This course has been designed for students to learn and understand

- Concepts, principles and practices of company accounts in accordance with statutory requirements.
- The financial statements of Joint Stock Companies, Banking and Insurance companies
- The emerging Accounting Practices

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Extend the principles, concepts and provisions relating to amalgamation of companies	К3
CO2	Illustrate the Accounting concepts of holding and subsidiary companies	K3
CO3	Analyze insurance and banking company accounts with due regard to the requirements	K4
CO4	Summarize the final accounts of companies	K5
CO5	Categorize the concept of consolidated inflation accounting statement	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	/	1	✓	✓	/
CO2	✓	✓	✓	*	/
CO3	✓	✓	√ 1000/	1	1
CO4	✓	to produce to the		1	1
CO5		/	V	✓	1

✓	Skill Development	✓	Entrepreneurial Development
✓	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

225CR2A1CB

HIGHER CORPORATE ACCOUNTING

SEMESTER I

Total Credits: 4

Total Instruction Hours: 72 h

Syllabus

Unit I Amalgamation, Absorption and Reconstruction

14 h

Amalgamation and Absorption - Calculation of Purchase Consideration under various methods - Realization of Assets and Liabilities - Methods of accounting for Amalgamation - Reconstruction - Internal Reconstruction - Reduction of share capital - External Reconstruction (Excluding inter-company holdings) - Case studies relating to External Reconstruction

Unit II Consolidated Balance Sheet As Per AS 21

15 h

Consolidated Balance Sheet as per AS 21 in the books of holding companies - Calculation of Goodwill - Capital Reserve - Minority Interest - Unrealized Profit - Capital and Revenue Profits - Mutual Owings - Bonus Share and Treatment of Dividend - Inter Company Holdings - Case studies relating to Holding companies

Unit III Accounts of Banking and Insurance Companies

15 h

Accounts of Banking Companies - Final accounts and Balance Sheet. Accounts of Insurance Companies - Final Accounts and Balance sheet of Life Insurance and General Insurance Businesses - Case studies relating to Banking Companies

Unit IV Final Accounts of Companies

14 h

Preparation and Presentation of Final accounts of Companies – Form and Contents of Balance sheet and profit and loss account – Managerial remuneration - Case studies relating to Final Accounts of Companies

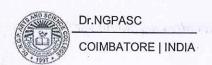
Unit V Inflation and Emerging Accounting Practices

14 h

Inflation Accounting – CPP – CCA – COSA – MWCA – Gearing method – Hybrid method - Summaries of International Accounting Standards (IAS) 1, 2, 7, and 8 – Introduction to IFRS - Case studies relating to IFRS

Note: 1. Theory 20%, Problems 80%

2. Case studies related to the above topics to be examined (Internal only).

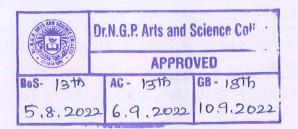


Text Books

- Maheswari. S.N and Suneel. K. Maheshwari, 2020, "Corporate Accounting", 5th Edition, Vikas Publishing House, New Delhi.
- Wilson. M, 2020, "Advanced Corporate Accounting" [Revised Edition], Scitech Publications India Pvt Ltd, Chennai

References

- Shukla. M.C, Grewal. T. S and Gupta. S. C, 2021, "Advanced Accounts", 18th Edition, Volume II, S. Chand and Company Ltd., New Delhi.
- 2 Gupta R. L. and Radhasamy, 2020,"Advanced Accountancy", Volume I and II, Sultan Chand and Sons, New Delhi.
- Jain .S. P. and Narang. K. L, 2020, "Advanced Accountancy", Volume I and II, Kalyani Publishers, New Delhi.
- 4 Reddy T.S. and Murthy. A, 2020, "Corporate Accounting", Margham Publications, Chennai



Course Code	Course Name	Category	L	Т	P	Credit
225CR2A1CC	CORPORATE FUNDING AND LISTING IN STOCK EXCHANGES	CORE	5	-	-	4

PREAMBLE

This course has been designed for students to learn and understand

- Indian Equity and Corporate funding.
- Debt funding instruments and institutions.
- The concept of listing in Indian stock exchanges.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Interpret the Securities Exchanges Board of India, Initial Public Offer and Private Placement.	КЗ
CO2	Determine the concept of Venture Capital, Alternative Investment Fund, Angel Funds, Seed Funding and Private Equity	К3
CO3	Analyzing the Debt Funding and Indian Funding	K4
CO4	Examine the knowledgeof Foreign Funding Instruments and Institutions	K4
CO5	Contrastthe concept of Listing in Indian Stock Exchanges	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	1	1	1	1
CO2	✓	✓	✓	1	✓
CO3	✓		✓		✓
CO4		✓	√	✓	✓
CO5	/	1		1	1

✓	Skill Development	1	Entrepreneurial Development
1	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
H	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

225CR2A1CC

CORPORATE FUNDING AND LISTING IN STOCK EXCHANGES

SEMESTER I

Total Credits: 4

Total Instruction Hours: 60 h

Syllabus

Unit I Indian Equity - Public Funding

12 h

Securities and Exchange Board of India-Initial Public Offer (IPO) - Further Public Offer (FPO) - Preferential Allotment - Private Placement - Qualified Institutional Placement - Institutional Private Placement - Rights Issue - Fast Track Issue - Real Estate Investment Trust (REIT) - Infrastructure Investment Trust (InvIT) - Case studies relating to Initial Public Offer (IPO).

Unit II Indian Equity - Private funding

12 h

Venture Capital - Alternative Investment Fund - Angel Funds - Seed Funding - Private Equity-Indian equity - Non Fund based - Bonus issue - Sweat Equity - ESOP - Case studies relating to Venture Capital.

Unit III Debt Funding - Indian Fund Based

12 h

Debentures -Bonds - Masala Bonds - Bank Finance - Project Finance including machinery or equipment loan against property - Loan against shares - Working Capital Finance - Overdrafts - Cash Credits - Bill Discounting - Factoring etc. Islamic Banking- Indian Non fund Based - Letter of Credit - Bank Guarantee -Stand by Letter of Credit - Case studies relating to Debt Funding.

Unit IV Foreign Funding - Instruments & Institutions

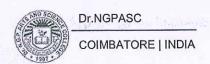
12 h

External Commercial Borrowing (ECB) - American Depository Receipt (ADR)/Global Depository Receipt (GDR) - Foreign Currency Convertible Bonds (FCCB) - Foreign Currency Exchangeable Bonds (FCEB) - International Finance Corporation (IFC) - Asian Development Bank (ADB) - International Monetary Fund (IMF) - Case studies relating to Foreign Instruments.

Unit V Listing-Indian Stock Exchanges

12 h

Securities and Exchange Board of India - Listing Obligations and Disclosure Requirements - Regulations 2015 - Equity Listing (SME, ITP, Main) - Debt Listing - Post listing disclosures - Case studies relating to Listing Obligations and Disclosure Requirements.



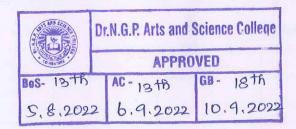
Note: Case studies related to the above to be examined (Internal only).

Text Books

- Sangeet Kedia, 2021,"Corporate Funding and Listing in Stock Exchanges", Sangeet Kedia's Publication.
- Gordon. E, Natarajan. K, 2016, "Financial Services and Markets", 10th Edition,
 Himalaya Publishing House, New Delhi.

References

- 1 Corporate Funding and Listing in Stock Exchanges, ICSI, New Delhi.
- 2 Gurusamy .S, 2013,"Financial Markets and Institutions", 3rd Edition, Vijay Nicole Imprints (P) Ltd, Chennai.
- Joseph, Anbarasu. D, 2014, "Financial Services" 3rd Revised Edition, Sultan Chand & Sons, New Delhi.
- 4 Radha .V, 2008, "Financial Services", 1st Edition, Prasanna & Co, Chennai.



Course Code	Course Name	Category	L	Т	P	Credit
225IB2A1CA	HUMAN RESOURCE MANAGEMENT	CORE	5	-	-	4

PREAMBLE

This course has been designed for students to learn and understand

- The importance of human resource management.
- The role and functions of the various human resource activities in an organization.
- The necessity of retaining the Employees.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Understand the importance of Human resource management in an organization.	K2
CO2	Describe the process of job analysis and recruitment.	K2
CO3	Interpret the concept of placement & employee training.	КЗ
CO4	Infer the issues in training, appraising and compensating internal employees.	K4
CO5	Discriminate the concept of job satisfaction and stress management.	K4

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	√	1	✓	-0.08	1
CO2	140	1	/	1	1
CO3	✓	✓		✓	✓
CO4	✓		✓	✓	✓
CO5	✓	1		1	1

/	Skill Development	✓	Entrepreneurial Development
✓	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment	√	Constitutional Rights/ Human Values/ Ethics

225IB2A1CA

HUMAN RESOURCE MANAGEMENT

SEMESTER I

Total Credits: 4

Total Instruction Hours: 60 h

Syllabus

Unit I Introduction to Human Resource Management

12 h

Introduction to human resource management – Characteristics - Scope of HRM – Objectives - Importance and functions of HRM - Qualities of human resource manager – Role of human resource manager – Human resource management strategy and analysis - e-HRM: Nature of e-HRM, e-learning, e-compensation - Recent techniques in HRM.

Unit II Job analysis & Recruitment

12 h

Job analysis- Objectives - Significance - Process - Techniques - Job description - Job specification - Role analysis. Job design - Concept - Approaches - Methods. Recruitment and Selection: Process- Sources of recruitment - Techniques- Testing and competency mapping.

Unit III Placement & Employee Training

12 h

Placement and induction-Concept of placement and induction – Objectives – Advantages- Steps to make induction effective. Employee training: Concept –Need –Importance – Types –Objective –Design – Methods –Evaluating training effectiveness.

Unit IV Performance Appraisal & Job Evaluation

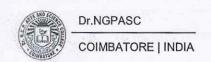
12 h

Performance appraisal – Concept – Objective – Importance – Process – Problems – Essentials – Methods – Performance appraisal through MBO – 360 degree appraisal techniques – Performance Management. Job evaluation : Concept – Objectives – Process – Advantages – Limitations – Essentials – Methods – Establishing strategic pay plans – Pay for performance and financial incentives – Benefits and services.

Unit V Job Satisfaction & Employee Relations

12 h

Job satisfaction – Concept – Measurement – Determinants – Quality of work life – Concept – Measure – Dimension – Principles. Employee relations: Building positive employee relations – Safety, health and risk management–Management of stress – Concept – Sources – Consequences – Coping with stress – Methods of stress management.



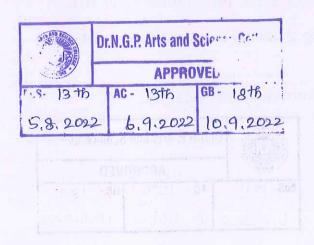
Note: Case Studies related to the above topics to be discussed. Examined externally (section C: Compulsory question for case studies)

- 1. Case study on Qualities of HR Manager
- 2. Case study on Job analysis
- 3. Case study on Training and development
- 4. Case study on Performance appraisal
- 5. Case study on Employee Equality

Text Books

- Gupta C.B, 2020, "Human Resource Management Text and Cases",15th Edition, Sultan Chand & Sons, New Delhi.
- Subba Rao. P, 2018, "Human Resource Management", 8th Edition, Himalaya Publishing House, New Delhi.

- Aswathappa K, 2017, "Human Resource Management: Text and Cases", 8th Edition, Tata McGraw Hill Education, New York, United States.
- 2 Khanka S.S, 2013, "Human Resource Management Text and Cases", 5th Edition, S Chand Company Private Limited, New Delhi.
- Prasad. L.M, 2010, "Human Resource Management", 2020 Edition, Sultan Chand & Sons, New Delhi.
- 4 Garry Dessler & Varkey, 2009, "Human Resource Management",15th Edition, Pearson, New Delhi.



225CR2A1CP

FINANCIAL MODELING IN ADVANCED EXCEL

SEMESTER I

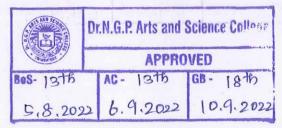
Total Credits: 2
Total Instructions Hours: 48 h

S.No

List of Programs

- Calculation of the future value of a particular investment by Using Future Value (FV) function.
- 2 Using FVSCHEDULE function to calculate the future value with variable interest rate.
- Calculation of the present value of an investment using Present value (PV) function.
- Find out the Net Present Value of an investment by using NPV XNPV function.
- Calculation of periodical payment required to pay off of loan by Using PMT and PPMT function.
- Using IRR and MIRR function to calculate the Internal Rate of Return of an Investment for investment decision.
- Find out the interest rate needed to pay off the loan in full for a given period of time by using RATE function.
- 8 Calculation of depreciation via a straight-line method using SLN function.
- 9 Creating of table and using various mathematical and statistical functions.
- 10 Creation of different charts for various business transactions.
- 11 Creating Pivot Table for the given data.
- 12 Using V lookup functions for the database.

Note: All the Exercises are Mandatory.



Course Code	Course Name	Category	L	Т	P	Credit
225CR2A1DA	ENVIRONMENTAL LAWS	DSE	4			4

This course has been designed for students to learn and understand

- Environmental laws.
- Environmental Jurisprudence from around the world.
- Recent Amendments in Environmental law.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Interpret Environment and pollution concepts	КЗ
CO2	Extend the Water Prevention and Control of Pollution Act	K3
CO3	Illustrate the provisions in the Air Prevention and Control of Pollution Act.	K4
CO4	Outline the knowledge in Environment Protection Act	K4
CO5	Express various provisions under The National Green Tribunal Act, 2010	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	ľO3	PO4	203
CO1	/	PyNajirpa a di San			
CO2	✓	V			1
CO3	The New York	2 /4 / 10 / 10 / 10		V	1
CO4			✓	Table Victory	· /
CO5		/			

1	Skill Development	✓	Entrepreneurial Development
✓	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
1	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

225CR2A1DA

ENVIRONMENTAL LAWS

SEMESTER I

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Concept of Environment and Pollution

10 h

Meaning of Environment - Meaning of pollution-Kinds of pollution - Effects of pollution - Industrial Development and legal control-Exploitation of Environment - IPC, CRPC and Constitutional Perspectives of Environmental Laws - DPSP - Fundamental Rights and its relationship with Environment - Judicial Approach: Right to healthy Environment - Right to education - Right to Information - Case studies relating to Fundamental Rights and its relationship with Environment.

Unit II The Water (Prevention and Control of Pollution) Act, 1974

10 h

Introduction - Definitions - Central and State Board for prevention and control of Water Pollution-Joint boards - Powers and Functions of Board - Prevention and Control of Water Pollution - Funds, Accounts and Audit - Penalties and Procedure - Case studies relating to prevention and control of Water Pollution.

Unit III The Air (Prevention and Control of Pollution) Act, 1981

10 h

Introduction - Definitions - Central Pollution Control Board - State Pollution Control Board - Constitution of State and Central Boards - powers and functions of Boards - Prevention and Control of Air Pollution - Funds, Accounts and Audit - Penalties and Procedure - Case studies relating to Prevention and Control of Air Pollution.

Unit IV The Environment Protection Act, 1986

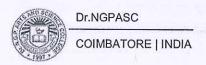
09 h

Introduction - Definitions - Appointment of officers - powers and functions - Rules to regulate Environmental Pollution - Prevention control and abatement of environmental Pollution - Cognizance of offence - Case studies relating to Prevention and Control of Environment pollution.

Unit V The National Green Tribunal Act, 2010

09 h

Introduction - Definitions - Establishment of Tribunal - Composition of Tribunal - Qualifications - Appointment of Chairperson, Judicial Member and Expert Member - Term of office - Other conditions - Resignation - Salaries, allowances and other terms and conditions of service - Removal / Suspension of Chairperson, Judicial



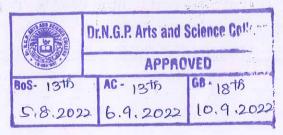
Member and Expert Member - Staff of Tribunal - Application or appeal to Tribunal -Procedure and powers of Tribunal - Execution of award or order or decision of Tribunal - Penalty for failure to comply with orders of Tribunal - Case studies relating to execution of award or decision of Tribunal.

Note: Case studies related to the above to be examined (Internal only).

Text Books

- Tripathi S.C, 2019, "Environmental Law", 7th Edition, Central Law Publications, Allahabad.
- 2 Economic and Labour Law-ICSI Material

- Paramjit S. Jaswal, NishthaJaswal, VibhutiJaswal, 2022"Environmental Law", 5th Edition, Allahabad Law Agency, Allahabad
- 2 Gurdip Singh, 2016, "Environmental Law", 2nd Edition, Eastern Book Company, Karnataka
- Justice DoabiaT.S.,2017,"Environmental and Pollution Laws in India", 3rd Edition, LexisNexis Publication, Haryana.
- 4 ArunaVenkat, 2011, "Environmental law and Policy", Latest Edition, PHI Learning Private Ltd, New Delhi.



Course Code	Course Name	Category	L	Т	P	Credit
225CR2A1DB	ETHICS GOVERNANCE AND SUSTAINABILITY	DSE	4	-	-	4

This course has been designed for students to learn and understand

- Ethics, emerging trends in good governance practices and sustainability
- Legislative Framework of Corporate Governance
- Corporate Social Responsibility and Corporate Sustainability

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Explain the concept of Business Ethics, Corporate Governance, Ethics theories.	КЗ
CO2	Analyze Ethical principles in Business , ethical Committee and Social and Ethical Accounting	K4
CO3	Contrast the Legislative Framework of Corporate Governance in India, Corporate Governance and Shareholder Rights and SEBI Guidelines	K4
CO4	Interpret Corporate Social Responsibility and Corporate Sustainability	КЗ
CO5	Summarize sustainability reporting, Contemporary Developments and Integrated Reporting	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	РО3	PO4	PO5
CO1	1	1		✓	V
CO2			✓		√
CO3	✓	✓	✓	✓	
CO4		1	✓	√	✓
CO5	✓	1	/	✓	✓

✓	Skill Development	Entrepreneurial Development
1	Employability	Innovations
	Intellectual Property Rights	Gender Sensitization
	Social Awareness/ Environment	Constitutional Rights/ Human Values/

225CR2A1DB

ETHICS GOVERNANCE AND SUSTAINABILITY

SEMESTER I

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Ethics and Governance

09 h

Introduction - Governance through Inner Conscience - Ethics in Business. The Concept of Business Ethics - Corporate Governance Ethics - Theories of Ethics: Deontological Theories - Kantian Ethics - Teleological Theories - Utilitarian Approach - Virtue Theory - Justice Theory - Theory of Egoism - Theory of Relativism - Scope of Business Ethics - Advantages of Business Ethics - Case studies relating to Business Ethics.

Unit II Ethical Principles in Business

10 h

Organization Structure and Ethics - Role of Board of Directors - Ethics Programme - Best Practices in Ethics Programme - Features of Good Ethics Programme - Code of Ethics-Code of Conduct - Preamble - General Moral Imperatives - Specific Professional Responsibilities - Specific Additional Provisions for Board Members and Management Committee Members - Compliance with the Code - Credo - Ethics Training and Communication - Ethics Committee - Integrity Pact - Concept of whistle-blower - Social and Ethical Accounting - Ethics Audit - Ethical Dilemma - Case studies relating to concept of whistle-blower.

Unit III Legislative Framework of Corporate Governance

09 h

Introduction, Need and Scope - Evolution of Corporate Governance - Developments in India - Developments in Corporate Governance (A Global Perspective) - Elements of Good Corporate Governance. Legislative Framework of Corporate Governance Under: Listing Agreement- SEBI Guidelines- Companies Act. Corporate Governance in PSUs - Banks - Insurance Companies - Case studies relating to Corporate Governance in Banks and Insurance Companies

Unit IV Corporate Sustainability

10 h

Meaning and Scope - Corporate Social Responsibility and Corporate Sustainability-Sustainability Terminologies and Meanings - Why is Sustainability an Imperative - Sustainability Case Studies - Triple Bottom Line (TBL).

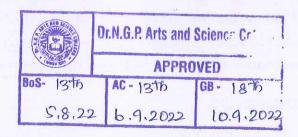
Elements of sustainability reporting - Business Responsibility Reporting in India - Global Reporting Initiative (GRI) - Transition to G4 Guidelines - UN Global Compact - CSR Reporting Frameworks - UN-Principles for Responsible Investment - Sustainability Indices - Benefits of Sustainability Reporting - Challenges In Mainstreaming Sustainability Reporting - Contemporary Developments - Integrated Reporting - Development of Successful Sustainability Report - Sustainability Reporting - Case Studies relating to CSR Reporting Frameworks.

Note: Case studies related to the above to be examined (Internal only).

Text Books

- 1 Inderjit Dube, 2014, "Corporate Governance", Lexis Nexis Butterworths Wadhwa, Nagpur..
- Sampath. K. R, 2006, "Law of Corporate Governance: Principles and Perspective", 2nd Edition, Snow white Publications P Ltd.

- Sanjiv Agarwal, 2014, "Corporate Governance: Concept & Dimensions", Snow white Publications P Ltd...
- Balasubramanian. N, 2011, "Corporate Governance and Stewardship", Tata McGrawHill
- Fernando. A. C, "Business Ethics An Indian Perspective", 3rd Edition, Pearsons Publications..
- 4 ICSI study material https://www.icsi.edu/academic-corner/



Course Code	Course Name	Category	L	Т	P	Credit
225CR2A1DC	FINANCIAL MARKETS AND INSTITUTIONS	DSE	4	-	-	4

This course has been designed for students to learn and understand

- The Financial markets
- Role of financial Markets in the development of the Capital market and Money Market
- Credit Rating Agencies in India

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Analyze the concept and overview of Financial Markets	КЗ
CO2	Collect the knowledge on capital market instruments and the regulations of foreign exchange market	КЗ
CO3	Compare the different concept in financial Institution	K4
CO4	Contrast the Credit Rating Agencies in India	K4
CO5	Summarize role of EXIM Bank and NABARD	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓			21- 41
CO2	✓	√			✓
CO3	✓	1	√	✓	✓
CO4	✓	✓	✓	1	✓
CO5	√	/	✓	1	/

1	Skill Development	V	Entrepreneurial Development
✓	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

225CR2A1DC

FINANCIAL MARKETS AND INSTITUTIONS

SEMESTER I

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Financial Markets

09 h

Overview - Money market - Call money market - Commercial paper market - commercial bill market - Certificate of Deposit (CD) market - Treasury bill market - Government or Gilt-edged securities market - Case studies relating to money market and commercial bill market - Case studies relating to Money market.

Unit II Capital Market

09 h

Overview – Capital market instruments – Capital market reforms – Primary market and secondary market – Debt market – Foreign exchange market – Derivatives market - Case studies relating to foreign exchange market and derivatives market.

Unit III Financial Service Institutions

10 h

Clearing Corporation of India Limited (CCIL) – Credit Rating and Information Services of India Limited (CRISIL) – Discount and Finance House of India Limited (DFHIL) - Asset reconstruction company (ARC) - Case studies relating to Credit Rating and Information Services of India Limited.

Unit IV Agencies

10 h

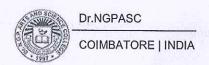
Investment Information and Credit Rating Agency of India Limited (ICRA) –Over the Counter Exchange of India (OTCEI) – National Securities Depository Limited (NSDL) – Securities Trading Corporation of India Limited (STCI) - Case studies relating to National Securities Depository Limited

Unit V Financial Institutions

10 h

Money Market Institutions – Capital Market Institutions – National Housing Bank–Functions and working – Export-Import (EXIM) Bank of India – NABARD -Case studies relating to NABARD.

Note: Case studies related to the above to be examined (Internal only).



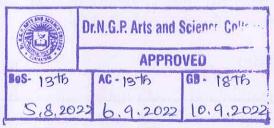
Text Books

- Bhole L.M, 2017, "Financial Institutions and Markets", 6th Edition, Tata McGraw Hill Publishing Company Limited, New Delhi.
- Nalini Prava Tripathy, 2011, "Financial Instruments and Services", Prentice Hall Publishers, New Delhi.

References

- Gurusamy. S, 2013. "Financial Markets and Institutions", Latest Edition, Vijay Nicole Imprints (P) Ltd, Chennai.
- 2 Khan M.Y, 2010, "Financial Services", 8th Edition, Tata McGraw-Hill Publishing Company Limited, New Delhi
- 3 Kulkarni P.V, 2008, "Financial markets", 11th Edition, Himalaya Publications, New Delhi.
- Maria Johen. S, 2000, "Financial Markets and Institutional", 1st Edition, Palani Paramount Publishers, Palani.

Bos Chairman/HoD
Department of Corporate Secretaryship
Dr. N. G. P. Arts and Science College
Solmbatore – 641 048





Course Code	Course Name	Category	L	Т	P	Credit
225CR2A2CA	GENERAL LAW AND PRACTICE	CORE	6	-	-	4

This course has been designed for students to learn and understand

- interpretation of statutes.
- the transfer of property act and laws related to registration.
- the recent amendments in general laws.

COURSE OUTCOMES

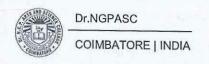
On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	understand the Principles of Interpretation.	K3
CO2	analyze the civil procedure code with jurisdiction.	K4
CO3	demonstrate Transfer of property Act and Indian Trust Act.	КЗ
CO4	identify legal issues arising from Arbitration and Conciliation Act.	КЗ
CO5	explain the features of Registration Act and Indian Stamp Act.	K4

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1		✓	P. Company		1
CO2		✓	1		1
CO3	√	✓	1	✓	1
CO4	√	√	1	1	√
CO5	✓ /	✓	· /	√	/

\checkmark	Skill Development	\checkmark	Entrepreneurial Development
✓	Employability	✓	Innovations
✓	Intellectual Property Rights		Gender Sensitization
✓	Social Awareness/ Environment	1	Constitutional Rights/ Human Values/ Ethics



225CR2A2CA

GENERAL LAW AND PRACTICE

SEMESTER II

Total Credits: 4

Total Instruction Hours: 72 h

Syllabus

Unit I Interpretation of Statutes

14 h

General principles of Interpretation – Internal and External aids – Primary and Other Rules. Constitution of India - Nature – Fundamental Rights – Directive Principles of State Policy – Freedom of Trade – Commerce and Intercourse – Constitutional provisions relating to State Monopoly – Case study: Fundamental Rights.

Unit II Civil Procedure Code, 1908 and Limitation Act, 1963

14 h

Structure of civil courts and their jurisdiction - Orders judgment and decree, stay of suits - Repudiate basic understanding of summary proceedings - Appeals - Reference - Review and Revision - Case study: Appeals.

Limitation Act, 1963: Period for different types of suits – Extension of Periods of Limitation.

Unit III Transfer of Property Act, 1882 and Indian Trust Act, 1882

Movable and Immovable Property - Properties which cannot be transferred - Provisions relating to Sale, Mortgage, Charge, Lease, Gift and Actionable Claim - Easementary rights.

Indian Trust Act, 1882: Concepts relating to Trusts – Creation of Trusts – Duties and Liabilities - Beneficiaries - Rights and Power - Disabilities - Case studies relating to sale.

Unit IV Society Registration Act, Arbitration and Conciliation Act, 15 h

Society Registration Act: Concepts - Registration Procedure - Benefits : Education, Health, Employment .

Arbitration Agreement – Definitions – Appointment of Arbitrator – Powers – Award – Remission – Setting – Modification and Filing – Stay of Legal Proceedings – Conciliation – Proceedings – International Commercial Arbitration - Case study: Arbitration.

Unit V Registration Act, 1908 and Indian Stamp Act, 1989

14 h

Registration Act, 1908: Registrable Documents – Compulsory, Optional and Place of Registration – Consequences of Non-Registration – Miscellaneous Provisions.

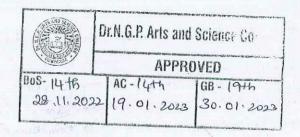
Indian Stamp Act, 1989: Methods of Stamping – Consequences of Non-Stamping and Under Stamping – Impounding of Instruments – Construction of Instruments for Stamp Duty Payable – Allowance and Refund - Case study: Registration and Stamping.

Note: Case Study examined externally (Section C: Compulsory question)

Text Books

- 1 ICSI Study Material, 2022, "Jurisprudence Interpretation and General Laws".
- Rajini Abbi and Kapoor N.D, 2013, "General Laws", Latest Edition, Sultan Chand & Sons Pvt. Limited, New Delhi.

- Zad N.S, 2019, "Industrial Labour and General law", 5th Edition, Taxman's Publications, New Delhi.
- 2 Shukla M.C, 2018, "Mercantile Law", Sultan Chand & Sons Pvt. Limited, New Delhi.
- 3 Gulshan S.S, 2018, "General and Commercial Laws", 10th Edition, Sultan Chand & Sons, New Delhi.
- 4 https://www.icsi.edu/academic-corner/



Course Code	Course Name	Category	L	Т	P	Credit
225CR2A2CB	SECRETARIAL AND MANAGEMENT AUDIT	CORE	5	1	-	4

This course has been designed for students to learn and understand

- concepts of secretarial/securities audit.
- role of company secretaries in advisory services.
- · concepts of management audit.

COURSE OUTCOMES

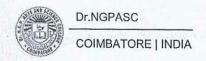
On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	explain the basic concepts of Secretarial Audit	КЗ
CO2	construct reports of banks and financial institutions	K4
CO3	analyze the various provisions under securities audit and initiatives of SEBI to protect investors	K4
CO4	summarize management methods and performance	K5
CO5	infer the functions and responsibilities of internal auditor	к4

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	1	✓	✓	
CO2	✓	✓	✓	1	
CO3	√	1	✓		
CO4	/	1	1	1	
CO5	✓	1	✓	/	W. G. S. S.

V	Skill Development	Entrepreneurial Development
✓	Employability	Innovations
	Intellectual Property Rights	Gender Sensitization
✓	Social Awareness/ Environment	Constitutional Rights/ Human Values/ Ethics



225CR2A2CB

SECRETARIAL AND MANAGEMENT AUDIT

SEMESTER II

Total Credits: 4

Total Instruction Hours: 60 h

Syllabus

Unit I Secretarial Audit

12 h

Introduction - Concepts - Objectives - Scope - Periodicity and format for secretarial audit report - Appointment of Secretarial Auditor - Duties - Power - Check list/worksheet for Secretarial Audit under various corporate laws and covenants of loan agreements entered by financial institutions - Secretarial standards. Case study: Corporate laws and covenants of loan agreements entered into financial institutions.

Unit II Search and Status Report

12 h

Meaning - Preparation of report from registrar of companies' records for banks and financial institutions - Scope - Importance - Verification of documents relating to charges - Requirements of various financial institutions and other corporate lenders - Case study: Verification of documents for charges.

Unit III Securities Audit

12 h

Meaning - Need - Scope - Ensuring proper compliance of provisions relating to issue and transfer of securities - Preventing fraudulent and unfair trade practices including insider trading - Initiatives of the SEBI to protect the interest of the investors - Case study: Fraudulent and unfair trade practices and Insider trading.

Unit IV Internal Audit

12 h

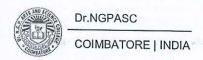
Forms of audit – Propriety audit – Compliance Audit and Efficiency Audit; Internal Audit and Statutory Audit provisions of Companies Act, 2013 – Nature - Scope and Techniques - Procedure for appointment of Internal Auditor - Functions and Responsibilities - Organisational Status and Internal auditing functions - Case study: Compliance Audit.

Unit V Management Audit

12 h

Meaning - Objectives - Nature - Scope - Principles and Fundamentals of Management Audit - Appraisal of Management Methods and Performance - Organizing Needs for Management Audit - Advantages - Governance Audit - Case study: Management Audit and Governance Audit.

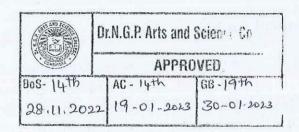
Note: Case Study examined externally (Section C: Compulsory question)



Text Books

- Balachandran V and Ravichandran K.S, 2013, "Secretarial, Securities and Management Audit", Bharat Law House Pvt. Ltd.
- Taxman, SEBI Manual, 2019, "Secretarial Audit, Compliance Management and Due Diligence", Bharat Law House Pvt. Ltd, New Delhi.

- 1 ICSI Study Material, Mamta Bhargava, "Compliances and Procedures under SEBI Law", Bharat Law House Pvt Ltd, New Delhi.
- 2 ICSI Study Material on "Secretarial Management and System Audit", New Delhi.
- Pandab S.K, 2017, "Secretarial Audit Compliance Management and Due Diligence", Law point publications.
- 4 Annop Jain, 2018, "Secretarial Audit Due Diligence and Compliance Management", AJ Publications.



Course Code	Course Name	Category	L	Т	P	Credit
225CR2A2CC	DIRECT TAX	CORE	6	-	-	4

This course has been designed for students to learn and understand

- concepts of Income Tax system in India.
- the various heads of income.
- powers of income tax authorities and filing of returns.

COURSE OUTCOMES

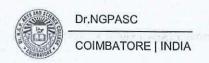
On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	identify the Residential status of Individuals	КЗ
CO2	compute Salary and House property income of an Individual.	КЗ
CO3	apply the general rule for disposition of Capital Assets and Income from other sources.	K4
CO4	evaluate set off and carry forward losses	K5
CO5	classify the powers of income tax authorities	K4

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	1	1	✓	
CO2	✓	1	1	1	1
CO3	√	✓	✓	✓	FFT TO
CO4	✓			1	
CO5	✓	1			/

✓	Skill Development	✓	Entrepreneurial Development
✓	Employability	✓	Innovations
/	Intellectual Property Rights		Gender Sensitization
✓	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics



225CR2A2CC

DIRECT TAX

SEMESTER II

Total Credits: 4

Total Instruction Hours: 72 h

Syllabus

Unit I Income Tax Act 1961

12 h

Definition – Basis of charge - Scope of total income - Residential status of Assessee(s) - Effect of taxation in various residential status of assessee(s). Importance of income received or deemed to have been received; or income accrued or deemed to have arisen with levy of income tax – Exempted Incomes - Case study: Residential status of Assessee.

Unit II Computation of Salaries and House Property

18 h

Salaries – Allowances - Perquisites - Deductions Allowed from Salaries - Incomes Exempted from Tax and Not Includible in Salary. House Property - Annual Value - Deductions - Computation of House Property - Case study : Incomes Exempted from Tax.

Unit III Computation of Income from Business or Profession and Capital Gains

15 h

Income from Business or Profession - Deductions allowed and disallowed. Capital Gains - Short term and Long term capital gains - Cost Inflation Index (CII) - Exemptions under capital gain - Case study: Deductions allowed and disallowed under Business and Profession.

Unit IV Income from other Sources and Set Off and Carry Forward 15 h

Income from other sources - Mode of computation - Assessee(s) total income - Aggregation of Income and Set Off and Carry Forward of losses - Gross Total Income - Deductions - Case study: Set Off and Carry Forward of losses.

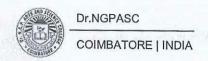
Unit V Tax Authorities

12 h

Income Tax Authorities – Jurisdiction - Powers – Methods of Assessment – Filing of Returns - Computation of Total Income and Assessment of Individuals - Firms – Companies - Tax Deduction at Source – Advance Payment of Tax – Refund of Tax-Case study: Filing of Returns.

Note: Distribution of Marks 20% - Theory; 80% - Problems.

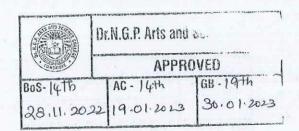
Case Study examined internally.



Text Books

- Guar V.P and Narang D.B, "Income Tax Law and Practice", Latest Edition, Kalyani Publishers, New Delhi.
- Balachandran V and Thothadri, "Taxation Law and Practice", Latest Edition, Prentice Hall Publishers, New Delhi

- Singhania V.K, "Direct Taxes Law & Practice", Latest Edition, Taxman Publications, New Delhi.
- 2 Jain P.K, "Income Tax Law and Accounts", Latest Edition, SBPD Publications, Agra.
- Bhattacharya S, "Indian Income Tax law and Practice", Latest Edition, Navabarath Publishers, Chennai.
- Tamilselvi R and Ramila R, "Income Tax: Law and Practice ", Latest Edition, Vijayanicole Prints P Ltd, New Delhi.



225CR2A2CP

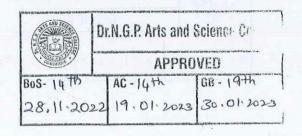
STATISTICAL TOOLS FOR RESEARCH - I

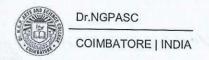
SEMESTER II

Total Credits: 2
Total Instruction Hours: 48 h

S.No	List of Exercises
1	Create and alteration of database in SPSS data sheet using primary data.
2	Calculate the Reliability Test of the sample data.
3	Calculate Mean, Median and Mode for sample data.
4	Calculate Percentage and Chi-Square for sample data.
5	Calculate Correlation, Regression using sample data.
6	Calculate ANOVA for sample data.
7	Calculate T – Test for sample data.
8	Calculate F-Test for the sample data.

Note: All the Exercises are Mandatory using SPSS.





Course Code	Course Name	Category	L	Т	P	Credit
225CM2A2EA	CORPORATE FINANCIAL MANAGEMENT	EDC	5	-	-	4

This course has been designed for students to learn and understand

- the knowledge on sources of finance and utilization of fund in a company.
- the various concepts and techniques for better financial decision.
- how to use capital structure and leverage theories in the business corporates.

COURSE OUTCOMES

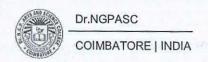
On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	teach the functions of finance management	K3
CO2	infer the fundamental process of long term finance and leverages	K2
CO3	appraise the different aspects of working capital policy	K5
CO4	classify the capital budgeting methods and analysis of risk and uncertainty.	K2
CO5	illustrate various dividend policies and alternative form of dividends in a company.	K4

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1		√			✓
CO2	✓	✓	1		
CO3	✓	✓	1	1	✓
CO4	1	1	1	1	1
CO5	✓	1	1	1	1

1	Skill Development	✓ Entrepreneurial Development
V	Employability	Innovations
	Intellectual Property Rights	Gender Sensitization
	Social Awareness/ Environment	Constitutional Rights/ Human Values/ Ethics



225CM2A2EA

CORPORATE FINANCIAL MANAGEMENT

SEMESTER II

Total Credits: 4

Total Instruction Hours: 60 h

Syllabus

Unit I Financial Goals of the Firm

10 h

Financial Management – Introduction to finance, objectives of financial management – Firm Value and equity value– profit maximization and wealth maximization - Changing role of finance managers. Agency model; problem and agency cost – Stockholders and Managers; bondholders and society - Disciplining management through corporate governance.

Case study on Financial Management Decisions

Unit II Introduction to Working Capital Policy

13 h

Factors influencing working capital requirements. Current asset policy and current asset finance policy. Working capital financing: Short term financing of working capital, long term financing of working capital. Working capital leverages.

Case study on Working Capital Policy

Unit III Working Capital Estimation and Leverages

13 h

Determination of operating cycle and cash cycle. Estimation of working capital requirements of a firm. Determination of level of current assets. Sources for financing working capital. Leverages - Financial Leverage - Operating Leverage - Combined Leverage in Financial Forecasting.

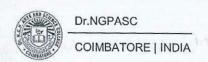
Case study on Financial Leverage

Unit IV Capital Structure and Cost of Capital

14 h

Capital Structure Decisions: Meaning - Significance of Capital Budgeting - Difficulties - Rational of Capital Expenditure - Kinds of Capital Budgeting Decisions - Components - Methods of Appraising Investment Proposals - Buy Back Period. Concept of cost of capital: Cost of Equity Stock - Debt Capital, Retained Earnings and Preference Stock - Weighted Average Cost of Capital - Rational of Optimum Capital Structure and Financial Decision.

Case study on Capital Budgeting



Unit V Dividend Decisions

10 h

Dividend Polices and Decisions - Nature -Methods of Dividend - Factors affecting Dividend decisions - Theories of dividend - Alternative form of dividend - Dividend Policies and Practices in Indian companies.

Case study on Factors affecting Dividend decisions

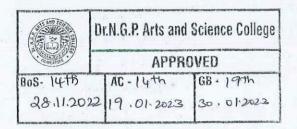
Note: Section C: Compulsory question for case study

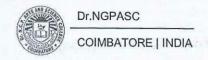
Distribution of Marks: Theory 80 % and Problem 20% (Only from IV Unit).

Text Books

- 1 Pandey I.M, 2021, "Financial Management", 12th Edition, Pearson, Chennai.
- Shashi K Gupta & Sharma R.K., "Financial Management Theory and Practice", 9th Revised Edition, Kalyan Publishers, Chennai.

- 1 ICSI Study material, Latest Edition, "Financial Treasury and Forex Management".
- Maheswari S.N, 2019, "Financial Management", 15th Revised & Enlarged Edition, Sultan Chand & Sons, New Delhi.
- 3 Sudharsana Reddy G, 2020, "Financial Management Principles and Practice", Himalaya Publications, New Delhi.
- James C. Van Horne, 2018, "Fundamental of Financial Management", 13th Edition, Prentice Hall Publishers, New Delhi.





Course Code	Course Name	Category	L	Т	P	Credit
225CR2A2DA	ECONOMIC AND OTHER LEGISLATION	DSE	4	-	-	4

This course has been designed for students to learn and understand

- concepts of Competition Act.
- consumer protection laws and its application.
- intellectual property laws.

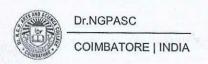
COURSE OUTCOMES

CO Number	CO Statement	Knowledge Level
CO1	practice the provisions relating to Competition Act	K3
CO2	illustrate consumer protection councils and Right to Information Act	K4
CO3	employ the regulations under Foreign Exchange Management Act.	K3
CO4	categorize provisions under intellectual property laws	K5
CO5	summarize Negotiable instruments and Prevention of Money Laundering	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓	1	✓	1
CO2	· ·	✓	1	1	1
CO3	1	✓	✓	1	
CO4	√	✓	1	1	1
CO5	1		1		/

✓	Skill Development ✓	Entrepreneurial Development
✓	Employability	Innovations
✓	Intellectual Property Rights	Gender Sensitization
✓	Social Awareness/ Environment	Constitutional Rights/ Human Values/



225CR2A2DA

ECONOMIC AND OTHER LEGISLATION

SEMESTER II

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I The Competition Act, 2002

09 h

Definition - Anti Competitive Agreements - Prohibition of Abuse of Competitive Position - Combinations - Competition Commission of India - Powers - Duties - Benches of the Commission - Procedure for Inquiry on Complaints - Investigation of Combination - Power to grant Interim Relief - Compensation - Appearance before the Commission - Case study: Competitive Agreements.

Unit II Consumer Protection Act and Right to information Act

10 h

Consumer Protection Act, 2019: Objectives - Definitions - Rights of Consumers - Consumer Protection Council - Mediation. Product Liability: Manufacturer, Service Provider - Exception - Offences and Penalties - Measures to prevent unfair trade practices in e - commerce and direct selling.

Right to information Act, 2005: Definitions - Public Information Officers - Assistant Public Information Officers - Procedure - Not disclose Information under the Act - Time Limit for Providing Information - Fees - Information Commission Appeals - Offences and Penalties - Case study: Right to information Act, 2005.

Unit III Foreign Exchange Management Act, 1999

09 h

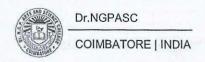
Definition - Regulation and Management of Foreign Exchange - Dealings in holding Current Account and Capital Account Transactions - Export of Goods and Services - Realization and Repatriation of Exemptions for Authorized Persons - RBI Powers - Penalties - Appeals - Enforcement - Foreign Contribution and Regulations Act - 2010 - Case study: Export of Goods and Services.

Unit IV Intellectual Property Laws

10 h

Trade Mark Act, 1999: Trade Mark - Objects - Registration - Licensing and Assignment - Rectification - Removal - Passing off and Infringement - Certification - Case study: Trade Marks.

Indian Patents Act, 1970: Patents - Objects - Registration - Secrecy - Directions - Powers of Controller of Patents - Surrender and Revocation - Infringement of Patents and Remedies - Patent Agents - International Arrangements - Case study: Patents.



Copy Right Act, 1957: Copy Rights - Objects - Schemes - Definitions (Sections 2-8)-Copy Right Office, Board - Copyright Subsists (Sec 13) - Ownership, Rights - Licensing and Registration - International Copyrights - Infringement - Civil Remedies - Case study: Copy Right.

Unit V Negotiable Instrument and Prevention of Money Laundering 10 h

Negotiable Instruments Act, 1881: Definition - Types - Promissory Note - Liability - Discharge - Bill of Exchange - Types. Cheque - Crossing - Types - MICR (Magnetic Ink Character Recognition) - Case study: Cheque.

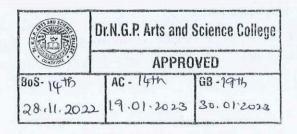
Money Laundering - Prevention - Problem and Adverse Effect - Methods - Offence - Attachment - Adjudication and confiscation - Case study: Money Laundering.

Note: Case Study examined externally (Section C: Compulsory question).

Text Books

- Balachandran V, 2014, "Economic and Other Legislations", Vijay Nicole Imprints Pvt. Ltd., Chennai.
- 2 Kapoor G.K and Gulshan S.S, 2003, "Economic Labour and Industrial Laws", S.Chand & Sons, New Delhi.

- Gupta S.P and Jain S.P, 2000, "Foreign Exchange Law and Practice", Taxmann Publications, New Delhi.
- Neeraj Pandey and Khushdeep Dharni, 2014, "Intellectual Property Right", Latest Edition, PHI Learning Pvt. Ltd., New Delhi.
- Jeevanandham C, 2016, "Foreign Exchange", Sultan Chand & Sons, New Delhi.
- 4 ICSI study material, "Economic & Commercial law", Latest Edition, Executive programme.



Course Code	Course Name	Category	L	Т	P	Credit
225CR2A2DB	CORPORATE COMPLIANCE	DSE	4		-	4
	MANAGEMENT AND DUE DILIGENCE	DOL				

This course has been designed for students to learn and understand

- compliances for different legislation.
- basic due diligence exercise.
- pre and post-capital issue work.

COURSE OUTCOMES

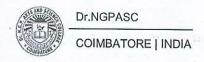
On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	apply the concept of Compliance Management.	КЗ
CO2	represent about Certification, due diligence and signing.	КЗ
CO3	examine about the Compliance Certificate.	K4
CO4	analyze due diligence of Pre-capital issue work.	K4
CO5	practice due diligence of Post-capital issue work.	K4

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1 PO2 PO3		PO3	PO4	PO5		
CO1	✓	✓		Ty-regue to be			
CO2	✓	1	✓		1		
CO3	✓	1	✓	✓	VI (11271)		
CO4	✓	✓	✓	✓			
CO5	✓	✓	✓	✓			

/	Skill Development	✓ Entrepreneurial Development
✓	Employability	✓ Innovations
	Intellectual Property Rights	Gender Sensitization
✓	Social Awareness/ Environment	Constitutional Rights/ Human Values/ Ethics



225CR2A2DB

CORPORATE COMPLIANCE MANAGEMENT AND DUE DILIGENCE

SEMESTER II

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Compliance Management

10 h

Concepts - Significance - Systems Approach to Compliance Management - Process of establishment of compliance management system - Absolute, Apparent and Adequate Compliance - Case study : Compliance management system

Unit II Certification, Due Diligence and Signing

10 h

Certification - Meaning - Scope - Buy-back of securities - Rules - Transfer of deeds. Due diligence - Signing of documents under corporate and security laws - Declaration to incorporation of companies - Commencement of business and Annual Returns. Case study: Certification under buy-back of securities.

Unit III Compliance Certificate

10 h

Concept - Need - Appraisal of Secretarial Compliances - Specimen compliance certificate. Securities management and compliances: Meaning - Need - Scope - Mechanism for Self-regulations - Case study: Securities management and compliances.

Unit IV Due diligence of Pre-capital issue work

09 h

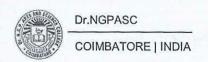
Appraisal of documents - Issue of capital: Prospectus, Letter of offer and other documents to be filed with SEBI - Registrar of Companies - Stock Exchange and other authorities - Ensuring compliance of listing and other requirements - Issue of securities by SMEs - Role of company secretary in issue of securities - Insider trading - Prevention of fraudulent practices - Case study: Insider trading.

Unit V Due diligence of Post-capital issue work

09 h

Approval of post-capital issue compliances - Dispatch of refund order/Certificate to investors - Filing compliance certificate with SEBI and other authorities - Ensuring compliance of Listing Guidelines - Depository Receipts - Due diligence - Regulatory framework - Parties, Approvals, Documentation and Process - Issue of ADRs, GDRs, IDRS and FCCBs - Case study: Post-capital issue compliances.

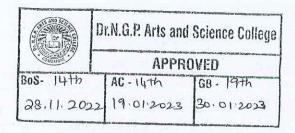
Note: Case Study examined externally (Section C: Compulsory question).



Text Books

- Verma. J.C, 2008, "Corporate Mergers, Amalgamations and Takeovers", Latest Edition, Bharat Publishing House, New Delhi.
- Ramaswami. V.S. and Namakumari. S, 2001, "Strategic Planning formulation of Corporate Strategy", 2nd Edition, Macmillan India Ltd. New Delhi.

- David M. Schweiger, "M & A Integration A Framework for Executives and Managers", Latest Edition, Tata McGraw Hill Book Company, New Delhi.
- Prakash Padya and Balakrishnan. R, "Compliance guide to Corporate Governance" (with check lists specimen/formats), Latest Edition, Taxmann's Publication.
- 3 Securities Management and Compliances, ICSI, New Delhi.
- 4 Segment wise role of Company Secretaries, ICSI, New Delhi.



Course Code	Course Name	Category	L	Т	P	Credit
225CR2A2DC	INDIAN STOCK EXCHANGE OPERATIONS	DSE	4	-	-	4

This course has been designed for students to learn and understand

- Indian and international stock exchanges.
- regulatory framework on SEBI.
- trading techniques in stock exchanges.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	(C) Statement	
CO1	sketch the nature and functions of Stock Exchanges.	К3
CO2	explain the regulatory framework on SEBI.	K3
CO3	analyse the provisions relating to listing and non -listing of securities.	K4
CO4	co4 understand the legislations governing securities markets.	
CO5	illustrate Internet stock trading	K4

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5		
CO1	✓	1	1	✓			
CO2	✓	1	✓		1		
CO3	✓	✓	1	✓			
CO4	1	✓	✓		1		
CO5	✓	1	1	1	/		

1	Skill Development	✓	Entrepreneurial Development
1	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

225CR2A2DC

INDIAN STOCK EXCHANGE OPERATIONS

SEMESTER II

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Indian and International Stock Exchanges

10 h

Meaning – Features - Functions – Intermediaries - Membership - BSE and NSE: Objectives - Functions – Traders, Brokers, Sub - brokers. Stock market operations: Types of securities - Trading and Settlement cycle - Procedure. Types of stock market trading - Margin. OTCEI – Objectives – Advantages – International Stock Exchanges – NASDAQ – New York stock exchange – London stock exchange – Tokyo stock exchange – Shangai stock exchange – Hong Kong stock exchange – World stock market crash - Case Study: Trading and Settlement Cycle.

Unit II SEBI

11 h

Stock Exchange Regulatory Framework - SEBI: Establishment - Departments - Powers and Functions - Securities Appellate Tribunal - Composition and powers - Stock market index: SENSEX - NIFTY - Calculation of indices - Depository system - Features - Dematerialization - Fungibility - Immobilization of securities - Purpose - Process and Regulatory provisions of Depositories Act, 1996 - Advantages of Depository system - Profile of NSDL and CDSL - Case study: Dematerialization of Securities.

Unit III Listing of Securities

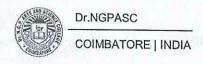
10 h

Meaning – Characteristics – Benefits - Listing requirements under Securities Contract Regulation Act, 1956 – Consequences of Non - Listing – Delisting: Voluntary delisting – Conditions - Procedure - Circumstances not permissible - Compulsory delisting - Delisting of small companies - Insider Trading – Basic concepts - Connected person – Unpublished price sensitive information – Meaning of original information – Compliance officer – Trading plan - Requirements - Disclosures of trading by insiders - Case study: Insider Trading.

Unit IV Legislations governing Securities Market in India

09 h

Regulatory provisions - Objectives - Features - The Securities Contracts (Regulation) Act, 1956 - Securities Contracts Rules, 1957 - SEBI Act, 1992 - Depositories Act, 1996 - Investor Education, Awareness and Investor protection - Investor Education Protection Fund - SCORES - Role of Ombudsman towards redressal of grievances of investors - Case study: Investor Protection.



Unit V Internet stock trading

08 h

Meaning - Features - Current Scenario - Regulating internet stock trading - IPO - IPOs on the Internet - E-commerce Act and internet stock trading - Rolling/Settlement cycle - Stock index Features - Case study : IPO.

Note: Case Study examined externally (Section C: Compulsory question).

Text Books

- Balachandran V, 2022, Securities Market and Regulations, Sultan Chand and Sons, New Delhi.
- Gordon E, Natarajan. K, 2016, "Financial Services and Markets", 10th Edition, Himalaya Publishing House, New Delhi.

References

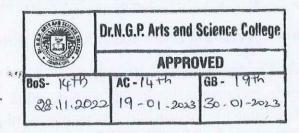
- Joseph Anbarasu D, 2014, "Financial Services", 3rd Revised Edition, Sultan Chand & Sons, New Delhi.
- Saloni Gupta, 2010, "Stock Market in India Working & Reforms", 1st Edition, New Century Publications, Chennai.
- 3 Gurusamy S, 2013, "Financial Markets and Institutions", 3rd Edition, Vijay Nicole Imprints (P) Ltd, Chennai.
- 4 Radha V, 2008," Financial Services", 1st Edition, Prasanna & Co, Chennai.

Bos Chairman/HoD

Rartment of Corporate Secretaryship

V. G. P. Arts and Science College

Combatore – 641 048





Course Code	Course Name	Category	L	Т	P	Credit
225CO2A3CB	BUSINESS RESEARCH METHODS	CORE	4	1	-	4

This course has been designed for students to learn and understand

- the overview of research methodology and explain the technique of defining a research problem.
- and explain the scaling techniques in research.
- the art of interpretation and the art of writing research reports.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement		
CO1	K2		
CO2	aware of Sampling techniques and Appropriate method for data collection.	К3	
CO3	acquire the knowledge of statistical tools used for analyzing the data.	K4	
CO4	obtain knowledge on Testing of Significance.	K4	
CO5	interpret the data and summarize the report.	K4	

MAPPING WITH PROGRAMME OUT COMES

					-
COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓		✓	✓
CO2	✓	✓	✓		✓
CO3		√	✓	√	√
CO4	✓	√	√	√	√
CO5	√	✓	✓	✓	√

COLIDOR	EO OLIGE	7.60.0
COURSE	FO CUSE	2 (11/1.

/	Skill Development	I	Entrepreneurial Development
✓	Employability	√	Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

225CO2A3CB

BUSINESS RESEARCH METHODS

SEMESTER III

Total Credits: 4

Total Instruction Hours: 60 h

Syllabus

Unit I Introduction to Business Research

13 h

Business Research–Meaning–Scope and Significance – Utility of Business research–Qualities of good research – Types of research – Research process – Identification, Selection and formulation of research problems – Hypothesis – Research design - Case study relating to Research Design.

Unit II Data Collection and Processing of Data

12 h

Sampling – Methods and Techniques – Sample Size – Sampling Error – Fieldwork and Data Collection - Interview Schedule - Questionnaire – Observation - Pilot Study and final Collection of Data - Measurement and scaling techniques – Processing and Analysis of data – Transcription and Tabulation - Testing Goodness of Data - Case study relating to scaling techniques.

Unit III Statistical tools used in Research

12 h

Standard Deviation - Correlation - Simple, Partial and Multiple Correlations - Association of Attributes - Regression Models - Ordinary Least Square Methods - Multiple Regression - Variance - Co-variance - Co-efficient - Mode - Skewness - Kurtosis - Case study relating to association of attributes.

Unit IV Test of significance

13 h

Parametric Tests - Test of significance -'t' Test - large sample and 'f' Test, test of significance for attributes - Chi-square test - ANOVA - One way -Two way - Case study relating to testing of significance.

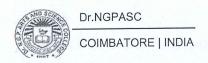
Unit V Interpretation and Report writing

10 h

Interpretation – Meaning, Need and Technique- Report writing – Types, contents and style of reports – Steps in drafting reports - Layout of the Research Report - Research Ethics and Prevention of Plagiarism - Case study relating to report writing.

Note: Distribution of Marks: 60% Theory, 40% Problem

Case Studies related to the above topics to be discussed. Examined externally. (Section C : Compulsory question for case studies



- Kothari, C.R. & Gaurav Garg 2020. Research Methodology [Third Edition]. New Age International Pvt. Ltd., New Delhi.
- 2 Gupta, S.P. 2020. Statistical Methods [Forty First Edition] . Sultan Chand & Sons, New Delhi.

- Dr. PritiR. Majhi. Dr. K. Khatna, 2021, Research Methodology, Himalaya Publishing House, Mumbai.
- 2 Uma Sekaran and Rger Bougie, 2016, Research Methods for Business, (Sixth Edition, Wiley Publications.
- ³ Thanulingom.N.2015. Research Methodology. Himalaya Publishing House.
- 4 Paneer Selvam R, 2014. Research Methodology, PHI, Delhi.

Course Code	Course Name	Category	L	T	P	Credit
225CR2A3CA	INDUSTRIAL AND LABOUR LEGISLATION	CORE	4	1		4

This course has been designed for students to learn and understand

- Labour Legislations.
- The importance of industrial legislations to Labour, business and society.
- The Industrial disputes.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	Co Statement			
CO1	CO1 Understand the working conditions in factory.			
CO2	Analyze the industrial disputes and explore contemporary skills	K2		
CO3	Identify the processes underlying in compensation of employees			
CO4	CO4 Analyze the legislations relating to Gratuity and welfare of the workers			
CO5	Contrast the Trade Unions Act, 1926	K4		

MAPPING WITH PROGRAMME OUT COMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1		✓	✓	✓	
CO2	√		✓ .	✓	✓
CO3	√	✓	✓		√
CO4	✓		✓	✓	√
CO5		√		✓	✓

COURSE FOCU	JSES	UN:
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✓	Skill Development	✓	Entrepreneurial Development
V	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
✓	Social Awareness/ Environment	✓	Constitutional Rights/ Human Values/ Ethics

225CR2A3CA

INDUSTRIAL AND LABOUR LEGISLATION

SEMESTER III

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I The Factories Act, 1948

09 h

Definitions – Occupier - Agencies of the State Government to carry out administration of the Act - Health – Safety – Welfare – Working hours – Special provisions for Women and Young children - Annual leave with wages – Penalties.

Unit II The Industrial Disputes Act, 1947

10 h

Industrial dispute - Objectives - Definitions - Workman - Strikes - Types of Strike and their Legality - Lock-out - Layoff - Retrenchment - Closure - Special provisions - Unfair labour practices - Dispute settlement Machineries - Introduction to Standing Orders.

Unit III Law of Wages

10 h

Payment of Wages Act, 1936 - Minimum Wages Act, 1948 - Payment of Bonus Act, 1965 - Equal Remuneration Act, 1976.

Unit IV Social Security Legislations

10 h

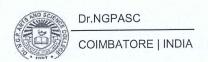
Employees' State Insurance Act, 1948 - Employees' Provident Funds and Miscellaneous Provisions Act, 1952 - Maternity Benefit Act, 1961 - Payment of Gratuity Act, 1972 - Apprentices Act, 1961 - Sexual Harassment of Women at Workplace

Unit V The Trade Unions Act, 1926

09 h

Definitions – Registration of trade union – Cancellation of registration – Functions – Rights and Privileges – Dissolution.

Note: Case Studies related to the above topics to be discussed. Examined externally (section C: Compulsory question for case studies



- Kapoor N.D, "Element of Industrial Law", 12th Edition, Sultan Chand & Sons, New Delhi
- Anil. Sasane. P, 2014, "Industrial and Labour Laws", AIBTS Publishers India, New Delhi

- 1 ICSI Study Material, 2023, Industrial Labour and General Laws.
- 2 Kumar H.L, 2013, "Labor Laws", Latest Edition, Universal Law Publishing Pvt. Limited, New Delhi.
- 3 Srinivasan M.R, 2000, "Commercial and Industrial law", First Edition, Margham Publication, Chennai.
- ⁴ Padni P.K, 2008, "Labour and Industrial Laws", Second Edition, New Delhi.

Course Code	Course Name	Category	L	Т	P	Credit
225CR2A3CB	FORENSIC AUDIT	CORE	4	-	-	4

This course has been designed for students to learn and understand

- The concept of Corporate Fraud and Forensics Audit
- Role of Company Secretary in Forensic Audit
- The practical aspects of the Forensic Audit and its procedure

COURSE OUTCOMES

On the successful completion of the course, students will be able to

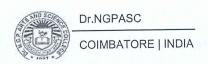
CO Number	COStatement	
CO1	co1 Interpret the concept of Fraud and Forensic Audit	
CO2	Insight to Forensic Audit Procedures	K2
CO3	Comprehend the Indian Evidence Laws of Forensic Audit	K4
CO4	Understand the Investigation mechanism	К3
CO5	Interpret the concept of Digital and Cyber Forensic	КЗ

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓	√	✓	√
CO2	✓	√		✓	√
CO3		√	✓	√	√
CO4	✓	✓	✓	✓	✓
CO5	✓	1	✓		

COURSE FOCUSES ON:

COCIO	E 10 CC 25 C111		
√	Skill Development	\checkmark	Entrepreneurial Development
✓	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
✓	Social Awareness/ Environment	✓	Constitutional Rights/ Human Values/ Ethics



225CR2A3CB FORENSIC AUDIT SEMESTER III

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Fraud and Forensic Audit

10 h

Meaning and Definition of Fraud - Audit: Meaning - An Adhering Significance - Stages of Audit - Forensic Audit: Meaning - Significance - Key Benefits - Need - Objectives - Fraud and Forensic Audit: An Introspect - Forensic Audit vis-à-vis Audit. Case study: Fraud and Forensic Audit

Unit II Corporate Frauds and Forensic Audit Procedures

10 h

Modern Day Scenario- Fundamentals of Forensic Audit - Fraud related Concept - Kinds of Frauds - Corporate Frauds: An Insight - Forensic Audit Thinking (Thinking Forensically) - Forensic Audit Procedures - Tools for handling Forensic Audit and the Role of Company Secretary - Role of CS as a Forensic Auditor - Power and Duties of Auditors. Case study: Corporate Frauds

Unit III Laws and Regulations of Forensic Audit

10 h

Laws and Regulations - An Overview - Information Technology and Business Laws - International Laws and Practices - Indian Laws - Anti Bribery Code - Forensic Audit and Indian Evidence Law - Finding Facts - Relevant Facts - Admission of Evidence - Methods to Prove Cases. Case study: Indian Evidence Law

Unit IV Forensic Investigation

9 h

Investigation Mechanism - Types of Investigations - Methods of Investigations - Finding Facts and Conducting Investigations: A Process Exemplified - Red Flags - Green Flags - Digital Forensic - Stages in forensic investigation in Digital forensic - Types of Digital evidence- Computer Forensic Methodology.

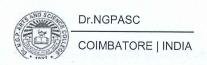
Case study: Digital forensic

Unit V Cyber Crime and Data Extraction

9 h

Cyber Crime: Introduction - Meaning - Definition - International Guidance to Cyber Forensics Laws - Necessity of International Standards - Categories of Cyber Crime - Types of Cyber Crime - Introduction to Data Extraction - Advantages of Using Data Extraction Tools - Ethical Hacking. Case study: Cyber Crime.

Note: Case Studies related to the above topics to be discussed. Examined externally (Section C: Compulsory question for case studies.



- Pipara G.C. 2020, "Forensic Audit Decoded Unlocking the Secrets of Financial Accounting & Investigation", Taxmann, New Delhi.
- Kamal Garg, 2019, "Forensic Audit", 1st Edition, Bharat Law House Pvt. Ltd, New Delhi.

- The Institute of Company Secretaries of India, 2019, "Forensic Audit", New Delhi.
- Sandeep Baldava and Deepa Agarwal, 2021, "Forensic Investigations and Fraud Reporting in India Practical insights to Predict, Prevent, Detect and Investigate Frauds", Bloomsbury Publishing, New Delhi.
- Davis Chris, "IT Auditing Using Controls to Protect Information Assets", Second Edition, Mc Graw Hill Publication.
- 4 Lawmann, 2023, "Forensic Evidence", Ramachandran, Agarwal Law House, New Delhi.

Course Code	Course Name	Category	L	Т	P	Credit
225CR2A3CC	CORPORATE GOVERNANCE	CORE	4	1		4

This course has been designed for students to learn and understand

- Corporate Governance concepts and its developments
- The structure and effectiveness of board of directors
- Various forum of Corporate Governance

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Apply the code of corporate governance in any business concern	КЗ
CO2	Evaluate the board performance of a corporate business enterprise	K5
CO3	Understand corporate governance standards in Indian companies.	K2
CO4	Identify the Legislative framework of Corporate Governance	К3
CO5	Dissect ethical business practices in any business concern	K2

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	√	✓	✓	✓	√
CO2	✓	✓	√	✓	✓
CO3	√	✓	√	√	✓
CO4	√	✓	√	✓	√
CO5	✓	√	✓	✓	✓

COURSE	FOCUSES	ON:

✓ Skill Development	✓ Entrepreneurial Development
✓ Employability	✓ Innovations
Intellectual Property Rights	Gender Sensitization
Social Awareness/ Environment	Constitutional Rights/ Human Values/ Ethics

225CR2A3CC

CORPORATE GOVERNANCE

SEMESTER III

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Introduction to Corporate Governance

9 h

Corporate Governance - Concept - Need and Scope - Consequences of poor Corporate Governance - Evolution and Development - Principles of Corporate Governance - Management structure for Corporate Governance - Corporate Governance - Issues and Challenges - Case study: Corporate Governance Structure.

Unit II Structure and Effectiveness of Board

10 h

Board Composition – Role and Responsibilities of Board – Boards Charter – Meetings and its Process – Board Committees and their functions: Audit Committee, Legal Compliance Committee and Stakeholders Relationship Committee – Appraisal of Board performance – Transparency and Disclosure – Internal control system and Risk Management - Case study: Composition of Board.

Unit III Corporate Governance in Indian Companies

10 h

Corporate Governance in Indian Companies – (Clause 49 of Listing Agreement) – Beneficiaries of Corporate Governance – Shareholders activism – Investors protection – Shareholders Rights – Role of institutional Investors – Corporate Social Responsibilities and Good Corporate Citizenship - Case study: Listing Agreement.

Unit IV Corporate Governance Forums

10 h

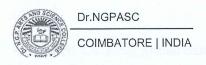
Various Corporate Governance Forums – Common Wealth Association for Corporate Governance (CACG) – National Foundation for Corporate Governance (NFCG) – Legislative framework of Corporate Governance in India – International Perspective – Case study: Related to National Foundation for Corporate Governance

Unit V E – Governance

9 h

E – Governance – Trends in E-Governance – Ethical imperatives in Corporate Governance – Case Study Analysis (Board Report, Annual Report) - Case study: E – Governance and Ethics.

Note: Case Studies related to the above topics to be discussed. Examined externally (Section C: Compulsory question for case studies.



- Inderjit Dube "Corporate Governance", 2014, Lexis Nexis Butterworths Wadhwa, Nagpur.
- Sampath. K. R, 2006, "Law of Corporate Governance: Principles and Perspective", 2nd Edition, Snow white Publications P Ltd.

- Sanjiv Agarwal, 2014, "Corporate Governance: Concept & Dimensions", Snow white Publications P Ltd.
- Balasubramanian. N, 2011, "Corporate Governance and Stewardship", Tata Mc GrawHill
- Fernando. A. C, "Business Ethics An Indian Perspective", 3rd Edition, Pearsons Publications.
- 4 ICSI study material https://www.icsi.edu/academic-corner/

Course Code	Course Name	Category	L	Т	Р	Credit
225CR2A3CD	INDIRECT TAX	CORE	5	-		4

This course has been designed for students to learn and understand

- The Indirect Tax Structure.
- Central Goods and Service Tax Act and GST, 2017.
- Customs Law.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

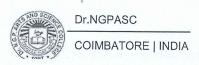
CO Number	CO Statement	Knowledge Level
CO1	Analyze the indirect tax structure	K4
CO2	Identify the GST Registration procedure	КЗ
CO3	Acquire the knowledge on Composition Levy Scheme and Input Tax Credit	КЗ
CO4	Examine the Integrated Goods and Service Tax Act	K4
CO5	Summarize the types of Customs Duty and its valuation	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	√	✓	✓ ✓		✓
CO2	√	√	✓	✓ ✓	
CO3	✓	✓	✓	✓ ✓	
CO4	✓	√	√	✓ ✓	
CO5	✓	√	√	✓	

COURSE FOCUSES ON:

✓	Skill Develop men t	√	Entrepreneurial Development
✓	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
✓	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics



225CR2A3CD	INDIRECT TAX	SEMESTER III
		10 11

Total Credits: 4

Total Instruction Hours: 60 h

Syllabus

Unit I Introduction

14 h

Constitutional framework of Indirect Taxes before GST (Taxation Powers of Union and State Government) - Concept of VAT: Meaning - Variants and Methods - Major Defects in the structure of Indirect Taxes prior to GST - Rationale for GST - Structure of GST (SGST, CGST, UTGST & IGST) - GST Council - Case study: Powers of Union and State Government.

Unit II Registration under GST

12 h

Persons liable to get registered, Compulsory Registration, Registration Procedure - Reverse Charge Mechanism - Composition Scheme and assessment under composition scheme - Zero rated supply - Exemption from GST - GST tax rate. Case study: Related to Threshold Limit.

Unit III SGST & CGST Act, 2017

12 h

Important Definitions – Levy of GST – Characteristic of Supply – Composite and Mixed Supply – Composition Levy Scheme – Time of supply – Value of supply – Place of Supply – Input Tax Credit – Input Tax Credit in case of Job Work – Tax Invoice, Credit Note and Debit note – Case study: Input Tax Credit and Supply of Goods and Services.

Unit IV IGST Act, 2017

12 h

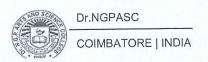
Important Definitions – Nature of supply: Inter - state supply, Intra State Supply – Place of Supply: Supply of Good, Supply of Service – Union Goods and Service Tax Act, 2017 – Introduction to GST (Compensation to States) Act, 2017 - Case study: Nature and Place of Supply of Goods and Services.

Unit V Customs Law

10 h

Basic Concepts - Territorial Waters - High Seas - Types of Custom Duties, Valuation - Baggage Rules & Exemptions - Case study: Customs Law.

Note: Case Studies related to the above topics to be discussed. Examined externally (Section C: Compulsory question for case studies.



- Parameswaran. R, Viswanathan P. CA, 2018, "Indirect Taxes GST and Customs Laws", Kavin Publications, Coimbatore.
- Mehrotha. H.C and Agarwal. V.P, 2021, "Goods and Service Tax", 8th Revised Edition, Sahitya Bhawan Publications, Agra.

- 1 Tax Laws ICSI Study material, New Delhi.
- 2 Advanced Tax Laws and Practice ICSI Study material, New Delhi.
- Mohd Rafi, 2018, "Indirect Taxation: containing GST and Customs", 19th Edition, Bharat Law House Pvt. Ltd.
- Bansal. K. M. CA, 2021, "Taxxman's GST and Customs Law", 6th Edition, Taxxman's Publications Pvt. Ltd., New Delhi.

225CR2A3CP

S.No

STATISTICAL TOOLS FOR RESEARCH-II

SEMESTER III

Total Credits:

2

Total Instructions Hours:

48 h

Contents

- Run test for randomness Sign test for location Median test Mann Whitney.
- 2 Wilcoxon test Kolmogorov Smirnov test.
- Factor analysis and its types with sample data (Exploratory Factor Analysis, Confirmatory Factor Analysis, Principal Component Analysis)
- 4 Karl Pearson's and Spearman's Rank Correlation.
- Simple Linear Regression, Multiple Linear Regression: Assumptions, Overall Significance, Multicollinearity, Variable Selection Methods.
- 6 Ratio Analysis for the sample data of companies.
- 7 Calculate CAMELS Model for the sample data of Banking companies.
- 8 Calculate the Growth Rate; Compound, Linear, Exponential, Logistic, and Annual Growth Rate.

Course Code	Course Name	Category	L	Т	P	Credit
225CR2A3DA	CORPORATE RESTRUCTURING LAW AND PRACTICE	DSE	4	-	-	4

This course has been designed for students to learn and understand

- The concepts, principles and practices of corporate restructuring in accordance with statutory requirements.
- The law and practice of Companies.
- Legal aspects of takeover and SEBI regulations

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Understand the historical background and global scenario of corporate restructuring.	K2
CO2	Apply the planning, disinvestments and strategic alliances.	K3
CO3	Examine the legal aspects of merger and amalgamation.	K3
CO4	Analyze SEBI regulations on takeover.	K4
CO5	CO5 Validate the revival and restructuring of sick companies.	

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓	✓ ✓		√
CO2	✓		✓	✓	
CO3	✓		✓	✓	√
CO4	✓	✓	✓	✓	√
CO5	✓		✓ ✓		√
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COURSE FOCUSES ON:	
Skill Development	✓ Entrepreneurial Development
Employability	✓ Innovations
Intellectual Property Rights	Gender Sensitization
Social Awareness/ Environment	Constitutional Rights/ Human Values/ Ethics

225CR2A3DA

CORPORATE RESTRUCTURING LAW AND PRACTICE

SEMESTER III

Total Credits:

Total Instruction Hours: 48 h

Syllabus

Unit I Introduction

9 h

Meaning of Corporate Restructuring - Need - Scope - Modes of Restructuring - Historical Background - National and Global Scenario - Case study: Restructuring of company.

Unit II Strategic Planning

10 h

Strategic Planning - Competitive Advantage - Core Competence - Strategy Formulation - Routes for Executing Strategy - Start Up - Mergers - Acquisitions - Takeovers - Disinvestments and Strategic Alliances - Case study : Acquisitions.

Unit III Mergers and Amalgamation

10 h

Concept - Need - SEBI Regulations and Legal Aspects - Procedural Aspects relating to Commencing of Meetings and Presentation of Petition including Documentation, Economic Aspects, Stamp Duty and Allied Matters, Payment of Consideration, Bail Out Takeover of Sick Units - Difference Between Demerger and Reconstruction - Modes of Demerger: By Agreement, Under Scheme of Arrangement, Tax Reliefs, Indian Scenario - Reverse Mergers - Case study: Related to Mergers and Amalgamation.

Unit IV Takeover

9 h

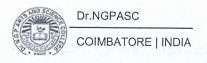
Meaning and Concept - Types of Takeovers - Legal Aspects - SEBI Regulation on Takeover: Procedural Aspects, Economic Aspects - Financial Consideration - Bailout - Takeover of Sick Units - Case study: Takeovers of Companies.

Unit V Insolvency and Bankruptcy Code, 2016

10 h

Definitions - Objectives - Scope - Insolvency and Bankruptcy Board - Insolvency Agency - Insolvency Resolution Professionals - Insolvency Resolution Process - Information utilities - Adjudicatory authorities - Insolvency Resolution Process for Individual, Partnership, LLP and Company - Liquidation and Dissolution of Company - Case study: Insolvency and Bankruptcy.

Note: Case Studies related to the above topics to be discussed. Examined externally (Section C: Compulsory question for case studies



- Ramaswami. V.S. and Namakumari. S, 2001, "Strategic Planning formulation of Corporate Strategy", 2nd Edition, Macmillan India Ltd, New Delhi.
- Verma. J.C, 2008, "Corporate Mergers, Amalgamations & Takeovers", Latest Edition, Bharat Publishing House, New Delhi.

- David M. Schweiger, "M & A Integration A Framework for Executives and Managers", Latest Edition, Tata McGraw Hill Book Company, New Delhi
- 2 ICSI Study, "Material on Corporate Restructuring Strategies & Implications", Latest Edition, AIMA Publications, New Delhi.
- Chandrater K. R, 2005, "Corporate Restructuring", First Edition, Bharat law house, New Delhi.
- Prasad G Godbole, 2009, "Merger Acquisition and Corporate Restructuring", First Edition, Vikas Publishing house, New Delhi.

Course Code	Course Name	Category	L	Т	P	Credit
225CR2A3DB	CORPORATE SOCIAL RESPONSIBILITY	CORE	4	-	-	4

This course has been designed for students to learn and understand

- The provisions of Corporate Social Responsibility.
- Legal framework of Corporate Social Responsibility
- Corporate governance.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Understand the strategies and CSR initiative in India	K2
CO2	Summarize the Regulatory Framework on CSR policy	K2
CO3	Analyze the provisions relating to CSR	K4
CO4	Outline the Global Reorganization of CSR	K4
CO5	Illustrate the provisions relating to Corporate Governance	КЗ

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1		√	✓	✓	
CO2	✓		✓	✓	√
CO3	√	✓	✓		√
CO4	✓		√	✓	√
CO5		✓		1	√

COURSE FOCUSES ON:

√	Skill Development	✓	Entrepreneurial Development
\checkmark	Employability	V	Innovations
	Intellectual Property Rights		Gender Sensitization
✓	Social Awareness/ Environment	\checkmark	Constitutional Rights/ Human Values/ Ethics

225CR2A3DB

CORPORATE SOCIAL RESPONSIBILITY

SEMESTER III

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Corporate Governance

10 h

Relation between CSR and Corporate Governance - Concept, Structure, Process, and Origin - Scope and Present Scenario - Role of Institutional Investors in Corporate Governance - Structure and Development or Board - Role of Capital Marketing Governance, governance rating future of governance - Innovation Practices - Case Study: Structure of Board.

Unit II Corporate Governance Board and its Power

10 h

Responsibility – Disqualification, Board Committee and their Functions – Regulatory Framework of Corporate Governance in India; SEBI Guidelines and Clause 49; Reforms in the company Act 2013 and Banks - Corporate Sustainability – Corporate Sustainability Development - Corporate Social Responsibility Report - Corporate Sustainability Report - Challenges in mainstream sustainability reporting- Case Study: Corporate Governance related to Banks.

Unit III Corporate Social Responsibility

10 h

Meaning – Definition – Scope of CSR – Rational argument of CSR – Economic argument for CSR – Strategies of CSR – Challenges and Implementation of CSR in Indian – Major code of CSR initiative in India – Barriers to Social Responsibility – Social Responsibility of Business -Driving forces of Corporate Social Responsibility – Case Study: Environmental Sustainability Challenges.

Unit IV CSR policy

9 h

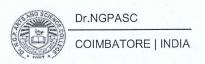
Factors influencing CSR policy – Managing CSR in an organization role of the human resource professional in CSR – Global Reorganization of CSR – ISO 14000 – SA8000 – AA1000 – Codes Formulated by Global compact – UNDP – Global Reporting Initiative - Case Study: CSR Policy.

Unit V CSR Reporting Trend in Developing Countries

9 h

Timing and Mode of release of CSR reports – CSR policy of a multi-product, multi-location Indian MNC's – Constitutions of Corporate Social Responsibility – Dimensions of CSR – Benefits of CSR to the company - Case Study : Release of CSR reports.

Note: Case Studies related to the above topics to be discussed. Examined externally (Section C: Compulsory question for case studies).



- Blowfield, Michal and Alan Murray, 2019, "Corporate Social Responsibility", Fourth Edition, Oxford University Press, New Delhi.
- 2 "Ethics Governance and sustainability", ICSI study material.

- Christine Mallin, 2019, "Corporate Governance", 6th Edition, Oxford University Press, New Delhi.
- Sherlekar S.A, 2009, "Ethics in Management", Himalaya Publishing House, New Delhi.
- David Crowther & Guler Aras, 2008, "Corporate Social Responsibility", Latest Edition, Ventus Publishing.
- William B. Werther and David Chandler, 2011, "Strategic Corporate Social Responsibility", Latest Edition, Sage Publication, New Delhi.

Course Code	Course Name	Category	L	Т	P	Credit
225CM2A3DC	FINANCIAL DERIVATIVES	DSE	4	-	-	4

This course has been designed for students to learn and understand

- The technical terminologies used in Derivatives trading
- The various derivative products
- About trading and clearance concept of derivatives product

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Explain the characteristics and participants in derivative market	K2
CO2	Identify the forward and futures market trading mechanism	K2
CO3	Assess the option trading strategies and pricing models	K3
CO4	Examine the various types of Financial Swaps	К3
CO5	Apply trading and clearance concept for margin settlement in derivatives	K4

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	√	✓	✓		√
CO2	✓	√	✓	√	✓
CO3	✓		✓		✓
CO4	✓	✓		✓	
CO5	✓	√	✓	✓	√

COURSE FOCUSES ON:

/	Skill Development	V	Entrepreneurial Development
1	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
✓	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

225CM2A3DC

FINANCIAL DERIVATIVES

SEMESTER III

Total Credits:

Total Instruction Hours: 48 h

Syllabus

Unit I Introduction to Derivates

10 h

4

Derivatives: Introduction -Definition- Evolution of Derivatives in India-Structure of Derivatives markets-Need for Derivatives-Benefits of Derivatives-Types of Derivatives- Participants in Derivatives markets - Major Recommendations of Dr.L.C.Gupta Committee - Technical terminologies used in Derivatives trading-Derivatives Trading at NSE/BSE.

Unit II Forward and Futures Contracts

10 h

Forward-Definition-Features-Classification-Forward Trading Mechanism -Forward contract Vs Spot Contract-Futures Contract-Specifications - Margin Requirements-Types- Traders in Future Contract-Evolution of futures Market in India-Functions and Growth - Traders- Trading Mechanism - Hedging using Futures - Relationship between Future Prices, Forward Prices and Spot Prices.

Unit III Option Contracts

10 h

Options-Definition- Options Terminology- Types-Equity option Contracts in India-American and European Options – Option Trading Strategies-Option pay off-Intrinsic Value and Time value of options-Options Pricing models- Differences between Future and Option Contracts.

Unit IV SWAPS

10 h

Swaps - Meaning - Nature - Evolution - Features - Types of Financial Swaps-Interest Rate Swaps - Currency Swap - Debt Equity Swap - Commodity Swap - Equity Index Swap- Valuation of Interest rate SWAPs and Currency SWAPs Bonds.

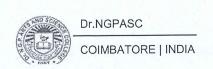
Unit V Trading and Clearance

08 h

Trading & Clearance: Trading system: Trader Workstation–Clearing entities – Open position calculation – Margin and settlement – Regulatory Framework – Risk Management – Accounting Issues.

Note:Case Studies related to the above topics to be discussed. Examined externally (Section C: Compulsory question for case studies)

- 1. Case Study on Derivatives Trading at NSE/BSE.
- 2. Case Study on Trading Mechanism.
- 3. Case Study on Options Pricing models
- 4. Case Study on Equity Index Swap
- 5. Case Study Risk Management



- Somanthan, 2017, "Derivatives", McGraw Hill Publishing Company Limited., Chennai.
- Gupta S.L, 2021, "Financial Derivatives: Theory, Concepts and Problems", Hardcover.

- N.R.Parasuraman, 2021 ,"Derivatives and Risk Management", McGraw Hill Publishing Company Ltd.,
- 2 Khatri Dhanesh Kumar, 2016, "Derivatives and Risk Management", PHI Learning Pvt Ltd.,
- Prafulla Kumar Swain, 2015, "Fundamentals of Financial Derivatives", Himalaya Publishing House.
- Rajiv Srivastava, 2014, "Derivatives and Risk Management", Oxford University Press.

225CR2ASSA

MARKETING COMMUNICATION

SEMESTER III

Total Credit: 1

Syllabus

Unit I Communication Process

Nature - Elements - Obstacles - Communication process in marketing: Importance and applications - Different elements of promotional mix and communication process relevant to them - Communication process in corporate image building.

Unit II Advertisement

Importance of advertising in modern marketing - Different types of advertising - Role of advertising in the national economy - Setting of advertising objectives - Advertising Budget - Factors affecting the advertising expenditure - Advertising department and its organization - Advertising Agencies: Organization and functions.

Unit III Media Planning

Message strategy and design - Elements of Advertising copy - Developing Effective Advertising Copy - Creativity and Visualizing in Advertising - Media planning - Comparative study of different advertising media - Media selection - Media scheduling.

Unit IV Sales Management

Introduction - Nature and importance of personal selling - Personal selling versus advertising - Types of Sales Persons - Selling as a career - Process of effective selling.

Unit V Recruitment and Management of sales force

Recruitment and Selection - Training and Development - Direction - Motivation - Compensation - Performance Appraisal - Sales Planning and Control - Market Analysis - Sales Budget - Sales Territory - Sales Quota.

- 1 Kazmi, 2010, "Consumer Behaviour and Marketing Communication", 1st Edition Excel Books, New Delhi
- Varshney R.L, Gupta S.L, 2011, "Marketing Management", 3rd Edition, Sultan
 Chand and Sons, New Delhi

- Rajan Saxena, 2011, "Marketing Management", 4th Edition, Tata McGraw Hill Education Pvt. Ltd
- 2 Memoria C.B, Joshi R.L. 1997, "Principles and Practice of Marketing in India" 1st Edition, Kitab Mahal, Allahabad
- 3 Mittal A.K, Agarwal S.B. 1996, "'Marketing Management", 2nd Edition, Sanjeeva Prakashan, Uttra Pradesh.
- David W. Cravans, Robert B.Woodruff, 1996, "Marketing Management, 1st Edition A.I.T.B.S Publishers and Distributors, New Delhi

225CR2ASSB

ORGANIZATIONAL DESIGN, DEVELOPMENT AND CHANGE

SEMESTER III

Total Credit: 1

Syllabus

Unit I Understanding Organizations

Approaches to Understanding Organizations - Types of Organizations.

Unit II Organizational Design

Principles of Organizational Designs -Forms of Organizational Design.

Unit III Work Organization

Analyzing and Organizing Work - New Forms of Organization - Emerging Issues of Work Organization and Quality of Working Life.

Unit IV Organization Analysis

Organizational Diagnosis - Tools and Techniques - Questionnaire as a

Diagnostic Tool - Interview as a Diagnostic Tool - Workshops - Task Forces and Other Methods.

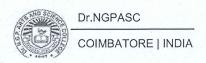
Unit V Organizational Development and Change

Organizational Development - Alternative Interventions - Skills of Change Agents - Follow up and Consolidations - Institution Building.





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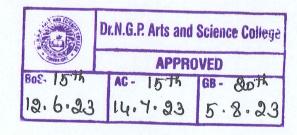


- Moshal B.S, 2012 "Organisational Theory and Behaviour" 3rd Edition Anes Books Pvt Ltd, New Delhi.
- 2 Khanka S.S 2013, "Organisational Behaviour" 1st Edition, Nirja Publishers, New Delhi

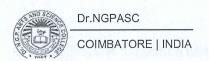
References

- Hiriyappa. B, 2010, "Organisational Behaviour", 1st Edition, New Age International Pvt Ltd, New Delhi.
- 2 Ahuja K.K, 1991, "Industrial Psychology and Organisational Behaviour", 1st Edition, Wisdom Ramesh Chander Khanna, New Delhi
- 3 Pradeep Kumar, Thakur.K.S. 2011, "Organisational Behaviour" 1st Edition, Wisdom Publications, New Delhi.
- Mishra.M.N, 2008, "Organisational Behaviour" 4th Edition, Vikas Publishing House Pvt Ltd, New Delhi

Bos Chairman/HoD
Department of Corporate Secretaryship
Dr. N. G. P. Arts and Science College
Coimbatore – 641 048







Course Code	Course Name	Category	L	Т	P	Credit
225CR2A4CA	COST AND MANAGEMENT ACCOUNTING	CORE	6	-	-	4

This course has been designed for students to learn and understand

- The concepts, techniques and practices of cost.
- The various tools of Cost and Management Accounting.
- Management Accounting and to develop skills for decision making.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Illustrate the basic concepts of various elements of cost.	КЗ
CO2	Classify various Methods of Costing.	K4
CO3	Estimate the Marginal Costing and CVP.	K4
CO4	Measure the financial statements in management accounting.	K5
CO5	Evaluate various tools of financial statement analysis.	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	√	√	✓	✓
CO2	√	√	√	✓	✓
CO3	✓	√	✓	✓	✓
CO4	✓	✓	√	✓	√
CO5	✓	✓	√	✓	√

✓	Skill Development	Entrepreneurial Development
✓	Employability	Innovations
	Intellectual Property Rights	Gender Sensitization
	Social Awareness/ Environment	Constitutional Rights/ Human Values/ Ethics

225CR2A4CA

COST AND MANAGEMENT ACCOUNTING

SEMESTER IV

Total Credits: 4

Total Instruction Hours: 72 h

Syllabus

Unit I Cost and Management Accounting; Material Control

14 h

Cost Accounting: Introduction – Definition – Scope - Nature - Advantages - Limitations. Management Accounting: Definition - Scope - Nature - Advantages - Limitations - Difference between Financial Accounting, Cost Accounting and Management Accounting - Preparation of Cost Sheet.

Material Control: Meaning - Need - Essentials - Techniques of Material Control - EOQ & Levels of Stocks - Methods of valuing Material Control - Issue of Material: LIFO, FIFO, Average Stock Method and Base Stock Method. Case Studies related to Issue of material.

Unit II Labour and Overheads

16 h

Labour Cost: Types of Labour - Labour Turnover - Remuneration and Incentives - Premium and Bonus.

Overhead: Meaning - Definition - Importance - Classification - Collection and Allocation of overheads - Absorption and control of overheads. Case Studies related to Remuneration and Incentives.

Unit III Financial Statement Analysis

15 h

Financial Statement Analysis: Meaning - Nature - Preparation - Analysis and Interpretation of Financial Statements - Limitations - Tools of Financial Statements Analysis - Ratio analysis (Problems in Ratio Analysis only). Case Studies related to Analysis and Interpretation of Financial Statements.

Unit IV Marginal Costing and Working Capital

12 h

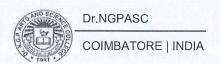
Marginal Costing: Definition – Features – Advantages - Limitations – Cost – Volume - Profit Analysis – Break Even analysis - Margin of Safety.

Working Capital: Concepts - Factors determining Working Capital - Sources - Schedule of Changes in Working Capital. Case Studies related to Working Capital.

Unit V Fund Flow Statement and Cash Flow Statement

15 h

Fund Flow Statement - Cash Flow Statement - Difference between Fund Flow



Statement and Cash Flow Statement. Case Studies related to Financial Statements.

Note: Distribution of Marks - 80% Problem 20% Theory

Text Books

- Jain S.P, Narang K.L, 2016, "Cost Accounting", 25th Edition, Kalyani Publishers, Ludhiana.
- Shashi K. Gupta and Sharma R.K, 2017, "Management Accounting", 13th Revised Edition, Kalyani Publishers, Ludhiana.

- Gupta. K. L, 2021, "Advanced Cost Accounting", Sahitya Bhawan Publications, Agra
- Murthy A. and Gurusamy. S, 2014, "Management Accounting", 2nd Edition, Tata McGraw-Hill Publishing Company Limited, New Delhi.
- 3 ICSI Study Material, 2017, "Cost and Management Accounting", New Delhi.
- Maheshwari. S. N, Sharad K. Maheshwari & Suneel, 2012, "Management Accounting", 3rd Edition, Vikas Publishing, New Delhi

Course Code	Course Name		L	Т	P	Credit
225CO2A4	CA SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT	CORE	4	-	-	4

This course has been designed for students to learn and understand

- the advanced models and theories of security analysis and portfolio management.
- about risk and return framework for making sound investment decision.
- the investment decision making and investment process.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

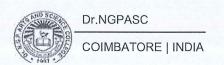
CO Number	CO Statement	Knowledge Level
CO1	label different avenues of investment.	K1
CO2	identify the relationship of risk and return, measurement of risk.	КЗ
CO3	develop the fundamental and technical analysis of the diverse investment avenues.	КЗ
CO4	analyze the application of portfolio management for the better investment.	КЗ
CO5	apply the tools and techniques for efficient portfolio management.	К3

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO5	
CO1	✓	✓	✓ ·	1	√
CO2	✓	√	√		√
CO3	✓	√		√	√
CO4	✓	√	√	√	✓
CO5	√	✓	✓	√	

COURSE FOCUSES ON:

1	Skill Development	✓	Entrepreneurial Development
V	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics



225CO2A4CA

SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT

SEMESTER IV

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Investment

8 h

Portfolio Management: Meaning - Securities : Meaning-nature and types of securities Classification of assets, classification of financial instruments – Investment environment – Investment process - Investment, Speculation and Gambling - Classification of Investors- Investment Avenues- Factors affecting Investment Decisions - Lending sector and borrowing sector.

Case study on security analysis.

Unit II Risk and Return

10 h

Risk and Return: Risk - Meaning -types -Contemporary issues in Investment Management - Sources of Risk: Systematic and Unsystematic risk - managing the risk - Risk with probability, Risk without probability - Measurement of return - Computation of Risk and Return - percentage of return - Alpha, Beta - Computation of Alpha, Beta - Measures of arithmetical progression, standard deviation, co-variance, co-efficient of variance, Regression.

Case study on risk and return of securities.

Unit III Security Analysis

12 h

Fundamental Analysis: Economic Analysis, Forecasting Models, Techniques used in Industry Analysis, Factors affecting Industry Analysis - Industry Life Cycle and Industry Characteristics - Company Analysis - Tools for company analysis-Technical Analysis: General Principles and Techniques of Technical Analysis, Evaluation of Technical Analysis.

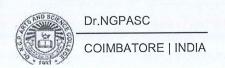
Case study on company analysis.

Unit IV Portfolio Theories

8 h

Efficient Market Hypothesis, Forms of Market Efficiency, Random Walk Theory, Markowitz Model, Arbitrage Pricing Theory, Efficient Frontier, Factor Models: Sharpe's Single index. portfolio selection method, Prospect Theory, Capital Asset Pricing Model (CAPM), Security Market Line (SML) and Capital Market Line (CML)

Case study on Market Movement.



Unit V Portfolio Management

10 h

Meaning and Significance of Portfolio Management, Phases of Portfolio Management: Security Analysis, Portfolio Analysis, Portfolio Selection, Rebalancing Portfolios: Cost Benefit Analysis of Portfolio Revision, Portfolio Evaluation: Sharpe's Measure, Treynor's Measure, Jensen Measure and Fama Measure, Forecasting Portfolio Performance.

Case Study on Portfolio Management.

Note: Case Studies related to the above Topics to be discussed Examined Externally.

(Section C : Compulsory question for Case Studies)

Text Books

- Kevin. S, 2022, Security Analysis and Portfolio Management, PHI Learning,
 New Delhi.
- Prasanna Chandra, 2017. Investment Analysis and portfolio Management.

 New Delhi.

- Punithavathi Pandian, 2022, Security Analysis and Portfolio Management, 2nd Edition, Vikas Publishing House, Noida.
- Fischer. E. Donald, Jordon Ronald, 2018, Security Analysis and Portfolio Management, Pearson Publication, New Delhi.
- Bhalla V. K, 2017. Investment Management: Security Analysis and Portfolio Management. 19 th Edn Sultan Chand & Sons, New Delhi.
- Sharma. R.K. And Shashi K.Gupta , 2012, Security Analysis and Portfolio Management . 2nd Edition, Pearson Education, New Delhi.

Course Code	Course Name	Category	L	Т	P	Credit
225CR2A4DA	INSOLVENCY LAW AND PRACTICE	DSE	4	-	-	4

This course has been designed for students to learn and understand

- The Insolvency and Bankruptcy the Concept.
- The Fast Track Corporation Insolvency Resolution Process.
- The Liquidation of Corporate Person.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Understand the Insolvency and Bankruptcy code.	K3
CO2	Acquire the knowledge in Corporate Insolvency Resolution Process.	КЗ
CO3	Analyze the Resolution Strategies.	K4
CO4	Explain the knowledge in Fast Track Corporation Insolvency Resolution Process	K4
CO5	Summarize Liquidation of Corporate Person.	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓		✓	✓
CO2	✓		✓	✓	
CO3	1	✓	√	✓	✓
CO4	1			✓	1
CO5		1	√	√	✓

/	Skill Development	✓	Entrepreneurial Development
✓	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

225CR2A4DA

INSOLVENCY LAW AND PRACTICE

SEMESTER IV

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I Insolvency – Concepts and Evolution

10 h

Bankruptcy/Insolvency: Concept - Historical Developments of Insolvency Laws in India - Historical Background: UK Insolvency Framework; US Bankruptcy Laws - Report of the Bankruptcy Law Reforms Committee - Need for the Insolvency and Bankruptcy Code 2016 - Overall scheme of the Insolvency and Bankruptcy Code - Important Definitions - Institutions under Insolvency and Bankruptcy Code 2016.

Case studies relating to Insolvency.

Unit II Corporate Insolvency Resolution Process

10 h

Legal Provisions - Committee of Creditors - Procedure - Documentation - Appearance - Approval. Insolvency Resolution of Corporate Persons - Mandatory Contents of resolution plan - Submission of resolution plan - Approval of resolution plan - Monitoring Committee - Model time line.

Case studies relating to Insolvency Corporate Insolvency Resolution.

Unit III Resolution Process

Resolution Strategies & Fast Track Corporation Insolvency

10 h

Restructuring of equity and debt: Compromise and arrangement: Acquisition; Takeover and change of management - Sale of Asset.

Fast Track Corporation Insolvency Resolution Process - Applicability for fast track process - Time period for completion of fast track process - Procedure for fast track process - Prepackaged insolvency process.

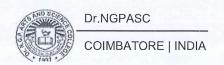
Case studies relating to Takeover.

Unit IV Liquidation of Corporate Person

9 h

Initiation of Liquidation - Stake Holders Consultation Committee - Powers and duties of Liquidator - Liquidation Estate -Distribution of assets - Dissolution of corporate debtor. Voluntary Liquidation of Companies - Procedure for Voluntary Liquidation - Initiation of Liquidation - Effect of liquidation - Appointment - remuneration - powers and duties of Liquidator - Completion of Liquidation - Model time line.

Case studies relating Voluntary Liquidation



9 h

Introduction; Global developments; UNCITRAL Legislative Guide on Insolvency Laws; UNCITRAL Model Law on Cross Border Insolvency; US Bankruptcy Code; World Bank Principles for Effective Insolvency and Creditor Rights; ADB principles of Corporate Rescue and Rehabilitation; Enabling provisions for cross border transactions under IBC, Agreements with foreign countries.

Case studies relating cross border transactions.

Text Books

- Ravinder Agarwal C.A, 2018, "Insolvency & Bankruptcy Practice Manual", Taxmann's Publications, Chennai.
- Sangeet Kedia, 2021, "Insolvency Law and practice" Sangeet Kedia's Publication, New Delhi.

- Taxmann, 2018, "Insolvency and Bankruptcy Law Digest" ', Taxman's Publications, Chennai.
- 2 Insolvency Law and practice, ICSI, New Delhi.
- Ayush J Rajani and Khushboo Shah Rajani, 2020, "Insolvency And Bankruptcy In India Law & Practice", Bloomsbury professionals India Publications, Delhi.
- Taxmann, 2022, "Insolvency and Bankruptcy Law Manual", Taxmann's Publications, Chennai.

Course Code	Course Name		L	Т	P	Credit
225CR2A4DB	DRAFTING, APPEARANCES AND PLEADINGS	DSE	4	-	-	4

This course has been designed for students to learn and understand

- Drafting, Documentation and Advocacy Techniques.
- Basic concept of Pleadings.
- Concept of Appearances and Art of Advocacy.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Interpret the concept of Drafting.	КЗ
CO2	Analyze Drafting and Conveyancing relating to Various Deeds and Agreements.	K4
CO3	Examining Drafting of agreements, documents and deeds.	КЗ
CO4	Construct the Secretarial Practices of Drafting.	K5
CO5	Justify the concept of Appearances and Art of Advocacy.	K5

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	√	√	✓		
CO2	√	√	√		✓
CO3	√	✓	√	√	✓
CO4	✓	✓		✓	√
CO5	✓	✓		√	✓

✓	Skill Development	/	Entrepreneurial Development
✓	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment	✓	Constitutional Rights/ Human Values/ Ethics

225CR2A4DB

DRAFTING, APPEARANCES AND PLEADINGS

SEMESTER IV

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I General Principles of Drafting

9 h

Drafting and its rules – Use of Appropriate Words and Expressions – Aids to Clarity and Accuracy – Legal Implications and Requirements - Supreme Court Rules and other guiding principles for drafting. Case Studies Related to Drafting

Unit II General Principles of Conveyancing

9 h

Meaning – Basic Requirements of Deeds of Transfers – Description of Deeds - Practices - Recitals - Testatum - Consideration of Operative Words – Exceptions and Reservations – Habendum – Testimonium – Signature and Attestation – Endorsement and Supplement Deeds - Wills - Encumbrances and gift deeds. Case Studies Related to transfer of deeds.

Unit III Deeds of Mortgages

10 h

Charges and Pledges - Different Types of Mortgage Deeds - Deeds of Further Charge in Mortgage Property - Mortgage by Deposit of Title Deeds - Deeds of Floating Charge - Deeds of Appointment of Receiver - Other Charges - Memorandum of Pledge of Movables. Case Studies Related to Pledges.

Unit IV Secretarial Practices and Drafting

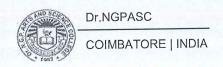
10 h

Principles relating to Drafting of various resolutions-Drafting of notices & Explanatory Statements - Preparation of Agenda for meetings - Drafting and recording of minutes. Case Studies Related to Drafting Documents.

Unit V Appearances and Art of Advocacy

10 h

Requisites for entering appearances - Appearing before Tribunals - Quasi-judicial Bodies such as NCLT/NCLAT/CCI/TRAI - Tax Authorities and Appellate Tribunals and authorities such as ROC/RD/RBI/ED/Stock Exchange/SEBI/RERA - Art of advocacy. Case Studies Related to Drafting Documents.



Text Books

- Kothari G.M., "Drafting, Conveyancing and Pleadings", Latest Edition, N.M. Tripathi (P) Ltd, Bombay.
- Mogha P.C and Justice Goyal K.N, "The Indian Conveyancer", 15th Edition, Eastern Law House, Calcutta.

- Hargopal, Nitin Khanna & A.C. Moitra, "The Indian Draftsman; Guide to Legal Drafting", 10th Revised Edition, Vol. I & II, University Book Agency, Allahabad.
- Bindra.N.S., "Conveyancing Drafting & Interpretation of Deeds", 7th Edition, Silver Volumes 1 to 5, Law Publishers, Allahabad.
- Werma. J.C, "Commercial Drafting & Conveyancing", Latest Edition, Bharat Law House, New Delhi.
- 4 "Drafting, Appearances and Pleadings" ICSI Study Material.

Course Code	Course Name	Category	L	Т	P	Credit
225CM2A4DB	FINTECH SERVICES	DSE	4	-	-	4

This course has been designed for students to learn and understand

- The concept of fintech models and classifications
- The available Fintech Products and Innovations.
- The concept Data Analytics in Finance and Machine Learning

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	
CO1	Understand the concept and introduction of Financial Technologies	К2
CO2	Explain the different fintech products and services	K2
CO3	Apply the Financial Innovations and New Models.	К3
CO4	Simplify the Data Analytics in Finance.	K4
CO5	Justify the Machine Learning.	K5

MAPPING WITH PROGRAMME OUTCOMES

	PO1		DO2	PO4	PO5
COs/POs	PO1	PO2	PO3	104	103
CO1	✓	✓	✓	✓	✓
CO2		✓	√	✓	
CO3	✓	✓		✓	/
CO4	1		✓		
CO5	✓	✓	✓		✓

COURSE FOCUSES ON

✓	Skill Development	✓ Entrepreneurial Development	
✓	Employability	Innovations	
	Intellectual Property Rights	Gender Sensitization	
✓	Social Awareness/ Environment	Constitutional Rights/ Human Valu Ethics	ies/

225CM2A4DB FINTECH SERVICES SEMESTER IV

Total Credits:

4

Total Instruction Hours: 48 h

Syllabus

Unit I Fintech Introduction

10 h

Transformation – FinTech Evolution: Infrastructure, Banks Startups and Emerging Markets - Collaboration between Financial Institutions and Startups – FinTech vs BFSI- Emerging Economics: Opportunities and Challenges-Various financial Models and Classifications.

Unit II Crypto currencies and Block chain

10 h

Crypto Currency: Evolution of Crypto currencies-A brief on ICO's-Block chain Frameworks Block chain Implementation: Block chain as a Financial System-Block chain for Provenance Tracking-Block chain for Inter organizational Record / Asset-keeping.

Unit III Financial Innovations

8 h

Digital Finance and Alternative Finance - Introduction - Brief History of Financial Innovation - Digitization of Financial Services - FinTech & Funds- Crowd funding-Regards, Charity and Equity - P2P and Marketplace Lending - New Models and New Products - ICO.

Unit IV Data Analytics in Finance

12 h

An Introduction to Data Analytics-Role of Analytics in the Modern World-Types of Analytics: Descriptive, Diagnostic, Predictive, Prescriptive-Data Analytics and Ethical Issues, –Application of Data Analytics in Finance - Methods of Data Protection.

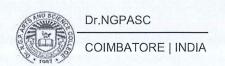
Unit V Machine Learning

8 h

Machine Learning-Evolution of ML- Trends in ML- Best Practices of Machine Learning-Machine Learning in future-Machine Learning Algorithms: Classification-Regression-Forecasting-Clustering, Neural Networks: Perception Learning-Back propagation Learning-Object Recognition, Deep Learning.

Note: Case Studies related to the above topics to be discussed. Examined externally (Section C: Compulsory question for case studies

- 1. Case Study on Collaboration of Financial Institutions and Startups
- 2. Case Study on Crypto currencies and Block chain Financial Products
- 3. Case Study on Financial Innovations
- 4. Case Study on Data Analytics in Finance



5. Case Study on Machine Learning

Text Books

- Sanjay Phadke, 2020, "Fintech Future: The Digital DNA of Finance", SAGE Publications.
- Parag Y Arjunwadkar , 2018, Fin Tech: The Technology Driving Disruption in the Financial Services Industry", Auerbach Publications.

References

Susanne Chishti and Janos Barberis, 2016, "The FINTECH Book: The

- 1 Financial Technology Handbook for Investors, Entrepreneurs and Visionaries".
- Theo Lynn, John G. Mooney, Pierangelo Rosati, Mark Cummins, 2018, "Disrupting Finance: FinTech and Strategy in the 21st Century", Palgrave,
- Abdul Rafay, 2019, "FinTech as a Disruptive Technology for Financial Institutions".
- 4 Roy S. Freedman, 2006, "Introduction to Financial Technology",.

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