Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3rd Cycle-3.64 CGPA)
Dr. N.G.P. - KalapattiRoad, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in |Email: info@drngpasc.ac.in | Phone: +91-422-2369100

REGULATIONS 2023-24 for Under Graduate Programme
(Outcome Based Education model with Choice Based Credit System)

B.Com. Commerce with Information Technology
(For the students admitted during the academic year 2023-24 and onwards)

Programme: B.Com with Information Technology

Eligibility:

Candidates for admission to the first year of the Bachelor of Commerce (Information Technology) Degree Programme shall be required to have passed in the Higher Secondary Examinations conducted by the Government of Tamil Nadu in the relevant subjects or an Examination accepted as equivalent thereto by the Academic Council. Subject to such other conditions as may be prescribed there to are permitted to appear and qualify with any one of the following subjects: Accountancy/ Commerce / Computer Science / Statistics / Business Mathematics and wherever the students have not studied Accountancy, the necessary Accounts knowledge be imparted through Tutorial/ Bridge Course.

Programme Educational Objectives:

The Curriculum is designed to attain the following learning goals which students shall accomplish by the time of their graduation:

1. To demonstrate the business knowledge and apply that knowledge in problem solving.
2. To provide right skills, attitudes and values among the students by training them in practical situation in modern business organizations.
3. To understand the social and ethical dimensions in their chosen disciplinary areas.
4. To enable the students to carryout action-oriented researches in Commerce and Information Technology.
5. To enable the professional competence in the application of Information Technology (IT) in a globalised environment.
6. To understand the business implications with Information Technology.

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

PROGRAMME OUTCOMES:

On the successful completion of the program, the following are the expected outcomes.

PO Number	PO Statement
PO1	Apply accounting concept and methods to interpret financial statement for evaluating the financial position and performances of organization.
PO2	Design and develop software solutions for contemporary business environments by employing appropriate problem-solving strategies.
PO3	Develop the skills for web page creation, new system architecture and configuration of systems to find solutions to management issues.
PO4	Demonstrate quantitative and qualitative tools and methodologies to support organizational decision making.
PO5	Apply marketing concepts, management principles and entrepreneurial skills to emerge as successful professionals and businessman.

Credit distribution Summary

For students admitted in AY 23-24 and onwards.

Credit distribution for all UG Programmes

Part	Subjects	No. of Papers	Credit	Semester No.
I (12 Credits)	Tamil / Hindi / French/Malayalam	4	4 x 3 = 12	I & IV
II (12 Credits)	English	4	4 x 3 = 12	I & IV
III (108 Credits)	Core (Credits 4)	15	15x4=60	I to VI
	Core (Credits 3)	02	2x3 = 06	I to VI
	Core (Credits 2)	02	2 X 2 = 04	I & II
	Inter Departmental Course (IDC)	4	4x4=16	I to IV
	Discipline Specific Elective (DSE)	3	3 x 4 =12	V & VI
	Skill Enhancement Course (SEC) (Embedded)	2	2 x 4 = 8	III to VI
	Industrial Training	1	2	V
IV (8 Credits)	Environmental Studies (AECC)	1	2	I
	Basic Tamil/Advance Tamil/Human Rights, & Women's Rights (AECC)	1	2	II
	Innovation & IPR/ Innovation, IPR & Entrepreneurship (AECC)	1	2	VI
	Generic Elective (GE)	2	2 x 1 =2	V
V (2 Credits)	Extension Activity NSS/NCC/YRC/RRC/Yoga/Sports	-	2	I - II
TOTAL CREDITS			142	

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

CURRICULUM

B.Com.IT PROGRAMME

Course Code	Course Category	Course Name	L	T	P	Exam (hours)	Max Marks			Credits
							CIA	ESE	Total	
First Semester										
Part--I										
231TL1A1TA	Language-I	Tamil–I	4	1	-	3	25	75	100	3
231TL1A1HA		Hindi-I								
231TL1A1MA		Malayalam-I								
231TL1A1FA		French - I								
Part--II										
231EL1A1EA	Language-II	English-I	4	-	1	3	25	75	100	3
Part--III										
235PA1A1CA	Core-I	Financial Accounting	5	1	-	3	25	75	100	4
235CI1A1CA	Core- II	Principles of Management	4	-	-	3	25	75	100	4
235CI1A1CP	Core Practical-I	Spreadsheet Applications-I	-	-	4	3	40	60	100	2
232MT1A1IA	IDC - I	Business Mathematics	4	-	-	3	25	75	100	4
Part-IV										
233MB1A1AA	AECC-I	Environmental Studies	2	-	-	-	50	-	50	2
Part-V										
235CI1A1XA	Extension Activity	NSS/NCC/YRC/RRC/Yoga/Sports/Clubs	-	-	-	-	50	-	50	1
Total			23	2	5	~	-	~	700	23

Dr.NGPASC
COIMBATORE | INDIA

BoS Chairman/HoD
Department of Commerce (IT)
Dr. N. G. P. Arts and Science College
Coimbatore – 641 048

Dr.N.G.P. Arts and Science Co'
APPROVED
BoS- 15 13   AC- 15 B   GB - 20 13
10|06| 2023   14|07| 2023 05| 08 |2023

B.Com. IT (students admitted during the AY 2023-24)

Course Code	Course Category	Course Name	L	T	P	Exam (hours)	Max Marks			Credits
							CIA	ESE	Total	
Second Semester										
Part–I										
231TL1A2TA	Language-I	Tamil–II	4	1	-	3	25	75	100	3
231TL1A2HA		Hindi-II								
231TL1A2MA		Malayalam-II								
231TL1A2FA		French–II								
Part–II										
231EL1A2EA	Language-II	English-II	4	-	1	3	25	75	100	3
Part–III										
235BP1A2CA	Core- III	Advanced Financial Accounting	5	1	-	3	25	75	100	4
235CI1A2CA	Core-IV	Fundamentals of Information Technology	4	-	-	3	25	75	100	4
235CI1A2CP	Core Practical-II	Spreadsheet Applications- II	-	-	4	3	40	60	100	2
232MT1A2IA	IDC -II	Business Statistics	4	-	-	3	25	75	100	4
Part-IV										
231TL1A2AA / 231TL1A2AB / 235CR1A2AA	AECC-II	Basic Tamil /Advance Tamil/Human Rights and Women's Rights	2	-	-	-	50	-	50	2
Part-V										
235CI1A2XA	Extension Activity	NSS/NCC/ YRC/RRC/ Yoga/Sports /Clubs	-	-	-	-	50	-	50	1
		Total	23	2	5	-	-	-	700	23

Course Code	Course Category	Course Name	L	T	P	Exam (hours)	Max Marks			Credits
							CIA	ESE	Total	
Third Semester										
Part–I										
231TL1A3TA		Tamil–III								
231TL1A3HA		Hindi–III								
231TL1A3MA	Language–III	Malayalam–III	4	-	-	3	25	75	100	3
231TL1A3FA		French–III								
Part–II										
231EL1A3EA	Language–III	English–III	4	-		3	25	75	100	3
Part–III										
235CM1A3CA	Core - V	Cost Accounting	5	-	-	3	25	75	100	4
235BI1A3CB	Core - VI	Company Law	4	-	-	3	25	75	100	4
235CI1A3CP	Core - VII	C - Programming	5	-	-	3	25	75	100	4
235CO1A3IA	IDC - III	Business Economics	4	-	-	3	25	75	100	4
235CI1A3SP	SEC - I	SEC : C Practical	-	-	4	3	40	60	100	2
Total			26	4	-		-	-	700	24

Course Code	Course Category	Course Name	L	T	P	Exam (hours)	Max Marks			Credits
							CIA	ESE	Total	
Fourth Semester										
Part–I										
231TL1A4TA	Language-IV	Tamil–IV	4	-	-	3	25	75	100	3
231TL1A4HA		Hindi-IV								
231TL1A4MA		Malayalam-IV								
231TL1A4FA		French–IV								
Part–II										
231EL1A4EA	Language-IV	English-IV	4	-		3	25	75	100	3
Part–III										
235PA1A4CA	Core-VIII	Corporate Accounting	5	1	-	3	25	75	100	4
235CI1A4CA	Core-IX	Banking Law	4	-	-	3	25	75	100	3
235CI1A4CB	Core – X	VB.Net with SQL	4	-	-	3	25	75	100	4
236BM1A4IC	IDC-IV	Corporate Governance	4	-	-	3	25	75	100	4
235CI1A4SP	SEC–II	VB.Net with SQL	-	-	4	3	40	60	100	2
Total			25	1	4	-	-	-	700	23

B.Com. IT (students admitted during the AY 2023-24)

Course Code	Course Category	Course Name	L	T	P	Exam (hours)	Max Marks			Credits
							CIA	ESE	Total	
Fifth Semester										
Part–III										
235CI1A5CA	Core–XI	Management Accounting	5	1	-	3	25	75	100	4
235AT1A5CB	Core–XII	Income Tax Law and Practice	5	1	-	3	25	75	100	4
235CC1A5CB	Core–XIII	Research Methodology	4	-	-	3	25	75	100	4
235CI1A5CC	Core–XIV	Web Development and PHP Programming	4	-	-	4	25	75	100	3
235CI1A5SP	SEC Practical –III	Web Development and PHP Programming	-	-	4	3	40	60	100	2
235CM1A5DA	DSE–I	Financial Management	4	-	-	3	25	75	100	4
235CI1A5DA		E-Business Technology								
235CR1A5DA		Human Resource Management								
235BA1A5DA		Service Marketing								
235CI1A5TA	IT	Industrial Training					40	60	100	2
Part - IV										
	GE–I		2	-	-	-	50	-	50	2
		Total	24	2	4	-	-	-	750	25

Course Code	Course Category	Course Name	L	T	P	Exam (hours)	CIA	ESE	Total	Credits
Sixth Semester										
Part–III										
235AT1A6CA	Core –XV	Business Taxation	4	-	-	3	25	75	100	4
235CI1A6CV	Core–XVI	Project	-	-	8	3	40	60	100	4
235CI1A6CA	Core - XVII	Java Programming	4		-	3	25	75	100	4
235CI1A6SP	SEC Practical-IV	Java Project Programming	-	-	4	3	25	75	100	2
235CM1A6DA	DSE–II	Financial Markets and Services	4	-	-	3	25	75	100	4
235CI1A6DA		Enterprise Resource Planning								
235CR1A6DA		HR Information System								
235BA1A6DA		Retail Marketing								
235CM1A6DB	DSE–III	Security Analysis and Portfolio Management	4	-	-	3	25	75	100	4
235CI1A6DB		Information Security								
235CR1A6DB		Total Quality Management								
235BA1A6DB		Digital Marketing								
Part–IV										
235BI1A6AA	AECC-III	Innovation and IPR	2				50	-	50	2
		Total	18	-	12	-	-	-	650	24
		*Grand total							4200	142

Dr.NGPASC
COIMBATORE | INDIA

B.Com. IT (Students admitted during AY 2023-24)

DISCIPLINE SPECIFIC ELECTIVE

Students shall select the desired course of their choice in the listed elective course duringSemesters V&VI

Semester V (Elective I)

List of Elective Courses

S.No.	Course Code	Name of the Course
1	235CM1A5DA	Financial Management
2	235CI1A5DA	E-Business Technology
3	235CR1A5DA	Human Resource Management
4	235BA1A5DA	Service Marketing

Semester VI (Elective II)

List of Elective Courses

S.No.	Course Code	Name of the Course
1	235CM1A6DA	Financial Markets and Services
2	235CI1A6DA	Enterprise Resource Planning
3	235CR1A6DA	HR Information System
4	235BA1A6DA	Retail Marketing

Semester VI (Elective III) List of Elective Courses

S.No.	Course Code	Name of the Course
1	235CM1A6DB	Security Analysis and Portfolio Management
2	235CI1A6DB	Information Security
3	235CR1A6DB	Total Quality Management
4	235BA1A6DB	Digital Marketing

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (Students admitted during AY 2023-24)

GENERIC ELECTIVECOURSE (GE)
The following course is offered under Generic Elective Course

Semester V (GE-I)

S.No.	Course Code	Course Name
1	235CI1A5GA	Digital Marketing

EXTRA CREDIT COURSES

The following are the courses offered under self-study to earn extra credits:

Semester III

S.No.	Course Code	Course Name
1	235CI1ASSA	Life Insurance Principles and Practice
2	235CI1ASSB	Data Analytics

CERTIFICATE PROGRAMMES

The following are the programme offered to earn extra credits:

S. No.	Programme Code	Course Code	Course Name
1	5CI5A	235CI5A1CA	Multimedia
2	5CI5B	235CI5B1CP	Ethical Hacking and Cyber Security: Issues And Its Prevention

UG - REGULATION (R5)

(2023-24 and onwards)

(OUTCOME BASED EDUCATION WITH CBCS)

1.NOMENCLATURE

1.1 Faculty: Refers to a group of programmes concerned with a major division of knowledge Eg. Faculty of Computer Science consists of disciplines like Departments of Computer Science, Information Technology, Computer Technology, Computer Applications, Data Analytics, Cognitive Systems, Artificial Intelligence and Machine Learning and Cyber Security

1.2 Programme: Refers to the Bachelor of Science / Commerce /Arts stream that a student has chosen for study.

1.3 Batch: Refers to the starting and completion year of a programme of study. Eg. Batch of 2023–26 refers to students belonging to a 3 year Degree programme admitted in 2023 and completing in 2026.

1.4 Course: Refers to component of a programme. A course may be designed to involve lectures / tutorials / laboratory work / seminar / project work/ practical training / report writing / Viva- voce, etc., or a combination of these, to meet effectively the teaching learning needs.

  a) **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement

  b) **Inter Disciplinary Course (IDC):** A course chosen generally from a related discipline/subject with an intention to seek exposure in the discipline relating to the core domain of the student

  c) **Discipline Specific Elective (DSE) Course:** Elective courses offered under main discipline/ subject of study.

  d) **Skill Enhancement Courses (SEC):** Value-based and/or skill-based courses which are aimed at providing hands-on-training, competencies, skills, etc.

  e) **Ability Enhancement Compulsory Courses (AECC):** Mandatory courses that lead to Knowledge enhancement. Environmental Science, Human Rights and Women's Rights, Basic Tamil/ Advanced Tamil, Innovation and IPR, Innovation, IPR and Entrepreneurship.

  f) **Ability Enhancement Elective Course (AEEC)/Generic Elective (GE)** An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is Generic Elective.

1.5 Project Work:

Course involving application of knowledge in problem solving / analyzing /exploring a real life situation / difficult problem. The Project work will be given in lieu of a Core paper.

Internship/Industrial Training

Students must undertake industrial / institutional training for a minimum of 15 days during the IV semester summer vacation. The students will submit the report for evaluation during V semester.

1.6 Extra Credits:

Extra credits shall be awarded for achievements in identified curricular/co-curricular/Extracurricular activities executed outside the regular class hours. Extra credits are not mandatory for completing the programme.

2. STRUCTURE OF PROGRAMME

2.1 PART- I: LANGUAGE- I

Tamil or any one of the languages namely Malayalam, Hindi and French will be offered under Part – I in the first four semesters.

2.2 PART- II: LANGUAGE- II

English will be offered during the first four semesters.

2.3 PART- III:

- Core Course
- Inter Departmental Course (IDC)
- Discipline Specific Elective (DSE)
- Skill Enhancement Course (SEC)
- Industrial Training (IT)

2.4 PART- IV:

2.4.1 Ability Enhancement Compulsory Course (AECC):

The Ability Enhancement Compulsory Courses such as i)Environmental Studies, ii) Human Rights and Womens' Rights, iii) Innovation and IPR/ Innovation, IPR and Entrepreneurship are offered during I,II and VI Semester.

Basic Tamil

a) Those who have not studied Tamil up to XII Std and taken a non-Tamil language under Part-I shall take oneBasic Tamil coursein the second semester.

(OR)

Advanced Tamil

b) Those who have studied Tamil up to XII Std and taken a non-Tamil language under Part-I shall take one Advanced Tamil course in the second semester.

Note: Students who come under the above a+b categories are exempted from Human Rights and Women's Rights in the second semester.

Ability Enhancement Elective Course (AEEC)/Generic Elective (GE) An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is Generic Elective offered in V semester. (Theory/Practical/Non-Lab Practical)

2.5 PART- V: EXTENSION ACTIVITIES

The following extracurricular activities like NSS/YRC/NCC/RRC/Yoga/Sports/Clubs are offered under extension activities during semester I & II. Students will be evaluated based on their active participation in any one of the above activities. 75% Attendance is compulsory for extension activity.

3. CREDIT ALLOTTMENT

The following is the credit allotment:

- Lecture Hours (Theory)   :   1 credit per lecture hour per week
- Laboratory Hours   :   1 credit for 2 Practical hours per week
- Project Work   :   1 credit for 2 hours of project work per week

4. DURATION OF THE PROGRAMME

The B.A. /B.Com./B. Sc. Programme must be completed within 3 years (6 semesters) and a maximum of 6 years (12 semesters) from the date of acceptance to the programme. If not, the candidate must enroll in the course determined to be an equivalent by BoS in the most recent curriculum recommended for the Programme.

5.REQUIREMENTS FOR COMPLETION OF A SEMESTER

Every student shall ordinarily be allowed to keep terms for the given semester in a program of his/ her enrolment, only if he/ she fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials, etc. wherein short and/or long excursions/field visits/study tours organised by the college and supervised by the faculty as envisaged in the syllabus shall be credited to his/her attendance. Every student shall have a minimum of 75% as an overall attendance.

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

6. EXAMINATIONS

The end semester examinations shall normally be conducted after completing 90 working days for each semester. The maximum marks for each theory and practical course shall be 100 with the following breakup:

a) Mark distribution for Theory Courses

Continuous Internal Assessment (CIA)	: 25 Marks
End Semester Exams (ESE)	: 75 Marks
Total	: 100 Marks

i) Distribution of Internal Marks

S.No.	Particulars	Distribution of Marks
1	CIA I (2.5 Units)　　(On completion of 45th working day)	5
2	Model (All 5 Units) (On completion of 85th working day)	5
3	Attendance	5
4	Library Usage	5
5	Skill Enhancement *	5
	Total	25

Breakup for Attendance Marks:

S.No	Attendance Range	Marks Awarded
1	95% and Above	5
2	90% - 94%	4
3	85% - 89%	3
4	80% - 84%	2
5	75% - 79%	1

Note:

Special Cases such as NCC, NSS, Sports, Advanced Learner Course, Summer Fellowship and Medical Conditions etc. the attendance exemption may be given by principal and Mark may be awarded.

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

Break up for Library Marks:

S.No	Attendance Range	Marks Awarded
1	10h and above	5
2	9h– less than 10h	4
3	8h – less than 9h	3
4	7h - less than 8h	2
5	6h – less than 7h	1

Note:

In exception, the utilization of e-resources of library will be considered.

*Components for "Skill Enhancement" may include the following:

Class Participation, Case Studies Presentation/term paper, Field Study, Field Survey, Group Discussion, Term Paper, Presentation of Papers in Conferences, Industry Visit, Book Review, Journal Review, e-content Creation, Model Preparation, Seminar and assignment.

Components for Skill Enhancement

Any one of the following should be selected by the course coordinator

S.No.	Skill Enhancement	Description
1	Class Participation	• Engagement in class • Listening Skills • Behaviour
2	Case Study Presentation/ Term Paper	• Identification of the problem • Case Analysis • Effective Solution using creativity/imagination
3	Field Study	• Selection of Topic • Demonstration of Topic • Analysis & Conclusion
4	Field Survey	• Chosen Problem • Design and quality of survey • Analysis of survey
5	Group Discussion	• Communication skills • Subject knowledge • Attitude and way of presentation • Confidence • Listening Skill
6	Presentation of Papers in Conferences	• Sponsored • International/National • Presentation • Report Submission
7	Industry Visit	• Chosen Domain • Quality of the work

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

		• Analysis of the Report • Presentation
8	Book Review	• Content • Interpretation and Inferences of the text • Supporting Details • Presentation
9	Journal Review	• Analytical Thinking • Interpretation and Inferences • Exploring the perception if chosen genre • Presentation
10	e-content Creation	• Logo/ Tagline • Purpose • Content (Writing, designing and posting in Social Media) • Presentation
11	Model Preparation	• Theme/ Topic • Depth of background Knowledge • Creativity • Presentation
12	Seminar	• Knowledge and Content • Organization • Understanding • Presentation
13	Assignment	• Content and Style • Spelling and Grammar • References

ii) Distribution of External Marks (ESE)

Total : 75
Written Exam : 75

Marks Distribution for Practical course

Total : 100
Internal : 40
External : 60

i) Distribution of Internals Marks

S.No.	Particulars	Distribution of Marks
1	Experiments/Exercises	15
2	Test 1	10
3	Test 2	10
4	Observation Notebook	05
	Total	40

ii) Distribution of Externals Marks

S.No.	Particulars	External Marks
1	Practical	40
2	Record	10
3	Viva- voce	10
	Total	60

Practical examination shall be evaluated jointly by Internal and External Examiners

Mark Distribution for Project/ Internship/ Industrial Training

Total	:	100
Internal	:	40
External	:	60

i) Distribution of Internal Marks

S.No.	Particulars	Internal Marks
1	Review I	15
2	Review II	20
3	Attendance	5
	Total	40

ii) Distribution of External Marks

S.No	Particulars	External Marks
1	Project Work /Internship /Industrial training Presentation	40
2	Viva –voce	20
	Total	60

Evaluation of Project Work/Internship/ Industrial training shall be shall be done jointly by Internal and External Examiners.

7. Credit Transfer

    a. Upon successful completion of **1 NPTEL** Course (**4 Credit Course**) recommended by the department, during Semester I to IV, a student shall be eligible to get exemption of one **4 credit course** during the V or VI semester. The proposed NPTEL course should cover content/syllabus of exempted core paper in V orVI semester.

S. No.	Course Code	Course Name	Proposed NPTEL Course	Credit
1			Option – 1 Paper title	4
			Option – 2 Paper title	
			Option – 3 Paper title	

    b. Upon successful completion of **2 NPTEL Courses** (2 Credit each) recommended by the department, during Semester I to IV, a student shall be eligible to get exemption of **one 4 credit course** during the V or VI semester. Out of 2 NPTEL proposed courses, **atleast 1 course** should cover content/syllabus of exempted core paper in V orVI semester.

Mandatory

    The exempted core paper in the V or VI semester should be submitted by the students for approval before the end of 4th semester

    Credit transfer will be decided by equivalence committee

S. No.	Course Code	Course Name	Proposed NPTEL Course	Credit
1			Option – 1 Paper title	2
			Option – 2 Paper title	
			Option – 3 Paper title	
2			Option – 1 Paper title	2
			Option – 2 Paper title	
			Option – 3 Paper title	

NPTEL Courses to be carried out during semester I – IV.					
S.No.	Student Name	Class	Proposed NPTEL Course		Proposed Course for Exemption
			Course I	Option 1- Paper Title Option 2- Paper Title Option 3- Paper Title	Any one Core Paper in **V or VI semester**
			Course II	Option 1- Paper Title Option 2- Paper Title Option 3- Paper Title	
Class Advisor			HoD		Dean

8. Innovations

Upon Successful outcome of Design Thinking / Copy right/Product/ Patent by the end of the V Semester, student shall be eligible to get exemption in AECC: Innovation, IPR & Entrepreneurship / Innovation & IPR offered during VI Semester.

9.Internship/Industrial Training

Students must undertake industrial / institutional training for a minimum of 15 days during the IV semester summer vacation. The students shall submit the report for evaluation during V semester.

10. Extra Credits: 10

Earning extra credit is not essential for programme completion. Student is entitled to earn extra credit for achievement in Curricular /Co-Curricular/ Extracurricular activities carried out other than the regular class hours.

A student is permitted to earn a maximum of Ten extra Credits during the programme period.

A maximum of 1 credit under each category is permissible.

Category	Credit
Proficiency in foreign language	1
Proficiency in Hindi	1
Self study Course	1
Typewriting/Short hand	1
CA/ICSI/CMA (Foundations)	1
CA/ICSI/CMA(Inter)	1
Sports and Games	1
Publications / Conference Presentations (Oral/Poster)	1
Lab on Project	1
Innovation / Incubation / Patent / Sponsored Projects / Consultancy	1
Representation in State / National level celebrations	1
Awards/Recognitions/Fellowships	1

Credit shall be awarded for achievements of the student during **the period of study only**.

GUIDELINES

Proficiency in foreign language

A pass in any foreign language in the examination conducted by an authorized agency.

Proficiency in Hindi

A pass in the Hindi examination conducted by Dakshin Bharat Hindi Prachar Sabha.

Examination passed during the programme period only will be considered for extra credit.

Self study Course

A pass in the self study courses offered by the department.

The candidate should register the self study course offered by the department only in the III semester.

Typewriting/Short hand

A Pass in short hand /typewriting examination conducted by Tamil Nadu Department of Technical Education (TNDTE) and the credit will be awarded.

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

CA/ICSI/CMA (Foundations)

Qualifying foundation in CA/ICSI/CMA / etc.

CA/ICSI/CMA (Inter)

Qualifying Inter in CA/ICSI/CMA / etc.

Sports and Games

Students can earn extra credit based on their achievements in sports in University/ State / National/ International levels.

Publications / Conference Presentations (Oral/Poster)

Research Publications in Journals
oral/poster presentation in Conference

Lab on Project (LoP)

To promote the undergraduate research among all the students, the LoP is introduced beyond their regular class hours. LoP is introduced as group project consisting of not more than five members. It consist of four stages namely Literature collection, Identification of Research area, Execution of research and Reporting / Publication of research reports/ product developments. These four stages spread over from III to IV semester.

(Evaluation will be done internally)

Innovation/ Incubation/ Patent/ Sponsored Projects/ Consultancy

Development of model/ Products /Prototype /Process/App/Registration of Patents/ Copyrights/Trademarks/Sponsored Projects /Consultancy

Representation in State/ National level celebrations

State / National level celebrations such as Independence day, Republic day Parade, National Integration camp.

Awards/Recognitions/Fellowships

Regional/ State / National level awards/ Recognitions/Fellowships

GUIDELINES

100 % CIA Courses:

- AECC
- AEEC

S.No	Type of Course
1	Environmental Studies (AECC)
2	Human Rights and Women's Rights, Basic Tamil / Advanced Tamil (AECC)
3	Innovation &IPR/ Innovation, IPR and Entrepreneurship(AECC)
4	Generic Elective (AEEC)

Modalities for Implementing Internal Assessment Marks:

- Student pertaining to 2023 Batch (2023-26) UG programme for the above mentioned courses shall secure a minimum of 40% out of the maximum marks in the continuous internal assessment (CIA) i.e., 20 marks out of 50 marks.

- Students who have not acquired the minimum marks shall be allowed to reappear to improve their marks in the exam components only within the time duration of the programme, in the forthcoming semesters.

Distribution of Internal Marks for AECC & AEEC

S.No.	Particulars	Distribution of Marks
1	CIA I (2.5 Units) (On completion of 45th working day)	15
2	Model (All 5 Units) (On completion of 85th working day)	15
3	Assignment	05
4	Attendance	05
5	Library Usage	05
6	Skill Enhancement *	05
	Total	**50**

Distribution of Internal Marks for Generic Elective (AEEC) (Practical)

S.No.	Particulars	Distribution of Marks
1	CIA -I (1-5 Exercise)	5
2	CIA-II (6-10 Exercise)	5
3	Class Participation	10
4	Practical Record	10
5	Test-III & Viva –Voce(10+10)	20
	Total	50

Question paper pattern AECC & AEEC

Test	MARKS	DESCRIPTION	TOTAL	Remarks
CIA Test I 1 Hour First 2.5 Units	50 x 1 = 50 Marks	MCQ	50 Marks	Marks secured will be Converted to 15 marks
CIA test II/ Model test 1 Hour All five Units	50 x 1 = 50 Marks	MCQ	50 Marks	Marks secured will be Converted to 15 marks

Question paper pattern	Total Marks - 50
Basic Tamil	**Advanced Tamil**
Section -A	Section -A
Choose the correct answer 10x2=20	Choose the correct answer 10x1=10
Section -B	Section -B
True or false 10x2=20	Fill in the blanks 10x2=20
Section -C	Section -C
Answer in one page 1x10=10	Write an essay in two pages 2x10=20

Question paper pattern for all other courses falling under Part I to Part III

CIA I : [1 ½ Hours-2.5 Units] - 25 Marks

SECTION	MARKS	DESCRIPTION	TOTAL	Remarks
Section – A	8 x 0.5 = 04 Mark	MCQ		Marks secured will be converted To 5 mark
Section - B	3 x 3 = 09 Mark	Answer ALL Questions Either or Type ALL Questions Carry Equal Marks	25 Mark	
Section - C	2 x 6 = 12 Mark			

CIA II/Model: [3 Hours-5 Units] - 75 Mark

SECTION	MARKS	DESCRIPTION	TOTAL	Remarks
Section – A	10 x 1 = 10 Mark	MCQ		Marks secured will be converted To 5 mark
Section - B	5 x 5 = 25 Mark	Answer ALL Questions (Either or Type Questions) Each Questions Carry Equal Mark	75 Mark	
Section - C	5 x 8 = 40 Mark			

End Semester Examination: [3 Hours-5 Units] - 75 Mark

SECTION	MARKS	DESCRIPTION	TOTAL
Section – A	10 x 1 = 10 Mark	MCQ	
Section - B	5 x 5 = 25 Mark	Answer ALL Questions (Either or Type Questions) Each Questions Carry Equal Mark	75 Mark
Section - C	5 x 8 = 40 Mark		

Course Code	Course Name	Category	L	T	P	Credit
211TLIA1TA	தமிழ்த் தாள் - I	மொழி- I	4	1	-	3

PREAMBLE

This course has been designed for students to learn and understand

- மொழிப்பாடங்களின் வாயிலாக தமிழரின் பண்பாடு , பகுத்தறிவு ஆகியவற்றை அறியச் செய்தல்
- கலை மற்றும் மரபுகளை அறியச் செய்தல்
- மாணவர்களின் படைப்பாக்கத்திறன்களை ஊக்குவித்தல்

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	வாழ்க்கைத்திறன்கள் (Life Skills) – மாணவனின் செயலாக்கத்திறனை ஊக்குவித்தல்	K1,K2,K3
CO2	மதிப்புக்கல்வி (Attitude and Value education)	K2,K4
CO3	பாட இணைச் செயல்பாடுகள் (Co-curricular activities)	K2,K3,K4
CO4	சூழலியல் ஆக்கம் (Ecology)	K4
CO5	மொழி அறிவு (Tamil knowledge)	K5, K6

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	S	M	S	M	S
CO2	S	M	M	M	M
CO3	S	M	M	M	M
CO4	S	M	M	M	M
CO5	S	M	M	M	M

S   Strong   M   Medium   L   Low

211TLIA1TA	தமிழ்த்தாள் - I	SEMESTER I

Total Credits: 03

Total Instruction Hours: 60 h

Syllabus

Unit I மறுமலர்ச்சிக் கவிதைகள் 12 h

1. உயிர் பெற்ற தமிழர் பாட்டு - பாரதியார்
2. படி - பாரதிதாசன்
3. போராடப் புறப்பட்டோம் - தமிழ் ஒளி
4. தமிழ்க் கொலை புரியாதீர் - புலவர் குழந்தை
5. திரைத்தமிழ்
   அ) சும்மா கிடந்த நிலத்தை எனத்தொடங்கும் பாடல் -
      பட்டுக்கோட்டை கல்யாண சுந்தரனார்
   ஆ) சமரசம் உலாவும் இடமும் எனத்தொடங்கும் பாடல் - மருதகாசி
   இ) உன்னை அறிந்தால் எனத்தொடங்கும் பாடல் - கண்ணதாசன்

Unit II புதுக்கவிதைகள் 12 h

1. கடமையைச் செய் - மீரா
2. அம்மாவின் பொய்கள் - ஞானக்கூத்தன்
3. செருப்புடன் ஒரு பேட்டி - மு.மேத்தா
4. ஒரு சிங்கவால் குரங்கின் மரணம் - சிற்பி
5. கடல்கோள் 2004 - முத்தமிழ் விரும்பி
6. கரிக்கிறது தாய்ப்பால் - ஆரூர் தமிழ்நாடன்
7. ஐந்தாம் வகுப்பு 'அ' பிரிவு - நா. முத்துக்குமார்
8. ஹைகூ கவிதைகள் - 15 கவிதைகள்

Unit III பெண்ணியம் 08 h

1. ஒரு கதவும் கொஞ்சம் கள்ளிப்பாலும் - தாமரை
2. நீரில் அலையும் முகம் - அ. வெண்ணிலா
3. தொட்டிச் செடி - இளம்பிறை
4. ஏனிந்த வித்தியாசங்கள் - மல்லிகா

Unit IV சிறுகதைகள் 15 h

1. வேப்பமரம் - ந. பிச்சமூர்த்தி
2. அகல்யை - புதுமைப்பித்தன்
3. ஒருபிடி சோறு - ஜெயகாந்தன்
4. காய்ச்சமரம் - கி. ராஜநாராயணன்
5. நிராசை - பாமா
6. குதிரை மசால் தாத்தா - சு. வேணுகோபால்

Unit V இலக்கியவரலாறு, இலக்கணம் மற்றும் பயிற்சிப் பகுதி 13 h

அ. இலக்கிய வரலாறு

1. மறுமலர்ச்சிக் கவிஞர்களின் தமிழ்ப்பணிகள்
2. புதுக்கவிதையின் தோற்றமும் வளர்ச்சியும்
3. சிறுகதையின் தோற்றமும் வளர்ச்சியும்

ஆ. இலக்கணம்

1. வல்லினம் மிகும், மிகா இடங்கள் (ஒற்றுப்பிழை நீக்கி எழுதுதல்)
2. ர,ற ,ல, ழ, ள ,ண, ந,ன, வேறுபாடு (ஒலிப்பு நெறி, சொற்பொருள் வேறுபாடு அறிதல்)

இ. படைப்பாக்கப் பயிற்சி

1. கவிதை, சிறுகதை எழுதுதல்

Text Books

1 செய்யுள் மற்றும் உரைநடைத் திரட்டு . 2021. தொகுப்பு : தமிழ்த் துறை , டாக்டர் என். ஜி.பி. கலை மற்றும் அறிவியல் கல்லூரி. நியூ செஞ்சுரி புக் ஹவுஸ்(பி)லிட். சென்னை.

References

1 பேராசிரியர் முனைவர் பாக்கியமேரி. இலக்கணம் இலக்கிய வரலாறு மொழித்திறன். முதல் பதிப்பு 2013 . பூவேந்தன் பதிப்பகம். சென்னை

2 தமிழண்ணல் . புதிய நோக்கில் தமிழ் இலக்கிய வரலாறு . பதினாறாம் பதிப்பு 2000 மீனாட்சி புத்தக நிலையம். மதுரை.

3 பேராசிரியர் புலவர் இளவரசு ,சோம. புதிய நோக்கில் தமிழ் இலக்கிய வரலாறு. எட்டாம் பதிப்பு ஜூலை 2012.மணிவாசகர் பதிப்பகம்.சென்னை

4 தமிழ் இணையக் கல்விக்கழகம். <http://www.tamilvu.org/ >

201TL1A1FA	FRENCH- I	SEMESTER I

Total Credits: 3

Total Instruction Hours: 60 h

Syllabus

Unit I   **Salut I Page 10**   12 h

Objectifs de Communication	Tâche	Activités de réception et de production orale
• Saluer • Enter en contact • avec quelqu'un. • Se presenter. • S'excuser	En cours de cuisine, premiers contacts avec les members d'un groupe	• Comprendre des personnes qui se saluent. • Échanger pour entrer en contact, se présenter, saluer, s'excuser. • Communiquer avec *tu* ou *vous*. • Comprendre les consignes de classe • Épeler son nom et son prénom. Computer jusqu'à 10.

Unit II   **Enchanté I Page 20**   12 h

Objectifs de Communication	Tâche	Activités de réception et de production orale
• Demander de se presenter. • Présenter quelqu'un.	Dans la classe de français, se presenter et remplir une fiche pour le professeur.	• Comprendre les informations essentielles dans un échange en milieu professionnel. • Échanger pour se presenter et présenter quelqu'un.

Unit III   **J'adore I Page 30**   12 h

Objectifs de Communication	Tâche	Activités de réception et de production orale
• Exprimer ses gouts.	Dans un café, participer à une soirée de rencontres	• Dans une soirée de recontres rapid comprendre des personnes qui échangent sur elles et sur leurs goût • Comprendre une personne

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

Course Code	Course Name	Category	L	T	P	Credit
201TL1A1FA	FRENCH- I	Language - I	4	1	-	3

PREAMBLE

This course has been designed for students to learn and understand

- Competence in General Communication Skills – Oral + Written – Comprehension & Expression.
- the Culture, life style and the civilization aspects of the French people as well as of France.
- Competency in translating simple French sentences into English and vice versa.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Learn the Basic verbs, numbers and accents.	K1
CO2	learn the adjectives and the classroom environment in France.	K2
CO3	Learn the Plural, Articles and the Hobbies.	K3
CO4	learn the Cultural Activity in France.	K3
CO5	learn the Sentiments, life style of the French people and the usage of the conditional tense.	K2

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	S	M	M	M	S
CO2	S	M	M	M	S
CO3	S	M	S	M	S
CO4	S	M	S	M	S
CO5	S	M	S	M	S

S   Strong   M   Medium   L   Low

	rapides et remplir de taches d'appréciation.	qui parler des goûts de quelqu'un d'autre.

Unit IV   J'adore I Page 30   14 h

Objectifs de Communication	Tâche	Activités de réception et de production orale
• Présenter quelqu'un	Dans un café, participer à une soirée de rencontres rapides et remplir de taches d'appréciation	• Exprimer ses goûts. • Comprendre une demande laissée sur un répondeur téléphonique. • Parler de ses projets de week-end.
Autoévaluation du module I Page 40 – Préparation au DELF A1 page 42		

Unit V   Tu veux bien? Page 46   10 h

Objectifs de Communication	Tâche	Activités de réception et de production orale
• Demander à quelqu'un de faire quelque chose. • Demander poliment. • Parler d'actions passes.	Organiser un programme d'activités pour accueillir une personne importante.	• Comprendre une personne demande un service à quelqu'un. • Demander à quelqu'un de faire quelque chose. • Imaginer et raconter au passé à partir de situations dessinées.

Text Books

1 Regine Merieux, Yves Loiseau, LATITUDES 1(Methode de Français), Goyal Publisher & Distributors Pvt.Ltd., 86 UB Jawahar Nagar (Kamala Nagar),Delhi-7 Les Editions Dider, Paris,2008- Imprime en Roumanie par Canale en Janvier 2012.

Course Code	Course Name	Category	L	T	P	Credit
201TL1A1MA	MALAYALAM	Language - I	4	1	-	3

PREAMBLE

This course has been designed for students to learn and understand

- develop the writing ability and develop reading skill.
- various concepts and techniques for criticizing literature, to learn the techniques for expansion of ideas and translation process.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Learn the fundamentals of novels and stories.	K1
CO2	Understand the principles of translation work.	K2
CO3	Apply the knowledge writing critical views on fiction	K3
CO4	Build creative ability.	K3
CO5	Expose the power of creative reading.	K2

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	S	M	M	M	S
CO2	S	M	M	M	S
CO3	S	M	S	M	S
CO4	S	M	S	M	S
CO5	S	M	S	M	S

S   Strong   M   Medium   L   Low

201TL1A1MA	MALAYALAM - I	SEMESTER I

Total Credits: 3

Total Instruction Hours: 60 h

Syllabus

Unit I   Novel   12 h

    1. Alahayude penmakkal

Unit II   Novel   12 h

    1. Alahayude penmakkal

Unit III   Short Story   14 h

    2. Nalinakanthi

Unit IV   Short Story   10 h

    2. Nalinakanthi

Unit V   12 h

    Composition & Translation

Text Books

1   Alahayude penmakkal (NOVEL) By Sara Joseph Published   by   Current books Thrissur.

2   Nalinakanthi (Short story) By T.Padmanabhan Published by DC.Books Kottayam

3   Expansion of ideas,General Essay And Translation.

References

1   Malayala Novel Sahithyam

2   Malayala cherukatha Innale Innu.

Course Code	Course Name	Category	L	T	P	Credit
201TL1A1HA	HINDI-I	Language 1	4	1	-	03

PREAMBLE

This course has been designed for students to learn and understand

- the writing ability and develop reading skill.

- various concepts and techniques for criticizing literature, to learn the techniques for expansion of ideas and translation process.

  communicate Hindi

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Learn the fundamentals of novels and stories.	K1
CO2	Understand the principles of translation work.	K2
CO3	Apply the knowledge writing critical views on fiction.	K3
CO4	Build creative ability.	K3
CO5	Expose the power of creative reading.	K2

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	S	M	M	M	S
CO2	S	M	M	M	S
CO3	S	M	S	M	S
CO4	S	M	S	M	S
CO5	S	M	S	M	S

S   Strong   M   Medium   L   Low

201TL1A1HA	HINDI-I	SEMESTER I

Total Credits: 03

Total Instruction Hours: 60 h

Syllabus

Unit I गद्य – नूतन गद्य संग्रह (जय प्रकाश) 12 h

पाठ 1- रजिया

पाठ 2- मक्रील

पाठ 3- बहता पानी निर्मला

पाठ 4- राष्ट्रपिता महात्मा गाँधी

Unit II कहानी कुंज- डॉ वी.पी. 'अमिताभ' 12 h

कहानी कुंज- डॉ वी.पी. 'अमिताभ' (पाठ 1-4)

Unit III व्याकरण 12 h

शब्द विचार (संज्ञा, सर्वनाम, कारक, विशेषण)

Unit IV अनुच्छेद लेखन 12 h

अनुच्छेद लेखन

Unit V अनुवाद 12 h

अभ्यास-III (केवल अंग्रेजी से हिन्दी में)

Text Books

1 प्रकाशक: सुमित्र प्रकाशन 204 लीला अपार्ट्मेंट्स, 15 हेस्टिंग्स रोड' अशोक नगर इलाहाबाद-211001 (Unit - I)

2 प्रकाशक: गोविन्द प्रकाशन सदर बाजार, मथुरा उत्तर प्रदेश – 281001 (Unit-II)

3 पुस्तक: व्याकरण प्रदिप – रामदेव प्रकाशक: हिन्दी भवन 36 टेगोर नगर इलाहाबाद – 211024 (Unit-III)

4 पुस्तक: व्याकरण प्रदिप – रामदेव प्रकाशक: हिन्दी भवन 36 इलाहाबाद-211024 (Unit-IV)

5 (पाठ 1 to 10) प्रकाशक: दक्षिण भारत प्रचार सभा चेनैई -17 (Unit – V)

Course Code	Course Name	Category	L	T	P	Credit
231EL1A1EA	ENGLISH - I	LANGUAGE- II	4	-	1	3

PREAMBLE

This course has been designed for students to learn and understand

- the effect of dialogue, imagery and varied genres
- any spontaneous spoken discourse and respond to them with proper sentence structure
- the transactional concept of English language

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Identify the various aspects in poetry	K2
CO2	Infer linguistic and non-linguistic features of the context for understanding and interpreting	K3
CO3	Construct sentences and convey messages effectively in real life situations	K3
CO4	Apply different reading strategies with varying speed	K3
CO5	Prepare modules with their own ideas and present them coherently in a grammatically correct form	K3

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓		✓	✓	✓
CO2		✓			✓
CO3	✓	✓		✓	
CO4			✓		
CO5	✓	✓			✓

✓	Skill Development	✓	Entrepreneurial Development
✓	Employability	✓	Innovations
✓	Intellectual Property Rights	✓	Gender Sensitization
✓	Social Awareness/ Environment	✓	Constitutional Rights/ Human Values/ Ethics

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

231EL1A1EA	ENGLISH- I	SEMESTER I

Total Credits: 3

Total Instruction Hours: 60 h

Syllabus

Unit I   Genre Studies   12 h

Nissim Ezekiel: The Worm- Author's Biography- title indications- outline- paraphrasing the poem- context of poem- form- poetic devices- enjambment- techniques– Annotations

Niyi Osundare: Our Earth Will Not Die- Author's Biography- title indications- outline- paraphrasing the poem- context of poem- form- poetic devices- enjambment- techniques– Annotations

A. G. Gardiner: On Superstitions- Author's biography- Narrative structure- Exploration of the text- passage analysis- insight of ideas- cohesion and context- style- language techniques- Annotation

Nancy Bella: Clever Thief- Author's Biography- Plot Summary- Detailed summary and Analysis- Themes- Important Quotations- Characters- Description - analysis- Terms- Symbols- Critical analysis

H. G. Wells: The Truth about Pyecraft- Author's Biography-narrative structure- passage analysis- insight of ideas- cohesion and context- style- language techniques

Unit II   Listening Skills   12 h

Listening vs. hearing- Types of listening, Tips to enhance Listening Skills, Non-verbal and Verbal signs of active listening - Comprehensive Listening - Listening to pre-recorded audios on speeches, interviews and conversations - Listening Activities- Listening and responding to complaints (formal situation), Listening to problems and offering solutions (informal)

Unit III   Speaking Skills   14 h

Formal occasions- Introducing oneself, Introducing others, Enquiries and Seeking permission, Making short presentations- Informal occasions- Requests, Offering help, Congratulating, Farewell party, graduation speech- Giving instructions to do a task and to use a device, Giving and asking directions

Unit IV   Reading Skills   10 h

Study Skills: Skimming and Scanning- Reading different kinds of texts- Types of reading-Developing a good reading speed, reading aloud, Referencing skill - Word

Power (Denotation and Connotation) - Reading comprehension, Data interpretation –Charts, Graphs, Advertisements

Unit V   Writing Skills   12 h

Sentence patterns, Note- making and note taking-Strategies - Paragraph writing: Structure and Principles - Academic Writing - Formal and Informal Letters, Report, Book /Movie Review

Text Books

1 Gardiner, A. G. 1926. Alpha of the Plough: Second series, J.M. Dent & Sons Ltd., London, United Kingdom. pg.no-151-156. (Unit I)

2 Ezekiel, Nissim. "The Worm," Crazy Romantic Love, www.mianmawaisarain.live/2020/05/poem-worm-nissim-ezekiel.html. Accessed 3 Aug. 2022. (Unit I)

3 < http://livros01.livrosgratis.com.br/ln000835.pdf /> (Unit I)

4 Mithra, S. M. 1919. Hindu Tales from the Sanskrit, Macmillan & Co Ltd., London, United Kingdom. pg.no-127-142. (Unit I)

5 Nation, I. S. P and Jonathan Newton. 2009. Teaching ESL/EFL Listening and Speaking. Routledge, New York, United States. (Unit II)

6 Prabha, Dr. R. Vithya & S. Nithya Devi. 2019. Sparkle. (1st Edn.) McGraw - Hill Education, Chennai, India. (Unit III– V)

References

1 Our Earth Will Not Die By Niyi Osundare." Studocu.Com, studocu.com /in/document/bangalore-university/bachelor-of-computer-applications /1586771577-our-earth-will-not-die/27675462. Accessed 3 Aug. 2022.

2 OnSuperstitions."THEHISTORIAN,thehistorian1947.wordpress.com/2019/0 3/08/on-superstitions-by-a-g-gardiner. Accessed 3 Aug. 2022.

3 Swales, John M. & Feak, Christine B. 2012. Academic Writing for Graduate Students: Essential Tasks and Skills, University of Michigan Press, Michigan, United States.

4 Rudzka, Brygida -Ostyn, 2003. Word Power: Phrasal Verbs and Compounds: A Cognitive Approach, Mouton de Gruyter, New York, United States.

Course Code	Course Name	Category	L	T	P	Credit
235PA1A1CA	FINANCIAL ACCOUNTING	CORE	5	1	-	4

PREAMBLE

This course has been designed for students to learn and understand
- the basic concepts of accounting, prepare the final accounts and methods of providing depreciation accounting.
- the recording transactions relating to bills, methods of preparation of account current and find out the average due date.
- the knowledge about accounting treatment in the books of the Consignor and Consignee and methods of recording sale or return transactions.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	understand the basic knowledge about Accounting and preparation of final accounts.	K2
CO2	know the methods of providing depreciation accounting.	K3
CO3	obtain the features of bill of exchange, promissory notes and recording transactions relating to bills.	K2
CO4	learn the knowledge about methods of preparation of account current and find out the average due date.	K3
CO5	acquire knowledge about accounting treatments in the books of the consignor and consignee and methods of recording sale or return transactions.	K3

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓	✓	✓	
CO2	✓	✓		✓	✓
CO3	✓		✓		✓
CO4	✓	✓	✓	✓	
CO5	✓	✓	✓	✓	

COURSE FOCUSES ON

✓	Skill Development	✓	Entrepreneurial Development
✓	Employability	✓	Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

235PA1A1CA	FINANCIAL ACCOUNTING	SEMESTER I

Total Credits: 4

Total Instruction Hours: 72 h

Syllabus

Unit I   Introduction to Accounting and Final Accounts   14 h

Accounting Definition – Objectives – Functions – Advantages – Limitations – Types of Accounts – Basis of Accounting – Accounting Principles: Accounting Concepts and Conventions – Journal – Ledger – Subsidiary books – Trial balance. Final Accounts: Introduction – Trading Account, Profit and Loss Account, Balance sheet with adjustments.

Case Study on Accounting Concepts

Unit II   Bank Reconciliation Statement and Depreciation   16 h

Bank Reconciliation Statement – Need – Preparation of Bank Reconciliation Statement. Meaning and Definition of Depreciation – Characteristics – Causes – Need – Methods (Straight Line, Written Down, Annuity, Sinking Fund, Insurance Policy and Machine Hour Rate methods).

Case Study on Bank Reconciliation Statement

Unit III   Bills of Exchange   15 h

Bills of Exchange - Definition – Features – Advantages – Types – Promissory Notes – Definition – Features – Distinction between Bills of Exchange and   Promissory Notes – Recording transactions relating to bills – Retiring of bill under rebate – Dishonour of a Bill - Renewal of bills.

Case Study on Bills of Exchange

Unit IV   Account Current and Average Due Date   12 h

Meaning of Account current – Definition – Methods: Product, Red-ink Interest, Interest table, Periodical balance and Epoque method. Meaning of Average due date – Uses– Accounting treatment - Calculation of Interest.

Unit V   Accounting for Consignments and Goods Sent on Sale or Return Basis   15 h

Meaning of Consignment – Distinction between consignment and sale – Accounting treatment in the books of the Consignor and Consignee – Goods sent on consignment at cost and at Invoice price. Meaning of Sale or Return – Purpose – Methods of Recording Sale or Return Transactions

Note: Distribution of Marks: 80% problems and 20% theory.

Case studies related to the above topics to be discussed (Examined internal only)

Text Books

1 Reddy,T.S. and Murthy,A. 2016. Advanced Accountancy [Second Revised Edition]. Margham Publications, Chennai.

2 Jain,S.P., and Narang,K.L 2019, Advanced Accountancy - Principles of Accounting Including GST Volume I [Twentieth Revised Edition]. Kalyani Publishers, New Delhi.

References

1 Shukla M.C Grewal T.S Gupta S.C. 2016. Advanced Accounts Volume I [Nineteenth Edition]. S.Chand & Company Pvt Ltd, New Delhi.

2 Hanif., and Mukherjee, 2015. Modern Accountancy, (Volume I) [Second Edition]. Tata Mcgraw Hill Publishing Co.Ltd., Chennai.

3 Arulandam. M.A and Ramaan.K.S, 2014. Advanced Accountancy. [Revised Edition]. Himalaya Publishing House, Mumbai.

4 Pillai. R.S.N and Bagavathi, Uma.S. 2012. Fundamentals of Advanced Accounting (Volume I). [Third Revised Edition]. Sultan Chand & Company Ltd, New Delhi.

Course Code	Course Name	Category	L	T	P	Credit
235CI1A1CA	PRINCIPLES OF MANAGEMENT	CORE	4	-	-	4

PREAMBLE

This course has been designed for students to learn and understand

- the basic principles and elements of effective management.
- the managerial actions of planning, organizing and motivation.
- the leadership qualities and effective controlling.

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	integrate the management principles into management practices.	K2
CO2	understand the planning and decision-making process in the organization.	K2
CO3	assess the organisational practices through proper delegation of authority and responsibility	K2
CO4	describe the recruitment process, motivational theory and leadership styles in the practice of management.	K2
CO5	understand the techniques of direction and control to summarize the report.	K3

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓		✓	✓	✓
CO2	✓		✓		✓
CO3	✓	✓		✓	✓
CO4		✓	✓	✓	✓
CO5	✓	✓		✓	✓

COURSE FOCUSES ON

✓	Skill Development	✓	Entrepreneurial Development
✓	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
✓	Social Awareness/ Environment	✓	Constitutional Rights/ Human Values/ Ethics

235CI1A1CA	PRINCIPLES OF MANAGEMENT	SEMESTER I

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I   Introduction to Management   10 h

Definition – Nature and Scope - Importance –Functions of Management – Management as an Art, Science and Profession – Scientific Management – Fayol's Principles of Management – Management By Objectives (MBO) – Management By Exception (MBE)- Organization culture and Environment — Current trends and issues in Management.

Case Study on Management by Objectives

Unit II   Planning   10 h

Definition – Nature – Objectives – Advantages and Disadvantages – Process – Types - Decision Making – Traditional and Modern Techniques – Steps involved in Decision Making- Rational Decision Making.

Case Study on Decision Making

Unit III   Organization   10 h

Definition – Principles - Types - Importance –Elements of Organisation Process - Line & Staff- Overcoming Line-staff conflict, Committees, Organization Structures, Types, Advantages & Disadvantages. Directing – meaning & Definition – Principles– Techniques – Importance - Delegation - Process of Delegations-Barriers to Delegation, Span of Control – Centralization & Decentralization - Departmentation.

Unit IV   Staffing   9 h

Meaning and Definition – Functions – Recruitment - Sources of Recruitment – Training- Performance Appraisal - 360 Degree Appraisal Method – Assessment Center Method- Motivation – Importance of Motivation - Maslow's Theory of Motivation – X, Y and Z Theories (McGregor Theory & William Ouchi Theory)- Goal Setting theory - Leadership – Types – Qualities of a Good Leader- Leadership styles- Group decision making.

Case Study on Leadership Style

Unit V   Controlling and Reporting   9 h

Meaning and Definition – Need and Significance of control – Process of Controlling – Types of control –Managing Productivity – Cost Control – Purchase Control – Maintenance Control – Quality Control – Co-ordination – Need – Techniques - Reporting – meaning & Definition – Principles – Techniques – Importance.

Note: Case studies related to the above topics to be discussed (Examined internal only)

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

Text Books

1. DinkarPagare ,2018, "Principles of Management", Sixth Edition, Sultan Chand & Sons, New Delhi.

2. RamaswamyT, 2019, "Principles of Management", Eleventh Edition, Himalaya Publishing Home Pvt Ltd, Mumbai

References

1. Govindarajan. M., 2019. "Principles of Management", Ninth Edition, PHI Publications, New Delhi.

2. Prasad L.M., 2015, "Principles and Practice of Management", Eighth Edition, Sultan Chand & Sons, New Delhi

3. Tripathi P C&ReddyP N, 2017, "Principles of Management", Sixteenth Edition, McGraw Hill Education and New Delhi.

4. Mitra J.K, 2017, "Principles of Management", First Edition, Oxford University Press.

235CI1A1CP	CORE PRACTICAL : SPREADSHEET APPLICATIONS - I	SEMESTER I

Total Credits: 2
Total Instructions Hours: 48 h

S.No	List of Programmes
1	Preparation of Class Time Table and perform the following operations: Inserting the table, Data Entry, Alignment of Rows and Columns, Inserting and Deleting the Rows and Columns and Change of Table Format.
2	Prepare a mark list of your class (minimum of 5 subjects) and perform The following operations: Data Entry, Total, Average, Result and Ranking by using arithmetic and logical functions and sorting.
3	Create a form and use protection of cells option
4	Working with Worksheets, Inserting/ Deleting sheets, Moving between sheets, Link sheets with formula, Inserting Header & Footer
5	Working with macros, running macros, assigning macros to buttons.
6	Draw the different types of charts (Line, Pie, Bar) to illustrate year-wise performance of sales, purchase, profit of a company by using chart wizard.
7	Preparation of Final Accounts by using formula.
8	Preparation of statement of Bank customer's account showing simple and compound interest calculations for 10 different customers using mathematical and logical functions.
9	Prepare a Product Life Cycle which should contain the following stages: Introduction, Growth, Maturity, Saturation, Decline.
10	Creating Pivot Table to analyse sales report.
11	Filter: Number and Text Filters, Date Filters, Advanced Filter, Data Form, Remove Duplicates, Outlining Data
12	Advanced filtering with Multi Criteria-including vlookup, hlookup

References

1. Anshuman Sharma, 2016, "A Book of Fundamentals of Information Technology", First Edition, Lakhanpal Publications, Punjab

2. Rajaraman V, 2018, "Introduction to Information Technology", Third Edition, PHI Learning, New Delhi

3. Ramesh Paul, 2020," Information Technology for Management", Third Edition, Tata McGraw-Hill Publishing Co Ltd, New York (USA)

4. Puneet Kumar, Sushil Bhardwaj, 2019, "Fundamentals of Information Technology", Fourth Edition, Kalyani Publishers, Hyderabad

Course Code	Course Name	Category	L	T	P	Credit
232MT1A1IA	BUSINESS MATHEMATICS	IDC	4	-	-	4

PREAMBLE

This course has been designed for students to learn and understand

- the characteristics of different types of matrices
- the basic concept of sequence and series
- the rule for finding the limit

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	solve the linear equations through matrix theory	K3
CO2	identify and define the types and uses of sets	K1
CO3	recognize and apply the theory of ratios and proportions in real life	K3
CO4	understand the basic principles of sequence and series	K2
CO5	interpret and apply the knowledge of differential calculus in business	K3

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1		✓	✓	✓	
CO2	✓	✓		✓	✓
CO3	✓	✓	✓	✓	
CO4	✓		✓	✓	✓
CO5	✓		✓		

COURSE FOCUSES ON

✓	Skill Development		Entrepreneurial Development
✓	Employability		Innovations
	Intellectual Property Rights		Gender Sensitization
	Social Awareness/ Environment		Constitutional Rights/ Human Values/ Ethics

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (Students admitted during AY 2023-24)

232MT1A1IA	BUSINESS MATHEMATICS	SEMESTER I

Total Credits: 4

Total Instruction Hours: 48 h

Syllabus

Unit I   Matrix and its applications to business   12 h

Definitions and notations - operations - conversion of a business problem into a linear system of equations - determinant - matrix equation – methods to solve linear system: Cramer's rule - matrix inversion method.

Unit II   Theory of sets and its business applications   8 h

Set theory - representation of sets – union, intersection and complement – subset – null set – difference of a set - De Morgan's law- universal set - basic operations- cartesian products- laws of set algebra- cardinal numbers- Venn diagram- business applications.

Unit III   Ratio, Permutation & Combination   8 h

Ratio - proportion- types – ratio, proportion and its type of comparison -variations – percentage - annexing zeros and removing decimal signs - average - computation of mean for grouped series - mean of composite group.

Fundamental counting principle- factorial- permutation- restricted permutation- circular permutations- combination - restricted combinations - division into groups – mixed problems on permutation and combination.

Unit IV   Sequence and Series - Its application to business   9 h

General idea and different types of sequences - kinds of sequence - arithmetic and geometric means - arithmetic progression- geometric progression - harmonic progression

Unit V   Differential Calculus and its business applications   11 h

Limit of a function - rules for evaluating the limit - continuous function - slope and rate of change - method for evaluating the differential coefficient using the first principle and standard results - differentiation of an implicit function - parametric differentiation - logarithmic differentiation - applications of differential calculus.

Note: Theory 20% and Problems 80%

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

Text Books

1 Mariappan P, 2015, "Business Mathematics", First Edition, Pearson India education services Pvt. Ltd, New Delhi.

References

1 Asim Kumar Manna, 2018, "Business Mathematics and Statistics", First Edition, McGraw Hill Education Private Limited , New Delhi.

2 Sundaresan V, Jayaseelan S D, 2011,   "An introduction to Business Mathematics" , 4th Edition, Sultan Chand & Company, New Delhi.

3 Das N.G & Das J.K, 2012, "Business Mathematics and Statistics" , First Edition, McGraw Hill Education Private Limited , New Delhi.

4 Sancheti D.C & Kapoor V K, 2012, "Business Mathematics", Eleventh Edition, Sultan Chand & Company, New Delhi.

Course Code	Course Name	Category	L	T	P	Credit
233MB1A1AA	ENVIRONMENTAL STUDIES	AECC	2	-	-	2

PREAMBLE

This course has been designed for students to learn and understand

- Multi disciplinary aspects of Environmental studies
- Importance to conserve the Biodiversity
- Causes of Pollution and its control

COURSE OUTCOMES

On the successful completion of the course, students will be able to

CO Number	CO Statement	Knowledge Level
CO1	Understand the importance of natural resources in order to conserve for the future.	K2
CO2	Infer on Natural resources and its conservation	K2
CO3	Apply the knowledge on Biodiversity and its conservation	K3
CO4	Relate effects, causes and control of air, water, soil and noise pollution etc.,	K2
CO5	Build awareness about sustainable development and Environmental protection	K2

MAPPING WITH PROGRAMME OUTCOMES

COs/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓		✓		
CO2	✓		✓		
CO3	✓		✓		
CO4	✓		✓		
CO5	✓		✓		

COURSE FOCUSES ON

✓	Skill Development	☐	Entrepreneurial Development
✓	Employability	☐	Innovations
☐	Intellectual Property Rights	☐	Gender Sensitization
☐	Social Awareness/ Environment	☐	Constitutional Rights/ Human Values/ Ethics

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

233MB1A1AA	ENVIRONMENTAL STUDIES	SEMESTER I

Total Credits: 2

Total Instruction Hours: 24 h

Syllabus

Unit I   Introduction to Environmental studies & Ecosystems   5 h

Introduction to Environmental studies& Ecosystems: Multidisciplinary nature of environmental studies; components of environment – atmosphere, hydrosphere, lithosphere and biosphere. Scope and importance; Concept of sustainability and sustainable development. Ecosystem- Structure and function of ecosystem; Energy flow in an ecosystem: food chain, food web and ecological succession.

Unit II   Natural Resources: Renewable and Non-renewable Resources   5 h

Natural Resources: Renewable and Non-renewable Resources: Land Resources and land use change; Land degradation, soil erosion and desertification. Deforestation: Causes and impacts due to mining, dam building on environment, forests, biodiversity and tribal populations. Water: Use and overexploitation of surface and ground water, floods, droughts, conflicts over water (international & inter-state). Energy resources: Renewable and non-renewable energy sources, use of alternate energy sources, growing energy needs.

Unit III   Biodiversity and Conservation   5 h

Biodiversity and Conservation: Levels of biological diversity: genetic, species and ecosystem diversity; Biogeography zones of India; Biodiversity patterns and global biodiversity hot spots. India as a mega-biodiversity nation; Endangered and endemic species of India. Threats to biodiversity: habitat loss, poaching of wildlife, man-wildlife conflicts, biological invasions; Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity.

Unit IV   Environmental Pollution, Environmental Policies & Practices   5 h

Environmental Pollution, Environmental Policies & Practices: Environmental pollution: types, causes, effects and controls; Air, water, soil, chemical and noise pollution. Nuclear hazards and human health risks. Solid waste management: Control measures of urban and industrial waste. Pollution case studies. Climate change, global warming, ozone layer depletion, acid rain and impacts on human communities and agriculture. Environment Laws: Environment Protection Act; Prevention & Control of Pollution Act – Air & Water. Wildlife Protection Act; Forest Conservation Act;

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)

Unit V   Human Communities and the Environment& Field Work   4 h

Human Communities and the Environment& Field Work: Human population and growth: Impacts on environment, human health and welfares. Environmental ethics: Role of Indian and other religions and cultures in environmental conservation. Environmental communication and public awareness. Visit to an area to document environmental assets; river/forest/flora/fauna, etc. Population explosion – Family Welfare Programmes. Role of Information Technology in Environment and human health. Role of the Colleges, Teachers and Students in village adoption towards clean, green and make in villages in various aspects.

Text Books

1   Carson, R. 2002. Silent Spring. Houghton Mifflin Harcourt.

2   Gadgil, M., &Guha, R.1993. This Fissured Land: An Ecological History of India. Univ. of California Press.

References

1   Gleeson, B. and Low, N. (eds.) 1999. Global Ethics and Environment, London, Routledge

2   Gleick, P.H. 1993. Water in Crisis. Pacific Institute for Studies in Dev., Environment & Security. Stockholm Env. Institute, Oxford Univ. Press

3   Groom, Martha J. Gary K. Meffe, and Carl Ronald carroll. Principles of Conservation Biology. Sunderland: Sinauer Associates, 2006

4   Grumbine, R. Edward, and Pandit, M.K. 2013. Threats from India's Himalaya dams. Science, 339: 36-37.

5   McCully, P.1996. Rivers no more: the environmental effects of dams(pp. 29-64). Zed Books

6   McNeil, John R. 2000. Something New Under the Sun: An Environmental History of the Twentieth Century

7   Odum, E.P., Odum, h.T. & Andrews, J.1971. Fundamentals of Ecology. Philadelphia: Saunders.

BoS Chairman/HoD
Department of Commerce (IT)
Dr. N. G. P. Arts and Science College
Coimbatore – 641 048

Dr.N.G.P. Arts and Science College

APPROVED

BoS- 15B	AC - 15B	GB - 20B
10/06/23	14/07/23	05/08/23

Dr.NGPASC

COIMBATORE | INDIA

B.Com. IT (students admitted during the AY 2023-24)