

## Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu and Accredited by NAAC with 'A++' Grade (3 rd Cycle-3.64 CGPA)

Dr. N.G.P. - KalapattiRoad, Coimbatore-641048, Tamil Nadu, India

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# REGULATIONS 2024-25 for Under Graduate Programme (Outcome Based Education model with Choice Based Credit System)

## Bachelor of Commerce Business Process Services Degree (For the students admitted during the academic year 2025-26)

# Programme: B. Com. Business Process Services Eligibility

A candidate who has passed in Higher Secondary Examination with any Academic Stream or Vocational Stream as one of the subjects under Higher Seco)ndary Board of Examination and as per the norms set by the Government of Tamil Nadu or an Examination accepted as equivalent there to by the Academic Council, subject to such conditions as may be prescribed thereto are permitted to appear and qualify for the Bachelor of Commerce Business Process Services Degree Examinations of this College after a programme of study of three academic years.

## Programme Educational Objectives

On the Successful Completion of the programme, the following are the expected Programme Educational outcomes:

- 1. Equip the graduates with in-depth knowledge of Business Process Services in a continuously changing business environment in the area of Accounting and Finance, Banking, Retail Marketing, Capital Market, Taxation and Business laws.
- 2. Have basic understanding in Business Mathematics, Statistics, Economics, Management and Internet of things.
- 3. Build competencies for research activities. Also, an informed, aware and active citizen.
- 4. Equip the students with professional skills, inter personal skills and Leadership qualities.
- 5. Inculcate ethical values, team work and managerial skills. An inclination towards lifelong learning and acquiring contemporary knowledge.

## PROGRAMME OUTCOMES

On the successful completion of the program, the following are the expected outcomes.

PO Number	PO Statement
PO1	Develop an understanding, Sound knowledge, skills and attitudes to facilitate careers in Business Process Services.
PO2	Process students for employment in functional areas like Finance and Accounting, Banking, Insurance, Retail Marketing, Capital Market, Taxation and Supply Chain Management.
PO3	Pursue their career in Operations, Research and Training and work in teams with enhanced communication and inter-personal skills.
PO4	Handle computer-based software in areas of Accounting, Taxation, Insurance, Retail Marketing, Capital Market and Banking.
PO5	Develop self-confidence and ability to apply knowledge acquired in the areas of Business Process Services.

# Credit distribution summary

# For students admitted in AY 2025-26

Part	Subjects	No. of Papers	Credi	t	Semester No.
I (12 Credits)	Tamil / Hindi /French / Malayalam	4	4 x 3 =	12	I to IV
II (12 Credits)	English	4	4 x 3 =	12	I to IV
	Core (Credits 3,4)	18	$14 \times 4 = 56$ $4 \times 3 = 12$	68	I to VI
	Core Practical (Credits 2)	1	1x2 = 02	02	I
ш	Inter Departmental Course (IDC)	4	4 x 4=	=16	I to IV
(108 Credits)	Discipline Specific Elective (DSE)	3	3 x 4 =	12	V & VI
	Skill Enhancement Course (SEC) (Embedded)	3	4 x 2 =	08	III to VI
	Industrial Training (IT)		1 x 2 =	= 2	V
	Environmental Studies (AECC)	1	1 x 2	= 2	I
IV	Basic Tamil/Advance Tamil/Human Rights & Women's Rights (AECC)		1 x 2	= 2	п
(8 Credits)	Generic Elective (GE) (AEEC)	1	1 x 2	= 2	V
	Innovation and IPR (AECC)	1	1 x 2	= 2	VI
V (2 Credits)	NSS/NCC/YRC/RRC/Yoga/ Sports / Health and Wellness	2	2 x 1	= 2	I & II
	TOTAL	CREDITS	142	2	1

## CURRICULUM

B. Com. Business Process Services

Course Code	Course	Course Name				54000000000	iction urs	Exam	M	lax Ma	ırks	Credits
	Category		L	Т	P	Week	Total	(Hours)	CIA	ESE	Total	
First Semester						*						
Part- I		<i>u</i>										
25TLU1TA		Tamil - I										
25TLU1HA	Language -	Hindi – I	4	1		_	60	2	2.5	7.5	100	2
25TLU1MA	I	Malayalam - I	4	1	=0	5	60	3	25	75	100	3
25TLU1FA		French - I					-	- 7				
Part– II												
25ELU1EA	Language -	English - I	4	770	1	5	60	3	25	75	100	3
Part– III												
25COU1CA	Core - I	Financial Accounting	5	1	-	6	72	3	25	75	100	4
25CIU1CA	Core - II	Principles of Management	4	-	-	4	48	3	25	75	100	4
25BPU1CP	Core Practical - I	Spreadsheet Modeling for Business Decisions	-	-	4	4	48	3	40	60	100	2
25MTU1IA	IDC - I	Business Mathematics	4	-	-	4	48	3	25	75	100	4
Part-IV		*									•	
25MBU1AA	AECC - I	Environmental Studies	2	-	-	2	24	-	50	-	50	2
Part-V										7		
25BPU1XA	Extension Activity	NSS/NCC/YRC/ RRC/Yoga/Sports / Clubs	_	-	-	_	-	_	50	_	50	1
	Total	La Contraction	23	2	5	30	360	-	-	-	700	23

0 0 1	Course					Inst:	ruction rs	Exam	M	ax Ma	rks	
Course Code	Category	Course Name	L	T	P	Week	Total	(hours)	CIA	ESE	Total	Credits
Second Semeste	er											
Part-I											3.0	
25TLU2TA		Tamil – II					-	-				
25TLU2HA		Hindi - II	4	1		5	60	3	25	75	100	3
25TLU2MA	Language -	Malayalam - II	4	1	-	5	00	3	23	13	100	
25TLU2FA	I	French - II									č.	
Part- II									Ξ.			
25ELU2EA	Language - II	English - II	4	-	1	5	60	3	25	75	100	3
Part- III												4
25BPU2CA	Core -III	Advanced Financial Accounting	5	1	-	6	72	3	25	75	100	4
25BPU2CB	Core -IV	Finance and Accounting for Business Process Services	4	_		4	48	3	25	75	100	) 3
25CRU2CA	Core - V	Business Law	4	-	-	4	48	3	25	75	100	) 4
25MTU2IA	IDC - II	Business Statistics	4	Æ	-	4	48	3	25	75	100	) 4
Part-IV												and the second
25TLU2AA		Basic Tamil										
25TLU2AB 25CRU2AA	AECC - II	Advanced Tamil Human Rights	2	-	-	2	24		50	-	50	2
200102/1/1	-	and Women's Rights										
Part-V					_		-					
25BPU2XA	Extension Activity	NSS/NCC/ YRC/RRC/ Yoga/Sports/ Clubs/Health	-	-	-	-	-	-	50	-	50	) 1
		and Wellness Total	27	2	1	30	360	-	<u> </u>		- 700	) 2

Course Code	Course					Instr	uction rs	Exam		Max M	1arks	
Course Code	Category	Course Name	L	Т	P	Week	Total	(hours)	CIA	ESE	Total	Credits
Third Semester												
Part- I												
25TLU3TA		Tamil - III										
25TLU3HA	T T	Hindi – III		-1		1 20	40	0	0.5		100	
25TLU3MA	Language - I	Malayalam - III	3	1	-	4	48	3	25	75	100	3
25TLU3FA		French – III								- 1		
Part- II		1) 14									11 5	
25ELU3EA	Language - II	English - III	3	1	-	4	48	3	25	75	100	3
Part- III					-			<b>.</b>				
25CMU3CA	Core –VI	Cost Accounting	5	-	-	5	60	3	25	75	100	4
25BPU3CA	Core -VII	Supply Chain Management	5	1	-	6	72	3	25	75	100	4
25BPU3CB	Core -VIII	Insurance for Business Process Services	4	1	-	5	60	3	25	75	100	3
25BPU3SP	SEC Practical - I	Accounting Package	-	-	2	2	24	3	40	60	100	2
25COU3IA	IDC - III	Business Economics	4		_	4	48	3	25	75	100	4
		Total	24	4	2	30	360	-		-	700	) 23

	Course					Instr	uction s	Exam	. 1	Max M	Iarks	
Course Code	Category	Course Name	L	Т	P	Week	Total	(hours)	CIA	ESE	Total	Credits
Fourth Semester	4											
Part– I						r						
25TLU4TA		Tamil - IV										
25TLU4HA	Language - I	Hindi – IV	3	1	_	4	48	3	25	75	100	3
25TLU4MA	Language - 1	Malayalam - IV		- +			10		3			
25TLU4FA		French - IV										
Part- II												
25ELU4EA	Language - II	English - IV	3	1	-	4	48	3	25	75	100	3
Part- III												
25CRU4CA	Core - IX	Corporate Accounting	5	1	-	6	72	3	25	75	100	4
25BPU4CA	Core – X	Banking for Business Process Services	5	-	-	5	60	3	25	75	100	4
25BPU4CB	Core - XI	Retail CPG and Market Research	4	-1	-	4	48	3	25	75	100	4
25BPU4SA	SEC - II	Campus to Corporate Transition	3	-	-	3	36	3	25	75	100	2
25CGU4IA	IDC - IV	Industrial Internet of Things	4	-	-	4	48	3	25	75		4
		Total	27	3		30	360	-	-	-	700	) 2

Course Code	Course					H	ruction lours	Exam (hours)	Ň	Iax M	arks	
	Category	Course Name	L	T	P	Week	Total	(	CIA	ESE	Total	Credits
Fifth Semester							1/2/3					
Part-III												
25BPU5CA	Core – XII	Managing Business Processes	6	-	_	6	72	3	25	75	100	4
25BPU5CB	Core – XIII	Capital Market for Business Process Services	5	-	-	5	60	3	25	75	100	3
25ATU5CA	Core - XIV	Income Tax Law and Practice	5	1	-	6	72	3	25	75	100	4
25BPU5CC	Core –XV	Company law	3	-	-	3	36	3	25	75	100	3
25BPU5SM	SEC Practical –III	Business Research Methods	2	-	2	4	48	3	40	60	100	2
25CMU5DA		Financial Management						4				
25CIU5DA	DSE –I	E-Business Technology				4	40	2	25	7.5	100	
25COU5DA		Human Resource Management	4	-	-	4	48	3	25	75	100	4
25BAU5DA	1 - 4	Service Marketing							*			
25BPU5TA	IT	Industrial Training	-	-	-	7	-	3	40	60	100	2
Part-IV	= 1	V			1							
	GE	#	-	-	2	2	24	-	50	-	50	2
		Total	25	1	4	30	360	-	-	_	750	24

0 0 1						Instr	uction	Exam (hours)	N	Iax Ma	arks	
Course Code	Course Category	Course Name	L	Т	P	Week	Total	(nours)	CIA	ESE	Total	Credits
Sixth Semester												
Part-III										r		
25BAU6CA	Core - XVI	Management Accounting	5	-	-	5	60	3	25	75	100	4
25ATU6CA	Core - XVII	Business Taxation	4	-	-	4	48	3	25	75	100	4
25BPU6CV	Core - XVIII	Project and Viva - Voce	-	-	8	8	96	3	40	60	100	4
25BPU6SP	SEC Practical -IV	Entrepreneurial Development	-	_	3	3	36	3	40	60	100	2
25CMU6DA		Investment Management										
25CIU6DA	DSE –II	Enterprise Resource Planning	4	-	-	4	48	3	25	75	100	4
25COU6DA		Organizational Behavior										( — (c
25BIU6DA		Retail Marketing										
25CMU6DB		Security Analysis and Portfolio Management										
25CIU6DB	DSE –III	Fundamentals of Information Security	4	_	_	4	48	3	25	75	100	4
25COU6DB		Industrial Relations and Labour Law		1			×					
25BAU6DB	*	Social Media Marketing										
Part – IV						18	ı	24			_	
25BIU6AA	AECC-III	Innovation and IPR	2	-	-	2	24	1 -	50	120	50	2
	ž.	Total	19	-	1	1 30	36	0 -	4	-	-	24
		*Grand to	otal								4200	142

#### DISCIPLINE SPECIFIC ELECTIVE

Students shall select the desired course of their choice in the listed elective course during Semesters V&VI

## Semester V (Elective I)

#### List of Elective Courses

S. No.	Course Code	Name of the Course
1	25CMU5DA	Financial Management
2	25CIU5DA	E-Business Technology
3	25COU5DA	Human Resource Management
4	25BAU5DA	Service Marketing

## Semester VI (Elective II)

#### List of Elective Courses

S. No.	Course Code	Name of the Course
1	25CMU6DA	Investment Management
2	25CIU6DA	Enterprise Resource Planning
3	25COU6DA	Organizational Behavior
4	25BIU6DA	Retail Marketing

## Semester VI (Elective III)

#### List of Elective Courses

S. No.	Course Code	Name of the Course
1	25CMU6DB	Security Analysis and Portfolio Management
2	25CIU6DB	Fundamentals of Information Security
3	25COU6DB	Industrial Relations and Labour Law
4	25BAU6DB	Social Media Marketing

## GENERIC ELECTIVE COURSES (GE)

The following are the courses offered under Generic Elective Course

## Semester V

S. No.	Course Code	Course Name
1	25BPU5GP	Banking Operations

#### EXTRA CREDIT COURSES

The following are the courses offered under self-study to earn extra credits:

#### Semester III

S. No.	Course Code	Course Name
1	25BPUSSA	Brand Management
2	25BPUSSB	Business Intelligence

		Se	emester – I				
		LANGUA	GE – I: TAMIL - I				
Semester	Course Code	Course Name	Category	L	T	P	Credits
I	25TLU1TA	TAMIL - I	LANGUAGE- I	48	12	-	3

Preamble	மொழிப்பாடங்களின் வாயிலாக தமிழரின் பண்பாடுநாகரீகம், பகுத்தறிவு
	ஆகியவற்றை அறியச் செய்தல்
	கலை மற்றும் மரபுகளை அறியச் செய்தல்
	மாணவர்களின் படைப்பாக்கத்திறன்களை ஊக்குவித்தல்
Prerequisite தமிழ் மொழி எழுதி, படிக்கும் திறன்	

Course O	utcomes (Cos)	
CO. No.	Course Outcomes (COs) Statement	Bloom's Tax anomy Knowledge Level
CO1	வாழ்க்கைத்திறன்கள் (Life Skills)- மாணவர்களின் செயலாக்கத்திறனை ஊக்குவித்தல்	<b>K</b> 2
CO2	மதிப்புக்கல்வி (Attitude and Value education)	<b>K</b> 3
CO3	பாடஇணைச்செயல்பாடுகள் (Co-curricular activities)	<b>K</b> 3
CO4	சூழலியல் ஆக்கம் (Ecology)	K4
CO5	மொழி அறிவு (Tamil knowledge)	<b>K</b> 4

Cos / POs	PO1	PO2	PO3	PO4	PO5
CO1		✓	<b>/</b>		✓
CO2	✓			· 🗸	
CO3		<b>✓</b>			✓
CO4			✓		
CO5	✓			1	<b>✓</b>

25TLU1TA

TAMIL - I

Unit	Content	Hrs	Resources
1	மறுமலர்ச்சிக் கவிதைகள்		
	1. இலக்கிய வரலாறு -மறுமலர்ச்சிக் கவிஞர்களின்		
	தமிழ்ப்பணிகள்		
	2. பாரததேசம்- பாரதியார்		தமிழ்மொழிப்பாட
	3. படி - பாரதிதாசன்	13	. ம்
	4. தமிழரின் பெருமை- நாமக்கல் கவிஞர்		முதற்பருவம் 2025-2026
	5. தமிழ்க் கொலை புரியாதீர் - புலவர் குழந்தை		https://www.youtube.com/
			watch?v=Up55uhkk9zl
	6. திரைத்தமிழ்	100	
	அ) 'விஞ்ஞானத்த வளர்க்கப் போறண்டி' எனத் தொடங்கும்		38
*	பாடல் –		
	உடுமலை நாராயண கவி	2	
	ஆ) 'சும்மா கிடந்த நிலத்தை' எனத் தொடங்கும் பாடல் –		
	பட்டுக்கோட்டை கல்யாண சுந்தரனார்		
	இ) 'சமரசம் உலாவும் இடமே' எனத் தொடங்கும் பாடல் -		
	மருதகாசி		
	ஈ) 'உன்னை அறிந்தால்' எனத் தொடங்கும் பாடல் -		
	கண்ணதாசன்	4	
2	புதுக்கவிதைகள்		
	1. இலக்கிய வரலாறு - புதுக்கவிதையின் தோற்றமும் 🧪 🦯		
	வளர்ச்சியும்		தமிழ்மொழிப்பாட
	2. கடமையைச் செய் - மீரா	13	ம்
	3. ஓடு ஓடு சங்கிலி - சிற்பி பாலசுப்பிரமணியம்	1.0	முதற்பருவம்
	4. ஒப்பிலாத சமுதாயம் - அப்துல் ரகுமான்	_	2025-2026
	5. மரங்கள் - மு.மேத்தா		https://www.youtube.com watch?v=dX9ZaNJMaco
	6. கரிக்கிறது தாய்ப்பால் - ஆரூர் தமிழ்நாடன்		- Material August 1
	7. ஐந்தாம் வகுப்பு 'அ' பிரிவு - நா. முத்துக்குமார்		- F- F
	8. ஹைகூ கவிதைகள் - 10 கவிதைகள்		A STATE OF THE STA
3	பெண்ணியம்		தமிழ்மொழிப்பாடம்
77	1. தொலைந்து போனேன் - தாமரை	10	
	2. நீரில் அலையும் முகம் - அ. வெண்ணிலா		2025-2026
	3. தற்காத்தல் - பொன்மணி வைரமுத்து		https://www.youtube.com
	4. ஏனிந்த வித்தியாசங்கள் ? - மல்லிகா		watch?v=DLabokqWEdg
	5. புதையுண்ட வாழ்க்கை - சுகந்தி சுப்ரமணியன்		
4	சிறுகதைகள்		0.0
	1.இலக்கிய வரலாறு - சிறுகதையின் தோற்றமும் வளர்ச்சியும்	1	தமிழ்மொழிப்பாட 4
	2. கனகாம்பரம் - கு.ப.ராஜகோபாலன்	1	ш
	3. கடிதம்- புதுமைப்பித்தன்		முதற்பருவம்
	4. பொம்மை - ஜெயகாந்தன்		

	5. காய்ச்சமரம் - கி. ராஜநாராயணன் 6. காட்டில் ஒருமான் - அம்பை 7.வேட்கை - சூர்யகாந்தன்		2025-2026  https://www.youtube.com/ watch?v=78u7iTN3OU8
5	பயிற்சிப் பகுதி அ. இலக்கணம் 1. வல்லின ஒற்று மிகும், மிகா இடங்கள் - ஒற்றுப்பிழை நீக்கிஎழுதுதல் 2. ர,ற-ல,ழ,ள - ண,ந,ன வேறுபாடு - ஒலிப்பு நெறி, சொற்பொருள் வேறுபாடு அறிதல் ஆ. படைப்பாக்கம் 1. கவிதை- எழுதுதல் (15 வரிகள் முதல் 30 வரிகள் வரை) 2.சிறுகதை - எழுதுதல் (குறைந்தது 3 பக்கங்கள்)	10	watch?v=78u/IIN3OU8  தமிழ்மொழிப்பாட ம்  முதற்பருவம்  2025-2026  https://www.youtube.com/ watch?v=B3wfM0QL6N8  https://www.youtube.com/ watch?v=FchTlqAtwBU
			https://www.youtube.com/ watch?v=gCP3gC-JQU4
	163 ND 50/1		https://www.youtube.com/ watch?v=p9QOHD12Yeo
	Total	60	

Text book	1.	தமிழ் மொழிப்பாடம் – 2025-2026 தொகுப்பு: தமிழ்த்துறை, டாக்டர் என். ஜி. பி. கலை அறிவியல் கல்லூரி, கோயம்புத்தூர் – 641048.
Reference Books	1.	பேராசிரியர் புலவர் சோம. இளவரசு, தமிழ் இலக்கிய வரலாறு, எட்டாம் பதிப்பு – 2024, மணிவாசகர் பதிப்பகம், சென்னை – 600 108.
	2.	பேராசிரியர் முனைவர் பாக்கியமேரி, முதற் பதிப்பு – 2023, இலக்கணம், இலக்கியவரலாறு, மொழித்திறன் – பூவேந்தன் பதிப்பகம், சென்னை – 600 004.

Journal and Magazines	இலக்கிய இதழ்கள்	
E-Resources and Website	https://www.tamilvu.org	10 1 1 1 1 1 2 X

Learning Method	Lecture/ Tutorial / Student Seminar/GD/Assignment
Focus of the Course	Skill Development / Employability

		Seme	ester – I				
		LANGUAG	E –I: HINDI – I				
Semester	Course Code	Course Name	Category	L	T	P	Credits
I	25TLU1HA	HINDI – I	LANGUAGE- I	48	12	-	3

Preamble	The writing ability and develop reading skill
	The various concepts and techniques for criticizing literature
	The techniques for expansion of ideas and translation process
Prerequisite	To understand the language Hindi for communication

Course Outcomes (Cos)				
CO.No.	Course Outcomes (COs) Statement	Bloom's Tax anomy Knowledge Level		
CO1	Learn the fundamentals of novels and stories	K2		
CO2	Understand the principles of translation work	К3		
CO3	Expose the knowledge writing critical views on fiction	К3		
CO4	Build creative ability	К3		
CO5	Apply the power of creative reading	K4		

Mapping with	Program Out	comes:			
Cos / POs	PO1	PO2	PO3	PO4	PO5
CO1				<b>✓</b>	✓
CO2		1		- ( e uff y if	
CO3				1	The Law
CO4	<b>✓</b>	inis liekāri	1	4	
CO5		<b>✓</b>	<b>✓</b>		<b>√</b>

25TLU1HA	HINDI – I

Unit	Content	Hrs	Resources
1	गद्य – नूतन गद्य संग्रह (जयप्रकाश) पाठ1- रजिया पाठ, 2- मक्रील पाठ 3- बहता पानी निर्मला पाठ4- राष्ट्रपिता महात्मा गाँधी	13	Text Book
2	कहानी कुंज- डाँ वी.पी. 'अमिताभ'(पाठ 1-4)	13	Text Book
3	व्याकरण : शब्दविचार ( संज्ञा, सर्वनाम,विशेषण)	12	Text Book
4	अनुच्छेद लेखन	12	Text Book
5	अनुवाद अभ्यास-III (केवल अंग्रेजी से हिन्दी में) (पाठ1 to 10)	10	Text Book
e je i	Total	60	A made

		Transfer & and the second harmonic and the second s
Text books	1.	प्रकाशक: सुमित्र प्रकाशन 204 लीला अपार्ट्मेंट्स, 15 हेस्टिंग्स रोड'अशोक नगर इलाहाबाद- 211001
	2.	प्रकाशकः गोविन्द प्रकाशन सदर बाजार, मथुरा उत्तरप्रदेश-281001
181	3.	पुस्तक: व्याकरण प्रदिप – रामदेव प्रकाशक: हिन्दी भवन 36 टेगोर नगर इलाहाबाद-211024
	4.	पुस्तक: व्याकरण प्रदिप - रामदेव प्रकाशक: हिन्दी भवन 36 इलाहाबाद-211024
	5.	प्रकाशक: दक्षिण भारत प्रचार सभा चेनैई -17
Reference Books		tion to the contract of the contract of

Journal and Magazines	
E-Resources and	
Website	

Learning Method	Lecture/ Tutorial / Student Seminar/GD/Assignment
8	

Focus of the Course	Skill Development / Employability

Semester – I

MALAYALAM- I

Semester Course Code Course Name Category L T P Credits

I 25TLU1MA MALAYALAM- I LANGUAGE- I 48 12 - 3

Preamble	The writing ability and develop reading skill
	The various concepts and techniques for criticizing literature, to learn the techniques
	for expansion of ideas and translation process
	The competency in translating simple Malayalam sentences into English and vice
	versa
Prerequisite	To understand the language Malayalam for communication

CO. No.	course Outcomes (COs) Statement	Bloom's Tax anomy Knowledge Level	
CO1	Learn the fundamentals of novels and stories	K2	
CO2	Understand the principles of translation work	К3	
CO3	Expose the knowledge writing critical views on fiction	К3	
CO4	Apply creative ability	КЗ	
CO5	Build the power of creative reading	K4	

Cos / POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	-0.7	-1-2	✓	✓
CO2					√ V
CO3		. 1			,
CO4	· ✓ ·			✓	ā
CO5		<b>✓</b>			<b>✓</b>

25TLU1MA	MALAYALAM- I

Unit	Content	Hrs	Resources
1	Novel PathummayudeAdu	14	Text book
2	Novel PathummayudeAdu	10	Text book
3	Short Story Nalinakanthi	14	Text book
4	Short Story Nalinakanthi	10	Text book
5	Practical Application Expansion of ideas, General Essay and Translation	12	Text book
	Total	60	

Text books	1.	Vaikkam Muhammed Basheer, "PathummayudeAdu" (NOVEL), DC Books & Kottayam
	2.	T.Padmanabhan, "Nalinakanthi" (Short Story), DC Books & Kottayam.
Reference Books	1.	MalayalaNovel Sahithyam.
	2.	MalayalaCherukathaInnale Innu.

Journal and Magazines	X ROLLER W. J
E-Resources and	
Website	and the second s

Learning Method	Lecture/ Tutorial / Student Seminar/GD/Assignment	
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Focus of the Course	Skill Development / Employability	

	4 1	Sen	nester – I				
		FRI	ENCH - I				
Semester	Course Code	Course Name	Category	L	T	P	Credits
I	25TLU1FA	FRENCH - I	LANGUAGE- I	48	12	-	3

Preamble	The competence in general communication skills with oral, written and comprehension & expression
	The culture, life style and the civilization aspects of the French people as well as of
	France
	The students to acquire competency in translating simple French sentences into
	English and vice versa
Prerequisite	To understand the language French for communication

Course O	utcomes (Cos)		
CO. No.   Course Outcomes (COs) Statement		Bloom's Tax anomy Knowledge Level	
CO1	Learn the Basic verbs, numbers and accents	K2	
CO2	Apply the adjectives and the classroom environment in France	К3	
CO3	Select the Plural, Articles and the Hobbies	K3	
CO4	Measure the Cultural Activity in France	К3	
CO5	Evaluate the sentiments, life style of the French people and the usage of the conditional tense	K4	

Mapping with	Program Out	comes.			
Cos / POs	PO1	PO2	PO3	PO4	PO5
CO1	✓				✓
CO2					<b>√</b>
CO3					
CO4	✓		✓		✓
CO5	✓		<b>✓</b>		

25TLU1FA

FRENCH - I

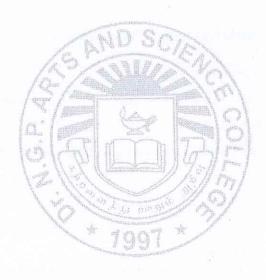
Unit		Co	ntent	Hrs	Resources
1	Objectifs de Communic ation	Tâche	Activités de réception et de production orale	14	Text book Salut I
	<ul> <li>Saluer</li> <li>Enter en contact</li> <li>avec quelqu'un.</li> <li>Se presenter.</li> <li>S'excuser</li> </ul>	En cours de cuisine, premiers contacts avec les members d'un groupe	<ul> <li>Comprendre des personnes qui se saluent.</li> <li>Échanger pour entrer en contact, se présenter, saluer, s'excuser.</li> <li>Communiquer avec tu ou vous.</li> <li>Comprendre les consignes de classe</li> <li>Épeler son nom et son prénom.</li> <li>Computer jusqu'à 10.</li> </ul>		Page 10
2	<ul> <li>Demander de se presenter.</li> <li>Présenter quelqu'un</li> <li>.</li> </ul>	Dans la classe de français, se presenter et remplir une fiche pour le professeur.	Comprendre les informations essentielles dans un échange en milieu professionnel.  Echanger pour se presenteret présenterquelqu'un.	12	Text book Enchanté I Page 20
3	• Exprimer ses gouts.	Dans un café, participer à une soirée de rencontres rapides et remplir de taches d'appréciation	<ul> <li>Dans une soirée de recontresrapid comprendre des personnes qui échangent sur elles et sur leurs goût</li> <li>Comprendre une personne qui parler des goûts de quelqu'un d'autre</li> </ul>	14	Text book J'adore I Page 30
4	Demander à quelqu'un de faire quelque chose.  Demander poliment.  Parler d'actions passes.  Tu veux bien?	Organiser un programme d'activités pour accueillir une personne importante	Comprendre une personne demande un service à quelqu'un.  Demander à quelqu'un de faire quelque chose.  • Imaginer et raconter au passé à partir de situations dessinées.	10	Text book Autoévalua tion du module I Page 40 — Préparation au DELF A1 page 42 Tu veux bien page 46
5	Practical Appl Make in Own S			10	-
		Te	otal	60	

Text book	1.	Regine Merieux, Yves Loiseau. 2012. LATITUDES – 1: Méthode de français (Page No: 9-55) Les Editions Dider, Paris, ImprimeenRoumanie par Canale en Janvier
Reference Book	1.	

Journal and Magazines	
E-Resources	
and Website	

Learning Method	Lecture/ Tutorial / Student Seminar/GD/Assignment

Focus of the Course	Skill Development / Employability
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k*: 3" 18		Semester – I					
		LANGUAGE II: E	NGLISH – I				
Semester	Course Code	Course Name	Category	L	T	P	Credits
I	25ELU1EA	ENGLISH - I	LANGUAGE- II	48	-	12	3

Preamble	any spontaneous spoken discourse and respond to them with proper sentence structure      the transactional concept of English language.
Prerequisite	• the transactional concept of English language.  Basic comprehension of Language Skills

Course Ou	Course Outcomes (Cos)				
CO Number	Number Course Outcomes (COs) Statement				
CO1	Identify the various aspects in poetry.	K2			
CO2	Infer linguistic and non-linguistic features of the context for understanding and interpreting.	К3			
CO3	Construct sentences and convey messages effectively in real life situations.	К3			
CO4	Apply different reading strategies with varying speed.	К3			
CO5	Prepare modules with their own ideas and present them coherently in a grammatically correct form.	K3			

Cos / POs	PO1	PO2	PO3	PO4	PO5
CO1				<b>√</b>	<b>√</b>
CO2	✓	<b>✓</b>			✓
CO3	✓		<b>✓</b>	<b>✓</b>	
CO4		<b>✓</b>	<b>√</b>		
CO5	<b>/</b>	<b>✓</b>			/ '

25ELU1EA LANGUAGE II: ENGLISH – I

Jnit	Content	Hrs	Resources
I	Mathew Arnold: Dover Beach- Author's Biography- title indications- outline- paraphrasing the poem- context of poemform- poetic devices- enjambment- techniques— Annotations Niyi Osundare: Our Earth Will Not Die- Author's Biographytitle indications-outline- paraphrasing the poem- context of poem- form- poetic devices-enjambment- techniques— Annotations Charles Lamb: Christ's Hospital Five and Thirty Years Ago- Author's biography- Narrative structure- Exploration of the text- passage analysis- insight of ideas- cohesion and context- style- language techniques- Annotation  James Hanson: A Famed Life - Ten Minute Comedy for Two Women - Author's Biography- Plot Summary- Detailed summary and Analysis- Themes- Important Quotations- Characters- Description - analysis- Terms- Symbols- Critical analysis  Sheila Nayampalli Baruna: Alone - Author's Biographynarrative structure- passage analysis- insight of ideas- cohesion and context- style- language techniques.	12	Text Book
II	Listening Skills Listening vs. hearing- Types of listening, Tips to enhance Listening Skills, Non-verbal and Verbal signs of active listening- Comprehensive Listening- Listening to pre-recorded audios on speeches, interviews and conversations-Listening Activities- Listening and responding to complaints (formal situation), Listening to problems and offering solutions (informal)	13	britishcouncil.org cambridgeenglish. org
III	Speaking Skills Formal occasions- Introducing oneself, Introducing others, Enquiries and Seeking permission, neural speaking -Making short presentations- Informal occasions- Requests, Offering help, Congratulating, Farewell party, graduation speech- Giving instructions to do a task and to use a device, Giving and asking directions	11	britishcouncil.org cambridgeenglish. org
IV	Reading Skills Study Skills: Skimming and Scanning- Reading different kinds of texts- Types of reading-Developing a good reading speed, reading aloud, Referencing skill- Word Power (Denotation and Connotation) - Reading comprehension, Data interpretation — Charts, Graphs, Advertisements - Cognitive Skills- Inference Making — Interpretation	12	britishcouncil.org cambridgeenglish org
V	Writing Skills Sentence patterns, Note- making and note taking-Strategies - Paragraph writing: Structure and Principles - Academic Writing - Formal and Informal Letters, Report, Book /Movie Review - Infographics Writing  Total	, 12	britishcouncil.org cambridgeenglish org

Note: Case studies related to the above topics to be discussed (Examined Internal only)

Text book	1.	https://www.poetryfoundation.org/poems/43588/doverbeach
	2.	https://portal.abuad.edu.ng/lecturer/documents/1586771577our_earth_will_not_
		<u>die.doc</u>
	3.	http://l-adam-mekler.com/chucktwo.pdf
	4.	https://offthewallplays.com/wpontent/uploads/2017/04/1_pdfsam_A-famed-life-full-with-title-page.pdf
	5.	Nation, I. S. P and Jonathan Newton. 2009. <i>Teaching ESL/EFL Listening and Speaking</i> . Routledge, New York, United States of America.
	6.	Prabha, Dr. R. Vithya & S. Nithya Devi. 2019. Sparkle. (1st Edn.) McGraw - Hill Education, Chennai, India.
Reference Books	1.	Rudzka, Brygida -Ostyn, 2003. Word Power: <i>Phrasal Verbs and Compounds: A Cognitive Approach</i> , Mouton de Gruyter, New York, United States of America.
	2.	Swales, John M. & Feak, Christine B. 2012. Academic Writing for Graduate Students: Essential Tasks and Skills, University of Michigan Press, Michigan, United States of America.
	3.	Sen, Leena. 2007. <i>Communication Skills</i> , Second Edition, Prentice Hall India Learning Private Limited, New Delhi, India.
	4.	O. Greene, John. 2021. Essentials of Communication Skill and Skill Enhancement: A Primer for Students and Professionals, Routledge publishers, United Kingdom.

Journal and Magazines	https://academic.oup.com/journals
E-Resources and	https://learnenglish.britishcouncil.org/
Website	https://www.cambridgeenglish.org/learning-english/activities-for-learners/

Skill Development/ Employability

	CO	Semester – I RE I: FINANCIAL ACCOU	UNTING				
Semester	Course Code	Course Name	Category	L	T	P	Credits
I	25COU1CA	FINANCIAL ACCOUNTING	CORE	60	12	-	4

Preamble	<ul> <li>This course has been designed for students to learn and understand</li> <li>the basic concepts of accounting, prepare the final accounts and methods of providing depreciation accounting.</li> <li>the recording transactions relating to bills of Exchange, methods of preparation of account current and find out the average due date.</li> <li>the knowledge about accounting for Consignment and methods of recording sale or return transactions.</li> </ul>
Prerequisite	Knowledge on Fundamental of Accounting.

Course Or CO Number	Course Outcomes (COs) Statement	
CO1	Understand the basic knowledge about Accounting and preparation of final accounts.	K2
CO2	Know the methods of providing depreciation accounting.	К3
CO3	Obtain the features of bill of exchange, promissory notes and recording transactions relating to bills.	K2
CO4	Learn the knowledge about methods of preparation of account current and find out the average due date.	K3
CO5	Acquire knowledge about accounting treatments in the books of the consignor and consignee and methods of recording sale or return transactions.	K3

Cos/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓	1	<b>✓</b>	
CO2	✓	<b>✓</b>	2 2	<b>✓</b>	✓ <b>✓</b>
CO3	✓		✓		✓
CO4	✓	<b>✓</b>	<b>✓</b>	✓	
CO5	✓	<b>√</b>	✓	✓	

## 25COU1CA

# FINANCIAL ACCOUNTING

Unit	Content	Hrs	Resources
Ι	Introduction to Accounting and Final Accounts  Accounting Definition – Objectives – Functions – Advantages  – Limitations – Types of Accounts – Basis of Accounting – Accounting Principles: Accounting Concepts and Conventions  – Journal – Ledger – Subsidiary books – Trial balance. Final Accounts: Introduction – Trading Account, Profit and Loss Account, Balance sheet with adjustments.  Case Study on Accounting Concepts.	14	Text Book
II	Bank Reconciliation Statement and Depreciation Bank Reconciliation Statement - Need - Preparation of Bank Reconciliation Statement. Meaning and Definition of Depreciation - Characteristics - Causes - Need - Methods (Straight Line, Written Down, Annuity, Sinking Fund, Insurance Policy and Machine Hour Rate methods). Case Study on Bank Reconciliation Statement.	16	Text Book
III	Bills of Exchange Bills of Exchange - Definition - Features - Advantages - Types - Promissory Notes - Definition - Features - Distinction between Bills of Exchange and Promissory Notes - Recording transactions relating to bills - Retiring of bill under rebate - Dishonour of a Bill - Renewal of bills. Case Study on Bills of Exchange.	15	Text Book
IV	Account Current and Average Due Date Meaning of Account current - Definition - Methods: Product, Red-ink Interest, Interest table, Periodical balance and Epoque method. Meaning of Average due date - Uses-Accounting treatment - Calculation of Interest.	12	Text Book
V	Accounting for Consignments and Goods Sent on Sale or Return Basis  Meaning of Consignment – Distinction between consignment and sale – Accounting treatment in the books of the Consignor and Consignee – Goods sent on consignment at cost and at Invoice price. Meaning of Sale or Return – Purpose – Methods of Recording Sale or Return Transactions.	15	Text Book
	Total	72	

Notes	Distribution of Marks: 80% problems and 20% theory.  Case studies related to the above topics to be discussed (Examined Internal only)
IVOIC.	Case studies related to the above topics to be discussed (Examined Internal only)

Case studies related to	the above topics to be discussed	(Examined
Internal only)	.414115.75	

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Text book		Jain, S.P., and Narang, K.L 2021, Advanced Accountancy - Principles of
	1.	Accounting Including GST Volume I, Twentieth Revised Edition,
		Kalyani Publishers, New Delhi.
	2.	Shukla M.C Grewal T.S Gupta S.C. 2022, Advanced Accounts Volume I
	2.	Nineteenth Edition, S. Chand & Company Pvt Ltd, New Delhi.
Reference	1.	Reddy, T.S. and Murthy, A. 2023, Financial Accounting, Second Revised
Books	1.	Edition, Margham Publications, Chennai.
	2.	Hanif., and Mukherjee, 2018, Modern Accountancy, Volume I
	۷.	Second Edition, Tata Mcgraw Hill Publishing Co.Ltd., Chennai.
		S.N.Maheswari, Suneel K Maheswhwari and Sharad K Maheswari, 2022,
	3.	Advanced Accountancy, Volume I, 11th Edition, S Chand & Company
-v -s - 1 -		Limited, New Delhi.
		Pillai. R.S.N and Bagavathi, Uma.S. 2012. Fundamentals of Advanced
	4.	Accounting, Volume I, Third Revised Edition, Sultan Chand &
		Company Ltd, New Delhi.

Journal and Magazines	https://indianaccounting.org
E Decourage and	Best Financial Accounting Courses & Certificates Online [2024]
E-Resources and	Coursera,
Website	Infosys Springboard: Digital Learning and Reskilling Programs

Learning Method	Chalk and Talk/Assignment/Seminar/ Group Discussion
Learning Memoa	Chark and Tark, Troorganient, beninar, Group Biocassion

Focus of the Course	Skill	Development/	Employability/	Entrepreneurial
Focus of the Course	Develo	pment/ Innovations.	4	

	C	Semester – I ORE II: PRINCIPLES OF MANAG	EMENT		+:		
Semester	Course Code	Course Name	Category	L	Т	P	Credits
I	25CIU1CA	PRINCIPLES OF MANAGEMENT	CORE	48	-	-	4

	This course has been designed for students to learn and understand
Preamble	<ul> <li>the basic principles and elements of effective management.</li> <li>the managerial actions of planning, organizing and motivation.</li> </ul>
	the leadership qualities and effective controlling.
Prerequisite	Knowledge on Business Management.

Course Or	atcomes (Cos)	Bloom's
CO Number	CO Course Outcomes (COs) Statement	
CO1	Integrate the management principles into management practices.	K2
CO2	Understand the planning and decision-making process in the organization.	K2
CO3	Assess the organizational practices through proper delegation of authority and responsibility.	K2
CO4	Describe the recruitment process, motivational theory and leadership styles in the practice of management.	K2
CO5	Understand the techniques of direction and control to summarize the report.	К3

Cos/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓		✓	✓	✓
CO2	✓		✓	4	✓
CO3	✓	✓		✓ .	✓
CO4		<b>✓</b>	<b>√</b>	✓	✓
CO5	✓	1		<b>√</b>	<b>✓</b>

25CIU1CA

## PRINCIPLES OF MANAGEMENT

	Introduction to Management		
I	Definition – Nature and Scope - Importance –Functions of Management – Management as an Art, Science and Profession – Scientific Management – Fayol's Principles of Management – Management By Objectives (MBO) – Management By Exception (MBE)- Organization culture and Environment – Current trends and issues in Management.	10	Text Book & Reference Book
II	Planning Definition – Nature – Objectives – Advantages and Disadvantages – Process – Types - Decision Making – Traditional and Modern Techniques – Steps involved in Decision Making- Rational Decision Making. Case Study on Decision Making	10	Text Book & Reference Book
III	Organizing Definition - Principles - Types - Importance -Elements of Organisation Process - Line & Staff- Overcoming Line-staff conflict, Committees, Organization Structures, Types, Advantages & Disadvantages. Directing - Meaning & Definition - Principles - Techniques - Importance - Delegation - Process of Delegations-Barriers to Delegation, Span of Control - Centralization & Decentralization - Departmentation Case Study on organisation conflict	10	Text Book & Reference Book
IV	Staffing Meaning and Definition – Functions – Recruitment - Sources of Recruitment – Training- Performance Appraisal - 360 Degree Appraisal Method – Assessment Center Method- Motivation – Importance of Motivation - Maslow's Theory of Motivation – X, Y and Z Theories (McGregor Theory & William Ouchi Theory)- Goal Setting theory - Leadership – Types – Qualities of a Good Leader- Leadership styles- Group decision making. Case Study on Performance Appraisal	9	Text Book & Reference Book
V	Controlling and Reporting  Meaning and Definition – Need and Significance of control –  Process of Controlling – Types of control – Managing  Productivity – Cost Control – Purchase Control – Maintenance  Control – Quality Control – Co-ordination – Need –  Techniques – Reporting – Meaning & Definition – Principles –  Techniques – Importance	9	Text Book & Reference Book

Note: Case studies related to the above topics to be discussed (Examined Internal only)

Text book	1.	Dinkar Pagare, 2018, "Principles of Management", Sixth Edition, Sultan Chand & Sons, New Delhi.
	2.	Ramaswamy T, 2019, "Principles of Management", Eleventh Edition, Himalaya Publishing Home Pvt Ltd, Mumbai
Reference Books		Govindarajan. M., 2019. "Principles of Management", Ninth Edition, PHI Publications, New Delhi.
	2.	Prasad L.M., 2015, "Principles and Practice of Management", Eighth Edition, Sultan Chand & Sons, New Delhi
	3.	Tripathi P C & Reddy P N, 2017, "Principles of Management", Sixteenth Edition, McGraw Hill Education and New Delhi.
	4.	Mitra J.K, 2017, "Principles of Management", First Edition, Oxford University Press.

TUTTI ATTO MANAZINES	Principles Of Management   Academy of Management Journal
Journal and Magazines	(aom.org)
E-Resources and	Infosys Springboard: Digital Learning and Reskilling Programs
	Principles of Management   Coursera

Learning Method	Chalk and Talk/Assignment/Seminar/	Group	Discussion/Case
Learning Method	Study		

Focus of the Course	Skill Development/ Employability/ Development/ Innovations	Entrepreneurial
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CORE P	RACTICAL -	Semester –I I: SPREADSHEET MODELL	ING FOR BUSI	NES	S DI	ECIS	IONS
Semester	Course Code	Course Name	Category	L	T	P	Credits
I	25BPU1CP	SPREADSHEET MODELING FOR BUSINESS DECISIONS	CORE PRACTICAL	_	-	48	2

Preamble	<ul> <li>This course has been designed for students to learn and understand</li> <li>the creations of MS-Excel database.</li> <li>the final accounts preparations in spread sheets.</li> <li>to easily reformat and rearrange, process data and analyze with graphs and charts.</li> </ul>
Prerequisite .	Basic knowledge of MS - Excel

Course Outcomes (Cos)  CO Number  Course Outcomes (COs) Statement		Bloom's Taxonomy Knowledge Level	
CO1	Understand the basic concepts of computer application using MS-Excel for maintaining the database.	K2	
CO2	Create different databases using MS-Excel application for developing the business transactions	K3	
CO3	Tabulate and run macros in Excel for updating the accounting transactions.	K1	
CO4	Execute and evaluate V lookup and H lookup	K3	
CO5	Evaluate and check that excel training leads to the career advancement of the students in future	КЗ	

Cos/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	✓	<b>✓</b>	✓	$\checkmark$
CO2	✓		<b>✓</b>	✓	
CO3	✓	✓	✓	✓	
CO4	✓	<b>✓</b>	1	✓	✓
CO5	✓		1		✓

25BPU1CP	•
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#### SPREADSHEET MODELING FOR BUSINESS DECISIONS

#### S. No

#### **List of Programs**

Preparation of a mark list of your class (minimum of 5 subjects) and perform the

- following operations: Data Entry, Total, Average, Result and Ranking by using arithmetic and logical functions with various charts.
- Preparation of a Final Accounts (Trading, Profit & Loss Account and Business Sheet) by using formulas.
  - Preparation of statement of Bank customer's account showing simple and
- 3 compound interest calculations for 10 different customers using mathematical and logical functions.
- Creation of Employee pay slip database for an organization.
   Creation of a student data table and performing sort and filter.
- Sort: by color, reverse list and randomized list.Filter: Text Filter, Auto filter and Remove duplicate.
- 6 Creation of Pivot table and chart for Purchase, Sales and Profit data of a company for 5 years.
- Performing user defined Macros: Recording, Viewing and Running Macros for any 3 functions.
- 8 Performing What-If Analysis in excel using the options Goal Seek, Data Table.
- 9 Performing the functions of H Lookup and V Lookup.
- 10 Performing the functions of Data validation.
- Performing Data Analysis using the Statistical Tools:
  - 1. Mean. 2. Standard Deviation. 3. Correlation and 4. Regression.
- 12 Creation of Google forms and viewing and editing the data in Excel.

Texk Books		Microsoft Excel 2019 Data Analysis and Business Modelling (6th Edition), Pearson Education.
	2.	Microsoft Excel 2016 Bible: The comprehensive tutorial resource.

Learning Method	Demonstration/ Hands on Experiments	
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Focus of the Course	Skill Development/ Employability	
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	D	Semester – I IDC: BUSINESS MATHEMAT	ICS				F)
Semester	Course Code	Course Name	Category	L	T	P	Credits
I	25MTU1IA	BUSINESS MATHEMATICS	IDC	48	-	7	4

	This course has been designed for students to learn and understand
Preamble	<ul><li>the characteristics of different types of matrices</li><li>the basic concept of sequence and series</li></ul>
	the concept of interest and annuities
Prerequisite	Knowledge on Basic Mathematics

Course O	utcomes (Cos)	
CO Number	Course Outcomes (COs) Statement	Bloom's Taxonomy Knowledge Level
CO1	CO1 solve the linear equations through matrix theory	
CO2	identify and define the types and uses of sets	K1
CO3	recognize and apply the theory of ratios and proportions in real life	КЗ
CO4	understand the basic principles of sequence and series	K2
CO5	apply the concepts of present value and annuity in business	K3

Cos/POs	PO1	PO2	PO3	PO4	PO5
CO1		<b>✓</b>	✓		✓
CO2	✓			✓ ·	
CO3		1	The state of		1
CO4			✓	✓	
CO5	√ ·	÷ = = = = = = = = = = = = = = = = = = =			✓

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# IDC: BUSINESS MATHEMATICS

Unit	Content	Hrs	Resources
Ι	Matrix and its applications to business  Matrix and its applications to business- Definitions and notations - operations - conversion of a business problem into a linear system of equations - determinant - matrix equation - methods to solve linear system: Cramer's rule - matrix inversion method.	12	Text Book
II	Theory of sets and its business applications Theory of sets and its business applications - Set theory - representation of sets - union, intersection and complement - subset - null set - difference of a set - De Morgan's law- universal set - basic operations-Cartesian products- laws of set algebra- cardinal numbers- Venn diagram- business applications.	08	Reference Book
III	Ratio, Permutation and Combination Ratio, Permutation & Combination-Ratio - proportion- types - ratio, proportion and its type of comparison -variations - percentage - annexing zeros and removing decimal signs - average - computation of mean for grouped series - mean of composite group.  Fundamental counting principle- factorial- permutation- restricted permutation- circular permutations- combination - restricted combinations - division into groups - mixed problems on permutation and combination.	08	Text Book
IV	Sequence and Series - Its application to business Sequence and Series - Its application to business - General idea and different types of sequences - kinds of sequence - arithmetic and geometric means - arithmetic progression-geometric progression - harmonic progression.	09	Text Book
V	Compound Interest and Annuities Interest - simple interest - compound interest - continuous compounding - present value and amount of a sum - annuity and its types - present value of an annuity - debenture.	11	Text Book
	Total	48	

Text book		Mariappan P, 2015, "Business Mathematics", First Edition, Pearson India
10,110011	1.	education services Pvt. Ltd, New Delhi.
Reference		Asim Kumar Manna, 2018, "Business Mathematics and Statistics", First
Books	1.	Edition, McGraw Hill Education Private Limited, New Delhi.
	0	Sundaresan V, Jayaseelan S D, 2011, "An introduction to Business
	2.	Mathematics", 4th Edition, Sultan Chand & Company, New Delhi.
		Das N.G & Das J.K, 2012, "Business Mathematics and Statistics", First
3.		Edition, McGraw Hill Education Private Limited, New Delhi.
		Sancheti D.C & Kapoor V K, 2012, "Business Mathematics", Eleventh
	4.	Edition, Sultan Chand & Company, New Delhi.

Journal and Magazines	https://www.worldscientific.com/worldscinet/bms)
	Matrices: Definition, Properties, Types, Formulas, and Examples
E-Resources and Website	(geeksforgeeks.org)
and Website	https://nptel.ac.in

Learning Method   Chalk and Talk/Assignment/Seminar				
	3 x			
Focus of the Course	Skill Development/ Employability			

Semester – I

AECC I: ENVIRONMENTAL STUDIES

Semester	Course Code	Course Name	Category	L	Т	p	Credits
I	25MBU1AA	ENVIRONMENTAL STUDIES	AECC	24	-	-	2

Preamble	This course has been designed for students to learn and understand		
*	<ul> <li>Multi-disciplinary aspects of Environmental studies</li> </ul>		
	<ul> <li>Importance to conserve the biodiversity</li> </ul>		
	<ul> <li>Causes of Pollution and its control</li> </ul>		
Prerequisite	Aware the basics of environmental components		
Course Outco	mes (Cos)		
CO Number	Course Outcomes (Cos) Statement	Bloom's Taxonomy Knowledge Level	
CO1	To understand the importance of natural resources in order to conserve for the future	K1	
CO2	To impart knowledge on Natural resources and its conservation	K2	
CO3	To impart knowledge on Biodiversity and its conservation	К3	
CO4	To create awareness on effects, causes and control of air, water, soil and noise pollution etc.,	КЗ	
CO5	To build awareness about sustainable development and Environmental protection	K1	

Cos/POs	PO1	PO2	PO3	PO4	PO5
CO1	✓	<b>*</b>	<b>√</b>	<b>✓</b>	✓
CO2	✓	· /	<b>✓</b>	· ·	✓
CO3	<b>✓</b>	<b>V</b>	<b>√</b>	<b>√</b>	<b>✓</b>
CO4	✓	/	<b>✓</b>		
CO5	✓	<b>✓</b>		<i></i>	

## 25MBU1AA - ENVIRONMENTAL STUDIES Syllabus

Unit	Content	Hours	E-Contents / Resources
I	Introduction to Environmental studies& Ecosystems: components of environment – atmosphere, hydrosphere, lithosphere and biosphere. Scope and importance - Energy flow in an ecosystem: food chain, food web and ecological succession.	5	Text book and Website
II	Natural Resources: Renewable and Non-renewable Resources: Land Resources and land use - Deforestation: Causes and impacts due to mining, dam building on environment, forests, biodiversity and tribal populations. Conflicts over water (international & inter-state). Energy resources: Renewable and non-renewable energy sources, use of alternate energy sources, growing energy needs.	5	Text book and Website
III	Biodiversity and Conservation: Global biodiversity hot spots. India as a mega-biodiversity nation; Endangered and endemic species of India. Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity.	4	Text book and Website
IV	Environmental Pollution: types, causes, effects and controls; Air, water, soil, chemical and noise pollution. Nuclear hazards and human health risks. Environment Laws: Environment Protection Act; Prevention & Control of Pollution Act — Air & Water. Wildlife Protection Act; Forest Conservation Act; Indigenous knowledge used for sustainable forest use.	5	Text book and Website
V	Environmental ethics: Role of Indian and other religions and cultures in environmental conservation. Role of Information Technology in Environment and human health. Role of the Colleges, Teachers and Students in village adoption towards clean, green and make in villages in various aspects.	5	Text book and Website
	Total	24	F V

Text Book	1.	Carson, R. 2002. Silent Spring. Houghton Mifflin Harcourt
	2.	Gadgil, M., & Guha, R.1993. This Fissured Land: An Ecological History of India. Univ. of California Press.
Reference Books	1.	Gleeson, B. and Low, N. (eds.) 1999. Global Ethics and Environment, London, Routledge.
	2.	Gleick, P.H. 1993. Water in Crisis. Pacific Institute for Studies in Dev., Environment & Security. Stockholm Env. Institute, Oxford Univ. Press.
	3.	Groom, Martha J. Gary K. Meffe, and Carl Ronald carroll. 2006, Principles of Conservation Biology. Sunderland: Sinauer Associates.
	4.	Grumbine, R. Edward, and Pandit, M.K. 2013. Threats from India's Himalaya dams. Science, 339: 36-37.

Journal and Magazines	https://www.hzu.edu.in/bed/E%20V%20S.pdf
E-Resource and Websites	https://www.ugc.gov.in/oldpdf/modelcurriculum/env.pdf

Learning Methods	Chalk and Talk/ Seminar/ Assignment	an of the
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Focus of the Course	Skill Development/Employability/Social Awareness and Environment